

WEST POINT CEMETERY DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING, FEBRUARY 3, 2026
MINUTES

1:00P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order. Trustees Guerra, Robert Stanford, Brian Smith were present with Kirk Smith calling into the meeting. Trustee Judy Garcia arrived late. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins. Ron Garcia arrived with Judy and stayed for the meeting.

The minutes of the last meeting held on 1/6/26 were reviewed. Bob made the motion to adopt the minutes as written. Brian seconded the motion. The minutes were adopted with 4 votes.

Correspondence for the month was presented. Jill read an amendment to the upcoming insurance policy which states there will no longer be coverage for non-owned vehicles. Julio will check into the matter.

Julio and Bob stated they had completed the paperwork to extend their terms of offices. They both read and signed the Oath of Offices and Jill will file the paperwork.

Julio reported the committee to research the number of cremains and burials per full size plots had met on 1/12/26. He said they discussed the matter for both the new section and for any additional burials in the old section. The committee suggested the maximum should be 2 cremains and 1 casket burial or up to 3 cremains per 5'x10' plot. Julio stated Murphys Cemetery allows up to 8 cremains per 5'x10' plot or 1 casket and 4 cremains in a single plot. Julio said the town of Temple, CA allows 6 cremains and 1 casket. He also found that Detroit, MI allows the burials of 1 adult, 1 infant or up to 4 cremains per plot. Brian suggested that our district allow only 2 headstones per plot. He also suggested that any new interment should pay the endowment fee. Discussion took place regarding increasing the cost to purchase a new plot, possibly to \$1000.00-\$1500.00, in order to generate future income. Brian stated that once a policy is established, if someone buries without permission or permits, they would be in violation of the state and the District should then notify County Counsel. Julio said County Counsel has informed there is no public notice required for these new policies but an agenda with the new resolution could be posted at the Post Office. He presented the article of the CA Health and Safety Code which addresses multiple bodies buried in a single plot. This matter was carried to the March meeting.

Ritchey stated the installation of the sign at the Sandy Gulch Cemetery is complete. He reported the tractor needs plates replacement as the clutch is not enough to run it. He said he'd received a quote from A-1 in San Andreas for

\$2000.00-\$2500.00 with a \$400.00 delivery fee. He said that includes brake adjustments as well. Ritchey was instructed to pay for the repairs with the Cal Card.

Ritchey reported that he is wearing braces and new boots to comply with the Workers Comp. suggestions.

The District's Payables for the month were reviewed in 2 transmittals: \$1217.00 for the regular bills and \$185.14 for the Cal Card purchases. Jill pointed out the increased usage of water on the water bill. Ritchey and Ron determined there is a leak at the meter. Bob made the motion to pay the transmittals as presented. Brian seconded the motion. The bills were paid with 5 votes. Julio presented a \$1300.00 check for the purchase of 2 plots. Jill will deposit with the county.

Bob presented information regarding the orientation of grave markers. He said scripture Matthew 24:27 sites the Christian tradition of facing the east symbolizing resurrection, honor and the promise of a new day. He said our radar penetration contractor told him the unknown markers are currently facing west. He suggested turning the "Pioneer" sign within the same hole so it faces east.

Discussion took place regarding the time for the future meetings. The consensus was to meet in March at 1:00 p.m. and then schedule the meetings at 6:00 p.m. starting in April.

The meeting adjourned at 2:31 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk