# UPGRADING YOUR DISCHARGE STATUS





### THE UPGRADE PROCESS

Download and fill out the DoD form prescribed by the VA by completing a one minute questionnaire, provided by the VA. Take note of the address given at the

bottom of the page. This is where you will send your form.

(Click here for the questionnaire)

FILL-OUT THE PRESCRIBED FORM

You are eligible to apply for an upgrade to your status through the VA. If successful, you will receive updates to your DD214 and be immediately eligible for VA benefits.

#### **VA REVIEWS YOUR CASE:**

Gather all supporting materials for your upgrade. This may include your military record, references, and any testaments of achievements that you may have since service. A testament of achievement may include any documentation that makes you look good. Such as, a letter from an employer, a letter from a community leader, evidence of successful substance abuse treatment, and certificates, degrees, ect.)

#### MAIL ALL NECESSARY DOCUMENTS:

Currently there is not a way to file these forms online, you will need to gather all of your supporting documents with the prescribed DoD form and mail them yourself. The address is dependent on your branch of service and DoD form.

## RECEIVE YOUR ANSWER:

The VA aims to have all applications answered within 18 months, however it could take over 2 years.