

POLICE COMMISSION PACKET

POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

July 24, 2018 7:30 a.m.

West Hennepin Public Safety Conference Room

Year to Date Activity Report

Between January 1 and June 30, 2018, West Hennepin Public Safety (WHPS) handled a total of 3,772 incident complaints; 1,458 in Maple Plain and 2001 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the attached documents.

See attached April through June 2018 Activity Reports/Director News and Notes for highlighted cases. Chief Kroells will highlight a few cases for the month.

April, May, and June 2018 Claims

The April, May and June 2018 claims are attached for review and approval.

2018 YTD Budget & Cash Asset Report

In reviewing the 2018 Budget vs. Actual expenses from January 1 to July 19, 2018, WHPS received \$996,465, or 57.06% in income. In reviewing expenses during this same time period you can see that WHPS has spent \$1,030,206, or 58.99%. West Hennepin Public Safety (WHPS) has not received most of our projected income including \$20,000 West Metro Drug Task Force. Most of our projected income arrives in early fall.

Balances on other accounts are listed for your review: Crime Prevention \$58,568, Reserves \$6,261, Capital Outlay \$148,197; and Severance \$68,483.

I did follow up with local banks on investments of some of WHPS's cash assets for additional income. If the Police Commission determines WHPS should invest in a one year CD I feel \$25,000 from our Crime Prevention account and \$25,000 from Severance Account would be the only safe accounts to tie up funding. In my research I learned that the cost varies over a one year CD, between .025% and 1.20%. That would earn an additional \$125 to \$600 into WHPS' account on a \$50,000 dollar investment over one year. At this time I do not believe it is worth the investment with the current interest rates.

YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation time and sick time reports are attached for review.

I continue to work with our employees to take time off to reduce our liability. I have reviewed our policies and noted that employees are following current policy. Employees are allowed to accrue more vacation hours than their current vacation benefit as long as they are within policy by December 31st of each year. In review of WHPS Policy 106.5.1 Vacation Benefits, 'employees may not accrue more than one years' worth of vacation time on the books at the end of the fiscal year'. Additionally, I also reviewed 106.1.4 (B) Severance Pay, which states, 'Employees will be paid for vacation time earned not to exceed employee's annual vacation benefit'.

Items of Interest/Community Events

- Liberty Triathlon June 9
- Guns vs. Hoses Softball Game June 28
- Bike Rodeo July 28
- Tour De Tonka August 4
- Officer Howes Tour of WHPS for Discovery Center Children on June 21, 2018
- Thank you email from resident for moving a speed limit sign on Co Rd 92
- Thank you phone call in regards to Officer Thompson's response to a personal injury crash in Maple Plain, June 29
- Night to Unite Events August 7
- Thank you email for Police and Fire Escort for Orono High School Special Olympics Basketball team playing for gold medal
- Thank you card from McCoy family for flower arrangements from WHPS for father's funeral
- Thank you from a resident for Officer Thompson's response to a medical in Independence on April 6
- Street reconstruction on Independence Street and Howard Ave.
- Lynda Franklin Employee Recognition for suspense files within Hennepin County

Highway 12 Safety Coalition

The Highway 12 Safety Coalition met on May 3 and July 12, 2018. Discussion continues between MnDOT and Hennepin County in regards to construction of a round-a-bout at County Road 90 and a controlled intersection at County Road 92 N. HNTB is still leading the project design at County Road 92 N. Hennepin County has agreed to lead the construction project and move forward with an environmental impact study. MnDOT, Hennepin County and City of Independence have agreed to contact property owners who would be affected by the construction. Once those property owners have been notified it is expected that an open house would be hosted by the City of Independence sometime in August. This open house will show different concept plans in regard to a controlled intersection at County Road 92. These intersection projects will be constructed in the spring of 2021.

Update on WMDTF Forfeiture Funding

Unfortunately the West Metro Drug Task Force will continue waiting for the pending release of approximately \$700,000 dollars of forfeiture funding from a 2011 narcotics case "Full Blown Fix". The funding has been approved for release but it is sitting in the hands of the IRS to release the funding. Our organization along with the Hennepin County Sheriff's Office have made several requests for the release of the funding and learned it takes the IRS approximately one year to a year and a half to approve the release. As of November 2018 it will be a year so I expect the funding will be released sometime in 2019.

Lexipol Policy Changes

At our last Police Commission meeting on April 17, 2018, I'd requested that the Police Commission approve annual updates and changes to WHPS' policy manual from February 26, 2018. I did not provide a list of the policy changes and it was requested the Police Commission have a chance to review the policies changed. I have included a list of policies changed from July 1, 2017 and January 1, 2018, with brief descriptions of changes. If you should have any further questions I can go into more detail if needed.

Military Deployment Update

As of today's meeting I have not received mobilization orders in regard to Officer Raskin's possible deployment in September 2018. I met with Officer Raskin and Administrative Assistant Kim Curtis on June 29 to discuss employer responsibilities and employee expectations. During our conversation we covered FLMA healthcare, sick time, vacation time and PERA contributions. I have discussed these items with the League of Minnesota Cities representative and our city attorney John Thames. WHPS and Officer Raskin are ready to move forward with the military deployment if it should occur.

Lakes Area Chaplain Program

WHPS has been working to establish our own community based chaplain program vs. using the Lakes Area Emergency Management Chaplain Program. As I have mentioned before WHPS and other Lakes Area police departments are working with Pastor Dan Carlson to develop local chaplain programs controlled and trained by each agency for their communities. WHPS is currently reaching out to all clergy in our area to find two or three dedicated members who want to join our WHPS Chaplain Program. Officer Geddes has stepped up to lead this program with Dan Carlson's assistance. I will keep the Police Commission updated on our progress.

2019 Budget Proposal

Included in the packet is the 2019 budget proposal. As you review the budget you will see a budget increase of 3.2% for West Hennepin Public Safety Department. City of Independence will see a 2.10% increase, while Maple Plain is 5.46%. See attached packet for further details.

Purchase and Implementation of Viridian Weapon Mounted Camera

WHPS has participated in a pilot program with Viridian Weapon Mounted Cameras since December 2017. The results of the pilot program have been very good and I am requesting the Police Commission move forward with full implementation of weapon mounted cameras for all police officers. Included is a purchase order from Viridian for ten weapon mounted cameras for \$6,130. An additional \$1,500 would be needed for the purchase of new instant on duty holsters. The total cost, \$7,630, would be used from our Crime Prevention Account to move forward with these weapon mounted cameras.

Record Retention Resolution

On May 8, 2018, the City of Maple Plain hosted Human Resources training in regard to hiring practices, which included record retention of applicants and data. In review of WHPS' policies and past Police Commission minutes, I am unable to find a resolution in which WHPS adopted State of Minnesota's records retention policies. Most cities have adopted the retention policies; however, WHPS is not a city and should have their own resolution adopting the same policies. I am requesting the Police Commission approve the attached resolution, which was recommended by the League of MN Cities.

New Patrol Squad to Replace #61

Squad #61, a 2014 Ford Police Interceptor, is due for replacement. Funding for purchase and set up costs have been set aside through our Capital Improvement Plan. Included is a bid proposal and memo from Officer Howes for this new squad from Waconia Ford. I am seeking approval to move forward with this purchase.

New AED Awarded from CenterPoint Community Partnership Grant

City of Independence provided WHPS with their 2018 CenterPoint Energy Community Partnership Grant. WHPS completed the grant for an additional automatic external defibrillator (AED) and two new medical supply bags for our patrol vehicles. This is a 50/50 matching grant. WHPS was awarded \$1,395 to purchase this equipment. Roger Schmitz will present the check to WHPS and the Police Commission at our meeting.

Emergency Management Updates

Our website and city newsletters include directions for emergency management terms of “Shelter in Place” and “Evacuation”. I will continue working with our citizens and businesses to improve public safety and prepare for emergency situations.

Fire Chief Justin McCoy and I performed a site inspection of MacDermid Enthone located at 5630 Pioneer Creek Drive. This company stores and mixes numerous hazardous chemicals on site. We also reviewed their emergency management plan to be prepared in the case of an emergency. Future tours for police and fire officers will be hosted yet this fall.

I recently completed the Emergency Management Certificate as a Minnesota Director/Practitioner Qualification. This course has taken over a year to complete. I am honored to represent both cities as their emergency management director. A copy of the certificate is in the Police Commission packet.

Service Boundaries for City of Independence Fire Zones

On July 11, 2018, I met with fire chiefs from Loretto, Maple Plain and Delano Fire. City administrators were invited to attend to provide input to current fire boundaries between the three fire departments covering the City of Independence. City Administrators Bobby Schoen from Maple Plain and Mark Kaltsas from City of Independence were present but Delano City Administrator Phil Kern was unable to attend.

I called this meeting together as I was surprised to learn that the fire boundaries have not been reviewed in over 25 years. With changes in equipment, growth of developments and lack of review I asked everyone to meet. During our discussion we reviewed fire boundaries, goals and objectives, response times to certain intersections, emergency management notification, joint training between fire agencies and WHPS, active shooter and mass casualty training, and Delano Fire current dispatching vs. dual paging.

It was a good meeting and future follow up regarding the fire boundaries will continue to occur.

Night to Unite Events

I wanted to advise the Police Commission that WHPS is organizing Night to Unite events scheduled for Tuesday, August 7, 2018, from 5:30 pm to 9:00 p.m. Once the block parties have been confirmed a detailed list of each event will be sent to all council members. A reminder that WHPS Officers, Reserves, staff, Maple Plain Fire and Loretto Fire attend all block parties to provide crime prevention messages and socialize with our citizens.

Again this year the City of Maple Plain will be hosting a large block party event at North Side Park. City of Independence will have individual block parties within Independence. Officer Lance Zilles is heading up these events.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday July 24, 2018
7:30 a.m.
West Hennepin Public Safety Conference Room**

AGENDA

1. Call to Order

Reports

2. Approval of April 17, 2018, Commission Minutes
3. Review of April, May, June, 2018 Activity Reports
4. Review of April, May, June, 2018 Claims
5. Review of 2018 YTD Budget and Cash Asset Report
6. Review of March 2018 YTD Accrued Vacation/Comp/Sick Time
7. Items of Interest-Community Events
8. Additions to the Agenda

Old Business

9. Highway 12 Safety Coalition
10. Update on WMDTF Forfeiture Funding
11. Lexipol Policy Changes
12. Military Pending Deployment Update
13. Lakes Area Chaplain Program

New Business

14. 2019 Budget Proposal
15. Purchase and Implementation of Viridian Weapon Mounted Cameras
16. Resolution for Records Retention Policy
17. New patrol squad order proposal
18. New AED on CenterPoint Energy Grant
19. Emergency Management Updates
20. Service Boundaries for City of Independence Fire Zones
21. Night to Unite Events
22. 2018 Police Commission Meetings Dates
 - October 23, 2018, Tuesday, 7:30 am
 - December 18, 2018, Tuesday, 7:30 am (IF NEEDED)
23. Adjourn

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS**

Tuesday, April 17, 2018

7:30 a.m.

West Hennepin Public Safety Conference Room

MEETING MINUTES

1. Call to Order.

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 7:30 a.m. by Chairman Julie Maas-Kusske.

Present: Commissioner Mayor Marvin Johnson, Commissioner Mayor Julie Maas-Kusske, Commissioner Lynn Betts, Commissioner Mike DeLuca, Director Gary Kroells

Others Present: Independence City Administrator Mark Kaltsas, Maple Plain City Administrator Bobby Schoen

Absent: None

Guest: Andy Berg, Abdo, Eick & Meyers

****NOTE: The April 24, 2018 Police Commission was rescheduled to April 17th, 2018, due to scheduling conflicts.****

2. Abdo, Eick & Meyers, 2017 Audit Review for WHPS

Accounting firm Abdo, Eick & Meyers performed West Hennepin's 2017 financial audit on February 23, 2018. Copies of the report were included in the Police Commissioners packets for review before this meeting. Representative Andy Berg went over the report with the Commissioners and answered any questions they had.

Betts asked about the report stating West Hennepin is in Maple Plain when it's physically located in Independence and asked if the report should be corrected. Page 15, 1st paragraph, 1st sentence says 'Maple Plain' but it should say 'Maple Plain/Independence.' Andy said he would make the change in the report for next year but won't reprint the 2017 report. Everyone agreed with him.

The review of West Hennepin's budget spending last year was good. There was a net change in the fund balance of \$144,384. Director Kroells explained that the excess revenue was a result of the Reserve Officers volunteer hours donated to West Hennepin and funds from West Metro Drug Task Force, LMC dividends and State TZD

and State Aid refunds he does not include in the budget because they fluctuate from year to year and he never knows what next year's funds will be. The cost of leasing the radios in the squad cars was accounted for in the budget but that lease will be ending soon.

DeLuca asked Director Kroells about including West Metro Drug Task Force funds in his annual budget. Director Kroells said he has included it at times but you never know from year to year if West Hennepin will receive it. Currently there are FFP funds but they are tied up at the US Treasury Department, awaiting disbursement. Due to statute changes, they're being put on gift cards but that's hard to account for in the budget. Motion by Johnson, seconded by Betts, to approve and accept the 2017 financial audit report. All voted aye. Motion carried. Andy Berg left the meeting.

Reports

3. Approval of January 23, 2018, Commission Minutes

There were no questions or comments regarding the January 23, 2018 Commission Minutes. Motion by Johnson, seconded by DeLuca, to approve the January 23, 2018 Minutes. All voted aye. Motion carried. All voted aye. Motion carried.

4. Review of January, February and March 2018 Activity Reports

West Hennepin has handled 1,610 incidents between January 1st and March 31st, 2018; 615 in Maple Plain and 995 in Independence. This is a decrease of 241 incidents for the same time period last year. Criminal Parts 1 and Part II were highlighted in the Activity Reports. Due to this meeting's long agenda and that he presents or has presented them at each city's council meeting. Director Kroells did not highlight any cases.

5. Review of Final December 2017, and January, February and March 2018 Claims

There were no questions or comments on any of the claims reports in the Police Commission packets. Motion by Johnson, seconded by Maas-Kusske, to approve the remaining December 2017 claims and the January, February, and March 2018 claims, subject to audit. All voted aye. Motion carried.

6. Review of 2018 YTD Budget and Cash Asset Reports

As of March 31, 2018, West Hennepin has received \$590,603 (33.82%) in income and spent \$538,228 (30.82%) in expenses. This is a difference of \$52,376, of which \$23,783 has been placed into the Capital Improvement fund.

West Hennepin ended 2017 \$64,725 under budget. Director Kroells asked for permission to put the funds in the Capital Improvement and Severance funds. He is looking at replacing squad video cameras and the hardware that will be needed for them. Motion by Johnson, seconded by Betts, for Director Kroells to split the excess funds 50/50, \$32,362.50 into the Capital Improvement and \$32,362.50 into the Severance fund. All voted aye. Motion carried.

7. Review of March 2018 YTD Accrued Vacation/Comp/Sick Time

There were no questions about the reports.

8. Items of Interest

Items of interest discussed by Director Kroells were:

- April 17 TZD Enforcement Day for distracted driving along Hwy 12 to honor fallen Wayzata Officer Mathews'. Press Conference today, 10:30 a.m., Hopkins PD.
- Citizens Academy Graduation April 5, 2018
- Lockdown at Orono Discovery Center February 21, 2018
- Thank you card from the Langhan's family thanking WHPS for keeping our community safe
- Escorts of State Champion Boys Orono Hockey Teams March 10, 2018
- Escort of State Champion Delano Boys Basketball Team March 24, 2018
- Thank from Lyndale Lutheran Church for \$100 gift card from Coborns
- Repairs to WHPS facility - door latches for booking room and front window repairs
- Thank you card from McCoy family for floral arrangement due to a death in family

9. Additions to the Agenda

None.

Old Business

10. Highway 12 Safety Coalition

A meeting was held on March 1 regarding Highway 12 and intersections with County Roads 90 and 92; however, no public meeting has been scheduled because plans need to be reviewed and discussed by city officials and the land owners they will affect. It is anticipated that additional information will be available by the May 3, 2018, Highway 12 Safety Coalition meeting. In the meantime, many meetings have been held regarding the future construction of Highway 12. March 1st City of Independence and Hennepin County met and discussed the Highway 12 and County Road 92 project. April 4th the City of Maple Plain met with Hennepin County to discuss a future intersection design at Budd Street. April 5th City of Independence conducted a workshop to review a round-about design at County Road 90 and Highway 12 and will be hosting an open house at the end of April. The projects continue to move forward.

11. 2017 Annual Report

Each year officers write articles for West Hennepin's Annual Report. Reserve Officer Lisa Schreier puts a lot of volunteer hours into proofing and putting the articles together with photographs into a professional annual report. Upon the Police Commission approving the annual report, a copy will be made available on West Hennepin's website. Motion by Johnson, seconded by Betts, commending and approving West Hennepin's 2017 Annual Report. All voted aye. Motion carried.

12. Purchase and Implementation of New Portable Radios in 2018

Originally, Director Kroells had planned to purchase 15 new portable radios for officers and staff in January 2018 for \$65,058.75. Instead, he was able to assign Sgt. Denneson's current radio as the base radio for the office and purchase 14 radios for \$60,721.50, saving West Hennepin \$4,337.25. Funds were used from Capital Improvement and Crime Prevention. The radios were received, programmed by Hennepin County Radio and put into service on March 30, 2018. They should last well over ten years. Both State of MN and Hennepin County Sheriff's Office have switched to 800 MHz encrypted radios.

13. Squad #69 Purchased

A 2018 Dodge Durango was purchased from Waconia Ford for \$34,132 to replace the current Chief's squad, a 2011 Tahoe. Of the purchase price, \$2,071 was tax. Director Kroells checked with League of Minnesota Cities who confirmed police departments do have to pay tax on unmarked police vehicles. The Durango is currently at Action Radio getting set up and should be completed by the end of April. The Tahoe will then be sold to Maple Plain Fire Department for \$15,000 with the emergency equipment left in it.

14. Viridian Weapon Mounted Camera Update

Viridian asked West Hennepin to extend the pilot project for an additional three months. West Hennepin agreed. Both agencies are very impressed with the quality of video that has been obtained from incidents.

15. Expanding Law Enforcement Agencies Joining Crime Prevention Fund

More discussion was had on West Hennepin joining this non-profit, charitable organization. The Police Commission had concerns about the solicitation of funds, how those funds would be used and non-disclosure of all the organization's board. Motion by Maas-Kusske, seconded by Betts, that West Hennepin Public Safety will not join this organization. Johnson voted to join, it was a 3-1 vote not to join. Motion carried.

New Business

16. Hearing Testing for Police Officers – June 13, 2018

All officers at West Hennepin will undergo hearing testing on June 13, 2018, due to training involving firearms at the range. Public Works employees from both cities have been invited to attend. This will become an annual requirement for West Hennepin's police officers.

17. IACP Conference

Director Kroells asked for approval to attend the International Chief of Police Conference in Orlando, Florida, October 6-8, 2018. Police chiefs from Orono, Medina, Corcoran and Minnetrista will be attending as members of the Lakes Area Emergency Management Chiefs of Police and have encouraged him to attend. Funding is available in the training budget. Motion by Johnson, seconded by Betts, to approve Director Kroells attending the IACP Conference this fall. All voted aye. Motion carried.

18. Updated Policy Manual

West Hennepin uses Lexipol to continuously review and update its policy manual to reflect changes in state, federal and tribal laws that would in turn update West Hennepin's policy manual. Director Kroells reviews the changes. The new updated policy manual was posted on February 26, 2018. Director Kroells asked the Police Commission to approve it. The last one was updated January 17, 2017. DeLuca asked Director Kroells for a summary of the executive changes for the Police Commission to review. It was agreed that he will present them at the next Police Commission meeting.

19. Resolution 2018-0424-01, Amend & Restate West Hennepin's 457(b) Retirement Plan

West Hennepin's 457 Retirement Plan and Trust was updated by Hunter Benefits Consulting Group, a third party firm through Edward Jones. The last update was in 2008. Director Kroells recommended the resolution be approved and signed, adopting the updated retirement plan. Motion by Johnson, seconded by Betts, to accept Resolution 2018-0424-01, amending and restating the updated Plan document. All voted aye. Motion carried.

20. New Tasers

In the Police Commission packets was a memo from Use of Force Instructor Ben Raskin regarding the possible upgrade of West Hennepin's tasers and a quote from Axon Enterprise. Officer Raskin completed a review of the current ten tasers in use and noted that officers are using and training with three different models – the X2, X26 and X26P. Training with different models is difficult for both the officers and the instructors.

Sgt. Denneson and Officer Raskin use model X2. It includes a built in second deployment or 'second shot' whereas the other eight tasers are 'one shot and done' until reloaded with a second cartridge. Two of the ten current tasers are over 11 years old and their technology is no longer supported by Taser.

Of the four options in Officer Raskin's memo, Director Kroells recommended Option #3, purchasing eight new X2 models under the Taser Assurance Plan (TAP). It includes a five year warranty and after five years, eight new, current model tasers would be issued at no additional cost. Funds from Capital Improvement would pay for this plan. The quote from Axon Enterprise was included in the Police Commission packets. Motion by Betts, seconded by DeLuca, for Director Kroells to move forward with Option 3 and accept the quote from Axon Enterprise for the Taser Assurance Plan. All voted aye. Motion carried.

21. Lakes Area Chaplain Program and Health and Wellness

Pastor Dan Carlson, a retired Eden Prairie Police Chief, is currently a counselor of 'Health and Wellness' for police officers and staff and is currently working with a few surrounding police departments and fire departments. The Lakes Area Emergency Management group is currently speaking with Pastor Carlson about a one year commitment for his services at a minimal fee. West Hennepin's portion would be approximately \$100 per month and could be paid for out of the Crime Prevention account. Director Kroells feels this would be a great resource for police officers for both

work and personal issues. The Police Commission agreed. Motion by Johnson, seconded by Betts, for West Hennepin to enter into an agreement with Pastor Carlson through a Lakes Area Chaplain Program and Health and Wellness program. All voted aye. Motion carried.

22. Military Pending Deployment Letter

In the Police Commission packets was a deployment letter from Lieutenant Colonel Kristen Auge, battalion commander for the 34th Red Bull Infantry, stating that Officer Ben Raskin, will be deployed to Southwest Asia this fall for 10-11 months. Director Kroells said the deployment will not affect West Hennepin's patrol because Officer Raskin is on the West Metro Drug Task Force (WMDTF) and not working patrol shifts. WMDTF is not expecting West Hennepin to replace Officer Raskin with another officer; however, since Officer Jon Howes was on the WMDTF, he could help with big cases and Investigator Josh Brozek could help with search warrants. They would provide approximately 15-20 hours per week to WMDTF. While Officer Raskin is deployed, West Hennepin does not pay his salary. Mobilization orders are not final until the President of the United States issues them but this does appear to be a pending deployment.

23. Civil Penalties for Overweight Vehicles on City Streets – Ordinance Change

Overweight vehicles on city streets and roads cause a lot of damage. Director Kroells would like to see changes in city ordinances so fines from overweight vehicle violations go to the cities to help cover their costs to repair the roads. Officer Howes is working with the city attorney and both cities to develop a new and updated city ordinance. More information will be coming in workshops and council meetings.

24. Repairs to WHPS' Facility

West Hennepin has been in its currently facility since 2000 and some aging infrastructure repairs recently came up that had to be repaired. They were paid for by City of Independence per the sublease agreement. Recent repairs include \$1,255 to replace the motor in West Hennepin's metal curtain at the front window, \$800 for new electronic door latches to the booking room, and the Wi-Fi tower on the building used by the squads to download squad video onto the server, blew down but Director Kroells was able to temporarily fix it. An upcoming repair that will need to be taken care of soon is the East door into West Hennepin because the bottom corner is rusting away. It is a bullet proof door so it will not be a cheap repair.

25. Next Meeting Scheduled for July 24, 2018, 7:30 a.m. in West Hennepin Public Safety's Conference Room

26. Adjourn

Motion by Johnson, seconded by Betts, to adjourn at 9:10 a.m. All voted aye. Motion carried.



Date: May 14, 2018

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *G. Kroells*

SUBJECT: APRIL 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report

April 2018

| Offense | This Month | Same Month Last Year | | This Year To Date | | Last Year To Date |
|-----------------------------------|------------|----------------------|--|-------------------|--|-------------------|
| City Of Independence | | | | | | |
| Criminal | 19 | 9 | | 55 | | 30 |
| Traffic | 157 | 167 | | 621 | | 709 |
| Part III | 5 | 7 | | 22 | | 26 |
| Part IV | 32 | 30 | | 132 | | 131 |
| Part V | 144 | 132 | | 522 | | 539 |
| Total City of Independence | 357 | 345 | | 1,352 | | 1,435 |
| City Of Maple Plain | | | | | | |
| Criminal | 8 | 7 | | 16 | | 14 |
| Traffic | 95 | 84 | | 337 | | 365 |
| Part III | 4 | 5 | | 9 | | 15 |
| Part IV | 28 | 17 | | 86 | | 54 |
| Part V | 101 | 100 | | 403 | | 477 |
| Total City Of Maple Plain | 236 | 213 | | 851 | | 925 |
| Grand Total Both Cities | 593 | 558 | | 2,203 | | 2,360 |
| TZD | 5 | 4 | | 6 | | 24 |
| Agency Assists | 51 | 39 | | 143 | | 180 |
| Total ICR Reports | 644 | 597 | | 2,346 | | 2,540 |
| Mileage | 14,222 | 11,380 | | 55,444 | | 48,032 |
| How Received | | | | | | |
| Fax | 15 | 11 | | 63 | | 51 |
| In Person | 24 | 21 | | 116 | | 101 |
| Mail | 1 | 1 | | 2 | | 7 |
| Other | 2 | 3 | | 10 | | 11 |
| Phone | 35 | 31 | | 141 | | 102 |
| Radio | 202 | 188 | | 665 | | 679 |
| Visual | 318 | 321 | | 1,199 | | 1,435 |
| Email | 6 | 3 | | 14 | | 12 |
| Lobby Walk In | 41 | 18 | | 136 | | 142 |
| Total | 644 | 597 | | 2,346 | | 2,540 |

April 2018 Criminal Part I & II
City of Independence Grid #'s 3-5

| <u>AGN</u> | <u>ICR</u> | <u>Title</u> | <u>Create Date</u> | <u>Grid #</u> | <u>Reported Date</u> | <u>MOC range</u> |
|------------|------------|--|--------------------|---------------|----------------------|------------------|
| WHPS | 18001767 | 4th Degree DWI | 4/4/2018 | 3 | 4/4/2018 | JGW01 |
| WHPS | 18001782 | Theft From Auto Rp | 4/5/2018 | 3 | 4/5/2018 | TD159 |
| WHPS | 18001783 | Theft From Auto Rp | 4/5/2018 | 3 | 4/5/2018 | TC159 |
| WHPS | 18001784 | Theft From Auto Rp | 4/5/2018 | 3 | 4/5/2018 | TR159 |
| WHPS | 18001816 | Sign Vandalism | 4/6/2018 | 5 | 4/6/2018 | P3129 |
| WHPS | 18001846 | Domestic Assault | 4/8/2018 | 3 | 4/8/2018 | AJ305 |
| WHPS | 18001854 | Trespassing / Drugs - Paraphernalia Possession / Small Amount of Marijuana Possession | 4/8/2018 | 3 | 4/8/2018 | DC500 |
| WHPS | 18001865 | Drugs - Paraphernalia Possession | 4/9/2018 | 5 | 4/9/2018 | DC500 |
| WHPS | 18001869 | Burglary | 4/9/2018 | 4 | 4/9/2018 | B0394 |
| WHPS | 18001903 | 3rd Degree DWI | 4/12/2018 | 5 | 4/12/2018 | JFW01 |
| WHPS | 18001920 | Theft | 4/12/2018 | 3 | 4/12/2018 | TG059 |
| WHPS | 18002078 | Small Amount of Marijuana Possession in Motor Vehicle | 4/19/2018 | 3 | 4/19/2018 | DA540 |
| WHPS | 18002136 | Small Amount of Marijuana Possession in Motor Vehicle / Drugs - Paraphernalia Possession | 4/20/2018 | 5 | 4/20/2018 | DC500 |
| WHPS | 18002164 | 4th Degree DWI / Open Bottle | 4/21/2018 | 3 | 4/21/2018 | JFW01 |
| WHPS | 18002323 | Damage Prop/Theft / Burglary | 4/29/2018 | 3 | 4/29/2018 | P3119 |
| WHPS | 18002331 | Burglary | 4/30/2018 | 3 | 4/30/2018 | B0794 |
| WHPS | 18002333 | Damage to Property /Theft / Burglary | 4/30/2018 | 3 | 4/30/2018 | P3119 |
| WHPS | 18002334 | Damage to Property /Theft / Burglary | 4/30/2018 | 3 | 4/30/2018 | P3119 |
| WHPS | 18002339 | Property Damage / Theft / Burglary | 4/30/2018 | 3 | 4/30/2018 | B0794 |

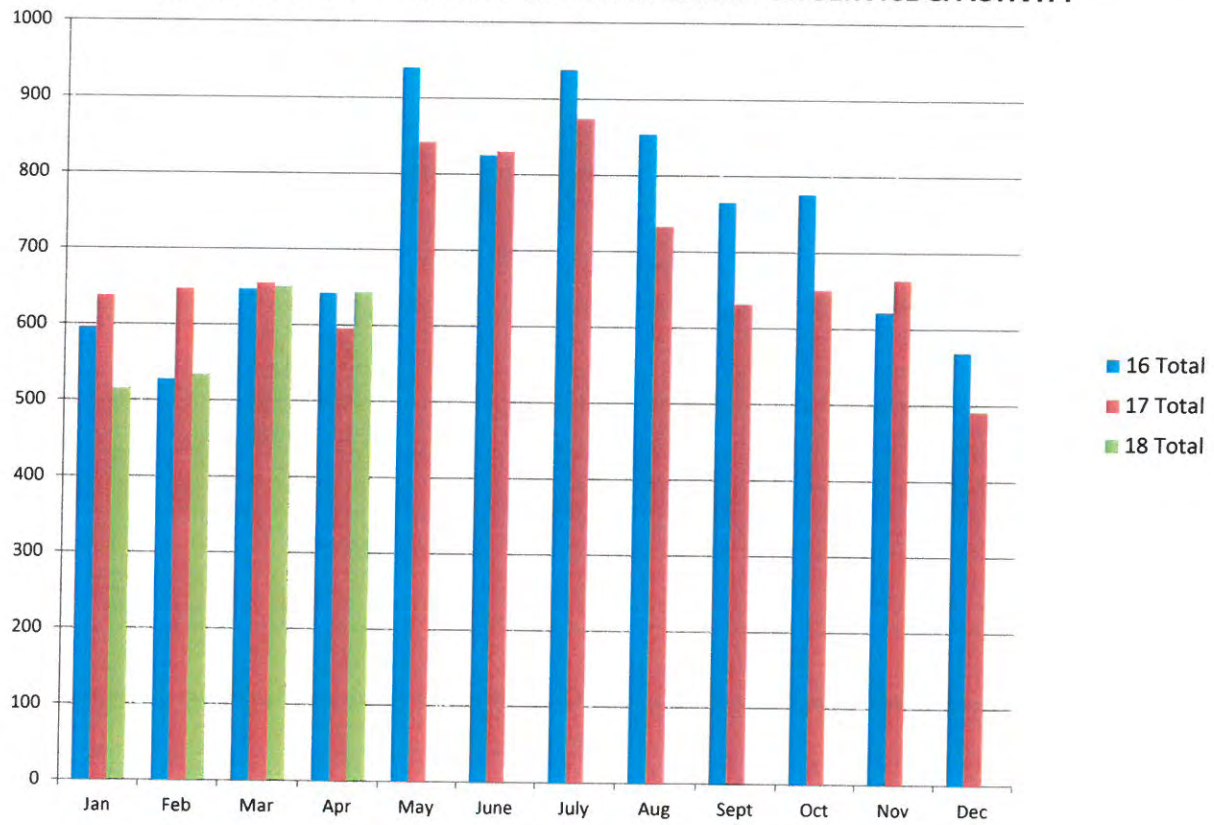
April 2018 Criminal Part I & II
City of Maple Plain Grid # 1-2

| <u>AGN</u> | <u>ICR</u> | <u>Title</u> | <u>Create Date</u> | <u>Grid #</u> | <u>Reported Date</u> | <u>MOC range</u> |
|------------|------------|--|--------------------|---------------|----------------------|------------------|
| WHPS | 18001879 | Domestic Assault | 4/10/2018 | 1 | 4/10/2018 | AL302 |
| WHPS | 18001924 | 4th Degree DWI | 4/12/2018 | 2 | 4/12/2018 | JGW01 |
| WHPS | 18001940 | Possess Alcohol Under 21 | 4/13/2018 | 1 | 4/13/2018 | M4104 |
| WHPS | 18001945 | Disorderly Conduct /Psych Hold | 4/13/2018 | 1 | 4/13/2018 | M4140 |
| WHPS | 18001961 | DWI Controll Substance - Narcotics | 4/15/2018 | 2 | 4/14/2018 | DH540 |
| WHPS | 18001987 | Fraud/Forgery | 4/16/2018 | 1 | 4/16/2018 | C0412 |
| WHPS | 18002194 | 2nd Degree DWI- Vehicle under Forfeiture | 4/23/2018 | 1 | 4/23/2018 | JEW01 |
| WHPS | 18002270 | 3rd Degree DWI | 4/26/2018 | 2 | 4/26/2018 | JEW01 |

**April 2018 Criminal Part I & II
Towards Zero Death Grant Shift**

| AGN | ICR | Title | Create Date | Grid # | Reported Date | MOC range |
|---------------------|---------------------|---|-----------------------------|------------------------|-------------------------------|---------------------------|
| WHPS | 18001706 | 4th Degree DWI | 43191 | 20 | 43191 | JGW01 |
| WHPS | 18002166 | Obstruct Legal Process-Interfere w/Peace Officer / Drugs - Possess/Sale Small Amount of Marijuana | 43211 | 20 | 43211 | X3080 |
| WHPS | 18002316 | Drugs - Paraphernalia Possession | 43218 | 20 | 43218 | DC500 |
| WHPS | 18001940 | Possess Alcohol Under 21 | 43203 | 65 | 43203 | M4104 |
| WHPS | 18002321 | 4th Degree DWI / Careless Driving | 43219 | 72 | 43219 | JGW01 |

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

April 2018 Activity Report

Year to Date Activity Report

At the end of April 30, 2018 West Hennepin Public Safety (WHPS) handled a year to date total of 2,346 incident complaints. 1,352 in Independence and 851 in Maple Plain. For the month of April, 236 incidents were in Maple Plain and 357 incidents occurred in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Harassment

April 1 9100 Hwy 12, Independence. Ex-girlfriend keeps sending text messages from different numbers and continues to show up at his house un-invited. He has blocked her phone number and she has an app that changes numbers. He was advised to obtain a Harassment Restraining Order as this continuously occurs.

