

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, April 12, 2022
7:00 a.m.
WHPS Conference Room**

AGENDA

1. Call to Order
2. 2021 Audit Presented by Abdo Solutions

Reports

3. Approval of January 11, 2022, Police Commission Minutes
4. Review of January, February and March 2022 Activity Reports
5. Review of Remaining December 2021 and January, February and March 2022 Claims
6. Review of 2022 YTD Budget and Cash Asset Report
7. Review of 2022 Accrued Vacation/Comp/Sick Time
8. Items of Interest-Community Events
9. Additions to the Agenda

Old Business

10. Highway 12 Updates
11. New Administrative Assistant
12. Body Camera Update
13. Military Deployment Update
14. 2022 Citizens Police Academy
15. Animal Impounds
16. New Investigator Vehicle Purchased

New Business

17. Pay Equity Review for WHPS Officers, Presented by Officer Shawn Ebeling
18. MN POST (Police Officers Standards and Training) Board Compliance review April 18, 2022
19. 2021 Annual Report
20. Internal Promotion Process for a Second Sergeant

21. WHPS Policy Manual Update
22. Flocks Automated License Plate Recognition System
23. International Chief of Police Conference Approval
24. Fence Working Group
25. Closed Session
26. Next PC Meeting July 12 (Budget), 2022 @ 7 a.m.
27. Adjourn

POLICE COMMISSION PACKET

POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

Tuesday April 12, 2022, 7:00 a.m.

West Hennepin Conference Room

WHPS 2021 Audit

West Hennepin Public Safety's (WHPS) annual financial audit was performed on February 3 and 4, 2022, by accountants from Abdo Solutions. The audit report is in your packets for review. Accountant Andy Berg will be at the police commission meeting to discuss the audit and answer questions. I would request that any unused 2021 funds be placed in our Capital Improvement Plan due to the reduction of our capital improvement fund in 2021.

Approval of January 11, 2022, Police Commission Meeting Minutes

Meeting minutes have been included for your review and approval.

January, February and March 2022 Activity Reports

Between January 1 and March 31, 2022, WHPS handled 897 incident complaints: 283 in Maple Plain, 614 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the attached documents. See attached January, February and March 2022 Activity Reports/Director's News and Notes for highlighted cases. Director Kroells will highlight a few cases if requested.

Approval of Remaining December 2021 and January, February, and March 2022 Claims

Remaining December 2021 and January, February, and March 2022 claims are attached for review and approval.

2022 YTD Budget & Cash Asset Report

In reviewing the 2022 Budget vs. Actual reports from January 1 to March 31, 2022, WHPS has received \$586,102 or 28.53% in income with expenses of \$622,153 or 30.29% This is a difference of \$-36,050, subject to audit.

Balances of other accounts are listed for your review: Crime Prevention \$8,361; Reserves \$5,413; Capital Outlay \$29,613; Severance \$54,505, Military Leave PERA \$23,411, Federal Forfeiture \$31,352.

2022 YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation and sick time reports are attached for review.

Items of Interest/Community Events

- Multiple thank you treats provided to our officers for their service by residents
- West Hennepin was voted the 3rd safest city in Minnesota by Safewise: Attached is the link to view <https://www.safewise.com/blog/safest-cities-minnesota/>
- WHPS staff attended multiple meetings and an open house on Feb 17 to discuss Serenity Village Treatment Center being proposed in Maple Plain.

- Weekly Citizens Police Academy courses being taught by WHPS officers February 17-April 7
- Thank you card for Officer Thompson helping a resident with his wife and medical condition
- 2022 Citizens Police Academy Graduating class

Highway 12 Updates

Construction at Highway 12 and County Road 92 has begun with a full closure of Highway 12 at County Road 92 to start April 18, 2022. This closure will continue until the construction is completed in the fall of 2022. The detour for Highway 12 will be like the 2021 detour with the exception Highway 12 is not closed east of Maple Plain. Travelers headed westbound Highway 12 will be able to continue through Maple Plain with a full road closure at County Road 90. WHPS will work closely with partners from MnDOT, Hennepin County, City of Independence and City of Maple Plain to coordinate a safe and hassle-free detour for 2022. To stay informed go to the following website and sign up to receive e-mail updates: www.hennepin.us/county-road-92safety.

The design phase for Highway 12 from County Road 90 to Delano is still moving forward with KLJ and MnDOT leading the project. A second open house for this design phase was held virtually on March 9, 2022. An online survey regarding the design is being evaluated. More information to follow the survey results. At this time, it is unknown what the future design of Highway 12 will look like, but my hope is that it involves multiple lanes of traffic. WHPS will continue to attend these meetings along with Mark Kaltsas from City of Independence to provide input on the future design through Independence.

The Highway 12 Safety Coalition continues to meet and discuss safety improvements for Highway 12. They continue to meet on the first Thursday of every other month at 3:00 p.m. at Delano City Hall or virtually. We met on March 3, 2022, to discuss the open house mentioned above along with future construction. Our next meeting is set for May 5, 2022.

WHPS New Administrative Assistant

After a lengthy hiring process, I am proud to introduce our new Administrative Assistant is Eva Stumpf. She started with WHPS on February 16, 2022, and began her field training and in-service education. She is performing at an exceptionally high level and is excelling at her position. West Hennepin is looking forward to her future at WHPS.

Arbitrator Body Worn Camera Update

WHPS' went live with our body worn cameras on March 1, 2022. Our officers are very satisfied with our body worn camera program and are appreciative for having them. We are still working on upgrading our software program to assist with redactions of body worn camera videos. A new high-level computer had to be purchased to handle the increased levels of video redaction and I expect to be fully operational in our redaction program in the next three months. As a reminder WHPS purchased one body worn camera for each officer and three spare cameras for our reserve officers.

Military Deployment Update

On January 18, 2022, our deployed officer returned to full duty at WHPS after completing his two-week reintegration program. He and his partners are excited for his return to work so all our staff can go back to a normal schedule. As a reminder this deployment put WHPS down one full time officer for 18 months.

[2022 Citizens Police Academy Graduation](#)

On April 7, 2022, WHPS hosted a graduation for the 12 community members who successfully completed the Citizens Police Academy course. It was an amazing group of individuals who worked closely with all our officers. I want to thank Officer Jon Howes for coordinating this year's Citizens Police Academy. It is an outstanding community program that brings police officers closer with the citizens they serve.

[Animal Impounds](#)

After significant review of contracts, we finally have an animal impound contract as March 1, 2022, with Oak Ridge Kennels and the City of Monticello. As a reminder WHPS partnered up with Medina, Orono, and Minnetrista to find an affordable solution for all cities. WHPS will be facilitating the annual fees as one agency so as not to have Maple Plain and Independence have separate contracts that will cost more money. WHPS does not have these costs in our 2022 budget so WHPS will be invoicing both cities the annual fees and each city will be responsible for the daily boarding fees at Monticello Animal Shelter for animals impounded at this facility.

[Investigator Squad Update](#)

At our last meeting in January 2022, I advised the police commission WHPS had ordered a 2022 Dodge Durango as an investigator vehicle under state bid pricing from Waconia Dodge. On March 1, 2022, I was provided an email from Chrysler stating they are not honoring any vehicles ordered in 2022 and are cancelling our order. This email was sent to all government agencies that had ordered police vehicles under state bid contracting. With the current inflation on vehicles and lack of production of squads it is going to be very challenging to purchase any police squads with the current climate in the auto industry. With this knowledge WHPS went back to looking for a used investigator vehicle and we were able to purchase a 2019 Jeep Grand Cherokee from Ryan Chevy in Buffalo. The vehicle was purchased for \$36,629. We were fortunate to find a used vehicle within our budget with only 11,000 miles on it. This vehicle is currently getting set up at Action Radio and the former investigator vehicle will be sold at auction.

[Pay Equity Review for WHSP Officers](#)

As I reviewed the Minnesota POST Board job opportunity website in March 2022, I was shocked to see 65 job postings for law enforcement officer positions. Multiple job opportunities are being posted in Orono, South Lake, Minnetrista, Corcoran, Hopkins, U of M, Carver County, Hennepin County Sheriff's Office, Brooklyn Center, Brooklyn Park, Eden Prairie, and the MN State Patrol. As we reviewed our current hiring practices and pay scales WHPS noticed a pay discrepancy between law enforcement officers in the metro area. We are seeing many cities throughout the metro providing large pay increases to their police officers because cities are struggling to retain and recruit officers to their agency. Additionally, the state legislature is discussing a public safety bill SF 2673 in the Judiciary and Public Safety Finance and Policy Committee to include 70 million for law enforcement agencies for retention and recruitment. It is unclear if this bill will pass but I included the last link which was on March 28, 2022. <https://www.youtube.com/watch?v=-nZADnJeS7k>

As we look at the current inflation in our country and note the consumer price index is currently at 7.9%, we must be diligent to review the current pay scale for the officers at WHPS in comparison to other cities in the metro area.

WHPS officers would like to present a pay equity discussion with the police commissioners. Included is a Compensation Review for 2022 put together by Officer Shawn Ebeling.

MN POST Board Compliance Review

Director Kroells has been advised by the Mn POST Board they are conducting a training compliance review of all officers at WHPS on April 18, 2022. This includes all training records involving use of force, emergency vehicle operations, defensive tactics, and firearms qualification. Also included is the review of required policies through state law. Director Kroells will be handling the audit and will report the results back at our next police commission meeting.

2021 Annual Report

I am proud to present WHPS' 2021 Annual Report to our police commission and our citizens. Once approved by the police commission it will be placed on our website for all to review.

Internal promotional process for an additional Sergeant

In preparation for succession planning regarding our current sergeant position, I am requesting approval to move forward in a promotional process of an internal candidate to be promoted into an additional sergeant position at WHPS. This process will include resume, written exam, multiple interviews, psychological evaluation and fitness for duty exam. I expect this process to take six weeks to complete with a June 1, 2022, start date for this promotion. See attached job description.

WHPS Policy Manual Update

As a reminder, WHPS uses the services of Lexipol to provide a comprehensive and updated policy manual. Over the course of each year Lexipol continuously reviews our policy manual and makes the necessary changes to reflect changes in state, federal and tribal laws that would in turn update our policy manual. I in turn review and approve all those additions and changes as the WHPS Director. I made necessary changes and additions to our policy manual. Those changes or additions have been included for your review. Those changes will be posted after our police commission meeting on April 12, 2022.

A summary of policy updates is included for your review. Policies are: 303 Control Devices, 306 Officer Involved Shooting and Deaths, 307 Firearms, 308 Vehicle Pursuits, 432 Medical Cannabis, 602 Asset Forfeiture, 1005 Drug and Alcohol-Free Workplace, 1016 Lactation Break Policy, and 1032 Line-of-Duty Deaths.

FLOCKS ALPR (Automated License Plate Recognitions System)

WHPS is currently looking into a pilot project with Flock Safety, which is an automated license plate reader company. Seven out of ten crimes are committed with the use of a vehicle. Flock Safety provides motion activated cameras that log license plate numbers, take a picture of the rear of the vehicle and run the license plate number through the National Crime Information Center (NCIC). Flock Safety cameras are stationary units that would be placed in Independence and Maple Plain main thoroughfares to help collect data and solve crimes. Flock Safety owns the cameras and WHPS would lease them from Flock Safety. Collection of the data is 24/7 and the cameras are solar powered. The information collected has a retention period of 30-60 days and is auto purged to meet state statute.

The Flock Safety computer database is accessed via a web browser in the patrol officer's squad car and is self-managed, meaning the information does not go through Hennepin County Dispatch. Once officers receive a hit on a possible flagged suspect vehicle, stolen vehicle or warrant hit, it is the officer's duty to locate the vehicle if possible and verify the plate information and that the NCIC hit is correct. Besides active crimes, the collection of this information using Flock Cameras can help solve

past crimes where vehicles were involved such as property crimes, armed robberies and other person crimes.

WHPS is seeking to partner with the Orono Police Department and Wayzata Police Department to work in conjunction with each other to place several of these cameras in the area. Each camera has an annual cost of \$2,500 per year. WHPS is looking to add two cameras along Hwy 12 based on the data obtained in our pilot project. Orono is looking to add three cameras and Wayzata is looking to add two as well. Once approved by the police commission WHPS will move forward with implementation.

A policy is required regarding Automated License Plate Recognition System (ALPR), which is being developed between the partnering agencies. That policy will be provided later to the police commission. Attached is a link to the Flock camera. <https://www.flocksafety.com/>

[International Director of Police Conference](#)

I have been asked by local police Directors from Orono, Corcoran, Medina and Minnetrista Police Departments to join members of the Lakes Area Emergency Management Directors of Police in attending the International Director of Police Conference in Dallas, Texas October 15-18. I am seeking approval from the board to attend this conference. Funding has been set aside in the budget to cover training costs for the Director of Public Safety. The estimated cost to attend the conference is \$2,000, which includes lodging, round trip flight and registration.

[Hennepin County Fence Working Group](#)

Over the past two years law enforcement leaders have reviewed after action reports regarding civil unrest in Minneapolis, St. Paul and Brooklyn Center. A significant lesson learned is the rapid deployment of protective fencing to secure law enforcement facilities and government facilities from destruction from violence. Over the past year Hennepin County Directors of Police Association and Crystal Public Works Director Mark Ray have been developing plans for a county-wide and statewide equipment sharing agreements regarding anti-scale fencing readily available and available for deployment. Included is a Fence Consortium Quick Facts sheet to provide an overview of this Fence Working Group and current legislation [H. F. 4746](#), regarding funding. Director Kroells will discuss next steps and further options and costs associated with this fencing group.

[Director Kroells is requesting a closed session](#)



Management Communication

West Hennepin Public Safety Department

Maple Plain, Minnesota

For the year ended December 31, 2021



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March 31, 2022

Management and Board of Commissioners
West Hennepin Public Safety Department
Maple Plain, Minnesota

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information for the West Hennepin Public Safety Department, Maple Plain, Minnesota (the Department), for the year ended December 31, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 9, 2021. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

In planning and performing our audit of the financial statements, we considered the Department's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, we do not express an opinion on the effectiveness of the Department's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Department's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. As described below, we identified no deficiency in internal control that we consider to be a material weakness. However, material weaknesses may exist that have not been identified. We did identify a certain deficiency in internal control, described on the following page as finding 2021-001 that we consider to be a significant deficiency.

2021-001

Financial Report Preparation

Condition:

As in prior years, the Department has relied upon the auditor to prepare its financial statements, including footnote disclosures as part of our regular audit services. Ultimately, it is management's responsibility to provide for the preparation of its financial statements and footnote disclosures, and the responsibility of the auditor to determine the fairness of presentation of those statements. It is our responsibility to inform you that this deficiency could result in a material misstatement to the financial statements that could have been prevented or detected by your management.

Criteria:

Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation of the financial statements, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles.

The Department has chosen to outsource the financial preparation function due to cost and/or training considerations. Such functions must be governed by the control policies and procedures of the Department. Management is responsible for management decisions and functions; for designating an individual with suitable skill, knowledge or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Cause:

As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. The Department does not have adequate design of or effective internal controls in the oversight of the preparation of the financial statements being audited. The auditors cannot be part of your internal control process.

Effect:

The effectiveness of the internal control system relies on enforcement by management. The effect of deficiencies in internal controls can result in undetected errors in financial reporting.

Recommendation:

It is your responsibility to make the ultimate decision to accept this degree of risk associated with this condition because of cost or other considerations. As in prior years, we have instructed management to review a draft of the auditor prepared financials in detail for accuracy; we have answered any questions they might have, and have encouraged research of any accounting guidance in connection with the adequacy and appropriateness of classification of disclosure in your statements. We are satisfied that the appropriate steps have been taken to provide you with the completed financial statements. The Department should agree their accounting information from QuickBooks to the amounts reported in the financial statements.

Management Response:

For now, the Department's management accepts the degree of risk associated with this condition and thoroughly reviews a draft of the financial statements.



Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Minnesota statutes.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies were not changed during the year ended December 31, 2021. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was depreciation on capital assets and the liability for the Department's pensions.

- Management's estimate of its pension liability is based on several factors including, but not limited to, anticipated investment return rate, retirement age for active employees, life expectancy, salary increases and form of annuity payment upon retirement.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management: an adjustment was needed to correct the year-end account payables for unrecorded liabilities related to the purchase of microphones.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.



Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 31, 2022.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Department's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Department's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) (Management's Discussion and Analysis, the Schedules of Employer's Share of the Net Pension Liability and the Schedules of Employer's Contributions) which is information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the introductory section which accompany the financial statements but is not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.



Financial Position and Results of Operations

Our principal observations and recommendations are summarized on the following pages. These recommendations resulted from our observations made in connection with our audit of the Department's financial statements for the year ended December 31, 2021.

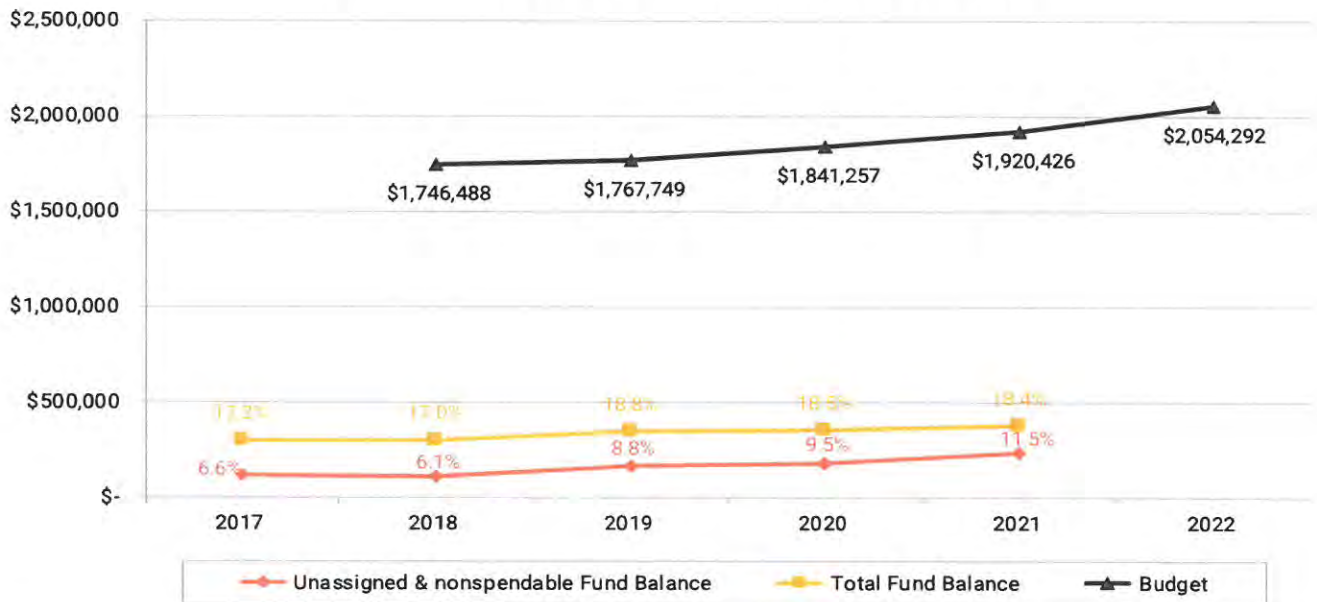
General Fund

The General fund is used to account for resources traditionally associated with government that are not required legally or by sound principal management to be accounted for in another fund.

A table summarizing the General fund balance in relation to budget follows:

Year	Assigned for Compensated Absences	Assigned for Capital Outlay	Unassigned & Nonspendable Fund Balance	Total Fund Balance	Following Year Budget
2017	\$ 36,121	\$ 147,740	116,045	\$ 299,906	\$ 1,746,488
2018	73,114	119,490	107,848	300,452	1,767,749
2019	82,293	102,745	161,522	346,560	1,841,257
2020	75,301	97,433	182,436	355,170	1,920,426
2021	84,344	57,908	235,527	377,779	2,054,292

Fund Balances as a Percent of Next Year's Budget



Compensated absences payable at the end of the year was \$219,257 in comparison to \$84,344 of assigned fund balance.



A summary of the 2021 General fund operations is as follows:

	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 1,876,427	\$ 1,930,389	\$ 53,962
Expenditures	<u>1,920,427</u>	<u>1,917,255</u>	<u>3,172</u>
Excess of Revenues Over Expenditures	(44,000)	13,134	57,134
Other Financing Sources			
Sale of capital assets	<u>10,000</u>	<u>9,475</u>	<u>(525)</u>
Net Change in Fund Balances	(34,000)	22,609	56,609
Fund Balances, January 1	<u>355,170</u>	<u>355,170</u>	<u>-</u>
Fund Balances, December 31	<u>\$ 321,170</u>	<u>\$ 377,779</u>	<u>\$ 56,609</u>

- Police Reserve Officer in kind donations and related expenditure were \$45,188, over budget, but have a net zero effect on the ending fund balance. The Police Reserve Officer in Kind is not budgeted and is a non-cash transaction.
- Payroll related expenditures were \$104,113, under budget. Capital outlay expenditures were over budget by \$61,180 funded with assigned for capital outlay reserves.
- The 2021 budget included \$34,000 use of reserves as indicated in the net change in fund balances.

Special Revenue Funds

These funds are used to account for revenues derived from specific revenue sources that are restricted or committed to expenditures for specific purposes. The fund balances of each at year end for 2021 and 2020 are as follows:

Fund	Fund Balances		Increase (Decrease)
	2021	2020	
Crime Prevention	\$ 9,697	\$ 29,324	\$ (19,627)
Forfeiture Fund	31,353	20,370	10,983
Police Reserve Officer	<u>5,434</u>	<u>7,421</u>	<u>(1,987)</u>
Total	<u>\$ 46,484</u>	<u>\$ 57,115</u>	<u>\$ (10,631)</u>



Future Accounting Standard Changes

The following Governmental Accounting Standards Board (GASB) Statements have been issued and may have an impact on future Department's financial statements: ⁽¹⁾

GASB Statement No. 87 - Leases

Summary

The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

Effective Date and Transition

The requirements of this Statement are effective for fiscal years beginning after June 15, 2021, and all reporting periods thereafter.

Leases should be recognized and measured using the facts and circumstances that exist at the beginning of the period of implementation (or, if applied to earlier periods, the beginning of the earliest period restated). However, lessors should not restate the assets underlying their existing sales-type or direct financing leases. Any residual assets for those leases become the carrying values of the underlying assets.

How the Changes in This Statement Will Improve Accounting and Financial Reporting

This Statement will increase the usefulness of governments' financial statements by requiring reporting of certain lease liabilities that currently are not reported. It will enhance comparability of financial statements among governments by requiring lessees and lessors to report leases under a single model. This Statement also will enhance the decision-usefulness of the information provided to financial statement users by requiring notes to financial statements related to the timing, significance, and purpose of a government's leasing arrangements.



Future Accounting Standard Changes (Continued)

GASB Statement No. 91 - Conduit Debt Obligations

Summary

The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

All conduit debt obligations involve the issuer making a limited commitment. Some issuers extend additional commitments or voluntary commitments to support debt service in the event the third party is, or will be, unable to do so.

An issuer should not recognize a conduit debt obligation as a liability. However, an issuer should recognize a liability associated with an additional commitment or a voluntary commitment to support debt service if certain recognition criteria are met. As long as a conduit debt obligation is outstanding, an issuer that has made an additional commitment should evaluate at least annually whether those criteria are met. An issuer that has made only a limited commitment should evaluate whether those criteria are met when an event occurs that causes the issuer to reevaluate its willingness or ability to support the obligor's debt service through a voluntary commitment.

This Statement also addresses arrangements - often characterized as leases - that are associated with conduit debt obligations. In those arrangements, capital assets are constructed or acquired with the proceeds of a conduit debt obligation and used by third-party obligors in the course of their activities. Payments from third-party obligors are intended to cover and coincide with debt service payments. During those arrangements, issuers retain the titles to the capital assets. Those titles may or may not pass to the obligors at the end of the arrangements.

This Statement requires issuers to disclose general information about their conduit debt obligations, organized by type of commitment, including the aggregate outstanding principal amount of the issuers' conduit debt obligations and a description of each type of commitment. Issuers that recognize liabilities related to supporting the debt service of conduit debt obligations also should disclose information about the amount recognized and how the liabilities changed during the reporting period.

Effective Date and Transition

The requirements of this Statement are effective for reporting periods beginning after December 15, 2021. Earlier application is encouraged.

How the Changes in This Statement Will Improve Accounting and Financial Reporting

The requirements of this Statement will improve financial reporting by eliminating the existing option for issuers to report conduit debt obligations as their own liabilities, thereby ending significant diversity in practice. The clarified definition will resolve stakeholders' uncertainty as to whether a given financing is, in fact, a conduit debt obligation. Requiring issuers to recognize liabilities associated with additional commitments extended by issuers and to recognize assets and deferred inflows of resources related to certain arrangements associated with conduit debt obligations also will eliminate diversity, thereby improving comparability in reporting by issuers. Revised disclosure requirements will provide financial statement users with better information regarding the commitments issuers extend and the likelihood that they will fulfill those commitments. That information will inform users of the potential impact of such commitments on the financial resources of issuers and help users assess issuers' roles in conduit debt obligations.



Future Accounting Standard Changes (Continued)

GASB Statement No. 92 - Omnibus 2020

Summary

The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics and includes specific provisions about the following:

- The effective date of Statement No. 87, Leases, and Implementation Guide No. 2019-3, Leases, for interim financial reports
- Reporting of intra-entity transfers of assets between a primary government employer and a component unit defined benefit pension plan or defined benefit other postemployment benefit (OPEB) plan
- The applicability of Statements No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, as amended, and No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, as amended, to reporting assets accumulated for postemployment benefits
- The applicability of certain requirements of Statement No. 84, Fiduciary Activities, to postemployment benefit arrangements
- Measurement of liabilities (and assets, if any) related to asset retirement obligations (AROs) in a government acquisition
- Reporting by public entity risk pools for amounts that are recoverable from reinsurers or excess insurers
- Reference to nonrecurring fair value measurements of assets or liabilities in authoritative literature
- Terminology used to refer to derivative instruments.

Effective Date and Transition

The requirements of this Statement are effective as follows:

- The requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance.
- The requirements related to intra-entity transfers of assets and those related to the applicability of Statements 73 and 74 are effective for fiscal years beginning after June 15, 2020.
- The requirements related to application of Statement 84 to postemployment benefit arrangements and those related to nonrecurring fair value measurements of assets or liabilities are effective for reporting periods beginning after June 15, 2020.
- The requirements related to the measurement of liabilities (and assets, if any) associated with AROs in a government acquisition are effective for government acquisitions occurring in reporting periods beginning after June 15, 2020.

Earlier application is encouraged and is permitted by topic.



Future Accounting Standard Changes (Continued)

How the Changes in This Statement Will Improve Accounting and Financial Reporting

The requirements of this Statement will enhance comparability in the application of accounting and financial reporting requirements and will improve the consistency of authoritative literature. More comparable reporting will improve the usefulness of information for users of state and local government financial statements.

GASB Statement No. 93 - Replacement of Interbank Offered Rates

Summary

The objective of this Statement is to address those and other accounting and financial reporting implications that result from the replacement of an IBOR. This Statement achieves that objective by:

- Providing exceptions for certain hedging derivative instruments to the hedge accounting termination provisions when an IBOR is replaced as the reference rate of the hedging derivative instrument's variable payment
- Clarifying the hedge accounting termination provisions when a hedged item is amended to replace the reference rate
- Clarifying that the uncertainty related to the continued availability of IBORs does not, by itself, affect the assessment of whether the occurrence of a hedged expected transaction is probable
- Removing LIBOR as an appropriate benchmark interest rate for the qualitative evaluation of the effectiveness of an interest rate swap
- Identifying a Secured Overnight Financing Rate and the Effective Federal Funds Rate as appropriate benchmark interest rates for the qualitative evaluation of the effectiveness of an interest rate swap
- Clarifying the definition of reference rate, as it is used in Statement 53, as amended
- Providing an exception to the lease modifications guidance in Statement 87, as amended, for certain lease contracts that are amended solely to replace an IBOR as the rate upon which variable payments depend

Effective Date and Transition

The removal of LIBOR as an appropriate benchmark interest rate is effective for reporting periods ending after December 31, 2021. All other requirements of this Statement are effective for reporting periods beginning after June 15, 2020. Earlier application is encouraged. The exceptions to the existing provisions for hedge accounting termination and lease modifications in this Statement will reduce the cost of the accounting and financial reporting ramifications of replacing IBORs with other reference rates. The reliability and relevance of reported information will be maintained by requiring that agreements that effectively maintain an existing hedging arrangement continue to be accounted for in the same manner as before the replacement of a reference rate. As a result, this Statement will preserve the consistency and comparability of reporting hedging derivative instruments and leases after governments amend or replace agreements to replace an IBOR.

How the Changes in This Statement Will Improve Accounting and Financial Reporting

The requirements of this Statement will enhance comparability in the application of accounting and financial reporting requirements and will improve the consistency of authoritative literature. More comparable reporting will improve the usefulness of information for users of state and local government financial statements.



Future Accounting Standard Changes (Continued)

GASB Statement No. 94 - Public-Private and Public-Public Partnerships and Availability Payment Arrangements

Summary

The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). As used in this Statement, a PPP is an arrangement in which a government (the transferor) contracts with an operator (a governmental or nongovernmental entity) to provide public services by conveying control of the right to operate or use a nonfinancial asset, such as infrastructure or other capital asset (the underlying PPP asset), for a period of time in an exchange or exchange-like transaction. Some PPPs meet the definition of a service concession arrangement (SCA), which the Board defines in this Statement as a PPP in which (1) the operator collects and is compensated by fees from third parties; (2) the transferor determines or has the ability to modify or approve which services the operator is required to provide, to whom the operator is required to provide the services, and the prices or rates that can be charged for the services; and (3) the transferor is entitled to significant residual interest in the service utility of the underlying PPP asset at the end of the arrangement.

This Statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). As defined in this Statement, an APA is an arrangement in which a government compensates an operator for services that may include designing, constructing, financing, maintaining, or operating an underlying nonfinancial asset for a period of time in an exchange or exchange-like transaction.

Effective Date and Transition

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged.

PPPs should be recognized and measured using the facts and circumstances that exist at the beginning of the period of implementation (or if applicable to earlier periods, the beginning of the earliest period restated).

How the Changes in This Statement Will Improve Accounting and Financial Reporting

The requirements of this Statement will improve financial reporting by establishing the definitions of PPPs and APAs and providing uniform guidance on accounting and financial reporting for transactions that meet those definitions. That uniform guidance will provide more relevant and reliable information for financial statement users and create greater consistency in practice. This Statement will enhance the decision usefulness of a government's financial statements by requiring governments to report assets and liabilities related to PPPs consistently and disclose important information about PPP transactions. The required disclosures will allow users to understand the scale and important aspects of a government's PPPs and evaluate a government's future obligations and assets resulting from PPPs.



Future Accounting Standard Changes (Continued)

GASB Statement No. 96 - Subscription-Based Information Technology Arrangements

Summary

This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset - an intangible asset - and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, Leases, as amended.

Under this Statement, a government generally should recognize a right-to-use subscription asset - an intangible asset - and a corresponding subscription liability. A government should recognize the subscription liability at the commencement of the subscription term, - which is when the subscription asset is placed into service. The subscription liability should be initially measured at the present value of subscription payments expected to be made during the subscription term. Future subscription payments should be discounted using the interest rate the SBITA vendor charges the government, which may be implicit, or the government's incremental borrowing rate if the interest rate is not readily determinable. A government should recognize amortization of the discount on the subscription liability as an outflow of resources (for example, interest expense) in subsequent financial reporting periods.

This Statement provides an exception for short-term SBITAs. Short-term SBITAs have a maximum possible term under the SBITA contract of 12 months (or less), including any options to extend, regardless of their probability of being exercised. Subscription payments for short-term SBITAs should be recognized as outflows of resources.

This Statement requires a government to disclose descriptive information about its SBITAs other than short-term SBITAs, such as the amount of the subscription asset, accumulated amortization, other payments not included in the measurement of a subscription liability, principal and interest requirements for the subscription liability, and other essential information.

Effective Date and Transition

The requirements of this Statement are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. Earlier application is encouraged. Assets and liabilities resulting from SBITAs should be recognized and measured using the facts and circumstances that existed at the beginning of the fiscal year in which this Statement is implemented. Governments are permitted, but are not required, to include in the measurement of the subscription asset capitalizable outlays associated with the initial implementation stage and the operation and additional implementation stage incurred prior to the implementation of this Statement.

How the Changes in This Statement Will Improve Accounting and Financial Reporting

The requirements of this Statement will improve financial reporting by establishing a definition for SBITAs and providing uniform guidance for accounting and financial reporting for transactions that meet that definition. That definition and uniform guidance will result in greater consistency in practice. Establishing the capitalization criteria for implementation costs also will reduce diversity and improve comparability in financial reporting by governments. This Statement also will enhance the relevance and reliability of a government's financial statements by requiring a government to report a subscription asset and subscription liability for a SBITA and to disclose essential information about the arrangement. The disclosures will allow users to understand the scale and important aspects of a government's SBITA activities and evaluate a government's obligations and assets resulting from SBITAs.



Future Accounting Standard Changes (Continued)

GASB Statement No. 97 - *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans - an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*

Summary

The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit (OPEB) plans, and employee benefit plans other than pension plans or OPEB plans (other employee benefit plans) as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans.

This Statement requires that for purposes of determining whether a primary government is financially accountable for a potential component unit, except for a potential component unit that is a defined contribution pension plan, a defined contribution OPEB plan, or another employee benefit plan (for example, certain Section 457 plans), the absence of a governing board should be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform.

This Statement also requires that the financial burden criterion in paragraph 7 of Statement No. 84, Fiduciary Activities, be applicable to only defined benefit pension plans and defined benefit OPEB plans that are administered through trusts that meet the criteria in paragraph 3 of Statement No. 67, Financial Reporting for Pension Plans, or paragraph 3 of Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, respectively.

This Statement (1) requires that a Section 457 plan be classified as either a pension plan or another employee benefit plan depending on whether the plan meets the definition of a pension plan and (2) clarifies that Statement 84, as amended, should be applied to all arrangements organized under IRC Section 457 to determine whether those arrangements should be reported as fiduciary activities.

This Statement supersedes the remaining provisions of Statement No. 32, Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans, as amended, regarding investment valuation requirements for Section 457 plans. As a result, investments of all Section 457 plans should be measured as of the end of the plan's reporting period in all circumstances.

Effective Date and Transition

The requirements of this Statement that (1) exempt primary governments that perform the duties that a governing board typically performs from treating the absence of a governing board the same as the appointment of a voting majority of a governing board in determining whether they are financially accountable for defined contribution pension plans, defined contribution OPEB plans, or other employee benefit plans and (2) limit the applicability of the financial burden criterion in paragraph 7 of Statement 84 to defined benefit pension plans and defined benefit OPEB plans that are administered through trusts that meet the criteria in paragraph 3 of Statement 67 or paragraph 3 of Statement 74, respectively, are effective immediately.

The requirements of this Statement that are related to the accounting and financial reporting for Section 457 plans are effective for fiscal years beginning after June 15, 2021. For purposes of determining whether a primary government is financially accountable for a potential component unit, the requirements of this Statement that provide that for all other arrangements, the absence of a governing board be treated the same as the appointment of a voting majority of a governing board if the primary government performs the duties that a governing board typically would perform, are effective for reporting periods beginning after June 15, 2021. Earlier application of those requirements is encouraged and permitted by requirement as specified within this Statement.



Future Accounting Standard Changes (Continued)

The Board considered the effective dates for the requirements of this Statement in light of the COVID-19 pandemic and in concert with Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance.

How the Changes in This Statement Will Improve Accounting and Financial Reporting

The requirements of this Statement will result in more consistent financial reporting of defined contribution pension plans, defined contribution OPEB plans, and other employee benefit plans, while mitigating the costs associated with reporting those plans. The requirements also will enhance the relevance, consistency, and comparability of (1) the information related to Section 457 plans that meet the definition of a pension plan and the benefits provided through those plans and (2) investment information for all Section 457 plans.

⁽¹⁾ Note. From GASB Pronouncements Summaries. Copyright 2020 by the Financial Accounting Foundation, 401 Merritt 7, Norwalk, CT 06856, USA, and is reproduced with permission.

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Restriction on Use

This purpose of this communication is solely for the information and use of the City Council and management of the City and is not intended to be, and should not be used by anyone other than those specified parties.

Our audit would not necessarily disclose all weaknesses in the system because it was based on selected tests of the accounting records and related data. The comments and recommendations in the report are purely constructive in nature, and should be read in this context.

If you have any questions or wish to discuss any of the items contained in this letter, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.



Abdo
Minneapolis, Minnesota
March 31, 2022





Annual Financial Report

West Hennepin Public Safety Department

Maple Plain, Minnesota

For the years ended December 31, 2021



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West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Annual Financial Report
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 For the Year Ended December 31, 2021

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INTRODUCTORY SECTION
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021

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West Hennepin Public Safety Department
Maple Plain, Minnesota
Commissioners and Administration
For the Year Ended December 31, 2021

COMMISSIONERS

<u>Name</u>	<u>Position</u>	<u>Member City</u>
Marvin Johnson	Chair	Independence
Julie Maas-Kusske	Vice Chair	Maple Plain
John DeLong	Secretary	Maple Plain
Lynn Betts	Treasurer	Independence

ADMINISTRATION

Gary Kroells	Director
--------------	----------

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FINANCIAL SECTION
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021

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INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
West Hennepin Public Safety Department
Maple Plain, Minnesota

Report on the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information for the West Hennepin Public Safety Department, Maple Plain, Minnesota (the Department), as of and for the year ended December 31, 2021, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Department as of December 31, 2021 and the respective changes in financial position and the budgetary comparison for the General fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Department and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Department's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Department's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis starting on page 15 the Schedules of Employer's Share of the Net Pension Liability and the Schedules of Employer's Contributions, and the related note disclosures starting on page 56 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.



Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Department's basic financial statements. The introductory section and combining fund financial statements are presented for the purpose of additional analysis and are not a required part of the basic financial statements.

The combining fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section has not been subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we do not express an opinion or provide any assurance on it.



Abdo
Minneapolis, Minnesota
March 31, 2022



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Management's Discussion and Analysis

As management of the West Hennepin Public Safety Department, Maple Plain/Independence, Minnesota (the Department), we offer readers of the Department's financial statements this narrative overview and analysis of the financial activities of the Department for the fiscal year ended December 31, 2021.

Financial Highlights

- The liabilities and deferred inflows of resources of the Department exceeded its assets and deferred outflows of resources at the close of the most recent fiscal year by \$648,146 (net position). Currently the Department has a deficit unrestricted net position balance of \$918,051.
- The Department's total net position increased by \$267,357 as a result of revenues in excess of expenses. This is primarily due to the recognition of pension activity associated with the state multi-employer pension plan.
- As of the close of the current fiscal year, the Department's governmental funds reported combined ending fund balances of \$424,263, an increase of \$11,978 in comparison with the prior year. Of this total amount, \$361,429, is available for spending at the Department's discretion, however is largely committed and assigned for specific purposes. Of the total balance, \$204,046 is unassigned.
- At the end of the current fiscal year, unrestricted fund balance for the General fund was \$346,298, or 18 percent of total General fund expenditures. While these funds are not legally restricted, \$142,252 is assigned for future purposes.
- The 2021 General fund budget vs. actual positive variance was \$57,134.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Department's basic financial statements. The Department's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of combining and individual fund financial statements that further explains and supports the information in the financial statements. Figure 1 shows how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, we have included a section with combining and individual fund financial statements that provide details about nonmajor governmental funds, which are added together and presented in single columns in the basic financial statements.

Figure 1
Required Components of the
Department's Annual Financial Report

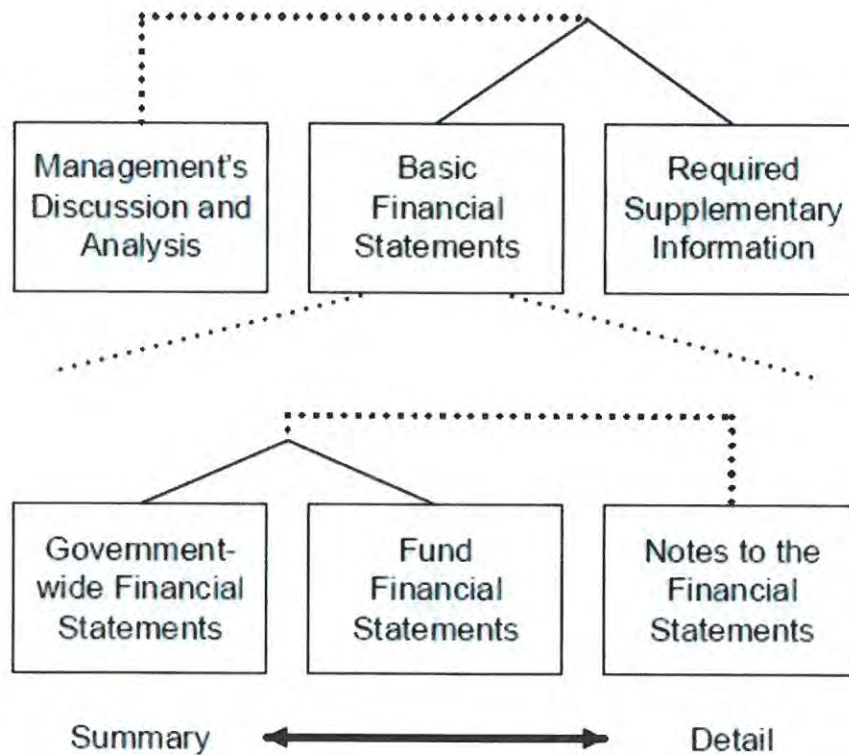


Figure 2 summarizes the major features of the Department’s financial statements, including the portion of the Department they cover and the types of information they contain. The remainder of this overview section of management’s discussion and analysis explains the structure and contents of each of the statements.

Figure 2
Major Features of the Government-wide and Fund Financial Statements

	Government-wide Statements	Fund Financial Statements
		Governmental Funds
Scope	Entire Department government (except fiduciary funds)	The activities of the Department that are not proprietary of fiduciary, such as police, fire and parks
Required financial statements	<ul style="list-style-type: none"> • Statement of Net Position • Statement of Activities 	<ul style="list-style-type: none"> • Balance Sheets • Statements of Revenues, Expenditures, and Changes in Fund Balances
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included
Type of deferred outflows/inflows of resources information	All deferred outflows/inflows of resources, regardless of when cash is received or paid	Only deferred outflows of resources expected to be used up and deferred inflows of resources that come due during the year or soon thereafter; no capital assets included
Type of inflow/out flow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter

Government-wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Department's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Department's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Department is improving or deteriorating.

The *statement of activities* presents information showing how the Department's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Department that are principally supported by intergovernmental revenue (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). There are no business-type activities. The governmental activities of the Department include public safety.

The government-wide financial statements start on page 26 of this report.

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Department, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Department fall into one category: governmental funds.

Governmental Funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact by the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Department maintains four individual governmental funds, three of which are special revenue funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for the General Fund is considered to be a major fund. Data from the other nonmajor governmental funds are also presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances under the header "Nonmajor".

The Department adopts an annual appropriated budget for its General fund. A budgetary comparison statement has been provided for the General fund to demonstrate compliance with this budget.

The basic governmental fund financial statements start on page 30 of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the Department. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are not available to support the Department's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on page 35 of this report.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 37 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government’s financial position. In the case of the Department, liabilities and deferred inflows of resources exceeded assets and deferred outflows of resources by \$648,146 at the close of the most recent fiscal year.

The largest portion of the Department’s net position reflects its investment in capital assets (machinery and equipment). The Department uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

West Hennepin Public Safety Department’s Summary of Net Position

	Governmental Activities		
	2021	2020	Increase (Decrease)
Assets			
Current and other assets	\$ 432,042	\$ 415,449	\$ 16,593
Capital assets (net of accumulated depreciation)	238,552	243,894	(5,342)
Total Assets	<u>670,594</u>	<u>659,343</u>	<u>11,251</u>
Deferred Outflows of Resources	<u>1,256,984</u>	<u>897,781</u>	<u>359,203</u>
Liabilities			
Long-term liabilities outstanding	871,598	1,485,967	(614,369)
Other liabilities	7,779	3,164	4,615
Total Liabilities	<u>879,377</u>	<u>1,489,131</u>	<u>(609,754)</u>
Deferred Inflows of Resources			
Deferred pension resources	<u>1,696,347</u>	<u>983,496</u>	<u>712,851</u>
Net Position			
Invested in capital assets	238,552	243,894	(5,342)
Restricted	31,353	20,370	10,983
Unrestricted	<u>(918,051)</u>	<u>(1,179,767)</u>	<u>261,716</u>
Total Net Position	<u>\$ (648,146)</u>	<u>\$ (915,503)</u>	<u>\$ 267,357</u>

At the end of the current fiscal year, the Department is unable to report positive balances in all categories of net position, currently reporting a deficit \$918,051 unrestricted net position due to the net pension liability.

The Department’s net position increased \$267,357 during the current fiscal year.

