ADVENTIST BIKERS FOR CHRIST

*Constitution and By-Laws*

ARTICLE 1

*Name*

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| **1.1** | The legal name of this organization is *Adventist Bikers for Christ*, the Doing Business As name is *Advent Bikers for Christ,* hereinafter referred to in this document as AB4C. |
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ARTICLE 2

*Mission*

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| **2.1** | In response to Christ’s commission to “Go out into the highways and hedges, and compel them to come in, that my house may be filled” (Luke 14:23 NKJV), the mission of AB4C is for Seventh-day Adventist® Christians to seek and to serve members of the biker culture. |
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ARTICLE 3

*Vision*

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| **3.1** | With infinite gratitude for what the Lord has done for us (1 Peter 2:9), through the empowerment of the Holy Spirit we are compelled, committed, and aspire to be to the biker world, human representatives of Christ’s compassionate example. We will leave the ninety and nine; go out into the tempest, storm, rain, and into the desert to seek lost sheep (Heavenly Places, p 100). Mingling and ministering to individual and group needs, (Ministry of Healing, 143), in service to the Savior of our world (2 Cor. 2:15) we will seek to liberate the lost and broken-hearted and introduce them to Jesus Christ, the source of peace and assurance of self-worth (John 14:27). |
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ARTICLE 4

*Motto*

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| **4.1** | The motto of AB4C is “Servants on Iron”. |
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ARTICLE 5

*Objectives*

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| **5.1** | A | AB4C objectives are to: |
|  | 5.1.A.1 | Provide an avenue through which Seventh-day Adventist® church members may have opportunity to minister to bikers. |
|  | 5.1.A.2 | Provide fellowship and networking opportunities with other Christian biker ministries and organizations. |
|  | 5.1.A.3 | Mingle with, and minister to, non-Christian biker groups. |
|  | 5.1.A.4 | Support and assist, by funding and personal involvement, biker outreach activities in accordance with, and supportive of, the Seventh-day Adventist® church mission. |
|  | 5.1.A.5 | Address societal needs particular to the biker culture. |
|  | 5.1.A.6 | Educate, encourage, and promote to other Seventh-day Adventists enthusiasm for biker ministry. |
|  | 5.1.A.7 | Encourage and promote development of national and international AB4C ministries. |
|  | 5.1.A.8 | Support, maintain communication with, and nurture pre-developed, developing, and developed national and international AB4C members and chapters. |
|  | 5.1.A.9 | Partner with specially-focused ministry organizations to share or to expand AB4C ministry objectives. |

ARTICLE 6

*Affiliation with the Seventh-day Adventist® Church*

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| **6.1** | Affiliation with the Seventh-day Adventist® Church |
|  | AB4C is not part of, affiliated with, or supported by the General Conference of Seventh-day Adventists. Thus, any content or opinions expressed, implied, or included in or with the services offered by AB4C are solely those of AB4C and not those of the Seventh-day Adventist® Church. |

ARTICLE 7

*Organizational Structure*

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| **7.1** | A | In accordance with AB4C designation as a public charity, AB4C: |
|  | 7.1.A.1 | Receives at least 1/3 support from public sources or receives at least 10% support from public sources and has other characteristics of a publicly-supported organization. |
|  | 7.1.A.2 | Is organized exclusively to charitable, religious, and educational purposes under section 501(c) 3 of the Internal Revenue Code, or corresponding section of any future federal tax code. |
|  | 7.1.A.3 | Is not organized or operated for the benefit of private interests. |
|  | 7.1.A.4 | Has no political purposes; activities will not attempt to influence legislation or participation in any political campaign for or against any candidate for public office. |
|  | 7.1.A.5 | Shall inure no part of net earnings to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that AB4C shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes described in section 501(c) 3. |
|  | 7.1.A.6 | Shall carry on no substantial part of the activities to propaganda, or otherwise attempt to influence legislation, and shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. |
|  | 7.1.A.7 | Notwithstanding any other provision of these articles, shall carry on no activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c) 3 of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c) (2) of the Internal Revenue Code, or the corresponding section of any future federal tax code. |
|  | 7.1.A.8 | Upon its dissolution, will distribute assets for one or more exempt purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code. |