Verbal Dispute

April 1 9:15 p.m. 1800 Newport Street, Maple Plain. Tenant was trying to go to bed and her neighbor had her vehicle high beam headlights shining into her apartment. Tenant asked her to dim her headlights and was told to mind her own business and watch her back. Police spoke with all involved and mediated and all issues were resolved. No crime committed

Property Damage Crash

April 2 Hwy 12 CR 92, Independence. During an April snowstorm, 3 vehicles were involved in a property damage crash. 1 car went into the ditch and 2 others collided on the slippery roads. No injuries to any of the occupants. 1 vehicle was towed from the scene.

Verbal Domestic

April 3 6000 Main Street, Independence. Verbal domestic between parents on who was to pick up their child at daycare. Police mediated on a reasonable solution and encouraged them to continue working together and not make a mountain out of a mole hill.

Vehicle Assist

April 3 CR 11 / Lake Haughey Rd, Independence. USPS truck was getting stuck going up the hill to get onto CR 11 due to icy road conditions. Police assisted with a push for the driver to get safely onto CR 11.

Agency Assist / Suspicious Vehicle

April 4 1:29 a.m. Police observed a vehicle parked at the edge of the gas station parking lot with a female sleeping inside. Contact with the driver who stopped to take a nap as she was tired and was traveling from Willmar to Faribault.

Vehicle in Ditch

April 4 7: 54 a.m. CR 110 / CR 6, Independence. Driver with a two year old inside reported she was e/b on CR 6, traffic was slowing down, vehicle started sliding, the ABS is not working, and she lost control and entered a very steep ditch. The road conditions were very slippery and ice covered. The vehicle was towed out of the ditch. No injuries to driver and child. Vehicle had damage.

Traffic Complaint

April 4 5000 Hwy 12, Maple Plain. Traffic complaint of a vehicle that pulled into a business on Highway 12. Contact with a female who stated the van was hers but she was not driving, possibly her husband had. The female had an ID from Florida that came back not on file. Police found she had tried to change her name and she had a revoked driver's license. Her husband admitted to driving the van and he was found to have a suspended license. Both individuals were advised not to drive as they did not have valid licenses.

4th Degree DWI

April 4 CR 19/ CR 6, Independence. Vehicle stopped after observed crossed over the fog line on CR 19. Driver Suzanne Marie Caola, 46 of Wayzata submitted a breath sample which resulted in .10 Breath Alcohol Concentration. Caola was arrested for 4th Degree DWI and released to a responsible party.

Gas Odor

April 5 1500 Howard Ave, Maple Plain. Resident reported she smells natural gas in her apartment. Police walked in her apartment, did not smell any natural gas and could smell strong cigarette smoke. Resident had not contacted management for the gas smell because she does not want to get in trouble for smoking in her apartment. She was advised we do not smell natural gas and to contact management.

Theft from Auto

April 5 5:00 a.m. 4800 Deer Ridge Trail, Independence. Resident reported at 4 a.m. her husband saw dome lights on in their truck. He went outside, found the dome lights off and found a plastic tub of tie downs and a ball hitch was missing. Estimated loss about \$300 and approximately \$15 in cash was also missing. No leads at this time.

Theft from Auto

April 5 5:57 a.m. 4900 Deer Ridge Trail, Independence. Resident reported his truck was broken into. Vehicle was left unlocked, no damage done, missing is cash, sun glasses, garage door opener and 2" ball and receiver hitch. No foot impressions were found through the yard or around the truck. Estimated loss \$250.00. No leads at this time.

Theft from Auto

April 5 7:51 a.m. 1100 Town Line Rd, Independence. Resident walked out to her vehicle and noticed both the driver and passenger front doors were slightly ajar. It appeared someone rifled through the center console. The vehicle was left unlocked; her purse in the back seat was not taken. All her cards and cash were still inside. No physical evidence was found.

Traffic / Warrant

April 5 Budd Ave / Oak Street, Maple Plain. Vehicle stopped for failure to signal turn. Police found the 51 year old passenger from Delano had a Warrant out of Dakota County for a Gross Misdemeanor 3rd Degree DWI Refusal, for body only. She was transported to Hennepin County Jail and booked in on her warrant.

Misc. Assist

April 6 5000 Pioneer Creek Drive, Maple Plain. Business owner reported a young girl was at his office and stated she missed the school bus. Her mother was home but the girl did not want to wake her up. Police gave her a ride to her residence, had contact with the mother who was sleeping. The mother was going to call her father to pick her up and take her to school.

Personal Injury – Single Car Crash

April 6 7000 CR 11, Independence. A call from On Star reported a 74 year old female driver was injured in a crash. Police found a heavily damaged vehicle with the driver's side airbags deployed and the driver was inside the vehicle. Driver stated she observed a deer crossing the road; she hit the gas pedal instead of the brake, veered right into the north ditch, striking small trees/brush, going over a driveway approach and finally coming to a rest. North Memorial arrived on scene and took over care. Driver was transported by North Ambulance to Methodist Hospital. Vehicle was towed out of the ditch.

Agency Assist/ Attempt to Locate Anoka Co Sheriff's Office

April 7 9:18 p.m. Anoka County Sheriffs Officer requested assistance in looking for a runaway possibly with a male at a treatment facility. Vinland Center, Independence was checked and found the runaway had been there and left with a male around 7:50 p.m. in a cab. The male was not court ordered to be at the facility and had checked himself out against medical advice. Anoka Co Sheriffs Officer was advised of the findings.

Domestic Assault

April 8 900 CR 19, Independence. Police responded to a victim who was pushed down and her fingers slammed in a car door causing pain. 34 year old male was arrested and transported to Hennepin County Jail, pending charges for Felony - Domestic Assault.

Medical

April 8 5000 Hwy 12, Maple Plain. Male wanted to go to the VA hospital. He had drunk a pint of Vodka straight, was vomiting and going through alcohol withdrawals; he was transported to the hospital by ambulance.

Property Crash

April 8 Hwy 12/ Maple Ave. Maple Plain. Driver stated he was w/b Hwy 12 when he lost control due to it being slippery. Police found the roads were wet, but not slippery and the vehicle tires were in good condition. Driver admitted to texting and using snapchat while driving. The vehicle was driven through a snowbank, two signs and ended up in another snowbank. Driver issued a citation for Texting and Driving and Fail to Drive with Due Care.

Suspicious Act

April 8 9:21 p.m. 3000 Lake Sarah Rd, Independence. Reported fresh car tracks going into an abandoned property. Police found a vehicle in the yard; the male occupant was sitting in the passenger seat naked. He was asked to put his pants on. 55 year old male claimed he was there to meet his girlfriend to have sex. They need to have sex off property so his landlord doesn't get mad. The male was issued a citation for No Trespassing (he claimed to not have seen the signs) Possession of Drug Paraphernalia and Small Amount of Marijuana. The property owner was notified of Police findings.

Trespass Notice

April 9 5000 Main Street, Maple Plain. Business reported an incident that happened in their parking lot between an employee and her boyfriend yelling at her, and then blocked her car from exiting the parking lot. The boyfriend was served a Trespass Notice and is barred from the property.

Burglary

April 9 3000 Schefers Ct., Independence. House under construction was burglarized. Power tools, generator, misc. equipment was stolen. Approximate loss \$4,000.00. Hennepin County Sheriff's Crime Lab responded and prints were found left at the scene and taken as evidence. Photos taken of the crime scene. Case is under investigation pending results of evidence taken from the scene.

April 10 1:14 a.m. Hwy 12/ Oak Street, Maple Plain. Traffic complaint of motorist all over the road and nearly struck a guard rail. Vehicle was located; male driver identified himself with a Mexico passport and admitted to living here 6 years and did not obtain a MN DL. He was issued a citation for No MN Driver's License. After releasing the driver, a MN Driver's License was found and the driver is suspended with multiple fail to appear at court or pay fines. Charges pending for additional charges.

Domestic

April 10 5000 Manchester Dr., Maple Plain. Victim reported her boyfriend pushed her several times down the stairway. The male was arrested for 5th Degree Domestic Assault and transported to Hennepin County Jail.

Crash
April 11

Baker Park Rd / Hwy 12, Maple Plain. Routine patrol, Police saw a green Ford Fiesta sitting in the middle of the w/b lane, front end was heavily damaged; crash debris in the road and a semi tanker with rear-end damage also stopped on the road. Fiesta driver stated he wasn't paying attention and didn't realize that the semi had slowed / stopped. Fiesta driver was cited for Fail to Drive with Due Care.

Property Crash / 3rd Degree DWI

April 12

3100 CR 92, Independence. Police found a SUV vehicle in the ditch, sitting on top of a fence and damage all the way around it. Sue Yang, 24 from Brooklyn Park admitted to driving the vehicle. Police smelled a strong odor of alcohol and Yang admitted to drinking. Yang submitted a breath test which resulted in .17 breath alcohol concentration. Yang was arrested and transported to Henn Co Jail for 3rd Degree DWI.

Pick Up Warrant

April 12

1800 block Newport Street, Maple Plain. Search warrant was executed on an apartment for possible narcotics. 30 year old male was arrested and transported to Henn Co Jail pending charges for 5th Degree Possession of Drugs.

4th Degree DWI

April 12

CR 19 / Oak Street, Maple Plain. Vehicle traveling 63 mph in a 45 mph zone was stopped. Contact with the driver; officer smelled a strong odor of alcohol and the driver admitted to drinking. Jon Paul Ranck, 47 from Maple Plain, submitted a breath sample which resulted in .14 breath alcohol concentration. Ranck was arrested for 4th Degree DWI and transported home and left with a sober person.

Medical

April 13

1500 Howard Ave., Maple Plain. Resident was having withdrawals related to alcohol and needed to be transported to the hospital. A preliminary breath test resulted in .000 Breath Alcohol Concentration. North Ambulance transported her to the hospital.

Potentially Dangerous Dog

April 13

2000 Heritage Trail, Independence. Reported a neighbor's large dog attacked her small dog and she was able to separate them. The dog owner grabbed her dog, lost control of it and it attacked the neighbor's dog a second time. Caller was bit by the attacking dog and her dog was taken to the vet for its injuries. Dog owner was given Notice of Potentially Dangerous Dog according to MN Statute 347.50.

Suspended items on power lines

April 13

4000 Main Street, Maple Plain. A pair of shoes, pants and clothing were hanging from the power lines. Xcel Energy was notified and would respond to remove the items.

Disorderly/ Hold

April 13

9:51 p.m. 1800 Newport Ave., Maple Plain. Police responded to a disturbance. A female caller reported that her neighbors in the apartment above are walking too loud. Caller invited the Police in her apartment, walking noises were heard, nothing out of the ordinary, normal for apartment living. She was advised the noise is not excessive, to speak to management and to not make confrontation with her neighbors. Shortly after, a 911 call was received that someone had kicked and banged on their door yelling to shut up. While Police were talking with the 911 person, the original female caller returned kicking, banging on the door causing an obscene amount of noise that could be heard clearly from other apartments. The 20 year old female caller was intoxicated and a preliminary breath test resulted in .19 breath alcohol concentration. She was issued a citation for "Underage Consumption". A friend staying the night would care for the caller. Police left and a few minutes later were called back; the female caller was knocking on doors again. The female caller was arrested for Disorderly Conduct and put on a health and welfare hold.

Property Crash / Vehicle in Ditch

April 15 12:37 p.m. CR 90, Independence, Driver stated she was not injured. She was traveling e/b on the Highway 12, hit some slush, causing her to lose control of her vehicle and entered the ditch and striking a tree. Driver was wearing her seatbelt. Vehicle was towed from the ditch and the driver was picked up by a friend.

Loud Music

April 17 4:20 a.m. 1800 Newport Street, Maple Plain. Loud music complaint. Police arrival could hear loud music all the way to the entry of the building. Male came to the door, was unaware the music was too loud and apologized. Stated he was watching YouTube and then Guns-N-Roses came on, so he turned it up and admitted to drinking too much tonight. Advised the music could be heard through the entire building and he was being a poor neighbor with his actions. He stated those were not his intentions and agreed to go to bed.

Over Weight Truck

April 18 Sunset Lane / Town Line Rd, Independence. A large box truck driven on a posted 4 ton road limit was weighed and found 3,600 lbs. overweight. Driver did see the posted sign, could not turn around and they were enroute to Corcoran. Driver issued citation for Vehicle Overweight 3000 to 3999 lbs.

Suicidal Welfare Check

April 19 5000 Pagenkopf Rd, Independence. While at the lift assist a male parked in the driveway, was not there for the lift assist, was seeking Police to help him as he was feeling suicidal and thoughts of driving his vehicle head on to another vehicle and just end it. North Memorial Ambulance responded and transported the 27 year old male who was from Mound to the Buffalo Hospital.

Citation

April 20 5:22 p.m. Police observed a motorist attempting to cross Hwy 12 at Main Street, Maple Plain, stopped in the middle of the intersection blocking traffic, then pulled into the library parking lot. Contact with the driver, Police smelled a strong odor of marijuana. Passengers; 18 year old male from Long Lake who admitted purchasing marijuana for everyone in the car. 18 year old male from Mound admitted his backpack had marijuana in it. Both were issued citations for Possession of Drug Paraphernalia and Marijuana. The father of the 17 year old male juvenile driver from Maple Plain responded to the scene and took responsibility of his son.

Traffic Complaint – Citation

April 20 Hwy 12 / Co Rd 90, Independence. Caller reported a younger female driver was taking selfie pictures with passengers in the car while driving, causing the vehicle to veer towards the center line, Caller reported activity was ongoing for several miles. Contact with the registered owner of the vehicle who stated his daughter was operating the car enroute to their cabin with friends. 19 year old female driver from Shakopee admitted to taking pictures while driving to send to a friend. Citation issued for Failure to Drive with Due Care.

April 21 8:21 a.m. Report received of young kids on roof of a church. Police found four young males on the roof of the Discovery Center School. Two 15 year old male juveniles from Mound, 13 yoa and 14 yoa males from Maple Plain, stated they were bored and were just playing around. Parents were notified of the incident. No damage noted at the church or school.

3rd Degree DWI

April 21 7:32 p.m. 1700 CR 90, Independence. Police on routine patrol observed a vehicle parked in a business parking lot which is normally not occupied during the weekend. The driver's side window was down and a male was passed out in the driver's seat. Police could smell the odor of alcohol coming from the vehicle. Dylan Reese Kiner, 26 of Minnetonka was woken up and admitted to driving into the lot and he was alone. In Police sight were several open beer cans, including two in the center console. Kiner submitted a breath test which resulted in .19 Breath Alcohol Concentration. Kiner was arrested and transported to Hennepin County Jail and booked and charged with 3rd Degree DWI and Open Bottle.

Utility Check

April 22 1500 Howard Ave., Maple Plain. Received call of a utility check for an apartment that the tenants had been evicted from. Water was coming out of the apartment door which is abnormal, and the size of the puddle/wet carpet is getting larger in the hallway. Access to the apartment found water everywhere on the floor of the apartment. The kitchen sink did not have a faucet and the one of the lines was dripping very slowly. Officer tightened the valves and the water stopped dripping. The apartment manager was called and advised of the findings.

Phone Scam

April 23 2000 Nelson Road, Independence. Resident reported two separate phone scams. Both he and his wife received scam calls on their cell phones, just minutes apart. Neither answered the calls and it went to voice message. A pre-recorded woman stating there were 4 serious charges pending against his name and he needed to get a hold of him right away. His wife's message the caller said he was from Home Depot and there was a problem with her order, her PayPal info was incorrect and he wanted her new PayPal info so the order could be shipped. The call was not returned, it was recognized as a scam call.

2nd Degree DWI / Forfeiture

April 23 5000 Bryantwood Dr, Maple Plain. Caller reported following a driver of a hit and run crash. Driver pulled into an apartment complex; vehicle was sitting crossways in front of multiple garage doors. Male driver got out of the vehicle, was unsteady on his feet, smelled of alcohol and asked if he had hit someone. Kevin Ray Pemberton, 62 from Maple Plain admitted to drinking one beer. The last one he had was in his vehicle and on the vehicle center console was an open beer can. Pemberton submitted a breath test which resulted in .24 Breath Alcohol Concentration. Pemberton was arrested for 2nd Degree DWI, Open Bottle, Driving Restriction Violation and transported to Henn Co Jail. Vehicle pending forfeiture.

Vehicle Stall

April 24 Hwy 12/ Pioneer, Maple Plain. Police observed a vehicle with its hazards on. The driver was offered a ride and was transported to his girlfriend's house in Delano.

Civil Matter

April 25 A small fork lift was stuck in the ditch on Lake Sarah Drive S, Independence. Independence Public Works requested WHPS to gather information from the driver to re-coop damages done by the fork lift. Contact with the driver who admitted to getting stuck in the ditch and was advised this is a civil issue between the City and himself. Damage appeared to be under \$150.00.

Drone Complaint

April 25 7000 Turner Rd, Independence. Police dispatched by radio to the area of the Polo Club Fields on Turner Rd for a drone complaint. 4 individuals were standing on the shoulder of the road; all were wearing yellow vests and hard hats. A large drone was on the side of the road and the area coned off. The 4 individuals stated they are engineers who work for Honeywell and were hired by Xcel Energy to inspect the power lines on Turner Rd with their drone. All were wearing Honeywell identification badges.

BB Gun Complaint

April 25 Reported neighbor kids are shooting BB guns at pop cans and the BB's are ricocheting off of the cans and hitting his garage. He did not believe there is any damage but is fearful his dog or he may get hit with a BB. Contact with the juvenile who lives on 5000 Main Street, Maple Plain, was advised Maple Plain ordinance section 130.15(1) it prohibits the use of a gun used to project items in the manner of spring, air or carbon dioxide. BB guns are not allowed to shoot inside MP City limits.

ATV Complaint

April 25 Reported two ATV's and a UTV just drove on to the Luce Line Trail heading eastbound from CO RD 110 Independence. Police located three off road vehicles in the north field of Drake and CO RD 90. Contact with Driver #1 who stated his dad and uncle own the property they are riding on, and then admitted they were on the Luce Line Trail for a short duration because they could not get to their property because of the flooding. He understood he is not supposed to be on the Luce Line. While speaking with Driver #2, a strong smell of alcohol was coming from him and an open beer container was in the cup holder of the UTV. Driver #2 submitted a preliminary breath test which resulted in .061 Breath Alcohol Concentration. ATV regulations were explained to all drivers and verbally warned for their violations.

Over Weight Truck

April 26 Copeland Rd / CR 6, Independence. A 3 axle box truck with a full sized tractor and a large fork lift attached to the back end were driven on a posted 4 ton axle road limit. Contact with the driver who was making deliveries. The vehicle was weighed and overweight by 19,489 pounds. The business was issued a civil penalty fine for the truck being over the seasonal road weight violation.

3rd Degree DWI

April 26 1500 Rainbow Ave, Maple Plain. Vehicle parked in Rainbow Park parking lot. Contact with driver Abigail Irene Mobley, 38 from Maple Plain Police could smell the odor of alcohol coming from the vehicle. Mobley provided a breath sample which resulted in .14 Breath Alcohol Concentration. A bottle of wine was found under the driver's seat. Mobley was arrested for 3rd Degree DWI and released to her husband.

Road Limits

April 27 Budd Av. / Independence Street, Maple Plain. Driver stopped for an equipment violation on his truck. The driver was going to drop off an empty dumpster at a residence on Providence and pick up a full one. The truck was weighed and it was decided to leave the empty dumpster and not pick up the full dumpster as Providence has road weight limits on it.

Open Door

April 28 3000 County Line Rd, Independence. Police dispatched for an open door at a church and found the front door to be wide open and the interior door unlocked. The building was checked and found everything to be ok and nobody inside. No issues were found and Police secured the front door.

Welfare Check

April 28 700 Kuntz Dr. Independence. Reported a saddled horse with no rider was running down the road and the caller was worried the rider was bucked off and may be hurt. Contact with the rider who advised the horse was spooked by two bedded down deer. The horse and rider were ok.

Utility Check/ Water Main Break

April 28 Budd Ave / Main Street Maple Plain. Resident reported water bubbling up from the roadway just south of the intersection. City of Maple Plain Public Works supervisor was contacted by phone

and advised of the issue. PW responded and stated it was a water main break and he would be contacting crews to get started on repairs.

Missing Person – Unfounded

April 28 5000 Hwy 12, Maple Plain. Caller reported her boyfriend was possibly missing as he was not at his motel room when she stopped by to drop off food. She did not have any reason to believe that he was in danger or it was suspicious other than she was worried about him. Approximately 1 hour later she called dispatch stating that he was back at the motel. All was fine.

4th Degree DWI

April 29 1:33 a.m. Police working special detail, Towards Zero Death Enforcement at Highway 12 near Central Ave, Wayzata; Radar lock of the vehicle traveling 90 – 91 mph as it passed by the Squad. Driver Andrew David Parker, 56 of Minnetonka submitted a breath sample which resulted in .10 Breath Alcohol Concentration. Parker was arrested for 4th Degree DWI and Careless Driving and released to a sober person.

Damage to Property / Burglary

April 29 6000 Highway 12, Independence. Reported Mini Storage had padlocks cut off of 20 units and were burglarized. Rental owners were notified of the burglary and are reporting multiple items stolen, tools and personal property. Stolen items are entered in a NCIC – National Crime Information Center. Cases are under investigation.

Safety Check

April 29 5000 Main Street, Maple Plain. Reported a juvenile was pointing what appeared to be a BB gun at passing cars and around their house. Police responded to the residence and spoke with the homeowner and his son. His son was playing with a toy gun not a BB gun and showed a plastic generic brown toy gun with a bright orange tip on it. They were advised to not point it at passing cars, if that was the case, and continue to play with it if they want.

Suspicious Person / Act

April 29 1:18 p.m. 3000 CR 92, Independence. Homeowner reported a suspicious male at his residence inquiring about the property across the street. Then the male had walked across the street. Arrival on scene Police were unable to see anyone and yelled "POLICE COME OUT". After the 3rd time yelled, a man emerged from one of the out buildings. 76 year old male from St. Paul stated he was looking to rent the place. When asked if he knows who owns the property he said no. He was asked if he thinks its ok for him to come onto some random person's property, he did not have a good response. The male said he was going to ask the city but figured he would just check it out. The male was told he has no right to go "check it out". He was identified by MN DL and told to not come back.

Theft

April 29 5000 Bryant Street, Maple Plain. Reported a bag with 2 purses went missing from a garage sale. It was discovered a neighbor who had been helping had put the bag in his house. All items were recovered.

Burglary Report

April 30 6000 Highway 12, Independence. Owner reported one of their vans had been broken into and a large number of construction tools had been stolen. A trailer had also been stolen and inside the trailer were two specialty Genie Lift SLA-20, lifts for construction purposes, Police noted muddy / gloved fingerprint smudges that were left on the vehicle and tire tracks left in the mud. Stolen items and trailer entered in NCIC – National Crime Information Center. Case is under investigation.



Date: June 1, 2018

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *G/Kroells*

SUBJECT: MAY 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report

May 2018

| Offense | This Month | Same Month Last Year | | This Year To Date | | Last Year To Date |
|-----------------------------------|------------|----------------------|--|-------------------|--|-------------------|
| City Of Independence | | | | | | |
| Criminal | 6 | 14 | | 61 | | 44 |
| Traffic | 166 | 194 | | 787 | | 903 |
| Part III | 15 | 10 | | 37 | | 36 |
| Part IV | 37 | 20 | | 169 | | 151 |
| Part V | 138 | 196 | | 660 | | 735 |
| Total City of Independence | 362 | 434 | | 1,714 | | 1,869 |
| City Of Maple Plain | | | | | | |
| Criminal | 7 | 9 | | 23 | | 23 |
| Traffic | 130 | 153 | | 467 | | 518 |
| Part III | 5 | 4 | | 14 | | 19 |
| Part IV | 19 | 25 | | 105 | | 79 |
| Part V | 159 | 142 | | 562 | | 619 |
| Total City Of Maple Plain | 320 | 333 | | 1,171 | | 1,258 |
| Grand Total Both Cities | 682 | 767 | | 2,885 | | 3,127 |
| TZD | 24 | 61 | | 30 | | 85 |
| Agency Assists | 40 | 76 | | 157 | | 256 |
| Total ICR Reports | 722 | 843 | | 3,072 | | 3,383 |
| Mileage | 12,593 | 14,528 | | 67,427 | | 62,560 |
| How Received | | | | | | |
| Fax | 5 | 8 | | 68 | | 59 |
| In Person | 22 | 40 | | 138 | | 141 |
| Mail | 4 | 0 | | 6 | | 7 |
| Other | 4 | 4 | | 14 | | 15 |
| Phone | 41 | 34 | | 182 | | 136 |
| Radio | 205 | 175 | | 870 | | 854 |
| Visual | 405 | 502 | | 1,608 | | 1,937 |
| Email | 8 | 11 | | 22 | | 23 |
| Lobby Walk In | 28 | 69 | | 164 | | 211 |
| Total | 722 | 843 | | 3,072 | | 3,383 |

May 2018 Criminal Part I & II

City of Independence Grid #'s 3-5

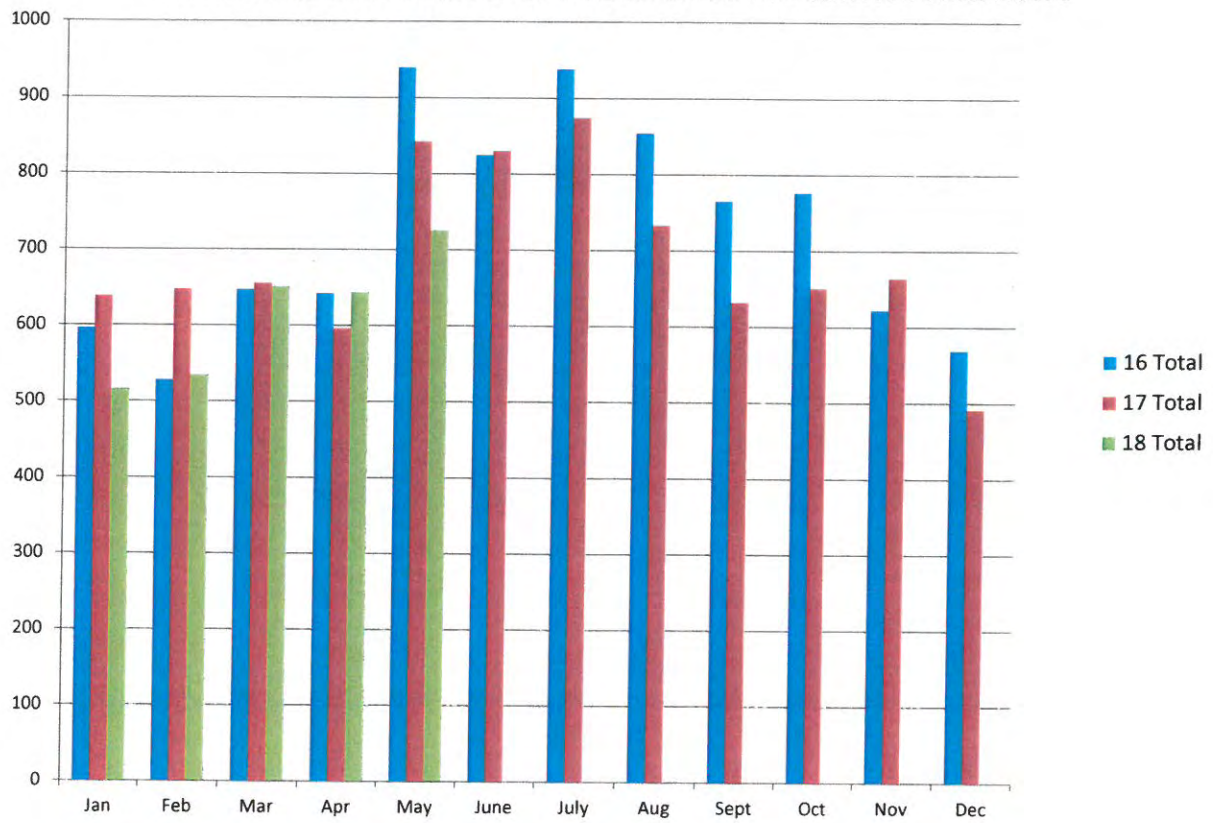
| AGN | ICR | Title | Create Date | Grid # | Reported Date | MOC range |
|---------------------|---------------------|--|-----------------------------|------------------------|-------------------------------|---------------------------|
| WHPS | 18002388 | Criminal Sexual Conduct - 1st Degree | 43223 | 3 | 43223 | L3821 |
| WHPS | 18002581 | Drugs-Small Amt of Marijuana in Motor Vehicle / Drugs-Paraphernalia Possession | 43231 | 5 | 43231 | DC500 |
| WHPS | 18002622 | Auto Theft Chev Trail Blazer / Recovered Auto Trail Blaze | 43233 | 5 | 43233 | VB021 |
| WHPS | 18002905 | Theft of Boat Motor | 43244 | 3 | 43244 | TB229 |
| WHPS | 18002979 | 4th Degree DWI | 43247 | 3 | 43247 | JGW01 |
| WHPS | 18003067 | 3rd Degree DWI | 43250 | 5 | 43250 | JFW01 |

May 2018 Criminal Part I & II

City of Maple Plain Grid # 1-2

| AGN | ICR | Title | Create Date | Grid # | Reported Date | MOC range |
|---------------------|---------------------|---|-----------------------------|------------------------|-------------------------------|---------------------------|
| WHPS | 18002447 | Property Damage | 43225 | 1 | 43225 | P3129 |
| WHPS | 18002472 | Fraud - Financial Transaction- Card - Use -Forged | 43227 | 2 | 43227 | U156A |
| WHPS | 18002743 | Shoplifting | 43238 | 1 | 43238 | U3280 |
| WHPS | 18002751 | Fraud - Financial Transaction- Card - Use -Forged | 43238 | 2 | 43238 | U0560 |
| WHPS | 18002769 | Theft | 43239 | 2 | 43239 | TG229 |
| WHPS | 18002815 | Theft of Motorcycle / Recovered Motorcycle | 43241 | 1 | 43241 | VA023 |
| WHPS | 18002853 | 3rd Degree DWI | 43242 | 1 | 43242 | JFW01 |

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY May 2018 Activity Report

Year to Date Activity Report

At the end of May 31, 2018 West Hennepin Public Safety (WHPS) handled a year to date total of 3,072 incident complaints. 1,714 in Independence and 1,171 in Maple Plain. For the month of May, 320 incidents were in Maple Plain and 362 incidents occurred in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Agency Assist

May 1 5000 County Line Rd, Delano. Wright County Sheriff's Office dispatched a shooting in the city of Delano and requested assistance from Hennepin County. WHPS Police were the first to arrive on scene and make contact with the victim who was sitting in his vehicle and had glass cuts to his face. His vehicle was shot at and a 9mm casing was found on the s/b lane of County Line Road. Wright County Sheriff arrived and took over the scene. A couple of days later, the shooter was located and arrested by WCSO.

Over Weight Truck / Road Limits

May 2 Pioneer Creek Rd Independence. Police observed a large semi-truck pulling a large trailer on a posted 4 ton road Pioneer Creek Road. The driver admitted to seeing the 4 ton road posting but thought the road restrictions were lifted. All three axles on the truck were weighed and found the vehicle and trailer was over axle weight by a total of 3,500 pounds. The driver was cited for Vehicle Over Weight.

Grass Fire

May 3 1300 Copeland Rd, Independence. Police and Maple Plain Fire Dept. responded to a 1.5 acre grass fire. MPFD extinguished the fire. Home owner was burning small sticks and some itch weed in a burn pile approximately 1.5 ft. by 1.5 ft. and did not contain any illegal materials in the pile. Homeowner advised the fire spread to the south a little bit and she tried to put it out but it became overwhelming so she called for help.

Welfare Check

May 3 5000 Manchester Dr, Maple Plain. A mother stated she has not heard from her 12 year old son who usually calls her when he gets home from school. It has been about 45 minutes since he should have gotten home and she requested a welfare check on him. Police found her son sitting on a retaining wall. He had forgotten his keys at home and was locked out. The property maintenance person used his master key to let her son in the apartment; His mother was advised of the situation.

Unwanted Male

May 3 7:39 p.m. Vinland Center reported earlier in the day a male was picked up from Regions Hospital and once he arrived at the facility, he did not want to stay. He was given a ride to his girlfriend's place. Later the girlfriend returned him and Vinland wanted him removed from their premise. The male was cooperative and he was provided a ride to Harbor Light Shelter.

Warrant Attempt

May 4 5000 Bryantwood Dr, Maple Plain. WHPS assisted Hennepin County Sheriff's Office (HCSO) on a warrant attempt to locate a 19 year old male on a 1st degree aggravated robbery warrant. He was not located.

Personal Injury Crash

May 4 7000 Highway 12, Independence. Police dispatched to a single vehicle personal injury crash and found a motorcycle ridden by a 64 year old male and his 58 year old female passenger were EB on Hwy 12 and the M/C was put it on its side to avoid rear ending Vehicle #2. The driver of Veh #2; 49 year old female from Roseville stated traffic in front of her had almost came to a stop due to a tractor in the roadway. She looked in her rear view mirror and saw the M/C start to turn right to avoid running into the back of her. The M/C and Vehicle #2 never made contact. Maple Plain FD and North Ambulance responded to the scene. The M/C rider and passenger were not wearing helmets and were transported by North Ambulance to North Hospital for possible head injuries.