Governmental Activities. Governmental activities increased the Department’s net position by \$267,357. Key elements of this increase are as follows:

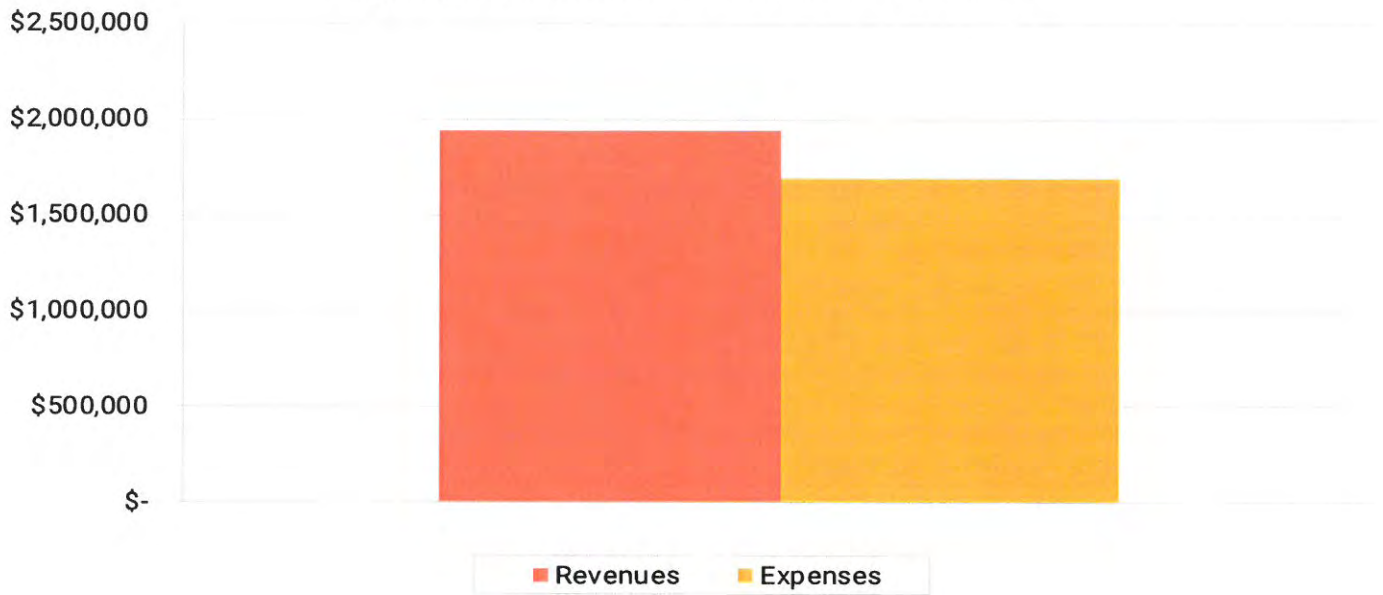
West Hennepin Public Safety Department’s Changes in Net Position

	Governmental Activities		
	2021	2020	Increase (Decrease)
Revenues			
Program Revenues			
Charges for services	\$ 1,768,194	\$ 1,729,558	\$ 38,636
Operating grants and contributions	176,758	169,721	7,037
Capital grants and contributions	2,125	-	2,125
General Revenues			
Gain on sale of capital assets	9,475	3,850	5,625
Total Revenues	<u>1,956,552</u>	<u>1,903,129</u>	<u>53,423</u>
Expenses			
Public safety	<u>1,689,195</u>	<u>1,857,354</u>	<u>(168,159)</u>
Change in Net Position	267,357	45,775	221,582
Net Position, January 1	<u>(915,503)</u>	<u>(961,278)</u>	<u>45,775</u>
Net Position, December 31	<u>\$ (648,146)</u>	<u>\$ (915,503)</u>	<u>\$ 267,357</u>

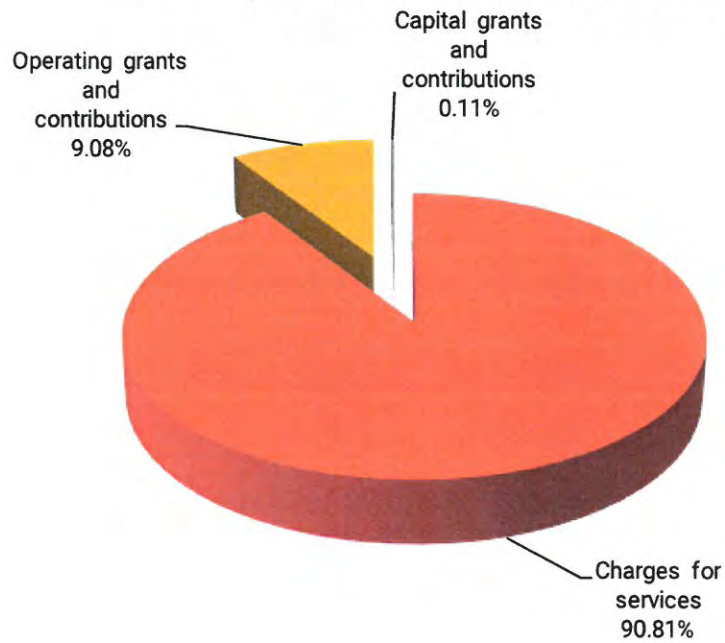
The increase is due largely to the activity from the Departments state multi-employer pension plan Pension plan.

The following graph depicts various governmental activities and shows the revenue and expenses directly related to those activities.

Expenses and Revenues - Governmental Activities



Revenue by Source - Governmental Activities



Financial Analysis of the Government's Funds

As noted earlier, the Department uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Department's *governmental funds* is to provide information on near-term inflows, outflows and balances of *spendable* resources. Such information is useful in assessing the Department's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Department's governmental funds reported combined ending fund balances of \$424,263, an increase of \$11,978 in comparison with the prior year. Of this total \$361,429, constitutes *unrestricted fund balance*, which is available for spending.

The General fund is the chief operating fund of the Department. At the end of the current year, the fund balance of the General fund was \$377,779. As a measure of the General fund's liquidity, it may be useful to compare unrestricted fund balance to total fund expenditures. Unrestricted fund balance represents 19.7 percent of fund expenditures.

The fund balance of the Department's General fund increased by \$22,609 during the current fiscal year. The fund balance increase was mainly due to payroll under budget.

General Fund Budgetary Highlights

The Department's General fund budget was not amended during the year. The budget call for use of reserves. Revenues exceeded expectations and expenditures were under the budgeted amounts. The 2021 budget vs. actual positive variance was \$56,609.

Capital Asset and Debt Administration

Capital Assets. The Department's investment in capital assets for its governmental activities as of December 31, 2021, amounts to \$238,552 (*net of accumulated depreciation*). This investment in capital assets includes machinery and equipment. The Department recorded capital additions in the amount of \$63,408, all of which was for the purchase of a 2021 Chevy Tahoe. Department also had disposals of capital assets totaling \$42,978. This total included the sale of squad 65.

Additional information on the Department's capital assets can be found in Note 3B on page 44 of this report.

Long-term Debt. At the end of the current fiscal year, the Department had compensated absences of \$219,257. The Department's total long-term liabilities increased \$13,729, as a result of increased compensated absences at year end.

The Department does not have any other long-term debt.

Additional information on the Department's long-term debt can be found in Note 3C on page 44 of this report.

Economic Factors and Next Year's Budgets and Rates

- In 2021 one full time patrol officer was deployed to Cuba through the Minnesota National Guard. This officer was expected to return to duty in July of 2021 to return our staff levels back to full time. The officer was unable to return to duty due to medical injury while deployed. This placed additional stress on officers and our budget in covering many overtime shifts due to this staffing shortage. The loss of this full time employee increased and additional six months than expected in 2021 and beyond.
- In 2021 the Covid-19 Pandemic continued to put additional financial and mental health pressures on West Hennepin officers and staff. Several of our staff became ill with COVID-19, which put additional overtime expenses and covering of shifts on our officers.
- The civil unrest in the City Brooklyn Center activated our three West Command Mobile Field Force officers for mutual aid assistance to the City of Brooklyn Center for six days. The overtime costs and use of less lethal supplies were not provided in the 2021 budget at a cost of over \$19,000. At the request of the police commission an invoice was sent to the City of Brooklyn Center for their mutual aid request. West Hennepin Public Safety was able to recover seventy five percent of our expenses in assisting the City of Brooklyn Center for their civil unrest. Due to the mutual aid agreement in place with Hennepin County it still left over \$4,000 dollars of overtime expenses unaccounted for. West Hennepin Public Safety will continue to participate in West Command Mobile Field Force operations so our cities and staff are all prepared for civil unrest so we can continue to provide protection to our citizens and officers.
- West Hennepin will continue to focus on the retention of its officers by providing competitive wages, health benefits, schedule changes, policy reviews and the overall health and wellness of each employee. WHPS will continue to strive on keeping our great police officers by reviewing the ten-city survey for officers.
- The 2021 Severance Fund is funded at 45.97%. This fund is not financially contributed to the annual budget. This leaves a liability balance of \$72,424 which would be divided up by each city based on the funding formula for that fiscal year.
- The Police Commission's recommendation is to maintain the general fund balance at 10.0 percent of the expenditures for cash flow needs. West Hennepin's general fund is at 18.4 percent regarding the 2021 audit review. The unassigned fund balance compared to the 2021 budget is at 11.50%, not including compensated absences and Capital Outlay.

Requests for Information

This financial report is designed to provide a general overview of the Department's finances for all those with an interest in the Department's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Public Safety, Gary Kroells, West Hennepin Public Safety Department, 1918 County Road 90, Maple Plain, Minnesota 55359-0309.

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GOVERNMENT-WIDE FINANCIAL STATEMENTS
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Net Position
December 31, 2021

	<u>Governmental Activities</u>
Assets	
Cash and temporary investments	\$ 364,700
Accounts receivable	35,861
Prepaid items	31,481
Capital assets (net of accumulated depreciation)	
Machinery and equipment	<u>238,552</u>
Total Assets	<u>670,594</u>
Deferred Outflows of Resources	
Deferred pension resources	<u>1,256,984</u>
Liabilities	
Accounts payable	7,779
Noncurrent liabilities	
Due within one year	
Compensated absences payable	118,994
Due in more than one year	
Compensated absences payable	100,263
Net pension liability	<u>652,341</u>
Total Liabilities	<u>879,377</u>
Deferred Inflows of Resources	
Deferred pension resources	<u>1,696,347</u>
Net Position	
Investment in capital assets	238,552
Restricted for forfeiture fund	31,353
Unrestricted	<u>(918,051)</u>
Total Net Position	<u>\$ (648,146)</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Activities
For the Year Ended December 31, 2021

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Net (Expense) Revenues and Changes in Net Position</u>	
Governmental Activities		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Governmental Activities</u>
Public safety	<u>\$ 1,689,195</u>	<u>\$ 1,768,194</u>	<u>\$ 176,758</u>	<u>\$ 2,125</u>	\$ 257,882
General Revenues					
Gain on sale of capital assets					<u>9,475</u>
Change in Net Position					267,357
Net Position, January 1					<u>(915,503)</u>
Net Position, December 31					<u>\$ (648,146)</u>

The notes to the financial statements are an integral part of this statement.

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FUND FINANCIAL STATEMENTS
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021

West Hennepin Public Safety Department
Maple Plain, Minnesota
Balance Sheet
Governmental Funds
December 31, 2021

	General	Other Governmental Funds	Total Governmental Funds
Assets			
Cash and temporary investments	\$ 320,016	\$ 44,684	\$ 364,700
Accounts receivable	34,061	1,800	35,861
Prepaid items	31,481		31,481
 Total Assets	 \$ 385,558	 \$ 46,484	 \$ 432,042
Liabilities			
Accounts payable	\$ 7,779	\$ -	\$ 7,779
Fund Balances			
Nonspendable	31,481		31,481
Restricted	-	31,353	31,353
Committed	-	15,131	15,131
Assigned	142,252	-	142,252
Unassigned	204,046	-	204,046
Total Fund Balances	377,779	46,484	424,263
 Total Liabilities and Fund Balances	 \$ 385,558	 \$ 46,484	 \$ 432,042

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Reconciliation of the Balance Sheet
to the Statement of Net Position
Governmental Funds
December 31, 2021

Amounts reported for governmental activities in the statement of net position are different because

Total Fund Balances - Governmental Funds	\$ 424,263
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.	
Cost of capital assets	554,107
Less: accumulated depreciation	(315,555)
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds.	
Long-term liabilities at year-end consist of	
Compensated absences payable	(219,257)
Net pension liability	(652,341)
Governmental funds do not report long-term amounts related to pensions.	
Deferred outflows of pension resources	1,256,984
Deferred inflows of pension resources	(1,696,347)
	(648,146)
Total Net Position - Governmental Activities	\$ (648,146)

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2021

	General	Other Governmental Funds	Total Governmental Funds
Revenues			
Intergovernmental	\$ 122,497	\$ 10,983	\$ 133,480
Charges for services	1,739,427	-	1,739,427
Miscellaneous	68,465	5,705	74,170
Total Revenues	<u>1,930,389</u>	<u>16,688</u>	<u>1,947,077</u>
Expenditures			
Current - public safety			
Payroll	1,495,304	-	1,495,304
Uniform allowance	12,465	-	12,465
Police Reserve Officer in kind	45,188	-	45,188
Insurance	77,752	-	77,752
Utilities	31,411	612	32,023
Repair and maintenance	25,003	-	25,003
Supplies	33,827	-	33,827
Office cleaning	3,991	-	3,991
Dues and subscriptions	406	-	406
Printing	274	92	366
Communications	57,124	-	57,124
Schools and training	20,066	-	20,066
Professional services	10,900	-	10,900
Contingency	4,064	-	4,064
Police Reserve Officer program	1,500	-	1,500
Miscellaneous	-	1,980	1,980
Capital outlay - public safety	97,980	24,635	122,615
Total Expenditures	<u>1,917,255</u>	<u>27,319</u>	<u>1,944,574</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	13,134	(10,631)	2,503
Other Financing Sources			
Proceeds from sale of capital assets	9,475	-	9,475
Change in Fund Balances	22,609	(10,631)	11,978
Fund Balances, January 1	<u>355,170</u>	<u>57,115</u>	<u>412,285</u>
Fund Balances, December 31	<u>\$ 377,779</u>	<u>\$ 46,484</u>	<u>\$ 424,263</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Reconciliation of the Statement of Revenues,
Expenditures and Changes in Fund Balances
to the Statement of Activities
Governmental Funds
For the Year Ended December 31, 2021

Amounts reported for governmental activities in the statement of activities are different because

Total Net Change in Fund Balances - Governmental Funds	\$ 11,978
<p>Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.</p>	
Capital outlays	63,408
Depreciation expense	(68,750)
<p>The effect of various miscellaneous transactions involving capital assets including disposals, which decrease net position.</p>	
Disposals	(42,978)
Depreciation on disposal of capital assets	42,978
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.</p>	
Compensated absences	(13,729)
<p>Long-term pension activity is not reported in governmental funds.</p>	
Pension expense	262,915
Direct aid contributions	11,535
Change in Net Position - Governmental Activities	\$ 267,357

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Revenues, Expenditures and Changes in Fund Balances -
Budget and Actual
General Fund
For the Year Ended December 31, 2021

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental				
Federal	\$ 5,000	\$ 5,000	\$ -	\$ (5,000)
State	103,000	103,000	99,229	(3,771)
State - TZD reimbursement	7,000	7,000	23,268	16,268
Charges for services				
City of Maple Plain	566,420	566,420	566,420	-
City of Independence	1,173,007	1,173,007	1,173,007	-
Miscellaneous				
Police Reserve Officer in kind donations	-	-	45,188	45,188
Other	22,000	22,000	23,277	1,277
Total Revenues	<u>1,876,427</u>	<u>1,876,427</u>	<u>1,930,389</u>	<u>53,962</u>
Expenditures				
Current - public safety				
Payroll	1,599,417	1,599,417	1,495,304	104,113
Uniform allowance	9,900	9,900	12,465	(2,565)
Police Reserve Officer in kind	-	-	45,188	(45,188)
Insurance	76,600	76,600	77,752	(1,152)
Utilities	35,620	35,620	31,411	4,209
Repair and maintenance	26,200	26,200	25,003	1,197
Supplies	38,350	38,350	33,827	4,523
Office cleaning	6,000	6,000	3,991	2,009
Dues and subscriptions	1,820	1,820	406	1,414
Printing	1,740	1,740	274	1,466
Communications	52,480	52,480	57,124	(4,644)
Schools and training	23,000	23,000	20,066	2,934
Professional services	10,500	10,500	10,900	(400)
Contingency	-	-	4,064	(4,064)
Police Reserve Officer program	1,500	1,500	1,500	-
Miscellaneous	500	500	-	500
Capital outlay - public safety	36,800	36,800	97,980	(61,180)
Total Expenditures	<u>1,920,427</u>	<u>1,920,427</u>	<u>1,917,255</u>	<u>3,172</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(44,000)	(44,000)	13,134	57,134
Other Financing Sources				
Proceeds from sale of capital assets	10,000	10,000	9,475	(525)
Net Change in Fund Balances	(34,000)	(34,000)	22,609	56,609
Fund Balances, January 1	355,170	355,170	355,170	-
Fund Balances, December 31	<u>\$ 321,170</u>	<u>\$ 321,170</u>	<u>\$ 377,779</u>	<u>\$ 56,609</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2021

	<u>Custodial Fund</u>
Assets	
Cash and temporary investments	<u>\$ 12,898</u>
Net Position	
Individuals, organizations, and other governments	<u>\$ 12,898</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
December 31, 2021

	Custodial Fund
Additions	
Miscellaneous	\$ 11,963
Deductions	
Vehicle expense	115
Insurance	1,311
Range	50
Training and Registration	2,450
Miscellaneous	192
Total deductions	4,118
Net Increase (Decrease) in Fiduciary Net Position	7,845
Net Position, January 1	5,053
Net Position, December 31	\$ 12,898

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 1: Summary of Significant Accounting Policies

A. Reporting Entity

The West Hennepin Public Safety Department, Maple Plain/Independence, Minnesota (the Department) was established under Minnesota statutes, section 471.59. The Department serves the cities of Maple Plain and Independence. The Board of Commissioners is composed of representatives from each member city, consisting of four members. The Department's purpose is to provide police protection to the member cities. The Board of Commissioners exercises legislative authority and determines all matters of policy. The Board of Commissioners appoints personnel responsible for the proper administration of all affairs relating to the Department's activities. The Department has considered all potential units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the Department are such that exclusion would cause the Department's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the primary government to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the primary government. The Department has no component units.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Department. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Department considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Department.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 1: Summary of Significant Accounting Policies (Continued)

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the Department receives value without directly giving equal value in return, include grants, entitlement and donations. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Department must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Department on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are also recorded as unearned revenue.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The Department reports the following major governmental funds:

The *General fund* is the Department's primary operating fund. It accounts for all financial resources of the Department, except those required to be accounted for in another fund.

Additionally, the Department reports the following fund types:

Fiduciary Funds

Custodial funds are used to report fiduciary activities that are not required to be reported in pension (and other employee benefit) trust funds, investment trust funds, or private-purpose trust funds. The Department's Custodial fund accounts for activities of the Emergency Response Unit (ERU).

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contribution, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 1: Summary of Significant Accounting Policies (Continued)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Net Position or Fund Balance

Deposits and Investments

The Department's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Cash balances from all funds are pooled and invested, to the extent available, in certificates of deposit and other authorized investments. Earnings from such investments are allocated on the basis of applicable participation by each of the funds.

The Department may also invest idle funds as authorized by Minnesota statutes, as follows:

1. Direct obligations or obligations guaranteed by the United States or its agencies.
2. Shares of investment companies registered under the Federal Investment Company Act of 1940 and received the highest credit rating, rated in one of the two highest rating categories by a statistical rating agency, and have a final maturity of thirteen months or less.
3. General obligations of a state or local government with taxing powers rated "A" or better; revenue obligations rated "AA" or better.
4. General obligations of the Minnesota Housing Finance Agency rated "A" or better.
5. Obligation of a school district with an original maturity not exceeding 13 months and (i) rated in the highest category by a national bond rating service or (ii) enrolled in the credit enhancement program pursuant to statute section 126C.55.
6. Bankers' acceptances of United States banks eligible for purchase by the Federal Reserve System.
7. Commercial paper issued by United States banks corporations or their Canadian subsidiaries, of highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less.
8. Repurchase or reverse repurchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.
9. Guaranteed investment contracts (GIC's) issued or guaranteed by a United States commercial bank, a domestic branch of a foreign bank, a United States insurance company, or its Canadian subsidiary, whose similar debt obligations were rated in one of the top two rating categories by a nationally recognized rating agency.

The Department does not have an investment policy that addresses interest rate and credit risk.

West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Notes to the Financial Statements
 December 31, 2021

Note 1: Summary of Significant Accounting Policies (Continued)

Capital Assets

Capital assets, which include property, plant and equipment assets, are reported in the government-wide financial statements. Capital assets are defined by the Department as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property, plant and equipment of the Department are depreciated using the straight-line method over the following estimated useful lives:

Assets	Useful Lives in Years
Buildings and Improvements	10 - 40
Improvements other than Buildings	15 - 30
Machinery and Equipment	3 - 15

Deferred Outflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Department has only one item that qualifies for reporting in this category. Accordingly, the item, deferred pension resources, is reported only in the statement of net position. This item results from actuarial calculations and current year pension contributions made subsequent to the measurement date.

Compensated Absences

It is the Department's policy to permit employees to accumulate a limited amount of earned but unused vacation and comp time. Employees are allowed to accumulate sick leave up to 960 hours throughout their employment. According to the policy, employees will get paid at a 33 percent rate upon termination, unless they chose to bank accumulated time at a 50 percent rate for future use. Vacation pay is accrued in the government-wide financial statements and each employee may not accrue more than one year worth of vacation time, based on accrual rates per the employee benefit handbook. In governmental fund types, the costs of these benefits are recognized when payments are made to the employees. The General fund is typically used to liquidate compensated absences.

West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Notes to the Financial Statements
 December 31, 2021

Note 1: Summary of Significant Accounting Policies (Continued)

Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The total pension expense for the GERP and PEPFP is as follows:

	Public Employees Retirement Association of Minnesota (PERA)		Total Pension Expense
	GERP	PEPFP	
Pension Expense	\$ (1,700)	\$ (94,256)	\$ (95,956)

Deferred Inflows of Resources

In addition to liabilities, the statement of net position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Department has only one type of item that qualifies for reporting in this category. The item, deferred pension resources, is reported only in the statement of net position and results from actuarial calculations.

Fund Balance

In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the Department is bound to observe constraints imposed upon the use of resources reported in the governmental funds. These classifications are defined as follows:

Nonspendable - Amounts that cannot be spent because they are not in spendable form, such as prepaid items.

Restricted - Amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed - Amounts constrained for specific purposes that are internally imposed by formal action (resolution) of the Department Commission (the Commission), which is the Commission's highest level of decision-making authority. Committed amounts cannot be used for any other purpose unless the Commission modifies or rescinds the commitment by resolution.

Assigned - Amounts constrained for specific purposes that are internally imposed. In governmental funds other than the General fund, assigned fund balance represents all remaining amounts that are not classified as nonspendable and are neither restricted nor committed. In the General fund, assigned amounts represent intended uses established by the Commission itself or by an official to which the governing body delegates the authority. The Commission has adopted a fund balance policy which delegates the authority to assign amounts for specific purposes to the Director of Public Safety.

Unassigned - The residual classification for the General fund and also negative residual amounts in other funds.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 1: Summary of Significant Accounting Policies (Continued)

The Commission considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available. Additionally, the Commission would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The Commission has formally adopted a fund balance policy for the General fund. The Commission's policy is to maintain a minimum unassigned fund balance of 10 percent of budgeted operating expenditures for cash-flow timing needs.

Net Position

Net position represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources. Net position is displayed in three components:

- a. Investment in capital assets - Consists of capital assets, net of accumulated depreciation.
- b. Restricted net position - Consist of net position balances restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments.
- c. Unrestricted net position - All other net position balances that do not meet the definition of "restricted" or "investment in capital assets".

When both restricted and unrestricted resources are available for use, it is the Department's policy to use restricted resources first, then unrestricted resources as they are needed.

Note 2: Stewardship, Compliance and Accountability

Budgetary Information

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the General fund. All annual appropriations lapse at fiscal year-end. The Department does not use encumbrance accounting.

The Board of Police Commissioners must, on or before August 15 each year, prepare and submit a detailed budget of the Department's needs for the next calendar year to the City Council of each city in the Department with a statement of the proportion of the budget to be provided by each city. The City Council of each city in the Department shall review and approve the budget by November 1. The legal level of budgetary control is the fund level. There were no budget amendments made in 2021.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 3: Detailed Notes on All Funds

A. Deposits and Investments

Cash balances of the Department's funds are combined (pooled) and invested to the extent available in various investments authorized by Minnesota statutes. Each fund's portion of this pool (or pools) is displayed on the financial statements as "cash and temporary investments". For purposes of identifying the risk of investing public funds, the balances are categorized as follows:

Deposits

Custodial credit risk for deposits and investments is the risk that in event of a bank failure, the Department's deposits may not be returned or the Department will not be able to recover collateral securities in the possession of an outside party. In accordance with Minnesota statutes and as authorized by the Board of Commissioners, the Department maintains deposits at those depository banks, all of which are members of the Federal Reserve System.

Minnesota statutes require that all Department deposits be protected by insurance, surety bond or collateral. The market value of collateral pledged must equal 110 percent of the deposits not covered by insurance, bonds, or irrevocable standby letter of credit from Federal Home Loan Banks.

Authorized collateral in lieu of a corporate surety bond includes:

- United States government Treasury bills, Treasury notes, Treasury bonds;
- Issues of United States government agencies and instrumentalities as quoted by a recognized industry quotation service available to the government entity;
- General obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service;
- General obligation securities of a local government with taxing powers may be pledged as collateral against funds deposited by that same local government entity;
- Irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the bank's public debt is rated "AA" or better by Moody's Investors Service, Inc., or Standard & Poor's Corporation; and
- Time deposits that are fully insured by any federal agency.

Minnesota statutes require that all collateral shall be placed in safekeeping in a restricted account at a Federal Reserve Bank, or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The selection should be approved by the Department.

At year end, the Department's carrying amount of deposits was \$377,598 and the bank balance was \$437,631. Of the bank balance, \$250,000 was covered by Federal depository insurance. The remaining balance was covered by collateral held by the pledging financial institution's trust department in the Department's name.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 3: Detailed Notes on All Funds (Continued)

Cash Summary

A reconciliation of cash and investments as reported on the statement of net position follows:

Cash and Temporary Investments	
Government-wide	\$ 364,700
Fiduciary	12,898
	<u>377,598</u>
Total Deposits	<u>\$ 377,598</u>

B. Capital Assets

Capital asset activity for the year ended December 31, 2021 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital Assets, being Depreciated				
Machinery and equipment	\$ 533,676	\$ 63,408	\$ (42,978)	\$ 554,106
Less Accumulated Depreciation for Machinery and equipment	(289,782)	(68,750)	42,978	(315,554)
Governmental Activities Capital Assets, Net	\$ 243,894	\$ (5,342)	\$ -	\$ 238,552

Depreciation expense of \$68,750 was charged to the public safety department of the governmental activities.

C. Long-term Debt

Changes in Long-term Liabilities

Long-term liability activity for the year ended December 31, 2021 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Governmental Activities					
Compensated Absences					
Payable	\$ 205,528	\$ 132,724	\$ (118,995)	\$ 219,257	\$ 118,994

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 3: Detailed Notes on All Funds (Continued)

D. Fund Balance Classifications

At December 31, 2021, a summary of the governmental fund balance classifications are as follows:

Fund	Purpose	Amount
Nonspendable		
General	Prepaid items	\$ 31,481
Restricted		
Nonmajor Governmental	Forfeitures	\$ 31,353
Committed for		
Nonmajor Governmental	Crime prevention	\$ 9,697
Nonmajor Governmental	Police Reserve Officer	5,434
Total Committed Fund Balance		\$ 15,131
Assigned for		
General	Compensated absences	\$ 84,344
General	Capital outlay	57,908
Total Assigned Fund Balance		\$ 142,252

Note 4: Defined Benefit Pension Plans - Statewide

A. Plan Description

The Department participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with *Minnesota statutes*, chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401 (a) of the Internal Revenue Code.

General Employees Retirement Plan

All full-time and certain part-time employees of the Department are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

Public Employees Police and Fire Plan

The Police and Fire Plan, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the Police and Fire Plan also covers police officers and firefighters belonging to a local relief association that elected to merge with and transfer assets and administration to PERA.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

B. Benefits Provided

PERA provides retirement, disability and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

General Employee Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2 percent of average salary for each of the first 10 years of service and 1.7 percent of average salary for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7 percent for average salary for all years of service. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989 normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. Beginning in 2019, the postretirement increase is equal to 50 percent of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1 percent and a maximum of 1.5 percent. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. For recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. For members retiring on January 1, 2024, or later, the increase will be delayed until normal retirement age (age 65 if hired prior to July 1, 1989, or age 66 for individuals hired on or after July 1, 1989). Members retiring under Rule of 90 are exempt from the delay to normal retirement.

Police and Fire Plan Benefits

Benefits for Police and Fire Plan members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50 percent after five years up to 100 percent after ten years of credited service. Benefits for Police and Fire Plan members first hired after June 30, 2014 vest on a prorated basis from 50 percent after ten years up to 100 percent after twenty years of credited service. The annuity accrual rate is 3 percent of average salary for each year of service. For Police and Fire Plan members who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. The postretirement increase is fixed at 1 percent. Recipients that have been receiving the annuity or benefit for at least 36 months as of the June 30 before the effective date of the increase will receive the full increase. For recipients receiving the annuity or benefit for at least 25 months but less than 36 months as of the June 30 before the effective date of the increase will receive a reduced prorated increase.

C. Contributions

Minnesota statutes, chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state Legislature.

West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Notes to the Financial Statements
 December 31, 2021

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.50 percent, of their annual covered salary in fiscal year 2021 and The Department was required to contribute members and 7.50 percent for Coordinated Plan members. The Department's contributions to the General Employees Fund for the years ending December 31, 2021, 2020 and 2019 were \$10,293 , \$9,993 and \$9,609 , respectively. The Department's contributions were equal to the contractually required contributions for each year as set by state statute.

Police and Fire Fund Contributions

Police and Fire Plan members were required to contribute 11.80 percent of their annual covered salary in fiscal year 2021 and the Department was required to contribute 17.70 percent for Police and Fire Plan members. The Department's contributions to the Police and Fire Fund for the years ending December 31, 2021, 2020 and 2019 were \$156,667 , \$159,427 and \$142,904, respectively. The Department's contributions were equal to the contractually required contributions for each year as set by state statute.

D. Pension Costs

General Employees Fund Pension Costs

At December 31, 2021, the Department reported a liability of \$81,139 for its proportionate share of the General Employees Fund's net pension liability. The Department's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the Department totaled \$2,404 . The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Department's proportion of the net pension liability was based on the Department's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2020 through June 30, 2021 relative to the total employer contributions received from all of PERA's participating employers. The Department's proportion was 0.0019 percent, which was no change from the proportion measured at June 30, 2020.

Department's Proportionate Share of the Net Pension Liability	\$ 81,139
State of Minnesota's Proportionate Share	2,404
 Total	 \$ 83,543

For the year ended December 31, 2021, the Department recognized pension expense of (\$1,894) for its proportionate share of the General Employees Fund's pension expense. In addition, the Department recognized an additional \$194 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

At December 31, 2021, the Department reported its proportionate share of General Employees Plan's deferred outflows of resources and deferred inflows of resources, related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 473	\$ 2,483
Changes in Actuarial Assumptions	49,541	1,765
Net Difference Between Projected and Actual Earnings on Plan Investments	-	70,172
Changes in Proportion	3,102	-
Contributions to PERA Subsequent to the Measurement Date	5,146	-
Total	\$ 58,262	\$ 74,420

The \$5,146 reported as deferred outflows of resources related to pensions resulting from the Department's contributions to subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2022. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

2022	\$ (1,828)
2023	323
2024	(632)
2025	(19,167)

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

Police and Fire Fund Pension Costs

At December 31, 2021, the Department reported a liability of for its proportionate share of the Police and Fire Fund's net pension liability. The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Department's proportionate share of the net pension liability was based on the Department's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2020 through June 30, 2021 relative to the total employer contributions received from all of PERA's participating employers. The Department's proportion was percent which was a percent from its proportionate share measured as of June 30, 2020.

The State of Minnesota contributed \$18 million to the Police and Fire Fund in the plan fiscal year ended June 30, 2021. The contribution consisted of \$9 million in direct state aid that does meet the definition of a special funding situation and \$9 million in supplemental state aid that does not meet the definition of a special funding situation. The \$9 million direct state was paid on October 1, 2020. Thereafter, by October 1 of each year, the state will pay \$9 million to the Police and Fire Fund until full funding is reached or July 1, 2048, whichever is earlier. The \$9 million in supplemental state aid will continue until the fund is 90 percent funded, or until the State Patrol Plan (administered by the Minnesota State Retirement System) is 90 percent funded, whichever occurs later. Strong asset returns for the fiscal year ended 2021 will accelerate the phasing out of these state contributions, although we do not anticipate them to be phased out during the fiscal year ending 2022.

The State of Minnesota is included as a non-employer contributing entity in the Police and Fire Retirement Plan Schedule of Employer Allocations and Schedule of Pension Amounts by Employer, Current Reporting Period Only (pension allocation schedules) for the \$9 million in direct state aid. Police and Fire Plan employers need to recognize their proportionate share of the State of Minnesota's pension expense (and grant revenue) under GASB 68 special funding situation accounting and financial reporting requirements. For the year ended December 31, 2021, the Department recognized pension expense of for its proportionate share of the Police and Fire Plan's pension expense.

The State of Minnesota is not included as a non-employer contributing entity in the Police and Fire Pension Plan pension allocation schedules for the \$9 million in fire state aid. The Department also recognized for the year ended December 31, 2021 as revenue and an offsetting reduction of net pension liability for its proportionate share of the State of Minnesota's on-behalf contributions to the Police and Fire Fund.

At December 31, 2021, the Department reported its proportionate share of Police and Fire Plan's deferred outflows of resources and deferred inflows of resources, and its contributions subsequent to the measurement date, from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Experience	\$ 116,183	\$ 1,578
Changes in Actuarial Assumptions	853,346	346,122
Net Difference Between Projected and Actual Earnings on Plan Investments	-	1,067,052
Changes in Proportion	146,148	207,175
Contributions to PERA Subsequent to the Measurement Date	<u>83,045</u>	<u>-</u>
Total	<u>\$ 1,198,722</u>	<u>\$ 1,621,927</u>

West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Notes to the Financial Statements
 December 31, 2021

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

The \$83,045 reported as deferred outflows of resources related to pensions resulting from the Department's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2022. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

2022	\$ (445,553)
2023	(61,273)
2024	(52,428)
2025	(104,237)
2026	157,241

E. Actuarial Assumptions

The total pension liability in the June 30, 2021 actuarial valuation was determined using an individual entry-age normal actuarial cost method. The long-term rate of return on pension plan investments used in the determination of the total liability is 6.5 percent. This assumption is based on a review of inflation and investments return assumptions from a number of national investment consulting firms. The review provided a range of return investment return rates deemed to be reasonable by the actuary. An investment return of 6.5 percent was deemed to be within that range of reasonableness for financial reporting purposes.

Salary growth assumptions in the General Employees Plan range in annual increments from 10.25 percent after one year of service to 3.0 percent after 29 years of service and 6.0 percent per year thereafter. In the Police and Fire Plan, salary growth assumptions range from 11.75 percent after one year of service to 3.0 percent after 24 years of service.

Mortality rates for the General Employees Plan are based on the Pub-2010 General Employee Mortality Table. Mortality rates for the Police and Fire Plan is based on the Pub-2010 Public Safety Employee Mortality tables. The tables are adjusted slightly to fit PERA's experience.

Actuarial assumptions used in the June 30, 2021 valuation were based on the results of actuarial experience studies. The most recent four-year experience study in the General Employees Plan was completed in 2019. The assumption changes were adopted by the Board and become effective with the July 1, 2021 actuarial valuation. The most recent four-year experience study for the Police and Fire Plan was completed in 2020. The recommended assumptions for that plan were adopted by the Board and will be effective with the July 1, 2021 actuarial valuations if approved by the Legislature.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

The following changes in actuarial assumptions and plan provisions occurred in 2021:

General Employees Fund

Changes in Actuarial Assumptions

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

Changes in Plan Provisions

- There were no changes in plan provisions since the previous valuation.

Police and Fire Fund

Changes in Actuarial Assumptions

- The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes.
- The inflation assumption was changed from 2.50 percent to 2.25 percent.
- The payroll growth assumption was changed from 3.25 percent to 3.00 percent.
- The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 Public Safety Mortality table. The mortality improvement scale was changed from MP-2019 to MN-2020.
- The base mortality table for disabled annuitants was changed from the RP-2014 healthy annuitant mortality table (with future mortality improvement according to Scale MP-2019) to the Pub-2010 Public Safety disabled annuitant mortality table (with future mortality improvement according to Scale MP-2020).
- Assumed rates of salary increase were modified as recommended in the July 14, 2020 experience study. The overall impact is a decrease in gross salary increase rates.
- Assumed rates of retirement were changed as recommended in the July 14, 2020 experience study. The changes result in slightly more unreduced retirements and fewer assumed early retirements.
- Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes result in more assumed terminations.
- Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates result in more projected disabilities.
- Assumed percent married for active female members was changed from 60 percent to 70 percent. Minor changes to form of payment assumptions were applied.

Changes in Plan Provisions

- There have been no changes since the prior valuation.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic Stocks	35.50 %	5.10 %
Alternative Assets (Private Markets)	25.00	5.90
Bonds (Fixed Income)	20.00	0.75
International Stocks	17.50	5.30
Cash	2.00	-
Total	<u>100.00 %</u>	

F. Discount Rate

The discount rate used to measure the total pension liability in 2021 was 6.50 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota statutes. Based on these assumptions, the fiduciary net position of the General Employees Fund and the Police and Fire Fund were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Pension Liability Sensitivity

The following presents the Department's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the Department's proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

	Department Proportionate Share of NPL		
	1 Percent Decrease (6.50%)	Current (7.50%)	1 Percent Increase (8.50%)
General Employees Fund	\$ 165,481	\$ 81,139	\$ 11,930
Police and Fire Fund	1,813,468	571,202	(447,149)

H. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2021

Note 5: Subsequent Event

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus ("COVID-19") and the risks to the international community as virus spreads globally. On March 11, 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. In response to the pandemic, the State of Minnesota has issued stay-at-home orders and other measures aimed at slowing the spread of the coronavirus.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. Due to the rapid development and fluidity of this situation, the Department cannot determine the ultimate impact that the COVID-19 pandemic will have on its financial condition, liquidity, and future revenue collection, and therefore any prediction as to the ultimate impact on the Department's financial condition, liquidity, and future results of its revenue collections is uncertain.

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REQUIRED SUPPLEMENTARY INFORMATION
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information
For the Year Ended December 31, 2021

Schedule of Employer's Share of PERA Net Pension Liability - General Employees Fund

Fiscal Year Ending	Department's Proportion of the Net Pension Liability	Department's Share of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability Associated with the Department (b)	Total (a+b)	Department's Covered Payroll (c)	Department's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll ((a+b)/c)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
06/30/21	0.0019 %	\$ 81,139	\$ 2,404	\$ 83,543	\$ 135,258	60.0 %	79.0 %
06/30/20	0.0019	113,914	3,587	117,501	136,017	83.7	79.0
06/30/19	0.0018	99,518	3,000	102,518	126,756	78.5	80.2
06/30/18	0.0018	99,857	-	99,857	118,454	84.3	79.5
06/30/17	0.0020	127,679	-	127,679	127,644	100.0	75.9
06/30/16	0.0019	154,271	-	154,271	119,444	129.2	68.9
06/30/15	0.0020	103,650	-	103,650	117,101	88.5	78.2

Note: Schedule is intended to show 10-year trend. Additional years will be reported as they become available.

Schedule of Employer's PERA Contributions - General Employees Fund

Year Ending	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Department's Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b/c)
12/31/21	\$ 10,293	\$ 10,293	\$ -	\$ 137,235	7.5 %
12/31/20	9,993	9,993	-	133,242	7.5
12/31/19	9,609	9,609	-	128,115	7.5
12/31/18	9,420	9,420	-	125,606	7.5
12/31/17	9,235	9,235	-	123,136	7.5
12/31/16	9,054	9,054	-	120,723	7.5
12/31/15	8,877	8,877	-	118,362	7.5

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2021

Notes to the Required Supplementary Information - General Employees Fund

Changes in Actuarial Assumptions

2021 - The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes. The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

2020 - The price inflation assumption was decreased from 2.50% to 2.25%. The payroll growth assumption was decreased from 3.25% to 3.00%. Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25% less than previous rates. Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements. Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter. Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females. The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the PUB-2010 General/Teacher disabled annuitant mortality table, with adjustments. The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019. The assumed spouse age difference was changed from two years older for females to one year older. The assumed number of married male new retirees electing the 100% Joint & Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint & Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

2019 - The mortality projection scale was changed from MP-2017 to MP-2018.

2018 - The mortality projection scale was changed from MP-2015 to MP-2017. The assumed benefit increase was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter to 1.25 percent per year.

2017 - The Combined Service Annuity (CSA) loads were changed from 0.8 percent for active members and 60 percent for vested and non-vested deferred members. The revised CSA loads are now 0.0 percent for active member liability, 15.0 percent for vested deferred member liability and 3.0 percent for non-vested deferred member liability. The assumed post-retirement benefit increase rate was changed from 1.0 percent per year for all years to 1.0 percent per year through 2044 and 2.5 percent per year thereafter.

2016 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2035 and 2.5 percent per year thereafter to 1.0 percent per year for all future years. The assumed investment return was changed from 7.9 percent to 7.5 percent. The single discount rate was changed from 7.9 percent to 7.5 percent. Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation.

2015 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2030 and 2.5 percent per year thereafter to 1.0 percent per year through 2035 and 2.5 percent per year thereafter.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2021

Notes to the Required Supplementary Information - General Employees Fund

Changes in Plan Provisions

2021 - There were no changes in plan provisions since the previous valuation.

2020 - Augmentation for current privatized members was reduced to 2.0% for the period July 1, 2020 through December 31, 2023 and 0.0% after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 - The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The state's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

2018 - The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024. Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018. Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply. Contribution stabilizer provisions were repealed. Postretirement benefit increases were changed from 1.00 percent per year with a provision to increase to 2.50 percent upon attainment of 90.00 percent funding ratio to 50.00 percent of the Social Security Cost of Living Adjustment, not less than 1.00 percent and not more than 1.50 percent, beginning January 1, 2019. For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors. Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 - The State's contribution for the Minneapolis Employees Retirement Fund equals \$16,000,000 in 2017 and 2018, and \$6,000,000 thereafter. The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21,000,000 to \$31,000,000 in calendar years 2019 to 2031. The state's contribution changed from \$16,000,000 to \$6,000,000 in calendar years 2019 to 2031.

2016 - There were no changes in plan provisions since the previous valuation.

2015 - On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2021

Schedule of Employer's Share of PERA Net Pension Liability - Police and Fire Fund

Fiscal Year Ending	Department's Proportion of the Net Pension Liability	Department's Proportionate Share of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability Associated with the Department (b)	Total (a+b)	Department's Covered Payroll (c)	Department's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll ((a+b)/c)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
06/30/21	0.0740 %	\$ 571,202	\$ 25,704	\$ 596,906	\$ 895,483	66.7 %	87.2 %
06/30/20	0.0885	1,166,525	-	1,166,525	971,285	120.1	89.3
06/30/19	0.0761	810,161	-	810,161	804,823	100.7	88.8
06/30/18	0.0754	803,686	-	803,686	794,226	101.2	85.4
06/30/17	0.0780	1,053,093	-	1,053,093	803,883	131.0	63.9
06/30/16	0.0980	3,932,911	-	3,932,911	801,950	490.4	86.6

Note: Schedule is intended to show 10-year trend. Additional years will be reported as they become available.

Schedule of Employer's PERA Contributions - Police and Fire Fund

Year Ending	Statutorily Required Contribution (a)	Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Department's Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b/c)
12/31/21	\$ 156,667	\$ 156,667	\$ -	\$ 885,122	17.70 %
12/31/20	159,427	159,427	-	940,573	16.95
12/31/19	142,904	142,904	-	843,094	16.95
12/31/18	133,379	133,379	-	823,326	16.20
12/31/17	129,916	129,916	-	801,950	16.20
12/31/16	122,717	122,717	-	757,513	16.20
12/31/15	121,734	121,734	-	751,446	16.20

Note: Schedule is intended to show 10-year trend. Additional years will be reported as they become available.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2021

Notes to the Required Supplementary Information - Police and Fire Fund

Changes in Actuarial Assumptions

2021 - The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes. The inflation assumption was changed from 2.50 percent to 2.25 percent. The payroll growth assumption was changed from 3.25 percent to 3.00 percent. The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 Public Safety Mortality table. The mortality improvement scale was changed from MP-2019 to MN-2020. The base mortality table for disabled annuitants was changed from the RP-2014 healthy annuitant mortality table (with future mortality improvement according to Scale MP-2019) to the Pub-2010 Public Safety disabled annuitant mortality table (with future mortality improvement according to Scale MP-2020). Assumed rates of salary increase were modified as recommended in the July 14, 2020 experience study. The overall impact is a decrease in gross salary increase rates. Assumed rates of retirement were changed as recommended in the July 14, 2020 experience study. The changes result in slightly more unreduced retirements and fewer assumed early retirements. Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes result in more assumed terminations. Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates result in more projected disabilities. Assumed percent married for active female members was changed from 60 percent to 70 percent. Minor changes to form of payment assumptions were applied.

2020 - The mortality projection scale was changed from MP-2018 to MP-2019.

2019 - The mortality projection scale was changed from MP-2017 to MP-2018.

2019 - The mortality projection scale was changed from MP-2017 to MP-2018.

2018 - The mortality projection scale was changed from MP-2016 to MP-2017.

2017 - Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates. Assumed rates of retirement were changed, resulting in fewer retirements. The Combined Service Annuity (CSA) load was 30 percent for vested and non-vested deferred members. The CSA has been changed to 33 percent for vested members and 2 percent for non-vested members. The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees. Assumed termination rates were decreased to 3.0 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall. Assumed percentage of married female members was decreased from 65 percent to 60 percent. Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females. The assumed percentage of female members electing joint and survivor annuities was increased. The assumed post-retirement benefit increase rate was changed from 1.00 percent for all years to 1.00 percent per year through 2064 and 2.50 percent thereafter. The single discount rate was changed from 5.6 percent to 7.5 percent.

2016 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2037 and 2.5 percent per year thereafter to 1.0 percent per year for all future years. The assumed investment return was changed from 7.9 percent to 7.5 percent. The single discount rate was changed from 7.9 percent to 5.6 percent. The assumed future salary increases, payroll growth and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation.

2015 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2030 and 2.5 percent per year thereafter to 1.0 percent per year through 2037 and 2.5 percent per year thereafter.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2021

Notes to the Required Supplementary Information - Police and Fire Fund (Continued)

Changes in Plan Provisions

2021 - There were no changes in plan provisions since the previous valuation.

2020 - There were no changes in plan provisions since the previous valuation.

2019 - There were no changes in plan provisions since the previous valuation.

