

NURSES STATION

Staff Need: Medical Binder, Team List, Medication Holder, Plastic Ziploc Bags to hold medications, & Sharpie to write Rider's name & Team# on Ziploc bag

- 1) **Greet** Parents/Guardians and Riders
- 2) **Ask for** Team Number & First Name of Rider
- 3) **Check sheet** to make sure Parent/Guardian is okay with child receiving OTC Meds (Over the Counter Medications, such as: Tylenol, Ibuprofen, Allergy Meds like Benadryl, Pepto-Bismol, etc)
- 4) **If Parent/Guardian said NO when registering**, a lot of times they did not realize what the question was asking or the Rider signed themselves up and they did not know what it meant. Most parents say Yes it is okay. **If they decide YES**, have the Parent/Guardian complete our OTC Meds Form and have them sign it at the bottom (located in back of Medical Binder). This gives us permission to treat their child with OTC Meds.
- 5) **If Parent/Guardian still does NOT want their child to receive OTC Meds** - Please make note and check with parent on how they want us to handle when child does not feel well.
- 6) **If the child takes Prescription Medications**, Parent/Guardian must hand in or sign the Prescription Medication Form (located in the back of the Medical Binder). Then, place behind Rider's Team Number in binder.
- 7) **Go over any Medical Concerns/Allergies/Etc** that the child may have with the Parent/Guardian.
- 8) **Collect all Prescription & OTC Meds** Parent/Guardian brings for their child. Riders **under 18 are NOT allowed** to keep their medications. This is for the safety of the child, the other children, and the adults at camp. We do not want anyone accidentally or purposely handling or taking medications at camp without supervision of the Nurse/Medical Personnel or child's Parent/Guardian.
**** If Parent/Guardian is staying at camp, they can choose to administer their child's medications****
- 9) **Put Medications in Ziploc Baggie, Label Rider's Name & Team # on Baggie.**
- 10) **Place Ziplocked Medications** in Meds Holder
- 11) **Thank them for coming and have them join their Team**