Littering / Dumping

May 5 6000 Hwy 12, Independence. Dispatched to a dumping complaint of approximately 20 bags of trash and debris at the end of a residents driveway. Earlier in the day Police had seen cleaning crews picking up trash on both sides of Hwy 12 in the area, Resident was advised this was most likely their gathering location and to call back if it was not cleaned up by tomorrow.

Motorist Assist

May 5 Hwy 12 / CR 92, Independence. Police assisted a motorist who was headed to his grandson's game in Wayzata and his smart phone was saying he was 2 hours away. Police noted he was getting routed for a bicyclist and changed the settings and wished him luck.

Railroad Track Debris

May 5 Halgren Rd / Railroad, Maple Plain. Police dispatched for a tree down on RR tracks and found a deadfall tree across railroad tracks east of Halgren Rd. Burlington Northern Santé Fe was notified of the findings.

Spot Checking / Property Damage

May 5 9::52 p.m. Northside Park, Maple Plain. Police checking Northside Park, as Officers approached the bathrooms they heard the chain link fence rattle nearby as someone was scaling it or ran into it. Someone had attempted to force entry into the shed under the announcer booth where maintenance equipment is kept. The door had been broken off part of the hinges and the door damaged. Officers checked the area and were unable to locate any suspects. Maple Plain Public works were notified of the damage.

Loud Music

May 5 10:07 p.m. 5000 Bryant Street Maple Plain. Complaint received of loud music and party occurring at a residence. A large birthday party was found and several people were outside in the yard and the music could be heard from the roadway. Contact with the homeowner who stated they were having a birthday party for a friend. The homeowner was advised of the complaint and the noise ordinance. The homeowner stated they would quiet down; the music was turned down prior to leaving.

Suspicious Act

May 5 10:31 p.m. Northside Park, Maple Plain. A vehicle was parked along the south side of the parking lot occupied by two parties. The driver stated they were playing Pokémon GO on their phones and showed their phones which had the game active and there is a meeting point near the church as part of the game. Parties released.

Lock out

May 6 6:09 p.m. 9000 Highway12, Independence. Police dispatched for priority vehicle lock out with a baby inside the car. The baby had not been in there long and Police unlocked the vehicle and the baby was fine.

Suspicious Person

May 7 Dispatched for a suspicious male on foot in the area of Co Rd 11 and County Line Rd, Independence. The male was carrying something and wasn't sure if it was a fishing pole or a rifle. 67 year old male from St. Michael was sitting on a bench at the Delano Gun Club. He had a large backpack and an umbrella with him, the umbrella was the item in question. The male stated he was just spreading the word of God.

Theft

May 7 5000 Main Street, Maple Plain. Resident reported he was checking his online banking and discovered \$484 was withdrawn using his TCF bank card from an ATM in the city of St. Louis, MO. Resident had traveled thru Missouri, not in St. Louis and he had not lost his card. TCF closed his accounts and were planning on reimbursing him the money.

Suspicious Act

May 8 7000 Hwy 12, Independence. Vehicle was backed off to the side of a driveway and party unloading debris into the ditch along the driveway. Contact with the person who stated he works maintenance at the property and was doing clean-up.

Medical

May 8 6000 CR 11, Independence. Report received of a 2 year old having a breathing problem. Loretto Fire responded and assisted with the child who had a bark type cough which the father stated has happened before and he did not feel comfortable driving to the hospital with the children. North Memorial EMS arrived and took over treatment and transport of child to Children's Hospital.

Safety Check

May 8 4000 Main Street, Maple Plain. A full size refrigerator that was standing up on the edge of the property near the curb, along with two leather couches with a sign that said free. Attempts to reach the resident were unsuccessful. Contact with a previous renter who stated he would contact the renter to let him know to remove the doors, place it on the ground with the front facing the ground. Xcel was coming to pick it up in approx. one week. He was told to take care of the hazard ASAP.

Counterfeit Money

May 8 4000 Hwy 12, Maple Plain. Bank reported a \$5,000.00 cash deposit had a \$5.00 bill made up to look like \$100.00 bill. The bill was wrapped in the paper wraps that banks use to bundle money. Investigation found cash was saved from many different sales and other things and did not know of the \$100.00 being counterfeit. No criminal activity found.

Ordinance Violation

May 8 1000 Marsh Ave. Maple Plain. Property owner contacted in regards to his illegal business of selling antique items. This property has become overrun with wide variety of items for sale and it is against city code to do so. He has until May 24, 2018 to clean up his property or he will be cited for Public Nuisance code 93, Zoning violation 153.029 (c) and Permits required 150.26 (a).

Gas Odor / Unknown Alarm

May 9 3:10 a.m. 7800 Pioneer Creek Rd, Independence. Home owner reported an odor of LP gas and an alarm is sounding. Maple Plain Fire responded and assisted Police and found an alarm sounding in the utility room in the basement, did not smell any gas; appeared to be wired to the septic system. Homeowner advised to contact septic company to have it serviced

Assault

May 9 3675 Ihduhapi Trail, Vinland Center, Independence. Two residents had been arguing over who had been in one of the staterooms and a male claimed he had been choked. No marks were on the reporting victim. Witnesses stated both had been yelling and a male was pushed when he got into the others face about the argument. Staff was going to keep the two separate for the night.

Stolen Vehicle

May 13 12:20 p.m., Nelson Rd, Independence. WHPS took a report of a vehicle stolen from a driveway. Keys were in it but no personal property, it had mechanical problems. The vehicle was located the next day in Medina. Closed pending further leads.

Child Stuck in Tree

May 13 12:23 p.m., 5000 block Independence St, Independence. Police responded to a child stuck in a tree. Upon arrival Maple Plain Fire Department was assisting the child down. No injuries were reported.

PD Crash

May 13 1:56 p.m., CR 11/Ind Rd, Independence. Police were called to a property damage crash in which a vehicle drove through a fence. The driver denied drinking but admitted falling asleep, driving into the ditch and through the fence. He was cited for driving off the roadway and drive with due care.

Animal Complaint

May 13 8:32 p.m., 9000 block Hwy 12, Independence. Police stood by while the owner of a loose bull spent an extended period of time trying to convince it to go back into its pasture. The bull was eventually persuaded to go back inside. The owner was advised to keep it contained or risk being cited.

Unwanted Person

May 14 11:08 a.m. 9000 block Hwy 12, Independence. An officer responded to a residence for an unwanted person arguing with the homeowner about goats on the property they both own. The homeowner's mother arrived on scene and agreed to move the goats to her property.

Assist/Fire

May 15 1:39 p.m., 1500 Howard Ave, Maple Plain. Police were dispatched to a party stuck in an elevator due to a power outage. Maple Plain Fire Department was able to open the elevator door and assist the party out.

Scam Attempt

May 16 6:52 p.m., 5000 block Timber Tr, Independence. A resident reported receiving a FB message from a friend stating to click on a link in the message to receive money to help cover her son's medical bills. The resident recognized it as a scam did not click on the link and wanted to know if the person who hacked her friend's FB account could be tracked. The resident was advised there was no to track the hacker, who was probably not even in the United States.

Suspicious Act

May 16 7:11 p.m., 5000 block Main St, Maple Plain. Police received a call of two suspicious people walking behind a daycare center, through private yards and around houses. The suspects were found later and admitted living at the motel; they were bored so they went for a walk. They were advised to stay out of yards and on the sidewalk.

Suspicious Act

May 17 2:10 p.m. Police responded to a report of someone locked in the Post Office in Maple Plain. No one was found locked inside. Contact with a route driver who said the front lobby employee had a personal emergency and had left for the day. No signs of criminal activity were found.

Trespassing
May 17

Hwy 12/ Mud Lake, Independence. On routine patrol Police observed two people cross HWY 12 to the north and enter the Wild Life Management Area. Contact with the two persons who were advised they are trespassing and cannot enter the park from that location. The persons did not know they could not walk across the tracks and did not want to park in the lot off of Lake Haughey Rd to access the area they wanted to go for picking mushrooms. They were told if they cannot legally park to get to the area, then they will have to find another spot to find mushrooms. Both understood and stated they will be sure not to trespass in the future

Theft
May 18

10:23 a.m. 4900 Hwy 12, Maple Plain. Business reported a male stole three bottles of liquor and a 12 pack of bottle beer and fled in a vehicle. The male ran out a side door that is not used by customers but goes to the parking lot. The business owner chased him as he got into a vehicle and left. An out of state license plate was noted and the area was checked and the vehicle was not found. Store video of the male is being reviewed. Total theft loss \$182.18. The case is under investigation.

Police Assist
May 18

9:41 p.m. 700 Copeland Rd, Independence. Golf course reported that the course closes at dark but there were still players out on the course in a cart and they wanted assistance getting them off the course. While enroute, they called back requesting Police to cancel - golfers had returned.

Welfare Check
May 19

2:28 a.m. Reported a naked male was walking w/b on Hwy 12 and Halgren Rd in Maple Plain. Medina and Minnetrista PD's assisted in searching the area and the male was not found. Contact with the caller who said the male was actually near CR 6 and Hwy 12. The male who was naked and carrying his clothes was located. His step-dad arrived and gave him a ride home.

Theft
May 19

2:59 p.m. Oak Street / Budd Ave., Maple Plain. Employee working at Waconia Farm Store observed a male grab a backpack leaf blower from the back of vehicle parked on the street and preceded back down the street. Employee contacted the homeowner who was mowing his lawn and had his back turned when the theft occurred. The employee yelled at the suspect to stop who ran down Bryant Street carrying the leaf blower. The suspect had his hoodie up the entire time and kept his head down most of the time. The resident took off after the suspect, checked the area and talked to residents who were outside and no one saw anyone running or matching the description of the suspect. The tree lines were checked if the leaf blower had been ditched and it was not found. Stolen was a medium size Echo brand backpack style leaf blower that was white and orange with black straps; estimated the value at around \$100.

Court Order Violation

May 19

5000 Manchester Dr, Maple Plain. Resident reported a court order violation as she received a text message from her Ex who is court ordered to not have direct or indirect contact including text or social media with the female. The males' probation officer was contacted and advised of the contact.

Trespassing Complaint

May 20

3000 CR 92, Independence. Dispatched for a complaint for two males believed were trespassing while picking wild asparagus. They were walking in the ditch but they went too far into the private property. The males stated they were in the ditch right away and were not doing anything wrong. They were told to verify with the county where the road right away is for this portion before coming back and it might help to have something showing what it is to avoid another conflict. Both males were very cooperative and understood.

Verbal Domestic

May 21 12:11 a.m. 5000 Hwy 12, Maple Plain. Dispatched to a reported domestic with a female yelling for help at the residence. Minnetrista and Medina PD assisted. Upon Police arrival, could hear people talking in the front yard and found a female inside the residence. The female said she had been emotional over recent events in her life and she had gone outside and screamed, but did not actually require any assistance. She was not injured, no physical violence had occurred, and did not require medical attention. Contact with a male at the residence who said the same thing. All parties involved said they were going to bed for the day, agreed to spend the night in separate areas of the house and would not continue the argument.

Theft

May 21 5000 Pioneer Creek Dr., Maple Plain. Motorcycle parked behind a repair shop was stolen. The m/c was entered in NCIC and a shortly after Minnetonka PD located it in their city. The case is under investigation and pending charges if the thief is identified from the repair shop surveillance cameras and the evidence left at the recovery scene.

Phone Scams

May 22 Police Department has received numerous reports of phone scams of callers stating they are the IRS, Social Security, Grandchild in a crash or arrested. A reminder they are a scam, do not return the call or give the caller any personal information.

3rd Degree DWI

May 22 4800 Hwy 12, Maple Plain. Dispatched for an intoxicated driver had left the scene of a domestic in Long Lake. Contact with the driver, William Donald McGannon, 45 of Long Lake who provided a breath sample which resulted in .09 Breath Alcohol Concentration. McGannon was arrested for 3rd Degree DWI and Open Bottle and transported to Hennepin County Jail.

Heart

May 24 CR 92 / Hwy 12, Independence. Motorist pulled over to the side of the road, called 911 and was lying down due to her chest pain. Motorist stated she had pressure in her chest while driving and saw stars so she pulled over. Maple Plain Fire assisted and North Memorial Ambulance transported her to the hospital.

Vandalism

May 24 2000 Lakeshore Dr Independence. Resident reported someone punched the ignition out of a zero turn mower. Police investigation found the ignition punched out of a John Deere Zero Turn mower and did not observe the ignition lying around anywhere. Resident wanted it reported to the Police.

Theft

May 24 6000 Hwy 12, Independence. Business reported a theft. Someone had broken through a fence and stolen items off a fishing boat. A black with red and gray Mercury 9.9 kicker motor was stolen off a boat. Estimated loss \$7,000 to \$9,000. Case under investigation.

Fall

May 25 900 CR 19, Independence. Female was in a lot of pain. She had slipped and fell by her bird feeder and it was apparent she had broken hip or high femur fracture.. Maple Plain Fire arrived and stabilized the female. North Memorial Ambulance arrived, administered medication to the female before attempting to move her. She was transported to the hospital by ambulance.

Property Damage

May 25 5000 Hwy 12, Maple Plain. Business owner reported property damage to one of their rental rooms. Two kitchen drawer fronts were missing and a knob for the stove. The renters moved out owing \$80.00. Contact with the renter's sister who did not know where her brother was but if she has contact with him will have him call the Police.

Crash
May 25

Hwy 12/ County Line Rd, Independence. Motorist and his family were traveling in their truck WB on Hwy 12, stopped for traffic when another vehicle struck their boat and boat trailer. The trailer and boat were severely damaged. Driver of striking vehicle observed the traffic was stopped on Hwy 12, she hit the brakes and tried turning to avoid the crash but couldn't. The driver's vehicle air bags were deployed and had major front end damage. The driver was issued a citation for Fail to Drive with Due Care. All drivers and passengers were wearing their seatbelts. The truck was driven from the crash. The boat and trailer and the striking vehicle were towed from the scene.

Parking Complaint

May 27

Main Street/Thee Oaks, Maple Plain. Dispatched for a complaint of vehicles parking on both sides of Main Street West in Maple Plain. Police arrival found no vehicles parked along the south curb of the road. No violation. Contacted the reporting party who said there were at least four vehicles parked on the wrong side of the road.

4th Degree DWI

May 27

6000 Hwy 12, Independence. Police observed a vehicle cross the fog line multiple times and the vehicle was stopped. Contact with the driver and could immediately smell a strong odor of an alcoholic beverage coming from him. Driver admitted drinking alcoholic beverages in St. Paul at a concert. The driver Cody Lee James Andres, 24 of Hutchinson submitted a breath test which resulted in .14 Breath Alcohol Concentration. Andres was arrested for 4th Degree DWI and released to a responsible party.

Property Damage

May 29

4000 Industrial Street, Maple Plain. Property owner wanted the Police to know that two padlocks were super glued in the key port to prevent a key from going inside. The locks were on the front gates and no other damage was located.

Escort Request

May 29

5000 Timber Trail, Independence. Female was given permission by her mother to get some of her clothes from her residence and requested Police escort. Police provided escort, the female gathered her items and left.

Suspicious Activity

May 30

1000 Rainbow Ave, Maple Plain. Resident reported a juvenile is ordering e-cigs and having them delivered to her home in his name. The juvenile knows her schedule and probably thinks he'll get them out of her mailbox before she gets home. The juvenile was spoken to and admitted to making a mistake by sending his package to his friend's house and won't happen again.

Warrant Arrest

May 30

5000 Independence Street, Maple Plain. 32 year old male was arrested and transported to Henn Co Jail for a Hennepin County Felony Warrant for 2nd Degree Burglary Probation Violation.

3rd Degree DWI

May 31

CR 6 / Nelson Rd, Independence. Vehicle approached the squad at a high rate of speed, 70 mph in a 50 mph zone. Police contact with the driver, Leonard David Lome, 46 from Plymouth who stated he knew he was speeding and was in a hurry, running late to his kid's soccer game. Police could smell a strong odor of an alcoholic beverage coming from him. Lome provided a breath sample which resulted in .14 Breath Alcohol Concentration. Lome was arrested for 3rd Degree DWI and transported and booked into Henn Co Jail.

Agency Assist Warrant Arrest

May 31 5000 Main Street, Maple Plain. Police assisted Hennepin County Sheriff's Office with a Felony Warrant for 5th Degree Possession. Jessica Lyn Schellenberg, 35 from Maple Plain was arrested and HCSO transported her to Henn Co Jail.



Date: July 11, 2018

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *G. Kroells*

SUBJECT: JUNE 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

\\WHPS#0\share\monthlyactivityreport\2018\lettertocouncilmonthlyreport.docx

West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report

June 2018

| Offense | This Month | Same Month Last Year | This Year To Date | Last Year To Date |
|-----------------------------------|------------|----------------------|-------------------|-------------------|
| City Of Independence | | | | |
| Criminal | 11 | 11 | 65 | 55 |
| Traffic | 150 | 199 | 889 | 903 |
| Part III | 8 | 10 | 40 | 36 |
| Part IV | 26 | 30 | 191 | 151 |
| Part V | 159 | 191 | 816 | 735 |
| Total City of Independence | 354 | 441 | 2,001 | 1,880 |
| City Of Maple Plain | | | | |
| Criminal | 4 | 5 | 27 | 28 |
| Traffic | 102 | 151 | 569 | 669 |
| Part III | 3 | 3 | 17 | 22 |
| Part IV | 22 | 15 | 127 | 94 |
| Part V | 156 | 155 | 718 | 774 |
| Total City Of Maple Plain | 287 | 329 | 1,458 | 1,587 |
| Grand Total Both Cities | 641 | 770 | 3,459 | 3,467 |
| TZD | 32 | 28 | 93 | 113 |
| Agency Assists | 59 | 61 | 220 | 317 |
| Total ICR Reports | 700 | 831 | 3,772 | 3,784 |
| Mileage | 11,603 | 9,528 | 79,030 | 72,088 |
| How Received | | | | |
| Fax | 10 | 14 | 78 | 73 |
| In Person | 20 | 15 | 158 | 156 |
| Mail | 0 | 1 | 6 | 8 |
| Other | 3 | 3 | 17 | 18 |
| Phone | 41 | 39 | 223 | 175 |
| Radio | 199 | 221 | 1,069 | 1,075 |
| Visual | 387 | 482 | 1,995 | 2,419 |
| Email | 2 | 7 | 24 | 30 |
| Lobby Walk In | 38 | 49 | 202 | 260 |
| Total | 700 | 831 | 3,772 | 4,214 |

June 2018 Criminal Part I & II

City of Independence Grid #'s 3-5

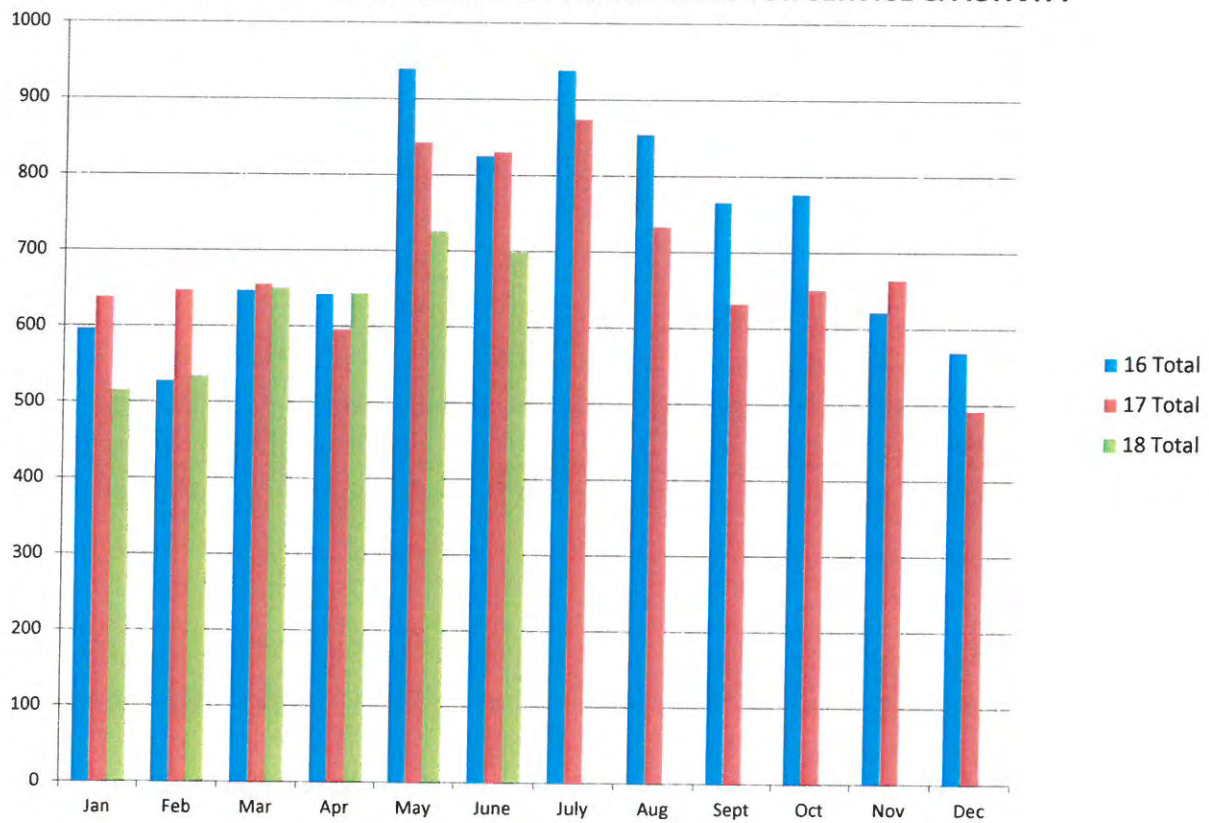
| AGN | ICR | Title | Create Date | Grid # | Reported Date | MOC range |
|---------------------|---------------------|---|-----------------------------|------------------------|-------------------------------|---------------------------|
| WHPS | 18003117 | Weapons Felony Assault | 43253 | 5 | 43253 | A2523 |
| WHPS | 18003138 | Domestic | 43254 | 3 | 43254 | AL351 |
| WHPS | 18003142 | Theft Report | 43254 | 3 | 43254 | TD029 |
| WHPS | 18003408 | Theft From Auto | 43264 | 3 | 43264 | TC151 |
| WHPS | 18003460 | Damage to Property | 43267 | 3 | 43267 | P3119 |
| WHPS | 18003467 | DWI | 43267 | 3 | 43267 | JFR01 |
| WHPS | 18003745 | Drugs-Paraphernalia Possession / DAR - Driving After Revocation | 43281 | 3 | 43281 | DC500 |
| WHPS | 18003747 | Damage to Property | 43281 | 5 | 43281 | P3119 |
| WHPS | 18003758 | Damage to Property | 43281 | 3 | 43281 | P3119 |
| WHPS | 18003759 | Vandalism | 43281 | 3 | 43281 | P3119 |
| WHPS | 18003772 | 3rd Degree DWI /Crash/Personal Injury | 43281 | 3 | 43281 | JFWA1 |

June 2018 Criminal Part I & II

City of Maple Plain Grid # 1-2

| AGN | ICR | Title | Create Date | Grid # | Reported Date | MOC range |
|---------------------|---------------------|--|-----------------------------|------------------------|-------------------------------|---------------------------|
| WHPS | 18003155 | Burglary | 43255 | 1 | 43255 | B0794 |
| WHPS | 18003289 | Drugs - Possess Small Amount of Marijuana / DAR - Driving after revocation | 43259 | 1 | 43259 | DA540 |
| WHPS | 18003431 | Domestic Strangulation | 43265 | 2 | 43265 | AN052 |
| WHPS | 18003438 | NSF Check | 43266 | 1 | 43266 | U202C |

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

June 2018 Activity Report

Year to Date Activity Report

At the end of June 30, 2018 West Hennepin Public Safety (WHPS) handled a year to date total of 3,772 incident complaints. 2,001 in Independence and 1,458 in Maple Plain. For the month of June, 287 incidents were in Maple Plain and 354 incidents occurred in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Domestic

June 2

5:45 a.m. 5200 Manchester Dr., Maple Plain. A noise complaint was received of a female and male yelling loudly and a child crying. WHPS, assisted by Orono PD, knocked and announced themselves but the residents would not open the door. The Knox box key was obtained and as officers returned to the apartment, a male opened the door. Both female and male stated they were having a verbal domestic, no assault occurred. The child was smiling and running around and was ok. Both adults agreed they would stay without further disturbance of the peace.

Weapons Felony Assault

June 2

7:47 a.m. CR 17/ CR 6, Independence. Caller reported a vehicle passed his vehicle and another vehicle going approximately 100 mph. At a stop sign, the caller pulled up next to the suspect vehicle, rolled his window down and told the suspect driver to 'slow down' and 'driving like that was not worth it'. The suspect driver pointed a silver handgun out his driver's window at the caller. The caller leaned back in his seat to get out of the way and the suspect male put the gun back in his vehicle and drove off. Caller gave Dispatch the suspect's license plate. Grant Pedersen, 19, of Buffalo, MN, was located at his residence, interviewed, arrested and charged with Weapons Felony Assault.

Vehicle Fire

June 2

5:03 p.m., CR 11/Townline Rd, Independence. Rec'd call of a U-Haul trailer on fire. The driver was able to unhook it from his vehicle and Loretto Fire put the fire out. It sustained very little damage and was towed from the scene. The driver's belongings were loaded into another trailer.

Domestic

June 3

5:07 p.m., 3000 block Becker Rd, Independence. Rec'd call of a domestic between husband and wife. Wife was arrested for misdemeanor domestic assault and transported to HC Jail.

Burglary

June 4

1:50 p.m., 5000 block Pioneer Creek Dr., Maple Plain. Call rec'd of two rental units whose locks were cut off and are missing and two units with damaged locks. Lists of stolen items are being put together. Case is under investigation.

Suspicious Activity

June 5

11:01 a.m., 2000 block CR 92, Independence. A caller reported seeing a male get out of a van and hook something on the pole of a street sign. Caller didn't call 911 until the next day because she'd made eye contact with male and was afraid he'd find out she called. An officer responded to the street sign and saw a transom saver for a boat motor that the male must have found on the road and hung on the sign in case the owner backtracked looking for it. The caller was advised of same.

Customer Trouble

June 6 1:44 p.m., 5000 block Hwy 12, Maple Plain. Police were called to a business to help remove a customer causing problems and refusing to leave. The customer was spoken to and left peacefully

Taxi No Pay

June 7 3:03 a.m., 5000 block Hwy 12, Maple Plain. Police were approached by a taxi cab who reported that his customer's credit card was declined and the customer had no cash. Both agreed that payment arrangements would be made the following day.

** WHPS daily receives MULTIPLE reports of Phone Scams**

June 7 11:20 a.m., 3000 block CR 90, Independence. Report taken from a resident who rec'd the same IRS scam phone call four times within 24 hours. The caller left a voicemail each time stating the resident owes the IRS money and if they don't pay, they'll be arrested.

No Contact Order Violation

June 7 11:59 a.m., CR 6/CR 92 S, Independence. During a traffic stop the driver was found to have a revoked license. It was also learned that she had a no contact order against the front passenger of her vehicle. Alexander McGraw, 30, of Plymouth, MN, was arrested for violating the No Contact Order and brought to HC Jail. Driver was given a verbal warning for No Proof of Insurance and cited for DAR and cracked windshield.

Personal Injury Crash

June 7 8:02 p.m., CR 11/Countyline Rd, Independence. Police and Delano Fire responded to a one vehicle crash. The vehicle was westbound CR 11 when a deer ran out in front it. The driver swerved, went in the ditch, hit a driveway and rolled the vehicle. All three occupants sustained minor injuries. Two were released to their parents; the third was taken by ambulance to HCMC.

Domestic

June 10 1:03 p.m., 1000 block Baker Park Rd, Maple Plain. Police responded to a verbal domestic between father and son. The parties had separated themselves by the time officers responded. Both parties were spoken to and agreed to try to work things out.

Parking Complaint

June 11 7:41 p.m. 2000 block Independence Rd, Independence. Rec'd a parking complaint of vehicles using his driveway near the bridge fishing area to turn around, vehicle lights shine into his house, loud vehicle acceleration and being flipped off by the drivers. Caller said he'll attempt to get vehicle license plates.

Community Relations

June 12 10:28 a.m., 5000 block Independence St., Maple Plain. An officer stopped at the Discovery Center to read books to some small children, hand out junior officer stickers and give a tour of his squad car.

Theft from Auto

June 13 1 0:41 p.m. 3:20 p.m. 18 Golf Walk, Independence. Responded to a report of a theft from a motor vehicle. Police met with the victim who thought he locked the vehicle and when he came back to the vehicle the center console was open. His credit cards were sitting on the seat and his wallet was missing along with \$1,300 cash that was in the wallet. No damage to the vehicle. The case is under investigation.

Juvenile Complaint

June 14 1:47 p.m. 5000 Pagenkopf Rd, Independence. Driver reported two boys threw something at her van. She discovered it was paintballs after arriving at her destination. The paint washed off and she wanted Police to speak with the parents so they could deal with the issue. Approximately 30 min had lapsed from the time of the incident and when Police were notified. The neighborhood was checked and no one knew of anything.

Motorist Assist

June 14 8: 5:42 p.m. Hwy 12/ Nelson Rd, Independence. Police observed a truck that was stopped and a male walking away from it. Contact with the male who stated his truck ran out of gas. Police gave the male a ride to the gas station for gas and back to his truck to fill it.

Domestic Strangulation

June 14 9:20 p.m. 5000 Hwy 12, Maple Plain. Caller reported her boyfriend was hitting and choking her multiple times. Medina and Orono PD responded and assisted WHPS Police. 21 year old female victim from Mound was outside the room and stated her boyfriend had been sleeping and she woke him up when she found on his phone he had been texting another girl. She began yelling at him and he pushed her down and began to choke her. Police found boyfriend Alexander William McGraw, 30 from Plymouth attempting to climb out the rear window to escape. McGraw was taken into custody. McGraw was arrested and transported to Hennepin Co Jail: charged with Felony Domestic Assault by Strangulation, No Contact Order Violation and McGraw had two active Warrants for domestic related incidents.

Welfare Check

June 15 200 CR 92N, Independence. Police responded to a welfare check on a female who left a message and letters stating she was going to kill herself. The female confirmed she was suffering from depression and was transported to the hospital by ambulance.

Domestic / Civil Assist

June 15 5000 Clayton Dr. Independence. Resident wanted his girlfriend transported to detox as she was intoxicated and obnoxious. Police could not force her to go to detox given the current situation. Resident declined Police speaking with her and wanted her probation officer to know of the alcohol violation and remove her from the property. Her probation officer was notified.

Road Debris

June 16 CR 90/ Hwy 12, Independence. Police dispatched to road debris of a tree blocking the e/b lane of traffic. Police located a rotten tree that had fallen due to the wind and was able to move the tree into the ditch.

3rd Degree DWI Refusal

June 16 10:26 p.m. CR 6 /CR 19, Independence. Vehicle was stopped for no tail lights and found the driver was driving with only the running lights to the front on. Driver Sara Ashley Doherty, 36 from Loretto submitted inadequate breath samples for breath alcohol concentration. Doherty was arrested and transported to HC Jail for 3rd Degree DWI and 3rd Degree DWI Refusal.

Utility Check

June 17 CR 11/ CR 90, Independence. While on patrol, Police observed 3 large fire ball explosion type flashes of light coming from the Loretto area. Power went out in Independence, Medina, Greenfield, Orono, Mound, and Minnetrista. Wright Hennepin Electric was contacted and located an issue at Hwy 55/Rolling Hills. Power was out for approximately 2 hours.

| | |
|------------------------------|--|
| Prowler Jun 19 | 10:24 p.m., 5000 block Pioneer Creek Dr, Maple Plain. Report received of interrupted burglary/theft in a gated area of a closed business. Three males were running from the area and one of had a bolt cutter. Numerous PD officers and Maple Grove PD K-9 responded to assist in searching the area and perimeter. The suspects were not located. It was determined the access gate was left open to the storage area and no forced entry was attempted. The case is under investigation. |
| Prowler June 20 | 1:17 a.m. 5000 Bryantwood Dr, Maple Plain. Report received of possible car prowler. Caller saw a handcart by a vehicle; did not actually see someone enter or near a vehicle but thought it was suspicious. Police were familiar with a family that recently moved to the area and had used a handcart moving items between their storage and their apartment. |
| Trespassing June 20 | 8:20 p.m. 7000 Pioneer Creek Rd, Independence. Police responded to a report of three males on three ATVs riding on property that is clearly posted no trespassing. The manager showed a video of the three dirt bikes riding off the property. He followed them and they went to 200 CR 92 residence. Police responded to the residence and found three juveniles all covered in mud who said they had been riding on the property. Police advised they had ridden past no trespassing signs and someone had tried to talk to them. They understood their mistake. Their parents were contacted and advised what had happened. No citations were issued. |
| BEWARE NEW PHONE SCAM | |
| June 21 | 5000 Hwy 12, Independence. Business reported a phone scam from someone reporting to be from Xcel Energy. Caller said the resident owed over \$1,000 and asked for their bank account info. The business is on auto-pay, recognized it as a scam and hung up on the caller. Business called Xcel Energy to report the scam call and was advised to report it to their local police |
| Warrant Arrest June 22 | Baker Park Rd / Hwy 12, Maple Plain. A Lieutenant from Minneapolis PD reported seeing two males in this area that were involved in a series of burglaries in other cities. Police located the two males walking down the middle of the street. Kim Kovac Patterson, 57 of St. Paul had a warrant out of the Ramsey Co Sherriff's Office for an open container with a \$200.00 bail. He was arrested and transported to Hennepin Co Jail. No criminal activity found or warrants for the other male who was then released. |
| Prowler June 23 | 12:14 a.m. 1800 Newport Street, Maple Plain. Received a call about a taller white male wearing a t-shirt and jeans seen looking into cars at Newport Apartments and the male took off running towards Budd Ave. The information was 12 minutes after the incident occurred; the area was checked and did not find anyone fitting the description. There were a number of people all outside the apartments who did not see anything. |
| Crash PI June 25 | Two vehicle accident at the intersection of Halgren Rd and Hwy 12, Maple Plain. Driver #1 stated he was traveling EB on Hwy 12 and in the process of making a left hand turn onto Halgren Rd when he turned in front of Veh #2. Driver of vehicle #2 stated he swerved to the right trying to avoid the vehicle but still ended up making contact. Driver #2 had a scratch on his forehead, cuts on his hand from the windshield and some obvious contusions on his wrist/forearm area. North Ambulance arrived and assisted with Driver #2 and his passenger. He and his passenger were going to the doctor for further evaluation. Driver of Veh#1 was issued a citation for Failure to Yield. Both vehicles towed from the scene. |

Identity Theft

June 25

1500 Prairieland Ave, Maple Plain, Reported a package from Home Depot was delivered to a residents previous address in Maple Plain. The residents picked up the package and discovered it was a rope from Home Depot. They called Home Depot who reported a Home Depot Credit Card was opened up in her name. The rope was ordered as well as 10 thermostats. Home Depot would not provide any information to the victim on where the account was opened or where the thermostats were shipped to. Home Depot started their investigation and would contact the victim of their findings. The total amount charged on the Home Depot Credit Card was approx. \$4,700.00.