2018 - As set by statute, the assumed post-retirement benefit increase was changed from 1.0 percent per year through 2064 and 2.5 percent per year, thereafter, to 1.0 percent for all years, with no trigger. An end date of July 1, 2048 was added to the existing \$9.0 million state contribution. New annual state aid will equal \$4.5 million in fiscal years 2019 and 2020, and \$9.0 million thereafter until the plan reaches 100 percent funding, or July 1, 2048, if earlier. Member contributions were changed from 10.80 percent to 11.30 percent of pay, effective January 1, 2019 and 11.80 percent of pay, effective January 1, 2020. Employer contributions were changed from 16.20 percent to 16.95 percent of pay, effective January 1, 2019 and 17.70 percent of pay, effective January 1, 2020. Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018. Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply. Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 - Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates. Assumed rates of retirement were changed, resulting in fewer retirements. The combined service annuity (CSA) load was 30.00 percent for vested and non-vested, deferred members. The CSA has been changed to 33.00 percent for vested members and 2.00 percent for non-vested members. The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees. Assumed termination rates were decreased to 3.00 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall. Assumed percentage of married female members was decreased from 65.00 percent to 60.00 percent. Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females. The assumed percentage of female members electing joint and survivor annuities was increased. The assumed postretirement benefit increase rate was changed from 1.00 percent for all years to 1.00 percent per year through 2064 and 2.50 percent thereafter. The single discount rate was changed from 5.60 percent per annum to 7.50 percent per annum.

2016 - There were no changes in plan provisions since the previous valuation.

2015 - The post-retirement benefit increase to be paid after attainment of the 90 percent funding threshold was changed, from inflation up to 2.5 percent, to a fixed rate of 2.5 percent.

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COMBINING FUND FINANCIAL STATEMENTS
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021

West Hennepin Public Safety Department
Maple Plain, Minnesota
Combining Balance Sheet - Special Revenue Funds
Nonmajor Governmental Funds
December 31, 2021

	Crime Prevention	Forfeiture Fund	Police Reserve Officer	Total Governmental Funds
Assets				
Cash and temporary investments	\$ 7,897	\$ 31,353	\$ 5,434	\$ 44,684
Accounts receivable	1,800	-	-	1,800
Total Assets	<u>\$ 9,697</u>	<u>\$ 31,353</u>	<u>\$ 5,434</u>	<u>\$ 46,484</u>
Fund Balances				
Restricted	\$ -	\$ 31,353	\$ -	\$ 31,353
Committed	9,697	-	5,434	15,131
Total Fund Balances	<u>\$ 9,697</u>	<u>\$ 31,353</u>	<u>\$ 5,434</u>	<u>\$ 46,484</u>

West Hennepin Public Safety Department
Maple Plain, Minnesota
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Special Revenue Funds
Nonmajor Governmental Funds
For the Year Ended December 31, 2021

	Crime Prevention	Forfeiture Fund	Police Reserve Officer	Total Governmental Funds
Revenues				
Intergovernmental	\$ -	\$ 10,983	\$ -	\$ 10,983
Miscellaneous	5,255	-	450	5,705
Total Revenues	<u>5,255</u>	<u>10,983</u>	<u>450</u>	<u>16,688</u>
Expenditures				
Current - public safety				
Utilities	-	-	612	612
Printing	92	-	-	92
Miscellaneous	155	-	1,825	1,980
Capital outlay - public safety	24,635	-	-	24,635
Total Expenditures	<u>24,882</u>	<u>-</u>	<u>2,437</u>	<u>27,319</u>
Change in Fund Balances	(19,627)	10,983	(1,987)	(10,631)
Fund Balances, January 1	<u>29,324</u>	<u>20,370</u>	<u>7,421</u>	<u>57,115</u>
Fund Balances, December 31	<u>\$ 9,697</u>	<u>\$ 31,353</u>	<u>\$ 5,434</u>	<u>\$ 46,484</u>

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OTHER REPORT

WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2021

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**INDEPENDENT AUDITOR'S REPORT
ON MINNESOTA LEGAL COMPLIANCE**

Board of Commissioners
West Hennepin Public Safety Department
Maple Plain, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the West Hennepin Public Safety Department, Maple Plain, Minnesota (the Department), as of and for the year ended December 31, 2021, and the related notes to the financial statements which collectively comprise the Department's basic financial statements, and have issued our report thereon dated March 31, 2022.

In connection with our audit, nothing came to our attention that caused us to believe that the West Hennepin Public Safety Department, failed to comply with the provisions of the contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements and miscellaneous provisions sections of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Department's noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

This report is intended solely for the information and use of the Board of Commissioners, management and the Minnesota Office of the State Auditor and is not intended to be, and should not be, used by anyone other than these specified parties.



Abdo
Minneapolis, Minnesota
March 31, 2022

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, January 11, 2022
8 a.m.
City of Independence Council Chambers
Zoom Meeting Optional**

MEETING MINUTES

1. Call to Order.

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 8 a.m. by Chairperson Marvin Johnson.

Present in Person: Commissioner Mayor Marvin Johnson, Commissioner Mayor Julie Maas-Kusske, Director Gary Kroells, Recording Secretary Kim Curtis

Present via Zoom: Commissioner Lynn Betts, Commissioner Mike DeLuca

Others Present via Zoom: Maple Plain City Administrator Clarissa Hadler,
Independence City Administrator Mark Kaltsas

Absent: None

Guest: Administrative Assistant Lynda Franklin

2. Election of 2022 WHPS Officers – Chairperson/Vice-Chairperson/Secretary/Treasurer

Johnson nominated Maas-Kusske be Chairperson and asked if there were any further nominations. There were none. Johnson asked for a motion to close nominations. A unanimous vote was cast on Maas-Kusske's behalf. Motion by Betts, seconded by DeLuca. All voted aye. Motion carried.

Maas-Kusske then led the meeting.

Maas-Kusske nominated Johnson be Vice Chairperson, seconded by Betts. All voted aye. Motion carried.

Motion by Johnson, seconded by Maas-Kusske, that Betts be Treasurer and DeLuca be Secretary. All voted aye. Motion carried.

Reports

3. Approval of September 28, 2021, Commission Minutes

Motion by Johnson, seconded by Maas-Kusske, to approve the September 28, 2021, meeting minutes. All voted aye. Motion carried.

4. Review of September, October November, December 2021 Activity Reports

West Hennepin Public Safety (WHPS) handled a total of 4,824 incidents in 2021: 3,157 in Independence; 1,471 in Maple Plain. There were no questions or comments regarding the activity reports. Motion by Johnson, seconded by DeLuca, to approve the September, October, November and December 2021 Activity Reports. All voted aye. Motion carried.

5. Review of September, October, November, December 2021 Claims

There were no questions regarding the claims. Betts and DeLuca will email their written approval of the claims since they are attending this meeting via zoom and unable to sign the claims in person. Their emailed approvals will be attached to the claims for the auditors' review. Motion by Betts, seconded by DeLuca, to approve the September, October, November, December 2021 claims. All voted aye. Motion carried. Their emailed approvals were received and attached to the claims.

6. Review of 2021 YTD Budget and Cash Asset Report

In 2021 WHPS received \$1,849,678 (98.66%) in income and spent \$1,863,027 (97.01%) in expenses. This is a difference of \$31,651, subject to WHPS' financial audit, which will be conducted February 3 and 4, 2022.

Balances of the other accounts are: Crime Prevention \$7,896; Reserves \$5,434; Capital Outlay Fund \$57,907; Severance \$61,615; Military Leave PERA \$22,728, Forfeiture \$31,352. There were no questions of the 2021 YTD budget and cash asset report.

Motion by Betts, seconded by Johnson, to approve the 2021 YTD Budget and Cash Asset Reports, subject to audit. All voted aye. Motion carried.

7. Review of 2021 End of Year Accrued Vacation/Vacation/Comp/Sick Time

All employees' vacation/comp hours were down to the allowed carryover except two. One employee is over 1.5 hours vacation and 2 hours comp. He requested in writing to carry those hours over into 2022 and use them in January. His request was approved by Director Kroells.

Sergeant Denneson is 85 hours over in his allowed carry over vacation time. He had vacation time off scheduled in December but due to schedule coverage and administrative items, he was unable to take the time off. His request to carry the time over into 2022 and to take the time off in January and February was approved by Director Kroells.

Four employees were over the allowed 960 carry over hours in sick time. One half of their hours over 960 were paid into a post-retirement account at their hourly rate.

8. Items of Interest-Community Events

The following items were reviewed:

- WHPS attended Maple Plain Fire Open House October 2, 2021
- View Santa was a tremendous success on December 4, 2021. They donated 1,450 pounds of food to our local food shelf in Delano along with \$575 dollars in cash.
- League of Minnesota Cities Insurance Trust dividend check of \$6,129 for 2021
- Local Independence resident donated \$1,500 to WHPS Crime Prevention Fund
- Multiple holiday cards, well wishes and goodies were donated to WHPS
- Thank you card for Officer Anderson for working with a local Cub Scout group on fingerprinting
- Thank you card from Judy Waddell for WHPS' contribution to the local Wounded Warrior program in memory of her husband John Bongaarts' (Kim Curtis' stepfather)
- Thank you card from an Independence resident for WHPS' work on the County 90 Round-a-bout

9. Additions to the Agenda

None.

Old Business

10. Highway 12 Safety Coalition

Construction at Highway 12 and County Road 92 is at a halt for the winter months. Construction crews were able to build both pads before shutting down for the winter. The pads need to settle for four months. Valley Road and County Road 92 North are closed at this time. Construction will start again in late March or early April to complete the Highway 12 and County Road 92 North intersection and is expected to be completed in October, 2022. There will be a significant detour during this time. Additional stoplights will be installed at the intersections of County Roads 6 and 90 and at County Roads 11 and 90. To stay informed go to the following website and sign up to receive e-mail updates: www.hennepin.us/county-road-92safety.

The design phase for Highway 12 from County Road 90 going west is still moving forward. KLJ and MnDOT are leading the project. There will be an open house in February or March 2022. Additional build options will be presented for the public to view. Director Kroells and Independence City Administrator Mark Kaltsas will continue to attend these meetings to provide input on the future design of Highway 12 through Independence. This project will cost \$40 million and will more than likely not be completed in the next five years.

11. Mutual Aid Reimbursement Request to the City of Brooklyn Center

At the direction of the police commission, WHPS sent a letter to City of Brooklyn Center requesting reimbursement for WHPS' three officers' overtime and equipment to protect their police department during the riots from April 11 to 24, 2021. City of Brooklyn Center fully reimbursed WHPS \$14,160.64.

The West Command Mobile Field Force continues to develop, recruit, prepare and train for calls in the west metro area involving civil unrest. In preparation for possible riots during the Kim Potter trial, Mobile Field Force training was conducted on November 14, 2021, and on December 21, 2021, officers were placed on standby in Brooklyn Center for the verdict. They were not needed and were released from service after a few hours.

12. Body Camera Update

WHPS' body worn cameras are in and have been installed in all patrol vehicles. WHPS is in the final steps of hardware and software updates and final training for officers. The body worn cameras should be fully operation by the end of January 2022. State guidelines and mandates set forth in MSS 13.385 Portable Recording Systems will be followed. Director Kroells doesn't anticipate any issues following policy and state law since WHPS already has weapon mounted camera portable recording systems in place. There are two spares that Reserve Officers will be able to use.

Hadler requested to discuss Director Kroells' Capital Improvement Plan at a future meeting. He agreed to do so.

13. Military Leave Update

Return to duty exams and fit for duty testing has been scheduled for WHPS' deployed officer to return to duty. His expected return date is January 17, 2022. He will be placed on a two-week field training or reintegration program.

14. Use of Force Policy Change

Director Kroells said police chiefs and all Minnesota law enforcement agencies still have major concerns about the changes to the use-of-deadly-force statute that went into effect March 1, 2021. On September 13, 2021, Ramsey County District Judge Leonardo Castro ruled in favor of law enforcement, finding the new law passed in 2020 requiring officers to cite with specificity the reasons for suing deadly force were suspended, violating officers' rights to not incriminate or testify against themselves.

Use of Deadly Force Statute 609.066 that was in effect property March 1, 2021 is back in effect until this case is resolved. The judge ordered the case be heard within the next 60 days. Director Kroells sent a memo to all officers stating WHPS is reverting to its former policy before March 1, 2021.

On December 17, 2021, Ramsey County District Judge Castro ruled that line *'(i) can be articulated with specificity by the law enforcement officer;*' was unconstitutional and the new statute will read *'(i) Can be articulated with specificity'*. This means the officer will not be compelled to forfeit his or her 5th amendment constitutional right to remain silent. WHPS' Policy 300 Use of Deadly Force has been updated to follow the current law and ruling.

15. 2021 Year End Report for West Metro Drug Task Force

The attached West Metro Drug Task Force (WMDTF) year end report was provided by Hennepin County Sergeant Chris Nybeck, the supervising agent for all operations of the West Metro Drug Task Force. The report shows that current concerns for our

communities are the distribution and use of methamphetamine and cocaine. WMDTF operates on a \$90,000 budget per year. There are no additional costs to participating law enforcement agencies to have an officer on the WMDTF. The board keeps a two-year budget. In previous years anything left over was split and paid out to the participating law enforcement agencies but due to changes in forfeiture laws, there are no longer extra funds.

16. New Investigator Vehicle Ordered

New and used vehicles to replace the current investigator vehicle were researched and it was determined it would be more cost effective to purchase a new vehicle under the state contract through Waconia Dodge. A 2022 Dodge Durango was ordered at the cost of \$36,469. The vehicle should arrive in six to seven months at the earliest and will be set up at Action Radio. The current investigator vehicle will then be sold at auction.

New Business

17. Accept Retirement of Administrative Assistant Franklin

Administrative Assistant Lynda Franklin turned in a letter of resignation, announcing her retirement effective January 31, 2022. She has been a strong advocate for community engagement with our public safety. Due to her Covid-19 concerns, she requested not to have an open house or event in her honor. An announcement will be in the city newsletters allowing residents and staff to stop in and say their final goodbyes.

Franklin then stepped into the meeting. She was thanked for her years of service and dedication to WHPS.

18. Hiring Process for WHPS Administrative Assistant

A posting for Administrative Assistant Lynda Franklin's position was posted on WHPS' website, Facebook page and government websites with a December 31, 2021, deadline. Forty-seven applications were received. They were scored and evaluated, narrowing down the number of candidates to 11, who were interviewed on January 5 and 6, 2022. Six candidates will move on to a second interview on Wednesday, January 12, 2022. Sgt. Rick Denneson and administrative assistants from the lakes area will be on the oral board. The top two candidates will have a final chief's interview and a conditional job offer will be provided to one applicant pending a successful background and psychological exam. The new hire is not expected to start until mid-February, 2022 and will be on probation for one year.

19. Abdo Financial Audit February 3 and 4, 2022

Abdo will be at WHPS performing the annual audit on February 3 and 4, 2022 and the results will be presented at the next police commission meeting.

20. 2021 Annual Report to be Presented at April Police Commission Meeting

WHPS staff is working on the 2021 annual report and it will be presented at the next police commission meeting.

21. 2022 Citizens Police Academy

WHPS is planning to host a spring Citizens Academy February 17 – April, 2022. A few participants have expressed interest in attending. The commissioners were encouraged to recommend the class to anyone they might think would be interested in attending.

22. Liability Coverage Waiver Form

A liability coverage waiver form was included in the commission packets. The police commission has always elected to waive the monetary tort on liability coverage. Current law allows a person to only receive \$500,000 per event, even if the claim should be much higher. West Hennepin has waived the monetary tort to not cap its liability in the event a claim is filed. Doing so would save legal costs for a lawsuit over \$500,000. Commissioner Maas-Kusske's signature is required as the Chairperson.

Motion by DeLuca, seconded by Betts, for the police commission to approve waiving the monetary tort and Commissioner Maas-Kusske sign it. All voted aye. Motion approved.

Chairperson Maas-Kusske signed and dated the liability coverage waiver form.

23. Animal Impounds

CrossRoads Animal Shelter announced in 2021 that they will no longer take animal impounds from law enforcement agencies. There are very few shelters in the west metro area who will take impounds. WHPS has partnered with Medina, Orono and Minnetrista to find an affordable solution.

Orono Community Service Officer Mike Wocken took it upon himself to find a contract for all four law enforcement agencies and we are in the final stages of reviewing a short term stay contract with Oak Ridge Kennels in Minnetrista. They are asking for \$1,200 per year from each agency with no boarding costs if the owner picks up their dog within seven days. If not, they will ask each agency to bring the impounded dog or dangerous dog to the Monticello Animal Shelter, who requires an annual contract from each city for \$250 plus a boarding fee of \$21.48 per day. WHPS plans on purchasing a chip reader for approximately \$120.

Director Kroells requested that WHPS handle the annual fees instead of Maple Plain and Independence having separate contracts. These fees are not in WHPS' budget so he would ask both cities for reimbursement of the annual fees and each city be responsible for the daily boarding fees at Monticello Animal Shelter for animals that are brought there. WHPS will send separate invoices to each city to cover fees associated with animal impounds.

24. West Metro Drug Task Force Appreciation Luncheon February 17, 2022

An appreciation luncheon will be held on February 17, 2022, 11:30 a.m., at the Choo Choo Restaurant and Bar in Loretto as a thank you to drug task force agents. The police commissioners are invited. Director Kroells encouraged them to attend and RSVP to him.

25. Discussion on Future of Police Commission Meeting Dates, Times, Location

After discussion on future meeting dates and times that will work for everyone, the commission agreed to the following dates and times:

Tuesday, April 12, 7 a.m.

Tuesday, July 12, 7 a.m.

** Tuesday, August 9, 7 a.m. (for follow up, if needed) **

Tuesday, September 13, 7 a.m.

Tuesday, December 13, 7 a.m.

22. Adjourn

Motion by DeLuca, seconded by Betts, to adjourn. All voted aye. Motion carried. The meeting adjourned at 9:42 a.m.

Date: February 7, 2022
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells *G.Kroells*
SUBJECT: JANUARY 2022 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report

January 2022

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	8	7	8	7
Traffic	77	124	77	124
Part III	6	7	6	7
Part IV	36	31	36	31
Part V	75	96	75	96
Total City of Independence	202	265	202	265
City Of Maple Plain				
Criminal	4	4	4	4
Traffic	28	30	28	30
Part III	1	2	1	2
Part IV	25	18	25	18
Part V	36	55	36	55
Total City Of Maple Plain	94	109	94	109
Grand Total Both Cities				
	296	374	296	374
TZD	0	2	0	2
Agency Assists	36	14	36	14
Total ICR Reports	332	390	332	390
How Received				
Fax	2	15	2	15
In Person	20	10	20	10
Mail	1	1	1	1
Other	3	2	3	2
Phone	22	31	22	31
Radio	152	131	152	131
Visual	108	169	108	169
Email	15	29	15	29
Lobby Walk In	9	0	9	0
Total	332	388	332	388

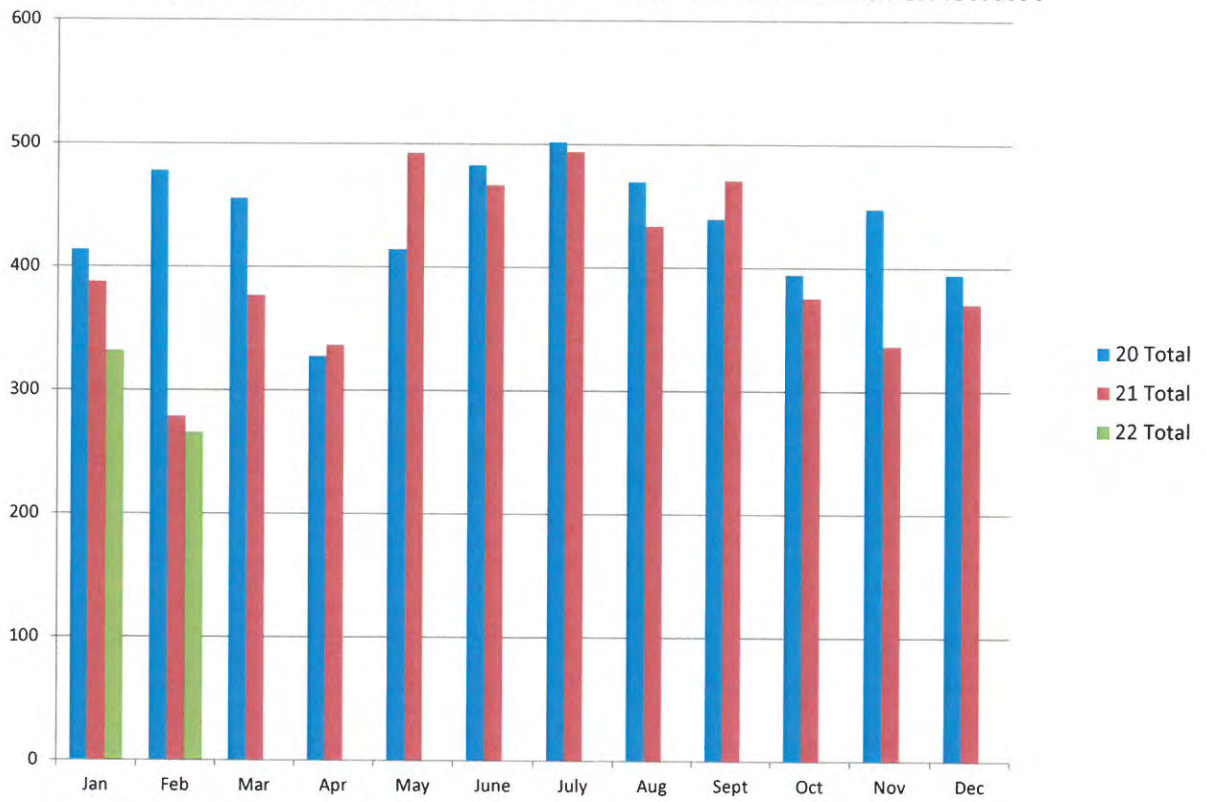
January 2022 Criminal Part I & II
 City of Independence Grid #'s 3-5

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	22000031	Damage to Property	3	1/4/2022	P3119
WHPS	22000062	Theft of Motor Vehicle	3	1/6/2022	TA150
WHPS	22000063	Fraudulent Unemployment Benefit Claim	5	1/6/2022	U0540
WHPS	22000110	Fraudulent Unemployment Benefit Claim	3	1/11/2022	U0540
WHPS	22000116	ID Theft	3	1/11/2022	U0540
WHPS	22000121	Narcotics	4	1/12/2022	DC500
WHPS	22000255	3rd Degree DWI	4	1/24/2022	JFW01
WHPS	22000265	Assault	4	1/25/2022	A5350

January 2022 Criminal Part I & II
 City of Maple Plain Grid # 1-2

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	22000022	Theft	1	1/3/2022	TW019
WHPS	220000184	Theft	2	1/18/2022	U0550
WHPS	22000070	Theft	1	1/7/2022	U128C
WHPS	22000129	Damage to Property	2	1/13/2022	P3119

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
January 2022 Activity Report

Year to Date Activity Report

At the end January 31, 2022, West Hennepin Public Safety (WHPS) handled year-to-date a total of 332 incident complaints: For the month of January; 202 incidents occurred in the City of Independence and 94 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Crash

Jan 1 5:12 a.m. Hwy 12/ Main Street. Maple Plain. Veh1 e/b on Hwy 12 thought it was a passing double lane and passed a vehicle e/b on Hwy 12. Veh1 was approaching Main Street E, unable to stop in time for a MNDOT snowplow truck that was pulling out onto Hwy 12 and struck the plow blade. Roads were patchy with ice. No injuries. Veh1 cited for Failure to Drive with Due Care.

Crash

Jan 2 8:14 a.m. Hwy 12 / CR 92S, Independence. Driver was e/b Hwy 12, stated the sun was directly in her eyes, she struck a concrete median causing her vehicle to spin around and strike the median again. Vehicle had front end damage. Seatbelt was worn, no injuries.

Fire / Alarm

Jan 3 1:47 a.m. 5100 block Main Street, Maple Plain. Dispatched for a business water alarm. Officer observed through a window, that water was leaking down from the ceiling. Maple Plain Fire arrived and shut the water off from the outside. Owner arrived on scene, was advised of the issue and he was very thankful for all the help.

Car Stalled

Jan 3 2:21 p.m. 5400 block Moline Rd, Independence. Unoccupied vehicle parked on Moline Road, unknown if stalled. Officer contact with the registered owner who was out on a walk. All Ok.

Welfare Check

Jan 3 1500 block Howard Ave, Maple Plain. Caller requested welfare check on her father who was not answering her phone call. Resident was not at home and a neighbor stated he was at the hospital. Caller was advised of Officer findings.

Fall

Jan 3 9:42 p.m. 4800 block Gateway Blvd, Maple Plain. Female fell from her walker into the shower was assisted by Officers and Maple Plain Fire into a chair. North Memorial EMS arrive, determined she needed to be seen at the hospital, and transported her.

Property Damage

Jan 4 4400 block Lake Sarah Dr. S, Independence. Resident reported his locked mailbox was damaged on December 24th. The door of the mailbox was down, and mail was missing. Resident has not received specific mail he is waiting for. He will look into it, if it had been sent to him or possibly stolen from his mailbox. Resident will advise police of his findings.

Suspicious Activity

Jan 4 Pagenkopf Rd / Fieldstone Rd, Independence. Reported a wide track vehicle was driven into the ditches, struck a tree and tracks show driving out of the ditch onto the road. Extra patrol requested for this area.

Fall

Jan 4 9:42 p.m. 4800 block Gateway Blvd, Maple Plain. Officer and staff assisted a female to a chair who had fallen, was not injured but uncomfortable from sitting on the floor.

Road Debris

Jan 4 5:44 p.m. Hwy 12 /CR 90 Roundabout, Independence. Caller reported road debris at the CR 90 / Hwy 12 roundabout. Officer arrival found a caterpillar (CAT) brand backhoe bucket partially in the roadway. The bucket clearly fell off a trailer, weighed 394lbs and a towing company responded and removed the bucket due to its size. S/N e-mailed CAT to see if they might know who the owner is. No markings on the bucket.

Crash

Jan 5 Hwy 12/ CR 90, Independence. Veh1 and Veh2 w/b Hwy 12 both entering the CR 90 roundabout. Veh2 entered crossing into the outside lane sideswiping Veh1 causing Veh1 to leave the roadway and strike a Yield sign. Veh2 continued w/b on Hwy 12. Veh2 driver was located and stated both vehicles did take-up both lanes to negotiate the roundabout.

Illness

Jan 5 8200 block CR 6, Independence. Female felt she had food poisoning. North Memorial EMS transported her to the hospital.

Damage to Property

Jan 5 7900 block Hwy 12, Independence. Officer observed a damage cable barrier that was apparent a vehicle had struck it. The area was checked, and a damaged vehicle was not located. MN DOT as advised of the damage.

In park after hours

Jan 5 10:08 p.m. 2055 CR 90, Independence. 16-year-old female and a 19-year-old male in the Pioneer Community Park after hours watching a movie in the back of a vehicle. They were advised the park was closed and the parents were notified.

Motorist Assist

Jan 5 11:23 p.m. Hwy 12 / CR 90, Independence. Driver stated that he was e/b on Hwy 12 when he felt his car strike something in the roadway. Approximately 1 mile later discovered that he had a flat front and rear passenger tire and immediately pulled over. A towing company was called to tow the vehicle.

Crash

Jan 6 9:49 a.m. Hwy 12/ CR 90, Independence. Female reported January 4th, she was n/b on Co 90 entered the roundabout at Hwy 12 to go w/b on Hwy 12 when she hit something in the roundabout. Female did not stop, did not call police, and continued to a sporting event for a family member. Female later found what she had hit caused significant damage to her vehicle and she had struck the backhoe bucket left in the roundabout. Female was advised it is the driver's responsibility to determine what hit and to notify the police. Approximate damage to her vehicle \$3,000.00.

Car Theft

Jan 6 3:14 p.m. 6200 block Hwy 12, Independence. Victim left vehicle running while she went into the business office. Short time later the victim observed her vehicle being stolen and quickly leaving the parking lot with a black sedan behind it. At 6:14 p.m. Minneapolis Park Police found the stolen vehicle slid into a ditch and had struck a tree causing damage to the driver's side. The vehicle was recovered and towed to West Hennepin. Owner was notified of recovered stolen vehicle. Case under investigation.

Fraudulent Claim

Jan 6 2800 block Nelson Rd, Independence. Resident reported both he and his wife received notices from the unemployment office regarding unemployment benefits claimed. They did not file unemployment claims.

Unconscious

Jan 6 8:19 p.m. 4800 block Gateway Blvd, Maple Plain. Patient was breathing but unresponsive was transported to the hospital by ambulance.

Theft

Jan 7 5100 block Oak Street, Maple Plain. Employee was charged with theft, fired, and trespassed from the business. Employee was cited for Shoplifting.

Assist

Jan 7 2500 block CR 90, Independence. Semi-truck was partially blocking the n/b lane of traffic, unable to drive down resident's long driveway to drop off a load of steel. Officer assisted with squad lights for safety as the driver unloaded his steel.

Unintentional Burn

Jan 7 400 block Nelson Rd, Independence, Resident reported they were burning boxes when one of them flew up in the air and landed on their large wood pile and started it on fire. They were unable to put it out and would let it burn. Resident was verbally warned for burning boxes.

Dizzy / Faint

Jan 8 2300 block Copeland Rd, Independence. Resident fell, hitting her head and elbow, was cared for by Officer and North Memorial EMS.

Suspicious Activity

Juan 9 10:26 a.m. 5200 block hwy 12, Maple Plain. Business owner reported an alarm had gone off and an occupied pickup truck was parked next to the building. Contact with the driver who was there to strap down a lift on a trailer and knew the owner. Business owner arrived, immediately recognized the driver, did not know the driver was going to be there and apologized he did not recognize the truck. All was clear.

Suspicious Act

Jan 10 3:30 a.m. 900 block Cr 19, Independence. Reported back yard motion light keeps going on and off, nothing is seen. Area was checked and appeared to be fresh deer prints cutting across the back yard. A group of deer were located behind the house/garage.

Welfare Check

Jan 11 1:41 a.m. 2600 block Nelson Rd, Independence. Dispatched for a female who called and was panicked. Officer contact with the female who stated it was a bad dream.

Fraud

Jan 11 6500 block Olstad Drive, Independence. Resident reported someone fraudulently applied for MN Unemployment benefits in his name. He had already taken all the steps to stop the process from moving forward. He filled out the MN unemployment fraud claim online and had no loss on other accounts.

Fraud

Jan 11 400 block Game Farm Rd, Independence. Resident reported someone fraudulently filed for Minnesota Unemployment benefits in her name. Resident had already taken all the steps to stop the process from moving forward and had filled out the MN unemployment fraud claim online.

Electrical Fire

Jan 12 6:35 p.m. 3000 block Lake Sarah Rd, Independence. Officer and Delano Fire responded to smoke coming from light fixtures in an indoor riding arena. Delano Fire checked the fixtures; no fire was found. There was an electrical issue surrounding the old light fixtures. Owner was advised to leave the power off until an electrician can replace the fixtures.

Property Damage

Jan 13 1400 Halgren Rd., Maple Plain. Unknown person plowed resident's driveway and pushed the snow into his front entryway area and possibly damaged a window. Case under investigation

Medical

Jan 14 1600 block Marsh Ave Maple Plain. North Memorial EMS transported a female that was ill and dehydrated to the hospital.

Motorist Assist

Jan 14 Main Street / Baker Park Rd, Maple Plain. Driver drove into a snowbank on the shoulder of the road after braking to avoid rear-ending a car at the intersection. Officer assisted by pushing drivers' truck with the squad push bumper and dislodged it from the snowbank. No damage.

Suspicious Act

Jan 14 6400 block Fogelman Rd, Independence. Homeowner was in the basement working and she heard someone on the main level of her house. A female was located inside cleaning the bathroom. She was a house cleaner and had been sent by her cleaning service to the wrong address.

Hit and Run Crash

Jan 15 1459 Budd Ave, Maple Plain. Caller reported his vehicle was struck by another vehicle. Truck parked in a nearby lot was identified as the striking vehicle. Contact with the driver who admitted to hitting caller's vehicle. Driver could not provide any reason for not contacting police or leaving information for the vehicle he struck. Driver was issued citation for Fail to Drive with Due Care and leaving the scene of a Property Damaged Crash.

Medical Unconscious

Jan 15 200 block CR 92, Independence. Dispatched for male who passed out while eating dinner. Officer and Maple Plain Fire assisted with male care. North Memorial EMS arrived and transported the male to the hospital.

Suspicious Act

Jan 15 8700 block Hwy 12, Highway 12, Independence. Caller observed a dark colored Tahoe and two males trying to open up a gate at a fenced-in property. Later the vehicle was backed up to the building. Officer arrived a short time later, found the gate secured with a lock and no vehicles/persons on the property. Caller was advised of Officer findings.

Medical Alarm

Jan 17 500 block CR 110, Independence. Dispatched for a medical alarm and no answer on call back. Female was found conscious, advised she had fallen out of her chair, and could not get back into it. Female was assisted up into her chair. No injuries.

Suspicious Act

Jan 18 5200 block Bryantwood Dr, Maple Plain. Glass replacement company reported they saw blood inside the vehicle and the windshield glass was shattered from what looked like a gunshot. Vehicle owner was located, stated he was assaulted in Minneapolis around Thanksgiving, did not file a police report, and showed some healed injuries. Glass company was advised everything was ok and could continue to fix the windshield.

Theft

Jan 18 1500 block Howard Ave. Maple Plain. Resident reported unauthorized use of his debit card. Case under investigation.

Medical

Jan 19 5600 block Pioneer Creed Dr. Maple Plain. Dispatched for a tanker truck driver who accidentally had formaldehyde spilled onto him and was currently decontaminating in the shower. North Memorial EMS Ambulance responded and checked the driver over. Driver refused further aide and was not transport to the hospital.

Welfare Check

Jan 19 1500 block Howard Ave. Maple Plain. Caller wanted a different personal care attendant. PCA was acting weird, had dumped sand, rocks on her carpet and poisoned it. Caller advised they would need to contact PCA's boss to get a different one. Caller stated she was ok, did not need further assistance and thanked the Officer for his assistance.

Damaged Sign

Jan 19 Hwy 12/ CR 90, Independence. Reported a struck yield sign was laying on the road in the Hwy 12/ CR 90 roundabout. No vehicle was around the struck sign. Officer removed the large sign and post from the roadway and advised MN DOT of the damaged sign.

Motorist Assist

Jan 21 6900 Blk Highway 12, Independence. Officer assisted with driver in a semi-truck on Hwy 12 with hazards on. Driver advised his diesel engine "gelled up" and was unable to move. Driver was able to get it started again, letting it warm up and would be leaving in 5 mins. No further assistance needed.

Crash

Jan 21 3600 block CR 90, Independence. Motorist was n/b on CR 90, slowing down as he saw 7 turkeys in the roadway. The turkeys all ran but one turned around and flew back into the grill of his truck. One deceased turkey, minor damage to truck grill, and the motorist would fix the grill himself.

Alarm

Jan 23 4:16 a.m. 6200 block Highway 12, Independence. Dispatched for a business yard motion alarm. Contact with drivers of two snow trucks snow plowing the lot. Drivers had not seen anything, had just finished back scraping near the overhead doors and possibly may have set the alarm off. The area was checked and nothing suspicious was found.

Medical

Jan 23 4900 block Main St, Maple Plain Dispatched to a diabetic/insulin problem for an adult male who was weak and transported to the hospital by North Memorial EMS.

Utility Complaint

Jan 23 CR 6 & CR83, Independence Caller reported the lights were flashing and not working properly at CR 6 / CR 83. Officer responded to the intersection observed flashing red lights from each direction and found them to be working properly. Caller was notified of Officer findings.

Crash

Jan 23 Nelson Rd / Dean Rd, Independence. Officer responded to an unoccupied vehicle in the ditch. Contact with the driver who stated he was home and no injuries. Due to snow covered, slippery roads, he went into the ditch and struck a tree. Driver had a tow truck enroute.

DWI 3rd Degree

Jan 24 2700 block Independence Rd, Independence. Vehicle in the ditch, driver Aaron Michael Nordmann, 28 of St. Cloud provided a breath test, resulted in .28 breath alcohol concentration. Nordmann was arrested, transported to Hennepin County Jail for 3rd Degree DWI charges.

Vehicle in Ditch

Jan 25 9000 block Hwy 12, Independence. Driver was e/b on Hwy 12 when a vehicle pulled out of a driveway in front of him. The driver applied his brakes losing control on the ice causing him to go into the ditch. Driver had ordered a private towing company. Driver stated he was not injured.

Assault

Jan 25 3600 block Ihduhapi Trail, Independence. Officers responded to a fight between two males. Todd Douglas Berg, 26 of Anoka was arrested and transported to Henn Co Jail, charged with 5th Degree Assault.

Electrical Fire

Jan 27 6400 block Franklin Hills Rd, Independence. Homeowner reported an outlet had started on fire in their three-season porch. They extinguished the fire with a fire extinguisher and shut the breaker off. Maple Plain Fire checked the area with thermal imaging and there was no active fire in the wall.

Vehicle in Ditch

Jan 27 Pagenkopf Rd/ Old Post Rd, Independence. First Student School Bus driver was backing up onto Old Post Rd and the rear tires went slightly into the ditch. A second bus was brought to the scene to finish the drivers' route. Students were not on the bus at the time of this incident. Bus was towed out of the ditch.

Attempted Scam

Jan 27 5200 block Manchester Dr, Maple Plain. Resident received a call: caller said residents name, stated they are going to send him a new Medicare card and asked for the number underneath his name. Resident said it did not feel right and did not give them the information. It is a Medicare scam call, do not give out information if you receive a call.

Motorist Assist

Jan 27 6300 block Fogelman Rd, Independence. Caller reported a pickup truck was on the shoulder of the road with a missing tire. Officer found the truck had a shredded front passenger tire and was resting on the rim. Registered Owner was contacted, stated his son had the vehicle and would get it taken care of.

Lost Wallet

Jan 28 5500 block Pioneer Creek Dr, Maple Plain. Caller reported her wallet was stolen out of her gym bag. Caller called her bank to cancel and put a watch on her accounts. Caller is hoping the wallet will turn up.

Theft from Auto

Jan 28 5200 block Bryantwood Dr, Maple Plain. Caller reported his vehicle had been tampered with overnight. The interior had been ransacked. Stolen were a check book, Oakley sunglasses and 20 gallons of gasoline was siphoned. Approximate loss \$185.00. No forced entry or damage to the vehicle as it was left unlocked.

Domestic

Jan 29 9500 block Roy Rd, Independence. An officer met with a person to take a domestic report. The reporting party stated he and his girlfriend were playing cards when she became upset with him so he left to get out of the situation. He was given a ride back to the residence to get his cell phone but he was not able to get inside. The party was dropped off at a hotel.

Traffic Complaint

Jan 29 7000 block Hwy 12. An officer responded to a vehicle weaving within its lane, crossing the fog line and the driver appeared to be dancing. The vehicle was stopped and the driver admitted to listening to music that may have distracted her. No signs of impairment. She was found to be revoked and allowed to drive the vehicle to Coborns and park. She was cited for DAR.

Trespassing

Jan 29 4200 block Woodhill Dr, Independence. A property owner reported a vehicle trespassing on private deeded access to Lake Sarah. The driver refused to tell him who'd given him permission to access the lake via the property. The driver told the officer that he'd been given permission from one of the other deeded owners through a mutual friend. The reporting property talked with the officer about trespass laws and conferring with the other owners of the property to properly manage permitted access to the lake via the shared property.

Citation

Jan 30 Hwy 12/Howard Ave, Maple Plain. An eastbound Hwy 12 vehicle was stopped for speed. The driver was unaware of he was suspended. Driver was cited for driving after suspension.

Pain

Jan 31 1400 block Meadow Ln, Maple Plain. Police responded to a party complaining of mouth pain. Patient reported severe pain in his teeth and jaw. He had no prior injuries to cause it. He was transported by ambulance to Fairview Riverside Hospital.

Verbal Domestic

Jan 31 1000 Drake Ct, Independence. An officer was dispatched to a verbal domestic. The night before, the wife had fallen in their driveway and hurt her leg. Tonight she was in bed when her husband checked in on her and she began yelling at him for not checking in on her sooner. He went to another room and she followed him, continuing to yell at him and telling him to leave. He agreed to leave for the evening.

5th Degree Assault

Jan 31 3600 Ihduhapi Trl, Independence. An officer responded to a standby as a client was to be discharged and had possibly assaulted another patient. The client admitted falling into the other patient. The client was not cited.

Crash

Jan 31 6400 block Hwy 12/CR 90, Independence. A single motorist crossed the centerline and struck a business mailbox, fence and dumpster. She refused medical and was cited for failure to drive with due care.


Fraud

Jan 31 3100 block Lakeshore Ave, Independence. A report was taken from a party who's MN Unemployment account was hacked. He was able to get it straightened out and had not suffered any financial loss.

Identity Theft

Jan 31 5700 Kochs Crossing, Independence. A party reported someone attempted to open four new phone lines through AT&T with his information. He was able to get the process stopped and did not suffer any financial loss.

105 contacts of citations, verbal and written warnings were issued for traffic and equipment violations.

Date: March 8, 2022
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells 
SUBJECT: February 2022 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

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Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

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Monthly Activity Report

February 2022

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Criminal	4	10	12	17
Traffic	62	54	139	178
Part III	2	2	8	9
Part IV	20	26	56	57
Part V	69	76	144	172
Total City of Independence	157	168	359	433
City Of Maple Plain				
Criminal	6	16	10	20
Traffic	9	20	37	50
Part III	1	2	2	4
Part IV	19	20	44	38
Part V	58	42	94	97
Total City Of Maple Plain	93	100	187	209
Grand Total Both Cities	250	268	546	642
TZD	0	2	0	4
Agency Assists	16	11	52	25
Total ICR Reports	266	279	598	667
How Received				
Fax	7	15	9	30
In Person	10	19	30	29
Mail	1	4	2	5
Other	1	0	4	2
Phone	26	34	48	65
Radio	109	122	261	253
Visual	81	68	189	237
Email	16	17	31	46
Lobby Walk In	15	0	24	0
Total	266	279	598	667

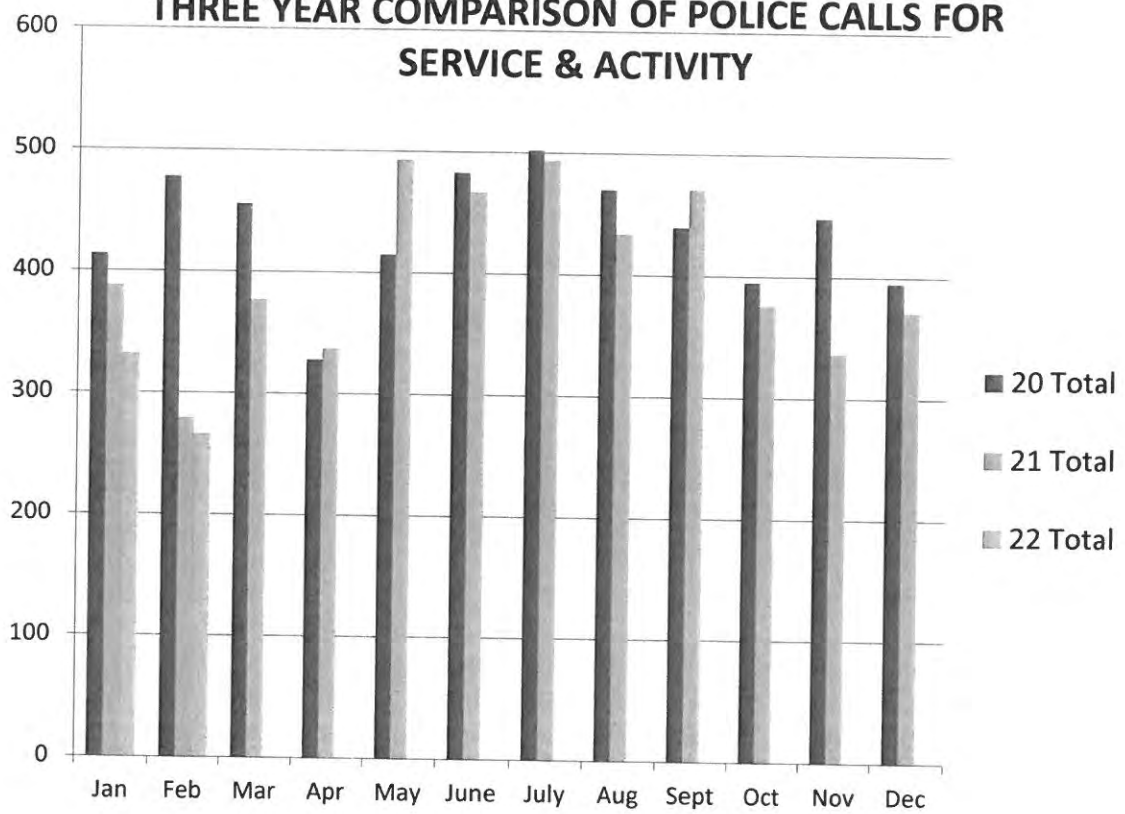
February 2022 Part I & II**City of Maple Plain Grid #'s 1-2**

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Create Date</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	22000563	Phone Scam	2/25/2022	1	2/25/2022	U3063
WHPS	22000337	Identity Theft	2/1/2022	2	2/1/2022	U0730
WHPS	22000339	Fraud	2/1/2022	2	2/1/2022	U0010
WHPS	22000398	Domestic	2/8/2022	2	2/8/2022	AL352
WHPS	22000446	Domestic-Arrest	2/11/2022	2	2/11/2022	AL350
WHPS	22000464	DWI	2/14/2022	2	2/14/2022	E6700

February 2022 Part I & II**City of Independence Grid #'s 3-5**

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Create Date</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	22000522	3rd Deg DWI	2/20/2022	3	2/20/2022	JF501
WHPS	22000351	Identity Theft	2/2/2022	5	2/2/2022	U0730
WHPS	22000356	Identity Theft	2/3/2022	5	2/3/2022	U0730
WHPS	22000547	PD Crash/4th Degree DWI	2/23/2022	5	2/23/2022	JGW01

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
February 2022 Activity Report

Year to Date Activity Report

At the end February 28, 2022, West Hennepin Public Safety (WHPS) handled year-to-date a total of 266 incident complaints: For the month of February; 157 incidents occurred in the City of Independence and 93 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Stop Arm Violation

Feb 1 5700 block CR 6, Independence A bus was stopped eastbound waiting to pick up children when a westbound vehicle passed the bus at a high rate of speed. The bus driver was able to give a vehicle description. Case under investigation.

Identity Theft

Feb 1 5200 block Main St E, Maple Plain. Police took a report of a business being contacted by someone reporting to be PayPal. Through investigation it was a scam and the business did not suffer a financial loss.