ARTICLE 8

*Organizational Divisions*

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| **8.1** | A | Executive Committee | | |  |
|  | 8.1.A.1 | The eight charter members of the AB4C ministry—Richard Olson, Laurie Olson, Ray DeHaan, Anita DeHaan, Dennis Holder, Donna Pancoast, Marland Armstrong, and Susan Armstrong—comprise the Executive Committee membership. | | | |
|  | 8.1.A.2 | Executive Committee offices are President, Vice-President, Treasurer, Secretary Chaplain, Public Relations, Ministry Development, Parliamentarian, Logistics Coordinator, and Road Captain. | | | |
|  | 8.1.A.3 | Tenure of each Executive Committee office is 4 years. | | | |
|  | 8.1.A.4 | Office responsibility shall be in effect immediately following the meeting at which the officer was voted. | | | |
|  | 8.1.A.5 | Selection of officers is from within the existing Executive Committee members by simple majority vote. | | | |
|  | 8.1.A.6 | An Executive Committee member may hold more than one office simultaneously. | | | |
|  | 8.1.A.7 | The Executive Committee shall consist of no fewer than 4 and no more than 8 members. | | | |
|  | 8.1.A.8 | Each Executive Committee member will be retained throughout the life of the ministry until that member opts out of membership. | | | |
|  | 8.1.A.9 | The Executive Committee may choose whether to replace any Executive Committee member who has opted out of membership. | | | |
|  |  | a. | | A replacement Executive Committee member may be someone who has previously been very active in motorcycle ministry within an AB4C chapter outside the original executive committee and meets all other AB4C membership officer qualifications. | |
|  | 8.1.A.10 | Executive Committee voting privileges are based on attendance of at least ½ of regular meetings and at least 5% annual financial contributions of committee expenses. | | | |
|  | 8.1.A.11 | The Executive Committee serves as a chapter oversight committee to ensure the AB4C mission is maintained. | | | |
|  | 8.1.A.12 | Executive authority includes overriding all chapter decisions which may be determined to divert from the organization mission and vision. | | | |
|  | 8.1.A.13 | The Executive Committee may revise the AB4C Constitution and Bylaws and the Manual of Regulations. | | | |
|  |  | a. | | Revisions of, or amendments to, the AB4C Constitution and Bylaws or Manual of Regulations may be made by a simple majority vote of those present at a regular business meeting or by a 2/3 vote at a specially-called meeting. | |
|  |  | b. | | Members must be advised at least one week prior to the revision session regarding the nature and subject of the changes or amendments to be considered. | |
|  | 8.1.A.14 | The Executive Committee shall establish annual chapter membership dues. | | | |
|  |  | a. | | Dues will be calculated from January 1 through December 31 and collected within the first 2 weeks of January. | |
|  | 8.1.A.15 | The Executive Committee will develop and nurture new national and international Chapters. | | | |
|  | 8.1.A.16 | The Executive Committee may function as a Chapter. | | | |
|  | 8.1.A.17 | Meetings: | | |  |
|  |  | a. | | Regular Meetings   1. Will be scheduled at least quarterly. 2. Voted items will be carried by a simple majority vote. 3. Agenda items will be collected from each officer a few days before the meeting date for Secretary compilation. 4. Should agenda items be suggested prior to or during the meeting, they will be added to the formal agenda only after a vote to do so. 5. A quorum shall consist of those present at the regularly scheduled meeting. 6. All meetings will be conducted per basic Robert’s Rules of Order. 7. All members must be notified of time, date, and location of regularly scheduled meetings. 8. To vote, members must be physically present in a face-to-face meeting and electronically present in an electronic meeting. 9. There may be no proxy voting. | |
|  |  | b. | | Specially-called Meetings   1. May be called by the president or vice-president as deemed   necessary.   1. Voted items will be carried by a 2/3 majority vote of those present. 2. Agenda items will be collected from each officer a few days before the meeting date for Secretary compilation. 3. Should agenda items be suggested prior to or during the meeting, they will be added to the formal agenda only after a vote to do so. 4. A quorum shall consist of at least 2/3 chapter membership. 5. All meetings will be conducted per basic Robert’s Rules of Order. 6. All members must be notified of time, date, and location of meetings at least 1 week prior to the meeting. 7. To vote, members must be physically present in a face-to-face meeting and electronically present in an electronic meeting. 8. There may be no proxy voting. |  |
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| **8.2** | B | Chapters | | |  |
|  | 8.2.B.1 | Chapter officers will consist of at least a President, Vice-President, Treasurer, Secretary, Chaplain, and Road Captain. | | | |
|  |  | a. | | Public Relations, Ministry Development, and Parliamentarian officers are optional. |  |
|  | 8.2.B.2 | One person may hold more than one office simultaneously. | | | |
|  | 8.2.B.3 | Chapter office tenure is 2 years. | | | |
|  | 8.2.B.4 | Office responsibility shall be in effect immediately after the meeting in which they were voted into that office. | | | |
|  | 8.2.B.5 | Meetings: | | |  |
|  |  | a. | Regular Meetings:   1. Will be scheduled at least quarterly 2. Voted items will be carried by a simple majority vote. 3. Agenda items will be collected from each officer a few days before the meeting date for Secretary compilation. 4. Should agenda items be suggested prior to or during the meeting, they may be added to the previously prepared agenda only after a vote to do so. 5. A quorum shall consist of those present at a duly called meeting. 6. All meetings will be conducted per basic Robert’s Rules of Order. 7. All members must be notified of time, date, and location of regularly scheduled meetings. 8. To vote, members must be physically present in a face-to-face meeting and electronically present in an electronic meeting. 9. There may be no proxy voting. | |  |
|  |  | b. | Specially-called Meetings:   1. May be called by the president or vice-president as deemed necessary. 2. Voted items will be carried by a 2/3 majority vote of those present. 3. Agenda items will be collected from each officer a few days before the meeting date for Secretary compilation. 4. Should agenda items be suggested prior to or during the meeting, they will be added to the previously prepared agenda only after a vote to do so. 5. A quorum shall consist of at least 2/3 chapter membership. 6. All meetings will be conducted per basic Robert’s Rules of Order. 7. All members must be notified of time, date, and location of meetings at least 1 week prior to the meeting. 8. To vote, members must be physically present in a face-to-face meeting and electronically present in an electronic meeting. 9. There may be no proxy voting. | |  |
|  | 8.2.B.6 | Chapters may accept donations in addition to those dues assessed by the AB4C Executive Committee. | | | |
|  |  | a. Chapters shall not solicit or accept tithe or appropriate offerings through the authorized channels of the SDA church. | | | |
|  | 8.2.B.7 | All Chapter activities shall be in accordance with the AB4C mission and vision. | | | |

