

Animal Name: \_\_\_\_\_

Animal ID #: \_\_\_\_\_

Animal Stall #: \_\_\_\_\_



Animal Name: \_\_\_\_\_

Animal ID #: \_\_\_\_\_

Animal Stall #: \_\_\_\_\_

## LASER Shelter Site Rules for Owners of Sheltered Animals (To Be Given to Owner Before Leaving Shelter)

An Emergency LASER Shelter Site will be open for the express purpose of housing animals that are in a danger area. There is no charge for this service, but owners of evacuated animals need to be aware of the following rules which are designed for safe and secure sheltering of your animals as well as the ability to provide quick and effective intake on our first day of operation for each emergency.

### General Information:

- You are welcome to visit your animals, but may not take them outside the stall or corral unless required by a veterinarian
- **No firearms** are allowed in the shelter location
- **No one under the age of 18** is allowed in the shelter location unless minor has valid driver's license
- The Shelter Sites will be closed to all visitors, including owners, from 10 pm to 6 am other than if that is the time that the shelter has been opened for Intake or there is a medical need as ordered by a Veterinarian.

### Intake:

- Animals will be processed for intake one at a time for all but flocks of birds. This is true even if you arrive with multiple animals. This is to ensure that each animal is properly identified and assigned to a stall/pen and then safely taken to their stall/pen. Birds will be processed as a flock.
- LASER volunteers will partner with you while you put identification information on your animals as instructed by the LASER intake volunteer.
- LASER volunteers will accompany you as you take your animal to their assigned stall/pen. Once safely housed, you will be asked to leave the area where animals are housed in order to keep the area as unpopulated by people as possible during intake. You may stay in an adjacent area that has been designated at the shelter site, if desired, until we close to visitors at 10 pm.
- There is no place to leave your trailer beyond that first day and there is no place right at the site for staying in your trailer. However, depending on where we are set up, there may be RV parks nearby for your use.
- LASER volunteers will ensure that water is set up and available for all occupied stalls/pens before or as soon as animals are placed there. Feed will not be given to animals until regular feeding time or, if intake is during that time, as close to the designated feeding times as possible. All animals are fed at the same time to reduce any issues between those who may have feed and those who may not.

### Feed:

- Animals receiving hay for feed will be fed the hay we are able to obtain (generally alfalfa and grass hay). If you require something different for your animals, you must provide that feed.

- If you want to feed your animals personally, please be here during feeding times, which are at 7am and at 5 pm each day
- You may not feed at other times or give your animals treats since this may create a problem for the other nearby animals.
- You may provide supplements to your animals only if required by a veterinarian and will have to feed those to your animals yourself (or have someone else come do that for you). If possible, these need to be fed during regular feeding times.
- You ARE NOT allowed to give feed to any animal other than your own. **Please limit your visits to your own animals.**
- Your non-equines at the shelter that do not eat hay will be fed what you provide for them. Again, feeding will all be done at the same times each day.

#### Wellness Checks:

- During our twice-daily feedings, we will also be cleaning and providing fresh water. It is also a time when all animals are seen and checked on for any signs of medical issues or concerns.
- If there is any medical concern, the Shelter Manager will attempt to reach you to advise of their intention to call your veterinarian. If you or your veterinarian is not available, the Shelter Manager will call the Vet On Call. You will be responsible for any veterinary expenses which may be incurred in the treatment of your animal(s).
- Shelter personnel will not be administering medical treatment unless necessary to stem bleeding or deal with similar crisis until a veterinarian arrives.

#### When the Emergency is Over:

- Shelter Sites are only open for as long as the fire, or other emergency, is a threat – the shelter will be closed one day after the fire, or other emergency, is over and the evacuations have been lifted. This may be longer than an active fire if air quality remains an issue.
- As soon as you get the “all clear” to return to your home, you should begin making arrangements to pick up your animals.
- The Shelter Site is staffed 24 hours a day; animals may be picked up at any time other than the hours from 10pm to 6am. During the available hours, you do not need to call – just come and get your animals.
- It is your responsibility to transport your animals back home. If you do not have a trailer, please make arrangements with friends or animal haulers to prevent delays.
- You will be relied on to load your own animals at the time of pickup. Volunteers will be available to assist if required.
- All Shelter Sites are available to assist the community in time of crisis but cannot take responsibility for these animals after the emergency has passed. Animals will not be allowed to remain at the Shelter beyond 24 hours after it has been notified that it is safe to de-activate the Shelter. Animals left longer than that window of time will be turned over to the County services that deal with abandoned animals. However, shelter personnel will make good faith efforts to reach owners before that happens.

#### Picking up your animals:

- You or your representative will be required to show photo ID before being able to pick up animals. That ID must match the Owner/Representative name listed on the Intake Form.
- If you know a friend or hauling company will be picking up your animals, make sure their information is listed on the Intake Form at the time your animals are dropped off at the Shelter.
- Animals will not be released to anyone whose name is not on the Intake Form unless specifically confirmed in a discussion with the owner.

**All services are provided free of charge. However, donations are welcome as LASER is a volunteer-based 501c3 organization.**