



SHRI SAIBABA GRAMIN VIKAS SANSTHA GADCHIROLI'S
FULE-AMBEDKAR COLLEGE OF SOCIAL WORK, GADCHIROLI
INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING OF IQAC

Meeting of Internal Quality Assurance Cell was held on dated 12th September, 2018 at 2.00 p.m. at IQAC room .

Mr. Vinod M. Kukade coordinator of IQAC welcomed the Chairperson, the members, and the teachers.

The minutes of the meeting.

Item No. 1. The minutes of previous meeting held on dated 18/01/2018 were read out and approved unanimously.

Item No. 2. The discussion was held on the preparation and submission of Annual Quality Assurance Report (AQAR) of the session 2017-18.

Item No. 3. The discussion was held on the development of the college. As per new guidelines of the NAAC and as per vision and mission of the college the planning to be made by IQAC and to give to all Departments, Cells, and Committees of the college.

Item No. 4. It was decided that IQAC to conduct meeting with the teaching and the non-teaching staff regularly.

Item No. 5. The discussion was held on the feedback collected from the students for the academic year 2017-18. It was decided that the teachers should make use of ICT more effectively.

Item No. 6. The discussion was held on forming new committees.

The next meeting of IQAC was decided to be held at the end of this session.

Meeting ended with a vote of thanks.



Mr. Vinod M. Kukade

Coordinator
Internal Quality Assurance Cell



Dr. Suresh K. Khangar

Chairperson
Internal Quality Assurance Cell



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MINUTES OF THE MEETING OF IQAC

Meeting of Internal Quality Assurance Cell with the teachers was held on dated 22nd October, 2018 at 12.00 noon at IQAC room.

Mr. Vinod M. Kukade coordinator of IQAC welcomed the Chairperson, the members, the teachers. Dr. S.K. Khangar, Principal, the Chairman of the meeting read out the agenda of the meeting and invited suggestions on the items included in the agenda of the meeting.

The minutes of the meeting.

Item No. 1. The meeting started with understanding and brooding over new guidelines framed by NAAC. Innovative and creative ideas are shared by the present teachers and members.

Item No. 2. IQAC C Coordinator Mr. V.M. Kukade presented the planning for the upcoming semesters. In accordance with this planning the following points were resolved to be implemented by the teachers, Departments, Committees and Cells of the college.

- i) Addition of more ICT based teaching, developing e-resources and new methodology and techniques of the teaching.
- ii) The state/national/international level workshop will be held in the next semester.
- iii) Addition in the MoUs and one certificate course/diploma will be introduced. Training program and career and competitive guidance, and one activity in collaboration with the signed agency will be organized in the next semester for the students by Placement Cell.
- iv) Each department of subject will organize workshop for the students and one social activity in the community in the next semester.

- v) NSS department will conduct Blood donation camp and other activities in collaboration with other government, non-government agencies.
- vi) It was resolved to establish Gender Equity Cell.
- vii) It was resolved that each teacher will adopt one tree and nourish it.
- viii) The research committee will add more linkages with other colleges, agencies.
- ix) The Cultural, Sport Department will organize competitions for the students in the next semester.
- x) One value added course will be conducted by UG and PG Department of minimum 30 hours
- xi) Spoken English classes will be conducted for the students at the end of the semester.
- xii) The slow learners will be treated with special attention and care and special coaching will be provided to them. The advance learners will be given more opportunities by getting them involved in various committees, Clubs of the colleges and will be send to to attend the seminars, other activities.
- xiii) Woman Cell, Anti-ragging Committee, Alumni Association, Parents-Teachers committee will arrange the meeting and conduct the program.

Item No. 3. Regarding the implementation of the action plan of the current semester, the report of the organized activities will be submitted on 25th October, 2018.

Item No. 4. Regarding students' progress it will be evaluated through students' internal assessment and feedback.

1. The next meeting of IQAC with the teachers is decided to be held in the first week of December 2018.

Meeting ended with a vote of thanks



Mr. Vinod M. Kukade

Coordinator
Internal Quality Assurance Cell



Dr. Suresh K. Khangar

Chairperson
Internal Quality Assurance Cell



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MINUTES OF THE MEETING OF IQAC

Meeting of Internal Quality Assurance Cell with the non-teaching staff of the college was held on dated 3rd November, 2018 at 12.00 noon at IQAC room.

Mr. Vinod M. Kukade coordinator of IQAC welcomed the Chairpersons, the members and the non-teaching staff and presented the action plan for the upcoming semester. Dr. S.K. Khangar, Principal, chairman of the meeting read out the agenda of the meeting and invited suggestions on the items included in the agenda of the meeting.

The minutes of the meeting.

Item No. 1 & 2. The meeting started with understanding and brooding over new guidelines framed by NAAC. Innovative and creative ideas were shared by the present members and non-teaching staff. During this time the following things were resolved to be maintained by the concerning committees properly.

- To maintain and update computers, internet connectivity, website of the college, other physical facilities of the college, to publish notices and information properly on the website of the college, to focus on waste management, rain water harvesting and green practices,
- Non-teaching staff should participate in the workshop and faculty development programme conducted for the non-teaching staff.
- Computer Resource Committee to be formed newly to maintain computers, ICT facilities, internet and website of the college.

2. The next meeting of IQAC with the teachers was decided to be held at the end of the session.

Meeting ended with a vote of thanks



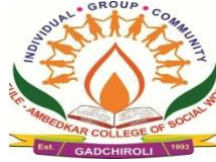
Mr. Vinod M. Kukade

Coordinator
Internal Quality Assurance Cell



Dr. Suresh K. Khangar

Chairperson
Internal Quality Assurance Cell



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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING OF IQAC

Meeting of Internal Quality Assurance Cell with the teachers was held on dated 4th December, 2018 at 3.00 p.m. at IQAC room .Mr. Vinod M. Kukade coordinator of IQAC welcomed the members, teachers.