ARTICLE 9

*Chapter Membership*

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| **9.1** | A | Membership Application | |
|  | 9.1.A.1 | An Application for Chapter or Membership form shall be completed in writing, providing satisfactory information and evidence of qualifications for such.  a. Any additional legal forms, including liability waiver, pastor approval, agreement of constitutional provisions, or others, will be sent to the Executive Committee for use approval.  b. Membership approval will be given upon Executive Committee review. | |
|  | 9.1.A.2 | Upon receipt of the chapter membership application and pastor’s recommendation, the Executive Committee will contact the chapter president regarding membership acceptance. | |
|  | 9.1.A.3 | Should a membership or chapter be approved or disapproved, the appropriate officer will be advised of the determination within two weeks after the next Executive Committee decision. | |
| **9.2** | B | AB4C members shall: | |
|  | 9.2.B.1 | Be baptized members of the Seventh-day Adventist® (SDA) Church and shall:  a. Maintain a theological position in harmony with the fundamental  beliefs.  b. Support and cooperate with the goals and purposes of the SDA  church by words, actions, and publications.  c. Positively supplement their work with that of the church in  carrying out the gospel commission. | |
|  | 9.2.B.2 | Be passionate, committed to, and active in pursuing the AB4C mission and vision. | |
|  | 9.2.B.3 | Be of mature faith to minister within the biker culture environment without being deterred in their faith by being in that environment. | |
|  | 9.2.B.4 | Be of any vocation or profession consistent with the principles of the Seventh-day Adventist® church. | |
|  | 9.2.B.5 | Complete a membership application and be voted into membership upon acceptance by the full chapter at a regular or specially-called meeting. | |
|  | 9.2.B.6 | Have voting privileges. | |
|  | 9.2.B.7 | Hold chapter office. | |
|  | 9.2.B.8 | Maintain membership as long as:  a. Annual dues are up-to-date  b. At least half of chapter meetings are attended | |
|  | 9.2.B.9 | Retain membership regardless of owning or riding a motorcycle. | |
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| 9.3 | C | AB4C associate membership shall: | |
|  | 9.3.C.1 | Be available to persons not of the Seventh-day Adventist® faith who ascribe and live according to the Christian faith and desire to minister to the biker demographic. | |
|  | 9.3. C.2. | Be passionate, committed to, and active in pursuing the AB4C mission and vision. | |
|  | 9.3.C.3 | Be of mature faith to minister within the biker culture environment without being deterred in their faith by being in that environment. | |
|  | 9.3.C.4 | Be of any vocation and/or profession consistent with the principles of the Seventh-day Adventist® church. | |
|  | 9.3. C.5. | Complete a membership application and be voted into membership upon acceptance by the full chapter at a regular or specially-called meeting. | |
|  | 9.3.C.6 | Not have voting privileges. | |
|  | 9.3.C.7 | Not hold a chapter office. | |
|  | 9.3.C.8 | Maintain membership as long as: | |
|  |  | a. Annual dues are up-to-date  b. At least half of chapter meetings are attended | |
|  | 9.3. C.9. | Be voted into membership by other chapter members. | |
|  | 9.3.C.10 | Retain membership regardless of owning or riding a motorcycle. | |

