

MINUTES FROM 9-9-2024 DAVENPORT CITY COUNCIL MEETING

Davenport City Council met Monday, September 9, 2024 for regular city meeting.

Present: Mayor Lotzer, Aldermen Leslie, Hanson, Beauclair, Gjestvang. Auditor Roster, City Maintenance Hans. Guests Mike Blevin, Midwest Inspection Service, Deputy Sheriff Officer Custodio, Kurt Larson - new homeowner, Jim Dahlman Interstate Engineering, Lisa Davis and Mark Clark, residents. Meeting called to order at 7:01 pm. Pledge was said. Guests recognized first: Officer Custodio reported that most everything was relatively quiet in the Davenport area. Mike Blevins Midwest Inspection Services Inc, presented his company's package for doing the building inspections in the City of Davenport from beginning to end, plus collecting the building permit fees and other pertinent business regarding building in Davenport. Kurt Larson, new potential home builder in Twin Pines addition, had questions about the process. Lisa Davis had questions on her tax increase and why. Mayor Lotzer explained that most was due to Kindred School and our increase is due to street maintenance. The streets don't fix themselves. She also requested a printed council agenda ahead of each meeting for the residents to see. This was taken under advisement and the Auditor will post one at the post office bulletin board prior to each meeting. She also requested to notify the residents on the utility bill notices that minutes are printed in the Cass County Reporter each month Mark Clark requested a permit to allow him to purchase a storage container and bring it on his property. Denied. However, the Mayor did address the situation.

Motion to accept minutes made , seconded, passed. The treasurer's report and bills were presented as consent items. Motion to accept and pay, seconded, passed.

Following bills to be paid:

Ottertail Power Co.	1919.57
Cass Rural Water	1554.63
Steve Hans	945.08
Mark Roster	1630.81
Carol Mitchell	146.61
Fat Man Trash	1504.00
City of Fargo	14.00
MLGC	97.91
City Utilities Office	74.50
Cass county Reporter July/Aug	190.68
ND One Call	4.25
Park Board	1242.24
Cemetery	70.08
Safe Yard	700.00
Express Lane	47.00
North Western Power Company	757.75
Jason Lotzer	145.68

OLD BUSINESS:

Auditor reported on city credit card to pay online bills. Moving forward.

Hans and Hanson reported on electrician findings for additional outlet on streetlight poles for City Christmas decorations. Cost \$450.00 PER pole. Discussion ensued. Died for lack of motion

NEW BUSINESS:

Jim Dahlman presented information on the sanitary system for the 6 lots on the Twin Pines addition. A request was made to create a **Sanitary Improvement District 2024-2** to deal with specials that will be attached to the north 6 lots that remaining. Motion to accept, seconded, passed. Dahlman then opened the sealed bids to lay 331 feet of sewer pipe, including digging, pipe, and attachment to main sewer. there were 5 bids. Lowest bid came in at \$17,659.85 from Great Plains Site Work. Motion to accept GPSW, seconded, passed. Work to be completed by November 1st.

Discussion followed on the Midwest Inspection Services, Inc. proposal. Motion to accept, seconded, passed.

RESOLUTION #225 9/15/2024

RESOLUTION FOR BUILDING PERMITS WHEREAS, the City Council of the City of Davenport, North Dakota, has adopted Ordinances which provide for the City have a building official to issue building permits and provide inspection services,
NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Davenport, Cass County, North Dakota as follows: That the City has agreed to have Midwest Inspection Services serve as our Building Official and provide the following services:

1. Reviewing building permit applications and building plans;
2. Collection of all permit fees
3. Reviewing mechanical permit applications;
4. Ensuring the accuracy and completeness of all requirements, data, and other information furnished by the City or by the applicant to MIS pursuant to this Agreement;
5. Conduct a general review of construction documents for compliance with zoning regulations (this review does not ensure compliance with the City's zoning code);
6. Create building permits, draft invoices, permit & inspection cards. Save documents to file including copies of building plan sets and submit to the City for review and signature;
7. Conducting building inspections, as required per the building codes.
8. The inspections will include:
 - i. *Footings, foundation and slabs*
 - ii. *Framing*
 - iii. *Insulation*
 - iv. *All HVAC appliances and related systems*
 - v. *Final inspections*
9. Providing the City with a report regarding work done;
10. Creation of Certificate of Occupancy for the City to review and sign.

11. Inspect structures, and at the direction of the City issue orders and notices, and other documents under the City's Substandard Buildings Ordinance.

Midwest Inspection Services LLC
Michael Blevins
PO Box 131
701-532-1078
Mapleton, ND 58059
Dated this 9th day of Sept, 2024
Jason Lotzer Mayor
Mark Roster attested - City Auditor

A question was presented to Interstate Engineering about the lead pipe certification that the City of Davenport has to present to the state. This is a federal mandate that waterlines coming to curb stop must be lead free (cities responsibility) and from curb stop to meter must be lead free, (homeowners' responsibility). This will most likely be having Steve Hans come into your home and check where the water comes into homeowners' place and verify with a photo or inform homeowner of change that has to be made. Interstate will check into supplemental funding through the Prairie Dog funds to assist in expenses if needed. This is to be completed by October 30th, 2024, by all residents.

Motion to Adjourn, seconded, passed.

Adjourned at 8:38pm

Next meeting Monday October 7th, 2024, 7 pm, Davenport community Center

Faithfully submitted, Mark Roster, City Auditor