

WEST POINT CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
TUESDAY, MARCH 4, 2025
MINUTES

6:00 P.M. Cemetery Office

Chairman Julio Guerra called the meeting to order. Trustees Guerra, Brian Smith, Kirk Smith and Judy Garcia were present. Trustee Robert Stanford was absent. Also present were Groundskeeper Ritchey Garrison and Clerk Jill Jenkins.

Julio stated additions to the agenda 1) to take a vote for the Local Agencies Formation Commission representative 2) Resolution 2025-01 to thank Julia Costello for her historical report of the Sandy Gulch Cemetery. The Trustees unanimously agreed to the additions to the agenda.

The minutes of the last meeting held on 2/4/25 were reviewed. Brian made the motion to adopt the minutes after a slight correction. Kirk seconded the motion. The minutes were adopted with 4 votes.

Julio introduced Resolution 2025-01 recognizing Julia Costello for her historical documentation of the Sandy Gulch Cemetery project. Brian made the motion to adopt Resolution 2025-01. Judy seconded the motion. The resolution was adopted with 4 votes. Jill was asked to send copies of the resolution to Julia Costello and to the Calaveras County Board of Supervisors. Thank you cards were signed by all Trustees to Julia Costello and to Tom Nicholson for their work at both cemeteries.

Julio stated he hasn't had a chance to check with Deneri's Mortuary regarding West Point deaths and burials dating back to the 1870s and forward to 2000. He'll contact the owner of Deneri's, Michael Johnson. Brian said our contact through Murphys Cemetery District will send a report of West Point citizens buried in their cemetery.

The Local Agencies Formation Commission (LAFCO) emailed a ballot and paperwork to be completed by the end of the month. Brian nominated Kirk as commissioner. Judy seconded the motion. Kirk was voted as LAFCO commissioner with 4 votes and all the necessary paperwork was signed. Discussion took place regarding the requirement of filing of Form 700. Ritchey said he'll print the Form for everyone to complete.

There was no report regarding the West Point Cemetery sign placement as well as unmarked grave signs due to Robert's absence. This will be carried to the April meeting.

Ritchey reported Kenny Link will be quoting on the job to raise the power lines. He said he's waiting to hear from Eldie Bartlett. Judy asked him to

contact Ken Wright for a quote also. Ritchey stated we are compliant at this time. This matter will carry to the April meeting.

Ritchey stated Julio reviewed the Groundskeeper Guidelines and he's added them to the website. He provided information for a headstone company in Sonora, CA. Kirk said he's getting a quote and will bring information on prices. Ritchey said he's been approached by someone who needs community service hours. Ritchey said he and Kirk have made a secure platform for the trash cans so they won't be blown by the wind. Ritchey reported he thinks the best place to park the tractor is right outside the office building as it's well lit at night and the neighbor is close to watch it. He said he'll check on a shelter and bring information to the April meeting. Kirk said all of the fire extinguishers have been checked and are compliant.

The District's monthly payables were reviewed in two transmittals: \$ 612.99 for the regular payables and \$1666.37 for the Cal Card purchases. Kirk made the motion to pay both transmittals as presented. Brian seconded the motion. The transmittals were paid with 4 votes. There were no plots sold.

New Business- none

Public Comments- none

The meeting adjourned at 7:46.

Respectfully Submitted,

Jill Jenkins, Clerk