ARTICLE 10

*Officer Responsibilities*

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| **10.1** | A | The President shall: |
|  | 10.1.A.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.A.2 | Initiate and lead the chapter outreach activities. |
|  | 10.1.A.3 | In conjunction with the secretary, notify members of regular or specially-called meetings. |
|  | 10.1.A.4 | Include all members in activities. |
|  | 10.1.A.5 | Serve as the primary representative to other chapters and organizations. |
|  | 10.1.A.6 | Notify the vice-president of any anticipated meeting absence. |
|  | 10.1.A.7 | Chair, or appoint designee to chair, chapter meetings. |
|  | 10.1.A.8 | Submit agenda items to the secretary at least two days prior to each monthly meeting date. |
|  | 10.1.A.9 | At each monthly meeting, request from each officer a report. |
|  | 10.1.A.10 | Chapter Presidents will report activities to the Executive Committee at least quarterly. |
|  | 10.1.A.11 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | B | The Vice-President shall: |
|  | 10.1.B.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.B.2 | Assist the President in activities. |
|  | 10.1.B.3 | Serve as the President in the president’s absence. |
|  | 10.1.B.4 | Submit agenda items to the secretary at least two days prior to each monthly meeting date. |
|  | 10.1.B.5 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | C | The Treasurer shall: |
|  | 10.1.C.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.C.2 | Keep accurate, up-to-date, financial records. |
|  | 10.1.C.3 | Submit a current financial report at each meeting for board approval.  a. Hard copy for meeting use.  b. Electronic report for Executive or chapter officer/member records. |
|  | 10.1.C.4 | Retain electronic financial records. |
|  | 10.1.C.5 | Contribute to budget development. |
|  | 10.1.C.6 | Chair the finance committee. |
|  | 10.1.C.7 | Ensure all members have up-to-date membership. |
|  | 10.1.C.8 | Submit agenda items to the secretary at least two days prior to each monthly meeting date. |
|  | 10.1.C.9 | Work with the ministry development officer regarding ministry financial impacts. |
|  | 10.1.C.10 | The Executive Committee Treasurer shall annually collect dues and fees from each chapter.  a. Individual Chapter fund records will be kept.  b. The Executive Committee Treasurer will report annually to the  Executive Committee regarding AB4C Chapters and members. |
|  | 10.1.C.11 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | D | The Secretary shall: |
|  | 10.1.D.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.D.2 | Keep accurate and timely minutes of each meeting. |
|  | 10.1.D.3 | Submit a current report at each monthly meeting for board approval.  a. Hard copy for meeting use.  b. Electronic report for Executive or chapter officer/member records. |
|  | 10.1D.4 | Electronically send the agenda to each member at least 2 days prior to the next meeting. |
|  | 10.1.D.5 | Retain electronic minutes. |
|  | 10.1.D.6 | Keep accurate and up-to-date contact information of each AB4C Executive, Chapter, and chapter member. |
|  | 10.1.D.7 | Compile and submit monthly meeting agenda items. |
|  | 10.1.D.8 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | E | The Public Relations Officer shall: |
|  | 10.1.E.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.E.2 | Develop and maintain an AB4C website. |
|  | 10.1.E.3 | Maintain communication with members and interested persons via social or other media, including texting, newsletters, and Facebook regarding announcements, upcoming events, and other ministry information. |
|  | 10.1.E.4 | Promote the organization and its activities to other organizations via videos, TV programs, articles and publications, conventions, and other formats for member recruitment and personal and corporate financial support. |
|  |  | a. In collaboration with the treasurer and other board members,  professional expertise may be consulted and/or hired for  promotional media purposes. |
|  | 10.1.E.5 | If desired, designate or request any other officer(s) to perform or help with a particular function. |
|  | 10.1.E.6 | Submit agenda items to the secretary at least two days prior to each monthly meeting date. |
|  | 10.1.E.7 | Give a public relations report at each chapter meeting. |
|  | 10.1.E.8 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | F | The Chaplain shall: |
|  | 10.1.F.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision |
|  | 10.1.F.2 | Give a devotional at meetings. |
|  | 10.1.F.3 | Lead the members in spiritual endeavors. |
|  | 10.1. F.4 | Develop networking opportunities with other Christian and non-Christian biker groups. |
|  | 10.1. F.5 | Submit agenda items to the secretary at least two days prior to each monthly meeting date. |
|  | 10.1. F.6 | Give a chaplain report at each chapter meeting. |
|  | 10.1. F.7 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | G | The Road Captain shall: |
|  | 10.1.G.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.G.2 | Be an experienced rider. |
|  | 10.1.G.3 | Plan trip logistics. |
|  | 10.1.G.4 | Notify riders of all riding plans. |
|  | 10.1.G.5 | Ensure safety for all rides. |
|  | 10.1.G.6 | All riders are responsible for ensuring mechanical safety of their own bike. |
|  | 10.1.G.7 | All riders are responsible for wearing a DOT-approved helmet when operating their motorcycle. |
|  | 10.1.G.8 | All motorcycle operators are responsible for having a valid motorcycle endorsement and insurance. |
|  | 10.1.G.9 | Ensure all riders obey traffic laws. |
|  | 10.1.G.10 | Obey all traffic laws. |
|  | 10.1.G.11 | Designate the “sweep”. |
|  | 10.1.G.12 | Inexperienced riders need road captain approval prior to ride participation. |
|  | 10.1.G.13 | Submit agenda items to the secretary at least two days prior to each monthly meeting date. |
|  | 10.1.G.14 | Give a road captain report at each monthly meeting. |
|  | 10.1.G.15 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | H | The Ministry Development Officer shall: |
|  | 10.1.H.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.H.2 | Develop networking opportunities with other Christian and non-Christian biker groups. |
|  | 10.1.H.3 | Research biker culture ministry training methods. |
|  | 10.1.H.4 | Encourage and promote the development of AB4C biker ministries throughout the Seventh-day Adventist® church, both nationally and internationally. |
|  | 10.1.H.5 | Develop ministries to address societal needs particularly endemic in the biker culture. |
|  | 10.1.H.6 | Designate or request any other officer(s) to perform or assist with any ministry activity. |
|  | 10.1.H.7 | Develop innovative and evidence-based programs, addressing societal needs particular to the biker culture. |
|  | 10.1.H.8 | Work closely with the treasurer regarding ministry financial impacts. |
|  | 10.1.H.9 | Submit agenda items to the secretary at least two days prior to each monthly meeting date. |
|  | 10.1.H.10 | Give a ministry development report at each monthly meeting. |
|  | 10.1.H.11 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | 10.1.H.12 | Develop partnering relationships with specially-focused ministry organizations to share or to expand AB4C ministry objectives. |
|  | **I** | The Parliamentarian shall: |
|  | 10.1.I.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.I.2 | Act as a consultant for Robert’s Rules of Order procedures. |
|  | 10.1.I.3 | Share in the support and development of national and international AB4C chapters, members, and ministries. |
|  | **J** | The Logistics Coordinator shall: |
|  | 10.1.J.1 | Be passionate about, committed to, and active in pursuing the AB4C mission and vision. |
|  | 10.1.J.2 | Be in charge of logistics for AB4C activities. |
|  | 10.1.J.3 | May request or designate a portion of these responsibilities to any other member who desires to participate. |