Fraud

Feb 1 5100 Ind. St, Maple Plain. A business owner reported phone calls from people stating they'd received a check from his business and wanting to confirm they were legitimate and OK to cash. The business's bank account has been frozen. It's believed his check signature was copied by someone who had received a valid business check. Case is under investigation.

PD Crash

Feb 2 1800 block Baker Park Rd, Maple Plain. A male party reported hitting something with his vehicle and returned to the scene an hour later but could not find what he'd struck that caused damage to his vehicle. He was advised to follow up with his insurance and he is required to stop and notify the owner and/or police when hitting something, especially if he's unaware of what the object was at the time. Photos were taken of the damage to his vehicle.

Phone Scam Attempt

Feb 2 4700 block S Lake Sara Dr, Independence. A caller reported receiving a pre-recorded message telling her to press a number to speak with someone further regarding her utilities. She hung up and called her local utility company who confirmed that the call was a scam attempt. No loss.

Identity Theft

Feb 2 2500 block Nelson Rd, Independence. A resident received a message to call Microsoft because his computer was infected. After calling the number provided he allowed a person to take control of his computer and provided a copy of his driver's license but no financial information. The resident called his son who responded. The resident was advised to contact his cred card company and all three credit bureaus, access FTC.gov to review safeguards to protect his identity and apply for a new driver's license. No financial loss at this time.

- Fire
Feb 3 15 Ingerson Rd, Independence. Police responded to a report of heavy black smoke and found a resident burning brush, furniture, Styrofoam, metal and old paint cans. Homeowner claimed not to know what was being burned. She was cited for burning prohibited materials.
- Medical
Feb 4 3600 block Ihduhapi Trl, Independence. An officer was dispatched to a person reporting feeling dizzy and when he feels lightheaded he knows he's going to black out. He was transported by ambulance to North Memorial.
- Animal Complaint
Feb 4 2800 block Becker Rd, Independence. A resident reported a dog that attempted to go into his home's doggy door and broke it. The dog was now in the resident's back yard. An officer picked the dog up and brought it to the address on its collar and explained to its owner the damage it had caused. The dog's owner will work with the neighbor to fix the doggy door.
- Suspicious Act
Feb 4 2000 block S Lake Shore Dr, Independence. A resident reported a suspicious vehicle parked in his driveway but it left when confronted by the homeowner's son. An officer arrived in the area and spoke to the driver who was trying to get to an address in the area and his friend in the car behind him was going off Google maps that wasn't showing the address properly. Nothing criminal.
- Crash
Feb 5 CR 92/BNSF Railroad. 5:51 a.m. Police were dispatched to a train vs. car property damage crash. Upon the officer's arrival he observed the stopped train, a vehicle on the north side of the tracks in the ditch and a male standing next to it. In speaking with the male, he was the driver of the vehicle and was not injured. He delivers packages for Amazon and was following his GPS. He drove through the barricades and got stuck on the tracks. A short time later he saw the oncoming train and a jumped out of his vehicle before it was struck by the train. The train conductor saw the vehicle's headlights but was unable to stop the train in time. BNSF workers arrived and checked the tracks for damage and moved the train. The vehicle was towed.
- Breathing Problem
Feb 5 1600 Budd Ave, Maple Plain. An officer was dispatched to a male having trouble breathing and feeling a light pressure on his chest. North Ambulance arrived and transported him to Waconia Hospital.
- PD Crash
Feb 5 CR 11/Lake Rebecca, Independence. A black SUV was unable to avoid a large amount of snow that sucked it down into the ditch where it struck a street sign. The vehicle had minor damage. It was pulled out of the ditch. County maintenance was dispatched to plow the snow from the roadway.
- Head Injury
Feb 5 5100 block Main St, Maple Plain. A person fell in a bathroom and momentarily lost consciousness. North arrived and assisted. The officer left before a transport decision was made.
- Problem Burn
Feb 6 5000 block Main St, Maple Plain. An officer was dispatched to a burning complaint. The fire was out when the officer arrived on scene and learned that the homeowner had been burning trash. He was verbally warned about burning illegal material.
- Disturbance/Solicitor
Feb 7 5700 block Maple Ridge Dr, Maple Plain. An officer responded to a complaint of a male soliciting cameras and a security system door to door. Upon arrival in the area the male was

unable to be located. The officer called the reporting party back who thanked him for checking it out.

Suspicious Act/Solicitor

Feb 7 5900 block Three Oaks Ave, Maple Plain. A report was received of a suspicious solicitor who'd been in the area 2 hours earlier selling security systems. The reporting party was calling on behalf of her mother, the homeowner, who has a ring camera and will save the video.

Domestic

Feb 8 5200 block Bryantwood Dr, Maple Plain. An officer responded to a parking lot to meet a male party for a domestic report. The male reported being struck on the side of the head by a female. When the officer spoke with the female, she denied hitting the male and reported the male threw beer at her. She also showed him where the male had broken their bedroom door during a domestic two days earlier. The male left for the evening. No arrests.

Solicitor Complaint

Feb 8 5800 block Amy Ln, Maple Plain. A resident reported a solicitor selling home security had just left his house and was approaching a neighbor's house. An officer responded and located the solicitor who admitted soliciting. He was told he needed a solicitor's permit from the city. He was verbal warned for the violation of the city ordinance.

Citation DAR

Feb 9 CR 6/110. A vehicle was stopped for speed and not stopping at the stop light/sign to cross CR 6. The driver admitted not being aware of his speed or the stop sign. He also admitted not having a valid drivers license for 20 years. His vehicle displayed an expired temporary tag and his plates were in the vehicle door, not displayed on the vehicle. The driver's revoked license was confirmed, along with numerous driving violations. He was cited for DAR and speed and verbal warned for the stop sign and expired registration displayed/no plates.

Citation

Feb 9 Hwy 12/Delano Ave, Maple Plain. A westbound vehicle passed a stationary officer who observed the driver looking down, clearly using his phone. The vehicle was stopped and the driver admitted using his phone to find a gas station. The officer advised him he'd just passed one while his head was down looking at his phone. Driver was cited for use of phone.

Weapons Complaint

Feb 9 1500 Prairieland Ave, Maple Plain. A CenterPoint Energy contractor wearing a safety vest with CenterPoint printed on it and an ID badge was doing gas meter safety checks when a homeowner came out of his residence holding a gun and yelled at the contractor to get off his property. The contractor left and called police who had a lengthy discussion with the homeowner about personal protection and confronting people with a firearm on his property. He was encouraged to call police when he has a concern about suspicious activity.

ID Theft

Feb 9 1700 Howard Ave, Maple Plain. A resident reported someone accessed his cell phone account and ordered 2 iPhone 13 Pro max cell phones worth \$1,600 each. He was able to stop the transaction. The resident also reported that someone accessed his airline miles account and used it to purchase an airline ticket. He was provided an FTC Identity Theft Handbook and given tips on how to safeguard his identity and accounts. Case is under investigation.

Medical

Feb 10 5500 block Pioneer Creek Dr, Maple Plain. Police were called to a person having shortness of breath and pain radiating from his left arm to his chest. North Ambulance arrived, took over patient care and transported him to Ridgeview Hospital.

Medical-Unconscious

- Feb 10 4800 block Gateway Blvd, Maple Plain. Police were called to a female who was found unconscious and bleeding from the head. Officers arrived on scene and found staff holding a towel to the patient's head who was now conscious and alert. She could not recall how she fell. She was transported by ambulance to North Memorial Hospital.
- Fire Alarm
Feb 11 7000 block Maple Ponds Trl, Independence. An officer responded to a fire alarm at a residence. Upon speaking to the homeowner who had blown out a candle and the wick smoldered, causing the smoke alarm to go off. He did not realize the smoke detector notified the alarm company. No emergency.
- Trespass
Feb 11 4500 block CR 92 N, Independence. A business manager was assisted with trespassing a party from the business property. The trespasser was told to contact the police prior to going back to the property to retrieve personal property.
- Domestic
Feb 11 1400 block Meadow Ln, Maple Plain. Officers were dispatched to a domestic between mother and son that began as an argument over keys and resulted in the son shoving the mother. When officers arrived they found the suspect in a downstairs bedroom where he verbally resisted and was not cooperative. Michael Criswell, age 33, was eventually taken into custody and booked into HC Jail for domestic assault.
- Pain
Feb 12 4800 block Gateway Blvd, Maple Plain. A patient reported being in pain that was radiating from his leg up to his back. Vitals were monitored and when North Ambulance arrived, he was transported to Methodist Hospital.
- DWI
Feb 14 1500 Meadow Ln, Maple Plain. A complaint was received of a vehicle that had driven on the paved path in Rainbow Park. The complainant showed a video of it to police, who located the vehicle and the driver at a residence. The officer detected a strong odor of alcohol coming from the driver who admitted drinking. He resisted arrest and fled but was located and taken into custody. Eric Raymond Ylitalo, 27 of Maple Plain, gave a breath sample that resulted in .141 BAC. He was arrested and booked into HC Jail for obstruction, fleeing and 3rd degree DWI.
- Medical
Feb 15 5200 block Bryantwood Dr, Maple Plain. An officer was dispatched to a person feeling ill. Paramedics took over patient care. The patient was not transported to a hospital.
- Fall
Feb 16 4800 block Gateway Blvd, Maple Plain. Police received a medical call for a female patient who'd fallen earlier in the morning and staff now wanted her sent to the hospital. The patient's only complaint was pain on her forehead. She was transported by ambulance to Methodist Hospital.
- Neighbor Problem
Feb 16 1500 block Howard Ave, Maple Plain. A male reported a physical altercation between himself and a neighbor at their property lines. Both were outside with their dogs when the neighbor aggressively approached him and two times pushed his chest with her hands. They continued to argue for a short time before she walked away. The male also stated there was a previous occasion between this neighbor and another neighbor but it did not get reported. He was advised to call 911 if further altercations occur.
- Dumping Complaint
Feb 17 5200 block Manchester Drive, Maple Plain. Officer notified of a brown van with two male occupants dumping trash in a nearby dumpster. Officers did not locate the suspect vehicle and will be providing extra patrol for the area.

Alarm

Feb 19 5600 block of Pioneer Creek Drive, Maple Plain. Dispatched to an alarm at a business. Officer arrived on scene, no alarm sounding, and building was secure. No emergency.

Welfare Check

Feb 19 1500 block of Howard Ave, Maple Plain. Officer was dispatched to a check welfare for a male party that had not been heard from in several days. Officer arrived on scene and attempted to contact the party. No contact was made but Officer saw that party was recently transferred to a local hospital. Officer confirmed that the resident was still at the hospital. Officer then cleared the scene.

DWI

Feb 20 CR 90 and Marsh Bank Road, Maple Plain. Officers were dispatched to personal injury crash. Single vehicle in the ditch and smoking. Officer arrived on scene and in speaking with the driver could smell an odor of alcoholic beverage coming from his breath. Officers then attempted to preform Standardized Field Sobriety Test and PBT on the driver. The driver declined. Officers arrested the driver and took him back to WHPS officer where he took a breath test with a value of .25 BAC. Andrew Lee Ludwig, age 25 was charged with 3rd Degree DWI.

Alarm

Feb 21 5100 Block of Sunset Lane, Independence. Dispatched for a residential alarm. Officer observed an unlocked service door to the garage. Officer met with homeowner who stated he was aware of the issue with his service door. Officer cleared the scene.

Welfare Check

Feb 22 4800 Block of Drake Street, Maple Plain. Dispatched for a male who seems confused. Officer contacted male who was having a diabetic reaction. North Ambulance arrived on scene and transported male to Waconia Hospital for high blood sugar.

Lift Assist

Feb 23 5200 block of Pagenkopf Road, Independence. Dispatched for a male party who had fallen in the bathroom. Officer arrived on scene and assisted male. Male party was not injured. Officer cleared.

Vehicle in ditch

Feb 24 4900 block of Highway 12, Maple Plain. Officer observed vehicle in ditch. Officer followed foot impressions to a nearby business and contacted a female who stated her husband slid into the ditch. No damage done and no one was injured. Officer cleared.

Dumping Complaint

Feb 25 County Line Rd and Maria, Independence. Dispatched to a report of two full-sized refrigerators left on the shoulder of the roadway. Officer arrived on scene and found the two empty refrigerators. Independence public works was notified of the issue.

Medical- Hazardous Matter

Feb 25 4600 block of Pioneer Creek Drive, Maple Plain. Officer was dispatched to a report of a male who was exposed to hazardous chemical. Maple Plain Fire Department and North Ambulance arrived on scene and accessed the patient. Patient refused transport by ambulance.

Suspicious Act

Feb 27 7300 block of County Road 6, Independence. Officer was dispatched to a report of a large white panel van in the driveway of a private residence. Property owner stated the

vehicle was in his driveway. Officer arrived on scene and was notified that the vehicle left Eastbound on County Road 6. Officers checked the area but did not locate vehicle. Vehicle registered to a business associated to deliveries.

Welfare Check

Feb 28 2200 block of County Road 90, Independence. Dispatched to a check welfare for a female party at a residence. Officer arrived on scene and contacted a male party requesting that a female at the residence go to detox. Officer then contacted female party who stated she planned to go to detox. Female did not need medical attention and declined further assistance. Officer cleared.

72 contacts of citations, verbal and written warnings were issued for traffic and equipment violations.

Date: April 8, 2022
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells *G.KMS*
SUBJECT: MARCH 2022 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report
March 2022

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	6	5	18	22
Traffic	87	60	226	238
Part III	5	2	13	11
Part IV	34	32	90	89
Part V	123	129	267	301
Total City of Independence	255	228	614	661
City Of Maple Plain				
Criminal	8	16	18	36
Traffic	31	41	68	91
Part III	1	4	3	8
Part IV	15	22	59	60
Part V	41	54	135	151
Total City Of Maple Plain	96	137	283	346
Grand Total Both Cities				
	351	365	897	1,007
TZD		0	0	4
Agency Assists		12	52	37
Total ICR Reports	351	377	949	1,048
How Received				
Fax	17	11	26	41
In Person	8	30	38	59
Mail	3	1	5	6
Other	1	0	5	2
Phone	41	31	89	96
Radio	129	144	390	397
Visual	127	121	316	358
Email	20	38	51	84
Lobby Walk In	33	1	57	1
Total	379	377	977	1,044

March 2022 Part I & II

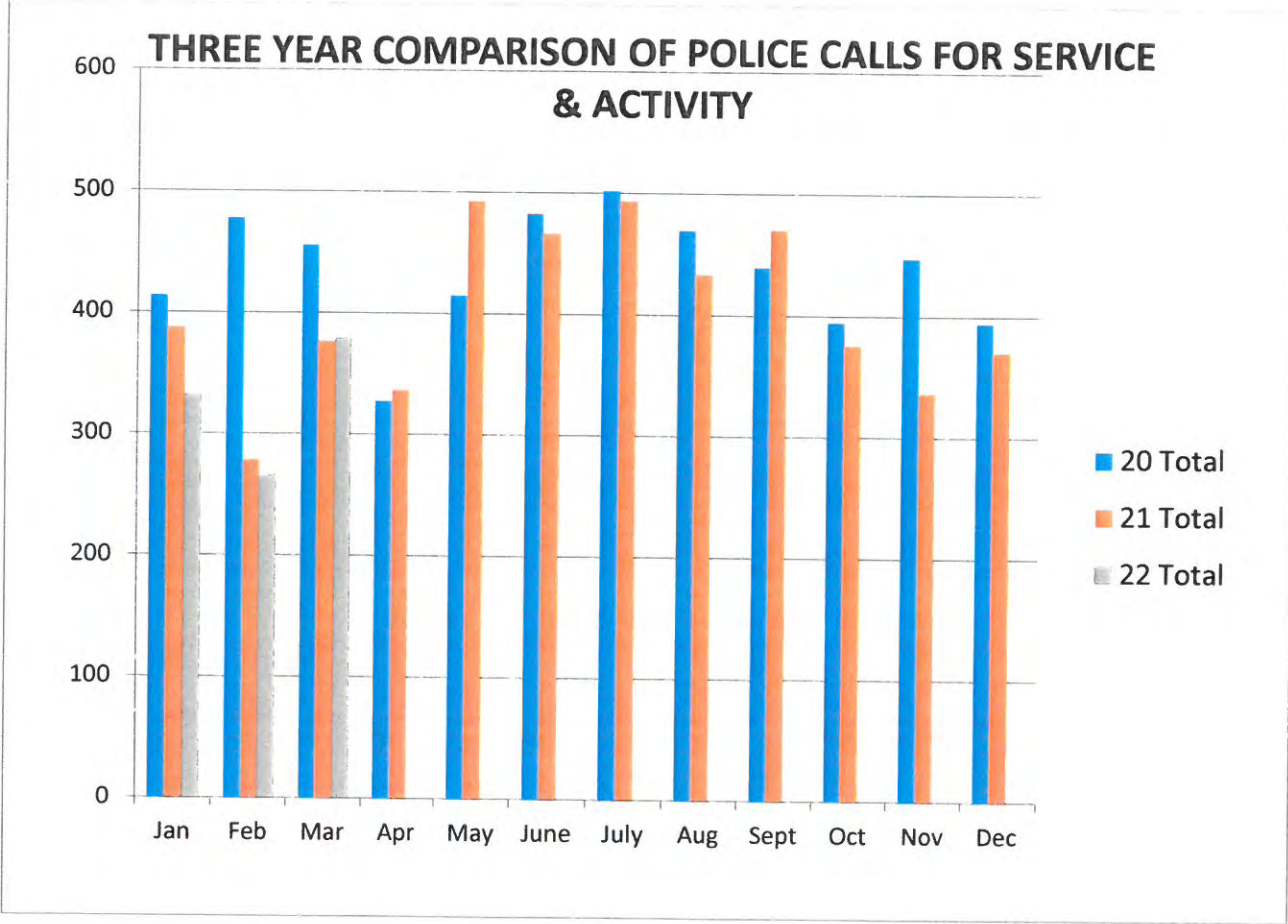
City of Maple Plain Grid #'s 1-2

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	22000613	Stolen Vehicle	3/3/2022	1	3/3/2022	VA021
WHPS	22000615	Motor Vehicle Tampering	3/3/2022	1	3/3/2022	V0081
WHPS	22000650	Court Orders - DANCO violation	3/6/2022	1	3/6/2022	N1370
WHPS	22000801	Theft/Rpt	3/16/2022	1	3/16/2022	TR029
WHPS	22000821	Theft/Rpt	3/17/2022	1	3/17/2022	T0069
WHPS	22000860	Drunk Problem - Assault	3/20/2022	1	3/20/2022	A430A
WHPS	22000962	Theft by Swindle / Civil	3/29/2022	1	3/29/2022	U0060
WHPS	22000684	Vandalism	3/8/2022	2	3/8/2022	P3129

March 2022 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	22000737	Stolen License Plate	3/12/2022	3	3/12/2022	TD159
WHPS	22000808	Criminal Damage to Property	3/17/2022	3	3/17/2022	P3190
WHPS	22000838	Trespassing - Minor	3/18/2022	3	3/18/2022	M3001
WHPS	22000901	Damage to property	3/24/2022	3	3/24/2022	P0110
WHPS	22000905	Damage Prop/Rpt	3/24/2022	3	3/24/2022	P0110
WHPS	22000617	Harassment	3/3/2022	4	3/3/2022	N0190



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
March 2022 Activity Report

Year to Date Activity Report

At the end March 31, 2022, West Hennepin Public Safety (WHPS) handled year-to-date a total of 714 incident complaints: For the month of March; 255 incidents occurred in the City of Independence and 96 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Medical

March 1 5200 block of Bryantwood Drive, Maple Plain. Dispatched for a male party who was experiencing chest pain. Officer arrived on scene and assisted male unit North Ambulance and Maple Plain Fire arrived on scene. Male party was transported by North Ambulance.

Fire

March 2 7700 block of Pioneer Creek, Maple Plain. Officer dispatched to a stove on fire. Homeowner was advised to evacuate her residence. Officer on scene extinguished flames on the floor and stove. Maple Plain Fire arrived and checked the residence for hot spots.

Motor Vehicle Tampering

March 3 5000 block of Highway 12, Maple Plain. Dispatched to a report of a motor vehicle tampering. Officer arrived on scene and found damage to ignition and steering column of a vehicle in the lot. Officer did not find anything of evidentiary value left on scene from the attempted theft. Officer took a report from the owner and cleared.

Harassment

March 3 3600 block of Ihduhapi Trail, Independence. Officer was dispatched to a report of harassing communications. Reporting party indicated nothing of imminent violence or harm. Officer provided reporting party resources and suggestions for personal safety.

Suspicious

March 4 7100 block of Turner Road, Independence. A resident called 911 about a suspicious vehicle that had been parked on their road for an extended period. The car did not have any license plates on it at all. The officer found the vehicle and while speaking to the male and female occupants, he could smell marijuana coming from inside the car. Drug paraphernalia was found in the car. The juvenile female passenger was released to her parents. The adult male driver was allowed to drive his car home.

Violation of Protection Order

March 6 5000 block of Main Street, Maple Plain. Dispatched to a report of a violation of a Domestic Abuse No Contact Order. Officer arrived on scene and located male party who had a

restraining order prohibiting him from contact with female at the residence. Male party was arrested and booked into Hennepin County Jail on Felony DANCO Violation.

Vandalism

March 8 1500 block of Rainbow Ave, Maple Plain. Dispatched to a report of a vandalism in the warming house at Rainbow Park. Officer arrived on scene and took pictures of the writing and drawings that were left on the wall with black marker. Case is under investigation.

Motor Vehicle Crash

March 9 County Road 90 and Quass Cutoff, Independence. Dispatched to a report of a single vehicle rollover. Officer arrived on scene and contacted the driver and confirmed he was not injured. Officer determined the vehicle rolled over due to icy road conditions. A tow truck was called, and the officer gave the driver of the car a ride home to his residence in Delano.

Unconscious

March 11 5900 block of Three Oaks Ave, Maple Plain. Officer dispatched to male party unconscious but breathing. Officer arrived on scene and contacted the male who was now alert and talking. It was determined that the male party had several drinks that day. North Memorial ambulance arrived on scene and transported male.

Theft

March 12 2000 block of South Lake Shore Drive, Independence. Officer received a report of a stolen license plate. Vehicle was parked for several days but reporting party does not know where her plate was stolen. Officer advised reporting party to report the stolen plate to the Department of Motor Vehicle Services and remove the remaining plate on the vehicle. Reporting party will request new plates for her vehicle.

Fall

March 13 1000 block of County Road 83, Independence. Officer was dispatched to a report of a male party who fell. Officer arrived on scene and located the male party outside on the ground. North Ambulance arrived on scene and transported male.

Scam

March 14 800 block of County Road 19, Independence. Officer was dispatched to a report of a suspicious phone call. Reporting party told the officer that someone claimed to be Amazon and asked where she did her banking. Officer gave the reporting party an identity theft handbook and advised to take precautions with her credit and local bank. Case was forwarded to Investigations.

Damage to Property

March 15 Rainbow Park, Maple Plain. Dispatched to a report of continued vandalism at Rainbow Park. Officer arrived on scene and took pictures of damage. Case is under investigation.

Motor Vehicle Crash

March 16 Highway 12 and County Road 90, Independence. Officer dispatched to vehicle in the ditch. Officer responded and found the SUV in the Northwest ditch of the intersection. Officer approached the vehicle and spoke to the driver who stated he was distracted and was unfamiliar with the roundabout. The driver struck the center of the roundabout curb and berm causing the front driver tire to break and the vehicle proceeded through the intersection. The driver denied any injury and declined EMS. Officer assisted the driver until they obtained a ride, and the vehicle was towed.

- Theft
March 16 1800 block of Newport Street, Maple Plain. Officer was dispatched to a report of theft. Homeowner reported theft of multiple packages that were delivered to the front of her residence. Officer forwarded the case to WHPS Crime Prevention.
- Damage to Property
March 17 2100 block of Mcdow Lane, Independence. Officer was dispatched to a report of vandalism. Homeowner reported that her house was egged, and a landscaping rock was spray painted with profanity. Case is under investigation.
- Trespass
March 18 2000 block of County Road 92 N, Independence. Officer dispatched to a trespassing complaint. Officer arrived on scene and spoke with two juveniles who stated they were taking pictures on the property. One juvenile admitted to drinking and was cited. Officer notified both parents of the juveniles. Juveniles were instructed by the Officer to go home.
- Medical
March 21 1800 block of Budd Street North, Independence. Officer was dispatched to a report of a male party who was confused and disoriented. Officer arrived on scene and Maple Plain Fire was assessing the patient. North Ambulance arrived on scene and transported male to the hospital.
- Animal
March 22 Highway 12 and County Road 90, Independence. Dispatched to a report of a loose dog. Officer responded to the owner's residence and the officer noticed the dog was already captured by the dog owner. Officer did not issue a citation based on the quickness of self-retrieving the dog.
- Suspicious
March 23 4800 block of County Road 6, Independence. Officer was dispatched to a report of a suspicious person on the homeowner's property. Reporting party told the officer that she saw footprints next to the horse pasture and on her driveway. Officer responded and found footsteps leading next door. Officer spoke with one of the neighbors who stated they were bringing eggs to the neighbor.
- Property Damage
March 24 6000 block of Wood Hill Lane, Independence. Officer was dispatched to a report of property damage. Officer met with homeowner who stated that someone engraved "SOS" in the wood mailbox post. Case is under investigation.
- Motor Vehicle Crash
March 24 Highway 12 and Nelson Road, Independence. Officer was dispatched to a three-vehicle crash. Following investigation, it was learned traffic was stopped westbound Highway 12 and County Line Road extending back to Nelson Road. Driver #3 was completely stopped in traffic; Driver #2 was slowing to stop when Driver #1 struck rear of Driver #2 at highway speeds braking at moment just prior to crash. Two of the three vehicles were towed. Driver #1 was issued a citation for failure to drive with due care.
- House Fire
March 27 5000 block Sunset Lane, Independence. Officer dispatched to a house fire. Officer arrived on scene and found that the house was full of smoke and a small fire was located on the entry way floor. Loretto Fire and Maple Plain Fire extinguished the fire and ventilated the home. Officer contacted the homeowner who stated she had left a candle on near the front entry way. The candle was located on a small table. Officer made sure she had somewhere else to stay for the night while her house ventilated.
- Check Welfare
March 27 6000 block of Main Street, Independence. Officer received a report from Sherburne County to check the area for a female who may be having a medical emergency. A phone ping was started,

and the ping determined that the female was no longer in our jurisdiction. Officer informed Wright County of where the female party may be. Officer cleared.

Property Damage

March 28 5000 block of Industrial Street, Maple Plain. Officer dispatched to a report of property damage due to a semi driver who ran over a mailbox. Officer responded to the scene and spoke with the semi driver who stated he had pulled forward into a local business to deliver cargo and when he backed into the lot, he hit the mailbox. Business owner and semi driver made an agreement that the semi driver would pay for the damages. Officer did not issue a citation.

Alarm

March 29 1800 block of Highsted Drive, Independence. Officer dispatched to a report of an alarm at a residence. Officer called the homeowner who advised she was out of town; the house should be secure, and no one should be there. Officer requested a second squad and checked the residence. The residence was secured, and nothing was found. Officers cleared.

Medical

March 29 3600 block of Ihduhapi Trail, Independence. Officer was dispatched to a report of one with low blood pressure. Officer arrived on scene and assisted until North Ambulance transported male patient.

118 contacts of citations, verbal and written warnings were issued for traffic and equipment violations.

West Hennepin Public Safety
Monthly Claims
December 2021

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
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Remaining December 2021 Claims

Dec 21

General Journal	12/31/2021	594		record Cardmember Svcs charges as 2021 expense	204 · Office/Operating Supplies		-SPLIT-	453.25
General Journal	12/31/2021	595		record Optum Bank as 2021 expense	104 D · Benefits Administration Fees		2000 · Accounts Payable	80.75
General Journal	12/31/2021	599		record City of Ind as '21 expense	201 · Telephone		-SPLIT-	1,092.37
Deposit	12/31/2021			Interest	West Hennepin Crime Prevention	√	503 F · Interest	0.81

Dec 21

AUDITED & APPROVED: _____

DATE: _____

West Hennepin Public Safety
Monthly Claims
 January 2022

Type	Date	Num	Name	Memo	Account	Cr	Split	Amount
Jan 22								
General Journal	01/01/2022	592R		Reverse of GJE 592 -- record Bureau of Crim. Appr	302 A4 - State IT Connection Fees		-SPLIT-	-390.00
General Journal	01/01/2022	599R	Customer	Reverse of GJE 589 -- 2021 reimbursements	1200 - Accounts Receivable		-SPLIT-	-33,828.41
General Journal	01/03/2022	578		for 2022 FSA and LETG expenses	1550 - Prepaid Expense		-SPLIT-	-9,321.82
General Journal	01/03/2022	579R		Reverse of GJE 579 -- for 2022 annual subscription	302 A2 - IT Contracted Services/hw/sw/rt		1550 - Prepaid Expense	240.00
General Journal	01/03/2022	584R		Reverse of GJE 584 -- for 2022 ins coverage	104 A - Disability Medical Insurance		-SPLIT-	2,450.97
General Journal	01/03/2022	587R		Reverse of GJE 587 -- for 2022 life ins premiums	104 F - Life Insurance		-SPLIT-	373.03
General Journal	01/05/2022	588R	Customer	Donald Voss, 2021 donation	503 G - Miscellaneous		-SPLIT-	1,500.00
Deposit	01/05/2022			Deposit	West Hennepin Crime Prevention		-SPLIT-	1,600.00
Deposit	01/05/2022			Deposit	West Hennepin Public Safety		-SPLIT-	33,828.41
Deposit	01/05/2022			Deposit	West Hennepin Public Safety		-SPLIT-	196,716.34
General Journal	01/05/2022	591		monthly requisition, Jan, 2022	West Hennepin Public Safety		1701 - Capital Improvement Fund	-2,924.00
Check	01/07/2022	34364	Bureau of Crim. Apprehension	CJDN Fees	West Hennepin Public Safety		302 - Communications	-390.00
Check	01/07/2022	34365	Delano Carquest	squad auto part	West Hennepin Public Safety		303 - Auto Maintenance	-25.98
Check	01/07/2022	34366	Loffler - Leasing	copier lease	West Hennepin Public Safety		203 - Office/Op Equip Maintenance	-161.87
General Journal	01/07/2022	592R		Reverse of GJE 592 -- record Bureau of Crim. Appr	302 A4 - State IT Connection Fees		-SPLIT-	-390.00
Check	01/10/2022	34367	TASC	COBRA Admin Fees	West Hennepin Public Safety		104 D - Benefits Administration Fees	-36.63
Check	01/10/2022	34368	MPPQA	2022 membership dues	West Hennepin Public Safety		206 - Books/Dues/Subscriptions	-500.00
Check	01/10/2022	34369	MPPQA LDF	legal defense fund	West Hennepin Public Safety		206 - Books/Dues/Subscriptions	-1,520.00
Check	01/10/2022	34370	Element Technologies, LLC	monthly IT service	West Hennepin Public Safety		302 A2 - IT Contracted Services/hw/sw/rt	-1,584.00
Check	01/10/2022	34371	BelayHost	domain name hosting in DNS	West Hennepin Public Safety		302 A2d - Web Hosting/Email Spam Filter	-30.00
Check	01/10/2022	34372	Thomson Reuters - West	investigative tool	West Hennepin Public Safety		302 A3 - Investigative IT Fees	-110.25
Check	01/10/2022	34373	Lake Minnesota ERU	annual membership dues	West Hennepin Public Safety		307 B4 - Officer Schools	-1,800.00
Check	01/10/2022	1873	Pilgrim Cleaners	dry cleaning	West Hennepin Reserves		601 A - View Santa	-21.51
Check	01/12/2022	HSA	Optum Bank	1st Dr Employer Contributions	West Hennepin Public Safety		104 C - Employer HSA Contributions	-11,500.00
Deposit	01/12/2022			Deposit	West Hennepin Public Safety		-SPLIT-	1,010.00
Deposit	01/12/2022			Deposit	West Hennepin Crime Prevention		503 G - Miscellaneous	375.48
Liability Check	01/14/2022	B-MP	Bank of Maple Plain - Paychecks	Jan 1-15, 2022 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-28,151.15
Liability Check	01/14/2022	IRS	Internal Revenue Service	Jan 1-15, 2022 payroll	West Hennepin Public Safety		-SPLIT-	5,077.02
Liability Check	01/14/2022	EJ	John Hancock	Jan 1-15, 2022 payroll	West Hennepin Public Safety		-SPLIT-	-1,250.00
Liability Check	01/14/2022	MN REV	MN Dept. of Revenue	Jan 1-15, 2022 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-1,701.00
Liability Check	01/14/2022	HSA	Optum Bank	Jan 1-15, 2022 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-658.00
Liability Check	01/14/2022	PERA	PERA	Jan 1-15, 2022 payroll	West Hennepin Public Safety		-SPLIT-	-11,314.82
Liability Check	01/14/2022	FSA	TASC	Jan 1-15, 2022 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-64.84
General Journal	01/14/2022	593		WHPS PERA, Ben Raskin, PP Jan 1-15, 2022	1704 - Military PERA Designation		-SPLIT-	832.28
Check	01/17/2022	B-MP	Bank of Maple Plain	direct deposit service fees	West Hennepin Public Safety		101 H - Payroll ACH Fees	-9.95
Check	01/17/2022	B-MP	Bank of Maple Plain	direct deposit batch orig fees	West Hennepin Public Safety		101 H - Payroll ACH Fees	-8.85
Check	01/17/2022	B-MP	Bank of Maple Plain	direct deposit batch item fees	West Hennepin Public Safety		101 - Payroll Expenses	-1.65
Check	01/19/2022	34374	Cardmember Service	monthly credit card charges	West Hennepin Public Safety		-SPLIT-	-1,434.36
Check	01/19/2022	34375	Optum Bank	HSA misc fees	West Hennepin Public Safety		104 D - Benefits Administration Fees	-80.75
General Journal	01/19/2022	594R		Reverse of GJE 594 -- record Cardmember Svcs ch	204 - Office/Operating Supplies		-SPLIT-	-453.25
General Journal	01/19/2022	595R		Reverse of GJE 595 -- record Optum Bank as 2021	104 D - Benefits Administration Fees		2000 - Accounts Payable	-80.75
Check	01/24/2022	34376	HealthPartners Group	medical ins premium	West Hennepin Public Safety		-SPLIT-	-19,093.83
Check	01/24/2022	34377	City of Independence	dental ins premium	West Hennepin Public Safety		104 E - Dental Insurance	-1,097.28
Check	01/24/2022	34378	Streichler's Police Equipment	uniforms, practice ammo, infant	West Hennepin Public Safety		-SPLIT-	-1,395.08
Check	01/24/2022	34379	Verizon Wireless	cell phones, wireless aircards	West Hennepin Public Safety		201 - Telephone	-690.53
Check	01/24/2022	34380	Fobbe Electric, Inc.	office repair	West Hennepin Public Safety		203 - Office/Op Equip Maintenance	-375.00
Check	01/24/2022	34382	Total Printing Services	business cards	West Hennepin Public Safety		301 - Printing	-82.50
Check	01/24/2022	34383	Office of MNIT Services	monthly WAN service	West Hennepin Public Safety		302 A2a - IT Support & Fees	-48.30
Check	01/24/2022	34384	Hennepin County Accounts Receivable	radio/MDC fees	West Hennepin Public Safety		302 F - Radios, MDCs	-1,126.41
Check	01/24/2022	34385	Davis Chevrolet of Delano	squad mntnc	West Hennepin Public Safety		303 - Auto Maintenance	-605.73
Check	01/24/2022	34386	Mid-County Coop	Squad fuel tank fill	West Hennepin Public Safety		304 - Fuel and Oil	-1,240.57
Check	01/24/2022	34387	IACP	membership dues	West Hennepin Public Safety		307 A4 - Chief's School	-190.00
Check	01/24/2022	34388	League of Minnesota Cities	PATROL Online access	West Hennepin Public Safety		-SPLIT-	-900.00
Check	01/24/2022	34389	BCA Training	officer training registration	West Hennepin Public Safety		307 B4 - Officer Schools	-75.00
Check	01/24/2022	34381	Office Depot	office supplies	West Hennepin Public Safety		204 - Office/Operating Supplies	-218.18
Check	01/25/2022	34390	League of MN Cities Ins Trust P&C	2022 Mun. Prop/Casualty/Vehicle Ins	West Hennepin Public Safety		306 A - Municipal Prop/Liab. Vehicle	-35,572.00
General Journal	01/27/2022	596		MPPQA LDF, reimbursement, Josh, Rick, Sewn	206 - Books/Dues/Subscriptions		105 - Uniform Expense	-1,010.00
Check	01/27/2022	34391	Standard Insurance Company	life and auto ins premiums	West Hennepin Public Safety		-SPLIT-	-517.77
Check	01/27/2022	34392	Galls, LLC	officer uniform expense	West Hennepin Public Safety		105 - Uniform Expense	-18.75
Check	01/27/2022	34393	Davis Chevrolet of Delano	squad mntnc	West Hennepin Public Safety		303 - Auto Maintenance	-74.57
Check	01/27/2022	34394	Mid-County Coop	fuel tank fill	West Hennepin Public Safety		304 - Fuel and Oil	-1,309.71
Check	01/27/2022	1587	Creative Services of New England	Jr. Police Badge Stickers	West Hennepin Crime Prevention		204 - Office/Operating Supplies	-443.95
Check	01/28/2022	34395	Advanced First Aid Inc.	AED batteries	West Hennepin Public Safety		204 - Office/Operating Supplies	-1,082.00
Check	01/28/2022	34397	Tegrele	office rug	West Hennepin Public Safety		401 - Office Equipment	-670.85
Check	01/28/2022	34396	Peterson Counseling & Consulting	counseling services	West Hennepin Public Safety		307 F - Wellness Program	-125.00
Check	01/28/2022	34398	Reliance Standard Life Ins.	life insurance premiums	West Hennepin Public Safety		104 H - Long Term Disability	-494.04
Deposit	01/31/2022			Deposit	West Hennepin Public Safety		-SPLIT-	219.50
Check	01/31/2022	34399	City of Independence	shared utilities reimbursements	West Hennepin Public Safety		-SPLIT-	-5,828.49
General Journal	01/31/2022	598R		Reverse of GJE 589 -- record City of Ind as 21 expe	201 - Telephone		-SPLIT-	-1,052.37
Liability Check	01/31/2022	IRS	Internal Revenue Service	Jan 16-31, 2022 payroll	West Hennepin Public Safety		-SPLIT-	-5,315.96
Liability Check	01/31/2022	MN REV	MN Dept. of Revenue	Jan 16-31, 2022 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-1,797.00
Liability Check	01/31/2022	FSA	TASC	Jan 16-31, 2022 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-84.84
Liability Check	01/31/2022	EJ	John Hancock	Jan 16-31, 2022 payroll	West Hennepin Public Safety		-SPLIT-	-1,250.00
Liability Check	01/31/2022	HSA	Optum Bank	Jan 16-31, 2022 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-1,187.00
Liability Check	01/31/2022	PERA	PERA	Jan 16-31, 2022 payroll	West Hennepin Public Safety		-SPLIT-	-12,126.09
Paycheck	01/31/2022	34400	Employee	comp/vacation time payout	West Hennepin Public Safety		-SPLIT-	-5,148.69
Deposit	01/31/2022			Deposit	West Hennepin Public Safety		-SPLIT-	150.00
Liability Check	01/31/2022	B-MP	Bank of Maple Plain - Paychecks	Jan 16-31, 2021 payroll	West Hennepin Public Safety		2100 - Payroll Liabilities	-30,154.85
Liability Check	01/31/2022	RS	Internal Revenue Service	Employee, vac/comp pay	West Hennepin Public Safety		-SPLIT-	-1,535.24
Liability Check	01/31/2022	MN REV	MN Dept. of Revenue	Employee, vac/comp pay	West Hennepin Public Safety		2100 - Payroll Liabilities	-252.00
Liability Check	01/31/2022	PERA	PERA	Employee vac/comp pay	West Hennepin Public Safety		-SPLIT-	-173.64
Check	01/31/2022	MSRS	MN State Retirement System	Employee Sick Time	West Hennepin Public Safety		1041 - Post-Retirement HCSP	-13,910.56
General Journal	01/31/2022	800		Employee, severance compensation	1700 - Cash designated for Severance		West Hennepin Public Safety	-13,910.56
Deposit	01/31/2022			Interest	West Hennepin Crime Prevention		503 F - Interest	0.61
Deposit	01/31/2022			Interest	West Hennepin Reserves		503 F - Interest	0.32
General Journal	01/31/2022	601		Balance Adjustment	West Hennepin Public Safety		4001 - Reconciliation Discrepancies	-21.59
Deposit	01/31/2022			Interest	West Hennepin Public Safety		503 F - Interest	28.39

Jan 22

AUDITED & APPROVED:

DATE:

West Hennepin Public Safety
 Monthly Claims
 February 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Feb 22								
Deposit	02/01/2022			Deposit	West Hennepin Public Safety	√	-SPLIT-	195,716.13
General Journal	02/01/2022	603		monthly requisition, Feb. 2022	West Hennepin Public Safety	√	1701 Capital Improvement Fund	-2,916.00
Check	02/03/2022	HSA	Optum Bank	Employer HSA Contribution	West Hennepin Public Safety	√	104 C Employer HSA Contributions	-1,000.00
Check	02/03/2022	34401	Employee	expense reimb	West Hennepin Public Safety	√	404 Contingency Fund	-66.75
Check	02/03/2022	34402	Driver and Vehicle Services	tabs renewal	West Hennepin Public Safety	√	-SPLIT-	-14.25
Check	02/04/2022	34403	City of Independence	utilities & phone reimb	West Hennepin Public Safety	√	-SPLIT-	-5,179.18
General Journal	02/04/2022	602R		Reverse of GJE 602 -- record City of Ind, Xcel Energy	Utilities/Gas/Electric	√	-SPLIT-	-4,086.81
Deposit	02/08/2022			Deposit	West Hennepin Public Safety	√	503 V3 Other	639.48
Check	02/10/2022	34404	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-54.99
Check	02/10/2022	34405	Loffler - Leasing	copier lease	West Hennepin Public Safety	√	203 - Office/Opr Equip Maintenance	-204.61
Check	02/10/2022	34406	Cardmember Service	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-1,029.72
Check	02/10/2022	34407	Delano True Value	misc. garage supplies	West Hennepin Public Safety	√	204 Office/Operating Supplies	-141.93
Check	02/10/2022	34408	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 Utilities/Gas/Electric	-1,496.86
Check	02/10/2022	34409	Element Technologies, LLC	computer support & hardware	West Hennepin Public Safety	√	-SPLIT-	-5,096.38
Check	02/10/2022	34411	Hennepin County Accounts Receivable	radio and MDC fees	West Hennepin Public Safety	√	302 F - Radios, MDCs	-1,163.79
Check	02/10/2022	34412	Office of MNIT Services	monthly WAN services	West Hennepin Public Safety	√	302 A2a - IT Support & Fees	-49.30
Check	02/10/2022	34413	Delano Carquest	misc. garage supplies	West Hennepin Public Safety	√	303 - Auto Maintenance	-23.33
Check	02/10/2022	34414	Davis Chevrolet of Delano	squad mtnc expenses	West Hennepin Public Safety	√	-SPLIT-	-385.16
Check	02/10/2022	34415	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 Fuel and Oil	-1,321.07
Check	02/10/2022	34416	PLEAA	2022 membership dues	West Hennepin Public Safety	√	-SPLIT-	-70.00
Check	02/10/2022	34410	Thomson Reuters - West	investigative website access	West Hennepin Public Safety	√	302 A3 - Investigative IT Fees	-110.25
Check	02/10/2022	1568	Cardmember Service	low charge on credit card	West Hennepin Crime Prevention	√	404 Contingency Fund	-375.46
Liability Check	02/16/2022	IRS	Internal Revenue Service	Feb 1-15, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-4,842.88
Liability Check	02/16/2022	MN REV	MN Dept. of Revenue	Feb 1-15, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,764.00
Liability Check	02/16/2022	EJ	John Hancock	Feb 1-15, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	02/16/2022	HSA	Optum Bank	Feb 1-15, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,177.50
Liability Check	02/16/2022	PERA	PERA	Feb 1-15, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,768.23
Liability Check	02/16/2022	FSA	TASC	Feb 1-15, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-64.84
Liability Check	02/16/2022	B-MP	Bank of Maple Plain - Paychecks	Feb 1-15, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-27,844.48
Check	02/16/2022	B-MP	Bank of Maple Plain	direct deposit Batch Item Fees	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-0.60
Check	02/16/2022	B-MP	Bank of Maple Plain	direct deposit Batch Orig Fees	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-2.95
Check	02/16/2022	B-MP	Bank of Maple Plain	direct deposit Service Fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-9.95
Check	02/25/2022	34417	HealthPartners Group	medical ins premium	West Hennepin Public Safety	√	-SPLIT-	-19,287.35
Check	02/25/2022	34418	City of Independence	dental ins premium	West Hennepin Public Safety	√	104 E - Dental Insurance	-1,160.68
Check	02/25/2022	34419	Standard Insurance Company	monthly life/aid ins premiums	West Hennepin Public Safety	√	-SPLIT-	-582.01
Check	02/25/2022	34420	Employee	uniform expense reimb	West Hennepin Public Safety	√	105 Uniform Expense	-49.98
Check	02/25/2022	34421	Streicher's Police Equipment	uniform & MFF expenses	West Hennepin Public Safety	√	-SPLIT-	-1,834.93
Check	02/25/2022	34422	Verizon Wireless	cell phones, squad aircards	West Hennepin Public Safety	√	201 Telephone	-690.53
Check	02/25/2022	34423	Office Depot	office & C.A. supplies	West Hennepin Public Safety	√	-SPLIT-	-181.42
Check	02/25/2022	34424	Winning Edge	office supplies	West Hennepin Public Safety	√	-SPLIT-	-263.68
Check	02/25/2022	34425	City of Independence	office cleaning reimb	West Hennepin Public Safety	√	205 Office Rent & Cleaning	-399.50
Check	02/25/2022	34426	Active911, Inc.	subscription	West Hennepin Public Safety	√	206 Books/Dues/Subscriptions	-143.00
Check	02/25/2022	34427	Action Fleet, LLC	squad repair	West Hennepin Public Safety	√	303 Auto Maintenance	-211.30
Check	02/25/2022	34428	Davis Chevrolet of Delano	squad repairs	West Hennepin Public Safety	√	-SPLIT-	-1,660.45
Check	02/25/2022	34429	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 Fuel and Oil	-1,298.84
Check	02/25/2022	34430	Hennepin County Chiefs of Police Assoc.	training registration	West Hennepin Public Safety	√	-SPLIT-	-350.00
Check	02/25/2022	34431	Eckberg Lammers, P.C.	training registration	West Hennepin Public Safety	√	-SPLIT-	-567.00
Check	02/25/2022	34432	Peterson Counseling & Consulting	consulting service	West Hennepin Public Safety	√	307 F Wellness Program	-125.00
Check	02/25/2022	34433	City of Independence	utility expense reimb	West Hennepin Public Safety	√	207 Utilities/Gas/Electric	-905.04
Check	02/25/2022	34434	Aboo Solutions	2021 financial audit	West Hennepin Public Safety	√	308 Audit	-8,400.00
Check	02/25/2022	34435	HealthPartners Clinic	officer prescreen test	West Hennepin Public Safety	√	404 Contingency Fund	-268.00
Check	02/25/2022	34436	Faul Psychological PLLC	pre-employment test	West Hennepin Public Safety	√	404 Contingency Fund	-650.00
Check	02/25/2022	34437	North Memorial	Reserve training registration	West Hennepin Public Safety	√	-SPLIT-	-630.00
Check	02/25/2022		Baycom, Inc.	BWC expenses	West Hennepin Crime Prevention	√	-SPLIT-	-893.00
Deposit	02/28/2022			Deposit	West Hennepin Public Safety	√	-SPLIT-	260.00
Deposit	02/28/2022			Deposit	West Hennepin Public Safety	√	-SPLIT-	304.35
Check	02/28/2022	34438	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-136.94
Check	02/28/2022	34439	Galls, LLC	uniform expense	West Hennepin Public Safety	√	105 Uniform Expense	-49.50
Check	02/28/2022	34440	Williams Towing	squad tow	West Hennepin Public Safety	√	303 Auto Maintenance	-155.00
Check	02/28/2022	34441	Action Fleet, LLC	squad repair	West Hennepin Public Safety	√	303 Auto Maintenance	-256.91
Check	02/28/2022	34442	Employee	mileage reimb	West Hennepin Public Safety	√	307 E3 - Support Staff Mileage	-51.48
Deposit	02/28/2022			Interest	West Hennepin Crime Prevention	√	503 F Interest	0.53
Deposit	02/28/2022			Interest	West Hennepin Reserves	√	503 F Interest	0.29
General Journal	02/28/2022	606		Balance Adjustment	West Hennepin Public Safety	√	4001 Reconciliation Discrepancies	21.61
Deposit	02/28/2022			Interest	West Hennepin Public Safety	√	503 F Interest	27.59