Pick Up / Warrant

June 27

Police responded to 6000 CR 11, Independence for a warrant check on Nathaniel Lawrence Matten 27, from Independence. Female answered the door and stated she did not know if he was home and gave permission to search the house. Police located two individuals in the most upstairs portion of the house. Both individuals were identified as Robert Lawrence Klinkner, 54 Clearwater and Laura Lee Diemert, 53 from Monticello,. Diemert had one warrant out of Hennepin County for no insurance and 3 warrants out of Wright County for DAS and other driving violations. Klinkner was clear and did not have a warrant. Police continued the search and located Matten on the main floor in the north east storage room lying on the floor trying to hide. Matten had felony warrants from McLeod County Sheriff's Office and Stearns Sheriff's Office. Matten was arrested and transported to Hennepin County Jail.

Baler Fire

June 28

1900 Copeland Rd, Independence. Received a call of a barn full of hay was on fire. Police arrived and noticed a John Deere 469 Round Baler was on fire but no barn fire. The homeowner had finished using the baler, was putting it away and noticed it was on fire. Possibly a heated bearing caused the fire and started the leftover hay on fire. He was able to detach the tractor and attempted to extinguish the fire but was unsuccessful. He was not injured. Delano Fire responded and extinguished the fire.

Neighbor Trouble

June 30

5000 block Sunset Ln, Independence. Police were called to an issue of a mailbox that was installed on or very near to a property line between two neighbors. Both neighbors were talked to but at this time the issue has not been resolved.

Vandalism

June 30

1000/2000 blocks Copeland Rd, Independence. Two mailboxes were damage. In both cases, a brick was located near the mailboxes, which appeared to have been intentionally thrown at them. Both damage cases are under investigation.

Accident/PI/3rd Degree DWI

June 30

11:11 p.m., County Road 6 and 92. Officers responded to a single vehicle rollover. Two persons were standing near the vehicle and had very minor injuries/superficial cuts. They initially stated the driver fled the scene; however, witnesses stated the two persons were the only occupants and they had assisted them out of the overturned vehicle. Both persons exhibited signs of impairment. The owner of the vehicle, Jessica Kyostia, 29 of New Hope, was determined to be the driver. She failed field sobriety tests and submitted to a breath test which resulted in .312 breath alcohol concentration. Kyostia was arrested for 3rd Degree DWI and transported to Hennepin County Jail.

West Hennepin Public Safety
Monthly Claims
April 2018

| Type | Date | Num | Name | Memo | Account | Clr | Split | Amount |
|-----------------|------------|--------|--|---|---------------------------------|-----|------------------------------------|------------|
| Apr 18 | | | | | | | | |
| Check | 04/02/2018 | HSA | Optum Bank | Employer HSA Contributions | West Hennepin Public Safety | ✓ | 104 A - HSA | -12,500.00 |
| Check | 04/04/2018 | 32147 | Gilbertson Door Systems | window curtain repair | West Hennepin Public Safety | ✓ | 203 - Office/Opr Equip Maintenance | -1,255.00 |
| Deposit | 04/04/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 131,140.68 |
| General Journal | 04/04/2018 | 413 | | monthly requisition, April, 2018 | West Hennepin Public Safety | ✓ | 1701 - Capital Improvement Fund | -7,927.75 |
| Check | 04/10/2018 | 32148 | Associated Bank | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,009.89 |
| Check | 04/10/2018 | 32149 | State Bank of Delano | VOID: direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | 0.00 |
| Check | 04/10/2018 | 32150 | Wings Financial Credit Union | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -9,283.61 |
| Check | 04/10/2018 | 32151 | State Bank of Delano | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,150.00 |
| Check | 04/10/2018 | 32152 | TASC | Quarterly COBRA Admin | West Hennepin Public Safety | ✓ | -SPLIT- | -33.75 |
| Check | 04/10/2018 | 32153 | Keeps, Inc. | uniform expense | West Hennepin Public Safety | ✓ | 105 - Uniform Expense | -81.99 |
| Check | 04/10/2018 | 32154 | United Parcel Service | delivery service fee | West Hennepin Public Safety | ✓ | 202 - Postage | -3.72 |
| Check | 04/10/2018 | 32155 | Loffler Companies, Inc. | monthly copier lease | West Hennepin Public Safety | ✓ | 203 - Office/Opr Equip Maintenance | -286.02 |
| Check | 04/10/2018 | 32156 | Delano True Value | charges on account | West Hennepin Public Safety | ✓ | -SPLIT- | -10.73 |
| Check | 04/10/2018 | 32157 | T & T Cleaning Services | office cleaning | West Hennepin Public Safety | ✓ | 205 - Office Rent & Cleaning | -280.00 |
| Check | 04/10/2018 | 32158 | City of Independence | bdg electricity reimb | West Hennepin Public Safety | ✓ | 207 - Utilities/Gas/Electric | -1,721.92 |
| Check | 04/10/2018 | 32159 | IACP | annual IACP Net Services access | West Hennepin Public Safety | ✓ | 302 A5 - Other Billable Svcs | -525.00 |
| Check | 04/10/2018 | 32160 | Office of MN IT Services | monthly WAN access fee | West Hennepin Public Safety | ✓ | 302 A2 - IT Support & Fees | -61.00 |
| Check | 04/10/2018 | 32161 | Element Technologies, LLC | monthly computer support | West Hennepin Public Safety | ✓ | -SPLIT- | -2,156.25 |
| Check | 04/10/2018 | 32162 | Bureau of Crim. Apprehension | CJDN access fees | West Hennepin Public Safety | ✓ | 302 A4 - State IT Connection Fees | -390.00 |
| Check | 04/10/2018 | 32163 | Hennepin County Accounts Receivable | radio fees | West Hennepin Public Safety | ✓ | 302 F1 - Rental/Repair Fees | -1,021.57 |
| Check | 04/10/2018 | 32175 | Delano Carquest | misc squad charges | West Hennepin Public Safety | ✓ | -SPLIT- | -25.58 |
| Check | 04/10/2018 | 32164 | Action Fleet Inc. | squad 62 repair | West Hennepin Public Safety | ✓ | 303 - Auto Maintenance | -139.25 |
| Check | 04/10/2018 | 32165 | Carousal Motor Group | squad repairs | West Hennepin Public Safety | ✓ | -SPLIT- | -810.61 |
| Check | 04/10/2018 | 32166 | Waconia Ford | squad mtnc | West Hennepin Public Safety | ✓ | 303 - Auto Maintenance | -45.64 |
| Check | 04/10/2018 | 32167 | Holiday | squad fuel | West Hennepin Public Safety | ✓ | 303 - Auto Maintenance | -2,318.75 |
| Check | 04/10/2018 | 32168 | Truax Patient Services | Narcan | West Hennepin Public Safety | ✓ | 403 - Equipment | -600.00 |
| Check | 04/10/2018 | 32169 | Ben Anderson | Expense reimb | West Hennepin Public Safety | ✓ | 601 E - Meetings | -161.29 |
| Check | 04/10/2018 | 32170 | Maple Plain Food Center | bakery item for class | West Hennepin Public Safety | ✓ | 808 - Citizens Academy | -13.77 |
| Check | 04/11/2018 | 32171 | Cardmember Service | credit card purchases | West Hennepin Public Safety | ✓ | -SPLIT- | -255.18 |
| Check | 04/11/2018 | 32172 | North Memorial | EMR Refresher Trng | West Hennepin Public Safety | ✓ | -SPLIT- | -420.00 |
| Check | 04/11/2018 | 32173 | MHSRC/Range | PIT Trng registratin | West Hennepin Public Safety | ✓ | 307 B4 - Officer Schools | -525.00 |
| Check | 04/11/2018 | 32174 | WHPS Employee Benevolence Fund | reimburse pop/water | West Hennepin Public Safety | ✓ | 808 - Citizens Academy | -80.00 |
| Check | 04/12/2018 | 32176 | Employee | Reserve exp reimbursement | West Hennepin Public Safety | ✓ | 601 E - Meetings | -11.57 |
| Paycheck | 04/16/2018 | 32177 | Payroll Checks | April 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | -SPLIT- | -12,006.86 |
| Liability Check | 04/16/2018 | IRS | Internal Revenue Service | Pay Period 04/01/18 - 04/15/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -5,469.54 |
| Liability Check | 04/16/2018 | EJ | John Hancock | Pay Period 04/01/18 - 04/15/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -2,875.00 |
| Liability Check | 04/16/2018 | MN REV | MN Dept. of Revenue | Pay Period 04/01/18 - 04/15/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -1,800.38 |
| Liability Check | 04/16/2018 | HSA | Optum Bank | Pay Period 04/01/18 - 04/15/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -487.23 |
| Liability Check | 04/16/2018 | PERA | PERA | Pay Period 04/01/18 - 04/15/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -10,036.37 |
| Liability Check | 04/16/2018 | FSA | TASC | Pay Period 04/01/18 - 04/15/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -25.09 |
| General Journal | 04/18/2018 | 415 | | 1/2 of 2017 'underbudget' remaining funds | 1701 - Capital Improvement Fund | ✓ | -SPLIT- | 32,362.50 |
| Check | 04/25/2018 | 32188 | Associated Bank | VOID: direct deposit paycheck | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | 0.00 |
| Check | 04/25/2018 | 32189 | State Bank of Delano | direct deposit paycheck | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,150.00 |
| Check | 04/25/2018 | 32190 | Wings Financial Credit Union | direct deposit paychecks | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -9,283.61 |
| Check | 04/26/2018 | 32192 | City of Independence | dental ins reimb | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -1,133.80 |
| Check | 04/26/2018 | 32193 | HealthPartners | medical ins premium | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -13,998.99 |
| Check | 04/26/2018 | 32194 | Reliance Standard Life Ins. | ltd ins premium | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -383.29 |
| Check | 04/26/2018 | 32195 | Standard Insurance Company | life ins premium | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -490.11 |
| Check | 04/26/2018 | 32196 | TASC | overpayment reimb | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -36.80 |
| Check | 04/26/2018 | 32197 | Optum Bank | 1st Qtr HSA Admin fees | West Hennepin Public Safety | ✓ | 104 A - HSA | -102.00 |
| Check | 04/26/2018 | 32198 | Keeps, Inc. | uniform expenses | West Hennepin Public Safety | ✓ | -SPLIT- | -306.25 |
| Check | 04/26/2018 | 32199 | Streichler's Police Equipment | uniform expenses | West Hennepin Public Safety | ✓ | -SPLIT- | -231.94 |
| Check | 04/26/2018 | 32200 | Varizon Wireless | cell phones, squad aircards | West Hennepin Public Safety | ✓ | 201 - Telephone | -677.86 |
| Check | 04/26/2018 | 32201 | McDonald's Studio | 20x30 wall portrait | West Hennepin Public Safety | ✓ | 204 - Office/Operating Supplies | -89.00 |
| Check | 04/26/2018 | 32202 | Unifirst Corporation | office rugs/bathroom towels | West Hennepin Public Safety | ✓ | -SPLIT- | -154.35 |
| Check | 04/26/2018 | 32203 | Canvas Solutions, Inc. | annual subscription | West Hennepin Public Safety | ✓ | 302 A5 - Other Billable Svcs | -410.00 |
| Check | 04/26/2018 | 32204 | Autoworks Collision Center, Inc. | vehicle repair | West Hennepin Public Safety | ✓ | 303 - Auto Maintenance | -1,006.22 |
| Check | 04/26/2018 | 32205 | Carousal Motor Group | vehicle maintenance | West Hennepin Public Safety | ✓ | 303 - Auto Maintenance | -218.40 |
| Check | 04/26/2018 | 32206 | Employee | meal reimb | West Hennepin Public Safety | ✓ | 307 B2 - Officer Meals | -9.96 |
| Check | 04/26/2018 | 32207 | League of MN Cities Insurance Trust WC | Workers Comp Final Audit | West Hennepin Public Safety | ✓ | 306 B - Worker's Comp | -7,533.00 |
| Check | 04/26/2018 | 32208 | Abdo Eick & Meyers | annual audit | West Hennepin Public Safety | ✓ | 308 - Audit | -9,300.00 |
| Check | 04/26/2018 | 32209 | Axon | tasers & accessories | West Hennepin Public Safety | ✓ | -SPLIT- | -20,400.00 |
| Check | 04/26/2018 | 1549 | Burda's Towing | vehicle forfeiture tow | West Hennepin Crime Prevention | ✓ | 607 C - Other | -161.29 |
| Check | 04/26/2018 | 32210 | Employee | training meal reimb | West Hennepin Public Safety | ✓ | 307 B2 - Officer Meals | -9.68 |
| Deposit | 04/26/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 210.00 |
| Deposit | 04/26/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 1,430.10 |
| Deposit | 04/26/2018 | | | Deposit | West Hennepin Reserves | ✓ | 503 U - Donations-Reserves | 200.00 |
| Check | 04/26/2018 | 32191 | Associated Bank | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,009.89 |
| Deposit | 04/30/2018 | | | Interest | West Hennepin Crime Prevention | ✓ | 503 F - Interest | 9.52 |
| Deposit | 04/30/2018 | | | Interest | West Hennepin Reserves | ✓ | 503 F - Interest | 0.97 |
| Deposit | 04/30/2018 | | | Interest | West Hennepin Public Safety | ✓ | 503 F - Interest | 49.41 |

Apr 18

AUDITED AND APPROVED:

DATE:

West Hennepin Public Safety
Monthly Claims
May 2018

| | Type | Date | Num | Name | Memo | Account | Clr | Split | Amount |
|--------|-----------------|------------|--------|--|-------------------------------------|--------------------------------|-----|------------------------------------|------------|
| May 18 | | | | | | | | | |
| | Paycheck | 05/01/2018 | 32212 | Payroll Checks | Pay Period 04/16/18 - 04/30/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -12,134.98 |
| | Check | 05/01/2018 | 32211 | West Hennepin Public Safety Petty Cash | VOID: petty cash | West Hennepin Public Safety | ✓ | 404 - Contingency Fund | 0.00 |
| | Liability Check | 05/01/2018 | IRS | Internal Revenue Service | Pay Period 04/16/18 - 04/30/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -5,547.64 |
| | Liability Check | 05/01/2018 | MN REV | MN Dept. of Revenue | Payroll 04/16/18-04/30/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -1,816.38 |
| | Liability Check | 05/01/2018 | EJ | John Hancock | PP 04/16/18 - 04/30/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -2,875.00 |
| | Liability Check | 05/01/2018 | HSA | Optum Bank | PP 04/16/18 - 04/30/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -487.23 |
| | Liability Check | 05/01/2018 | PERA | PERA | PP 04/16/18 - 04/30/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -10,102.57 |
| | Liability Check | 05/01/2018 | FSA | TASC | PP 04/16/18 - 04/30/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -25.09 |
| | Check | 05/03/2018 | HSA | Optum Bank | HSA contribution | West Hennepin Public Safety | ✓ | 104 A - HSA | -2,125.00 |
| | Deposit | 05/10/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 128,790.66 |
| | General Journal | 05/10/2018 | 416 | | monthly requisition, May 2018 | West Hennepin Public Safety | ✓ | 1701 - Capital Improvement Fund | -7,927.75 |
| | Check | 05/10/2018 | 32223 | Associated Bank | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,009.69 |
| | Check | 05/10/2018 | 32224 | State Bank of Delano | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,150.00 |
| | Check | 05/10/2018 | 32225 | Wings Financial Credit Union | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -9,283.61 |
| | Check | 05/10/2018 | 32227 | Corey Farnick | airfare reimb | West Hennepin Public Safety | ✓ | 307 A3 - Chief's Mileage | -323.40 |
| | Check | 05/10/2018 | 32226 | West Hennepin Public Safety Petty Cash | VOID: petty cash | West Hennepin Public Safety | ✓ | 404 - Contingency Fund | 0.00 |
| | Check | 05/10/2018 | 32228 | Streicher's Police Equipment | uniform expenses | West Hennepin Public Safety | ✓ | -SPLIT- | -486.92 |
| | Check | 05/10/2018 | 32229 | City of Independence | WHPS share office phones | West Hennepin Public Safety | ✓ | 201 - Telephone | -601.89 |
| | Check | 05/10/2018 | 32230 | Loffler Companies, Inc. | copier lease | West Hennepin Public Safety | ✓ | 203 - Office/Opr Equip Maintenance | -267.55 |
| | Check | 05/10/2018 | 32231 | United Farmers Coop | charges on account | West Hennepin Public Safety | ✓ | 204 - Office/Operating Supplies | -23.99 |
| | Check | 05/10/2018 | 32232 | T & T Cleaning Services | office cleaning | West Hennepin Public Safety | ✓ | 205 - Office Rent & Cleaning | -280.00 |
| | Check | 05/10/2018 | 32233 | CenterPoint Energy | office gas usage | West Hennepin Public Safety | ✓ | 207 - Utilities/Gas/Electric | -86.82 |
| | Check | 05/10/2018 | 32234 | Office of MN IT Services | monthly WAN usage | West Hennepin Public Safety | ✓ | 302 A2 - IT Support & Fees | -61.00 |
| | Check | 05/10/2018 | 32235 | Element Technologies, LLC | monthly IT service | West Hennepin Public Safety | ✓ | 302 A2 - IT Support & Fees | -1,750.00 |
| | Check | 05/10/2018 | 32236 | Minneapolis Finance Department | annual APS access fee | West Hennepin Public Safety | ✓ | 302 A3 - Investigator IT Fees | -204.00 |
| | Check | 05/10/2018 | 32237 | Atlas Business Solutions, Inc. | annual online schedule subscription | West Hennepin Public Safety | ✓ | 302 A5 - Other Billable Svcs | -600.00 |
| | Check | 05/10/2018 | 32238 | Hennepin County Accounts Receivable | radio & MDC fees | West Hennepin Public Safety | ✓ | 302 F1 - Rental/Repair Fees | -1,375.24 |
| | Check | 05/10/2018 | 32239 | Waconia Ford | squad mtrnc | West Hennepin Public Safety | ✓ | -SPLIT- | -242.17 |
| | Check | 05/10/2018 | 32240 | Holiday | squad fuel charges | West Hennepin Public Safety | ✓ | 304 - Fuel and Oil | -2,672.29 |
| | Check | 05/10/2018 | 32241 | League of MN Cities Insurance Trust WC | remaining 2018 W.C. insurance | West Hennepin Public Safety | ✓ | 308 B - Worker's Comp | -8,470.00 |
| | Check | 05/10/2018 | 32242 | Employee | MN Chiefs of Police Conf expenses | West Hennepin Public Safety | ✓ | -SPLIT- | -37.60 |
| | Check | 05/10/2018 | 32243 | North Memorial | officer training expense | West Hennepin Public Safety | ✓ | -SPLIT- | -120.00 |
| | Check | 05/10/2018 | 32244 | Ancom Communications | police radio accessory | West Hennepin Public Safety | ✓ | 401 - Office Equipment | -310.56 |
| | Check | 05/10/2018 | 32245 | Keeps, Inc. | Reserve Officer expense | West Hennepin Public Safety | ✓ | 601 D - Uniform | -132.97 |
| | Check | 05/10/2018 | 32246 | Action Fleet Inc. | squad setup fees | West Hennepin Public Safety | ✓ | 402 - Capital Improvement Plan | -9,690.02 |
| | Check | 05/10/2018 | 1550 | Driver and Vehicle Services | forfeited vehicle title transfer | West Hennepin Crime Prevention | ✓ | 607 C - Other | -20.75 |
| | Check | 05/10/2018 | 1551 | Public Safety Ministries | chaplain/support services | West Hennepin Crime Prevention | ✓ | 307 B4 - Officer Schools | -1,200.00 |
| | Deposit | 05/14/2018 | | | Deposit | West Hennepin Public Safety | ✓ | 503 P - Sale of Squad Cars | 15,000.00 |
| | Check | 05/15/2018 | 32247 | Cardmember Service | monthly credit card charges | West Hennepin Public Safety | ✓ | -SPLIT- | -1,341.26 |
| | Paycheck | 05/16/2018 | 32248 | Payroll Checks | Pay Period 05/01/18 - 05/15/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -12,221.37 |
| | Liability Check | 05/16/2018 | MN REV | MN Dept. of Revenue | Pay Period 05/01/18 - 05/15/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -1,822.38 |
| | Liability Check | 05/16/2018 | EJ | John Hancock | Pay Period 05/01/18 - 05/16/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -2,875.00 |
| | Liability Check | 05/16/2018 | HSA | Optum Bank | Pay Period 05/01/18 - 05/16/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -487.23 |
| | Liability Check | 05/16/2018 | PERA | PERA | Pay Period 05/01/18 - 05/16/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -10,127.88 |
| | Liability Check | 05/16/2018 | FSA | TASC | Pay Period 05/01/18 - 05/16/18 | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -25.09 |
| | Check | 05/23/2018 | 32259 | Associated Bank | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,009.69 |
| | Check | 05/23/2018 | 32260 | State Bank of Delano | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -2,150.00 |
| | Check | 05/23/2018 | 32261 | Wings Financial Credit Union | direct deposit check | West Hennepin Public Safety | ✓ | 2100 - Payroll Liabilities | -9,283.61 |
| | Check | 05/23/2018 | 32262 | City of Independence | dental ins reimb | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -1,133.80 |
| | Check | 05/23/2018 | 32263 | HealthPartners | medical ins premium | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -13,598.99 |
| | Check | 05/23/2018 | 32264 | Reliance Standard Life Ins | LTD ins premium | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -383.29 |
| | Check | 05/23/2018 | 32265 | Standard Insurance Company | life ins premium | West Hennepin Public Safety | ✓ | 104 - Health Insurance | -490.11 |
| | Check | 05/23/2018 | 32266 | Streicher's Police Equipment | uniform expenses | West Hennepin Public Safety | ✓ | -SPLIT- | -134.32 |
| | Check | 05/23/2018 | 32267 | Verizon Wireless | cell phone/aircard bill | West Hennepin Public Safety | ✓ | 201 - Telephone | -677.28 |
| | Check | 05/23/2018 | 32268 | Winning Edge | charity BB tournament plaque | West Hennepin Public Safety | ✓ | 204 - Office/Operating Supplies | -22.79 |
| | Check | 05/23/2018 | 32274 | Unifirst Corporation | monthly rugs/bathroom towels | West Hennepin Public Safety | ✓ | 205 - Office Rent & Cleaning | -61.45 |
| | Check | 05/23/2018 | 32269 | Driver and Vehicle Services | unmarked police car tabs | West Hennepin Public Safety | ✓ | 303 - Auto Maintenance | -11.00 |
| | Check | 05/23/2018 | 32270 | Waconia Ford | squad mtrnc/repairs | West Hennepin Public Safety | ✓ | -SPLIT- | -461.32 |
| | Check | 05/23/2018 | 32271 | J.P. Nixon Consulting, LLC | training registration | West Hennepin Public Safety | ✓ | -SPLIT- | -299.00 |
| | Check | 05/23/2018 | 32272 | Employee | expense reimbursement | West Hennepin Public Safety | ✓ | 808 - Citizens Academy | -55.28 |
| | Check | 05/23/2018 | 32273 | Employee | expense reimbursement | West Hennepin Public Safety | ✓ | 204 - Office/Operating Supplies | -25.44 |
| | Deposit | 05/31/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 220.00 |
| | Deposit | 05/31/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 256.35 |
| | Check | 05/31/2018 | ACH | The Lampi Group, LLC | 10 books | West Hennepin Public Safety | ✓ | 601 B - Training | -100.00 |
| | Deposit | 05/31/2018 | | | Interest | West Hennepin Public Safety | ✓ | 503 F - Interest | 41.92 |
| | Deposit | 05/31/2018 | | | Interest | West Hennepin Crime Prevention | ✓ | 503 F - Interest | 10.06 |
| | Deposit | 05/31/2018 | | | Interest | West Hennepin Reserves | ✓ | 503 F - Interest | 1.06 |

AUDITED & APPROVED:

DATE:

Monthly Claims

June 2018

| Type | Date | Num | Name | Memo | Account | Clr | Split | Amount |
|-----------------|------------|--------|-------------------------------------|-------------------------------------|--------------------------------|-----|----------------------------------|------------|
| Jun 18 | | | | | | | | |
| Paycheck | 06/01/2018 | 32275 | Payroll Checks | Pay Period 05/16/18 - 05/31/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -11,938.75 |
| Liability Check | 06/01/2018 | IRS | Internal Revenue Service | Pay Period 05/16/18 - 05/31/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -5,571.68 |
| Liability Check | 06/01/2018 | EJ | John Hancock | Pay Period 05/16/18 - 05/31/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -2,875.00 |
| Liability Check | 06/01/2018 | MN REV | MN Dept. of Revenue | Pay Period 05/16/18 - 05/31/18 | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -1,803.38 |
| Liability Check | 06/01/2018 | HSA | Optum Bank | Pay Period 05/16/18 - 05/31/18 | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -487.23 |
| Liability Check | 06/01/2018 | PERA | PERA | Pay Period 05/16/18 - 05/31/18 | West Hennepin Public Safety | ✓ | -SPLIT- | -10,047.36 |
| Liability Check | 06/01/2018 | FSA | TASC | Pay Period 05/16/18 - 05/31/18 | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -25.09 |
| Deposit | 06/06/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 128,790.66 |
| General Journal | 06/06/2018 | 417 | | monthly requisition, June, 2018 | West Hennepin Public Safety | ✓ | 1701 Capital Improvement Fund | -7,927.75 |
| Deposit | 06/06/2018 | | | Deposit | West Hennepin Crime Prevention | ✓ | 503 G Miscellaneous | 198.92 |
| Check | 06/07/2018 | 1552 | Matt's Auto Service Inc | vehicle tow | West Hennepin Crime Prevention | ✓ | 404 Contingency Fund | -198.92 |
| Deposit | 06/07/2018 | | | Deposit | West Hennepin Public Safety | ✓ | 503 G Miscellaneous | 40.00 |
| Check | 06/11/2018 | 32287 | Associated Bank | direct deposit paycheck | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -2,009.89 |
| Check | 06/11/2018 | 32288 | State Bank of Delano | direct deposit paychecks | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -2,150.00 |
| Check | 06/11/2018 | 32289 | Wings Financial Credit Union | direct deposit paychecks | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -8,283.61 |
| Check | 06/11/2018 | 32290 | Keeps, Inc | officer uniform expenses | West Hennepin Public Safety | ✓ | -SPLIT- | -223.74 |
| Check | 06/11/2018 | 32291 | Streicher's Police Equipment | officer uniform expense | West Hennepin Public Safety | ✓ | -SPLIT- | -45.35 |
| Check | 06/11/2018 | 32292 | City of Independence | office phone expense | West Hennepin Public Safety | ✓ | 201 Telephone | -602.02 |
| Check | 06/11/2018 | 32293 | Loffler Companies, Inc. | monthly copier lease | West Hennepin Public Safety | ✓ | 203 Office/Opr Equip Maintenance | -249.53 |
| Check | 06/11/2018 | 32294 | Office Depot | office supplies | West Hennepin Public Safety | ✓ | 204 Office/Operating Supplies | -156.97 |
| Check | 06/11/2018 | 32295 | T & T Cleaning Services | office cleaning expense | West Hennepin Public Safety | ✓ | 205 Office Rent & Cleaning | -280.00 |
| Check | 06/11/2018 | 32296 | CenterPoint Energy | office natural gas usage | West Hennepin Public Safety | ✓ | 207 Utilities/Gas/Electric | -68.13 |
| Check | 06/11/2018 | 32297 | Office of MN IT Services | monthly WAN usage | West Hennepin Public Safety | ✓ | 302 A2 IT Support & Fees | -61.00 |
| Check | 06/11/2018 | 32298 | Hennepin County Accounts Receivable | radios/MDC's expense | West Hennepin Public Safety | ✓ | 302 F1 Rental/Repair Fees | -1,001.31 |
| Check | 06/11/2018 | 32299 | Delano Carquest | squad parts | West Hennepin Public Safety | ✓ | -SPLIT- | -9.92 |
| Check | 06/11/2018 | 32300 | Employee | car wash reimb | West Hennepin Public Safety | ✓ | 303 Auto Maintenance | -12.00 |
| Check | 06/11/2018 | 32301 | Holiday | squad fuel | West Hennepin Public Safety | ✓ | 304 Fuel and Oil | -2,390.61 |
| Check | 06/12/2018 | 32302 | Farmer Bros. Coffee | break room/meeting supplies | West Hennepin Public Safety | ✓ | 204 Office/Operating Supplies | -352.82 |
| Check | 06/12/2018 | 32303 | Element Technologies, LLC | computer support | West Hennepin Public Safety | ✓ | -SPLIT- | -1,870.00 |
| Check | 06/12/2018 | 32304 | Cardmember Service | charges on account | West Hennepin Public Safety | ✓ | -SPLIT- | -225.22 |
| Check | 06/12/2018 | 32305 | MHSRC/Range | training registration | West Hennepin Public Safety | ✓ | 307 B4 Officer Schools | -415.00 |
| Check | 06/14/2018 | 32306 | All Seasons Sports | uniform expense | West Hennepin Public Safety | ✓ | -SPLIT- | -364.00 |
| Paycheck | 06/15/2018 | 32307 | Payroll Checks | June 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | -SPLIT- | -12,983.47 |
| Liability Check | 06/15/2018 | IRS | Internal Revenue Service | June 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | -SPLIT- | -5,440.34 |
| Liability Check | 06/15/2018 | MN REV | MN Dept. of Revenue | June 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -1,754.38 |
| Liability Check | 06/15/2018 | EJ | John Hancock | June 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | -SPLIT- | -2,875.00 |
| Liability Check | 06/15/2018 | HSA | Optum Bank | June 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -487.23 |
| Liability Check | 06/15/2018 | FSA | TASC | June 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -25.09 |
| Liability Check | 06/15/2018 | PERA | PERA | June 1-15, 2018 payroll | West Hennepin Public Safety | ✓ | -SPLIT- | -10,304.82 |
| Check | 06/26/2018 | 32318 | Associated Bank | direct deposit paycheck | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -2,009.89 |
| Check | 06/26/2018 | 32319 | State Bank of Delano | direct deposit paycheck | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -2,150.00 |
| Check | 06/26/2018 | 32320 | Wings Financial Credit Union | direct deposit paycheck | West Hennepin Public Safety | ✓ | 2100 Payroll Liabilities | -9,283.61 |
| Check | 06/26/2018 | 32321 | TASC | Quarterly COBRA Admin. | West Hennepin Public Safety | ✓ | 104 Health Insurance | -34.62 |
| Check | 06/26/2018 | 32322 | City of Independence | dental insurance premium | West Hennepin Public Safety | ✓ | 104 Health Insurance | -1,133.80 |
| Check | 06/26/2018 | 32323 | HealthPartners | monthly medical ins premium | West Hennepin Public Safety | ✓ | 104 Health Insurance | -13,998.99 |
| Check | 06/26/2018 | 32324 | Reliance Standard Life Ins. | Long Term Disability ins premium | West Hennepin Public Safety | ✓ | 104 Health Insurance | -383.29 |
| Check | 06/26/2018 | 32325 | Standard Insurance Company | life ins premium | West Hennepin Public Safety | ✓ | 104 Health Insurance | -490.11 |
| Check | 06/26/2018 | 32326 | Galls Inc. | officer uniform expense | West Hennepin Public Safety | ✓ | 105 Uniform Expense | -105.00 |
| Check | 06/26/2018 | 32327 | Verizon Wireless | cell phones/squad wireless aircards | West Hennepin Public Safety | ✓ | 201 Telephone | -677.28 |
| Check | 06/26/2018 | 32328 | Office Depot | replenish office supplies | West Hennepin Public Safety | ✓ | -SPLIT- | -217.76 |
| Check | 06/26/2018 | 32329 | Unifirst Corporation | office rugs/bathroom towels | West Hennepin Public Safety | ✓ | 205 Office Rent & Cleaning | -61.45 |
| Check | 06/26/2018 | 32330 | Waconia Ford | squad repair | West Hennepin Public Safety | ✓ | 303 Auto Maintenance | -338.26 |
| Check | 06/26/2018 | 32331 | Employee | squad supplies reimbursement | West Hennepin Public Safety | ✓ | -SPLIT- | -161.04 |
| Check | 06/27/2018 | 32332 | Streicher's Police Equipment | officer uniform expense | West Hennepin Public Safety | ✓ | -SPLIT- | -78.39 |
| Check | 06/27/2018 | 32333 | City of Independence | office phone bill | West Hennepin Public Safety | ✓ | 201 Telephone | -601.88 |
| Deposit | 06/29/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 280.00 |
| Deposit | 06/29/2018 | | | Deposit | West Hennepin Public Safety | ✓ | -SPLIT- | 1,474.54 |
| Deposit | 06/30/2018 | | | Interest | West Hennepin Crime Prevention | ✓ | 503 F Interest | 12.77 |
| Deposit | 06/30/2018 | | | Interest | West Hennepin Reserves | ✓ | 503 F Interest | 1.36 |
| Deposit | 06/30/2018 | | | Interest | West Hennepin Public Safety | ✓ | 503 F Interest | 58.39 |

AUDITED & APPROVED:

DATE:

West Hennepin Public Safety

Cash Assets

As of June 30, 2018

| | Jun 30, 18 |
|--------------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| West Hennepin Crime Prevention | 58,568.10 |
| West Hennepin Public Safety | |
| 1700 · Cash designated for Severance | 68,483.68 |
| 1701 · Capital Improvement Fund | 148,197.27 |
| West Hennepin Public Safety - Other | 15,180.24 |
| Total West Hennepin Public Safety | 231,861.19 |
| West Hennepin Reserves | 6,261.95 |
| Total Checking/Savings | 296,691.24 |
| Total Current Assets | 296,691.24 |
| TOTAL ASSETS | 296,691.24 |
| LIABILITIES & EQUITY | 0.00 |

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
January through July 19, 2018

| | Jan - July 19, '18 | Budget | % of Budget |
|--|--------------------|---------------------|---------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 501 · City of Maple Plain | 300,759.75 | 500,300.00 | 60.12% |
| 502 · City of Independence | 669,975.11 | 1,114,388.00 | 60.12% |
| 503 · Other Income | | | |
| 503 A · Burn Permits | 1,230.00 | | |
| 503 B · Copies | 832.50 | | |
| 503 F · Interest | 340.74 | | |
| 503 G · Miscellaneous | -505.98 | | |
| 503 I · Reimbursed OT | 2,628.39 | | |
| 503 P · Sale of Squad Cars | 15,000.00 | | |
| 503 V · Expense Reimbursements | | | |
| 503 V1 · IT Services | 2,625.00 | | |
| 503 V2 · Health Insurance | 176.40 | | |
| 503 V3 · Other | 3,359.09 | | |
| 503 V · Expense Reimbursements - Other | 44.10 | | |
| Total 503 V · Expense Reimbursements | 6,204.59 | | |
| 503 · Other Income - Other | 0.00 | 131,800.00 | 0.0% |
| Total 503 · Other Income | 25,730.24 | 131,800.00 | 19.52% |
| Total Income | 996,465.10 | 1,746,488.00 | 57.05% |
| Gross Profit | 996,465.10 | 1,746,488.00 | 57.05% |
| Expense | | | |
| 101 · Payroll Expenses | | | |
| Overtime | 0.00 | 18,000.00 | 0.0% |
| 101 A · Other Overtime | 7,949.38 | | |
| 101 B · Court Overtime | 353.39 | | |
| 101 C · Reimbursable Overtime | 6,704.75 | | |
| 101 E · Uniform Allowance | 0.00 | | |
| 101 U · Unemployment Insurance Claim | 0.00 | | |
| 101 · Payroll Expenses - Other | 583,743.62 | 1,099,915.00 | 53.07% |
| Total 101 · Payroll Expenses | 598,751.14 | 1,117,915.00 | 53.56% |
| 104 · Health Insurance | | | |
| 104 A · HSA | 38,664.50 | | |
| 104 · Health Insurance - Other | 106,751.12 | 254,260.00 | 41.99% |
| Total 104 · Health Insurance | 145,415.62 | 254,260.00 | 57.19% |
| 105 · Uniform Expense | 6,746.77 | 9,900.00 | 68.15% |
| 201 · Telephone | 7,680.05 | 19,840.00 | 38.71% |
| 202 · Postage | 577.72 | 1,300.00 | 44.44% |
| 203 · Office/Opr Equip Maintenance | 2,831.66 | 9,750.00 | 29.04% |
| 204 · Office/Operating Supplies | 3,090.76 | 8,160.00 | 37.88% |
| 205 · Office Rent & Cleaning | 1,958.67 | 5,840.00 | 33.54% |
| 206 · Books/Dues/Subscriptions | 831.00 | 1,625.00 | 51.14% |
| 207 · Utilities/Gas/Electric | 6,572.95 | 12,200.00 | 53.88% |
| 301 · Printing | 66.50 | 1,575.00 | 4.22% |
| 302 · Communications | | | |
| 302 A · Computer Support | | | |
| 302 A1 · RMS Fees | 610.00 | 8,020.00 | 7.61% |
| 302 A2 · IT Support & Fees | 10,835.58 | 25,350.00 | 42.74% |
| 302 A3 · Investigator IT Fees | 1,029.60 | 1,020.00 | 100.94% |
| 302 A4 · State IT Connection Fees | 900.00 | 1,700.00 | 52.94% |
| 302 A5 · Other Billable Svcs | 3,256.20 | | |
| 302 A · Computer Support - Other | 8,676.45 | | |
| Total 302 A · Computer Support | 25,307.83 | 36,090.00 | 70.12% |
| 302 B · Radio/Pagers | -1,007.58 | | |
| 302 E · Squad Video System | 0.00 | 1,800.00 | 0.0% |
| 302 F · Radios/MDCs | | | |
| 302 F1 · Rental/Repair Fees | 6,442.57 | 15,050.00 | 42.81% |
| 302 F2 · Net Motion Lic/Mtnc/Router Fees | 0.00 | 1,500.00 | 0.0% |
| Total 302 F · Radios/MDCs | 6,442.57 | 16,550.00 | 38.93% |
| Total 302 · Communications | 30,742.82 | 54,440.00 | 56.47% |

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
January through July 19, 2018

| | Jan - July 19, '18 | Budget | % of Budget |
|----------------------------------|--------------------|--------------|-------------|
| 303 · Auto Maintenance | | | |
| 303 A · WMDTF Auto Maintenance | 1,925.40 | | |
| 303 · Auto Maintenance - Other | 11,627.72 | 22,000.00 | 52.85% |
| Total 303 · Auto Maintenance | 13,553.12 | 22,000.00 | 61.61% |
| 304 · Fuel and Oil | 10,649.62 | 30,900.00 | 34.47% |
| 306 · Insurance | | | |
| 306 A · Vehicle | 7,025.00 | | |
| 306 B · Worker's Comp | 35,547.00 | | |
| 306 C · Municipality | 23,904.00 | | |
| 306 · Insurance - Other | 0.00 | 49,000.00 | 0.0% |
| Total 306 · Insurance | 66,476.00 | 49,000.00 | 135.67% |
| 307 · Schools & Training | | | |
| 307 A · Chief's Training | | | |
| 307 A1 · Chief's Lodging | 389.46 | | |
| 307 A2 · Chief's Meals | 39.75 | | |
| 307 A3 · Chief's Mileage | 333.40 | | |
| 307 A4 · Chief's School | 650.00 | | |
| Total 307 A · Chief's Training | 1,412.61 | | |
| 307 B · Officer Training | | | |
| 307 B1 · Officer Lodging | 389.46 | | |
| 307 B2 · Officer Meals | 84.37 | | |
| 307 B4 · Officer Schools | 5,504.00 | | |
| Total 307 B · Officer Training | 5,977.83 | | |
| 307 C · Range Training | | | |
| 307 C7 · Range Supplies | 6.44 | | |
| Total 307 C · Range Training | 6.44 | | |
| 307 · Schools & Training - Other | 0.00 | 18,900.00 | 0.0% |
| Total 307 · Schools & Training | 7,396.88 | 18,900.00 | 39.14% |
| 308 · Audit | 9,300.00 | 9,200.00 | 101.09% |
| 401 · Office Equipment | -1,883.44 | 3,550.00 | -53.06% |
| 402 · Capital Improvement Plan | 44,287.85 | 95,133.00 | 46.55% |
| 403 · Equipment | | | |
| 403 F · Firearms | 3,672.49 | | |
| 403 G · Misc Equipment | 436.00 | | |
| 403 H · Squad Equipment | 275.74 | | |
| 403 · Equipment - Other | 600.00 | 13,300.00 | 4.51% |
| Total 403 · Equipment | 4,984.23 | 13,300.00 | 37.48% |
| 404 · Contingency Fund | 312.43 | 2,000.00 | 15.62% |
| 405 · Capital Improvement | 66,279.20 | | |
| 601 · Reserve Program | | | |
| 601 B · Training | 250.00 | | |
| 601 C · All Other | 15.50 | | |
| 601 D · Uniform | 1,309.81 | | |
| 601 E · Meetings | 246.80 | | |
| 601 F · Equipment | 914.44 | | |
| 601 · Reserve Program - Other | 55.99 | 4,300.00 | 1.3% |
| Total 601 · Reserve Program | 2,792.54 | 4,300.00 | 64.94% |
| 602 · Comm. Ed | 0.00 | 200.00 | 0.0% |
| 608 · Citizens Academy | 792.03 | 900.00 | 88.0% |
| 609 · Community Policing | 0.00 | 300.00 | 0.0% |
| Total Expense | 1,030,206.12 | 1,746,488.00 | 58.99% |
| Net Ordinary Income | -33,741.02 | 0.00 | 100.0% |
| Net Income | -33,741.02 | 0.00 | 100.0% |

West Hennepin Public Safety
Capital Outlay Fund Report
January through June, 2018

| | <u>Jan - Jun 18</u> |
|--|---------------------|
| Ordinary Income/Expense | |
| Income | |
| 501 · City of Maple Plain | 0.00 |
| 502 · City of Independence | 0.00 |
| 503 · Other Income | 0.00 |
| Total Income | <u>0.00</u> |
| Gross Profit | 0.00 |
| Expense | |
| 101 · Payroll Expenses | 0.00 |
| 104 · Health Insurance | 0.00 |
| 105 · Uniform Expense | 0.00 |
| 201 · Telephone | 0.00 |
| 202 · Postage | 0.00 |
| 203 · Office/Opr Equip Maintenance | 0.00 |
| 204 · Office/Operating Supplies | 0.00 |
| 205 · Office Rent & Cleaning | 0.00 |
| 206 · Books/Dues/Subscriptions | 0.00 |
| 207 · Utilities/Gas/Electric | 0.00 |
| 301 · Printing | 0.00 |
| 302 · Communications | 0.00 |
| 303 · Auto Maintenance | 0.00 |
| 304 · Fuel and Oil | 0.00 |
| 306 · Insurance | 0.00 |
| 307 · Schools & Training | 0.00 |
| 308 · Audit | 0.00 |
| 401 · Office Equipment | 0.00 |
| 402 · Capital Improvement Plan | 34,597.83 |
| 350.00, decommission Chief's Tahoe, squad 57 | |
| 34,132.24, purchase Chief's Durago, squad 68 | |
| 115.59, new base radio expense | |
| 403 · Equipment | 44,874.00 |
| 44,874.00, new radios | |
| 404 · Contingency Fund | 0.00 |
| 601 · Reserve Program | 0.00 |
| 602 · Comm. Ed | 0.00 |
| 608 · Citizens Academy | 0.00 |
| 609 · Community Policing | 0.00 |
| Total Expense | <u>79,471.83</u> |
| Net Ordinary Income | -79,471.83 |
| Beginning Balance | 147,740.10 |
| J.E., Jan-Jun Requisitions (6 @ 7,927.75 each) | 47,566.50 |
| Funds moved from 2017 to 2018 budget | <u>32,362.50</u> |
| Ending Balance | <u>148,197.27</u> |

West Hennepin Public Safety
Severance Fund Report
January through June 2018

| | <u>Jan - Jun 18</u> |
|--------------------------------------|---------------------|
| Ordinary Income/Expense | |
| Income | |
| 501 · City of Maple Plain | 0.00 |
| 502 · City of Independence | 0.00 |
| 503 · Other Income | 0.00 |
| Total Income | <u>0.00</u> |
| Gross Profit | 0.00 |
| Expense | |
| 101 · Payroll Expenses | 0.00 |
| 104 · Health Insurance | 0.00 |
| 105 · Uniform Expense | 0.00 |
| 201 · Telephone | 0.00 |
| 202 · Postage | 0.00 |
| 203 · Office/Opr Equip Maintenance | 0.00 |
| 204 · Office/Operating Supplies | 0.00 |
| 205 · Office Rent & Cleaning | 0.00 |
| 206 · Books/Dues/Subscriptions | 0.00 |
| 207 · Utilities/Gas/Electric | 0.00 |
| 301 · Printing | 0.00 |
| 302 · Communications | 0.00 |
| 303 · Auto Maintenance | 0.00 |
| 304 · Fuel and Oil | 0.00 |
| 306 · Insurance | 0.00 |
| 307 · Schools & Training | 0.00 |
| 308 · Audit | 0.00 |
| 401 · Office Equipment | 0.00 |
| 402 · Capital Improvement Plan | 0.00 |
| 403 · Equipment | 0.00 |
| 404 · Contingency Fund | 0.00 |
| 601 · Reserve Program | 0.00 |
| 602 · Comm. Ed | 0.00 |
| 608 · Citizens Academy | 0.00 |
| 609 · Community Policing | 0.00 |
| Total Expense | <u>0.00</u> |
| Net Ordinary Income | 0.00 |
| Beginning Balance | 36,121.18 |
| Funds moved from 2017 to 2018 budget | <u>32,362.50</u> |
| Ending Balance | <u>68,483.68</u> |

West Hennepin Public Safety
Budget vs. Actual - Crime Prevention
January through June 2018

| | <u>Jan - Jun 18</u> |
|------------------------------------|---------------------|
| Ordinary Income/Expense | |
| Income | |
| 501 · City of Maple Plain | 0.00 |
| 502 · City of Independence | 0.00 |
| 503 · Other Income | 253.56 |
| Total Income | <u>253.56</u> |
| Gross Profit | 253.56 |
| Expense | |
| 101 · Payroll Expenses | 0.00 |
| 104 · Health Insurance | 0.00 |
| 105 · Uniform Expense | 0.00 |
| 201 · Telephone | 0.00 |
| 202 · Postage | 0.00 |
| 203 · Office/Opr Equip Maintenance | 0.00 |
| 204 · Office/Operating Supplies | 0.00 |
| 205 · Office Rent & Cleaning | 0.00 |
| 206 · Books/Dues/Subscriptions | 0.00 |
| 207 · Utilities/Gas/Electric | 0.00 |
| 301 · Printing | 100.00 |
| 302 · Communications | 0.00 |
| 303 · Auto Maintenance | 0.00 |
| 304 · Fuel and Oil | 0.00 |
| 306 · Insurance | 0.00 |
| 307 · Schools & Training | 1,200.00 |
| 308 · Audit | 0.00 |
| 401 · Office Equipment | 0.00 |
| 402 · Capital Improvement Plan | 0.00 |
| 403 · Equipment | 15,000.00 |
| 404 · Contingency Fund | 198.92 |
| 601 · Reserve Program | 0.00 |
| 602 · Comm. Ed | 0.00 |
| 607 · DWI Forfeiture Expense | 182.04 |
| 608 · Citizens Academy | 0.00 |
| 609 · Community Policing | 0.00 |
| Total Expense | <u>16,680.96</u> |
| Net Ordinary Income | -16,427.40 |
| Beginning Balance | <u>74,995.50</u> |
| Ending Balance | <u>58,568.10</u> |

West Hennepin Public Safety
Budget vs. Actual - Reserves
January through June 2018

| | <u>Jan - Jun 18</u> |
|------------------------------------|---------------------|
| Ordinary Income/Expense | |
| Income | |
| 501 · City of Maple Plain | 0.00 |
| 502 · City of Independence | 0.00 |
| 503 · Other Income | 405.02 |
| Total Income | <u>405.02</u> |
| Gross Profit | 405.02 |
| Expense | |
| 101 · Payroll Expenses | 0.00 |
| 104 · Health Insurance | 0.00 |
| 105 · Uniform Expense | 0.00 |
| 201 · Telephone | 0.00 |
| 202 · Postage | 0.00 |
| 203 · Office/Opr Equip Maintenance | 0.00 |
| 204 · Office/Operating Supplies | 0.00 |
| 205 · Office Rent & Cleaning | 0.00 |
| 206 · Books/Dues/Subscriptions | 0.00 |
| 207 · Utilities/Gas/Electric | 0.00 |
| 301 · Printing | 0.00 |
| 302 · Communications | 0.00 |
| 303 · Auto Maintenance | 0.00 |
| 304 · Fuel and Oil | 0.00 |
| 306 · Insurance | 0.00 |
| 307 · Schools & Training | 0.00 |
| 308 · Audit | 0.00 |
| 401 · Office Equipment | 0.00 |
| 402 · Capital Improvement Plan | 0.00 |
| 403 · Equipment | 0.00 |
| 404 · Contingency Fund | 0.00 |
| 601 · Reserve Program | 410.00 |
| 602 · Comm. Ed | 0.00 |
| 608 · Citizens Academy | 0.00 |
| 609 · Community Policing | 0.00 |
| Total Expense | <u>410.00</u> |
| Net Ordinary Income | -4.98 |
| Beginning Balance | <u>6,266.93</u> |
| Ending Balance | <u>6,261.95</u> |

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
VACATION/COMP TIME HOURS**

June 2018

| <u>EMPLOYEE</u> | <u>POSSIBLE ANNUAL VAC HRS</u> | <u>ACCRUED VACATION</u> | <u>ACCRUED COMP</u> | <u>TOTAL HOURS</u> | <u>\$ AMOUNT</u> |
|-----------------|--|-----------------------------|-------------------------|------------------------|----------------------------|
| BEN ANDERSON | 200 | 143.16 | 13.25 | 156.41 | 5,701.14 |
| JOSH BROZEK | 80 | 64.00 | 28.00 | 92.00 | 3,312.92 |
| KIM CURTIS | 200 | 175.10 | 26.00 | 201.10 | 6,071.21 |
| RICK DENNESON | 200 | 205.94 | 29.50 | 235.44 | 10,321.69 |
| SHAWN EBELING | 80 | 96.64 | 12.25 | 108.89 | 3,969.04 |
| LYNDA FRANKLIN | 200 | 148.20 | 3.50 | 151.70 | 4,579.82 |
| AARON GEDDES | 80 | 92.15 | 67.75 | 159.90 | 4,733.04 |
| JON HOWES | 160 | 199.00 | 61.75 | 260.75 | 9,504.34 |
| GARY KROELLS | 200 | 221.94 | 0.00 | 221.94 | 12,026.93 |
| BEN RASKIN | 160 | 208.32 | 65.25 | 273.57 | 9,971.63 |
| CODY THOMPSON | 80 | 113.38 | 6.50 | 119.88 | 3,548.45 |
| LANCE ZILLES | 80 | 15.28 | 30.75 | 46.03 | 1,497.82 |
| TOTAL | | <u><u>1,683.11</u></u> | <u><u>344.50</u></u> | <u><u>2,027.61</u></u> | <u><u>\$ 75,238.02</u></u> |

| | | |
|---------------------|--------|------------------|
| <i>Maple Plain</i> | 30.98% | 23,308.74 |
| <i>Independence</i> | 69.02% | 51,929.28 |
| | | <u>75,238.02</u> |

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
ACCUMULATED SICK TIME**

June 2018

| <u>EMPLOYEE</u> | <u>SICK HRS</u> | <u>TOTAL SICK</u> | <u>1/3 SICK</u> | <u>1/2 SICK</u> |
|-----------------|------------------------|--------------------------|-------------------------|-------------------------|
| Ben Anderson | 974.50 | 35,520.53 | | 17,760.26 |
| Josh Brozek | 299.50 | 10,785.00 | 3,591.40 | |
| Kim Curtis | 743.00 | 22,431.17 | 7,469.58 | |
| Rick Denneson | 1008.00 | 44,190.72 | | 22,095.36 |
| Shawn Ebeling | 173.50 | 6,324.08 | 2,105.92 | |
| Lynda Franklin | 782.50 | 23,623.68 | 7,866.68 | |
| Aaron Geddes | 53.00 | 1,568.80 | 522.41 | |
| Jon Howes | 723.00 | 26,353.35 | 8,775.67 | |
| Gary Kroells | 992.00 | 53,756.48 | | 26,878.24 |
| Ben Raskin | 992.00 | 36,158.40 | 12,040.75 | |
| Cody Thompson | 124.00 | 4,033.72 | 1,343.23 | |
| Lance Zilles | 315.00 | 10,250.10 | 3,413.28 | |
| TOTAL | <u>7,180.00</u> | <u>274,996.01</u> | <u>47,128.92</u> | <u>66,733.86</u> |

Total Sick: 113,862.78

Maple Plain 30.98% 35,274.69

Independence 69.02% 78,588.09

NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.





Gary Kroells

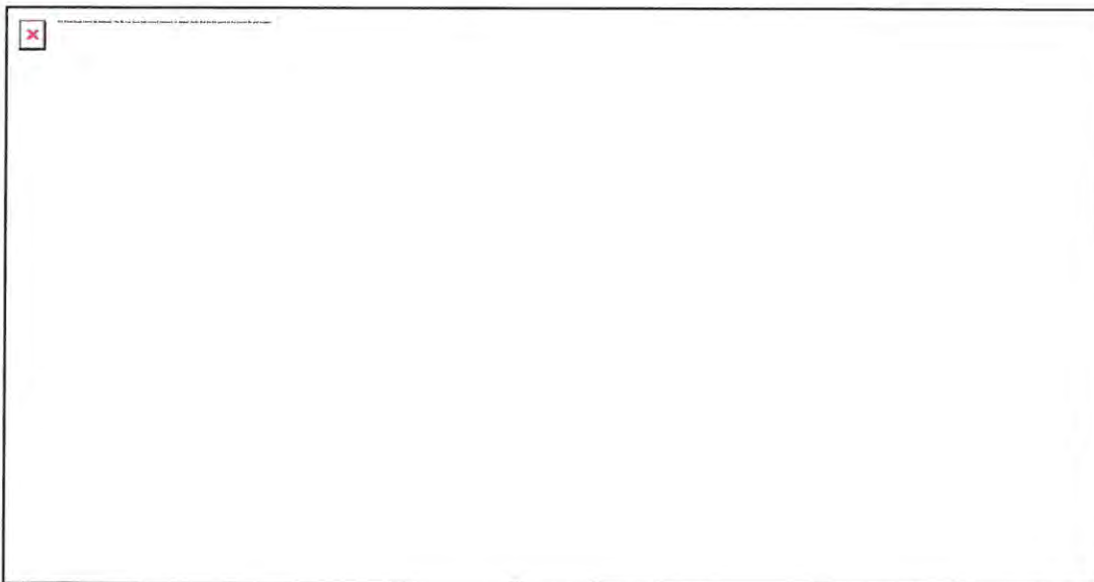
From: Ellen Onischuk <ellenonischuk@gmail.com>
Sent: Thursday, June 21, 2018 8:14 AM
To: Gary Kroells
Subject: Re: Speed Limit UPdate
Attachments: image001.png

Thanks so much! Crossed the street on the path this morning and it really made a big difference moving it back a bit. Thank you!

On Jun 20, 2018 2:32 PM, "Gary Kroells" <GKroells@westhennepin.com> wrote:

By working with Hennepin County the 30 mph speed limit sign has been moved to the South side of the Luce Line trail and even with the 55 MPH sign on the opposite side as you had requested.

Thank you for bringing this to our attention so we could make the changes. I am just glad we could get the county to make this change so quickly.



Gary Kroells

From: Kim Curtis
Sent: Friday, June 29, 2018 8:30 AM
To: Gary Kroells; Cody Thompson
Subject: 'Thank You' Phone Call

18003623, Accident/PI, 06/25/18, Hwy 12 & Halgren Road

Blake Bialon, driver of the '91 Buick. His dad, Jon, called shortly after 0800 hours this morning to say 'thank you' to the officers who responded to his son's crash. He said 'you guys were there in 30 seconds' and he was thankful no one was seriously hurt.



Kim Curtis
Administrative Assistant
West Hennepin Public Safety
1918 County Road 90
Maple Plain, MN 55359
Phone: 763-479-0500
Fax: 763-479-0504
kcurtis@westhennepin.com

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Gary Kroells

From: Karen Orcutt <korcutt@orono.k12.mn.us>
Sent: Monday, July 09, 2018 4:08 PM
To: Justin McCoy
Cc: Cory Farniok; Ed Belland; James Van Eyll; Kelly Shaughnessy; Gary Kroells; Michael Risvold; Rick Denneson
Subject: Re: Police / Fire Escort

Thank you so very much, it was incredible. We appreciate our great relationship with all of you and are amazed at your responsiveness Saturday night. It was amazing!

Gratitude,

Karen Orcutt

Superintendent, Orono Schools

On Mon, Jul 9, 2018 at 3:27 PM Justin McCoy <jmccoy@orono.k12.mn.us> wrote:
All-

Thank you for allowing your organization to participate in last weekend's escort! Please pass along the School District's Thank you to those driving the trucks / police cars for making the welcome home so special for these athletes!

It was truly a highlight for those students!

Thanks again and we appreciate all you do to keep us safe!

Justin H. McCoy

Coordinator of Facilities & Safety

Orono Public Schools

Office: 952.449.8345

Fax: 952.449.8399

On Fri, Jul 6, 2018 at 10:31 AM, Justin McCoy <jmccoy@orono.k12.mn.us> wrote:
Chiefs-

Orono High School Special Olympic Basketball Team is representing Minnesota this week at the USA Special Olympic Games out in Seattle.

They play for the Gold Medal today at 12:30 our time.

They fly in Saturday, 7/7/18 at 5:56pm.

They have asked me to contact you guys to see if you would be willing to provide a police / fire escort for these athletes? This is a surprise for these athletes.

Would your departments be interested in providing an escort into town?

What we have done in the past with escorts: Line up on the entrance ramp to Hwy 12 from 101 in Wayzata. Bus will get in line with escort and we would escort team to Orono High School via Wayzata Blvd. Depending on Flight schedule etc. The estimated time to Hwy 12 and 101 would be 7pm

Let me know if this works for you guys.

Thanks

Justin H. McCoy

Coordinator of Facilities & Safety

Orono Public Schools

Office: 952.449.8345

Fax: 952.449.8399

--

Karen Orcutt, Ed.D

Superintendent

ISD #278

952-449-8305

952-449-8399

WHP,

Thanks for the Flower
Arrangement in Dad's honor.

Your thoughtfulness was
greatly appreciated,

The McCoy Family

Rory

During a time
like this
we realize how much
our friends really mean
to us.

Your expression
of sympathy will always
be remembered.

The family of
Glenn McCoy

To: West Hennepin
Public Safety

This is a huge Thank You.
A couple of weeks ago at
9 p.m. or so I was having
some rather scary symptoms
of possible heart, stroke
or other related problems.
My wife called 911 and
within about 5 minutes
or so you responded along
with fire, EMT's, and the
ambulance. Your kindness
and quick response to
the call was very much
appreciated. You are all

THANK YOU

a very competent and
caring group of individuals.
Be assured we will always
share this with others.

Thank you for your
great service

Joseph M. Groden
5030 Sunset Blvd, Suite 500
Los Angeles, CA 90028

STUDIOS
ARTIST STUDIO

HENNEPIN COUNTY
MINNESOTA

Lynda Franklin

2018 Employee Recognition Program

Continuous Improvement Award

The Suspense Reduction Workgroup

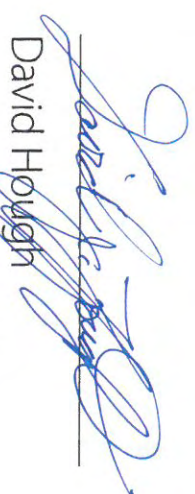
June 26, 2018

With appreciation for your
distinguished contribution.



Jan Callison

Hennepin County Board Chair



David Hough

Hennepin County Administrator





PREDICTABLE IS PREVENTABLE®

Minnesota Law Enforcement Manual Updates January 2018

Lexipol legal and public safety experts monitor changing legislation and industry trends and provide you with updated policy content as appropriate.

The information below details the updates now available to your policy manual. We highly recommended you review these updates and **process them within Lexipol's Knowledge Management System (KMS)**.

Lexipol offers [step-by-step instructions](#) and an informational [video](#) for getting updated policy content into your manual. If you subscribe to Lexipol Management Services, your Project Manager will begin processing your updates and contact you soon for final approval.

Please note: Most policies are receiving updates to remove index terms because their function has been replaced by the KMS Manual Text Search feature. Accepting all the updates will accomplish this removal. **If your agency has customized affected sections/subsections (indicated by a "Modified" label next to the section/subsection edit level label), you will need to delete the index terms manually during the update process so that customized content is not changed.**

There may be some sections/subsections that show an update flag but are not reflected in the Release Notes and do not appear to be changed. This is due to internal system corrections that do not affect policy content. You should accept these updates unless you have customized the section/subsection, in which case you may want to reject or edit the update to preserve your customization.

If you have questions about updating your manual, please contact Customer Service at 949.309.3894 or customersupport@lexipol.com.

New Daily Training Bulletins (DTBs) are released specifically to target new policies and changes to your manual and can help your staff become well versed in your policies. If you are not yet subscribing to the DTBs, please contact Customer Service for information on how to get this invaluable tool.

Legal Disclaimer

Lexipol strives to provide the most current and legally sound policies possible. These policies and updates, however, do not constitute legal advice. As always, you are urged to carefully review all content and updates for applicability to your agency and **check with your agency's legal advisor for appropriate legal review before changing or adopting any policy.**

Policy

Priority

Chapter 2 – Organization and Administration

Emergency Operations Plan

Minor

Handgun Purchase and Transfer Permit

Minor

Chapter 3 – General Operations

Adult Abuse

Minor

Registered Predatory Offender

Critical

Chapter 4 – Patrol Operations

Portable Audio/Video Recorders

Major

Chapter 6 – Investigation Operations

Sexual Assault Investigations

Minor

Chapter 2 – Organization and Administration

Emergency Operations Plan

- The title of this policy has been changed from the former title, **DISASTER PLAN**.
 - Citation formatting has been corrected in **PLAN REVIEW**.
-

Handgun Purchase and Transfer Permit

- Grammatical corrections have been made in **APPLICATION PROCESS**.
- Critical citation formatting has been corrected throughout this policy.

Chapter 3 – General Operations

Adult Abuse

- Statutes supporting content have been added to **PURPOSE AND SCOPE** and to **DEFINITIONS**.
 - A spacing issue has been corrected in **MANDATORY NOTIFICATION**.
 - A grammatical correction has been made in **NOTIFICATION PROCEDURE**.
 - Citation formatting has been corrected in **INVESTIGATIONS AND REPORTING**.
 - A spacing issue has been corrected in **PROTECTIVE CUSTODY**.
-

Registered Predatory Offender

This policy has undergone an entire review in conjunction with the Bureau of Criminal Apprehension (BCA), Predatory Offender Registration Unit, to ensure that the policy is consistent with in-state practices and procedures. Changes to this policy include:

- Grammatical corrections have been made in **REGISTRATION**.
- Content has been added to **REGISTRATION PROCESS**.
- A new subsection, **GUIDELINES AND FORMS**, has been added to **REGISTRATION PROCESS**.
- Content has been added to **MONITORING OF REGISTERED OFFENDERS**.
- Unnecessary content has been deleted and new content and a citation have been added to **DISSEMINATION OF PUBLIC INFORMATION**.
- **RELEASE NOTIFICATIONS** has been deleted in its entirety.
- Grammatical corrections have been made in **MANDATORY DISSEMINATION, LEVEL 1 DISCLOSURE, LEVEL 2 DISCLOSURE, LEVEL 3 DISCLOSURE, HEALTH CARE FACILITY NOTIFICATION** and **SPECIALIZED NOTIFICATION**.
- New content and a citation have been added to **VICTIM NOTIFICATION**.
- New content has been added to **HOMELESS NOTIFICATION PROCESS**.

Chapter 4 – Patrol Operations

Portable Audio/Video Recorders

This policy was reviewed pursuant to a client inquiry. Changes to this policy include:

- A correction to list formatting has been made in **COORDINATOR**.
- A punctuation correction has been made and a citation has been added to **REVIEW OF RECORDED MEDIA FILES**.

Chapter 6 – Investigation Operations

Sexual Assault Investigations

- Citation formatting has been corrected in **DEFINITIONS**.

Lexipol quality assurance experts, along with legal and law enforcement experts, have researched and developed these updates to bring you the best and most current policies available. Having up-to-date policies and an informed staff is the best way to minimize risk exposure to your agency. You should promptly complete the updates and adopt these changes. While most of the changes should blend well with your current manual, you should always carefully evaluate the content against your agency's specific needs and operational practices.

New Daily Training Bulletins (DTBs) now being released specifically target these new policies and changes to your manual and can help your staff become well versed in your policies. If you are not yet subscribing to the DTBs please contact Customer Service for information on how to get this invaluable tool.

Following are steps to help you process these updates efficiently.

Review the Update Documentation

The following pages identify the chapters and titles of policies affected by these updates and any additional new policies. The remainder of the document summarizes the individual policy Release Notes, allowing you to scroll through or print a single document with the reasons and specifics of each policy change. The Release Notes are also available in each changed policy in KMS for guidance while working on the updates. Some changes may not apply if your manual has been customized and no longer contains the particular policy or section being updated.

Access the Updates

You have two options for viewing and processing your updates:

- KMS 4.2: <https://policy.lexipol.com> – the current production version of KMS
- KMS 4.3 Beta: <https://beta.lexipol.com/agency/login> – the current beta environment where new features are tested and continually updated

Compare the Updates to Current Content

For each section being updated, KMS will show an update flag. Using the "Compare Content" buttons, you can see how the changed content compares to your current policy. You can also export a "strike out" version of each policy within KMS for further review. To do this, before processing each policy update, select PDF and export the "Compare Current to New Lexipol Update" document. You should save this document to use as a reference for the suggested updates to your policies.

There may be some sections/subsections that show an update flag but are not reflected in the Release Notes and do not appear to be changed. This is due to internal system corrections that do not affect policy content. You should accept these updates unless you have customized the section/subsection, in which case you may want to reject or edit the update to preserve your customization.

Accept or Reject the Updates

Once you have reviewed the updated policies, you can choose to accept or reject the updates. Within a policy, you can accept each update individually or use the "Accept All Updates" button to accept all of the updates simultaneously. Note: Updates are organized into two categories, "Updated, New and Deleted Policies" and "Corrections/Edits." You should prioritize the "Updated, New and Deleted Policies" because they contain substantive updates, including those that result from new or changed legislation. The policies in the "Corrections/Edits" category do not require your immediate attention and can be prioritized accordingly.

Important: Each time you accept an update the new content will automatically replace your current content for that section/subsection of your manual. Please note that if you have customized the section/subsection being updated you will lose your specific changes. If you wish to preserve your custom content, you should select "Edit ←" to manually merge the new content with your modified content. If you select "Reject Update" your customized content will not be changed. If the update is to delete an entire section/subsection and you choose "Reject Delete" the content will no longer be supported by Lexipol and the section/subsection will be shown as agency-authored content.