ARTICLE 11

*Dress Code*

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| 11 | A | Sabbath |  |
|  | 11.1. A. 1. | Sabbath attire shall be worn to all Sabbath worship meetings or Ab4C presentations. | |
|  |  | a. Girls’ Sabbath dress shall be purple shirts, black slacks or levis, purple “I am Free”  scarves, AB4C vests.  b. Guys’ Sabbath dress shall be royal blue shirts, black slacks or levis, black ties,  AB4C vests. | |
|  | B | Casual | |
|  | 11.2. B. 1. | Casual attire shall be worn during informal meetings or riding. | |
|  |  | a. Girls’ casual dress shall be any color shirt, levis, and AB4C vest.  b. Guys’ casual dress shall be any color shirt, levis, and AB4C vest.  c. Sabbath and casual dress shall be modest, without advertising or political messaging. | |

ARTICLE 12

*Grievance Procedure*

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| 12.1 | Grievances will be managed by Matthew 18:15-17 biblical counsel from whichever division a situation originates—the Executive Committee or a Chapter—should member A feel wronged by member B, member A alone should go to member B alone and point out the offense. If member B listens and the offense is made right, both members are in agreement. Should the resolution attempt be unsuccessful, member A should take one or two other members and return to member B to make another reconciliation attempt. Only when reconciliation is still not reached will the case be taken to the full Executive Committee of chapter for final settlement. The full Executive Committee or Chapter will make a consequential decision upon any violation of this procedure. According to biblical principles, a husband and wife unit may be considered one member. |