

WEST POINT CEMETERY DISTRICT  
BOARD OF DIRECTORS  
REGULAR MEETING, DECEMBER 3, 2024  
MINUTES

Cemetery Office 6:00 P.M.

Chairman Julio Guerra called the meeting to order. Trustees Julio Guerra, Robert Stanford, Kirk Smith, Brian Smith were present. Judy Garcia arrived a bit later. Also present were Groundskeeper Ritchey Garrison. Clerk Jill Jenkins called into the meeting.

The Minutes of the last meeting held on 11/5/24 were reviewed. Julio asked for a spelling correction. Kirk made the motion to adopt the minutes with the correction. Brian seconded the motion. The minutes were adopted with 4 votes.

Correspondence for the month was presented. Julio stated PG&E informed the district that there was a savings of \$0.46 cents using peek pricing. Julio said he and Brian are working on a response to Aura Whitson regarding the Sandy Gulch Cemetery.

Julio stated it is time for the District's election of Officers. Brian nominated Julio as Chairman of the Board. Bob seconded the motion. Brian nominated Kirk as Vice Chairman of the Board. Bob seconded the motion. The Directors voted 5-0 in agreement to the nominations.

Bob reported that he has consulted with Julia Costello of Foothill Resources. She is a historical and forensic archeologist. Bob said she works as a volunteer and has prepared a report for the district. The Directors reviewed her report.

Discussion took place regarding marker options. Kirk said the stakes are a mowing problem. Ritchey stated the community members appreciate the finding of the "Unknown Graves". Kirk will bring mower friendly marker options to the next meeting.

Bob presented the aluminum signs commemorating the "Unknown Pioneers". All Directors liked the signs.

Ritchey said the podium ramp is on hold while a design is being developed. He said he had received the Workers Comp safety newsletter.

The District's monthly payables were reviewed. Jill explained there is only 1 transmittal totaling \$3283.88 this month as the US Bank statement for calcard purchases has not yet arrived. Bob made the motion to pay the monthly payables. Judy seconded the motion. The bills were paid with 5 votes and the Directors signed the authorization. The financial reports were also reviewed and Kirk stated it looks like we're on point for a balanced budget. There were no sales of plots this month.

Ritchey reported the West Point Cemetery sign is down until the smart meter pole can be raised another 10feet. He said this will require PG&E disconnection and the assistance of an electrician. He said he'd like to see the sign up with 18foot clearance. He has an appointment with Eldie Bartlett on 12/4 to get an idea of the cost involved. Ritchey said the West Point Cemetery sign is currently hanging on the fence.

Judy asked where the tape measure has been moved as she need it to mark "Wilson" sites. Ritchey will check in the shed. He said he'll help her with the site markings.

The meeting adjourned at 6:58 p.m.

Respectfully Submitted,

Jill Jenkins, Clerk