Feb 22

DATE: _____

AUDITED & APPROVED:

West Hennepin Public Safety
Monthly Claims
 March 2022

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Liability Check	03/01/2022	IRS	Internal Revenue Service	Feb 16-28, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,215.16
Liability Check	03/01/2022	MN REV	MN Dept. of Revenue	Feb 16-28, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,820.00
Liability Check	03/01/2022	EJ	John Hancock	Feb 16-28, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	03/01/2022	FSA	TASC	Feb 16-28, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-84.84
Liability Check	03/01/2022	HSA	Optum Bank	Feb 16-28, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,177.50
Check	03/01/2022	HSA	Optum Bank	1st Qtr Employer Contribution, new employee	West Hennepin Public Safety	√	104 C Employer HSA Contributions	-333.33
Liability Check	03/01/2022	PERA	PERA	Feb 16-28, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,945.29
Liability Check	03/01/2022	B-MP	Bank of Maple Plain - Paychecks	Feb 16-28, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-29,223.22
Check	03/01/2022	HSA	Optum Bank	2-4 Qtrs, 2022 Employer Contribution	West Hennepin Public Safety	√	104 C Employer HSA Contributions	-3,000.00
Check	03/01/2022	34443	City of Monticello	animal shelter contract	West Hennepin Public Safety	√	206 Books/Dues/Subscriptions	-250.00
Check	03/01/2022	34444	Oak Ridge Pet Boarding	dog impounds	West Hennepin Public Safety	√	206 Books/Dues/Subscriptions	-400.00
Deposit	03/01/2022			Deposit	West Hennepin Public Safety	√	502 City of Independence	133,204.40
Check	03/02/2022	34445	Ryan AutoMail	investigator unmarked squad	West Hennepin Public Safety	√	-SPLIT-	-36,629.63
Deposit	03/04/2022			Deposit	West Hennepin Public Safety	√	501 City of Maple Plain	56,586.86
General Journal	03/04/2022	604		monthly requisition, March 2022	West Hennepin Public Safety	√	1701 Capital Improvement Fund	-2,916.00
General Journal	03/04/2022	605		purchased squad 75, '19 Jeep Grand Cherokee	1701 Capital Improvement Fund	√	West Hennepin Public Safety	-36,629.63
Check	03/10/2022	34446	Reliance Standard Life Ins.	fid ins premium	West Hennepin Public Safety	√	104 H Long Term Disability	-470.27
Check	03/10/2022	34447	Galls, LLC	uniform expense	West Hennepin Public Safety	√	105 Uniform Expense	-74.30
Check	03/10/2022	34448	Streicher's Police Equipment	uniform,	West Hennepin Public Safety	√	-SPLIT-	-4,815.47
Check	03/10/2022	34449	JLR Garage Door Service, Inc.	transmitter programming	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-150.00
Check	03/10/2022	34450	Loffler - Leasing	copier lease	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-226.25
Check	03/10/2022	34451	Delano Carquest	cleaning supplies	West Hennepin Public Safety	√	204 Office/Operating Supplies	-34.27
Check	03/10/2022	34452	IACP	annual net subscription	West Hennepin Public Safety	√	206 Books/Dues/Subscriptions	-525.00
Check	03/10/2022	34453	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 Utilities/Gas/Electric	-1,325.18
Check	03/10/2022	34454	City of Independence	utility expense reimb	West Hennepin Public Safety	√	207 Utilities/Gas/Electric	-87.20
Check	03/10/2022	34455	Element Technologies, LLC	contracted IT service	West Hennepin Public Safety	√	302 A2 IT Contracted Services/hdwrist	-1,567.00
Check	03/10/2022	34456	Thomson Reuters - West	online software subscription	West Hennepin Public Safety	√	302 A3 Investigative IT Fees	-110.25
Check	03/10/2022	34457	Hennepin County Accounts Receivable	radio/MDC fees	West Hennepin Public Safety	√	302 F Radios, MDCs	-1,163.79
Check	03/10/2022	34458	Davis Chevrolet of Delano	squad maint/repairs	West Hennepin Public Safety	√	-SPLIT-	-2,202.30
Check	03/10/2022	34459	Action Fleet, LLC	squad mntnc/repair	West Hennepin Public Safety	√	303 Auto Maintenance	-518.85
Check	03/10/2022	34460	Suburban Tire Wholesale Inc.	tires	West Hennepin Public Safety	√	303 Auto Maintenance	-632.20
Check	03/10/2022	34461	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 Fuel and Oil	-1,522.17
Check	03/10/2022	34462	MN Chiefs of Police Assoc.	conference registration	West Hennepin Public Safety	√	307 A4 Chief's School	-510.00
Check	03/10/2022	34463	Employee	expense reimbursement	West Hennepin Public Safety	√	307 B4 Officer Schools	-90.00
Check	03/10/2022	34464	North Memorial	officer training expense	West Hennepin Public Safety	√	307 B4 Officer Schools	-710.00
Check	03/10/2022	34465	League of MN Cities Insurance Trust WC	workmans' comp ins	West Hennepin Public Safety	√	306 B Workers' Comp	-48,534.00
Check	03/10/2022	34466	MN Sheriff's Association	training registrations	West Hennepin Public Safety	√	-SPLIT-	-160.00
Check	03/10/2022	34467	Baggy Jo, Inc.	shirts	West Hennepin Public Safety	√	608 Citizens Academy	-312.00
Check	03/10/2022	34468	Baycom, Inc.	BCW expense	West Hennepin Public Safety	√	204 Office/Operating Supplies	-179.90
Check	03/15/2022	34469	Cardmember Service	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-1,796.71
Liability Check	03/16/2022	IRS	Internal Revenue Service	Mar 1-15, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,408.98
Liability Check	03/16/2022	DD220316-14	MN Dept. of Revenue	Mar 1-15, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,868.00
Liability Check	03/16/2022	PERA	PERA	Mar 1-16, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-12,033.46
Liability Check	03/16/2022	B-MP	Bank of Maple Plain - Paychecks	Mar 1-16, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-29,703.07
Liability Check	03/16/2022	EJ	John Hancock	Mar 1-15, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	03/16/2022	FSA	TASC	Mar 1-15, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-84.84
Liability Check	03/16/2022	HSA	Optum Bank	Mar 1-15, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-765.00
Check	03/16/2022	B-MP	Bank of Maple Plain	direct deposit Batch Item Fees	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-1.15
Check	03/16/2022	B-MP	Bank of Maple Plain	direct deposit Batch Orig Fees	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-5.90
Check	03/16/2022	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-9.95
Deposit	03/16/2022			Deposit	West Hennepin Public Safety	√	503 V3 Other	1,681.99
Check	03/21/2022	34471	Postmaster	postage stamps	West Hennepin Public Safety	√	606 Citizens Academy	-81.20
Check	03/25/2022	34472	HealthPartners Group	medical ins premium	West Hennepin Public Safety	√	-SPLIT-	-21,373.90
Check	03/25/2022	34473	Optum Financial, Inc.	HSA monthly mntnc fee	West Hennepin Public Safety	√	104 D Benefits Administration Fees	-21.25
Check	03/25/2022	34474	TASC	City COBRA Admin fee	West Hennepin Public Safety	√	104 D Benefits Administration Fees	-36.63
Check	03/25/2022	34475	City of Independence	dental ins premium	West Hennepin Public Safety	√	104 E Dental Insurance	-1,364.79
Check	03/25/2022	34476	Standard Insurance Company	life & std ins premiums	West Hennepin Public Safety	√	-SPLIT-	-615.61
Check	03/25/2022	34477	Streicher's Police Equipment	ammo, uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-1,564.70
Check	03/25/2022	34478	Verizon Wireless	phones and wireless aircards	West Hennepin Public Safety	√	-SPLIT-	-1,443.17
Check	03/25/2022	34479	Alert Fire & Safety Co.	annual fire ext, mntnc	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-454.23
Check	03/25/2022	34480	Baycom, Inc.	BWC supplies	West Hennepin Public Safety	√	-SPLIT-	-472.00
Check	03/25/2022	34481	Winning Edge	awards	West Hennepin Public Safety	√	204 Office/Operating Supplies	-177.20
Check	03/25/2022	34482	Action Fleet, LLC	decommission squad 66	West Hennepin Public Safety	√	402 Capital Improvement Plan	-420.00
Check	03/25/2022	34483	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 Fuel and Oil	-1,169.48
Check	03/25/2022	34484	Employee	View Santa expenses reimb	West Hennepin Public Safety	√	-SPLIT-	-300.00
Check	03/25/2022	34485	Baggy Jo, Inc.	Citizens Academy shirts	West Hennepin Public Safety	√	608 Citizens Academy	-52.00
Check	03/25/2022	34486	Office Depot	certificate frames	West Hennepin Public Safety	√	606 Citizens Academy	-311.88
General Journal	03/25/2022	607		decommission squad 66	1701 Capital Improvement Fund	√	West Hennepin Public Safety	-420.00
Check	03/25/2022	34487	Reliance Standard Life Ins.	fid ins premium	West Hennepin Public Safety	√	104 H Long Term Disability	-500.53
Check	03/29/2022	34488	PLEAA	training registration	West Hennepin Public Safety	√	307 E4 Support Staff Schools	-125.00
Check	03/29/2022	34489	West Hennepin Public Safety Petty Cash	replenish office petty cash	West Hennepin Public Safety	√	404 Contingency Fund	-100.00
Liability Check	03/31/2022	B-MP	Bank of Maple Plain - Paychecks	March 16-31, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-29,523.89
Liability Check	03/31/2022	IRS	Internal Revenue Service	Mar 16-31, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,373.20
Liability Check	03/31/2022	MN REV	MN Dept. of Revenue	Mar 16-31, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,850.00
Liability Check	03/31/2022	FSA	TASC	4101-7842-2733	West Hennepin Public Safety	√	2100 Payroll Liabilities	-64.84
Liability Check	03/31/2022	HSA	Optum Bank	Mar 16-31, 2022 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-765.00
Liability Check	03/31/2022	EJ	John Hancock	Mar 16-31, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	03/31/2022	PERA	PERA	Mar 16-31, 2022 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,954.41
Deposit	03/31/2022			Deposit	West Hennepin Public Safety	√	-SPLIT-	955.00
Deposit	03/31/2022			Deposit	West Hennepin Public Safety	√	-SPLIT-	37.25
Deposit	03/31/2022			Deposit	West Hennepin Public Safety	√	-SPLIT-	607.50
Deposit	03/31/2022			Interest	West Hennepin Crime Prevention	√	503 F Interest	0.50
Deposit	03/31/2022			Interest	West Hennepin Reserves	√	503 F Interest	0.32
Deposit	03/31/2022			Interest	West Hennepin Public Safety	√	503 F Interest	27.69

AUDITED & APPROVED

DATE:

West Hennepin Public Safety
Cash Assets
As of March 31, 2022

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
West Hennepin Public Safety	
1700 · Cash designated for Severance	54,505.71
1701 · Capital Improvement Fund	29,613.90
1704 · Military PERA Designation	23,411.43
West Hennepin Public Safety - Other	218,510.02
Total West Hennepin Public Safety	<u>326,041.06</u>
Total Checking/Savings	<u>326,041.06</u>
Total Current Assets	<u>326,041.06</u>
TOTAL ASSETS	<u>326,041.06</u>
LIABILITIES & EQUITY	0.00

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through March 2022

	<u>Jan - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
501 · City of Maple Plain	181,968.82	616,894.00	29.5%
502 · City of Independence	400,254.91	1,314,399.00	30.45%
503 · Other Income			
503 A · Burn Permits	1,072.25	1,500.00	71.48%
503 B · Copies	568.75	500.00	113.75%
503 F · Interest	55.98		
503 G · Miscellaneous	0.00	1,000.00	0.0%
503 I · Reimbursed OT	32.60	7,000.00	0.47%
503 O · POST Reimb./State Aid			
503 O1 · State Aid to LE	0.00	94,000.00	0.0%
503 O2 · POST Reimb	0.00	9,000.00	0.0%
Total 503 O · POST Reimb./State Aid	0.00	103,000.00	0.0%
503 P · Sale of Squad Cars	0.00	7,000.00	0.0%
503 S · Officer Disability Ins. Reimb.	0.00	3,000.00	0.0%
503 V · Expense Reimbursements			
503 V3 · Other	2,149.48		
Total 503 V · Expense Reimbursements	2,149.48		
Total 503 · Other Income	3,879.06	123,000.00	3.15%
Total Income	586,102.79	2,054,293.00	28.53%
Gross Profit	586,102.79	2,054,293.00	28.53%
Expense			
101 · Payroll Expenses			
Overtime	0.00	18,000.00	0.0%
101 A · Other Overtime	2,057.84		
101 B · Court Overtime	0.00		
101 C · Reimbursable Overtime	0.00		
101 D · Severance Pay	6,517.93		
101 G · Court On-Call	0.00		
101 H · Payroll ACH Fees	49.30		
101 I · Holiday Pay	1,222.20		
101 J · Hourly Salary	5,708.64		
101 M · Investigator Incentive	600.00		
101 N · Social Security	1,727.13	9,090.00	19.0%
101 O · Medicare	3,631.45	16,617.00	21.85%
101 T · MFF OT	0.00		
101 · Payroll Expenses - Other	240,758.24	1,135,251.00	21.21%
Total 101 · Payroll Expenses	262,272.73	1,178,958.00	22.25%
103 · PERA			
103 A · WHPS PERA - Police	40,173.07		
103 B · WHPS PERA - Support Staff	1,846.39		
103 · PERA - Other	0.00	187,886.00	0.0%
Total 103 · PERA	42,019.46	187,886.00	22.36%

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through March 2022

	<u>Jan - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
104 · Health Insurance			
104 A · Disability Medical Insurance	9,803.88	34,132.00	28.72%
104 B · Medical Insurance	69,045.03		
104 C · Employer HSA Contributions	15,833.33		
104 D · Benefits Administration Fees	607.03		
104 E · Dental Insurance	4,751.70		
104 F · Life Insurance	1,515.17		
104 G · Short Term Disability	881.43		
104 H · Long Term Disability	1,958.88		
104 I · Post-Retirement HCSP	13,910.56		
104 · Health Insurance - Other	-2,927.22	293,317.00	-1.0%
Total 104 · Health Insurance	115,379.79	327,449.00	35.24%
105 · Uniform Expense	4,064.03	9,900.00	41.05%
201 · Telephone	2,824.23	17,500.00	16.14%
202 · Postage	0.00	1,400.00	0.0%
203 · Office/Opr Equip Maintenance	1,228.42	8,600.00	14.28%
204 · Office/Operating Supplies	2,922.18	8,900.00	32.83%
205 · Office Rent & Cleaning	399.50	6,400.00	6.24%
206 · Books/Dues/Subscriptions	2,453.00	2,150.00	114.09%
207 · Utilities/Gas/Electric	4,584.28	16,450.00	27.87%
301 · Printing	82.50	1,850.00	4.46%
302 · Communications			
302 A · Computer Support			
302 A1 · RMS Fees	9,850.95		
302 A2 · IT Contracted Services/hdwr/sft	4,995.00		
302 A2a · IT Support & Fees	98.60		
302 A2c · Computer Hardware	3,062.38		
302 A2d · Web Hosting/Email Spam Filterin	366.00		
302 A3 · Investigative IT Fees	330.75		
302 A4 · State IT Connection Fees	-780.00		
302 A5 · Other Billable Services	508.22		
Total 302 A · Computer Support	18,431.90		
302 F · Radios, MDCs	3,453.99		
302 · Communications - Other	390.00	55,450.00	0.7%
Total 302 · Communications	22,275.89	55,450.00	40.17%
303 · Auto Maintenance	6,549.85	18,000.00	36.39%
304 · Fuel and Oil	7,861.64	35,500.00	22.15%
306 · Insurance			
306 A · Municipal Prop/Liab, Vehicle	35,572.00		
306 B · Worker's Comp	48,534.00		
306 · Insurance - Other	0.00	89,600.00	0.0%
Total 306 · Insurance	84,106.00	89,600.00	93.87%

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through March 2022

	<u>Jan - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
307 · Schools & Training			
307 A · Chief's Training			
307 A4 · Chief's School	875.00		
Total 307 A · Chief's Training	875.00		
307 B · Officer Training			
307 B4 · Officer Schools	5,503.90		
Total 307 B · Officer Training	5,503.90		
307 E · Support Staff Training			
307 E3 · Support Staff Mileage	51.48		
307 E4 · Support Staff Schools	355.00		
Total 307 E · Support Staff Training	406.48		
307 F · Wellness Program	250.00		
307 · Schools & Training - Other	0.00	24,700.00	0.0%
Total 307 · Schools & Training	7,035.38	24,700.00	28.48%
308 · Audit	8,400.00	10,900.00	77.06%
4001 · Reconciliation Discrepancies	21.59		
401 · Office Equipment	794.76	5,000.00	15.9%
402 · Capital Improvement Plan	37,049.63	35,000.00	105.86%
403 · Equipment			
403 F · Firearms	6,428.81		
403 I · Civil Unrest/Less-Lethal Suppli	319.80		
403 · Equipment - Other	0.00	9,800.00	0.0%
Total 403 · Equipment	6,748.61	9,800.00	68.86%
404 · Contingency Fund	1,171.47		
601 · Reserve Program			
601 A · View Santa	255.02		
601 B · Training	630.00		
601 D · Uniform	36.00		
601 E · Meetings	101.96		
601 · Reserve Program - Other	0.00	1,500.00	0.0%
Total 601 · Reserve Program	1,022.98	1,500.00	68.2%
608 · Citizens Academy	885.63	1,000.00	88.56%
609 · Community Policing	0.00	400.00	0.0%
Total Expense	622,153.55	2,054,293.00	30.29%
Net Ordinary Income	-36,050.76	0.00	100.0%
Net Income	-36,050.76	0.00	100.0%

West Hennepin Public Safety
Budget vs. Actual - Crime Prevention
 January - March 2022

	Jan - Mar '22
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	2,176.60
Total Income	2,176.60
Gross Profit	2,176.60
Expense	
101 · Payroll Expenses	0.00
103 · PERA	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	443.95
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	893.00
404 · Contingency Fund	375.46
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	1,712.41
Beginning Balance	7,897.38
Ending Balance	8,361.57

West Hennepin Public Safety
Budget vs. Actual - Reserves
 January - March 2022

	Jan - Mar '22
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.61
Total Income	0.61
Gross Profit	0.61
Expense	
101 · Payroll Expenses	0.00
103 · PERA	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
601 · Reserve Program	21.51
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	21.51
Beginning Balance	5,434.35
Ending Balance	5,413.45

West Hennepin Public Safety
Forfeiture Fund
 January - March 2022

	Jan - Mar '22
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
101 · Payroll Expenses	0.00
103 · PERA	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
601 · Reserve Program	0.00
608 · Citizens Academy	0.00
Total Expense	0.00
Net Ordinary Income	0.00
Beginning Balance	31,352.97
Ending Balance	31,352.97

**West Hennepin Public Safety
Severance Fund Report
January - March 2022**

	Jan - Mar '22
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
101 · Payroll Expenses	13,910.56
1/31/22 101 · Payroll Expenses - CORRECTION	-13,910.56
1/31/22 101 · Payroll Expenses	7,109.57
Total Expense	7,109.57
Net Ordinary Income	-7,109.57
Beginning Balance	61,615.28
Ending Balance	54,505.71

**West Hennepin Public Safety
Capital Outlay Fund Report
January - March 2022**

	Jan - Mar '22
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
402 · Capital Improvement Plan	37,049.63
<i>Purchased squad 75, '19 Jeep Grand Cherokee</i>	36,629.63
<i>Squad 66 decommission</i>	420.00
Total Expense	37,049.63
Net Ordinary Income	-37,049.63
Beginning Balance	57,907.53
J.E., Jan Requisition, 1 @ \$2,924	2,924.00
J.E. Feb -Mar Requisition, 2 @ \$2,916.00	5,832.00
Ending Balance	29,613.90

West Hennepin Public Safety
Military PERA Designation Report
January - March 2022

	<u>Jan - Mar '22</u>
Beginning Balance	22,728.57
WHPS PERA per Paycheck:	
1/16/2022	632.28
8% Interest	<u>50.58</u>
Subtotal	<u>682.86</u>
Ending Balance	<u>23,411.43</u>

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
VACATION/COMP TIME HOURS**

March 2022

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	226.10	36.25	262.35	10,814.07
JOSH BROZEK	120	122.00	76.50	198.50	8,182.17
KIM CURTIS	200	247.62	9.00	256.62	8,719.95
RICK DENNESON	200	253.96	40.75	294.71	14,611.72
SHAWN EBELING	120	107.50	11.43	118.93	4,902.29
JON HOWES	200	214.94	35.75	250.69	10,333.44
SCOTT ISAACSON	80	40.76	18.50	250.69	9,222.89
GARY KROELLS	200	249.96		249.96	15,242.56
BEN RASKIN	200	276.93	27.00	303.93	12,527.99
EVA STUMPF	80	9.99	12.00	21.99	552.39
CODY THOMPSON	120	127.58	49.13	176.71	7,283.99
LANCE ZILLES	120	110.00	43.25	153.25	6,316.97
TOTAL		<u><u>1,987.34</u></u>	<u><u>359.56</u></u>	<u><u>2,538.33</u></u>	<u><u>\$ 108,710.42</u></u>
			<i>Maple Plain</i>	32.29%	35,102.60
			<i>Independence</i>	67.71%	<u>73,607.83</u>
					<u>108,710.42</u>

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
ACCUMULATED SICK TIME**

March 2022

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	701.00	28,895.22		14,447.61
Josh Brozek	292.00	12,036.24	4,008.07	
Kim Curtis	799.50	27,167.01		13,583.51
Rick Denneson	984.00	48,786.72		24,393.36
Shawn Ebeling	407.50	16,797.15	5,593.45	
Jon Howes	984.00	40,560.48	13,506.64	
Scott Isaacson	0.00	0.00	0.00	
Gary Kroells	984.00	60,004.32		30,002.16
Ben Raskin	984.00	40,560.48	13,506.64	
Eva Stumpf	12.00	301.44	100.38	
Cody Thompson	354.50	14,612.49	4,865.96	
Lance Zilles	586.50	24,175.53	8,050.45	
TOTAL	<u>7,089.00</u>	<u>313,897.08</u>	<u>49,631.59</u>	<u>82,426.64</u>

Total Sick: 132,058.22

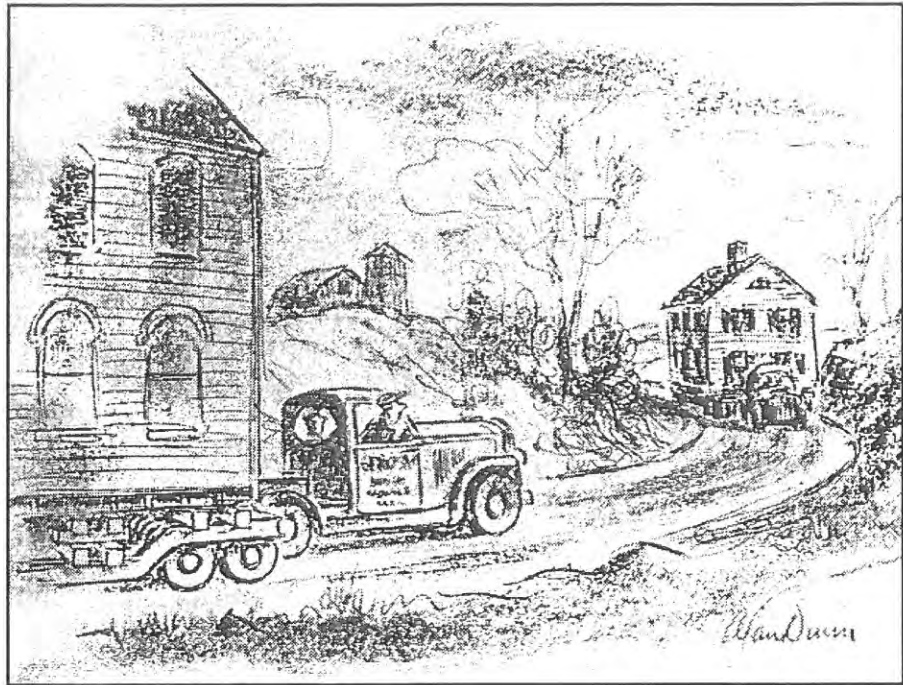
Maple Plain 32.29% 42,641.60
Independence 67.71% 89,416.62

Severance as of March 1, 2022: \$54,505.71

Severance as of March 28, 2022: \$54,505.71

Severance is currently funded at: 41.27%

NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.



Chief

Thanks for having a office come
to the house + help get Lauren into my
Truck so I could get her cut by her eye-
fixed and also check out her eye I could
not have gotten her out to the truck in
the condition that she was in

Thanks
Larry Street

ANIMAL IMPOUND AGREEMENT

THIS ANIMAL IMPOUND AGREEMENT (“the Agreement”) is made this 1st day of March, 2022, by and between West Hennepin Public Safety Department (“City”) and Oak Ridge Pet Boarding and Daycare (“Contractor”).

RECITALS

WHEREAS, the City is in need of services to hold and shelter dogs which the City has impounded, seized, or quarantined or which the City has ordered held for welfare or testing reasons, or to be held so that the animal may be humanely euthanized; and

WHEREAS, the City desires to engage Contractor to provide these services for the City and the Contractor agrees to provide the necessary services to the City; and

WHEREAS, the City and the Contractor wish to define the scope of services and terms of their agreement.

NOW, THEREFORE, the City and the Contractor agree as follows:

Terms of the Agreement

1. **SCOPE OF SERVICES.** The Contractor shall perform the following services with respect to dogs that the City transfers to them in the course of enforcement of City code and other relevant law.
 - (a) Provide shelter, food, water and basic veterinary care for all dogs found or seized by the City and brought to the Contractor’s facility.
 - (b) Hold and provide care for said dogs for a length of time as specified by the City and in compliance with local ordinances and state law.
 - (c) Provide adequate facilities to quarantine dogs under observation for designation as potentially dangerous or dangerous as directed by the City.
 - (d) Maintain observation of quarantined dogs as directed by the City and provide written reports prepared by a veterinarian detailing status of dogs to City upon request.
 - (e) Provide the City access to the Contractor’s facility during business hours.
 - (f) Provide persons specified by the City with reasonable visitation to dogs being held.
 - (g) Release dogs as instructed by the City to the person specified by the City and collect all applicable charges, fees, and fines from such person. The Contractor shall require current rabies certificate before the dog is released.
 - (h) Provide the City with a monthly report of all dogs received during the month, the charges incurred for each dog and the disposition of the dog. These reports may include:
 - (i) The description of the dogs by specific, breed, sex, and approximate age,
 - (ii) The name and address of any person who surrenders their dog to the Contractor’s custody;
 - (iii) The name and address of any person to whom the Contractor transfers ownership of any dog; and
 - (iv) Any veterinary records accessible to the Contractor.

2. TERMS OF SERVICES.

- (a) Upon receipt of a dog from the City, the Contractor accepts full responsibility for it and agrees to exercise due diligence in its care and sheltering until it is returned to its owner or transferred to another facility.
 - (i) The Contractor is aware that local ordinances require impounded dogs be held for reclamation by their owner or keeper a minimum of 10 days.
 - (ii) The Contractor is aware that state law requires impounded dogs designated as dangerous animals prior to collection be held for reclamation by their owner or keeper a minimum of 7 days.
- (b) The City is responsible for humane destruction of dogs designated for destruction.
- (c) If the Contractor reasonably believes a dog presents an immediate danger to the health and safety of a staff member, volunteer, or visitor, the Contractor may request the City to retrieve and dispose of the animal pursuant to applicable law.

3. TERM

- (a) The term of this Agreement shall be from March 1, 2022, through December 31, 2022. This Agreement shall automatically renew for successive periods of one year unless either party notifies the other in writing at least 90 days before expiration of the term.
- (b) Either party may terminate this Agreement for any reason upon 90 days advanced written notice to the other party. The City reserves the right to terminate this Agreement without notice at any time in the event of default or violation by the Contractor of any provision of the Agreement, City code or state law.
- (c) Upon the effective date of termination, the Contractor shall immediately cease providing all services under this Agreement and the City shall pay all undisputed remaining invoices to the Contractor for services rendered.

4. COMPENSATION

- (a) The Contractor is responsible for collecting all applicable charges, fees, and fines from dog owners when possible. Fees collected from dog owners shall not be charged to the City.
- (b) The Contractor shall invoice the City monthly for services rendered under the following fee schedule. The City shall pay invoices within 35 days:
 - (i) A monthly retainer of \$400, for which the City shall be jointly and severally liable with all other cities or entities engaging the Contractor for dog impound services; and
 - (ii) Veterinary services and boarding fees not otherwise collected from the dog's owner
- (c) The fees set forth in the Agreement shall be for the term of the Agreement. The Contractor may change the fees for the following Agreement term by providing the City with written notice that reflects the updated fees to be charged no later than July 31st of the year prior to expiration of the term.

5. INDEPENDENT CONTRACTOR.


- (a) The Contractor and the City acknowledge and agree that the Contractor is an independent contractor and not an employee of the City. Any employee, volunteer or subcontractor who may perform services for the Contractor in connection with this Agreement is also not an employee of the City. The Contractor understands that the City will not provide any benefits of any type in connection with this Agreement,

- including, but not limited to, health or medical insurance, workers' compensation insurance and unemployment insurance, nor will the City withhold any state or federal taxes, including income or payroll taxes, which may be payable by the Contractor.
- (b) The Contractor shall use its own facility and obtain its own supplies to perform all services required or requested pursuant to this Agreement. The Contractor shall secure at its own expense all personnel required to perform services required or requested pursuant to this Agreement.
 - (c) The Contractor acknowledges that any general instruction it received from the City has no effect on its status as an independent contractor.
6. **INSURANCE.** The Contractor shall maintain adequate insurance coverage in an amount of at least \$1,000,000.00 during the term of this Agreement to protect itself and the City from claims and liability for injury or damage to employees, volunteers, or agents under this Agreement. The Contractor shall maintain public liability and property damage insurance covering personal injury, including death and claims for property damage which may arise out of the Contractor's services hereunder. The Contractor shall name the City as an additional insured under its policy. The Contractor shall also provide its own worker's compensation policy. The Contractor shall file with the City a certificate evidencing coverage prior to performing any services under this Agreement. The certification shall provide that the City must be given 30 days advance written notice of the cancellation of the insurance.
 7. **INDEMNIFICATION.** The Contractor shall hold harmless, indemnify and defend the City, its officials, employees, contractors and agents, against any and all claims, causes of action, lawsuits, losses, damages, cost and expenses (including reasonable attorney's fees) for claims arising out of or resulting from the Contractor's (including its officers, employees, volunteers and agents) performance for the services required or requested pursuant to this Agreement.
 8. **CONFIDENTIALITY / DATA PRACTICES.** Under no circumstances may the Contractor, or any of its officers, employees, volunteers or agents provide information or data to anyone outside of what is described in the Agreement without prior written permission from the City's Director of Public Safety. The books, records, documents and accounting procedures of the Contractor, relevant to this Agreement are subject to examination by the City, and either the legislative or State Auditor as appropriate, pursuant to Minnesota Statutes, section 16C.05, subd. 5. The Contractor shall comply with all applicable provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
 9. **CORRESPONDENCE.** Any correspondence between the City and the Contractor regarding this Agreement shall be either hand delivered or mailed by registered or certified mail to the following addresses:
 - (a) If to Contractor:
 - Oak Ridge Pet Boarding and Daycare
 - 1640 Game Farm Rd N.
 - Mound, MN 55344
 - Attention: Tracy Swanson
 - 1715 Baker Park Road
 - Maple Plain, MN 55359

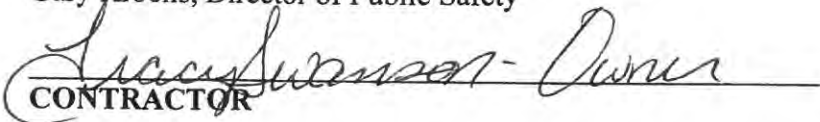
10. DISCRIMINATION Contractor agrees to comply with Minnesota Statutes, section 181.59.
11. APPLICABLE LAW. The execution, interpretation, and performance of this Agreement shall, in all respects, be controlled and governed by the laws of Minnesota.
12. ASSIGNMENT. The Contractor shall not assign this Agreement or procure the services of another party to provide services under this Agreement without first obtaining the express written consent of the City.
13. ENTIRE AGREEMENT; AMENDMENTS. This Agreement constitutes the entire Agreement between the parties, and no other agreement prior to or contemporaneous with this Agreement shall be effective, except as expressly set forth or incorporated herein. Any purported amendment to this Agreement is not effective unless it is in writing and executed by both parties.
14. NO WAIVER BY CITY. By entering into this Agreement, the City does not waive its entitlement to any immunities under statute or common law.
15. SEVERABILITY. Should any part or portion of this Agreement be deemed illegal or void by a court of competent jurisdiction, the remainder of the Agreement shall remain in effect.
16. COMPLIANCE. The Contractor agrees to comply with all applicable local, state and federal laws, rules and regulations in the performance of its services under this Agreement. The Contractor represents that its facility is properly licensed by the City and maintained in compliance with all federal, state and local laws.
17. RELATIONSHIP BETWEEN THE PARTIES. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing a partnership between the parties hereto or as constituting the Contractor's officers, employees, volunteers or agent as the agents, representative or employees of the City for any purpose in any manner whatsoever.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

West Hennepin Public Safety Department



Gary Kroells, Director of Public Safety



CONTRACTOR

Manager

WEST HENNEPIN



Compensation Review 2022

West Hennepin Public Safety

Surveyed Departments

Agency	Agency Info		
	Pop	Sworn	Per1000
Brooklyn Park	80,068	107	1.34
Eden Prarie	64,198	66	1.03
Brooklyn Center	30,849	37	1.20
Golden Valley	21,566	31	1.44
Maple Grove	61,567	71	1.15
Edina	51,746	56	1.08
Metro Transit			
Minnetonka	53,025	57	1.07
New Hope	20,925	32	1.53
Plymouth	70,576	81	1.15
Robbinsdale	13,953	32	2.29
South Lake Mtk	13,000	15	1.15
St Anthony Village	8,226	20	2.43
St Louis Park	45,250	58	1.28
UofM	25,000	43	1.72
West Hennepin	6,811	10	1.47

Why the larger departments?

- Recruitment / Retention
- Greater career opportunity
- Departments are actively recruiting officers with attractive incentives
- Departments, City leaders, and Legislators are emphasizing the necessity to retain and hire high caliber officers

Current Top Patrol

- \$97,800.17 Average
- \$85,733.59 WHPS

WHPS

- \$12,066.58 Below Average or 14%

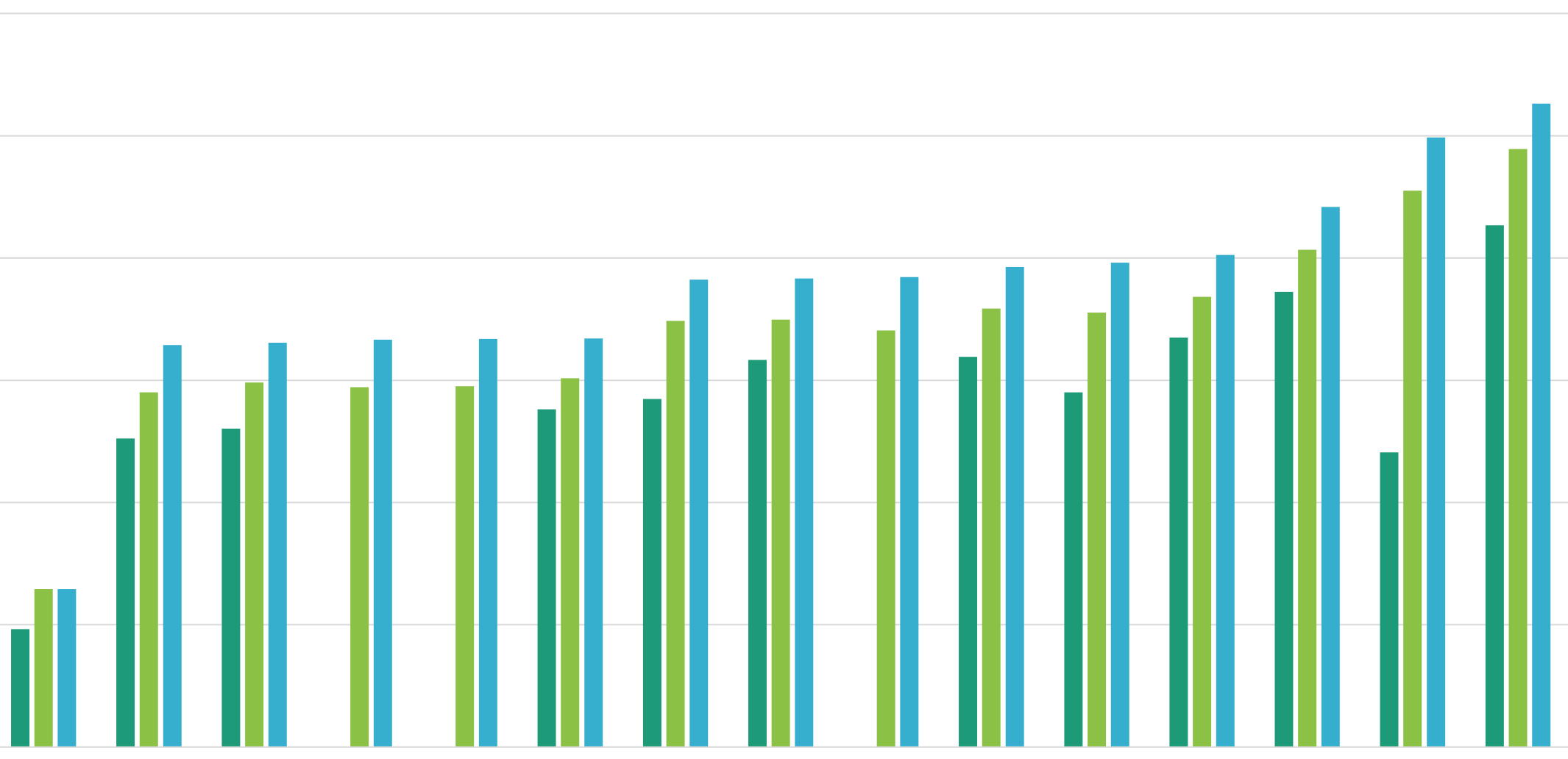
Agency Info	Wages					
	Starting Salary			Top Patrol		
	2021	2022	2023	2021	2022	2023
Brooklyn Park	\$65,832.00	\$67,477.80	\$69,164.75	\$106,267.20	\$108,923.88	\$111,646.98
Eden Prarie	\$65,956.80	\$67,932.80	\$69,631.12	\$100,838.40	\$103,854.40	\$106,450.76
Brooklyn Center		\$64,750.25	\$66,692.74		\$95,229.60	\$98,077.56
Golden Valley	\$71,344.00	\$74,457.44	\$76,318.88	\$95,056.00	\$98,406.56	\$100,866.72
Maple Grove	\$62,048.48	\$72,750.08	\$74,932.00	\$88,063.04	\$99,673.60	\$102,662.56
Edina				\$91,446.34	\$94,189.73	\$97,015.42
Metro Transit	\$63,814.44	\$65,083.20	\$66,710.28	\$82,555.20	\$84,198.36	\$86,303.32
Minnetonka	\$68,619.20	\$70,334.68	\$72,093.05	\$89,044.80	\$91,270.92	\$93,552.69
New Hope	\$63,019.37	\$64,909.95	\$66,532.70	\$84,487.57	\$87,022.20	\$89,197.76
Plymouth	\$64,500.80	\$67,766.40	\$69,804.80	\$91,811.20	\$94,099.20	\$96,928.00
Robbinsdale		\$67,038.40	\$69,217.15		\$87,734.40	\$90,585.77
South Lake Mtk	\$62,622.24	\$64,500.72	\$66,435.72	\$83,690.40	\$86,201.04	\$100,137.00
St Anthony Village		\$64,720.89	\$66,662.55		\$86,294.52	\$88,883.40
St Louis Park	\$66,745.64	\$68,414.28	\$70,124.64	\$100,734.14	\$103,252.49	\$105,833.81
UofM	\$64,230.40	\$67,433.60	\$69,119.44	\$91,852.80	\$96,449.60	\$98,860.84
West Hennepin	\$54,815.79	\$56,460.27	\$ 56,460.27	\$83,236.50	\$85,733.59	\$ 85,733.59
Average	\$65,339.40	\$67,683.61	\$69,531.42	\$92,153.92	\$94,453.37	\$97,800.17
Below Average	\$10,523.61	\$11,223.34	\$13,071.15	\$8,917.42	\$8,719.78	\$12,066.58
Below Average		19%	20%	23%	11%	10%
						14%

Starting Patrol Pay

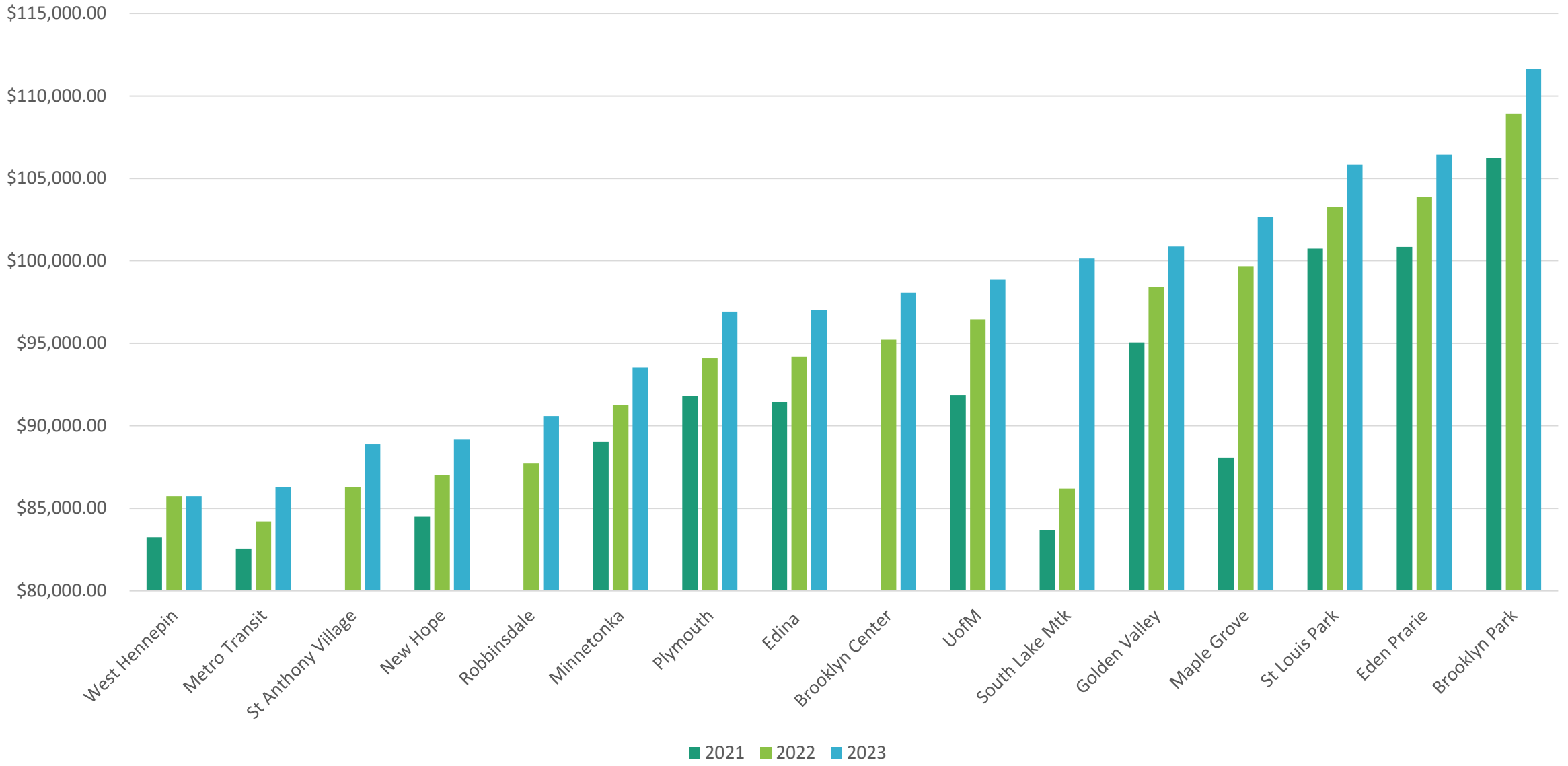
\$80,000.00
\$75,000.00
\$70,000.00
\$65,000.00
\$60,000.00
\$55,000.00
\$50,000.00