New sections/subsections are always added to the end of the policy or section, respectively, so as not to interfere with your customization. In these instances we have included instructions in the Release Notes on how to move the content and the recommended location when applicable.

Need Assistance?

Please do not hesitate to contact Customer Service at 949.309.3894 or customersupport@lexipol.com for assistance with updating your manual.

Legal Disclaimer

Lexipol strives to provide the most current and legally sound policies possible. These policies and updates, however, do not constitute legal advice. As always, you are urged to carefully review all content and updates for applicability to your agency, and check with your agency's legal advisor for appropriate legal review before changing or adopting any policy.

UPDATED, NEW and DELETED POLICIES

The following policies contain revisions that are prompted by improved best practices, input from subject matter experts and/or legislative changes.

Chapter 1 – Law Enforcement Role and Authority

| | |
|---------------------------|-------|
| Law Enforcement Authority | State |
| Chief Executive Officer | State |

Chapter 3 – General Operations

| | |
|--|---------------|
| Officer-Involved Shootings and Deaths | State |
| Domestic Abuse | State |
| Child Abuse | State |
| Victim and Witness Assistance | State |
| Hate or Prejudice Crimes | Federal |
| Media Relations | Best Practice |
| Professional Conduct of Peace Officers | State |
| Community Relations | New Policy |

Chapter 4 – Patrol Operations

| | |
|--|---------------|
| Bias-Based Policing (formerly Racial- or Bias-Based Profiling) | Federal |
| Crisis Intervention Incidents | Best Practice |
| Aircraft Accidents (formerly Aircraft Crashes) | Best Practice |
| Public Recording of Law Enforcement Activity | Best Practice |

Chapter 5 – Traffic Operations

| | |
|-------------------|---------------|
| Vehicle Towing | Best Practice |
| Impaired Driving | State |
| Traffic Citations | State |

Chapter 6 – Investigation Operations

| | |
|-------------------------------|-------|
| Sexual Assault Investigations | State |
| Asset Forfeiture | State |

Chapter 9 – Custody

| | |
|--------------------|---------------|
| Custodial Searches | Best Practice |
|--------------------|---------------|

Chapter 10 - Personnel

| | |
|--|---------------|
| Recruitment and Selection | Best Practice |
| Drug- and Alcohol-Free Workplace | State |
| Sick Leave (formerly Sick Leave Policy) | Best Practice |
| Personnel Complaints | Best Practice |
| Personnel Records (formerly Personnel Files) | State |
| Commendations and Awards | Discretionary |
| Performance History Audits | Best Practice |

Chapter 1 – Law Enforcement Role and Authority

Law Enforcement Authority

Changes to this policy include:

- **ARREST AUTHORITY WITHIN THE JURISDICTION OF THE [ANYTOWN POLICE DEPARTMENT]** has been modified to clarify the arrest authority of peace officers while the peace officer is on-duty.
 - The edit level has been changed to "State" in **ARREST AUTHORITY OUTSIDE THE JURISDICTION OF THE [ANYTOWN POLICE DEPARTMENT]**.
-

Chief Executive Officer

- Citation formatting has been corrected in **CHIEF LAW ENFORCEMENT OFFICER REQUIREMENTS**.

Chapter 3 – General Operations

Officer-Involved Shootings and Deaths

Legal review of this policy recommended several changes. Modifications provide some clarification regarding peer counselor communications, and modify policy reference or legal citations to clarify the conduct of the administrative investigations.

- A grammatical correction has been made in the policy title to make "Shootings" plural.
 - In the **INVOLVED OFFICERS** section, the policy refers to peer counselor communications as being privileged. This privilege has a statutory limit for certain information. That limit was added to the section.
 - In the **ADMINISTRATIVE INVESTIGATION** section the referenced policy title was corrected to Drug- and Alcohol-Free Workplace. Also, a statutory citation was removed in the portion describing interviews when an involved officer has not made a formal statement to criminal investigators. That citation was already included above, and there are several points that are not statutory requirements.
-

Domestic Abuse

2017 HB 470, effective Aug. 1, 2017, created a new subsection of Minn. Stat. § 609.748 allowing officers to serve a harassment order using short forms. The Bureau of Criminal Apprehension must first create the computer system that will support this; the subsection of the provision is not effective until that system is in place. Since the provision itself is not new, and there is additional

authority within the provision that relates to law enforcement duties with regard to orders, the new citation has been included. Changes to this policy include:

- Clarifying language has been added in **STANDARDS FOR ARRESTS**.
- A citation has been added to **SERVICE OF COURT ORDERS**.

Unrelated to the legislation, changes include:

- A reference policy title has been corrected in **COURT-ORDERED FIREARM SURRENDERS**.
-

Child Abuse

- A policy title reference has been corrected in **COURT-ORDERED FIREARM SURRENDERS**.
 - Index terms have been corrected throughout this policy.
-

Victim and Witness Assistance

This policy has been updated in connection with a recent federal enactment of the Survivors' Bill of Rights Act of 2016. Although the Act, which was intended to establish certain rights for survivors of sexual assault, does not impose any obligations directly on local law enforcement agencies, it serves as an indicator of the general direction of legal trends in the area of sexual assault victims' rights and is useful in keeping ahead of these trends from a policy perspective. Changes to this policy include:

- **VICTIM INFORMATION** has been amended to include the requirement that victims of sexual assault be provided with informational handouts regarding the collection, storage and preservation of biological evidence collected from them as victims. A citation to the federal code section has been included for reference, but the federal law does not impose any obligations on agencies. A citation in this section has also been amended to more specifically identify the relevant code section.

Unrelated to the Act, changes include:

- The index term has been updated in **PURPOSE AND SCOPE**.
 - Grammatical corrections have been made in **SPECIFIC VICTIM LIAISON DUTIES**.
-

Hate or Prejudice Crimes

- Citation formatting corrections have been made in **DEFINITIONS, STATE HATE CRIME REPORTING** and **TRAINING**.
- Index terms have been updated throughout the policy.

Media Relations

- A policy title reference has been corrected in **STATE RESTRICTED INFORMATION**.

Professional Conduct of Peace Officers

- Citation formatting has been corrected in **PROCEDURE**.

Community Relations

NEW POLICY

A positive relationship between law enforcement agencies and the communities they serve is a major factor in reducing crime and improving public safety. This policy addresses community relationship-building and is intended to be a guide to help law enforcement agencies promote positive relationships with community members.

Chapter 4 – Patrol Operations

Bias-Based Policing (formerly Racial and Bias-Based Profiling)

This policy has undergone significant review and modifications have been made to improve the policy in the following areas:

- The title of the policy and the corresponding terminology throughout the policy have been changed to encompass the delivery of all policing services. The term "profiling," which is usually descriptive of enforcement activity only and which is included in the broader term, has been removed.
- **PURPOSE AND SCOPE** has been modified to remove language referring to "controls" or prevention because, while this policy establishes expectations, it does not establish controls. Effective leadership, supervision and accountability are required to prevent members from engaging in the prohibited behaviors. The added language establishes that the policy's focus is to affirm that the Department is committed to fair and objective policing. Additional language clarifies that, to establish critical relationships, the Department may base its outreach to identified segments of the community on certain demographic characteristics.
- **DEFINITIONS** has been modified to add "gender identity" to the list of characteristics, and "group affiliation" has been modified to clarify that the definition does not apply to identifiable criminal groups. Changes to this section ensure that this policy limits its focus to the equitable delivery of law enforcement services and does not overlap the information in the Discriminatory Harassment Policy. "Protected characteristics" has been added to

introduce a general term that encompasses the listed characteristics; the term is used to simplify and clarify references to these characteristics in other parts of the policy.

- The paragraph that prohibited certain characteristics from being used as a basis for differing levels of service has been removed from **POLICY**. The statement is more succinctly made in **BIAS-BASED POLICING PROHIBITED** and is more appropriate there.
- **MEMBER RESPONSIBILITY** has been renamed **MEMBER RESPONSIBILITIES** and content has been modified to bring the wording more in line with the policy language. The responsibility to intervene, when reasonable to do so, has been added, bringing this policy in alignment with similar requirements in other policies, such as those in the Use of Force Policy.
- **REASON FOR DETENTION** has been changed to **REASON FOR CONTACT** and "detention" has been replaced by "contact" in the section to expand the application of this policy to all types of contacts, not just detentions. The content about not having to document a contact that would otherwise not require documentation has been changed to account for required data-collection methodologies.
- **INFORMATION TO BE PROVIDED** has been updated to correct terminology. Content has been reformatted for clarity.
- **SUPERVISOR RESPONSIBILITY** has been renamed **SUPERVISOR RESPONSIBILITIES**. A requirement that supervisors ensure that the members who report to them are familiar with this policy has been added, and the rest of that sentence has been simplified. Guidance has been added suggesting that supervisors document discussions related to biased-based policing issues. Also, portable audio/video recordings has been added to the list of resources for supervisors to review for compliance with this policy.
- **ADMINISTRATION** has been updated to change "shall" to "should" since no specific mandate is cited, and language has been edited for clarity.
- **TRAINING** has been edited for clarity.
- Index terms have been updated throughout this policy.

Crisis Intervention Incidents

2017 HB 470, effective Aug. 1, 2017, created a new statutory provision that requires agencies to provide law enforcement officers with in-service training on crisis intervention and mental illness crises. The training must be offered beginning July 1, 2018. Changes to this policy include:

- **TRAINING** has been modified to include this requirement and the edit level has been changed to "State."

Aircraft Accidents (formerly Aircraft Crashes)

This is a completely revised policy. All updates should be accepted to avoid mixing old and new content, which could result in conflicting or confusing policies. If any customization is needed, you may do so during the update process. If you choose to reject any portion of this policy, customization will be necessary. *Before processing any updates*, you should select the PDF "Compare Current to New Lexipol Update" document for a "strike out" version. Changes to this policy include:

- The policy title has been updated to better reflect the content.
- **PURPOSE AND SCOPE** has been updated to include references to other related policies. The index term has also been updated.
- **DEFINITIONS** has been added as a subsection of **PURPOSE AND SCOPE**.
- **RESPONSIBILITIES** has been renamed **POLICY** to provide a policy statement. The responsibilities of responding officers/deputies are now covered in **ARRIVAL AT SCENE**.
- **[OFFICER/DEPUTY] RESPONSIBILITY** has been deleted in its entirety. The responsibilities of responding officers/deputies are now covered in **ARRIVAL AT SCENE**.
- **NATIONAL TRANSPORTATION SAFETY BOARD** has been deleted in its entirety. The guidance is now located in **NOTIFICATIONS**.
- **[THE COMMUNICATIONS CENTER] RESPONSIBILITIES** has been deleted in its entirety. Relevant content is included elsewhere in the policy.
- **[RECORDS MANAGER] RESPONSIBILITIES** has been deleted in its entirety. Relevant content is included elsewhere in the policy.
- **[PRESS INFORMATION OFFICER] RESPONSIBILITIES** has been deleted in its entirety. The content is now covered in **MEDIA RELATIONS**.
- **DOCUMENTATION** has been deleted in its original location and added back in as a new section. The content has been expanded to cover necessary documentation. A new section, **ARRIVAL AT SCENE**, takes the place of **DOCUMENTATION**.
- The rest of the policy is new content.

Public Recording of Law Enforcement Activity

- A policy title reference has been corrected in **SEIZING RECORDINGS AS EVIDENCE**.

Chapter 5 – Traffic Operations

Vehicle Towing

Changes to this policy include:

- A citation has been corrected in **STORAGE AND IMPOUNDS**.

- A text entity has been corrected in the title of **[RECORDS BUREAU] RESPONSIBILITIES**
-

Impaired Driving

2017 HB 179, effective July 1, 2017, adjusted some laws regarding impaired driving. The statutory changes appear to relate to *McNeely*, *Birchfield* and other related cases that distinguish breath samples from the more invasive blood and urine tests. Fortunately, due to our previous updates related to those cases, your current policy correctly guides your members toward seeking search warrants when appropriate and fewer modifications are needed. Changes to this policy include:

- Content that is no longer necessary has been removed from **CHEMICAL TESTS**.
 - Content has been modified in **STATUTORY NOTIFICATIONS**.
 - A citation has been added in **REFUSALS**.
 - A citation has been added in **STATUTORY NOTIFICATIONS UPON REFUSAL**.
 - Content has been modified and citations have been added in **BLOOD SAMPLE WITHOUT CONSENT**.
 - Content has been modified and a citation has been added in **FORCED BLOOD SAMPLE**.
 - **WARRANTS FOR CONTROLLED SUBSTANCES OR INCAPACITATION** has been added. KMS automatically adds all new subsections to the bottom of the section, so as not to alter any agency-specific customization. To move the new subsection to the location Lexipol recommends (below **BLOOD SAMPLE WITHOUT CONSENT**), first, accept all updates. Then, while in the edit mode, hold the cursor over **WARRANTS FOR CONTROLLED SUBSTANCES OR INCAPACITATION**, right-click for options and select the option "Move." The subsection titles will appear. Select **BLOOD SAMPLE WITHOUT CONSENT**, and click "Move" once more. You will be prompted to select "Move Above" or "Move Below." Select "Move Below." KMS will refresh and the new subsection will be in the correct location and the other subsections will be renumbered accordingly. Your agency can also accept all updates without relocating the subsection, but that is not recommended.
 - Content in **ARREST AUTHORITY** has been slightly revised for clarity.
 - Citations have been added to **[OFFICER/DEPUTY] RESPONSIBILITIES**.
 - **DESIGNATION OF TESTS** has been removed as a subsection and the subsequent subsections have been renumbered. The previous content is now addressed in **WARRANTS FOR CONTROLLED SUBSTANCES OR INCAPACITATION**.
 - Index terms have been updated throughout the policy.
-

Traffic Citations

- The edit level has been changed to "State" in **RESPONSIBILITIES, DISMISSAL OF TRAFFIC CITATIONS** and **JUVENILE CITATIONS**.
- The title of a policy reference has been changed in **DATA COLLECTION**.

- The edit level has been changed to "Best Practice" in **ADMINISTRATIVE VIOLATIONS** and **ADMINISTRATIVE VIOLATION CONSIDERATIONS**.

Chapter 6 – Investigation Operations

Sexual Assault Investigations

This policy has undergone a complete review in response to ongoing nationwide attention to the collection and testing of biological evidence in sexual assault cases and communication with sexual assault victims about results from delayed biological evidence testing. As a result, this policy has been modified to incorporate new best practice requirements that take into account national trends and state-specific requirements. Changes to this policy include:

- **DEFINITIONS** has been updated to include "sexual assault forensic examiners (SAFEs)" in the definition of "Sexual Assault Response Team (SART)". Punctuation issues have been corrected. The edit level has been changed to "State."
- A missing word has been added to letter list (f) in **QUALIFIED INVESTIGATORS**.
- The title of **INVESTIGATION AND REPORTING** has been changed to **REPORTING**.
- **VICTIM INTERVIEWS** has been deleted as a subsection and added as a section. It has been modified to delete unneeded content and to clarify that officers should not include in a report an opinion about whether the report is unfounded. Content has been added relating to the rights of victims of sexual assault. A minor grammatical change not affecting content has also been made. KMS automatically adds all new sections to the bottom of the policy, so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **REPORTING**), first, accept all updates. Then, while in the edit mode, hold the cursor over **VICTIM INTERVIEWS**, right-click for options and select the option "Move." The section titles will appear. Select **REPORTING** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh and the new section will be in the correct location and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended.
- **VICTIM CONFIDENTIALITY** has been deleted to avoid duplication. The content is sufficiently addressed in the Victim Witness Assistance and Records Maintenance and Release policies.
- **POLYGRAPH EXAMINATION** has been deleted as a subsection to **REPORTING** and added as a subsection to **VICTIM INTERVIEWS**. It has been amended to remove a duplicative statutory citation and unnecessary language.
- **COLLECTION AND TESTING OF BIOLOGICAL EVIDENCE** has been deleted as a subsection and added as a section. It has been updated to provide for the testing of biological evidence in all sexual assault cases, to remove unneeded content, to recommend a blood and urine test in suspected drug-facilitated assaults and to more clearly address evidence testing in cases where the victim does not want an investigation or wishes to remain anonymous. KMS automatically adds all new sections to the bottom of the policy, so as not to alter any agency-specific customization. To move the new

section to the location Lexipol recommends (below **VICTIM INTERVIEWS**), first, accept all updates. Then, while in the edit mode, hold the cursor over **COLLECTION AND TESTING OF BIOLOGICAL EVIDENCE**, right-click for options and select the option "Move." The section titles will appear. Select **VICTIM INTERVIEWS** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh and the new section will be in the correct location and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended.

- **DISPOSITION OF CASES** has been deleted as a subsection and added as a section. Terminology has been modified and content has been amended to clarify the direction provided. KMS automatically adds all new sections to the bottom of the policy, so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **COLLECTION AND TESTING OF BIOLOGICAL EVIDENCE**), first, accept all updates. Then, while in the edit mode, hold the cursor over **DISPOSITION OF CASES**, right-click for options and select the option "Move." The section titles will appear. Select **COLLECTION AND TESTING OF BIOLOGICAL EVIDENCE** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh and the new section will be in the correct location and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended.
- **AUDITING DISPOSITIONS** has been deleted as a subsection and added as a section named **CASE REVIEW**. Guidance has been added regarding the context of the reviews, and a Chief of Police/Sheriff oversight component has been included. KMS automatically adds all new sections to the bottom of the policy, so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **DISPOSITION OF CASES**), first, accept all updates. Then, while in the edit mode, hold the cursor over **CASE REVIEW**, right-click for options and select the option "Move." The section titles will appear. Select **DISPOSITION OF CASES** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh and the new section will be in the correct location and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended.
- **COLLECTION AND TESTING REQUIREMENTS** has been added as a subsection of **COLLECTION AND TESTING OF BIOLOGICAL EVIDENCE** to address the state's specific requirements relating to the testing of evidence.
- **DNA TEST RESULTS** has been added as a subsection of **COLLECTION AND TESTING OF BIOLOGICAL EVIDENCE** to address members' duties with regard to test results received from DNA testing.
- Additional content has been added and grammatical corrections have been made to **TRAINING**.

Asset Forfeiture

- A policy title reference has been corrected in **FIREARMS/AMMUNITION/FIREARM ACCESSORIES**.

Chapter 9 – Custody

Custodial Searches

- A policy title reference has been corrected in **PROPERTY**.
- Index terms have been updated throughout this policy.

Chapter 10 - Personnel

Recruitment and Selection

- Clarifying language has been added in **SELECTION PROCESS** to indicate that documentation required to complete an I-9 Form should not be requested until the time of hire. Although most agencies already have personnel procedures in place that manage compliance with the I-9 employment eligibility documentation process, agencies should be aware that requesting documentation prior to hire can be problematic. As such, language has been added to advise that employment eligibility documents should not be requested until the time of hire. A grammatical correction has also been made in this section. The edit level has been changed to "State."
- Grammatical corrections have been made in **RECRUITMENT** and **REVIEW OF SOCIAL MEDIA SITES**.
- A punctuation correction has been made in **STANDARDS FOR [OFFICERS/DEPUTIES]**.

Drug- and Alcohol-Free Workplace

- The index term has been updated in **PURPOSE AND SCOPE**.
- A citation has been corrected in **DRUG- AND ALCOHOL TESTING PROGRAM**.

Sick Leave (formerly Sick Leave Policy)

This is a completely revised policy. All updates should be accepted to avoid mixing old and new content, which could result in conflicting or confusing policies. If any customization is needed, you may do so during the update process. If you choose to reject any portion of this policy, customization will be necessary. *Before processing any updates*, you should select the PDF "Compare Current to New Lexipol Update" document for a "strike out" version. Changes to this policy include:

- The title of the policy has been changed from **SICK LEAVE POLICY** to **SICK LEAVE**.

- The federal statute has been added to **PURPOSE AND SCOPE** for the Family and Medical Leave Act and the regulation removed. The content has been updated to provide a purpose statement and state citations have been added.
 - **EMPLOYEE RESPONSIBILITIES** has been deleted in its entirety. Relevant content has been incorporated into other sections. In its place, **POLICY** has been added.
 - **NOTIFICATION** has been deleted as a subsection to **EMPLOYEE RESPONSIBILITIES** and added as a subsection to **USE OF SICK LEAVE**. It has been modified to clarify the time frame for notifying the Watch Commander of an absence.
 - **EXTENDED ILLNESS** has been renamed **USE OF SICK LEAVE** and has been modified by removing the long list of events that qualify for the use of sick leave to avoid any inconsistencies with the City/County policy. The word "qualified" has been added so that the policy allows agency-specific determination. Additionally, modifications have been made to clarify that employees cannot engage in any off-duty or secondary employment that might impede recovery while using sick leave. Guidance regarding scheduling qualifying appointments on off-duty time, when reasonable, has been added.
- SUPERVISOR RESPONSIBILITIES** has been deleted from its original location and added later in the policy. It has been expanded and the word "inappropriate" has been added to clarify that use of sick leave can be inappropriate even when it is not excessive. **EXTENDED ABSENCE** takes the original place of **SUPERVISOR RESPONSIBILITIES**. It has been modified by replacing the term "physician" with "health care provider" to allow for alternative authorities other than a physician, such as a physician assistant or nurse practitioner.

Personnel Complaints

- **ADMINISTRATIVE INVESTIGATION PROCEDURES** has been modified to provide specific guidance in those situations where a compelled statement is being considered for a member who is being investigated both administratively and criminally. The list has been slightly restructured for clarity due to the addition of content.
- Content previously included in **COMPLETION OF INVESTIGATIONS** was relocated to the new subsection **NOTICE OF FINAL DISPOSITION TO THE COMPLAINANT**.
- Content has been added to a new subsection, **NOTICE TO COMPLAINANT OF INVESTIGATION STATUS**, about providing periodic investigation status updates to the complainant.
- A sentence which prohibits compelled information from being shared from the administrative investigation with the criminal investigation has been moved from **CRIMINAL INVESTIGATION** to **ADMINISTRATIVE INVESTIGATION PROCEDURES**.
- The index term has been updated in **PRE-DISCIPLINE EMPLOYEE RESPONSE**.
- In **POST-DISCIPLINE APPEAL RIGHTS**, the time frame for written notice has been updated for consistency with Minnesota law.
- The index term has been updated in **PROBATIONARY EMPLOYEES AND OTHER MEMBERS**.

- A policy title reference has been corrected in **RETENTION OF PERSONNEL INVESTIGATION FILES**.
- In **CONFIDENTIALITY OF PERSONNEL FILES** and **LETTERS OF DISCIPLINE AND REPRIMANDS** the word "employee" has been changed to "member."

Personnel Records (formerly Personnel Files)

This is a completely revised policy. All updates should be accepted to avoid mixing old and new content, which could result in conflicting or confusing policies. If any customization is needed, you may do so during the update process. If you choose to reject any portion of this policy, customization will be necessary. *Before processing any updates*, you should select the PDF "Compare Current to New Lexipol Update" document for a "strike out" version. Changes to this policy include:

- The title of the policy has been changed to "Personnel Records" to reflect modern terminology.
- **PURPOSE AND SCOPE** has been updated to change terminology, describe what is included in the term "personal data," and remove language that does not belong in the section.
- **REQUIRED PERSONNEL FILE CONTENTS** and **PERMITTED PERSONNEL FILE CONTENTS** have been deleted. Relevant content has been relocated to elsewhere in the policy.
- **ADMINISTRATIVE FILE DEFINED** has been deleted in its entirety. In its place is a new **POLICY** statement which has been added to communicate organizational intent.
- **EMPLOYEE RECORD LOCATIONS** has been deleted. In its place is the new section **[DEPARTMENT/OFFICE] FILE**. It incorporates the relevant content from the former **EMPLOYEE RECORD LOCATIONS**.
- **CONFIDENTIALITY OF PERSONNEL FILES** has been deleted. It is being replaced by a new section, **[DIVISIONMAJOR] FILE**. Relevant content from the deleted section is now located in **SECURITY**.
- **REQUESTS FOR DISCLOSURE** has been deleted from its original location and added later in the policy. It has been updated to remove unnecessary language. In its place is a new section, **TRAINING FILE**.
- **RELEASE OF PRIVATE DATA** has been deleted and added later in the policy.
- **EMPLOYEE ACCESS TO OWN FILE** has been renamed **INTERNAL AFFAIRS FILE**, which has been moved to this location from elsewhere in the policy.
- **TYPES OF PERSONNEL FILES** and all of its subsections have been deleted. In its place is a new section, **MEDICAL FILE**. Content from the deleted subsections is now contained elsewhere in the policy.
- **[DEPARTMENT/OFFICE] FILE**, **[DIVISIONMAJOR] FILE**, **INTERNAL AFFAIRS FILE**, **TRAINING FILES**, **MEDICAL FILE** and **EMPLOYEE ASSISTANCE PROGRAMS** have been deleted and relocated elsewhere in the policy.

- **PURGING OF FILES** has been deleted and added later in the policy. In its place is **EMPLOYEE ASSISTANCE PROGRAMS**, which has been upgraded from a subsection.
- The new section, **SECURITY**, has been modified to clarify that not all personnel records are confidential. Personnel records are generally exempt from disclosure under the Public Records Act; however, some records may be released as allowed by law.
- **REQUESTS FOR DISCLOSURE, RELEASE OF PRIVATE DATA** have been added as subsections to **SECURITY**.
- **MEMBER ACCESS TO HIS/HER OWN PERSONNEL RECORDS** has been renamed from **EMPLOYEE ACCESS TO OWN FILE** and relocated within the policy. This will appear as a deletion of the old section and addition of the new section.
- **RETENTION AND PURGING** has been added as a new section.

Commendations and Awards

This discretionary policy has been updated to include recognition for community members and to establish award criteria. It has been reorganized for ease of reading. All updates should be accepted to avoid mixing old and new content, which could result in conflicting or confusing policies. If any customization is needed, you may do so during the update process. If you choose to reject any portion of this policy, customization will be necessary. *Before processing any updates*, you should select the PDF "Compare Current to New Lexipol Update" document for a "strike out" version. Changes include:

- Language has been modified for clarity in **PURPOSE AND SCOPE**. An index term has been added.
 - **WHO MAY MAKE COMMENDATIONS** has been deleted. Relevant content is included elsewhere in the policy. In its place is the new section, **POLICY**, which has been added to provide an organizational policy statement.
 - **COMMENDABLE ACTIONS** has been renamed **COMMENDATIONS** and has been updated to include recognition for community members and to establish award criteria.
 - **MERITORIOUS OR COMMENDABLE ACTS BY EMPLOYEES, COMMENDATION INCIDENT REPORT** and **MERITORIOUS ACTS BY CITIZENS DOCUMENTATION** have been deleted in their entirety. Relevant content is included elsewhere in the policy.
 - **AWARDS** has been renamed **CRITERIA**. The content from **AWARDS** has been added as a new section later in the policy.
 - **[DEPARTMENT/OFFICE] MEMBER DOCUMENTATION, COMMUNITY MEMBER DOCUMENTATION** and **PROCESSING DOCUMENTATION** are all new subsections of **CRITERIA**.
 - An index term has been added and minor grammatical corrections have been made in **AWARDS** which has been added as a new section.
-

Performance History Audits

- A grammatical correction has been made in **PURPOSE AND SCOPE**.
- A policy title reference has been corrected in **PRIVACY OF DATA**.

**West Hennepin Public Safety
2019
Budget Proposal**



Director Gary Kroells
July 24, 2018

Mission:

To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner

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WEST HENNEPIN PUBLIC SAFETY

2019 Budget Proposal

Police Commission Meeting
July 24, 2018

Budget Introduction

The following is West Hennepin Public Safety's (WHPS) 2019 proposed budget. Upon approval by the Police Commission, the final 2019 budget will be forwarded to the Cities of Maple Plain and Independence. In preparing this proposal I have not attended any budget meetings with the Cities of Maple Plain or Independence.

The 2019 budget proposal reflects the goals and objectives that have been given to West Hennepin Public Safety to operate within. Our primary objectives are:

- 24 hour/7 days per week police coverage for the communities of Maple Plain and Independence
- Performing our own investigations of crimes that occur within the jurisdictions of Maple Plain and Independence
- Members of West Metro Drug Task Force
- Traffic and narcotics enforcement
- Provide emergency management services and planning for both Maple Plain and Independence
- Work in coordination with Maple Plain, Loretto and Delano Fire Departments, which provide fire coverage for our jurisdiction
- Continued operation of our volunteer Reserve Officer Program
- Community education programs, including Citizens Academy, child seat education, Crime-Free Multi-Housing and National Night to Unite
- Members of the Lake Minnetonka Emergency Response Unit

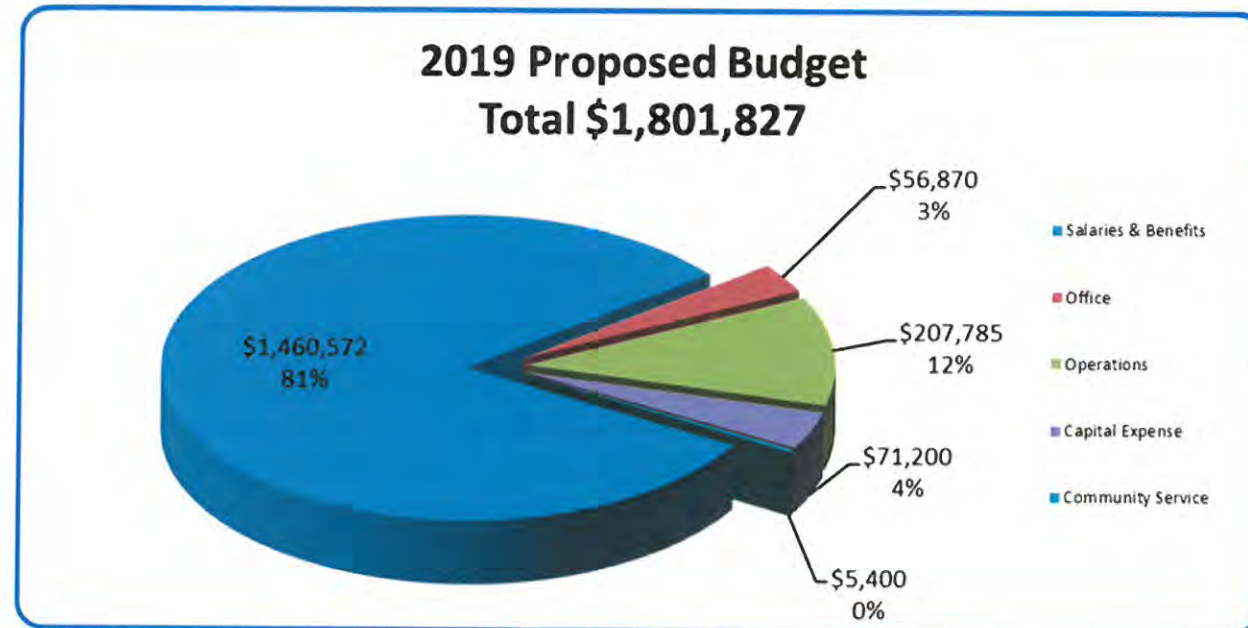
The West Hennepin Public Safety mission is: ***To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner.*** This provides highly professional and responsive police services to the citizens of Maple Plain and Independence.

These core values shall serve as a foundation for West Hennepin's vision and form the basis of all functions of West Hennepin Public Safety as we fulfill our Mission:

| | |
|--------------------|---|
| Honor: | We will conduct ourselves in a manner that brings honor to ourselves, the department, and the community. |
| Courage: | We will have the courage to do what is right and to stand against what is wrong. |
| Common Sense: | We will apply common sense to the difficult decisions we must make. |
| Respect & Dignity: | We will respect the individual rights, human dignity and the value of all members of the community and the department. |
| Loyalty: | We will provide the highest quality of law enforcement service to the community with the goal of enhancing the quality of life. |
| Fairness: | We will treat all individuals fairly and equally with compassion. |
| Trust: | We will conduct ourselves professionally, serving as role models for the community. |

2019 Budget Proposal

The proposed budget being submitted to the Police Commission is \$1,801,827. With the adjustment in the funding formula and an increase of projected income the net increase to both cities is \$55,339 or 3.2%. The City of Independence's increase is \$23,927(2.10%) and the City of Maple Plain's increase is \$28,912 (5.36%). The formula projection has shifted an additional .76% increase toward the City of Maple Plain. For the 2019 budget the City of Independence is at 68.26% and City of Maple Plain is at 31.74%.



The primary changes in the budget are due to:

1. Formula adjustment from the League of Minnesota Cities workers compensation and auto insurance increased \$20,000 from last year.
2. Cost of living increases for employees, including step increases \$53,005 or 5.37%
3. Increase of PERA employer contribution to 11.3 % for an additional cost of \$15,142.
4. Health insurance increased \$10,800
5. \$3,000 increase in projected income, including \$30,000 from the West Metro Drug Task Force
6. Decrease in capital improvement plan of \$42,783 to reduce budget increases. Investigator vehicle purchase will be delayed until funding available.
7. Increase of services including fuel cost and auto maintenance of \$7,450.
8. Decrease of \$2,685 for office supplies, cleaning services and equipment.

Our main increase in 2019 is personnel expenses. A 3% cost of living increase was included for staff, step increases for three officers and health insurance increases. Increases in these areas added an additional \$78,497 to the budget. As I have said before and will continue to say, "Our employees are our most valued asset". Our personnel section of the budget accounts for 81% of the overall budget. We need to protect and value our employees and prevent them from leaving. One way to do this is to financially accommodate with a reasonable wage and great insurance. By doing so we can retain our employees or risk losing them to other departments.

The ten city survey for 2019 has not yet been completed for your review. Most police departments and their unions are in negotiations for 2019 salaries so their salaries are not available at this time. Once it is obtained I will provide it to the Police Commission.

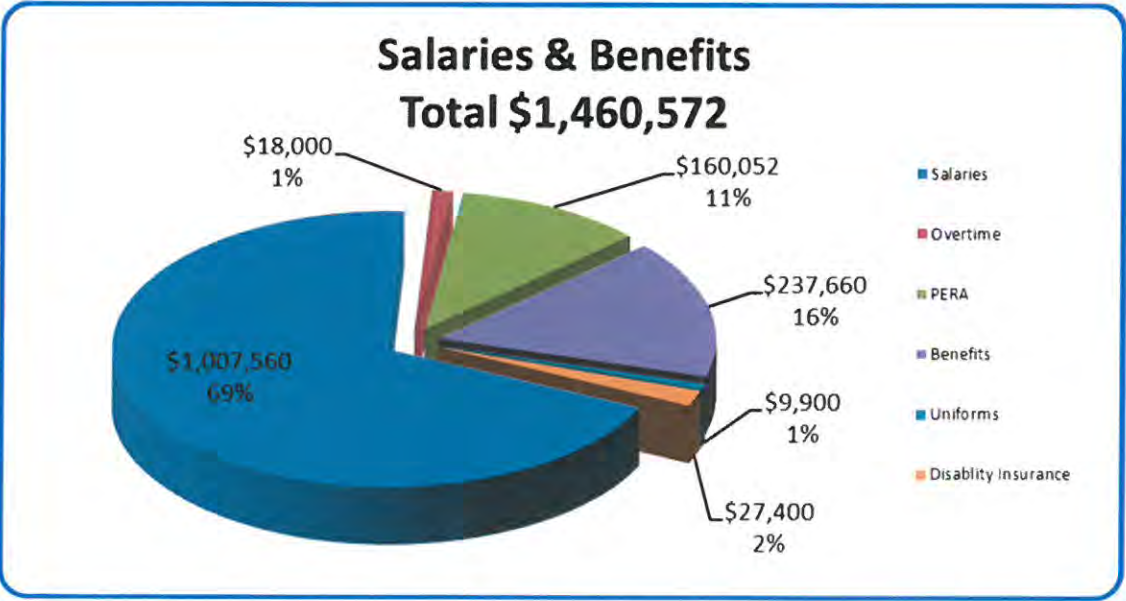
As you review the 2019 Capital Improvement Plan, you'll see that I made significant adjustments in the numbers to reflect an acceptable budget. This does come with some concerns as to shift additional capital into 2020 and beyond for equipment purchases. A new investigator squad will not be purchased in 2019 and will be delayed until funding is available. A total of \$42,783 was reduced from the capital improvement funding.

As a reminder the Capital Improvement Plan does not reflect funding for replacing any infrastructure within the building or office. The biggest expenditure will be replacing the carpet in the facility, painting the garage and replacement of furnaces over the next few years. Those facility upgrades would be covered by the City of Independence.

In last year's budget I recommended the need for a second patrol supervisor to be promoted from our current patrol officer staff. I continue to support this second patrol supervisor and would like to promote a second supervisor by the end of 2019. Funding will not affect the 2019 budget and will be included in the 2020 budget. This second supervisor puts WHPS in a positive position to mentor a second supervisor as our current second in command officer prepares for retirement. Preparing now promotes a smooth transition in the upcoming years. Six thousand to ten thousand would be needed to fund this second supervisor from 2020 through 2024.

I am honored to present this budget proposal. This budget reflects a 3.2% overall increase, with a 2.10% increase to the City of Independence and 5.46% to the City of Maple Plain. I am confident we can work together and find this budget manageable.

Personnel



The Personnel section of the budget accounts for 81% of our total overall budget. It includes health and dental benefits, overtime, PERSA contributions and medical disability insurance that West Hennepin is mandated to pay. The budget does reflect a 3% cost of living increase for West Hennepin personnel. This increase should hold our personnel within the average of the officers in our ten city survey.

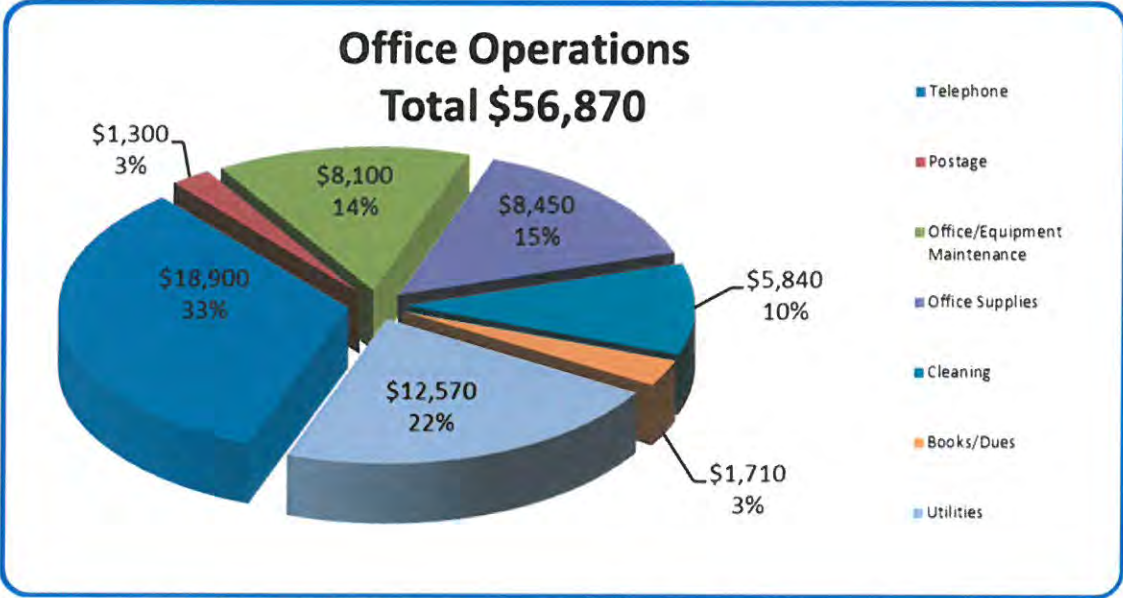
Health Benefits

Our health care representative, Bill Singer from AT Group, advised the most cost affordable plan is to stay with HealthPartners. HealthPartners is expected to increase their rate for West Hennepin by 17% in 2019. This cost increase has been included in the 2019 budget along with a 0% increase in our Delta Dental plan. The Disability Medical Insurance line item went up slightly due to the health benefits increases as well. Again, this is an unfunded, mandated expenditure that West Hennepin is mandated to pay until the year 2023.

PERA

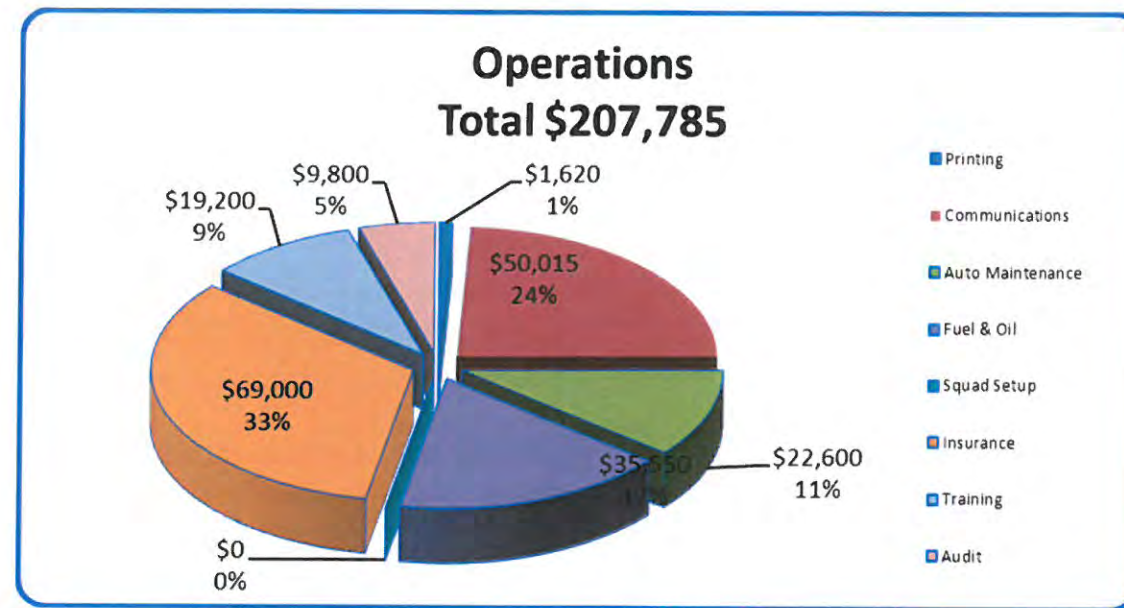
PERA employer contributions for the Police and Fire fund did increase to 16.95% and will increase another .75% in 2020. This did have a moderate increase of PERA funding increase of \$14,692. The employee contributions also increased to 11.30% from 10.8%.

Office



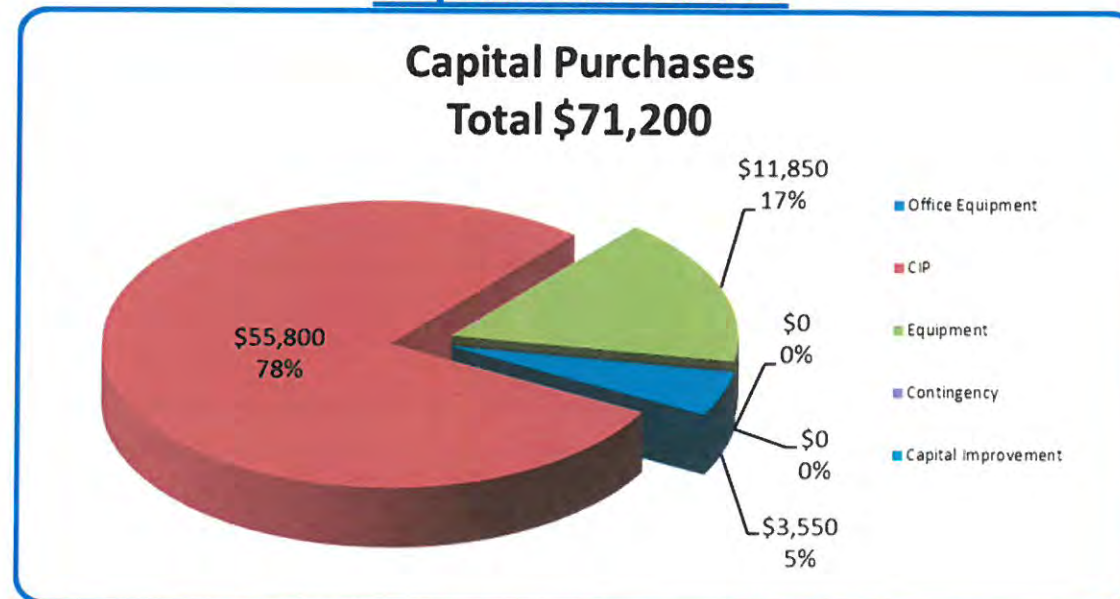
The office section of the budget sees a decrease of \$2,685 (-4.79%). See attached break down under office operations in this budget packet.

Operations



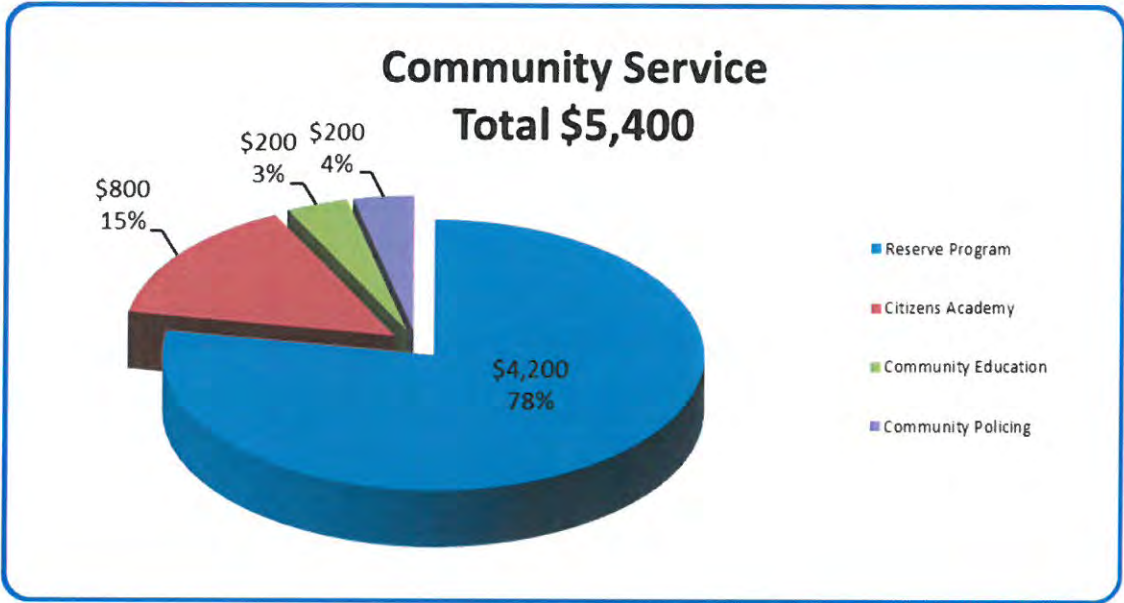
Accounts 301 – 308. This section of the budget sees an increase of \$22,170 or 10.65% in 2019. This increase is a direct result of services costing more and more each year. We have figured in a 3% increase for all unknown costs and have increased fuel and maintenance costs as well. A funding formula change from League of MN Cities involving our worker compensation insurance increased funding near \$20,000.

Capital Purchases



Line items 401 - 405. This section of the budget shows a 60% or 42,783 reduction of funding in an attempt to manage the budget increases for 2019. Funding for a new investigator vehicle was removed until funding is available. See capital improvement plan on page 19 and page 20 for further references.

Community Service



This section of the budget sees a decrease of 5.56% or \$300. We continue to fund our Reserve Officer program at a significant level in order to have additional volunteer staff to handle our events and emergency incidents. Our volunteer Reserve Officers donate thousands of hours each and every year to West Hennepin and our residents benefit from those volunteer hours.

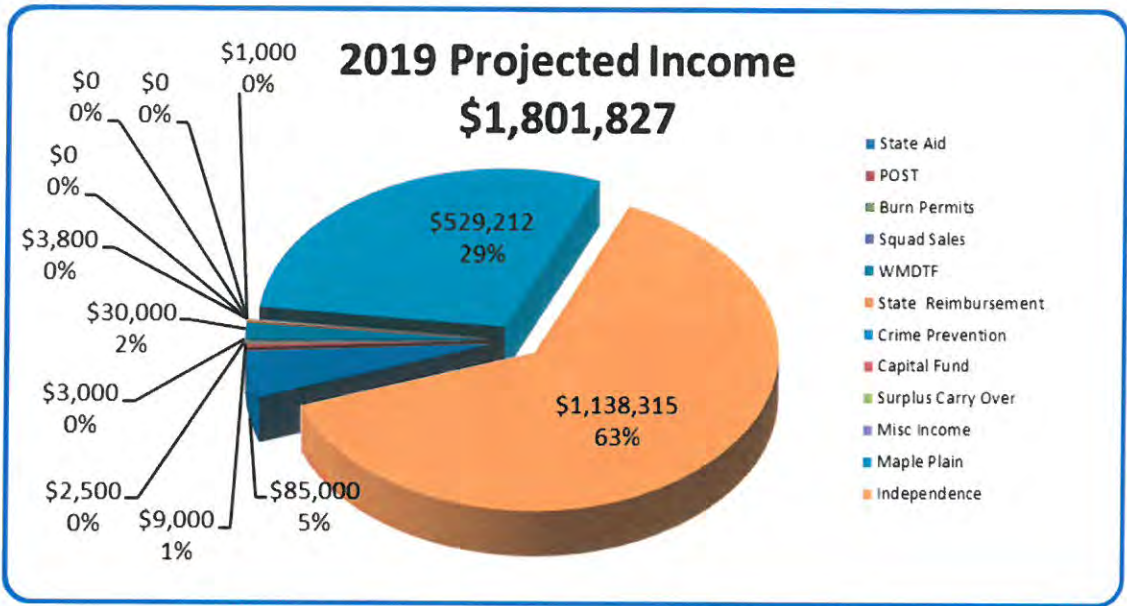
Formula Projection for 2019

In 2019 the shared services formula for the Joint Powers Agreement (JPA) with West Hennepin Public Safety is set at 31.74% for Maple Plain and 68.26% for Independence. This year shows an increase of 0.76% increase for Maple Plain and a reduction of this same amount for Independence.

The table below shows the history of the formula breakdown over the past ten years. It shows a fairly consistent pattern with Maple Plain at 33% and Independence at 67%.

| History of Formula Breakdown | | |
|------------------------------|-------------|--------------|
| | Maple Plain | Independence |
| 2009 | 33.38% | 66.62% |
| 2010 | 33.37% | 66.63% |
| 2011 | 33.91% | 66.09% |
| 2012 | 34.50% | 65.50% |
| 2013 | 34.87% | 65.13% |
| 2014 | 34.36% | 65.64% |
| 2015 | 33.28% | 66.72% |
| 2016 | 32.33% | 67.67% |
| 2017 | 31.44% | 68.56% |
| 2018 | 30.98% | 69.02% |
| 2019 | 31.74% | 68.26% |
| 10 year Average: | 33.11% | 66.89% |

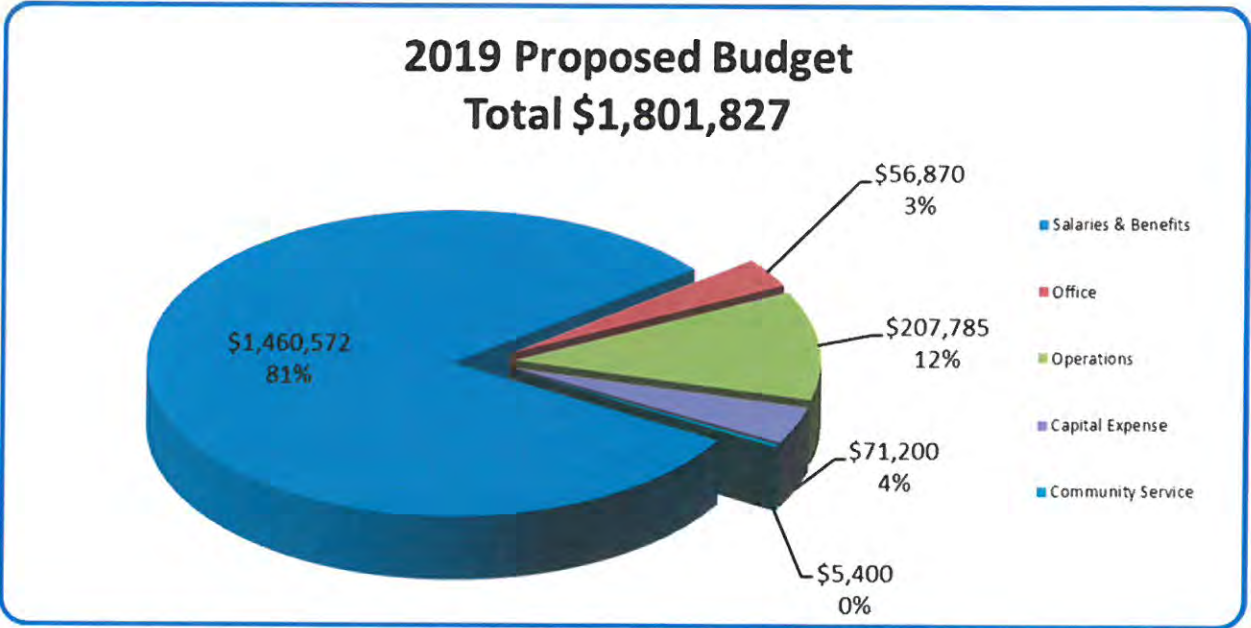
Projected Income for 2019



The projected income for the 2019 budget is a small increase of \$2,500. This comes with some risk as the West Metro Drug Task Force funding was increased to \$30,000 due to pending forfeiture funding set to be released in 2019.

The projected income has resulted in a consistent budget percent of funding coming from the Cities of Maple Plain and Independence. The percentage of the budget that is funded by the two cities has remained consistent at 92.5% in 2018 to 92.5% in 2019.

Conclusion



I would ask the Police Commission to review and present this 2019 proposed budget to your respective councils and adopt the budget as presented. This budget will meet our primary objectives of providing public safety services to the citizens of Maple Plain and Independence.

This table provides a 15 year historical overview of West Hennepin’s budgets. In reviewing the 15 year averages, the overall annual budget increase is 3.99%. As you can see, the 2018 overall budget is below the average.

| Year | Total WHPS Budget | | Maple Plain | | Independence | | # of officers | Comments |
|---------|-------------------|---------------|-------------|------------|--------------|------------|---------------|----------|
| | Budget | % of increase | Budget | % Increase | Budget | % Increase | | |
| 2004 | \$976,708 | 0.00% | \$325,351 | -0.61% | \$588,557 | -0.17% | 8 | |
| 2005 | \$1,061,605 | 8.69% | \$339,413 | 4.32% | \$644,392 | 9.49% | 8 | |
| 2006 | \$1,167,161 | 9.94% | \$373,907 | 10.16% | \$722,594 | 12.14% | 9 | |
| 2007 | \$1,325,727 | 13.59% | \$424,997 | 13.66% | \$821,329 | 13.66% | 9 | |
| 2008 | \$1,352,166 | 1.99% | \$429,646 | 1.09% | \$845,261 | 2.91% | 9 | |
| 2009 | \$1,331,199 | -1.55% | \$405,650 | -5.59% | \$809,691 | -4.21% | 9 | |
| 2010 | \$1,331,199 | 0.00% | \$405,528 | -0.03% | \$809,720 | 0.00% | 9 | |
| 2011 | \$1,375,284 | 3.31% | \$411,921 | 1.58% | \$802,826 | -0.85% | 9 | |
| 2012 | \$1,391,625 | 1.19% | \$424,393 | 3.03% | \$805,731 | 0.36% | 9 | |
| 2013 | \$1,460,032 | 4.92% | \$448,857 | 5.76% | \$838,374 | 4.05% | 9 | |
| 2014 | \$1,491,827 | 2.18% | \$465,063 | 3.61% | \$888,564 | 5.99% | 10 | |
| 2015 | \$1,539,392 | 3.19% | \$481,332 | 3.49% | \$965,060 | 8.61% | 10 | |
| 2016 | \$1,599,114 | 3.88% | \$484,694 | 0.49% | \$1,012,420 | 4.68% | 10 | |
| 2017 | \$1,679,283 | 5.50% | \$499,480 | 2.80% | \$1,089,303 | 6.80% | 10 | |
| 2018 | \$1,746,488 | 3.85% | \$500,300 | 0.02% | \$1,114,388 | 2.30% | 10 | |
| 2019 | \$1,818,137 | 3.20% | \$534,388 | 5.46% | \$1,149,449 | 2.10% | 10 | |
| Average | | 3.99% | | 3.08% | | 4.24% | | |

| | DESCRIPTION | 2015 Budget | 2016 Budget | 2017 Budget | 2018 Budget | 2019 Budget |
|------|-------------------------------------|----------------|----------------|----------------|----------------|----------------|
| | SALARIES/REG. | 852,409 | 883,675 | 917,366 | 954,555 | 1,007,560 |
| | REIMBURSEABLE OT | | | | | |
| | OT REIMBURSEMENT | | | | | |
| | SALARY/OT | 18,000 | 20,000 | 21,000 | 18,000 | 18,000 |
| 103 | PERA | 129,752 | 134,926 | 140,282 | 145,360 | 160,052 |
| 104 | HEALTH INS | 176,844 | 185,460 | 208,180 | 230,560 | 237,660 |
| 105 | UNIFORMS | 9,900 | 8,800 | 8,800 | 9,900 | 9,900 |
| 104A | DISABILITY MEDICAL INS. | 19,600 | 20,100 | 22,000 | 23,700 | 27,400 |
| | SUB/PERSONNEL | 1,206,505 | 1,252,961 | 1,317,628 | 1,382,075 | 1,460,572 |
| 201 | TELEPHONE | 16,420.00 | 19,510.00 | 18,940.00 | 19,840.00 | 18,900.00 |
| 202 | POSTAGE | 1,200.00 | 1,200.00 | 1,200.00 | 1,300.00 | 1,300.00 |
| 203 | OFF/OPR/EQUIP MAINT | 10,410.00 | 11,740.00 | 9,540.00 | 9,750.00 | 8,100.00 |
| 204 | OFF/OPR SUPPLIES | 7,500.00 | 7,750.00 | 8,000.00 | 8,160.00 | 8,450.00 |
| 205 | RENT/CLEANING | 5,340.00 | 5,700.00 | 5,700.00 | 5,840.00 | 5,840.00 |
| 206 | BOOKS/DUES/SUBSCRIP | 1,450.00 | 1,450.00 | 1,450.00 | 1,625.00 | 1,710.00 |
| 207 | UTILITIES/ELECTRIC/GAS | 15,300.00 | 17,000.00 | 18,000.00 | 12,200.00 | 12,570.00 |
| | SUB/OFFICE | 57,620 | 64,350 | 62,830 | 58,715 | 56,870 |
| 301 | PRINTING | 1,300.00 | 1,300.00 | 1,500.00 | 1,575.00 | 1,620.00 |
| 302 | COMMUNICATIONS | 47,617.00 | 45,953.00 | 52,792.00 | 54,440.00 | 50,015.00 |
| 303 | AUTO MAINT | 20,000.00 | 20,000.00 | 20,000.00 | 22,000.00 | 22,600.00 |
| 304 | FUEL & OIL | 35,950.00 | 29,300.00 | 27,050.00 | 30,900.00 | 35,550.00 |
| 305 | SQUAD SETUP & PARTS | 16,500.00 | 22,000.00 | - | - | - |
| 306 | INSURANCE | 46,000.00 | 46,000.00 | 51,000.00 | 49,000.00 | 69,000.00 |
| 307 | SCHOOLS & TRAINING | 19,000.00 | 19,000.00 | 17,000.00 | 18,900.00 | 19,200.00 |
| 308 | AUDIT | 8,400.00 | 8,800.00 | 9,100.00 | 9,200.00 | 9,800.00 |
| | SUB/OPR SERVICES | 194,767.00 | 192,353.00 | 178,442.00 | 186,015.00 | 207,785.00 |
| 401 | OFF EQUIP | 3,550.00 | 3,550.00 | 4,050.00 | 3,550.00 | 3,550.00 |
| 402 | CAPITAL IMPROVEMENT | 45,800.00 | 53,300.00 | 95,133.00 | 95,133.00 | 55,800.00 |
| 403 | SQUAD EQUIPMENT | 13,350.00 | 22,100.00 | 13,300.00 | 13,300.00 | 11,850.00 |
| 404 | CONTINGENCY FUND | 2,000.00 | 2,000.00 | 2,000.00 | 2,000.00 | - |
| 405 | CAPITAL IMPROVEMENT | 11,750.00 | 8,000.00 | - | - | - |
| | SUB/CAPITAL | 76,450 | 88,950 | 114,483 | 113,983 | 71,200 |
| 601 | RESERVE PROGRAM | 3,800.00 | 4,300.00 | 4,300.00 | 4,300.00 | 4,200.00 |
| 602 | COMMUNITY EDUCATION | 700.00 | 200.00 | 200.00 | 200.00 | 200.00 |
| 603 | SWMDTF MEMBERSHIP | | | | | |
| 604 | ENCUMBERANCE-ITEMS | | | | | |
| 607 | DWI Forfeiture Expense | | | | | |
| 608 | CITIZENS ACADEMY | 250.00 | 800.00 | 1,000.00 | 900.00 | 800.00 |
| 609 | COMMUNITY POLICING | 400.00 | 100.00 | 400.00 | 300.00 | 200.00 |
| | SUB/COMMUNITY SERVICE | 5,150 | 5,400 | 5,900 | 5,700 | 5,400 |
| | TOTAL EXPENSES | 1,540,492 | 1,604,014 | 1,679,283 | 1,746,488 | 1,801,827 |
| | Approved Budget | 1,540,492 | 1,604,014 | 1,679,283 | 1,746,488 | 1,801,827 |
| | Percent of Budget increase | 3.93% | 4.12% | 4.48% | 3.85% | 3.07% |
| 503 | PROJECTED INCOME | \$ 93,000 | \$ 103,000 | \$ 90,500 | \$ 131,800 | \$ 134,300 |
| 502 | INDEPENDENCE | \$ 965,060 | \$ 1,015,736 | \$ 1,089,270 | \$ 1,114,388 | \$ 1,138,315 |
| 501 | MAPLEPLAIN | \$ 481,332 | \$ 485,278 | \$ 499,513 | \$ 500,300 | \$ 529,212 |
| | Total City Contribution | 1,446,392 | 1,501,014 | 1,588,783 | 1,614,688 | 1,667,527 |
| | Percentage of City Contribution | 93.9% | 93.6% | 94.6% | 92.5% | 92.5% |
| | % of increase with projected income | | | 5.5% | 1.6% | 3.2% |
| 504 | TOTAL INCOME | 1,539,392 | 1,604,014 | 1,679,283 | 1,746,488 | 1,801,827 |

**West Hennepin Public Safety
Personnel 2019**

| | | 2015 Budget | 2016 Budget | 2017 Budget | 2018 Budget | 2019 Budget | Comments |
|------|---------------------------------------|------------------|------------------|------------------|------------------|------------------|----------|
| 101 | Salaries/Regular | 852,409 | 883,675 | 917,366 | 954,555 | 1,007,560 | |
| | | | | | | | |
| 101 | Overtime | 18,000 | 20,000 | 21,000 | 18,000 | 18,000 | |
| | | | | | | | |
| 103 | PERA | 129,752 | 134,926 | 140,282 | 145,360 | 160,052 | |
| | | | | | | | |
| 104 | Benefits(Health, Dental, Life) | | | | | | |
| | Health | 162,324 | 170,940 | 193,120 | 215,500 | 222,600 | |
| | Dental | 13,920 | 13,920 | 14,400 | 14,400 | 14,400 | |
| | Life | 600 | 600 | 660 | 660 | 660 | |
| | Total Benefits | 176,844 | 185,460 | 208,180 | 230,560 | 237,660 | |
| | | | | | | | |
| 104A | Disablity Medical Insurance-Keding | 19,600 | 20,100 | 22,000 | 23,700 | 27,400 | |
| | | | | | | | |
| 105 | Uniforms | 9,900 | 8,800 | 8,800 | 9,900 | 9,900 | |
| | | | | | | | |
| | Total Personnel | 1,206,505 | 1,252,961 | 1,317,628 | 1,382,075 | 1,460,572 | |

WHPS OFFICE FOR 2019

| | | 2015 | 2016 | 2017 | 2018 | 2019 | Comments |
|-----|---------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|---|
| 201 | TELEPHONE | | | | | | |
| | CELL PHONES | \$4,080 | \$5,040 | \$5,040 | \$5,140 | \$5,300 | Verizon 3 iPhone X65 Month=\$180 |
| | OFFICE | \$7,500 | \$7,500 | \$7,500 | \$8,000 | \$8,250 | 4 Squad I Phone x 60 Month= \$240 |
| | Air Card | \$3,840 | \$5,400 | \$5,400 | \$5,600 | \$4,200 | Frontier 600 X 12 & 800 equip maintenance |
| | REPAIRS/EQUIPMENT | \$1,000 | \$1,570 | \$1,000 | \$1,100 | \$1,150 | 5 MDC & 2 IPAD x50x12=4200 |
| | SUB TOTAL | \$16,420 | \$19,510 | \$18,940 | \$19,840 | \$18,900 | |
| 202 | POSTAGE | | | | | | |
| | SHIPPING | \$400 | \$400 | \$400 | \$450 | \$450 | |
| | STAMPS | \$800 | \$800 | \$800 | \$850 | \$850 | |
| | SUB TOTAL | \$1,200 | \$1,200 | \$1,200 | \$1,300 | \$1,300 | |
| 203 | OFF/OPR/EQUIP/MAINT | | | | | | |
| | COPY MACH RENTAL MAINT | \$4,560 | \$5,040 | \$5,040 | \$5,160 | \$3,600 | 300 per month X12 = 3600 |
| | ALCOHOL/TINT METER MAINT | | | | | | |
| | STATE COMPUTER MAINT | | | | | | |
| | OTHER COMPUTER MAINT | \$4,000 | \$4,500 | \$2,000 | \$2,040 | \$2,000 | additional 2000 moved to Logicnet increase |
| | OTHER OFFICE EQUIP MAINT | \$1,000 | \$1,200 | \$1,500 | \$1,530 | \$1,500 | |
| | MISC. EQUIP MAINT | \$850 | \$1,000 | \$1,000 | \$1,020 | \$1,000 | Scale recertification yearly 500; radar calibration check 350 |
| | SUB TOTAL | \$10,410 | \$11,740 | \$9,540 | \$9,750 | \$8,100 | |
| 204 | OFF/OPR SUPPLIES | | | | | | |
| | OFFICE SUPPLIES | \$7,500 | \$7,750 | \$8,000 | \$8,160 | \$8,450 | Paper, light bulbs, Office Supplies & maintenance, |
| | FILM/DEVELOPING | | | | | | |
| | SUB TOTAL | \$7,500 | \$7,750 | \$8,000 | \$8,160 | \$8,450 | |
| 205 | RENT/CLEANING | | | | | | |
| | RENT STORAGE GARAGE | \$0 | \$0 | \$0 | \$0 | \$0 | City of Maple Plain took over this garage in 2016 |
| | | | | | | | weekly cleaning 70 per week X 52 =3640: |
| | CLEANING | \$5,340 | \$5,700 | \$5,700 | \$5,840 | \$5,840 | Rugs 125 X 12=1500 |
| | SUB TOTAL | \$5,340 | \$5,700 | \$5,700 | \$5,840 | \$5,840 | cleaning supplies 700 |
| 206 | BOOKS/DUES/SUBSCRIPTIONS | | | | | | |
| | BOOKS | \$250 | \$250 | \$250 | \$275 | \$300 | |
| | DUES | \$1,000 | \$1,000 | \$1,000 | \$1,100 | \$1,135 | |
| | SUBSCRIPTIONS | \$200 | \$200 | \$200 | \$250 | \$275 | |
| | SUB TOTAL | \$1,450 | \$1,450 | \$1,450 | \$1,625 | \$1,710 | |
| 207 | UTILITIES/ELECTRIC/GAS | | | | | | |
| | Gas -Heating | \$11,000 | \$12,000 | \$12,500 | \$5,000 | \$5,150 | |
| | Electricity - NSP | \$3,700 | \$4,000 | \$4,500 | \$6,100 | \$6,285 | |
| | Pump Tanks | \$600 | \$1,000 | \$1,000 | \$1,100 | \$1,135 | Enviromental pump out from garage |
| | SUB TOTAL | \$15,300 | \$17,000 | \$18,000 | \$12,200 | \$12,570 | |
| | TOTAL EXPENSES | \$57,620 | \$64,350 | \$62,830 | \$58,715 | \$56,870 | |

WHPSD OPER/SERV FOR 2019

| | | 2015 | 2016 | 2017 | 2018 | 2019 | Comments |
|--------|--|-----------|-----------|-----------|-----------|-----------|--|
| 301 | PRINTING | | | | | | |
| | PRINTING | \$500 | \$500 | \$600 | \$650 | \$670 | |
| | PRINT/TAGS/Citation Paper | \$800 | \$800 | \$900 | \$925 | \$950 | Printer paper for squads/ vs tickets |
| | SUB TOTALS | \$1,300 | \$1,300 | \$1,500 | \$1,575 | \$1,620 | |
| 302 | COMMUNICATIONS | | | | | | |
| 302 A1 | RMS FEES | \$7,825 | \$7,825 | \$7,860 | \$8,020 | \$8,200 | LETG Maintenance, LETG Server Host, Quickbooks 800 |
| 302 A2 | IT SUPPORT & FEES | \$20,000 | \$18,000 | \$20,000 | \$20,000 | \$18,000 | Contracted IT Svcs (Element Tech), WAN fees |
| 302 A2 | computer software | \$2,000 | \$2,000 | \$2,000 | \$2,000 | \$2,000 | |
| 302 A2 | computer hardware | \$1,000 | \$1,000 | \$2,000 | \$2,000 | \$2,000 | |
| 302 A2 | web hosting/email spam filtering | \$840 | \$840 | \$1,260 | \$1,350 | \$1,400 | MSOffice |
| 302 A3 | INVESTIGATOR IT FEES | \$900 | \$900 | \$1,000 | \$1,020 | \$1,050 | Accurint/(LexisNexis) 50 X12=600, APS=400, Crimnet=20 |
| 302 A4 | STATE IT CONNECTION FEES | \$1,600 | \$1,600 | \$1,700 | \$1,700 | \$1,755 | BCA MINJIS CJDN 1700 per year |
| 302 A5 | OTHER BILLABLE SERVICES | | | | | | Covert Wireless, WAN fees |
| 302 D | BUILDING SECURITY SYSTEM | | | | | | hardware, software |
| 302 E | SQUAD VIDEO SYSTEM | | | \$1,800 | \$1,800 | \$800 | Panasonic AMA for Arb. Video |
| 302 F | RADIOS/MDCs | \$3,132 | \$3,468 | \$3,800 | \$4,800 | \$4,200 | 5 MDC 70X 12 months = \$4200 |
| 302 F1 | RENTAL & REPAIR FEES | \$1,000 | \$1,000 | \$1,500 | \$1,550 | \$1,500 | repairs/installs |
| 302 F1 | squad radios-leases | | | | | | 6 leased sqd radios X 690 per year = 4140 |
| | rental lease (new 2014/10 year lease done in 2024) | \$3,900 | \$3,900 | \$4,432 | \$4,500 | \$4,200 | |
| 302 F1 | portable radio-lease for 2018? (2018 10 year lease done in 2029) | \$3,720 | \$3,720 | \$4,000 | \$4,200 | \$3,360 | 15 radios fees per year =280x12=\$3360 |
| 302 F2 | Net Motion Lic & maintenance fee | \$1,200 | \$1,200 | \$1,440 | \$1,500 | \$1,550 | 125 per month for MN IT Net Motion/Router |
| - | RENTAL/REPAIR | \$500 | \$500 | \$0 | \$0 | \$0 | duplicate line-removed to above |
| - | BCA RENTAL | | | | | | |
| - | RMS Upgrade | | | | | | |
| | SUB TOTALS | \$47,617 | \$45,953 | \$52,792 | \$54,440 | \$50,015 | |
| 303 | AUTO MAINT | \$20,000 | \$20,000 | \$20,000 | \$22,000 | \$22,600 | |
| 304 | FUEL/OIL | | | | | | |
| | FUEL/OIL | \$35,150 | \$28,500 | \$26,250 | \$29,900 | \$34,500 | 11,500 gal X \$3.00 = \$34,500 |
| | OIL | \$800 | \$800 | \$800 | \$1,000 | \$1,050 | |
| | SUB TOTAL | \$35,950 | \$29,300 | \$27,050 | \$30,900 | \$35,550 | |
| 305 | SQUAD SETUP/PARTS | | | | | | |
| | SET-UP COSTS | \$10,000 | \$22,000 | \$0 | \$0 | \$0 | Moved to CIP |
| | PARTS | \$6,500 | \$0 | \$0 | \$0 | \$0 | Moved to CIP |
| | SUB TOTALS | \$16,500 | \$22,000 | \$0 | \$0 | \$0 | |
| 306 | INSURANCE | | | | | | |
| | MUNICIPALITY/AUTO/EMP INS. | \$20,000 | \$20,000 | \$27,000 | \$22,000 | \$32,000 | True Cost in 2018 was \$31,000 |
| | WORKERS COMP | \$26,000 | \$26,000 | \$24,000 | \$27,000 | \$37,000 | True Cost in 2018 was \$36,000 |
| | SUB TOTALS | \$46,000 | \$46,000 | \$51,000 | \$49,000 | \$69,000 | |
| 307 | SCHOOLS & TRAINING | | | | | | |
| | CHIEF | \$2,000 | \$2,000 | \$2,000 | \$2,200 | \$2,200 | State Chiefs, Chiefs fall training, IACP AMEM Fall Conference, Lake Area training/drills |
| | EMERGENCY MANAGEMENT | \$1,000 | \$1,000 | \$1,000 | \$1,200 | \$1,200 | |
| | ADMIN | \$1,500 | \$1,500 | \$1,500 | \$1,500 | \$1,500 | BCA mandatory certification, PLEAA POST Training, Medical, Haz Mat, Blood borne, Patrol Online Training 10 X 105 |
| | OFFICERS | \$9,000 | \$9,000 | \$9,000 | \$10,000 | \$10,500 | |
| | SWAT OFFICERS | \$4,500 | \$4,500 | \$2,500 | \$2,500 | \$2,600 | Two Officers in SWAT, dues, training |
| | OTHER | \$1,000 | \$1,000 | \$1,000 | \$1,500 | \$1,200 | |
| | SUB TOTALS | \$19,000 | \$19,000 | \$17,000 | \$18,900 | \$19,200 | |
| 308 | AUDIT | \$8,400 | \$8,800 | \$9,100 | \$9,200 | \$9,800 | |
| | TOTAL EXPENSES | \$194,767 | \$192,353 | \$178,442 | \$186,015 | \$207,785 | |

WHPS CAPITAL FOR 2019

| | | 2015 | 2016 | 2017 | 2018 | 2019 | Comments |
|------------|----------------------------|---------------|---------------|----------------|----------------|---------------|--|
| 401 | OFFICE EQUIP | | | | | | |
| | COMPUTERS | 2,500 | 2,500 | 3,000 | 2,500 | 2,500 | One Computer for WHPS |
| | PRINTER/SCANNER | 800 | 800 | 800 | 800 | 800 | office Scanner |
| | FILE CABINETS | | | 0 | 0 | 0 | |
| | MISC. ITEMS | 250 | 250 | 250 | 250 | 250 | |
| | SUB TOTALS | 3,550 | 3,550 | 4,050 | 3,550 | 3,550 | |
| 402 | CAPITAL IMP. PLAN | | | | | | |
| | CIP | 45,000 | 52,500 | 94,333 | 94,333 | 55,000 | See Capital Improvement Plan |
| | LIC. | 300 | 300 | 300 | 300 | 300 | |
| | EXCISE TAX | 500 | 500 | 500 | 500 | 500 | |
| | SUB TOTALS | 45,800 | 53,300 | 95,133 | 95,133 | 55,800 | |
| 403 | EQUIPMENT | | | | | | |
| | Radar- Stalker | 1500 | 5000 | 2500 | 2500 | 0 | |
| | Ticket Writer & Software | 650 | 600 | 500 | 500 | 500 | Ticket writer maintenance fee/printers replacement |
| | Hardware for TW & RMS | 300 | 300 | 300 | 300 | 350 | |
| | Squad MDC | 5,000 | 10,000 | 5,000 | 5,000 | 4,500 | 1 MDC Upgrade in one new Squad 4500 |
| | | | | | | | |
| | Moblie Radios | 1,500 | 1,500 | 0 | 0 | 0 | Moved into services under leasing |
| | Firearms | 4,200 | 4,500 | 4,500 | 4,500 | 6,000 | 1000 for ERU, practice ammo, Training center;FATS, |
| | Misc equipment | 200 | 200 | 500 | 500 | 500 | Targets |
| | | 13,350 | 22,100 | 13,300 | 13,300 | 11,850 | |
| 404 | CONTINGENCY FUND | 2,000 | 2,000 | 2,000 | 2,000 | 0 | |
| 405 | Capital Improvement | 8000 | 8000 | 0 | 0 | 0 | See Capital Improvement Worksheet |
| | | 3750 | 0 | | | | |
| | TOTAL EXPENSES | 76,450 | 88,950 | 114,483 | 113,983 | 71,200 | |

WHPS COMMUNITY SERVICE FOR 2019

| | | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | <u>Comments</u> |
|------------|-------------------------------|--------------|--------------|--------------|--------------|--------------|---------------------------------|
| 601 | RESERVE PROGRAM | | | | | | |
| | VIEW SANTA | 500 | 500 | 500 | 500 | 500 | |
| | UNIFORMS | 3000 | 3500 | 3500 | 3500 | 3500 | Hiring of new reserves/uniforms |
| | OTHER | 300 | 300 | 300 | 300 | 200 | |
| | SUB TOTAL | 3,800 | 4,300 | 4,300 | 4,300 | 4,200 | |
| 602 | Community Education | | | | | | |
| | CURRICULUM | | | | | | |
| | SUPPLIES | 500 | 100 | 100 | 100 | 0 | |
| | SPEAKERS | | | | | | |
| | REWARDS | 200 | 100 | 100 | 100 | 200 | |
| | OTHER | | | | | | |
| | SUB TOTAL | 700 | 200 | 200 | 200 | 200 | |
| 603 | SWMDTF MEMBERSHIP | 0 | 0 | 0 | 0 | 0 | |
| 604 | ENCUMBERED ITEMS | | | | | | |
| | DESIGNATED | | | | | | |
| | NON-DESIGNATED | | | | | | |
| | SUB TOTAL | 0 | 0 | 0 | 0 | 0 | |
| 605 | CITIZENS ACADEMY | 150 | 800 | 1000 | 900 | 800 | |
| 606 | COMMUNITY POLICING | 100 | 100 | 400 | 300 | 200 | Night to Unite handouts |
| 607 | DWI Forfeiture Expense | | | | | | |
| | TOTAL EXPENSES | 4,750 | 5,400 | 5,900 | 5,700 | 5,400 | |

WHPSD PROJECTED INCOME FOR 2019

| | | <u>2015</u> | <u>2016</u> | <u>2017</u> | <u>2018</u> | <u>2019</u> | |
|-----|--------------------------------|------------------|------------------|------------------|------------------|------------------|-----------|
| 503 | PROJECTED INCOME | | | | | | |
| | STATE AID TO LE | \$ 55,000 | \$ 65,000 | \$ 70,000 | \$ 78,000 | \$ 85,000 | Late Sept |
| | POST | \$ 5,000 | \$ 5,000 | \$ 3,000 | \$ 6,500 | \$ 9,000 | |
| | EMERG MGT | | | | | | |
| | BURN PERMITS/COPIES | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | |
| | SQUAD SALES | \$ 4,000 | \$ 4,000 | \$ 10,000 | \$ 20,000 | \$ 3,000 | |
| | WMDTF Forfeiture | \$ 20,000 | \$ 20,000 | \$ - | \$ 20,000 | \$ 30,000 | |
| | SAFE AND SOBER GRANT | | | | | | |
| | DRUG TASK FORCE | | | | | | |
| | State Reimbursement Keding | \$ 5,500 | \$ 5,500 | \$ 4,000 | \$ 3,800 | \$ 3,800 | Late Sept |
| | Transfer from Crime Prevention | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | Rifle & Equipment | | | | | | |
| | Light Bar & Truck Vault | | | | | | |
| | Transfer from Capital Fund | \$ - | \$ - | | | | |
| | Moblie Radio | | | | | | |
| | Portables | | | | | | |
| | Carry over from prior year | \$ - | \$ - | \$ - | \$ - | \$ - | |
| | MISC INCOME | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | |
| | SUB TOTAL | 93,000 | 103,000 | 90,500 | 131,800 | 134,300 | |
| 502 | INDEPENDENCE | 965,060 | 1,015,736 | 1,089,270 | 1,114,388 | 1,138,315 | |
| | Percentage of budget | 66.72% | 67.67% | 68.56% | 69.02% | 68.26% | |
| | Percentage of net change | | | | | | |
| 501 | MAPLE PLAIN | 481,332 | 485,278 | 499,513 | 500,300 | 529,212 | |
| | Percentage of budget | 33.28% | 32.33% | 31.44% | 30.98% | 31.74% | |
| | Percentage of net change | | | | | | |
| | TOTAL BUDGET | 1,539,392 | 1,604,014 | 1,679,283 | 1,746,488 | 1,801,827 | |
| | Percent increase per year | 3.19% | 4.20% | 4.48% | 3.85% | 3.07% | |
| | | | | | | | |

WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
Formula Projection For 2019

| TAX CAPACITY | | | |
|--------------|-------------|--------------|------------|
| Year | Maple Plain | Independence | Total |
| 2015-2016 | 1,975,280 | 6,526,211 | |
| 2016-2017 | 2,040,973 | 6,917,108 | |
| 2017-2018 | 2,241,644 | 7,261,941 | |
| TOTAL | 6,257,897 | 20,705,260 | 26,963,157 |
| Percentage | 0.2320907 | 0.7679093 | |

| POPULATION | | | |
|------------|-------------|--------------|--------|
| Year | Maple Plain | Independence | |
| 2015 | 1,783 | 3,565 | |
| 2016 | 1,790 | 3,624 | |
| 2017 | 1,830 | 3,706 | |
| TOTAL | 5,403 | 10,895 | 16,298 |
| Percentage | 0.3315131 | 0.6684869 | |

| CALLS FOR SERVICE | | | |
|-------------------|-------------|--------------|--------|
| Year | Maple Plain | Independence | |
| 2015 | 2723 | 4866 | |
| 2016 | 3114 | 5002 | |
| 2017 | 3111 | 4217 | |
| TOTAL | 8,948 | 14,085 | 23,033 |
| Percentage | 0.388486 | 0.611514 | |

| FORMULA COMPUTATION | | | |
|---------------------|-------------|--------------|--------|
| | Maple Plain | Independence | |
| TAX CAPACITY | 0.2320907 | 0.7679093 | |
| POPULATION | 0.3315131 | 0.6684869 | |
| CALLS FOR SERVICE | 0.388486 | 0.6115139 | |
| TOTAL | 0.95208982 | 2.047910 | 3.0000 |
| 2019 Formula | 31.74% | 68.26% | |

| History of Formula Breakdown | | |
|------------------------------|-------------|--------------|
| | Maple Plain | Independence |
| 2009 | 33.38% | 66.62% |
| 2010 | 33.37% | 66.63% |
| 2011 | 33.91% | 66.09% |
| 2012 | 34.50% | 65.50% |
| 2013 | 34.87% | 65.13% |
| 2014 | 34.36% | 65.64% |
| 2015 | 33.28% | 66.72% |
| 2016 | 32.33% | 67.67% |
| 2017 | 31.44% | 68.56% |
| 2018 | 30.98% | 69.02% |
| 2019 | 31.74% | 68.26% |

| Category | Purchase Year | Item | Cost | 2017 Estimated Amounts | 2018 Estimated Amounts | 2019 Estimated Amounts | 2020 Estimated Amounts | 2021 Estimated Amounts | 2022 Estimated Amounts | 2023 Estimated Amounts | 2024 Estimated Amounts | 2025 Estimated Amounts | 2026 Estimated Amounts | 2027 Estimated Amounts | 2028 Estimated Amounts | 2029 Estimated Amounts | 2030 Estimated Amounts |
|--|---------------|----------------------------------|--------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| Camera | 2021 | Squad Video Camera (new all) | 32,000 | - | 8,000 | 8,000 | 8,000 | 16,000 | - | - | - | - | - | - | - | - | - |
| Camera | 2021 | Body Cameras (15) Crime Prev. | 15,000 | - | - | - | - | 15,000 | - | - | - | - | - | - | - | - | - |
| Camera | 2021 | Computer upgrade for cameras | 4,000 | - | - | - | - | 4,000 | - | - | - | - | - | - | - | - | - |
| Camera | 2022 | New video system City/WHPS | 15,000 | - | - | - | - | - | 15,000 | - | - | - | - | - | - | - | - |
| Camera | 2029 | Squad Video Camera (4) | 45,000 | - | - | - | - | - | - | - | - | - | - | - | - | 45,000 | - |
| Camera | 2029 | Body Cameras (11) | 20,000 | - | - | - | - | - | - | - | - | - | - | - | - | 20,000 | - |
| Camera | 2029 | Computer Upgrade for cameras | 5,000 | - | - | - | - | - | - | - | - | - | - | - | - | 5,000 | - |
| Server | 2021 | New computer server | 10,000 | - | - | - | - | 10,000 | - | - | - | - | - | - | - | - | - |
| Server | 2026 | New Computer Server | 12,000 | - | - | - | - | - | - | - | - | - | 12,000 | - | - | - | - |
| Equipment | 2018 | Squad Build (Squad D) | 13,000 | 0 | 13,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Equipment | 2018 | Squad Build (Chief Squad) | 15,000 | - | 15,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Equipment | 2019 | Squad Build (WMDTF) | 6,000 | - | - | 6,000 | - | - | - | - | - | - | - | - | - | - | - |
| Equipment | 2019 | Squad Build (Investigator C) | 6,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Equipment | 2020 | Squad Build (Squad A) | 15,000 | - | - | - | 15,000 | - | - | - | - | - | - | - | - | - | - |
| Equipment | 2020 | Squad Build (Squad B) | 15,000 | - | - | - | 15,000 | - | - | - | - | - | - | - | - | - | - |
| Equipment | 2021 | Squad Build (Squad S) | 15,000 | - | - | - | - | 15,000 | - | - | - | - | - | - | - | - | - |
| Equipment | 2022 | Squad Build (Squad D) | 18,000 | - | - | - | - | - | 18,000 | - | - | - | - | - | - | - | - |
| Equipment | 2023 | Squad Build (Chief Squad) | 18,000 | - | - | - | - | - | - | 18,000 | - | - | - | - | - | - | - |
| Equipment | 2023 | Squad Build (WMDTF) | 10,000 | - | - | - | - | - | - | 10,000 | - | - | - | - | - | - | - |
| Equipment | 2024 | Squad Build (Squad A) | 18,000 | - | - | - | - | - | - | - | 18,000 | - | - | - | - | - | - |
| Equipment | 2024 | Squad Build (Squad B) | 18,000 | - | - | - | - | - | - | - | 18,000 | - | - | - | - | - | - |
| Equipment | 2025 | Squad Build (Investigator C) | 12,000 | - | - | - | - | - | - | - | - | 12,000 | - | - | - | - | - |
| Equipment | 2026 | Squad Build (Squad S) | 16,000 | - | - | - | - | - | - | - | - | - | 16,000 | - | - | - | - |
| Equipment | 2026 | Squad Build (Squad D) | 16,000 | - | - | - | - | - | - | - | - | - | 16,000 | - | - | - | - |
| Equipment | 2027 | Squad Build (WMDTF) | 13,000 | - | - | - | - | - | - | - | - | - | - | 13,000 | - | - | - |
| Equipment | 2028 | Squad Build (Squad A) | 19,000 | - | - | - | - | - | - | - | - | - | - | - | 19,000 | - | - |
| Equipment | 2028 | Squad Build (Squad B) | 19,000 | - | - | - | - | - | - | - | - | - | - | - | 19,000 | - | - |
| Equipment | 2029 | Squad Build (Chief Squad) | 18,000 | - | - | - | - | - | - | - | - | - | - | - | - | 18,000 | - |
| Equipment | 2029 | Squad Build (Investigator C) | 18,000 | - | - | - | - | - | - | - | - | - | - | - | - | 18,000 | - |
| Equipment | 2030 | Squad Build (Squad S) | 18,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | 18,000 |
| Equipment | 2030 | Squad Build (Squad D) | 18,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | 18,000 |
| Office | 2020 | Patrol Operations room upgrade | finished '17 | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Office | 2022 | New furniture/Upgrades | 10,000 | - | - | - | - | - | 10,000 | - | - | - | - | - | - | - | - |
| SWAT | 2021 | New Vests and Equipment | 8,000 | - | - | - | - | 8,000 | - | - | - | - | - | - | - | - | - |
| SWAT | 2026 | New Vests and Equipment | 10,000 | - | - | - | - | - | - | - | - | - | 10,000 | - | - | - | - |
| Rifles | 2017 | Two new rifles | 5,000 | 5,000 | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Rifles | 2026 | Six new Rifles | 18,000 | - | - | - | - | - | - | - | - | - | 18,000 | - | - | - | - |
| Shield | 2017 | Ballistic Shield | 3,000 | 3,000 | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Shield | 2021 | Ballistic Shield | 3,000 | - | - | - | - | 3,000 | - | - | - | - | - | - | - | - | - |
| Shield | 2025 | Ballistic Shield | 3,100 | - | - | - | - | - | - | - | - | 3,100 | - | - | - | - | - |
| Radios | 2018 | 15 new portable radios for staff | 50,000 | - | 45,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Tasers | 2018 | 8 new X2 Tasers | 20,000 | - | 20,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| 402 | squad cip | From separate squad cip sheet | | | 70,000 | 35,000 | 107,000 | 74,000 | 38,000 | 80,000 | 80,000 | 41,000 | 80,000 | 42,000 | 86,000 | 90,000 | 89,000 |
| Total Capital | | | | \$ 8,000 | \$ 171,000 | \$ 49,000 | \$ 145,000 | \$ 145,000 | \$ 81,000 | \$ 108,000 | \$ 116,000 | \$ 56,100 | \$ 152,000 | \$ 55,000 | \$ 124,000 | \$ 196,000 | \$ 125,000 |
| percent increase 102.00% | | | | | | | | | | | | | | | | | |
| REVENUES | | | | | | | | | | | | | | | | | |
| Independence/Maple Plain | | | | \$ 94,333 | \$ 94,333 | \$ 49,000 | \$ 95,000 | \$ 103,000 | \$ 105,000 | \$ 105,000 | \$ 106,000 | \$ 107,000 | \$ 110,000 | \$ 114,000 | \$ 118,000 | \$ 120,000 | \$ 122,000 |
| Interest on investments | | | | | | | | | | | | | | | | | |
| Miscellaneous/grants | | | | | | | | | | | | | | | | | |
| TOTAL REVENUES | | | | \$94,333.00 | \$94,333.00 | \$55,000.00 | \$80,000.00 | \$100,000.00 | \$105,000.00 | \$105,000.00 | \$106,000.00 | \$107,000.00 | \$110,000.00 | \$114,000.00 | \$118,000.00 | \$120,000.00 | \$122,000.00 |
| EXPENDITURES | | | | | | | | | | | | | | | | | |
| Capital outlay - Public Safety | | | | \$8,000.00 | \$171,000.00 | \$49,000.00 | \$145,000.00 | \$145,000.00 | \$81,000.00 | \$108,000.00 | \$116,000.00 | \$56,100.00 | \$152,000.00 | \$55,000.00 | \$124,000.00 | \$196,000.00 | \$125,000.00 |
| EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES | | | | \$86,333.00 | (\$76,667.00) | \$6,000.00 | (\$65,000.00) | (\$45,000.00) | \$24,000.00 | (\$3,000.00) | (\$10,000.00) | \$50,900.00 | (\$42,000.00) | \$59,000.00 | (\$6,000.00) | (\$76,000.00) | (\$3,000.00) |
| OTHER FINANCING SOURCES | | | | | | | | | | | | | | | | | |
| Transfers in | | | | | | | | | | | | | | | | | |
| Transfers out | | | | | | | | | | | | | | | | | |
| TOTAL OTHER FINANCING SOURCES | | | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| NET CHANGE IN FUND BALANCES | | | | \$86,333.00 | (\$76,667.00) | \$6,000.00 | (\$65,000.00) | (\$45,000.00) | \$24,000.00 | (\$3,000.00) | (\$10,000.00) | \$50,900.00 | (\$42,000.00) | \$59,000.00 | (\$6,000.00) | (\$76,000.00) | (\$3,000.00) |
| FUND BALANCES JANUARY 1 | | | | \$147,740.00 | \$147,740.00 | \$71,073.00 | \$77,073.00 | \$12,073.00 | (\$32,927.00) | (\$8,927.00) | (\$11,927.00) | (\$21,927.00) | \$28,973.00 | (\$13,027.00) | \$45,973.00 | \$39,973.00 | (\$36,027.00) |
| FUND BALANCES, DECEMBER 31 | | | | \$ 147,740 | \$ 71,073 | \$ 77,073 | \$ 12,073 | \$ (32,927) | \$ (8,927) | \$ (11,927) | \$ (21,927) | \$ 28,973 | \$ (13,027) | \$ 45,973 | \$ 39,973 | \$ (36,027) | \$ (39,027) |
| Completed CIP in Fiscal Year | | | | | | | | | | | | | | | | | |
| CIP NOT PURCHASED | | | | | | | | | | | | | | | | | |

| Category | Purchase Year | Item | Cost | 2017 Estimated Amounts | 2018 Estimated Amounts | 2019 Estimated Amounts | 2020 Estimated Amounts | 2021 Estimated Amounts | 2022 Estimated Amounts | 2023 Estimated Amounts | 2024 Estimated Amounts | 2025 Estimated Amounts | 2026 Estimated Amounts | 2027 Estimated Amounts | 2028 Estimated Amounts | 2029 Estimated Amounts | 2030 Estimated Amounts |
|-------------|---------------|--|--------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| Squad | 2018 | Chief Squad (#57 2011 every 6) | 35,000 | - | 35,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Squad | 2018 | Squad D (#61 2014) | 35,000 | - | 35,000 | - | - | - | - | - | - | - | - | - | - | - | - |
| Squad | 2019 | WMDTF Squad (2012 in service 2016 4 yrs) | 35,000 | - | - | 35,000 | - | - | - | - | - | - | - | - | - | - | - |
| Squad | 2020 | Squad A (#65 2016) | 37,000 | - | - | - | 37,000 | - | - | - | - | - | - | - | - | - | - |
| Squad | 2020 | Squad B (#64 2016) | 37,000 | - | - | - | 37,000 | - | - | - | - | - | - | - | - | - | - |
| Squad | 2019 | Investigator Squad C (2008 is 2015 5 yrs) | 37,000 | - | - | - | 33,000 | 37,000 | - | - | - | - | - | - | - | - | - |
| Squad | 2021 | Squad S (#62 2016 every 4 years sgt squad) | 37,000 | - | - | - | - | 37,000 | - | - | - | - | - | - | - | - | - |
| Squad | 2022 | Squad D (Purchase new in 2022) | 38,000 | - | - | - | - | - | 38,000 | - | - | - | - | - | - | - | - |
| Squad | 2024 | Squad B (Every 4) | 40,000 | - | - | - | - | - | - | - | 40,000 | - | - | - | - | - | - |
| Squad | 2024 | Squad A (Every 4) | 40,000 | - | - | - | - | - | - | - | 40,000 | - | - | - | - | - | - |
| Squad | 2023 | Chief Squad (Every 6) | 40,000 | - | - | - | - | - | - | 40,000 | - | - | - | - | - | - | - |
| Squad | 2023 | WMDTF Squad (Every 4) | 40,000 | - | - | - | - | - | - | 40,000 | - | - | - | - | - | - | - |
| Squad | 2025 | Investigator Squad C (5 years) | 41,000 | - | - | - | - | - | - | - | - | 41,000 | - | - | - | - | - |
| Squad | 2026 | Squad S (Every 4) | 40,000 | - | - | - | - | - | - | - | - | - | 40,000 | - | - | - | - |
| Squad | 2026 | Squad D | 40,000 | - | - | - | - | - | - | - | - | - | 40,000 | - | - | - | - |
| Squad | 2027 | WMDTF Squad (Every 4) | 42,000 | - | - | - | - | - | - | - | - | - | - | 42,000 | - | - | - |
| Squad | 2028 | Squad B | 43,000 | - | - | - | - | - | - | - | - | - | - | - | 43,000 | - | - |
| Squad | 2028 | Squad A | 43,000 | - | - | - | - | - | - | - | - | - | - | - | 43,000 | - | - |
| Squad | 2029 | Chief Squad | 45,000 | - | - | - | - | - | - | - | - | - | - | - | - | 45,000 | - |
| Squad | 2029 | Investigator Vehicle | 45,000 | - | - | - | - | - | - | - | - | - | - | - | - | 45,000 | - |
| Squad | 2030 | Squad S | 44,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | 44,000 |
| Squad | 2030 | Squad D | 45,000 | - | - | - | - | - | - | - | - | - | - | - | - | - | 45,000 |
| Total squad | | | | \$ - | \$ 70,000 | \$ 35,000 | \$ 107,000 | \$ 74,000 | \$ 38,000 | \$ 80,000 | \$ 80,000 | \$ 41,000 | \$ 80,000 | \$ 42,000 | \$ 86,000 | \$ 90,000 | \$ 89,000 |

MOVED SQUAD D(#61) TO 2018 PURCHASE
CIP Purchase moved to follwing year

Viridian Weapon Technologies

Quotation

5475 Pioneer Creek Drive
Maple Plain, MN 55359
763-479-4091

DATE 5/15/2018
Quotation #

Quotation For:

Quotation valid until: 6/12/2018

West Hennepin Public Safety
Chief Gary Kroells
1918 County Road 90
Maple Plain, MN 55359
763-479-0500

Prepared by: Kevin Skalicky

Comments or Special Instructions: *None*

| SALESPERSON | P.O. NUMBER | SHIP DATE | SHIP VIA | F.O.B. POINT | TERMS |
|-------------|-------------|-----------|----------|--------------|----------------|
| KS | | | Best | Maple Plain | Due on receipt |

| QUANTITY | DESCRIPTION | | UNIT PRICE | TAXABLE? | AMOUNT |
|----------|---------------------------------------|--|--------------|----------|-------------|
| 10 | FACT Duty WMC | | \$ 525.00 | NA | \$ 5,250.00 |
| 10 | FACT Duty WMC Batteries | | \$ 49.00 | | \$ 490.00 |
| 10 | FACT Duty WMC Single Chargers | | \$ 39.00 | | \$ 390.00 |
| 10 | SafariLand 7TS Holsters w/ INSTANT-ON | Price range for standard holster is \$89-\$108 per unit. | Price Varies | | |
| | | | | | |

SUBTOTAL \$ 6,130.00

*** Please provide the exact Safariland item number, gun fit, finish, and RH/LH for each holster needed prior to issuance of purchase order so we can finalize quote.

OTHER \$ -

TOTAL

If you have any questions concerning this quotation, please contact us immediately.

THANK YOU FOR YOUR BUSINESS!



| QUANTITY | DESCRIPTION | | UNIT PRICE | TAXABLE? | AMOUNT |
|----------|-------------|--|------------|----------|--------|
|----------|-------------|--|------------|----------|--------|

WEAPON TECHNOLOGIES

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal

Homeland Security and Emergency Management

445 Minnesota Street • Suite 223 • Saint Paul, Minnesota 55101-6223

Phone: 651-201-7400 • Fax: 651-296-0459

www.dps.state.mn.us

January 31, 2018

Gary Kroells
West Hennepin Public Safety
1918 County Road 90
Maple Plain, Minnesota 55359

Dear Gary:

RE: Basic Emergency Management Certificate

Congratulations on completing your Minnesota Basic Emergency Management certificate!

Enclosed please find your certificate of completion.

HSEM applauds your hard work and efforts in Homeland Security and Emergency Management training. Training is a key component of the HSEM mission of *Keeping Minnesota Ready*. The skillset required to be an effective emergency manager is constantly changing and growing. The challenges of securing our communities and managing emergencies continue to grow, as do the demands to stay current with technology, doctrine and policy development.

We hope you found your training valuable and encourage you to take advantage of any additional HSEM or FEMA training that would assist you in your position in Emergency Management.

If you have any questions regarding training, please do not hesitate to contact us.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe Kelly", is written over a blue circular stamp that partially obscures the typed name below.

Joe Kelly, Director
MN Homeland Security and Emergency Management





**The State of Minnesota Department of Public Safety
Division of Homeland Security and Emergency Management**

Presents this Professional Certificate of Achievement to

Gary Kroells

For dedication to homeland security and emergency preparedness through professional development and successful completion of all training requirements for

Basic Emergency Management Certificate



Joe Kelly

Joe Kelly, Director
11/06/2017



MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
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Homeland
Security and
Emergency
Management

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State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal

Homeland Security and Emergency Management

445 Minnesota Street • Suite 223 • Saint Paul, Minnesota 55101-6223

Phone: 651-201-7400 • Fax: 651-296-0459

www.dps.state.mn.us

April 10, 2018

Chief Gary Kroells
West Hennepin Public Safety
1918 County Road 90
Maple Plain, Minnesota 55359

Dear Gary:

RE: Director/Practitioner Qualification Certificate

Congratulations on completing your Minnesota Director/Practitioner Qualification certificate!

Enclosed please find your certificate of completion.

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Sincerely,

Joe Kelly, Director
MN Homeland Security and Emergency Management



