

AMA WAIVER & NUMBER STATION

Staff Need: AMA Waiver Number Sheet (located in Camp Forms Holder)

- 1) **Greet** Parents/Guardians and Riders
- 2) **Collect** their **SIGNED AMA Minor Waiver**
- 3) Check off their name on the AMA Sheet **when we receive the AMA Minor Waiver**
- 4) **Ask for AMA Card** and **Enter AMA# on AMA Sheet** (Check our AMA sheet to make sure their Name, AMA Number, & and Expiration Date match)
- 5) **If Card is expired**, they will need to renew their membership or purchase a One Event Pass at the AMA Paperwork Table
- 6) **If they forgot their card**, we still need their AMA Number. People can call or text us the information.
- 7) Once above is completed, **please send them to the Nurse Station**