

CHECK IN STATION

Staff Need: Rider Registration Sheet (in Camp Forms Holder)

- 1) **Welcome** Parents/Guardians and Riders **& Thank them for choosing Fuel Camp** 😊
- 2) **Ask for Last Name of Rider, Check Off** once checked in.
- 3) **Balance Due?** Most Riders have paid in full, but there may be a couple of them that have to pay a remaining balance.
Balance needs to be collected via cash or check. Collect money and make a note on the registration sheet on how it was collected (cash or check).
- 4) Once completed, **please send them to the AMA Waiver/Number Station with their AMA Minor Waiver**