West Hennepin South Lake Mtk New Hope St Anthony Village Brooklyn Center Metro Transit UofM Brooklyn Park Robbinsdale Eden Prarie Plymouth St Louis Park Minnetonka Maple Grove Golden Valley

2021 2022 2023



Top Patrol Pay



COMPENSATION COMPARISON w/HEALTHCARE

5yr, 10yr, 15yr, 20yr tenure

	2023 Base	2023 Single	2023 Single+1	2023 Family
WHPS Current	\$85,733.59	\$96,919.01	\$100,150.03	\$109,510.17
5 Year Average	\$99,796.21	\$112,531.43	\$120,154.19	\$122,532.78
5 Year Difference	-\$14,062.62 -16%	-\$15,612.42 -16%	-\$20,004.16 -20%	-\$13,022.61 -12%
10 Year Average	\$101,159.91	\$113,895.13	\$121,517.89	\$123,896.48
10 Year Difference	-\$15,426.32 -18%	-\$16,976.12 -18%	-\$21,367.86 -21%	-\$14,386.31 -13%
15 Year Average	\$102,612.15	\$115,347.36	\$122,970.12	\$125,348.72
15 Year Difference	-\$16,878.56 -20%	-\$18,428.35 -19%	-\$22,820.09 -23%	-\$15,838.55 -14%
20 Year Average	\$103,203.92	\$115,939.13	\$123,561.89	\$125,940.49
20 Year Difference	-\$17,470.33 -20%	-\$19,020.12 -20%	-\$23,411.86 -23%	-\$16,430.32 -15%

18% average below

Wages w/Longevity Scenario Comparison 5yr							2023		
	5yr Officer			5yr Investigator			Officer w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$98,086.49	\$101,019.89	\$0.00	\$102,500.38	\$105,565.78	\$119,115.89	\$119,115.89	\$121,830.29
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$90,704.93	\$102,663.81	\$105,742.44	\$94,333.13	\$106,770.36	\$109,972.13	\$118,822.31	\$126,822.32	\$128,822.32
Edina	\$94,418.35	\$97,250.90	\$100,168.42	\$94,418.35	\$97,250.90	\$100,168.42	\$112,348.42	\$124,348.42	\$124,348.42
Metro Transit	\$86,682.96	\$88,408.28	\$90,618.49	\$86,682.96	\$88,408.28	\$90,618.49	\$101,785.49	\$120,536.49	\$120,536.49
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$87,022.20	\$89,632.87	\$91,873.69	\$90,562.20	\$93,172.87	\$95,413.69	\$101,873.69	\$109,873.69	\$111,873.69
Plymouth	\$95,988.61	\$98,380.71	\$101,338.22	\$100,308.10	\$102,807.85	\$105,898.44	\$112,860.14	\$121,036.46	\$123,991.20
Robbinsdale	\$0.00	\$90,366.43	\$93,303.34	\$0.00	\$94,884.75	\$97,968.51	\$107,403.34	\$109,095.34	\$111,463.34
South Lake Mtk	\$85,364.21	\$87,925.06	\$102,139.74	\$89,564.21	\$92,125.06	\$106,339.74	\$115,725.74	\$125,192.74	\$128,383.06
St Anthony Village	\$0.00	\$88,883.36	\$91,549.90	\$0.00	\$91,549.86	\$94,296.40	\$103,529.90	\$114,339.90	\$118,935.90
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$93,689.86	\$98,378.59	\$100,838.06	\$93,689.86	\$98,378.59	\$100,838.06	\$110,472.52	\$116,280.04	\$123,205.66
West Hennepin	\$83,236.50	\$85,733.59	\$85,733.59	\$85,636.50	\$88,133.59	\$88,133.59	\$96,919.01	\$100,150.03	\$109,510.17
Average	\$93,817.64	\$96,378.98	\$99,796.21	\$96,694.96	\$99,519.80	\$103,002.10	\$112,531.43	\$120,154.19	\$122,532.78
Below Average	\$10,581.14	\$10,645.39	\$14,062.62	\$11,058.46	\$11,386.21	\$14,868.51	\$15,612.42	\$20,004.16	\$13,022.61
Below Average	13%	12%	16%	13%	13%	17%	16%	20%	12%

Wages w/Longevity Scenario Comparison 10yr							2023		
	10yr Officer			10yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$99,991.08	\$102,981.44	\$0.00	\$104,490.68	\$107,615.60	\$121,077.44	\$121,077.44	\$123,791.84
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$93,346.82	\$105,654.02	\$108,822.31	\$97,080.70	\$109,880.18	\$113,175.21	\$121,902.19	\$129,902.19	\$131,902.19
Edina	\$96,247.27	\$99,134.69	\$102,108.73	\$96,247.27	\$99,134.69	\$102,108.73	\$114,288.73	\$126,288.73	\$126,288.73
Metro Transit	\$88,334.06	\$90,092.25	\$92,344.55	\$88,334.06	\$90,092.25	\$92,344.55	\$103,511.55	\$122,262.55	\$122,262.55
Minnetonka	\$90,825.70	\$93,096.34	\$95,423.74	\$95,625.70	\$97,896.34	\$100,223.74	\$107,243.74	\$108,803.74	\$110,909.74
New Hope	\$88,711.95	\$91,373.31	\$93,657.65	\$92,251.95	\$94,913.31	\$97,197.65	\$103,657.65	\$111,657.65	\$113,657.65
Plymouth	\$96,484.39	\$98,888.85	\$101,861.64	\$100,826.19	\$103,338.85	\$106,445.41	\$113,383.56	\$121,559.88	\$124,514.62
Robbinsdale	\$0.00	\$92,121.12	\$95,115.06	\$0.00	\$96,727.18	\$99,870.81	\$109,215.06	\$110,907.06	\$113,275.06
South Lake Mtk	\$87,038.02	\$89,649.08	\$104,142.48	\$91,238.02	\$93,849.08	\$108,342.48	\$117,728.48	\$127,195.48	\$130,385.80
St Anthony Village	\$0.00	\$90,609.25	\$93,327.57	\$0.00	\$93,327.52	\$96,127.40	\$105,307.57	\$116,117.57	\$120,713.57
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$95,526.91	\$100,307.58	\$102,815.27	\$95,526.91	\$100,307.58	\$102,815.27	\$112,449.73	\$118,257.25	\$125,182.87
West Hennepin	\$83,236.50	\$85,733.59	\$85,733.59	\$85,636.50	\$88,133.59	\$88,133.59	\$96,919.01	\$100,150.03	\$109,510.17
Average	\$94,950.91	\$97,690.33	\$101,159.91	\$97,838.89	\$100,855.66	\$104,391.07	\$113,895.13	\$121,517.89	\$123,896.48
Below Average	\$11,714.41	\$11,956.74	\$15,426.32	\$12,202.39	\$12,722.07	\$16,257.48	\$16,976.12	\$21,367.86	\$14,386.31
Below Average	14%	14%	18%	14%	14%	18%	18%	21%	13%

Wages w/Longevity Scenario Comparison 15yr							2023		
	15yr Officer			15yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$101,895.67	\$104,942.99	\$0.00	\$106,480.98	\$109,665.42	\$123,038.99	\$123,038.99	\$125,753.39
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$98,076.20	\$101,018.49	\$104,049.04	\$98,076.20	\$101,018.49	\$104,049.04	\$116,229.04	\$128,229.04	\$128,229.04
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$92,606.59	\$94,921.76	\$97,294.80	\$97,406.59	\$99,721.76	\$102,094.80	\$109,114.80	\$110,674.80	\$112,780.80
New Hope	\$90,401.70	\$93,113.75	\$95,441.60	\$93,941.70	\$96,653.75	\$98,981.60	\$105,441.60	\$113,441.60	\$115,441.60
Plymouth	\$98,237.98	\$100,686.14	\$103,712.96	\$102,658.69	\$105,217.02	\$108,380.04	\$115,234.88	\$123,411.20	\$126,365.94
Robbinsdale	\$0.00	\$93,875.81	\$96,926.77	\$0.00	\$98,569.60	\$101,773.11	\$111,026.77	\$112,718.77	\$115,086.77
South Lake Mtk	\$88,711.82	\$91,373.10	\$106,145.22	\$92,911.82	\$95,573.10	\$110,345.22	\$119,731.22	\$129,198.22	\$132,388.54
St Anthony Village	\$0.00	\$92,335.14	\$95,105.24	\$0.00	\$95,105.19	\$97,958.40	\$107,085.24	\$117,895.24	\$122,491.24
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$83,236.50	\$85,733.59	\$85,733.59	\$85,636.50	\$88,133.59	\$88,133.59	\$96,919.01	\$100,150.03	\$109,510.17
Average	\$96,188.99	\$99,087.61	\$102,612.15	\$99,092.36	\$102,281.33	\$105,872.55	\$115,347.36	\$122,970.12	\$125,348.72
Below Average	\$12,952.49	\$13,354.02	\$16,878.56	\$13,455.86	\$14,147.74	\$17,738.96	\$18,428.35	\$22,820.09	\$15,838.55
Below Average	16%	16%	20%	16%	16%	20%	19%	23%	14%

Wages w/Longevity Scenario Comparison 20yr							2023		
	20yr Officer			20yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$103,800.26	\$106,904.54	\$0.00	\$108,471.28	\$111,715.24	\$125,000.54	\$125,000.54	\$127,714.94
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$100,133.74	\$103,137.75	\$106,231.88	\$100,133.74	\$103,137.75	\$106,231.88	\$118,411.88	\$130,411.88	\$130,411.88
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$92,091.45	\$94,854.20	\$97,225.56	\$95,631.45	\$98,394.20	\$100,765.56	\$107,225.56	\$115,225.56	\$117,225.56
Plymouth	\$99,278.20	\$101,752.29	\$104,811.15	\$103,745.72	\$106,331.14	\$109,527.66	\$116,333.07	\$124,509.39	\$127,464.13
Robbinsdale	\$0.00	\$95,630.50	\$98,738.49	\$0.00	\$100,412.02	\$103,675.41	\$112,838.49	\$114,530.49	\$116,898.49
South Lake Mtk	\$90,385.63	\$93,097.12	\$108,147.96	\$94,585.63	\$97,297.12	\$112,347.96	\$121,733.96	\$131,200.96	\$134,391.28
St Anthony Village	\$0.00	\$94,061.03	\$96,882.91	\$0.00	\$96,882.86	\$99,789.39	\$108,862.91	\$119,672.91	\$124,268.91
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$83,236.50	\$85,733.59	\$85,733.59	\$85,636.50	\$88,133.59	\$88,133.59	\$96,919.01	\$100,150.03	\$109,510.17
Average	\$96,430.62	\$99,646.56	\$103,203.92	\$99,337.89	\$102,858.49	\$106,483.09	\$115,939.13	\$123,561.89	\$125,940.49
Below Average	\$13,194.12	\$13,912.97	\$17,470.33	\$13,701.39	\$14,724.90	\$18,349.50	\$19,020.12	\$23,411.86	\$16,430.32
Below Average	16%	16%	20%	16%	17%	21%	20%	23%	15%

Longevity

- 11 of 15 Agencies Surveyed offer
- 4 of 15 Agencies that don't offer have higher base wages
- 4 average steps
 - 5 year 3%
 - 9 year 5%
 - 13 year 7%
 - 17 year 9%

Agency	Longevity									
	Step 1		Step 2		Step 3		Step 4		Step 5	
	Years	%	Years	%	Years	%	Years	%	Years	%
Brooklyn Park										
Eden Prairie										
Brooklyn Center	8	3%	12	5%	16	7%	20	9%	25	11%
Golden Valley										
Maple Grove	5	3%	10	6%	15	9%				
Edina	4	3%	7	5%	10	7%	13	9.5		
Metro Transit	5	5%	10	7%	15	9%				
Minnetonka			10	2%	15	4%				
New Hope	4	3%	8	5%	12	7%	16	9%		
Plymouth	9	5%	12	5%	15	7%	20	8%		
Robbinsdale	4	3%	8	5%	12	7%	16	9%		
South Lake Mtk	4	2%	8	4%	12	6%	16	8%		
St Anthony Village	4	3%	8	5%	12	7%	16	9%		
St Louis Park										
UofM	4	2%	10	4%	15	6%				
<i>West Hennepin</i>										
Average	5	3%	9	5%	13	7%	17	9%	25	11%

U.S. Bureau of Labor Statistics - CPI Feb2022

CONSUMER PRICE INDEX – FEBRUARY 2022

The U.S. Bureau of Labor Statistics reported today, over the last 12 months, the all-items index increased 7.9 percent before seasonal adjustment.

Increases in the indexes for gasoline, shelter, and food were the largest contributors to the seasonally adjusted all items increase.

The gasoline index rose 6.6 percent in February and accounted for almost a third of the all-items monthly increase; other energy component indexes were mixed.

The food index rose 1.0 percent as the food at home index rose 1.4 percent; both were the largest monthly increases since April 2020.

The index for all items less food and energy rose 0.5 percent in February following a 0.6-percent increase the prior month.

The shelter index was by far the biggest factor in the increase, with a broad set of indexes also contributing, including those for recreation, household furnishings and operations, motor vehicle insurance, personal care, and airline fares.

The all-items index rose 7.9 percent for the 12 months ending February.

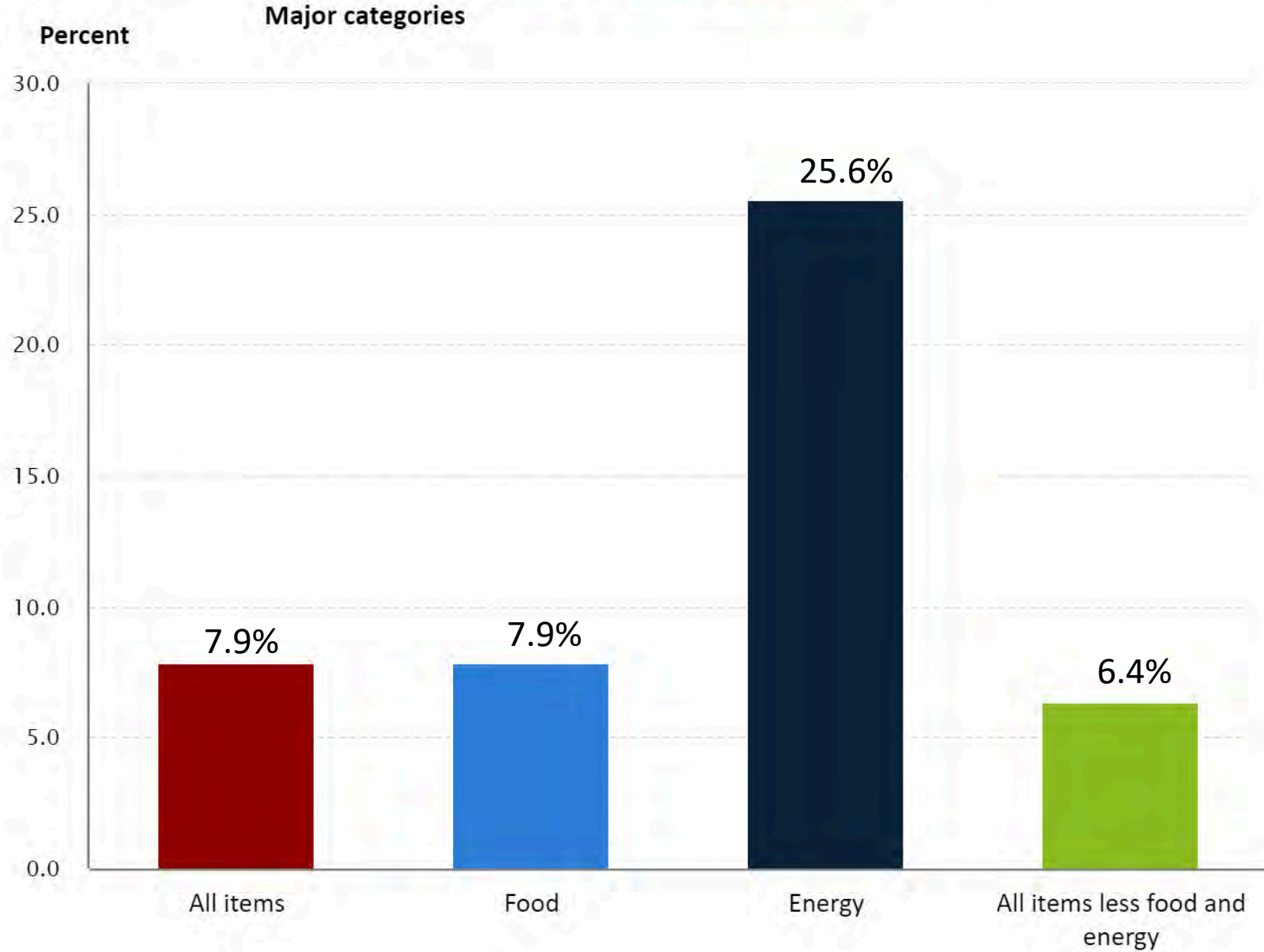
The 12-month increase has been steadily rising and is now the largest since the period ending January 1982.

The all items less food and energy index rose 6.4 percent, the largest 12-month change since the period ending August 1982.

The energy index rose 25.6 percent over the last year, and the food index increased 7.9 percent, the largest 12-month increase since the period ending July 1981.

12-month percentage change, Consumer Price Index, selected categories, February 2022, not seasonally adjusted

Click on columns to drill down



Inflation effect on compensation

2021

Wage \$83,236.50

Buying power year-end

-\$6,225.98

Loss of 7.5%

2022

Wage \$85,733.59

Buying power March 1st, 2022

-\$1,511.09

Loss of 1.8%

Projected Inflation to top 10% and
by year-end settle at 6.5%

Policing through 25 years of accelerating change

One can hardly imagine a time of greater change in law enforcement





Trends in officer recruitment pre-2019

- Lateral transfer option (limited to include lateral pay on a case-by-case basis)
- Rarely is a supervisory or command position offered outside the agency.
- Agencies actively recruiting at any one time 8-15
- Of the actively recruiting agencies many were part-time and/or outstate
- Open positions would receive 50 to >100 applicants
- Strict and lengthy hiring process taking upwards of 6-12 months from job posting to start.
- Rarely were pay and benefits advertised during recruitment

Trends in officer recruitment post-2019

- Emphasis on Lateral transfers, many offering Lateral Only applicants
- Several positions posted outside agency for Sergeant, Lieutenant, Captain
- Agencies actively recruiting at any one time 50-70 with multiple positions
- Majority of agencies recruiting within 7 county metro
- Open positions receive <5 – 30 applicants
- Streamlined and accelerated hiring process onboarding in <3mo from posting
- Detailed Pay and Benefits listed in postings
- Signing bonuses \$2,500 - \$10,000
- Offering lateral pay to top patrol pay
- Offering lateral vacation accrual rates and backfills
- Credit for prior experience for eligibility for special assignments and longevity



Hennepin County Agencies Actively Hiring March 2022

- Edina \$100,133.88 (2021) March 16, 2022
- Brooklyn Park \$106,267.20 (2021) March 31, 2022
- Minnetrista \$92,697.58 (2021) March 25, 2022
- Robbinsdale \$87,734.40 (2022) March 25, 2022
- Brooklyn Center \$95,229.60 (2022) April 9, 2022 *\$6,000 signing bonus*
- UofM \$96,449.60 (2022) November 30, 2022 *\$5,000 signing bonus*
- Three Rivers \$86,320 (2022) March 16, 2022
- St Anthony Village \$86,294.52 (2022) March 20, 2022
- Hopkins *\$2,500 signing bonus*
- South Lake \$100,137 (2022) March 31, 2022
- Orono \$92,352 (2022) March 31, 2022
- Hennepin County

Agencies actively
recruiting statewide: **65**

As of: 03/26/2022

MN DFLers unveil plan to recruit police officers with 'strong moral character'



Emma Nelson A new program would provide free tuition, bonuses and other incentives to attract high school and college graduates to law enforcement.

Minnesota DFLers say a proposed new program to recruit and retain police officers "with strong moral character" would help address a statewide staffing shortage and build law enforcement agencies that look more like the communities they serve.

All sides want to bolster law enforcement ranks, though their approaches differ. Walz has proposed directing \$300 million over three years to local governments and tribes to address public safety needs, including recruitment and retention. Last week, the GOP-controlled Senate passed a proposal to spend \$1 million on a marketing campaign promoting police work as a profession — one piece of a \$65 million law enforcement recruitment and retention package.

MN lawmakers propose bills to recruit more cops



Brian Bakst

House DFL leaders added their plan to the mix Monday. The bill would authorize expedited training programs, signing and retention bonuses, tuition help and other job placement assistance for would-be officers. It was set for an initial hearing Tuesday, but the hearing was cancelled Monday night.

Senate Republicans have been advancing similar ideas and have already

passed a bill to conduct a marketing campaign to get people to consider policing.

Bonuses for new officers who stick around a certain amount of time could reach \$10,000.

Assistant Public Safety Commissioner Booker T. Hodges said a quarter of the law enforcement agencies in the state have openings. He said there are 1,200 to 1,500 jobs to fill but that new classes of officers per year are a third that size.

Conclusion of review

- WHPS officers are markedly below the current market
- Recruitment at an unprecedented low
- Agencies providing significant increases to compensation packages
- Current inflation and cost of living outpacing compensation
- Majority of agencies provide longevity, those that do not have higher base pay over agencies without longevity.
- Strong community and legislative support to address challenges facing law enforcement

Proposal #1 2023

- Increase base pay 10%
- Institute Longevity plan
 - 5yr-3%, 9yr-5%, 13yr-7%, 17yr-9%

Agency Info	Wages					
	Starting Salary			Top Patrol		
	2021	2022	2023	2021	2022	2023
Agency						
Brooklyn Park	\$65,832.00	\$67,477.80	\$69,164.75	\$106,267.20	\$108,923.88	\$111,646.98
Eden Prarie	\$65,956.80	\$67,932.80	\$69,631.12	\$100,838.40	\$103,854.40	\$106,450.76
Brooklyn Center		\$64,750.25	\$66,692.74		\$95,229.60	\$98,077.56
Golden Valley	\$71,344.00	\$74,457.44	\$76,318.88	\$95,056.00	\$98,406.56	\$100,866.72
Maple Grove	\$62,048.48	\$72,750.08	\$74,932.00	\$88,063.04	\$99,673.60	\$102,662.56
Edina				\$91,446.34	\$94,189.73	\$97,015.42
Metro Transit	\$63,814.44	\$65,083.20	\$66,710.28	\$82,555.20	\$84,198.36	\$86,303.32
Minnetonka	\$68,619.20	\$70,334.68	\$72,093.05	\$89,044.80	\$91,270.92	\$93,552.69
New Hope	\$63,019.37	\$64,909.95	\$66,532.70	\$84,487.57	\$87,022.20	\$89,197.76
Plymouth	\$64,500.80	\$67,766.40	\$69,804.80	\$91,811.20	\$94,099.20	\$96,928.00
Robbinsdale		\$67,038.40	\$69,217.15		\$87,734.40	\$90,585.77
South Lake Mtk	\$62,622.24	\$64,500.72	\$66,435.72	\$83,690.40	\$86,201.04	\$100,137.00
St Anthony Village		\$64,720.89	\$66,662.55		\$86,294.52	\$88,883.40
St Louis Park	\$66,745.64	\$68,414.28	\$70,124.64	\$100,734.14	\$103,252.49	\$105,833.81
UofM	\$64,230.40	\$67,433.60	\$69,119.44	\$91,852.80	\$96,449.60	\$98,860.84
West Hennepin	\$54,815.79	\$56,460.27	\$ 62,106.30	\$83,236.50	\$85,733.59	\$ 94,306.95
Average	\$65,339.40	\$67,683.61	\$69,531.42	\$92,153.92	\$94,453.37	\$97,800.17
Below Average	\$10,523.61	\$11,223.34	\$7,425.12	\$8,917.42	\$8,719.78	\$3,493.22
Below Average	19%	20%	12%	11%	10%	4%

Wages w/Longevity Scenario Comparison 5yr							2023		
	5yr Officer			5yr Investigator			Officer w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$98,086.49	\$101,019.89	\$0.00	\$102,500.38	\$105,565.78	\$119,115.89	\$119,115.89	\$121,830.29
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$90,704.93	\$102,663.81	\$105,742.44	\$94,333.13	\$106,770.36	\$109,972.13	\$118,822.31	\$126,822.32	\$128,822.32
Edina	\$94,418.35	\$97,250.90	\$100,168.42	\$94,418.35	\$97,250.90	\$100,168.42	\$112,348.42	\$124,348.42	\$124,348.42
Metro Transit	\$86,682.96	\$88,408.28	\$90,618.49	\$86,682.96	\$88,408.28	\$90,618.49	\$101,785.49	\$120,536.49	\$120,536.49
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$87,022.20	\$89,632.87	\$91,873.69	\$90,562.20	\$93,172.87	\$95,413.69	\$101,873.69	\$109,873.69	\$111,873.69
Plymouth	\$95,988.61	\$98,380.71	\$101,338.22	\$100,308.10	\$102,807.85	\$105,898.44	\$112,860.14	\$121,036.46	\$123,991.20
Robbinsdale	\$0.00	\$90,366.43	\$93,303.34	\$0.00	\$94,884.75	\$97,968.51	\$107,403.34	\$109,095.34	\$111,463.34
South Lake Mtk	\$85,364.21	\$87,925.06	\$102,139.74	\$89,564.21	\$92,125.06	\$106,339.74	\$115,725.74	\$125,192.74	\$128,383.06
St Anthony Village	\$0.00	\$88,883.36	\$91,549.90	\$0.00	\$91,549.86	\$94,296.40	\$103,529.90	\$114,339.90	\$118,935.90
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$93,689.86	\$98,378.59	\$100,838.06	\$93,689.86	\$98,378.59	\$100,838.06	\$110,472.52	\$116,280.04	\$123,205.66
West Hennepin	\$85,733.60	\$88,305.60	\$97,136.16	\$88,133.60	\$90,705.60	\$99,536.16	\$108,321.58	\$111,552.60	\$120,912.74
Average	\$93,817.64	\$96,378.98	\$99,796.21	\$96,694.96	\$99,519.80	\$103,002.10	\$112,531.43	\$120,154.19	\$122,532.78
Below Average	\$8,084.04	\$8,073.38	\$2,660.05	\$8,561.37	\$8,814.21	\$3,465.94	\$4,209.85	\$8,601.59	\$1,620.04
Below Average	9%	9%	3%	10%	10%	3%	4%	8%	1%

Wages w/Longevity Scenario Comparison 10yr							2023		
	10yr Officer			10yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$99,991.08	\$102,981.44	\$0.00	\$104,490.68	\$107,615.60	\$121,077.44	\$121,077.44	\$123,791.84
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$93,346.82	\$105,654.02	\$108,822.31	\$97,080.70	\$109,880.18	\$113,175.21	\$121,902.19	\$129,902.19	\$131,902.19
Edina	\$96,247.27	\$99,134.69	\$102,108.73	\$96,247.27	\$99,134.69	\$102,108.73	\$114,288.73	\$126,288.73	\$126,288.73
Metro Transit	\$88,334.06	\$90,092.25	\$92,344.55	\$88,334.06	\$90,092.25	\$92,344.55	\$103,511.55	\$122,262.55	\$122,262.55
Minnetonka	\$90,825.70	\$93,096.34	\$95,423.74	\$95,625.70	\$97,896.34	\$100,223.74	\$107,243.74	\$108,803.74	\$110,909.74
New Hope	\$88,711.95	\$91,373.31	\$93,657.65	\$92,251.95	\$94,913.31	\$97,197.65	\$103,657.65	\$111,657.65	\$113,657.65
Plymouth	\$96,484.39	\$98,888.85	\$101,861.64	\$100,826.19	\$103,338.85	\$106,445.41	\$113,383.56	\$121,559.88	\$124,514.62
Robbinsdale	\$0.00	\$92,121.12	\$95,115.06	\$0.00	\$96,727.18	\$99,870.81	\$109,215.06	\$110,907.06	\$113,275.06
South Lake Mtk	\$87,038.02	\$89,649.08	\$104,142.48	\$91,238.02	\$93,849.08	\$108,342.48	\$117,728.48	\$127,195.48	\$130,385.80
St Anthony Village	\$0.00	\$90,609.25	\$93,327.57	\$0.00	\$93,327.52	\$96,127.40	\$105,307.57	\$116,117.57	\$120,713.57
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$95,526.91	\$100,307.58	\$102,815.27	\$95,526.91	\$100,307.58	\$102,815.27	\$112,449.73	\$118,257.25	\$125,182.87
West Hennepin	\$87,398.33	\$90,020.27	\$99,022.30	\$89,798.33	\$92,420.27	\$101,422.30	\$110,207.72	\$113,438.74	\$122,798.88
Average	\$94,950.91	\$97,690.33	\$101,159.91	\$97,838.89	\$100,855.66	\$104,391.07	\$113,895.13	\$121,517.89	\$123,896.48
Below Average	\$7,552.58	\$7,670.06	\$2,137.62	\$8,040.57	\$8,435.39	\$2,968.77	\$3,687.41	\$8,079.15	\$1,097.61
Below Average	9%	9%	2%	9%	9%	3%	3%	7%	1%

Wages w/Longevity Scenario Comparison 15yr							2023		
	15yr Officer			15yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$101,895.67	\$104,942.99	\$0.00	\$106,480.98	\$109,665.42	\$123,038.99	\$123,038.99	\$125,753.39
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$98,076.20	\$101,018.49	\$104,049.04	\$98,076.20	\$101,018.49	\$104,049.04	\$116,229.04	\$128,229.04	\$128,229.04
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$92,606.59	\$94,921.76	\$97,294.80	\$97,406.59	\$99,721.76	\$102,094.80	\$109,114.80	\$110,674.80	\$112,780.80
New Hope	\$90,401.70	\$93,113.75	\$95,441.60	\$93,941.70	\$96,653.75	\$98,981.60	\$105,441.60	\$113,441.60	\$115,441.60
Plymouth	\$98,237.98	\$100,686.14	\$103,712.96	\$102,658.69	\$105,217.02	\$108,380.04	\$115,234.88	\$123,411.20	\$126,365.94
Robbinsdale	\$0.00	\$93,875.81	\$96,926.77	\$0.00	\$98,569.60	\$101,773.11	\$111,026.77	\$112,718.77	\$115,086.77
South Lake Mtk	\$88,711.82	\$91,373.10	\$106,145.22	\$92,911.82	\$95,573.10	\$110,345.22	\$119,731.22	\$129,198.22	\$132,388.54
St Anthony Village	\$0.00	\$92,335.14	\$95,105.24	\$0.00	\$95,105.19	\$97,958.40	\$107,085.24	\$117,895.24	\$122,491.24
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$89,063.06	\$91,734.94	\$100,908.44	\$91,463.06	\$94,134.94	\$103,308.44	\$112,093.86	\$115,324.88	\$124,685.02
Average	\$96,188.99	\$99,087.61	\$102,612.15	\$99,092.36	\$102,281.33	\$105,872.55	\$115,347.36	\$122,970.12	\$125,348.72
Below Average	\$7,125.94	\$7,352.67	\$1,703.71	\$7,629.31	\$8,146.39	\$2,564.11	\$3,253.51	\$7,645.25	\$663.70
Below Average	8%	8%	2%	8%	9%	2%	3%	7%	1%

Wages w/Longevity Scenario Comparison 20yr							2023		
	20yr Officer			20yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$103,800.26	\$106,904.54	\$0.00	\$108,471.28	\$111,715.24	\$125,000.54	\$125,000.54	\$127,714.94
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$100,133.74	\$103,137.75	\$106,231.88	\$100,133.74	\$103,137.75	\$106,231.88	\$118,411.88	\$130,411.88	\$130,411.88
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$92,091.45	\$94,854.20	\$97,225.56	\$95,631.45	\$98,394.20	\$100,765.56	\$107,225.56	\$115,225.56	\$117,225.56
Plymouth	\$99,278.20	\$101,752.29	\$104,811.15	\$103,745.72	\$106,331.14	\$109,527.66	\$116,333.07	\$124,509.39	\$127,464.13
Robbinsdale	\$0.00	\$95,630.50	\$98,738.49	\$0.00	\$100,412.02	\$103,675.41	\$112,838.49	\$114,530.49	\$116,898.49
South Lake Mtk	\$90,385.63	\$93,097.12	\$108,147.96	\$94,585.63	\$97,297.12	\$112,347.96	\$121,733.96	\$131,200.96	\$134,391.28
St Anthony Village	\$0.00	\$94,061.03	\$96,882.91	\$0.00	\$96,882.86	\$99,789.39	\$108,862.91	\$119,672.91	\$124,268.91
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$90,727.79	\$93,449.61	\$102,794.58	\$93,127.79	\$95,849.61	\$105,194.58	\$113,980.00	\$117,211.02	\$126,571.16
Average	\$96,430.62	\$99,646.56	\$103,203.92	\$99,337.89	\$102,858.49	\$106,483.09	\$115,939.13	\$123,561.89	\$125,940.49
Below Average	\$5,702.83	\$6,196.95	\$409.34	\$6,210.11	\$7,008.87	\$1,288.52	\$1,959.14	\$6,350.88	-\$630.67
Below Average	6%	7%	0%	7%	7%	1%	2%	5%	0%

Proposal #2 2023/2024

- 2023
- Increase Base pay 12%
- 2024
- Institute Longevity plan
 - 5yr-3%, 9yr-5%, 13yr-7%, 17yr-9%
- Forgo raise

Agency Info	Wages					
	Starting Salary			Top Patrol		
Agency	2021	2022	2023	2021	2022	2023
Brooklyn Park	\$65,832.00	\$67,477.80	\$69,164.75	\$106,267.20	\$108,923.88	\$111,646.98
Eden Prarie	\$65,956.80	\$67,932.80	\$69,631.12	\$100,838.40	\$103,854.40	\$106,450.76
Brooklyn Center		\$64,750.25	\$66,692.74		\$95,229.60	\$98,077.56
Golden Valley	\$71,344.00	\$74,457.44	\$76,318.88	\$95,056.00	\$98,406.56	\$100,866.72
Maple Grove	\$62,048.48	\$72,750.08	\$74,932.00	\$88,063.04	\$99,673.60	\$102,662.56
Edina				\$91,446.34	\$94,189.73	\$97,015.42
Metro Transit	\$63,814.44	\$65,083.20	\$66,710.28	\$82,555.20	\$84,198.36	\$86,303.32
Minnetonka	\$68,619.20	\$70,334.68	\$72,093.05	\$89,044.80	\$91,270.92	\$93,552.69
New Hope	\$63,019.37	\$64,909.95	\$66,532.70	\$84,487.57	\$87,022.20	\$89,197.76
Plymouth	\$64,500.80	\$67,766.40	\$69,804.80	\$91,811.20	\$94,099.20	\$96,928.00
Robbinsdale		\$67,038.40	\$69,217.15		\$87,734.40	\$90,585.77
South Lake Mtk	\$62,622.24	\$64,500.72	\$66,435.72	\$83,690.40	\$86,201.04	\$100,137.00
St Anthony Village		\$64,720.89	\$66,662.55		\$86,294.52	\$88,883.40
St Louis Park	\$66,745.64	\$68,414.28	\$70,124.64	\$100,734.14	\$103,252.49	\$105,833.81
UofM	\$64,230.40	\$67,433.60	\$69,119.44	\$91,852.80	\$96,449.60	\$98,860.84
West Hennepin	\$54,815.79	\$56,460.27	\$ 63,235.50	\$83,236.50	\$85,733.59	\$ 96,021.62
Average	\$65,339.40	\$67,683.61	\$69,531.42	\$92,153.92	\$94,453.37	\$97,800.17
Below Average	\$10,523.61	\$11,223.34	\$6,295.92	\$8,917.42	\$8,719.78	\$1,778.55
Below Average	19%	20%	10%	11%	10%	2%

Proposal #2 2023 w/12%

Wages w/Longevity Scenario Comparison 5yr							2023		
	5yr Officer			5yr Investigator			Officer w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$98,086.49	\$101,019.89	\$0.00	\$102,500.38	\$105,565.78	\$119,115.89	\$119,115.89	\$121,830.29
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$90,704.93	\$102,663.81	\$105,742.44	\$94,333.13	\$106,770.36	\$109,972.13	\$118,822.31	\$126,822.32	\$128,822.32
Edina	\$94,418.35	\$97,250.90	\$100,168.42	\$94,418.35	\$97,250.90	\$100,168.42	\$112,348.42	\$124,348.42	\$124,348.42
Metro Transit	\$86,682.96	\$88,408.28	\$90,618.49	\$86,682.96	\$88,408.28	\$90,618.49	\$101,785.49	\$120,536.49	\$120,536.49
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$87,022.20	\$89,632.87	\$91,873.69	\$90,562.20	\$93,172.87	\$95,413.69	\$101,873.69	\$109,873.69	\$111,873.69
Plymouth	\$95,988.61	\$98,380.71	\$101,338.22	\$100,308.10	\$102,807.85	\$105,898.44	\$112,860.14	\$121,036.46	\$123,991.20
Robbinsdale	\$0.00	\$90,366.43	\$93,303.34	\$0.00	\$94,884.75	\$97,968.51	\$107,403.34	\$109,095.34	\$111,463.34
South Lake Mtk	\$85,364.21	\$87,925.06	\$102,139.74	\$89,564.21	\$92,125.06	\$106,339.74	\$115,725.74	\$125,192.74	\$128,383.06
St Anthony Village	\$0.00	\$88,883.36	\$91,549.90	\$0.00	\$91,549.86	\$94,296.40	\$103,529.90	\$114,339.90	\$118,935.90
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$93,689.86	\$98,378.59	\$100,838.06	\$93,689.86	\$98,378.59	\$100,838.06	\$110,472.52	\$116,280.04	\$123,205.66
West Hennepin	\$83,236.50	\$85,733.59	\$96,021.62	\$85,636.50	\$88,133.59	\$98,421.62	\$107,207.04	\$110,438.06	\$119,798.20
Average	\$93,817.64	\$96,378.98	\$99,796.21	\$96,694.96	\$99,519.80	\$103,002.10	\$112,531.43	\$120,154.19	\$122,532.78
Below Average	\$10,581.14	\$10,645.39	\$3,774.59	\$11,058.46	\$11,386.21	\$4,580.48	\$5,324.39	\$9,716.13	\$2,734.58
Below Average	13%	12%	4%	13%	13%	5%	5%	9%	2%

Proposal #2 2023 w/12%

Wages w/Longevity Scenario Comparison 10yr							2023		
	10yr Officer			10yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$99,991.08	\$102,981.44	\$0.00	\$104,490.68	\$107,615.60	\$121,077.44	\$121,077.44	\$123,791.84
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$93,346.82	\$105,654.02	\$108,822.31	\$97,080.70	\$109,880.18	\$113,175.21	\$121,902.19	\$129,902.19	\$131,902.19
Edina	\$96,247.27	\$99,134.69	\$102,108.73	\$96,247.27	\$99,134.69	\$102,108.73	\$114,288.73	\$126,288.73	\$126,288.73
Metro Transit	\$88,334.06	\$90,092.25	\$92,344.55	\$88,334.06	\$90,092.25	\$92,344.55	\$103,511.55	\$122,262.55	\$122,262.55
Minnetonka	\$90,825.70	\$93,096.34	\$95,423.74	\$95,625.70	\$97,896.34	\$100,223.74	\$107,243.74	\$108,803.74	\$110,909.74
New Hope	\$88,711.95	\$91,373.31	\$93,657.65	\$92,251.95	\$94,913.31	\$97,197.65	\$103,657.65	\$111,657.65	\$113,657.65
Plymouth	\$96,484.39	\$98,888.85	\$101,861.64	\$100,826.19	\$103,338.85	\$106,445.41	\$113,383.56	\$121,559.88	\$124,514.62
Robbinsdale	\$0.00	\$92,121.12	\$95,115.06	\$0.00	\$96,727.18	\$99,870.81	\$109,215.06	\$110,907.06	\$113,275.06
South Lake Mtk	\$87,038.02	\$89,649.08	\$104,142.48	\$91,238.02	\$93,849.08	\$108,342.48	\$117,728.48	\$127,195.48	\$130,385.80
St Anthony Village	\$0.00	\$90,609.25	\$93,327.57	\$0.00	\$93,327.52	\$96,127.40	\$105,307.57	\$116,117.57	\$120,713.57
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$95,526.91	\$100,307.58	\$102,815.27	\$95,526.91	\$100,307.58	\$102,815.27	\$112,449.73	\$118,257.25	\$125,182.87
West Hennepin	\$83,236.50	\$85,733.59	\$96,021.62	\$85,636.50	\$88,133.59	\$98,421.62	\$107,207.04	\$110,438.06	\$119,798.20
Average	\$94,950.91	\$97,690.33	\$101,159.91	\$97,838.89	\$100,855.66	\$104,391.07	\$113,895.13	\$121,517.89	\$123,896.48
Below Average	\$11,714.41	\$11,956.74	\$5,138.29	\$12,202.39	\$12,722.07	\$5,969.45	\$6,688.09	\$11,079.83	\$4,098.28
Below Average	14%	14%	5%	14%	14%	6%	6%	10%	3%

Proposal #2 2023 w/12%

Wages w/Longevity Scenario Comparison 15yr							2023		
	15yr Officer			15yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$101,895.67	\$104,942.99	\$0.00	\$106,480.98	\$109,665.42	\$123,038.99	\$123,038.99	\$125,753.39
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$98,076.20	\$101,018.49	\$104,049.04	\$98,076.20	\$101,018.49	\$104,049.04	\$116,229.04	\$128,229.04	\$128,229.04
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$92,606.59	\$94,921.76	\$97,294.80	\$97,406.59	\$99,721.76	\$102,094.80	\$109,114.80	\$110,674.80	\$112,780.80
New Hope	\$90,401.70	\$93,113.75	\$95,441.60	\$93,941.70	\$96,653.75	\$98,981.60	\$105,441.60	\$113,441.60	\$115,441.60
Plymouth	\$98,237.98	\$100,686.14	\$103,712.96	\$102,658.69	\$105,217.02	\$108,380.04	\$115,234.88	\$123,411.20	\$126,365.94
Robbinsdale	\$0.00	\$93,875.81	\$96,926.77	\$0.00	\$98,569.60	\$101,773.11	\$111,026.77	\$112,718.77	\$115,086.77
South Lake Mtk	\$88,711.82	\$91,373.10	\$106,145.22	\$92,911.82	\$95,573.10	\$110,345.22	\$119,731.22	\$129,198.22	\$132,388.54
St Anthony Village	\$0.00	\$92,335.14	\$95,105.24	\$0.00	\$95,105.19	\$97,958.40	\$107,085.24	\$117,895.24	\$122,491.24
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$83,236.50	\$85,733.59	\$96,021.62	\$85,636.50	\$88,133.59	\$98,421.62	\$107,207.04	\$110,438.06	\$119,798.20
Average	\$96,188.99	\$99,087.61	\$102,612.15	\$99,092.36	\$102,281.33	\$105,872.55	\$115,347.36	\$122,970.12	\$125,348.72
Below Average	\$12,952.49	\$13,354.02	\$6,590.53	\$13,455.86	\$14,147.74	\$7,450.93	\$8,140.32	\$12,532.06	\$5,550.52
Below Average	16%	16%	7%	16%	16%	8%	8%	11%	5%

Proposal #2 2023 w/12%

Wages w/Longevity Scenario Comparison 20yr							2023		
	20yr Officer			20yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$103,800.26	\$106,904.54	\$0.00	\$108,471.28	\$111,715.24	\$125,000.54	\$125,000.54	\$127,714.94
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$100,133.74	\$103,137.75	\$106,231.88	\$100,133.74	\$103,137.75	\$106,231.88	\$118,411.88	\$130,411.88	\$130,411.88
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$92,091.45	\$94,854.20	\$97,225.56	\$95,631.45	\$98,394.20	\$100,765.56	\$107,225.56	\$115,225.56	\$117,225.56
Plymouth	\$99,278.20	\$101,752.29	\$104,811.15	\$103,745.72	\$106,331.14	\$109,527.66	\$116,333.07	\$124,509.39	\$127,464.13
Robbinsdale	\$0.00	\$95,630.50	\$98,738.49	\$0.00	\$100,412.02	\$103,675.41	\$112,838.49	\$114,530.49	\$116,898.49
South Lake Mtk	\$90,385.63	\$93,097.12	\$108,147.96	\$94,585.63	\$97,297.12	\$112,347.96	\$121,733.96	\$131,200.96	\$134,391.28
St Anthony Village	\$0.00	\$94,061.03	\$96,882.91	\$0.00	\$96,882.86	\$99,789.39	\$108,862.91	\$119,672.91	\$124,268.91
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$83,236.50	\$85,733.59	\$96,021.62	\$85,636.50	\$88,133.59	\$98,421.62	\$107,207.04	\$110,438.06	\$119,798.20
Average	\$96,430.62	\$99,646.56	\$103,203.92	\$99,337.89	\$102,858.49	\$106,483.09	\$115,939.13	\$123,561.89	\$125,940.49
Below Average	\$13,194.12	\$13,912.97	\$7,182.30	\$13,701.39	\$14,724.90	\$8,061.47	\$8,732.09	\$13,123.83	\$6,142.29
Below Average	16%	16%	7%	16%	17%	8%	8%	12%	5%

Proposal #2 2024 (comparable agencies 2023 number's)

Wages w/Longevity Scenario Comparison 5yr							2023		
	5yr Officer			5yr Investigator			Officer w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$98,086.49	\$101,019.89	\$0.00	\$102,500.38	\$105,565.78	\$119,115.89	\$119,115.89	\$121,830.29
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$90,704.93	\$102,663.81	\$105,742.44	\$94,333.13	\$106,770.36	\$109,972.13	\$118,822.31	\$126,822.32	\$128,822.32
Edina	\$94,418.35	\$97,250.90	\$100,168.42	\$94,418.35	\$97,250.90	\$100,168.42	\$112,348.42	\$124,348.42	\$124,348.42
Metro Transit	\$86,682.96	\$88,408.28	\$90,618.49	\$86,682.96	\$88,408.28	\$90,618.49	\$101,785.49	\$120,536.49	\$120,536.49
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$87,022.20	\$89,632.87	\$91,873.69	\$90,562.20	\$93,172.87	\$95,413.69	\$101,873.69	\$109,873.69	\$111,873.69
Plymouth	\$95,988.61	\$98,380.71	\$101,338.22	\$100,308.10	\$102,807.85	\$105,898.44	\$112,860.14	\$121,036.46	\$123,991.20
Robbinsdale	\$0.00	\$90,366.43	\$93,303.34	\$0.00	\$94,884.75	\$97,968.51	\$107,403.34	\$109,095.34	\$111,463.34
South Lake Mtk	\$85,364.21	\$87,925.06	\$102,139.74	\$89,564.21	\$92,125.06	\$106,339.74	\$115,725.74	\$125,192.74	\$128,383.06
St Anthony Village	\$0.00	\$88,883.36	\$91,549.90	\$0.00	\$91,549.86	\$94,296.40	\$103,529.90	\$114,339.90	\$118,935.90
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$93,689.86	\$98,378.59	\$100,838.06	\$93,689.86	\$98,378.59	\$100,838.06	\$110,472.52	\$116,280.04	\$123,205.66
West Hennepin	\$85,733.60	\$88,305.60	\$98,902.27	\$88,133.60	\$90,705.60	\$101,302.27	\$110,087.69	\$113,318.71	\$122,678.85
Average	\$93,817.64	\$96,378.98	\$99,796.21	\$96,694.96	\$99,519.80	\$103,002.10	\$112,531.43	\$120,154.19	\$122,532.78
Below Average	\$8,084.04	\$8,073.38	\$893.94	\$8,561.37	\$8,814.21	\$1,699.83	\$2,443.74	\$6,835.48	+\$146.07
Below Average	9%	9%	1%	10%	10%	2%	2%	6%	0%

Proposal #2 2024 (comparable agencies 2023 number's)

Wages w/Longevity Scenario Comparison 10yr							2023		
	10yr Officer			10yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$99,991.08	\$102,981.44	\$0.00	\$104,490.68	\$107,615.60	\$121,077.44	\$121,077.44	\$123,791.84
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$93,346.82	\$105,654.02	\$108,822.31	\$97,080.70	\$109,880.18	\$113,175.21	\$121,902.19	\$129,902.19	\$131,902.19
Edina	\$96,247.27	\$99,134.69	\$102,108.73	\$96,247.27	\$99,134.69	\$102,108.73	\$114,288.73	\$126,288.73	\$126,288.73
Metro Transit	\$88,334.06	\$90,092.25	\$92,344.55	\$88,334.06	\$90,092.25	\$92,344.55	\$103,511.55	\$122,262.55	\$122,262.55
Minnetonka	\$90,825.70	\$93,096.34	\$95,423.74	\$95,625.70	\$97,896.34	\$100,223.74	\$107,243.74	\$108,803.74	\$110,909.74
New Hope	\$88,711.95	\$91,373.31	\$93,657.65	\$92,251.95	\$94,913.31	\$97,197.65	\$103,657.65	\$111,657.65	\$113,657.65
Plymouth	\$96,484.39	\$98,888.85	\$101,861.64	\$100,826.19	\$103,338.85	\$106,445.41	\$113,383.56	\$121,559.88	\$124,514.62
Robbinsdale	\$0.00	\$92,121.12	\$95,115.06	\$0.00	\$96,727.18	\$99,870.81	\$109,215.06	\$110,907.06	\$113,275.06
South Lake Mtk	\$87,038.02	\$89,649.08	\$104,142.48	\$91,238.02	\$93,849.08	\$108,342.48	\$117,728.48	\$127,195.48	\$130,385.80
St Anthony Village	\$0.00	\$90,609.25	\$93,327.57	\$0.00	\$93,327.52	\$96,127.40	\$105,307.57	\$116,117.57	\$120,713.57
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$95,526.91	\$100,307.58	\$102,815.27	\$95,526.91	\$100,307.58	\$102,815.27	\$112,449.73	\$118,257.25	\$125,182.87
West Hennepin	\$87,398.33	\$90,020.27	\$100,822.70	\$89,798.33	\$92,420.27	\$103,222.70	\$112,008.12	\$115,239.14	\$124,599.28
Average	\$94,950.91	\$97,690.33	\$101,159.91	\$97,838.89	\$100,855.66	\$104,391.07	\$113,895.13	\$121,517.89	\$123,896.48
Below Average	\$7,552.58	\$7,670.06	\$337.21	\$8,040.57	\$8,435.39	\$1,168.37	\$1,887.01	\$6,278.75	+\$702.80
Below Average	9%	9%	0%	9%	9%	1%	2%	5%	+1%

Proposal #2 2024 (comparable agencies 2023 number's)

Wages w/Longevity Scenario Comparison 15yr							2023		
	15yr Officer			15yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$101,895.67	\$104,942.99	\$0.00	\$106,480.98	\$109,665.42	\$123,038.99	\$123,038.99	\$125,753.39
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$98,076.20	\$101,018.49	\$104,049.04	\$98,076.20	\$101,018.49	\$104,049.04	\$116,229.04	\$128,229.04	\$128,229.04
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$92,606.59	\$94,921.76	\$97,294.80	\$97,406.59	\$99,721.76	\$102,094.80	\$109,114.80	\$110,674.80	\$112,780.80
New Hope	\$90,401.70	\$93,113.75	\$95,441.60	\$93,941.70	\$96,653.75	\$98,981.60	\$105,441.60	\$113,441.60	\$115,441.60
Plymouth	\$98,237.98	\$100,686.14	\$103,712.96	\$102,658.69	\$105,217.02	\$108,380.04	\$115,234.88	\$123,411.20	\$126,365.94
Robbinsdale	\$0.00	\$93,875.81	\$96,926.77	\$0.00	\$98,569.60	\$101,773.11	\$111,026.77	\$112,718.77	\$115,086.77
South Lake Mtk	\$88,711.82	\$91,373.10	\$106,145.22	\$92,911.82	\$95,573.10	\$110,345.22	\$119,731.22	\$129,198.22	\$132,388.54
St Anthony Village	\$0.00	\$92,335.14	\$95,105.24	\$0.00	\$95,105.19	\$97,958.40	\$107,085.24	\$117,895.24	\$122,491.24
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$89,063.06	\$91,734.94	\$102,743.13	\$91,463.06	\$94,134.94	\$105,143.13	\$113,928.55	\$117,159.57	\$126,519.71
Average	\$96,188.99	\$99,087.61	\$102,612.15	\$99,092.36	\$102,281.33	\$105,872.55	\$115,347.36	\$122,970.12	\$125,348.72
Below Average	\$7,125.94	\$7,352.67	+\$130.99	\$7,629.31	\$8,146.39	\$729.41	\$1,418.81	\$5,810.55	+\$1,171.00
Below Average	8%	8%	0%	8%	9%	1%	1%	5%	+1%

Proposal #2 2024 (comparable agencies 2023 number's)

Wages w/Longevity Scenario Comparison 20yr							2023		
	20yr Officer			20yr Investigator			w/Health Insurance		
	2021	2022	2023	2021	2022	2023	Single	Single+1	Family
Brooklyn Park	\$106,267.20	\$108,923.88	\$111,646.98	\$110,517.89	\$113,280.84	\$116,112.86	\$122,817.54	\$133,828.50	\$133,828.50
Eden Prarie	\$100,838.40	\$103,854.40	\$106,450.76	\$100,838.40	\$103,854.40	\$106,450.76	\$118,150.76	\$127,050.76	\$129,050.76
Brooklyn Center	\$0.00	\$103,800.26	\$106,904.54	\$0.00	\$108,471.28	\$111,715.24	\$125,000.54	\$125,000.54	\$127,714.94
Golden Valley	\$95,056.00	\$98,406.56	\$100,866.72	\$99,808.80	\$103,326.89	\$105,910.06	\$121,859.16	\$124,025.74	\$126,849.58
Maple Grove	\$95,988.71	\$108,644.22	\$111,902.19	\$99,828.26	\$112,989.99	\$116,378.28	\$124,982.07	\$132,982.07	\$134,982.07
Edina	\$100,133.74	\$103,137.75	\$106,231.88	\$100,133.74	\$103,137.75	\$106,231.88	\$118,411.88	\$130,411.88	\$130,411.88
Metro Transit	\$89,985.17	\$91,776.21	\$94,070.62	\$89,985.17	\$91,776.21	\$94,070.62	\$105,237.62	\$123,988.62	\$123,988.62
Minnetonka	\$89,044.80	\$91,270.92	\$93,552.69	\$93,844.80	\$96,070.92	\$98,352.69	\$105,372.69	\$106,932.69	\$109,038.69
New Hope	\$92,091.45	\$94,854.20	\$97,225.56	\$95,631.45	\$98,394.20	\$100,765.56	\$107,225.56	\$115,225.56	\$117,225.56
Plymouth	\$99,278.20	\$101,752.29	\$104,811.15	\$103,745.72	\$106,331.14	\$109,527.66	\$116,333.07	\$124,509.39	\$127,464.13
Robbinsdale	\$0.00	\$95,630.50	\$98,738.49	\$0.00	\$100,412.02	\$103,675.41	\$112,838.49	\$114,530.49	\$116,898.49
South Lake Mtk	\$90,385.63	\$93,097.12	\$108,147.96	\$94,585.63	\$97,297.12	\$112,347.96	\$121,733.96	\$131,200.96	\$134,391.28
St Anthony Village	\$0.00	\$94,061.03	\$96,882.91	\$0.00	\$96,882.86	\$99,789.39	\$108,862.91	\$119,672.91	\$124,268.91
St Louis Park	\$100,734.14	\$103,252.49	\$105,833.81	\$105,770.85	\$108,415.11	\$111,125.50	\$115,833.81	\$123,833.81	\$125,833.81
UofM	\$97,363.97	\$102,236.58	\$104,792.49	\$97,363.97	\$102,236.58	\$104,792.49	\$114,426.95	\$120,234.47	\$127,160.09
West Hennepin	\$90,727.79	\$93,449.61	\$104,663.57	\$93,127.79	\$95,849.61	\$107,063.57	\$115,848.99	\$119,080.01	\$128,440.15
Average	\$96,430.62	\$99,646.56	\$103,203.92	\$99,337.89	\$102,858.49	\$106,483.09	\$115,939.13	\$123,561.89	\$125,940.49
Below Average	\$5,702.83	\$6,196.95	+\$1,459.65	\$6,210.11	\$7,008.87	+\$580.47	\$90.15	\$4,481.89	+\$2,499.66
Below Average	6%	7%	+1%	7%	7%	+1%	0%	4%	+2%

Incentives not considered

WHPS officers perform and are tasked with all the listed assignments or a combination of assignments. WHPS does not provide incentives for any of the listed assignments.

Every surveyed agency includes varied incentives for the listed assignments.

- Shift Differential
- Education
- Firearms Instructor
- Defensive Tactics Instructor
- Officer –in-Charge
- Drug Task Force
- Fitness/Performance
- SWAT/MFF
- FTO, DRE, Crime Prevention



Thank you



WE VALUE THE SUPPORT BOTH
CITIES AND THEIR LEADERS
HAVE GIVEN OUR OFFICERS



WE ARE FORTUNATE AND
GRATEFUL FOR THE STRONG
SUPPORT OF THE COMMUNITY



WEST HENNEPIN PUBLIC SAFETY

2021 ANNUAL REPORT

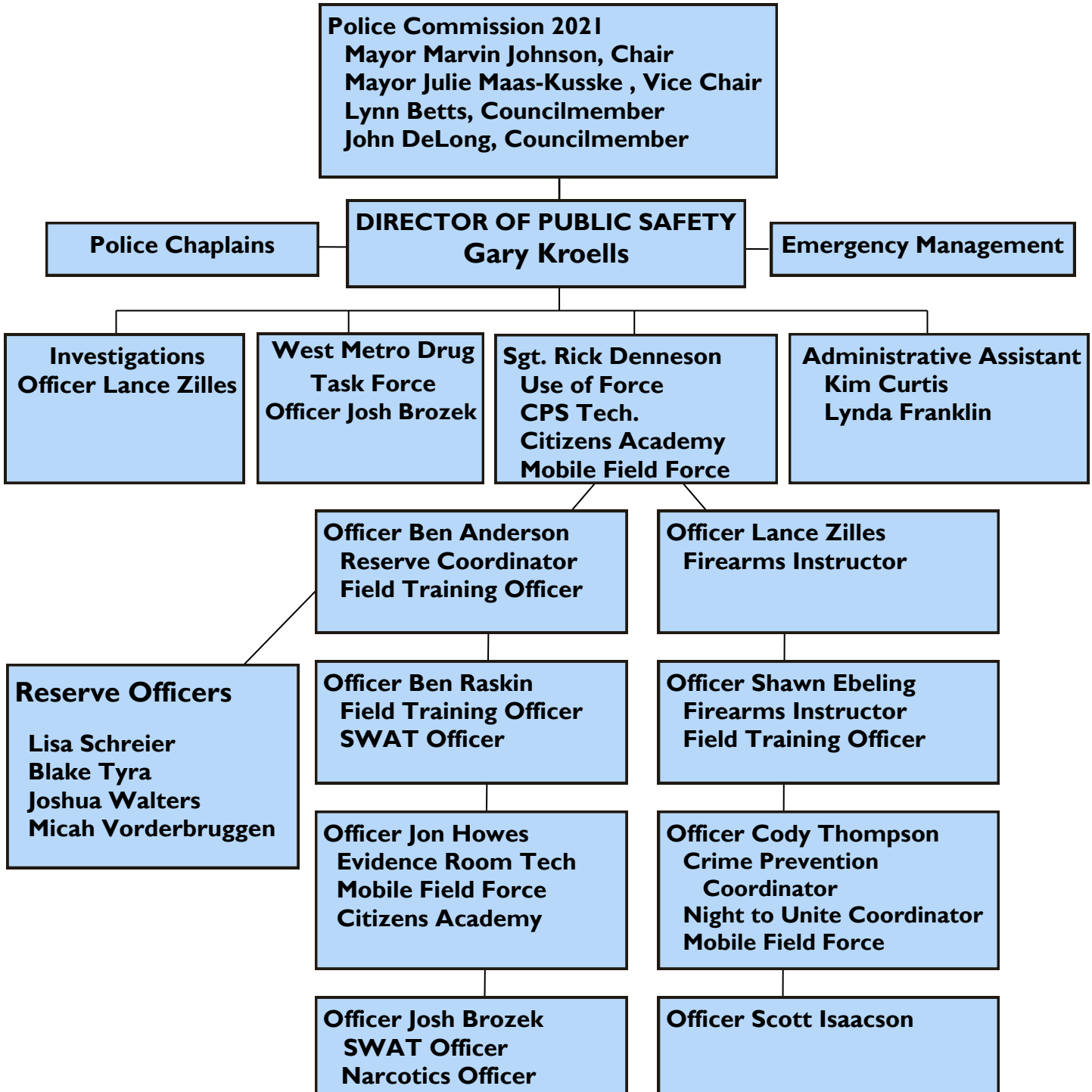


MISSION:

To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner.



WEST HENNEPIN PUBLIC SAFETY



Serving our Community proudly with our core values:

Honor Courage Common Sense Respect & Dignity Loyalty Fairness Trust



WEST HENNEPIN PUBLIC SAFETY



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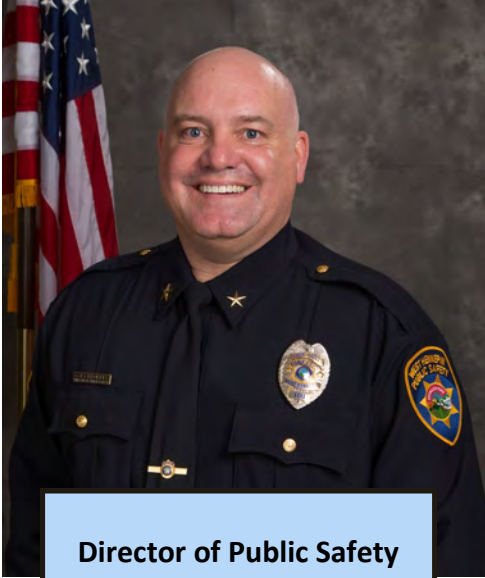
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WEST HENNEPIN PUBLIC SAFETY



DIRECTOR'S MESSAGE



**Director of Public Safety
Gary Kroells**

As Director of Public Safety for the West Hennepin Public Safety Department, I provide the *2021 Annual Report* with great pride and honor.

The year 2021 was another year of COVID-19 related procedures and requirements for our police agency and all of you as citizens. Although we were short-staffed at times, I am pleased to report that the West Hennepin Public Safety Department continued to provide exceptional emergency response services to our citizens—24 hours a day, seven days a week. We continued to provide our officers and staff with the proper personal protective equipment to perform their jobs to the fullest, together with your help.

In 2021, the building housing the Independence City Hall and West Hennepin Public Safety Department received extensive remodeling. Included in the remodel were many long-overdue technology upgrades and facility changes. A big Thank You for your patience while we were under construction. If you would like a West Hennepin Public Safety Department tour, please reach out to us. We would be glad to review all of the changes with you.

Also in 2021, WHPS began our research into and development of Body-Worn Camera policies for all of our police officers. We selected Panasonic Arbitrator body-worn cameras to pair with our existing squad cameras to help foster transparency and documentation of cases. The full implementation of body-worn cameras will begin in early 2022.

After the death of Daunte Wright in Brooklyn Center, officers from the West Command Mobile Field Force (WCMFF), including officers from West Hennepin Public Safety, were deployed to Brooklyn Center to maintain peace and order during the civil unrest in their city. I am proud of our police officers who stepped up to the call of duty and assisted Brooklyn Center in their time of need. As law enforcement leaders, we will work with our citizens to provide the highest level of service and will always be there in times of most-critical need.

West Hennepin Public Safety Department remains strong and committed to our citizens. Together we will work through any emergency as we have done so many times in the past.

As your police chief, I welcome all of you to speak with me about any concerns or questions you may have. My door is always open, or you can reach me directly at (763) 479-0500 or by emailing me at gkroells@westhennepin.com.



WEST HENNEPIN PUBLIC SAFETY



LAW ENFORCEMENT TRAINING

The Minnesota Peace Officers Standards and Training Board (POST Board) licenses each police officer that works in the state. Like many other professions licensed by the state, officers must earn continuing education credits—48 hours of continuing education credits every 3-year licensing period. Typically, one hour of training gives an officer one credit. With the increasing amount of required training in topics such as the use of force, bloodborne pathogens, Autism, implicit bias, first aid, hazardous materials, vehicle pursuits, and several others, an officer quickly gets their mandatory training requirements.



Several mandatory training topics are available online through a program that we subscribe to called Patrol Online, provided by the League of MN Cities. Patrol Online courses cover the required subject matter and then have a test at the end to show proficiency. While officers can do much of the training online, other mandatory courses need you to be in a classroom and have a practical application—classes such as pursuit driving and tactics, conflict and crisis intervention, and firearms qualifications at the range, to name a few.

Training is an ever-increasing part of a police officer's job due to the many tasks they now perform. In any shift, an officer may deal with a person in a mental health crisis or feeling suicidal, deliver a baby, weigh an overweight truck on the street, process a DWI arrest, or deal with child custody issues. We need to know how to unlock a car door to get your keys out so that you can open the trunk, and we can assist you with changing your flat tire. With your replaced tire, you may need directions on how to get to where you were going. When people are unsure who to call, they typically call the police.

Officers must know criminal laws, civil laws, state statutes, and city ordinances. We need to know the laws and regulations regarding ATVs, snowmobiles, hunting, traffic, and child safety seats. Training is constant for police officers solely to keep up with changes in the laws and not violate someone's rights.

Many people have said that police officers need more training in recent years. They don't realize how much training a police officer has each year. Our department is fortunate to have such well-trained officers dedicated to understanding their job and maintaining a high standard of professionalism.



Sergeant Rick Denneson
Use of Force Instructor



WEST HENNEPIN PUBLIC SAFETY



HIGHWAY 12 SAFETY COALITION



**Director of Public Safety
Gary Kroells**

2021 saw major construction along Highway 12 for much-needed and long-overdue safety improvements. The Highway 12 Safety Coalition has worked with MnDOT and Hennepin County over the past five years to obtain three construction projects on Highway 12. Our top priority remains the safety and protection of people traveling on Highway 12.

After many years of waiting, County Road 90 at Highway 12 is a controlled intersection, which has created safer access onto Highway 12. The intersection officially reopened on October 27 with a ribbon-cutting ceremony at the Independence City Hall.



**Ribbon cutting on October 27th for the reopening of
Highway 12 at County Road 90**

Secondly, Highway 12 was widened from Baker Park Road to County Road 6, allowing the installment of concrete centerline dividers to prevent head-on crashes that frequently occurred in this area.

Lastly, the construction of a new roundabout at County Road 92 started in the fall of 2021. In the spring of 2022, detours and construction will resume. Completion of the new controlled intersection at County Road 92 is projected for the fall of 2022.

The West Hennepin Public Safety Department will continue to be your voice and stand with you to improve the safety of Highway 12.



View of the construction area south of Highway 12, where the roadways are being realigned and work on the new bridge has begun.



WEST HENNEPIN PUBLIC SAFETY

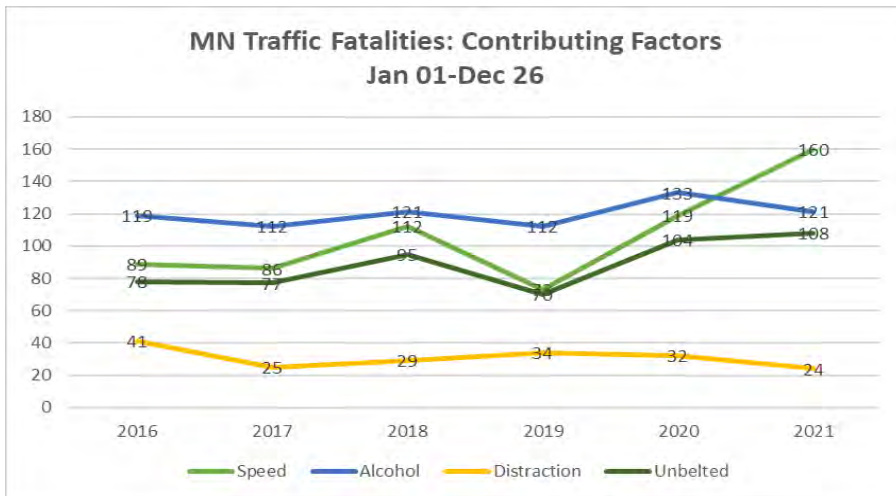


TRAFFIC ENFORCEMENT

Unfortunately, in 2021, the State of Minnesota recorded the deaths of over 500 people in fatal crashes, one of the highest totals in more than five years. That is a 26% increase over 2020 and a 38% increase over 2019. Speed was the leading contributing factor noted in these crashes, followed by impaired driving.



Sergeant Rick Denneson
Patrol Sergeant



West Hennepin Public Safety partners with several surrounding agencies to do additional traffic enforcement each year. Our department receives federal grant money through the Towards Zero Death initiative (TZD), which allows us to put officers on the street outside of their regular shifts. These shifts target people driving while impaired (DWI), speeding, distracted driving, and seatbelt violations.

In 2021, West Hennepin Public Safety (WHPS) applied for and received an additional special federal grant distributed by the State of Minnesota – Office of Traffic Safety. This grant gave WHPS an added \$4,800.00 for extra speed enforcement on the roadways. The grant money allowed us to add approximately 70 hours of enforcement above and beyond officers' regular shifts.

The speed grant was timely as we were able to provide extra patrol on the Highway 12 construction detour route. Officers watched for speed violations and seatbelt violations, careless driving, and distracted and impaired drivers. While it did not eliminate all our crashes, there is no doubt that the officers' added extra enforcement and presence on the road prevented crashes that would have resulted in severe injuries.



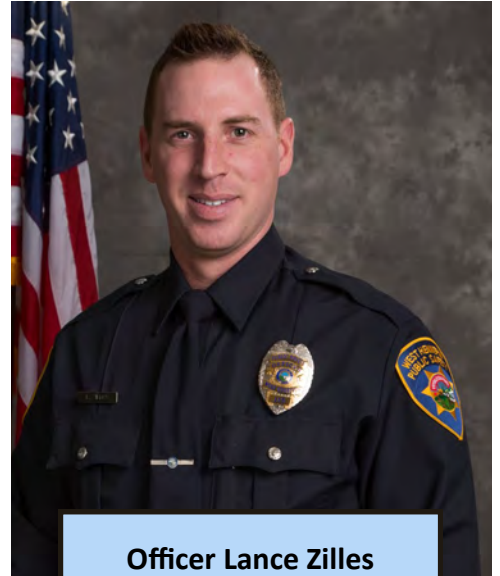
WEST HENNEPIN PUBLIC SAFETY



INVESTIGATOR'S REPORT—CASES OF INTEREST

The West Hennepin Public Safety Department strives to provide career development for its officers. Part of this process is to rotate the investigator position between experienced patrol officers every two to three years.

Officer Lance Zilles was assigned to investigations in 2020. He has been with West Hennepin Public Safety for six years. Prior to this, Officer Zilles had a year filled with investigating internet scams, phone scams, thefts, burglaries, domestics assaults and much more.



Officer Lance Zilles
Investigator





WEST HENNEPIN PUBLIC SAFETY



INVESTIGATOR'S REPORT—CASES OF INTEREST

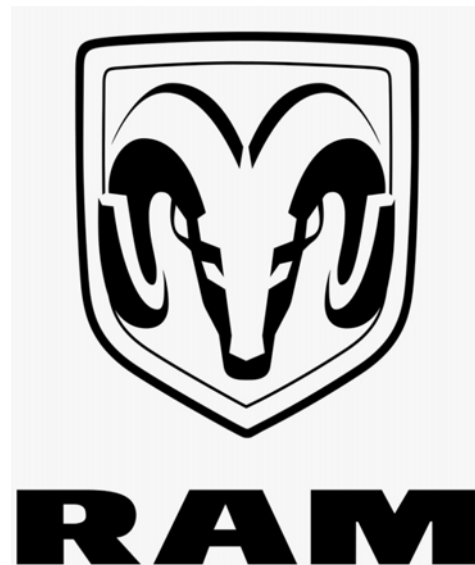
In May of 2021, a West Hennepin Public Safety (WHPS) patrol officer took a report from a resident who stated his blue Dodge Ram Truck (\$5,000 value) and gray utility trailer (\$2,000 value) were stolen from a residence in the City of Independence. The owner initially believed that a family member borrowed the truck before reporting the missing vehicles to our department.

Through investigation, Investigator Zilles determined that the vehicle had been unlawfully sold to an unknown person by the family member. Investigator Zilles spoke with other family members and possible witnesses and located the stolen trailer at a pawnshop in the City of Rockford, where the suspect pawned it for \$300. Investigator Zilles went to the pawnshop and identified the suspect, who had used a handwritten bill of sale to pawn the trailer. The pawnshop still had possession of the trailer, and it was retrieved and returned to the owner.

A few days following the incident, the investigation revealed the suspect traded the stolen truck to another person for a motorcycle. When the "new" truck owner went to register the vehicle, it was flagged as stolen.



With the help from the Woodbury Police Department, the stolen truck was recovered and returned to the rightful owner. The suspect was identified and charged for felony theft regarding the stolen truck and trailer.





WEST HENNEPIN PUBLIC SAFETY



INVESTIGATOR'S REPORT—CASES OF INTEREST

In July of 2021, a citizen reported that a family member found a handgun on the side of the road. The citizen then transferred custody of the firearm to West Hennepin Public Safety (WHPS).

Investigator Zilles checked the firearm's serial number through the national database and determined that the gun was not reported stolen at this time. Investigator Zilles had the Alcohol Tobacco and Firearms (ATF) firearms division run a trace on the gun to try to locate the current original owner. Results showed that the owner of the weapon resides in Missouri.

Investigator Zilles contacted the owner of the firearm, who stated he does own that gun and it was a gift to his wife. I asked how the handgun ended up in Minnesota, and he said his wife is visiting family in MN currently. A WHPS officer responded to the family member's address and spoke with the gun owner's wife. She checked her vehicle parked in the driveway and advised that her gun was missing from the unlocked car.

WHPS conducted follow-up interviews with the person who reportedly found the firearm, and they ultimately confessed to stealing it and did not know what to do with it once it was in their possession.

The theft suspect was facing felony theft charges, but the owner did not wish to pursue charges. WHPS returned the firearm to its rightful owner.





WEST HENNEPIN PUBLIC SAFETY



INVESTIGATOR'S REPORT—UNIQUE CASES

In February of 2021, a resident in a Maple Plain apartment building reported that she had items stolen from the laundry room and an Amazon package in front of their door. Investigator Zilles reviewed surveillance footage and was able to see what room the suspects entered once they gathered the items.

Investigator Zilles was able to identify the suspects based on previous calls to that apartment. A search warrant was drafted and executed for the apartment, which led to the recovery of all the stolen items. WHPS returned them to the rightful owner. Confessions were gathered from the two suspects involved and WHPS charged both suspects with misdemeanor-level theft.



In December of 2021, Investigator Zilles received information from Hennepin County election officials that a known felon voted in the 2020 election. Investigator Zilles conducted criminal history checks on the subject. The criminal history checks revealed that the suspect is prohibited from registering to vote and from physically voting due to felony convictions.

The suspect admitted to voting during an interview and claimed: "They let me vote." Although this may seem like a minor offense, it still holds a felony-level punishment. WHPS submitted the case to the Hennepin County Attorney's Office for charges.



WEST HENNEPIN PUBLIC SAFETY



RESERVE OFFICER PROGRAM



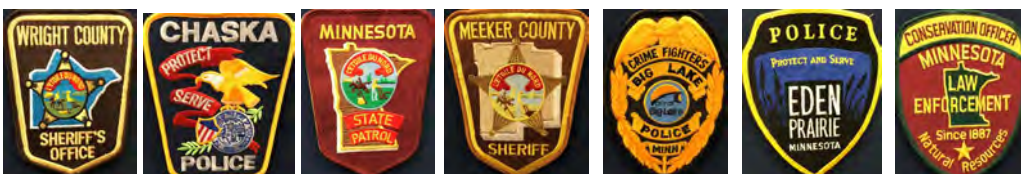
**Officer Ben Anderson
Reserve Coordinator**

The West Hennepin Public Safety (WHPS) Reserves had another productive year in 2021. The reserves supported our communities by riding with and assisting officers and helping at community events, donating 1,807 hours to WHPS and the cities of Maple Plain and Independence! The ongoing service provided by the WHPS volunteer reserve officers to our communities is invaluable. Using a modest value of \$24.69 per hour (national 2018 formula), that is a value of \$44,614 to our communities for a very minimal cost.

The reserves' dedication to WHPS was evident by the continued volunteering of their time, despite the increased health and safety risks, for the benefit of our citizens. During the Covid-19 Pandemic, many people were fearful to continue working or living out their lives. However, the WHPS reserves volunteered to come in and help whenever they were asked to assist. This willingness to help in even the most difficult times shows what great servant's hearts they have. If you are a citizen willing to volunteer your time to your communities, we encourage you to consider becoming a WHPS Reserve Officer. We provide training and uniforms, and you get to work with some of the most remarkable people in the world!

WHPS held many training events for the reserves. They trained on our new body-worn cameras, received firearms and less-lethal exposure, taser, pepper spray, traffic control, and use of force training. The Reserves assisted with numerous community events, including the Vehicle Fair, Maple Plain Fire Open House, Trunk or Treat, Liberty Triathlon, Tour De Tonka, Toys for Tots, and of course, View Santa.

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Patches of Police agencies that have hired WHPS Reserve Officers



WEST HENNEPIN PUBLIC SAFETY



RESERVE OFFICERS IN ACTION



Reserve Officer Schreier and Chief Kroells with some attendees at the Vehicle Fair at the Orono Discovery Center



Reserve Officer Vorderbruggen at traffic control training



WEST HENNEPIN PUBLIC SAFETY



VIEW SANTA 2021



Front row: Reserve Blake Tyra, Santa, Reserve Lisa Schreier.
Back row: Officer Scott Isaacson, Reserve Micah Vorderbruggen,
Sgt. Rick Denneson, Officer Jon Howes, Officer Ben Anderson.

View Santa returned to its usual route and most of its longtime traditions in 2021. Santa visited with children in the new atrium at Independence City Hall and at Veterans Memorial Park in Maple Plain. The reserves handed out bags of candy to children along the route and collected a trailer full of food for local food shelves. Thank you to all of our citizens that gave so generously!



“Now more than ever, we need to provide for others in need,” stated Chief Gary Kroells. “It was another exceptional year with many people coming out to wave to Santa and giving donations to the local food shelf. The police reserves collected over 1,450 pounds of food and approximately \$575 in cash donations.”



WEST HENNEPIN PUBLIC SAFETY



ADMINISTRATIVE AND RECORDS DIVISION



**Administrative Assistant
Lynda Franklin**

CONTACT US
1918 County Road 90
Maple Plain, MN

Office Hours
Monday-Friday
8 a.m.-4:30 p.m.

(763) 479-0500

**For an emergency,
dial 911**



**Administrative Assistant
Kim Curtis**

The Administrative and Records Division of West Hennepin Public Safety consists of two Administrative Assistants with individual responsibilities. Kim Curtis is the administrative assistant/bookkeeper, Human Resources (HR) & benefits coordinator and recording secretary. Lynda Franklin is the administrative assistant/Terminal Agency Coordinator (TAC), National Incident-Based Reporting System (NIBRS) manager, and is primarily responsible for managing the Records Division, including collecting and reporting data on crimes and the submission of state-mandated records. Together they perform various administrative and support services, including

- Assist the public on the phone and at the front window with public information requests, issuing burn permits, Permit to Purchase applications, etc.
- Department bookkeeping: payroll, HR & benefits coordination, accounts payables/receivables, maintaining financial status reports, bank account maintenance & reconciliation.
- Maintaining employee training records.
- Transcription of interviews and data entry into case files.
- Preparation of case files for criminal prosecution and court records management.
- State certified for transmitting reports to the Bureau of Criminal Apprehension.
- Preparing and transmitting monthly crime, property and arrest reports to the BCA.
- Sending weekly media reports and press releases to local newspapers.
- Maintaining records and reporting to the Office of the State Auditor for assets forfeiture programs.
- Compliance with OSHA reporting requirements.
- Storage, retrieval, and disposal of records; completing local background investigation checks.
- Collect, process, disseminate and maintain Department records in accordance with Federal and State Data Practices laws and record retention requirements.
- Criminal History Records Management.
- Updating suspense files for the Bureau of Criminal Apprehension (BCA).
- Linking criminal justice “suspense” records to the corresponding criminal history arrest records.



WEST HENNEPIN PUBLIC SAFETY



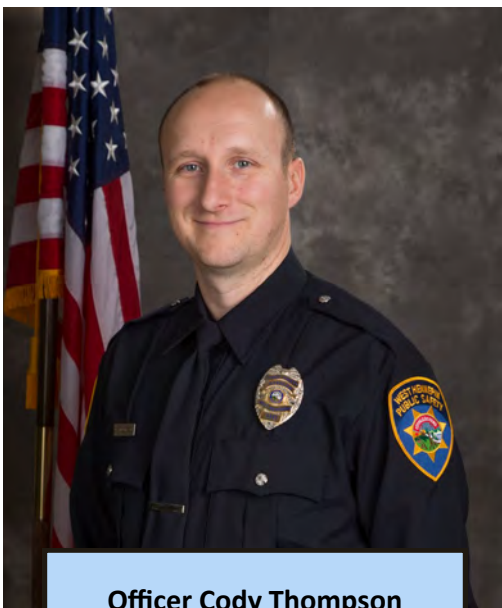
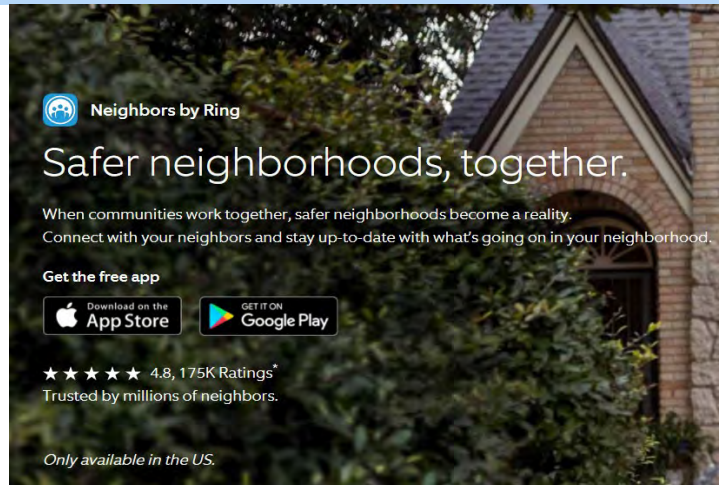
CRIME PREVENTION



MINNESOTA CRIME
PREVENTION ASSOCIATION

In October, Officer Thompson attended the annual Minnesota Crime Prevention Association Conference, which the Mankato Department of Public Safety hosted.

Presenters held sessions covering several crime prevention topics and training during the two-day conference. West Hennepin Public Safety (WHPS) implemented a new crime prevention tool after partnering with RING/Neighbors Public Safety Service. *Neighbors by RING* is a mobile app available to anyone with a smartphone, and the app is free to users and WHPS. Residents can be alerted to crime information, safety tips, and more. After a crime or incident, residents may be asked to assist by checking any video cameras they own to see if their camera captured any activity. WHPS controls the posts on the app relative to Maple Plain and Independence.



Officer Cody Thompson
Crime Prevention Coordinator

Officer Thompson conducted alcohol compliance checks by sending underage decoys into food and beverage establishments within WHPS jurisdiction during the 2021 calendar year. Six businesses passed the compliance check, and two establishments did not.

In 2022, WHPS will continue to provide training for alcohol compliance with the employees of local restaurant establishments. We will be hosting two classes each calendar year, one in the spring and one in the winter.

If you have any crime prevention questions, concerns, or comments, please get in touch with Officer Thompson.



WEST HENNEPIN PUBLIC SAFETY



COMMUNITY PROGRAMS—NIGHT TO UNITE



Officer Cody Thompson
Night to Unite Coordinator

West Hennepin Public Safety (WHPS) participated in the Night to Unite event in 2021 after taking one year off due to COVID. It was great to be out and about with our citizens once again. 2021 was one of the best years for the number of neighborhood hosts at fifteen! WHPS has been involved in the Night to Unite celebration since 2006.

Each year, we seek hosts in the City of Independence and Maple Plain to host neighborhood parties at their homes. WHPS police officers, reserve officers, and Maple Plain firefighters enjoy participating in the event. If you would like to host a party in 2022, please reach out to Officer Thompson or contact WHPS.

We look forward to gathering once again in 2022. Mark your calendars for Tuesday, August 2nd!





WEST HENNEPIN PUBLIC SAFETY



COMMUNITY PROGRAMS—CITIZENS POLICE ACADEMY

West Hennepin Citizens Police Academy

The West Hennepin Public Safety Department did not present the Citizens Police Academy (CPA) in the spring of 2021 due to COVID-19.

Each year, we invite citizens from in and around the community to participate in the eight-week-long course to attend class one night a week. The course teaches about many aspects of law enforcement, the West Hennepin Public Safety Department, its' officers, and their duties.

The CPA teaches participants about various law enforcement topics such as the use of force, narcotics and investigations, traffic and DWI enforcement, K-9 officers, and court proceedings. Participants have several opportunities to receive hands-on training in some of the topics. In a controlled setting, they can experience what it feels like to approach a car on a traffic stop and interact with a driver. In another session, they are able to speak with a Hennepin County judge and the department's

city attorney about legal issues. There is also a trip to the Hennepin County 911 Dispatch Center in Plymouth, where the attendees can overhear actual 911 calls.



Firearms training using a video training simulator on loan from another police department

The CPA is an excellent opportunity for community members, business owners, and people that work in our cities to meet the officers of the department. It also provides citizens with the opportunity to learn about law enforcement through lecture sessions, hands-on activities, and asking questions. Almost all of the officers take part in teaching the classes.



WEST HENNEPIN PUBLIC SAFETY



COMMUNITY PROGRAMS—CITIZENS POLICE ACADEMY



Minnetonka K-9 Handler Joe Mace demonstrating a bite apprehension with his partner



Trying to walk the "heel to toe" line while wearing "Fatal Vision" goggles—goggles that simulate being intoxicated

The CPA is held annually at the West Hennepin Public Safety Department starting in mid-February. Contact the office if you are interested in attending.



Citizens Academy participants receive training in traffic stops and traffic enforcement





WEST HENNEPIN PUBLIC SAFETY



EVENTS OF THE YEAR 2021



Independence City Hall ribbon cutting on October 27th, 2021



Right: Reserve Lisa Schreier being presented with a plaque and Years of Service pin for 35 years at West Hennepin Public Safety.



Left: Reserve Blake Tyra being presented with his Five-year plaque and Years of Service pin.



Reserve Brandon Snetsinger (left), Reserve Titus Winger (center) and Reserve Michael Francis (right) being presented with farewell plaques and our grateful appreciation for their years of service to West Hennepin Public Safety.



WEST HENNEPIN PUBLIC SAFETY



LAKE MINNETONKA SWAT TEAM



Officer Josh Brozek
Current SWAT member

West Hennepin Public Safety (WHPS) is a member of the Lake Minnetonka SWAT Team, a multi-agency SWAT team. It was formed in 2008 by West Hennepin Public Safety, South Lake Minnetonka Public Safety, Orono Police Department, Minnetrista Police Department, and Wayzata Police Department. The team consists of eighteen members and WHPS has two officers on it. The SWAT Team trains regularly: learning new

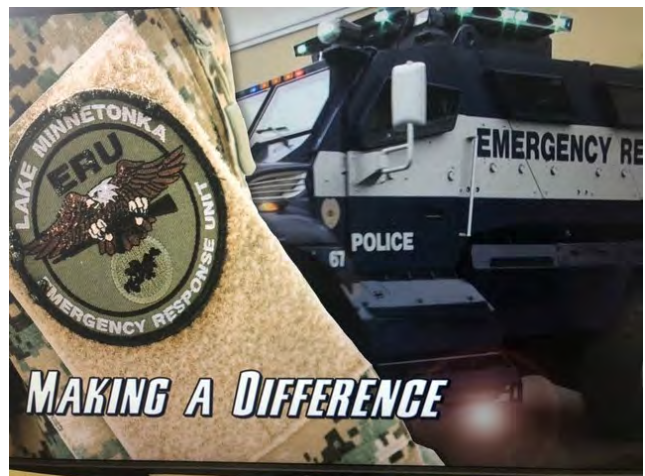


Officer Ben Raskin
Current SWAT member

techniques, devices, tools, and tactics to handle high-risk situations. They also assist other SWAT teams on mutual aid agreements. WHPS is thankful to participate in a unit like this that could not be funded by a single department.

Lake Minnetonka SWAT team participates in a yearly training at Camp Ripley where teams from throughout the state come together to train. Every year, three teams are chosen to host the training and those teams are responsible for organizing the training and coordinating with each team for scheduling. The scenarios are larger-based scenarios that often include multiple buildings and ten or more actors. This training helps teams practice large-scale incidents where team security and scene safety are a concern.

The trainings can include many different variables from large-scale active shooters, armored vehicle training/course work, hostage rescue, large crowd control during a critical incident and much more. The training is vital in preparing teams for large-scale incidents that many teams are not able to train for during their monthly training.





WEST HENNEPIN PUBLIC SAFETY



USE OF FORCE—FIREARMS TRAINING



**Officer Lance Zilles
Firearms Instructor**

West Hennepin Public Safety (WHPS) conducts firearms and use-of-force training spread throughout the year. We have a minimum of four live-fire firearms training sessions each year with scenario-based training to ensure officers' proficiency with weapons and appropriate application in different situations.



Each year WHPS officers also need to complete hours of training on use-of-force and the use of deadly force. A partnership with the League of Minnesota Cities provides additional training through a program called "Peace officer Accredited TRaining OnLine" (PATROL). It provides in-depth review and training on case law, legal aspects, and practical application of use-of-force and use of deadly force.

WHPS equips each officer with several force options and training on their appropriate use. Deadly force options include a handgun and a rifle. Officers have pepper spray, an expandable baton, a TASER™, and a 40mm launcher for less-lethal possibilities.

The 40mm launcher accurately launches large foam sponges, pepper spray, or distraction devices at much greater distances than previously possible, allowing officers to respond more safely to violent encounters without using lethal force.

Each year, officers spend one full range day training in low-light and no-light conditions and inclement weather as we serve our community 24 hours a day. Training in these conditions provides our officers with valuable experience in less-than-optimal light conditions and forces officers to utilize all their tools, including several light sources and tactical approaches to effective night and inclement weather operations.



**Inclement weather training
with the 40mm launcher**



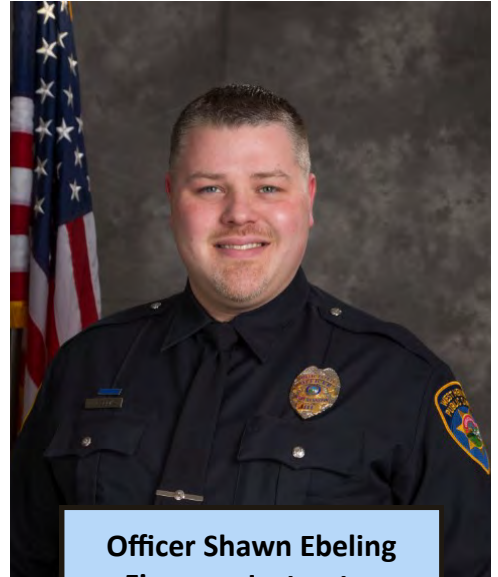
WEST HENNEPIN PUBLIC SAFETY



USE OF FORCE—FIREARMS TRAINING



Above and below left: Training with protective equipment



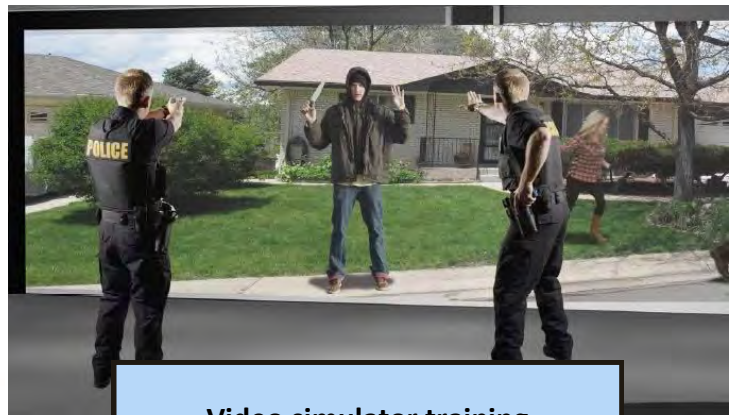
Officer Shawn Ebeling
Firearms Instructor



Officers also train with protective equipment such as gas masks, ballistic shields, and body armor. Varying scenarios require officers to utilize various combinations of tools and equipment to ensure their safety, the public's safety, and mitigate any injury to subjects.