The minutes of the meeting.

Item No. 1. The minutes of previous meeting held on dated 22/10/2018 were read out and approved unanimously.

Item No. 2. The discussion was held on previous semester's implemented action plan of the Classes, Cells, Departments and Committees. It was decided to organize more programmes in the college and community.

Item No. 3. The discussion was held on the tentative action plan of the current semester. The following things were decided.

- For the slow learners the concerning teacher should conduct remedial classes and the advance learners to be taken in the different committees as members.
- To make use of ICT more effectively for better understanding.
- To form Whats App group for the teachers to post the photos and videos of the organized programmes.
- To organize workshop on PBAS.

The next meeting of IQAC with the teachers was decided to be held in the month of February.

Meeting ended with a vote of thanks



Mr. Vinod M. Kukade

Coordinator
Internal Quality Assurance Cell



Dr. Suresh K. Khangar

Chairperson
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MINUTES OF THE MEETING OF IQAC

Meeting of Internal Quality Assurance Cell was held on dated 20th June, 2019 at 1.00 p.m. at IQAC room .

Mr. Vinod M. Kukade coordinator of IQAC welcomed the Chairperson, the members, and the teachers.

The minutes of the meeting.

Item No. 1. The minutes of previous meeting held on dated 12/09/2018 were read out and approved unanimously.

Item No. 2. The discussion was held on registering Alumni Association. It was decided to register Alumni Association of the college to Charity commission Office from the session 2019-20.

Item No. 3. It was decided to start new value added course/certificate course/spoken English classes or to give Soft Skill Training to the students.

Item No. 4. The discussion was held on conducting best practices for the significant contribution of the college to the community which will ensure the development of the community.

Item No. 5. The discussion was held on the academic development of the staff. The staff of the college should participate in the different levels of Workshops, Seminars, Conferences, Faculty Development Programme, Short term courses. The teachers should publish and

present research articles, write books and the chapters in the books, they should attend Orientation Programme, Refresher Courses.

Item No. 6. The discussion was held on the promotion of the teachers and it was resolved to forward the file for the promotion of two teachers to University.

Item No. 7. Mr. Y. R. Gahane from the teaching staff was taken in IQAC as member from the academic year 2019-20.

The next meeting of IQAC was decided to be held in the month of August.

Meeting ended with a vote of thanks.



Mr. Vinod M. Kukade

Coordinator
Internal Quality Assurance Cell



Dr. Suresh K. Khangar

Chairperson
Internal Quality Assurance Cell



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Action Taken Report

IQAC has conducted total five meetings in academic year 2018-19 meetings. IQAC has conducted two meetings of IQAC, two meetings with teaching staff and one meeting with non-teaching staff. Some resolutions were made during these meetings. These resolutions were implemented.

- In the meeting held on dated 12 Sept., 2018, it was decided to work significantly for the contribution of the college to the society and to organize sport for the student. Therefore Extension Services of the library was opened for women and senior citizens. The sports were conducted for the students in which Cricket for boy students and girl students, kabaddi for boy students and girl students, Volleyball for boy students were conducted.
- In the meeting held on dated 12 Sept. 2018 as per item no. 3 it was resolved to conduct workshop and faculty development programme. IQAC has conducted Workshop on *Competitive Examination and Competitive Guidance* on dated 29th September, 2018, and under faculty development programme the programme on “*Asset Allotment and Financial Management*” was organized on dated 19th March, 2019.
- As per the resolution of participation of the teachers in Refresher Course and Orientation programme, three teachers had participated in the Refresher Course at

HRDC, UGC, RTM, Nagpur University, Nagpur in the subject of Social Work and English 05th December 2018 to 25th December, 2018.

- As per the resolution made for the promotion of the teachers. The files of two teachers were forwarded to Gondwana University, Gadchiroli for promotion from first stage to Second stage and from second stage to third stage.
- In the meeting held on dated 12 September, 2018 it was resolved to submit AQAR for the session 2017-18 to NAAC. The college submitted AQAR of the session 2017-18 to NAAC.
- As per the resolution the feedback of the students, parents was taken and also Students Satisfaction Survey was conducted and analyzed by IQAC.
- In the meeting held on dated 22nd October, 2018 in Item No. 2 it was resolved to sign new MoU with other institutions. New 8 MoUs were signed with other institutions by the college.
- In the meeting held on date 3rd November, 2018 as per the resolution the Computer Resource Committee was formed to maintain computers, ICT facilities, internet and website of the college.
- In the meeting held on dated 4th December, 2018 it was decided to form Whats App group for the teachers to post the photos and videos of the organized programmes. Such group is formed and is active.

- As per the resolution made to organize different programme on social issues and to organize workshop by other departments of the college, these departments organized different programmes and workshops as per action plan.
- As per the decision made for academic development, new four posts of the teachers in the subject of Social Work were filled.
- The college is assessed and certified by Otabu Certification Limited (ISO) as meeting the requirements of ISO 9001:2015 QUALITY MANAGEMENT SYSTEM for “PROVIDING U.G. AND P.G. COURSES IN THE FIELD OF INTERDISCIPLINARY STUDIES (STREAMS)”



Mr. Vinod M. Kukade
Coordinator
Internal Quality Assurance Cell



Dr. Suresh K. Khangar
Chairperson
Internal Quality Assurance Cell.