

MANAGEMENT
PROFESSIONALS
INC.



Condominium and Homeowner Association Accounting

P.O. Box 1058, Lehigh Acres, Florida 33970
Phone (239) 368-6741 • Fax (239) 368-1498 • Fort Myers Office (239) 481-4845

February 2, 2026

Dear Cypress Pines Property Owners Association, Inc. Members,

The Annual Meeting of the Members/Election of Directors has been scheduled for March 31, 2026 at 6:00 p.m. at Moose Lodge, 210 Homestead Rd, Lehigh Acres, FL 33936. The official notice for the meeting will be mailed on March 10, 2026.

The Cypress Pines Property Owners Association, Inc. will have three (3) vacant seats on the Board of Directors. If you would like to place your name on the ballot for the next election, please let us know by February 20, 2026. Please include an information sheet describing your qualifications and why you would like to be elected to the Board of Directors. An Intent for the Board and an information sheet is attached for your use.

Cypress Pines Property Owners Association, Inc. does not allow nominations from the floor per their Bylaws. Those who submit their names by February 20, 2026 will have their names listed on the ballot that will be mailed to all homeowners.

Sincerely yours,

Allison Cefalu, CAM

For Cypress Pines Property Owners' Association, Inc.

**NOTICE OF INTENT TO BE
A CANDIDATE FOR THE BOARD OF DIRECTORS OF
CYPRESS PINES PROPERTY OWNERS' ASSOCIATION, INC.**

I, _____, hereby place my name in nomination as a candidate for the Board of Directors of Cypress Pines Property Owners' Association. I am submitting an Information Sheet about myself. I understand that I am responsible for the accuracy of the information contained in the Information Sheet. (Please type or print your name beneath your signature).

Date: _____

Signature

Print Name

Cypress Pines Property Owners' Association, Inc.

CANDIDTE INTENT/INFORMATION SHEET

Name: _____

Property Address: _____

PERMANENT ADDRESS: _____

EDUCATION: _____

PERSONAL BACKGROUND:

PRIOR HOA EXPERIENCE:

COMMENTS ABOUT BOARD CANDIDACY:

Homeowners' Association Board Member Certification Form*

I, _____, certify that I have read the
(Print name of Board Member)

_____ Association, Inc.'s declaration of
(Print name of Association)

covenants, articles of incorporation, bylaws, and current written rules and policies; that I will work to uphold such documents and policies to the best of my ability; and that I will faithfully discharge my fiduciary responsibility to the Association's members.

Signed: _____

Print Name: _____

Date: _____

Submit this form to the Association's Secretary within ninety (90) days after being elected or appointed to the Board, attesting to the above, or you may submit a certificate of satisfactory completion of the educational curriculum administered by a Division-approved homeowners' association education provider. The written certification or education certificate is valid for the uninterrupted tenure of the director on the Board.

* A board member certification form similar to this one or a certificate of satisfactory completion of a Division-approved educational curriculum is required by Section 720.3033(1), Florida Statutes (2013). However, if you are an incumbent director re-elected to another term and you previously submitted a certification form or educational certificate, you do not have to submit another form.