We want to thank Columbia Heights PD as they again allowed the use of their LaserShot video simulator. The video simulator is a valuable training tool. Setting up the system at our office each year provides cost savings and more efficient use of our training time.

We would also like to thank the Delano Sportsmen's Club for their continued support and cooperation with us by providing access to their range.



Video simulator training

DELANOSPORTSMENSClub.COM

OFFICIAL WEBSITE OF THE DELANO SPORTSMEN'S CLUB

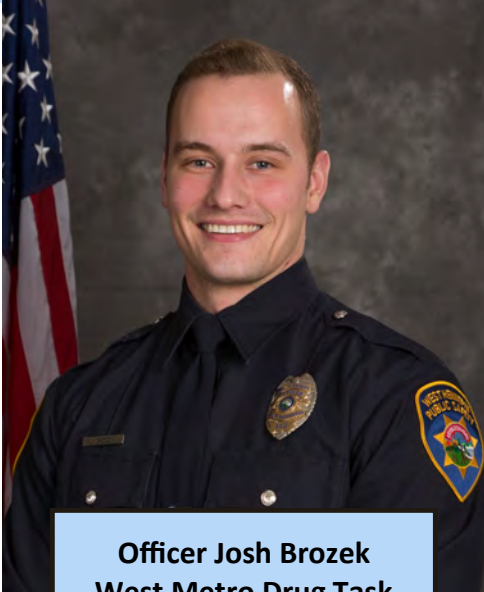




WEST HENNEPIN PUBLIC SAFETY



WEST METRO DRUG TASK FORCE (WMDTF)



Officer Josh Brozek
West Metro Drug Task
Force Agent

The West Metro Drug Task Force (WMDTF) is a joint task force created to combat narcotics in western Hennepin County and the Twin Cities metro area. The WMDTF was established in 2003 with the cooperation of West Hennepin Public Safety, Medina Police Department, Minnetrista Public Safety, Orono Police Department and the Hennepin County Sheriff's Office. There are currently six agents assigned to the task force, which investigates narcotics-related criminal matters. Each member agency has at least one officer designated to the task force. A drug task force agent conducts long-term complex investigations, drafts and executes search warrants, conducts undercover operations and assists local law enforcement with critical incidents.



**West Metro Drug Task Force
Agencies:**

**West Hennepin Public Safety
Department**

Medina Police Department

**Minnetrista Public Safety
Department**

Orono Police Department

**Hennepin County
Sheriff's Office**



WEST HENNEPIN PUBLIC SAFETY



WEST METRO DRUG TASK FORCE (WMDTF)

The West Metro Drug Task Force (WMDTF) was very productive in 2021. They seized 112 pounds of cocaine, 104.5 pounds of crystal methamphetamine, 13.2 pounds of heroin, 153 pounds of marijuana, 196 pounds of THC edibles and 31 guns. The seizures of the 112 pounds of cocaine, 13.2lbs of heroin, and 196 pounds of MJ edibles set a new WMDTF record.

The pictures below are from significant search warrants that were executed.





WEST HENNEPIN PUBLIC SAFETY



WEST COMMAND MOBILE FIELD FORCE



Sergeant Rick Denneson
Mobile Field Force



Officer Jon Howes
Mobile Field Force



Officer Cody Thompson
Mobile Field Force



The West Command Mobile Field Force (WCMFF) is made up of representative officers from all 27 suburban law enforcement agencies in suburban Hennepin County. The mission of this collaborative team is to provide a rapid deployment of highly trained law enforcement personnel to preserve life, ensure public safety, protect property, and maintain quality of life throughout Greater Hennepin County. This team of officers, and all of the agencies they represent, are very committed to working hard to protect lawful first amendment protests and demonstrations, while ensuring those gatherings remain non-violent and safe for those in attendance.

WCMFF is a specially trained team of officers capable of responding to incidents of member agencies in which large numbers of people require management for public safety reasons and to protect First Amendment rights and peaceful protesting.



WEST HENNEPIN PUBLIC SAFETY



WEST COMMAND MOBILE FIELD FORCE

West Hennepin Public Safety has committed three officers to West Command Mobile Field Force Platoon 6 with Sgt. Rick Denneson assigned as Squad Leader and Officer Cody Thompson and Officer Jon Howes as operators. Officers were deployed numerous times throughout 2021 to assist in protecting the critical infrastructure of member communities against civil unrest.



Damage to a squad that occurred during a protest



Attempting to disperse an unlawful assembly



An area after successfully dispersing an unlawful assembly

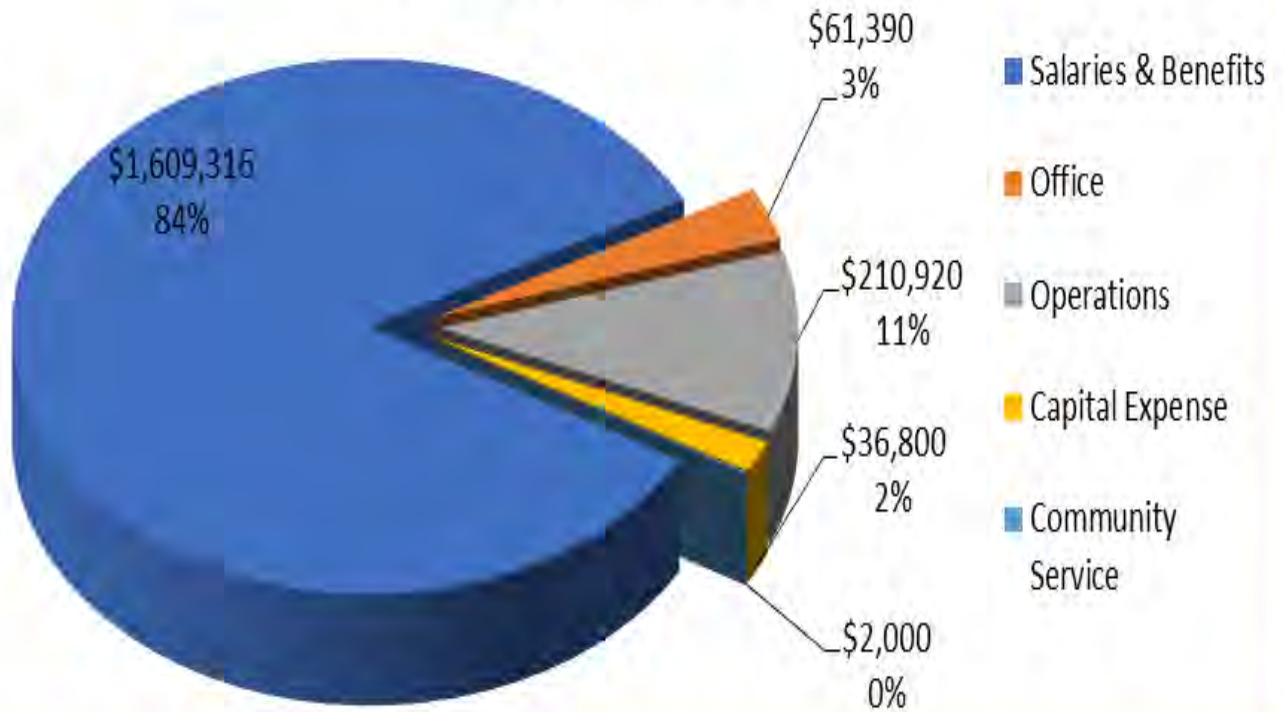


WEST HENNEPIN PUBLIC SAFETY



FINANCIAL SUMMARY: 2021 BUDGET

2021 Proposed Budget Total \$1,920,426



The personnel section accounts for 84% of the overall budget. It includes health and dental benefits, overtime, PERA contributions and medical disability insurance that West Hennepin is mandated to pay. The remaining funds are allocated to office supplies, police department operating costs, capital expenses and community service programs.



WEST HENNEPIN PUBLIC SAFETY

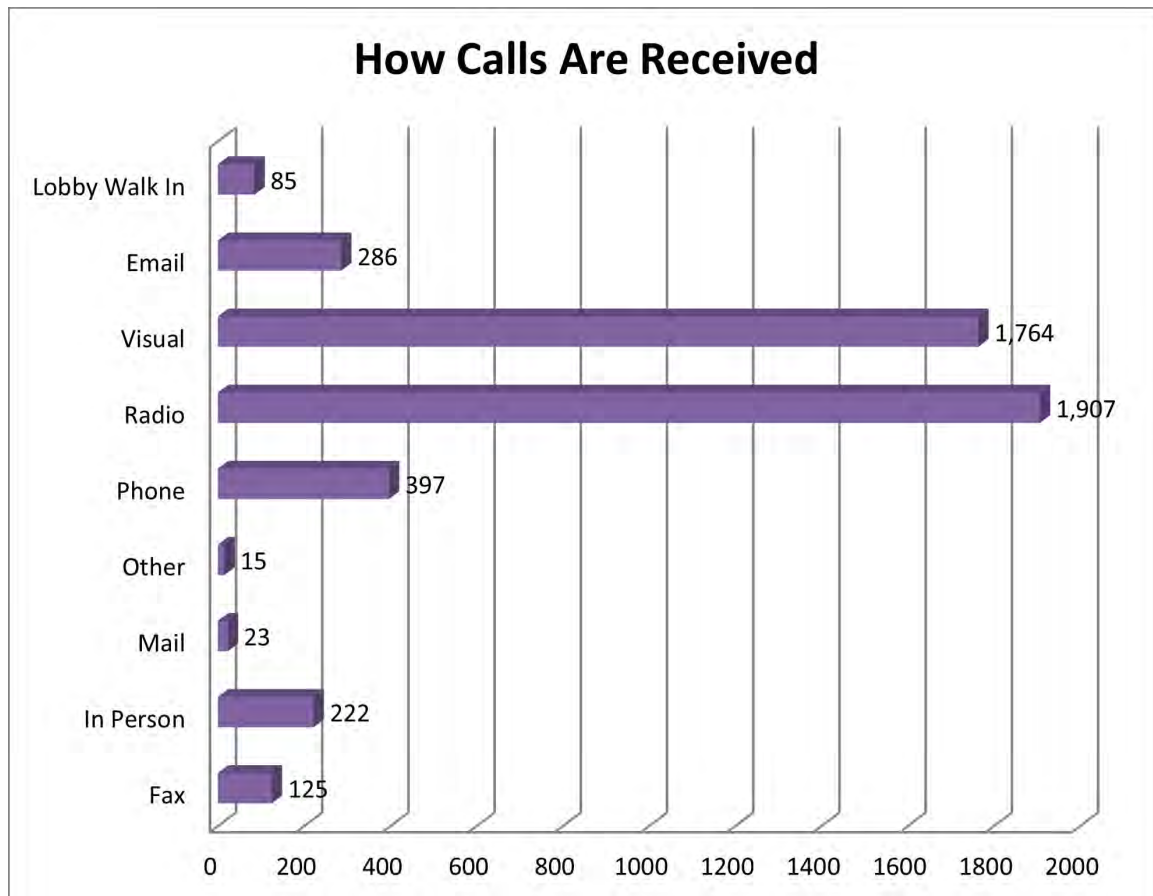


2021 ACTIVITY REPORT

In 2021, the West Hennepin Public Safety Department handled 4,824 incident complaint reports for the cities of Independence and Maple Plain, with 3,200 incidents occurring in Independence and 1,800 occurring in Maple Plain.

Incident complaint reports include:

- 1,645 Traffic Stops and Traffic related offenses
- 176 Criminal Investigations
- 99 Property Damage Crashes
- 24 DWI Arrests
- 8 Personal Injury Crashes
- 1 Fatality Crash



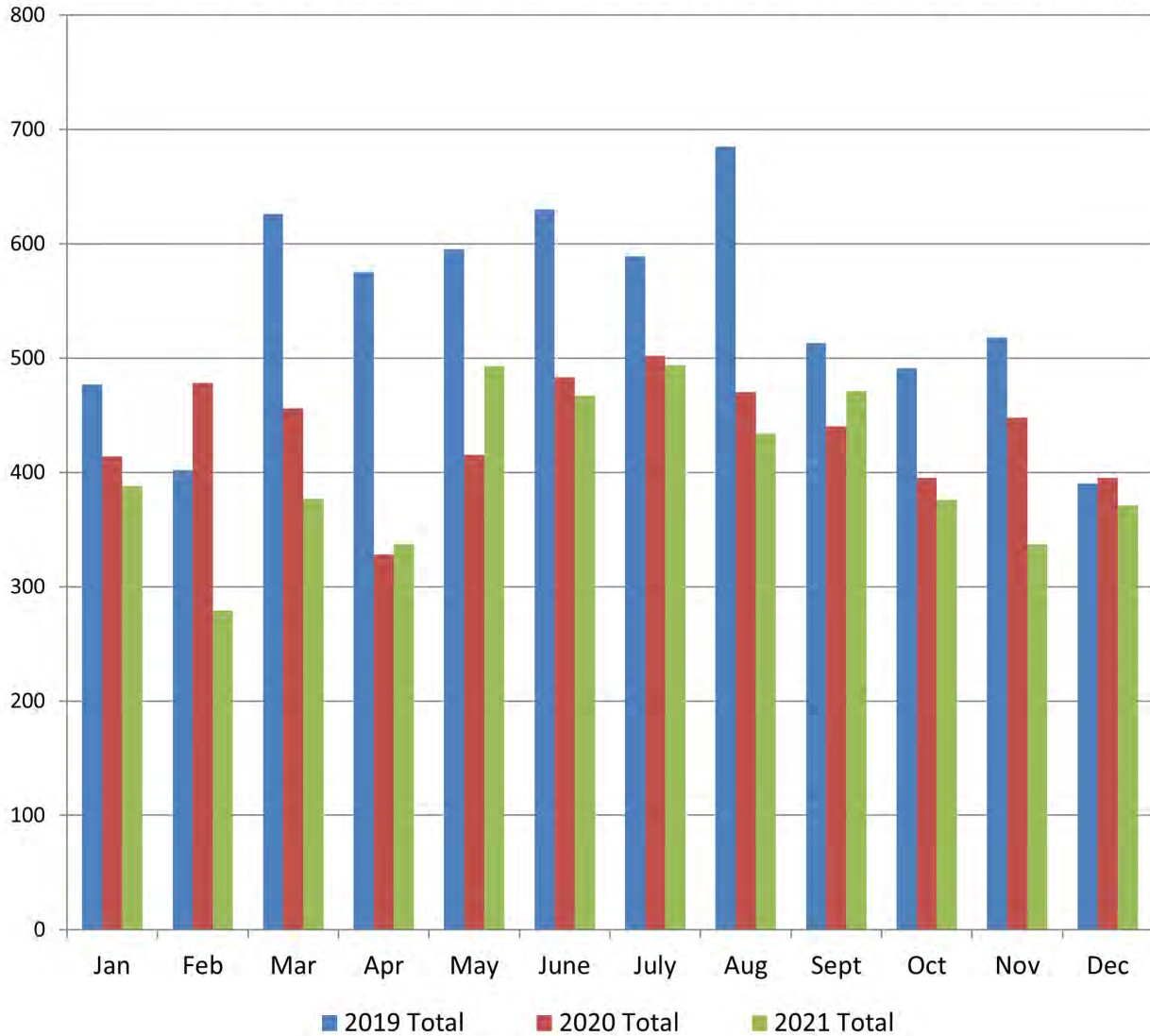


WEST HENNEPIN PUBLIC SAFETY



2019-2021 Call Activity Report

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



West Hennepin Public Safety Department call activity per month for the past three years, 2019-2021



WEST HENNEPIN PUBLIC SAFETY



ACTIVITY REPORT: Comparing 2020 versus 2021

Offense	2020	2021
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City Of Independence

Criminal	98	86
Traffic	1,296	1,211
Part III	93	83
Part IV	358	390
Part V	1,355	1,387

Total City of Independence	3,200	3,157
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City Of Maple Plain

Criminal	78	85
Traffic	711	409
Part III	53	32
Part IV	246	261
Part V	712	684

Total City Of Maple Plain	1,800	1,471
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Grand Total Both Cities	5,000	4,628
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TZD	39	58
Other ICRS	185	138
Total ICR Reports	5,224	4,824

How Received

Fax	110	125
In Person	197	222
Mail	12	23
Other	14	15
Phone	390	397
Radio	1,882	1,907
Visual	2,183	1,764
Email	260	286
Lobby Walk In	176	85
Total	5,224	4,824



WEST HENNEPIN PUBLIC SAFETY



**FAREWELL – OFFICER AARON GEDDES, RESERVES BRANDON SNETSINGER,
TITUS WINGER and MICHAEL FRANCIS**



**Police Officer
Aaron Geddes**



**Reserve Officer
Brandon Snetsinger**



**Reserve Officer
Titus Winger**



**Reserve Officer
Michael Francis**

West Hennepin Public Safety Officer Aaron Geddes left in February 2021 to pursue a new career as a pilot training instructor. Officer Geddes was with West Hennepin from April 2016 to February 2021. We wish him well in his new endeavors!

Reserve Officer Brandon Snetsinger resigned in January of 2021 to focus on his work and family. Brandon was with West Hennepin Public Safety from April 2015 until January 2021.

Reserve Officer Titus Winger left our program in September of 2021 to relocate his construction company to the warm and sunny state of Florida. Titus was with us from November 2016 to September 2021.

Reserve Officer Michael Francis also left our program in September of 2021 to focus more on his work and family. Mike was with the department from June 2019 to September 2021.

Thank you for your dedication to the cities of Maple Plain and Independence!

West Hennepin Public Safety

West Hennepin PSD Policy Manual

Job Descriptions

gear can at times be uncomfortable to wear. Incumbent must be able to work on an emergency basis and work unusual hours if required, either by direction or necessity.

Some requirements in this job description may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. All requirements are subject to modification to reasonably accommodate individuals with disabilities.

Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. The West Hennepin Police Commission retains the discretion to add duties or change the duties of this position at any time.

1034.4 SERGEANT

The Sergeant is responsible for the maintenance of order, enforcement of the laws, and the protection of life and property; assists in the investigation of criminal offenses, accidents or other police related problems.

1034.5 SCOPE OF IMPACT

This is a designated supervisory position responsible for advanced levels of investigative and technical law enforcement work, as well as serving as a second in command to the Director of Public Safety and West Hennepin Police Commission. At times work is performed while other management is not on duty.

1034.6 ESSENTIAL DUTIES AND RESPONSIBILITIES

- Provides leadership to department officers and support staff.
 - o Directs and leads subordinates in enforcing laws and ordinances;
 - o Assumes command of the department in absence of the Director;
 - o Effectively utilizes available resources by assigning personnel and monitoring their work to ensure proper performance of police functions; assigns work activities and projects; monitors work flow; coordinates department work schedules for officers in order to ensure coverage;
 - o Participates in employee development and any discipline process; assists the Director with performance reviews; reviews and evaluates work products, methods and procedures;
 - o Coordinates equipment and technology maintenance and purchases; assists with estimates and bids;
 - o Interprets policies and procedures for application;
 - o Meets with staff to identify and resolve problems;
 - o Assigns and evaluates specialty duties;

West Hennepin Public Safety

West Hennepin PSD Policy Manual

Job Descriptions

- o Coordinates and supervises field training;
- o Participates in department budget development;
- o Researches, develops, and manages department grant applications;
- o Maintains and participates in the development of department policies;
- o Assists in the planning, training, and implementation of the City's Emergency Operations Plan;
- o Works closely with police support staff to provide guidance, training and any other assistance that may assist them in the performance of their duties.

- Engages community members in identifying and resolving neighborhood problems through community-oriented governance techniques.

- o Actively builds and maintains positive relationships throughout the community;
- o Analyzes crime trends;
- o Utilizes inclusive problem-solving strategies;
- o Facilitates communication with all areas of local government to address residents' quality of life concerns;
- o Firmly, tactfully, and courteously handles situations with respect for the rights of others;
- o Consults with local businesses and individuals to provide best practices for crime reduction and crime prevention through environmental design;
- o Participates in crime prevention, community policing, and neighborhood watch activities;
- o Manages and participates in public education programs as assigned.

- Patrols City streets, parks, commercial, and residential areas to preserve peace and enforce the law through traffic control and the prevention, detection, and investigation of criminal conduct.
- o Works rotating shifts;
- o Works within constitutional, statutory, case law, and policy boundaries;
- o Maintains appropriate licenses and certifications such as Minnesota P.O.S.T. Board, Minnesota Driver's License, medical certifications, etc. as necessary to perform the duties of the position;
- o Determines whether probable cause exists for stopping drivers or entering and/or searching property;
- o Responds to emergency radio calls and investigates accidents, robberies, civil disturbances, domestic disputes, fights, drunkenness, missing children, prowlers, alarms, abuse of drugs, etc., and takes appropriate law enforcement action;
- o Requests checks on car registrations, warrants, firearms, and issues tickets, citation or tags for illegal violations;
- o Takes written and oral statements from victims and witnesses;
- o Apprehends, transports, and temporarily holds violent and non-violent prisoners and suspects;
- o Interrogates suspects and takes sworn statements, formal confessions or depositions;
- o Preserves and collects evidence as needed;
- o Provides life-saving first aid measures;
- o Testifies at court trials, hearings or grand juries;

West Hennepin Public Safety

West Hennepin PSD Policy Manual

Job Descriptions

- o Develops, composes, and presents detailed written investigative reports to the appropriate authorities;
 - o Faces dire situations and is prepared to use deadly force when justified;
 - o Accurately fires and maintains departmental handgun and rifle as needed;
 - o Prepares for and responds to severe weather incidents;
 - o Maintains roadway safety by assisting stranded motorists, removing hazards, and notifying responsible authorities of repair needs;
 - o Monitors crime areas, makes business checks or vacation checks of private dwellings;
 - o Effectively and professionally communicates with members of the public and City staff;
 - o Expertly operates a variety of motor vehicles;
 - o Cleans, maintains, and fuels department vehicles;
 - o Appropriately utilizes a variety of electronic communication devices including portable radios, computers, and cellular telephones;
 - o Manages public safety functions at community events;
 - o Exercises sound judgment;
 - o Conducts field training;
-
- o Completes departmental operation and maintenance duties as assigned.
- Responds to inquiries from the public on the phone or in person such as complaints, law interpretation, or referrals to the proper agency.
 - o Provides literature and resources to the public as requested;
 - o When unable to directly resolve the issue, facilitates an appropriate answer or direction;
 - o Recognizes opportunities to counsel, provide guidance and service to the public as a means of developing community understanding and cooperation in matters related to public safety and law enforcement.

Performs other duties and activities as apparent or assigned.

Minimum Qualifications:

The job requires a two-year associate degree and eight or more years of police officer experience. The job requires the ability to be licensed under the MN P.O.S.T. selections standards. A valid driver's license is required. Candidates must pass a background check and appropriate physical and mental screening. Candidates must maintain job related licenses, certifications, and memberships. Completion of the Minnesota Chiefs of Police Leadership Academy or CLEO and Command Academy, along with substantial coursework in Emergency Management is required. The incumbent must attend training and seminars as well as continuing education, such as completion of the Emergency Management Certification, Minnesota CLEO & Command Academy, and the Minnesota BCA Management Series.

Desired Qualifications:

Additional desired qualifications include First Responder or higher medical training; knowledge of police computer technology; bachelor's degree in criminal justice or police science.

Job Descriptions

Knowledge, Skills and Abilities Required for Successful Job Performance:

- Verbal and high-level written communication skills sufficient to effectively present information and respond to questions from a wide variety of audiences, and reading comprehension skills sufficient to read, understand, and interpret complex and varied work-related materials;
 - Acceptable math skills including: the ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals; the ability to compute rate, ratio, and percent; the ability to measure distances; the ability to perform mathematical formulas involving decimals and fractions for alcohol testing and accident reconstruction;
 - Acceptable reasoning ability including: the ability to define problems, collect data, establish facts, and draw valid conclusions; the ability to interpret an extensive variety of technical instructions in mathematical diagram form and deal with several abstract and concrete variables; the ability to quickly process information and make decisions;
 - Ability to analyze and resolve problems where precedent may not always exist; must be able to use extremely good judgment quickly and utilize all knowledge of police policies and procedures, civil rights laws, State and Federal mandates, court decisions and all training received;
 - Strong interpersonal and communication skills in dealing with difficult situations and people; ability to work cooperatively with all city departments;
-
- Maintains skilled proficiency in the use of firearms;
 - Maintains skilled proficiency in emergency medical response;
 - Ability to quickly learn, understand, interpret and apply City ordinances, state statutes, and federal laws.
 - Knowledge of the legal process, chain of custody, methods of handling evidence and techniques for interrogation of witnesses and suspects;
 - Knowledge of the functions and responsibilities of City Departments;
 - Ability to de-escalate emotional responses or extreme behaviors;
 - Ability to perform in a professional and courteous manner when responding to requests from the public and other staff members;
 - Ability to maintain a positive attitude toward work, the public, and coworkers;
 - Knowledge of and ability to operate standard office software sufficient to manipulate data, draft reports and maintain records;
 - Ability to work effectively as a member of a team;
 - Ability to work independently and without direct supervision;
 - Ability to prioritize work requests;
 - Ability to work and to remain in control of a variety of stressful situations;
 - Knowledge of data privacy laws and ability to maintain highest confidentiality when dealing with sensitive or private information.
 - Consistent attendance during regularly scheduled work hours and outside regularly scheduled hours as needed.

Physical and Mental Requirements:

West Hennepin Public Safety

West Hennepin PSD Policy Manual

Job Descriptions

Physical effort varies from low to very high with intermittent and indeterminate periods of rest. The position requires the ability to perform rescue work, arrests, and emergency response where handling or dragging a person is required in all weather conditions. This position will require smelling, feeling, sitting, standing, twisting, turning, walking, repetitive movements, bending, crouching, kneeling, squatting, reaching overhead, grasping, lifting and carrying of heavy objects, pulling, sustained holding, climbing, foot chases, grappling, and manipulating objects requiring manual dexterity.

Report preparation and word processing will at times require extended use of a computer monitor and keyboard. Work interruptions are frequent. The position requires the ability to skillfully operate police emergency vehicles, police ATVs, radar, Mobile Digital Computer, digital recording equipment, emergency first aid equipment, extrication equipment, alco-sensors, computers and related software, and a variety of police duty weapons and restraints.

Working Conditions:

Work is divided between field patrol and an office environment. Patrol work can involve extreme weather conditions. While performing the duties of this position employees may be exposed to extreme heat and cold, wet and/or humid conditions, moving mechanical parts, vibrations, high or precarious places, fumes, airborne particles, and toxic or caustic chemicals.

Dealing with domestic disturbances and emergency response can present a significant danger of injury. Exposure to trauma and criminal activity can present very disagreeable conditions and will occur on an intermittent basis. Incumbent must be able to work extended hours on an emergency basis and work unusual hours if required, either by direction or necessity. As an exempt employee, the incumbent must be available outside of regularly scheduled hours unless previous arrangements have been made.

Some requirements in this job description may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees. All requirements are subject to modification to reasonably accommodate individuals with disabilities.

Requirements are representative of minimum levels of knowledge, skills, and experience required. To perform this job successfully, the worker must possess the abilities and aptitudes to perform each duty proficiently.

This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship. The West Hennepin Director of Public Safety retains the discretion to add duties or change the duties of this position at any time.



Minnesota Law Enforcement Manual Updates December 2021

Lexipol legal and public safety experts monitor changing legislation and industry trends and provide you with updated policy content as appropriate.

The information below details the updates now available to your policy manual. We highly recommend you review these updates and process them within Lexipol's Knowledge Management System (KMS).

Lexipol offers [step-by-step instructions](#) and an informational [video](#) for getting updated policy content into your manual. If you subscribe to Lexipol Management Services, your Project Manager will begin processing your updates and contact you soon for final approval.

Please note: Most policies are receiving updates to remove index terms because the index term function has been replaced by the KMS Manual Text Search feature. Accepting all the updates will accomplish this removal. If your agency has customized affected sections/subsections (indicated by a "Modified" label next to the section/subsection edit level label), you will need to delete the index terms manually during the update process, so that customized content is not changed.

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If you have questions about updating your manual, please contact Customer Service at 949.309.3894 or customersupport@lexipol.com.

New Daily Training Bulletins (DTBs) are released specifically to target new policies and changes to your manual and can help your staff become well-versed in your policies. If you are not yet subscribing to the DTBs, please contact Customer Service for information on how to get this invaluable tool.

Legal Disclaimer

Lexipol strives to provide the most current and legally sound policies possible. These policies and updates, however, do not constitute legal advice. As always, you are urged to carefully review all content and updates for applicability to your agency and check with your agency's legal advisor for appropriate legal review before changing or adopting any policy.

Policy

Priority

Chapter 3 – General Operations

Use of Force

Major

Chapter 6 – Investigation Operations

Asset Forfeiture

Major

Chapter 10 – Personnel

Drug- and Alcohol-Free Workplace

Major

Lactation Break

Major

Total: 4

Chapter 3 – General Operations

Use of Force

On Dec. 17, 2021, the Minnesota District Court for the Second Judicial District issued an Order for Declaratory Relief in the case Minnesota Chiefs of Police Assoc. et al. v. Governor Timothy Walz and the State of Minnesota ruling that the phrase "by the law enforcement officer" in Minn. Stat. § 609.066, subd. 2(a)(1)(i) is unconstitutional. Therefore, the Court severed this language from the statute. Changes to this policy include:

- In **DEADLY FORCE APPLICATIONS**, content has been deleted to conform to the decision, and gendered pronouns have been removed.

Chapter 6 – Investigation Operations

Asset Forfeiture

This policy has been updated because legislative action impacts its content. 2021 MN HF 63, effective Jan. 1, 2022, modified provisions of Minnesota's asset forfeiture laws, including property subject to forfeiture and reporting requirements. Changes to policy include:

- In **DEFINITIONS**, the definition of "Property subject to administrative forfeiture" has been updated accordingly, and punctuation and grammar have been corrected.
- In **FORFEITURE REVIEWER**, existing monthly reporting requirements have been changed to quarterly, and new annual reporting requirements have been added, so the reference to "monthly" reporting has been removed. The Forfeiture Reviewer should be familiar with the new reporting requirements.
- Serial commas have been added to updated sections.

Unrelated to the legislative update, additional changes include:

- Redundant content has been removed in **PROPERTY NOT SUBJECT TO SEIZURE**.
- A policy reference has been corrected in **VEHICLES**.

Chapter 10 – Personnel

Drug- and Alcohol-Free Workplace

This policy has been reviewed and updated for consistency with the Drug-Free Workplace Act, which requires federal grant recipients to maintain a drug-free workplace. The scope of this policy originally extended to drug, alcohol, and controlled substance use by members during the discharge of agency duties. However, that scope expanded as state and federal laws regarding marijuana began to diverge. This update is in keeping with the original scope of the policy. Revisions have been made to provide

agencies with a policy that does not go beyond the requirements of the Drug-Free Workplace Act. Therefore, content related to the off-duty use of medical cannabis has been removed because the Drug-Free Workplace Act does not regulate off-duty drug possession or use by a federal grantee's employees. Please note that the removal of references to off-duty drug use from this policy does not mean that illegal off-duty activity by agency members is allowed. Lexipol's Standards of Conduct Policy addresses off-duty illegal conduct, including illegal drug use, by directing members to obey all federal, state, and local laws, as well as instructing members to conduct themselves in a manner that does not impair the good order and discipline of the agency. Agencies should also be aware that the issues and the law surrounding the authorized use of medical cannabis and its impact in the workplace continue to develop rapidly on both a state and national level. Your legal representative and human resources department should be consulted, for example, before making decisions regarding an employee who has tested positive for cannabis and claims a medical need.

Changes to this policy include:

- A statutory citation has been moved from **GENERAL GUIDELINES** to **PURPOSE AND SCOPE**.
- In **GENERAL GUIDELINES**, content prohibiting the use of alcohol and drugs in the workplace has been removed because it is duplicative of prohibitions provided in the Standards of Conduct Policy, gendered pronouns have been removed and a policy reference has been corrected.
- **USE OF MEDICATIONS** has been updated for clarity, gendered pronouns have been removed, and content has been moved to **MEDICAL CANNABIS**.
- **MEDICAL CANNABIS** has been added as a new subsection in **GENERAL GUIDELINES** to specify that on-duty use of medical cannabis is prohibited.
- **REQUESTING SCREENING TESTS** has been renamed **SCREENING TESTS** to better reflect the broader nature of the contents, gendered pronouns have been removed, content has been updated to include Lexipol's best practices, and serial commas have been added.
- **SUPERVISOR RESPONSIBILITIES** has been added as a new subsection in **SCREENING TESTS** to include Lexipol's best practices.
- In **CONFIDENTIALITY**, an applicable policy reference has been added.
- The Guide Sheet has been updated.

Lactation Break

This policy has been updated because legislative action impacts its content. 2021 MN SF 9, effective Jan. 1, 2022, amended Minn. Stat. § 181.939 to provide that an employer may not reduce an employee's compensation for time used for the purpose of expressing milk. While lactation breaks may run concurrently with regularly scheduled unpaid break times, additional lactation breaks beyond that must be paid. Changes to policy include:

- In **LACTATION BREAK TIME**, content has been removed to better conform to the updated legislation, and a text entity has been corrected.

Unrelated to the legislative update, additional changes include:

- In **PRIVATE LOCATION**, a citation has been relocated within the section to align it with the supporting language.



Minnesota Law Enforcement Manual Updates March 2022

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Unrelated to this update, as part of Lexipol's continuous improvement program Lexipol has included six additional questions in your agency's **General Information Questionnaire**. Answering these questions will not presently generate an update to your content. The text entities that will be generated as a result of your questionnaire responses are:

- AnimalControl
- briefing
- city_county
- dispatcher
- Dispatcher
- IssuedpatrolRifle

Future updates to related policies will result in the addition, correction, and standardization of the appropriate text entities for these questionnaire responses.

There may be some sections/subsections that show an update flag but are not reflected in the Release Notes and do not appear to be changed or appear to be the deletion/addition of text entities. This is due to internal system corrections that do not affect policy content. You should accept these updates unless you have customized the section/subsection, in which case you may want to reject or edit the update to preserve your customization.

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Policy

Priority

Chapter 3 – General Operations

Officer-Involved Shootings and Deaths

Major

Chapter 4 – Patrol Operations

Medical Cannabis

Major

Chapter 10 – Personnel

Line-of-Duty Deaths

Major

Wellness Program

Critical

Total: 4

Chapter 3 – General Operations

Officer-Involved Shootings and Deaths

This policy has been updated because a new Wellness Program Policy has been added to the manual. If you do not accept the addition of the Wellness Program Policy in your manual, you should reject the below updates to this policy. Changes to this policy include:

- In **INVOLVED OFFICERS**, content has been removed and relocated to the new Wellness Program Policy.
- A policy reference has been added to **DEBRIEFING**.
- **CRITICAL INCIDENT STRESS DEBRIEFING** has been deleted, and its relevant content moved to the new Wellness Program Policy.

Unrelated to the Wellness Program Policy update, additional changes include:

- Grammar has been corrected in **PURPOSE AND SCOPE**.
- Punctuation has been corrected in **INVESTIGATION PROCESS**.
- **CRIMINAL INVESTIGATION** and **AUDIO AND VIDEO RECORDINGS** have been updated for clarity.

Chapter 4 – Patrol Operations

Medical Cannabis

This policy has been updated because legislative action impacts its content. The update should be accepted and implemented as soon as possible. 2021 MN HF 2128 amended provisions related to medical cannabis, including allowing the use of dried raw, smokable cannabis by registered medical cannabis patients. Changes to this policy include:

- In **DEFINITIONS** and **EXCEPTIONS**, content has been updated accordingly, and serial commas have been added.

Chapter 10 – Personnel

Line-of-Duty Deaths

This policy has been updated because a new Wellness Program Policy has been added to the manual. If you do not accept the addition of the Wellness Program Policy in your manual, you should reject the below updates to this policy. Changes to this policy include:

- **NOTIFYING AGENCY MEMBERS** has been updated to clarify an assistance example. The section name is based on a text entity and may vary depending on how you answered the General Information Questionnaire.
- Terminology has been updated in **LIAISONS AND COORDINATORS** and **SURVIVOR SUPPORT LIAISON**, and punctuation has been corrected.
- **CRITICAL INCIDENT STRESS MANAGEMENT COORDINATOR** has been renamed **WELLNESS SUPPORT LIAISON** and has been updated to advise collaboration with the agency wellness coordinator instead of the agency head. Also, terminology has been changed, and punctuation has been corrected.

Unrelated to the Wellness Program Policy update, additional changes include:

- Grammar and punctuation have been corrected in **NOTIFYING SURVIVORS**.

Wellness Program

New Policy

This new policy has been developed to provide guidance on establishing and maintaining an agency wellness program to support a healthy quality of life for agency members. Highlights include:

- **POLICY** communicates the agency's commitment to member wellness.
- **WELLNESS COORDINATOR** identifies the primary responsibilities of the agency's wellness coordinator, including establishing procedures for agency peer support and Critical Incident Stress Debriefings, verifying members have reasonable access to wellness support, and facilitating the delivery of wellness information and training to members.
- **PEER SUPPORT MEMBER RESPONSIBILITIES** and **PEER SUPPORT MEMBER TRAINING** provide direction on the duties and training of agency peer support members.
- **CRITICAL INCIDENT STRESS DEBRIEFINGS** contains content that has been moved to this policy from the Officer-Involved Shootings and Deaths Policy. The updated content includes guidance on when such debriefings should occur, who should organize them, and attendance and confidentiality requirements. Peer support communication content has been consolidated to include all Critical Incident Stress Debriefings, including those that occur after officer-involved shootings.
- **PEER SUPPORT COMMUNICATIONS** addresses communications between members and peer support providers.
- **PEER SUPPORT COUNSELOR COMMUNICATIONS** contains content relating to communications with a peer support counselor. The peer support counselor referenced in this subsection may be different from a peer support member employed by the agency and may either be employed by your agency or be from an organization outside your agency. In either case, the person must hold the qualifications for a peer support counselor. Your agency could have both a peer support member and a peer support counselor who are not the same person. Communications with a peer support member are not entitled to the same confidentiality privileges as are some communications with a peer support counselor.

- **CRITICAL INCIDENT STRESS MANAGEMENT TEAM MEMBER COMMUNICATIONS** contains content relating to communications with a critical incident stress management team member. The critical incident stress management team member referenced in this subsection may be different from a peer support member employed by the agency and may either be employed by your agency or be from an organization outside your agency. Either way, the person must hold the qualifications for a critical incident stress management team member. Your agency could have both a peer support member and a critical incident stress management team member who are not the same person. Communications with a peer support member are not entitled to the same confidentiality privileges as are some communications with a critical incident stress management team member.
- **PHYSICAL WELLNESS PROGRAM** includes guidelines for agencies that implement a physical wellness program.
- **WELLNESS PROGRAM AUDIT** provides for a system of periodic review and revision of the wellness program to improve its effectiveness.
- **TRAINING** provides topic guidance for agency wellness training.

Fence Consortium Quick Facts

Issue Summary

Recent civil unrest incidents in Minnesota and other states have shown that the rapid deployment of anti-scale fencing is a crucial tool in de-escalating tensions during critical issues. Anti-scale fencing allows for the creation of safe spaces which will ensure protection of the first amendment right to protest while also protecting government infrastructure, first responders, and members of the public.

However, there is not currently an adequate supply of anti-scale fencing in the state of Minnesota.

Background

In the spring of 2021, a significant number of public agency professionals (with police, fire, public works, and emergency management backgrounds) joined together to form a Fence Working Group to explore the identified challenges and develop a collective path forward.

The Fence Working Group's efforts have led to the formation of a Fence Consortium. The Fence Consortium is made up of local government agencies (members) that jointly contract with a fencing vendor for the availability, storage, maintenance, and transportation of anti-scale fencing (including vehicle gates and pedestrian doors). The Consortium will have, at a minimum, enough fencing for the largest police department building in the Consortium. However, the Consortium has the flexibility to increase the amount of fencing, gates, and doors as additional local governments join the Consortium.

Cost Request

The Fence Consortium is requesting \$5 million dollars from the State of Minnesota for the purchase of anti-scale fencing and associated vehicle gates and pedestrian doors. The Consortium has a structure in place for the on-going storage, maintenance, and transportation of the anti-scale fencing so that the State's investment will be fully realized for local governments that choose to be a part of the Consortium. While the Fence Consortium as currently organized will allow some communities to have access to this de-escalation and safety resource, access would be inequitable due to the on-going significant cost of anti-scale fencing. Simply put, some communities cannot afford to join the Consortium if they must fund the initial investment in obtaining the equipment. State investment in this resource will significantly reduce the cost barrier for local governments to join the Consortium.

State funding for the purchase of anti-scale fencing for the Fencing Consortium will significantly reduce the on-going cost each Consortium member will pay for the storage, maintenance, and transportation of the anti-scale fence. This reduction in cost will improve equity in accessibility to this de-escalation and safety tool for communities across not only the Seven County Metro area, but also the state as a whole.

Partners

Over fifty agencies from throughout the seven county (Anoka, Hennepin, Ramsey, Washington, Dakota, Chaska, Scott) metro area have been engaged with the Fence Working Group since the start of the summer of 2021.

Many have indicated their intent to join the Fence Consortium. More importantly, if funding is secured to provide for the purchase of the anti-scale fencing, vehicle gates, and pedestrian doors, the largest cost barrier will be removed and it is anticipated that many more agencies would be able to join the Consortium.

Prerequisites

Any agency participating in the Fence Consortium must be a member of the Statewide Public Works Mutual Aid Pact. Police and fire agency resources must be members of relevant mutual aid agreements.

Best Practice Application

This de-escalation and safety tool is only available in this reasonably viable structure due to the collaborative work of all the local agencies that are part of the Fence Consortium. The Consortium model provides for the

availability of anti-scale fencing to local government agencies quickly and with a known cost structure. Additionally, due to the established nature of the Consortium it will have an experienced and coordinated command structure that has planned for operational logistics and tactical planning associated with fence deployment in response to a no-notice event.

Anticipated Costs of Inaction

When a local agency has a critical incident and deploys fencing to protect facilities that local agency is basically writing a blank check. The cost that agency will pay is based on whatever the market rate is at that time for the selected product, transportation and labor costs, and the open-ended on-going monthly cost for the duration the fence is deployed. This cost will easily be in the tens of thousands of dollars, and more likely in the hundreds of thousands of dollars, depending on the fencing type selected and the duration of deployment. The Fence Consortium addresses these issues by making the anti-scale fence available, providing for labor and transportation costs, and establishing a pre-incident cost for deployment.

Consequences of Inaction

From a non-financial standpoint, without a physical barrier law enforcement and protestors there are a wide variety of potential impacts which may include:

- 1) An inability to create physical separation between law enforcement and protestors
- 2) Need for crowd control measures to be used
- 3) Lack of clear, designated spaces for legal protesting
- 4) Significant public safety resources consumed at a single location

Ability to Stage the Proposed Solution

The Fence Working Group has already drafted procedures for the Fence Consortium to use. These procedures cover the logistics, training, personnel and equipment resources needed for the deployment and demobilization of anti-scale fencing. As noted previously, the Consortium has a structure in place for the on-going storage, maintenance, transportation of the anti-scale fencing as well as procedures for the deployment and demobilization of the anti-scale fencing resources. The State's investment in the Fence Consortium's efforts will be fully realized for local governments that choose to be a part of the Consortium. Keeping in mind that the choice for local governments to participate will be easier as the State's investment will significantly reduce the largest barrier for access to this de-escalation and safety resource.

Frequently Asked Questions

What is anti-scale fencing?

Anti-scale fencing is a temporary fencing solution that can be deployed in response to a non-planned, critical incident.

Why is anti-scale fencing important?

Anti-scale fencing provides the following benefits:

- Improves physical safety for everyone by providing a safe space for legal protests while also protecting government infrastructure
- Promotes an improved mental health environment for all participants
- Reduces the need for law enforcement tactics that are seen as escalatory such as riot gear and crowd control measures⁽¹⁾
- Allows for an improved distinction between legal protestors and "violent and destructive actors" ⁽¹⁾
- Local law enforcement agencies are too small to handle large-scale civil disturbances, the fencing may allow for reduced resources needs at a single location⁽¹⁾

What is the Fence Consortium?

The Fence Consortium is a multi-agency Joint Powers Agreement that will provide a framework for the management, storage, and rapid deployment of anti-scale fencing in the event of a non-planned, critical

incident. Over fifty agencies from throughout the seven-county metro area have indicated a willingness to join the consortium. However, the initial cost of obtaining the fencing equipment is a barrier to other agencies joining.

What is the Fence Consortium Asking for?

The Fence Consortium is asking for \$5,000,000 from the State of Minnesota for the initial acquisition of the required equipment (fences, vehicle gates and pedestrian doors).

This investment will improve equity in accessibility to this de-escalation and safety tool for communities across not only the Seven County Metro area, but also the entire state.

References

- I. An External Review of the State’s Response to the Civil Unrest in Minnesota From May 26 – June 7, 2020, Wilder Research, March 2022
- II. City of Minneapolis An After-Action Review of City Agencies’ Responses to Activities Directly Following George Floyd’s Death on May 25, 2020, Hillard Heintze, March 2022
- III. MAINTAINING FIRST AMENDMENT RIGHTS AND PUBLIC SAFETY IN NORTH MINNEAPOLIS An After-Action Assessment of the Police Response to Protests, Demonstrations, and Occupation of the Minneapolis Police Department’s Fourth Precinct, U.S. DEPARTMENT OF JUSTICE OFFICE OF COMMUNITY ORIENTED POLICING SERVICES CRITICAL RESPONSE INITIATIVE, 2017
- IV. Crowd Management, International Association of Chiefs of Police, April 2019