

WEST POINT CEMETERY DISTRICT  
REGULAR MEETING  
TUESDAY, OCT. 6, 2020  
MINUTES

6:00 P.M. District Office

Directors Kirk Smith, Judy Garcia, Julio Guerra and Brian Smith were present. Director Bob Stanford was absent. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

The meeting started with a walk through the cemetery to view fencing issues that may need to be corrected. Kirk also pointed out some grave markers that he stated could use restoration.

At 6:20 the group then went to the office.

The minutes of the last meeting held on 9/1/20 were reviewed. Judy made the motion to adopt the minutes as written. Julio seconded the motion. The minutes were adopted with 4 votes.

Jill gave an update of the computerization of the cemetery card file. She presented a printed spreadsheet of the main card file and stated that she is holding the backup at her home. Judy took the printed spreadsheet to her home.

Discussion took place regarding the repair of the metal fencing at the Sandy Gulch cemetery. Kirk said that Frank Bianchi has been paid a deposit totaling half of the amount quoted and he will proceed with the repair. Ritchey stated he'd be checking with Rod Conder on the repair of the broken monuments at the Sandy Gulch cemetery. Both Brian and Julio have inspected the tree work that Josh Noble has done at the Sandy Gulch cemetery and they approve. Brian said he's spoken with a local wooden sign maker about using the downed cedar to make signs marking the various sections of the cemetery. Discussion took place regarding the need for signs marking the Sandy Gulch cemetery. Brian and Julio will research and bring their recommendations to the Directors. Brian said he's talked with a local logger to purchase the downed wood or make an exchange for 4 gravesites. Brian said he's talking with other loggers and said it may not cost the district much to complete the entire tree removal project.

Kirk presented information on an equipment trailer and the specifications that were discussed at the previous meeting. He received a quote of \$6050.00 plus tax and license. Julio made the motion to purchase the trailer. Brian seconded the motion. The Directors approved the purchase with 4 votes.

Ritchey gave his caretaker's report stating that pine needles and leaves are falling. He said that the removal of the inner fence will eliminate him having to drive the mower/tractor all the way as he does now. He informed the Directors that he's observed visitor's activities at the cemetery that appear to be drug related. So far, there has been no vandalism related to these activities.

The District's monthly payables totaling \$6742.74 were reviewed. Brian made the motion to pay the bills as presented. Julio seconded the motion. The bills were paid with 4 votes. Judy said there had not been any plot sales the past month.

Kirk said Bob had received a quote of \$4500.00 from Josh Noble to remove several trees behind the district office to provide space to store the new trailer. Brian made the motion to approve the quote for the tree removal. Julio seconded the motion. The Directors voted to accept the bid of \$4500.00 from Josh Noble.

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk