

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, April 23, 2024
8:00 a.m.
WHPS Conference Room**

AGENDA

1. Call to order
2. Additions to the Agenda
3. Report on 2023 Audit
4. ******Consent Agenda******
All items listed under Consent Agenda are routine by police commissioners and will be acted upon by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent agenda and will be considered separately.
 - a) Approval of January 23, 2024, Police Commission Minutes
 - b) Review of January, February, March 2024 Activity Reports
 - c) Review of January, February, March, December 2024 Claims
 - d) Review of 2024 YTD Budget and Cash Asset Reports
 - e) Review of 2024 Accrued Vacation/Comp/Sick Time Reports
5. Items of Interest - Community Events

Old Business

6. Public Safety Aid
7. Police Officer Hiring/Part-time Police Officer Hiring Update
8. 2024 CSO Promotion and Recruitment Process
9. Grant Opportunities for Police Officers
10. Body Worn Camera Audit Process
11. 2024 Citizens Police Academy

New Business:

12. 2025 Preliminary Budget Discussion
13. 2023 Annual Report
14. Sgt. Rick Denneson Retirement Open House April 30, 2024
15. International Chiefs of Police Conference
16. Corporate Authorization Resolution
17. 2024 PC Meeting dates: All meetings held at WHPS conference room at 8:00 a.m. Suggested dates: January 23, April 23, July 23 (Budget), September 10, December 17 (if needed)
18. Adjourn

POLICE COMMISSION PACKET

POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

Tuesday, April 23, 2024, 8:00 a.m.

West Hennepin Conference Room

WHPS 2023 Audit

West Hennepin Public Safety's (WHPS) annual financial audit was performed on February 8 and 9, 2024, by accountants from Abdo Solutions. The audit report is in your packets for review. Accountant Andy Berg will be at the police commission meeting to discuss the audit and answer any questions. I would request that 50% of unused 2023 funds be placed in our Capital Improvement Plan and 50% in our severance fund.

Approval of January 23, 2024, Police Commission Meeting Minutes

Meeting minutes have been included for your review and approval.

January, February, March 2024 Activity Reports

Between January 1 and March 31, 2024, WHPS handled 4,997 incident complaints: 1,436 in Maple Plain, 4,461 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the enclosed January, February and March 2024 Activity Reports/Director's News and Notes. Director Kroells will highlight a few cases if requested.

Approval January, February, March 2024 Claims

January, February, and March 2024 claims are attached for review and approval.

2024 YTD Budget & Cash Asset Reports

In reviewing the 2024 Budget vs. Actual reports from January 1 to March 31, 2024, WHPS has received \$884,342 or 36.47% in income with expenses of \$659,906 or 27.21%. This is a difference of \$224,435. These figures include the \$190,088 received as income for Public Safety Aid received from both cities. We have discussed with our auditors not including the public safety aid into our annual income for WHPS 2024 budget and they requested it be included as indicated.

Balances of other accounts are: Crime Prevention \$4,148, Federal Forfeiture \$143,694, Reserves \$2,088, Capital Outlay \$59,245, Military Leave PERA \$25,284, Severance \$74,244, and Public Safety Aid \$185,967.

2024 YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation, and sick time reports are enclosed for review.

Items of Interest/Community Events

- February 7 and March 6 - Multiple fire department meetings attended by Chief Kroells.
- February 20 - Chief Kroells and Sgt. Denneson attended Minnetonka Sgt. Ryan Piper's funeral.
- February 21 - Nick Eldred swearing in ceremony.
- February 24 - Pursuit in Maple Plain ended with P.I.T. and suspect charged with multiple felonies.
- February 26 - City of Maple Plain check presentation to WHPS from McGarry's Golf Fundraiser.
- February 27 - Attended Medina Officer Converse retirement open house at Medina PD.
- February 27 - WHPS officers completed firearms qualification shoot at Delano Sportsman Club.
- February 28 - Seven officers and reserve officers attended the fallen Burnsville First Responders Memorial Service.
- February 29 - West Metro Drug Task Force Recognition Luncheon in Loretto.
- March 7 - Hwy 12 Safety Coalition meeting and discussion on possible grants.
- March 9 - Pursuit in Independence resulting in arrest for DWI and Fleeing Police.
- March 13 - WHPS department meeting.
- March 16 - Agency Assist/Pursuit Medina Police pursued suspect into City of Buffalo.
- March 26 - Assisted South Lake Minnetonka PD with an officer involved shooting. Officer Raskin and Chief Kroells responded to the scene in the armored MRAP and assisted with the arrest of the suspect.
- April 1 - Replacement of ATS (automatic transfer switch) at City of Independence and WHPS backup generator.
- April 1 - Officer Shawn Ebeling upgraded aging medical bags.
- April 4 - Citizens Police Academy Graduation.
- April 30 - Sgt. Rick Denneson's retirement open house at Independence City Hall.
- Additional workout equipment was purchased with the \$5,000 donation provided to WHPS' Crime Prevention account by an Independence resident.
- WHPS was provided a demand from MnDOT to remove the Flock LPR cameras off of Hwy 12. Both Cameras were removed and will be placed on a County Road 6.
- Thank you letter from an Independence resident for the work Investigator Thompson on a burglary case Investigator Thompson working a CPS-Public Health investigation regarding a filthy apartment in Maple Plain.
- WHPS is working with City of Independence on electronic radar signs on Perkinsville Road.
- Thank you letter to each officer from Jim and Maggie Grosshuesch from Citizens Academy.
- April 10-Assisted Hennepin County Sheriff's Office and Minnetonka with an Officer Involved Shooting
- WHPS is working with Hennepin County on road improvements on County Road 19
- April 15-18 -Chief Kroells, Sgt. Denneson, and Sgt. Howes attended the Minnesota Chief's of Police Executive Conference

Public Safety Aid

On December 26, 2023, the City of Maple Plain and the City of Independence received their portion of the Public Safety Aid funds by the Minnesota Legislature for public safety agencies in Minnesota. Both cities provided WHPS with their portion of the public safety aid, with the City of Independence providing \$130,852 and Maple Plain providing \$59,236. This funding has been placed into a separate line item in WHPS accounts and will be used to assist with the recruitment and retention of police officers.

As WHPS moves into the 2025 budget process, Chief Kroells will outline his plan to use this funding along with recent grants obtained by the MN Department of Public Safety to increase staffing levels to establish stability needs WHPS.

Police Officer Hiring Process/Part-Time Officer Hiring Update

WHPS has made a conditional job offer to one candidate for the full-time police officer position that is still open from July 2023. We are currently waiting to review the results of the background investigation before any further steps are requested. Those steps are a psychological exam, and physical agility testing. As a reminder, Sgt. Rick Denneson will be retiring on April 30, 2024, which puts us down another full-time officer as we enter the summer months of 2024.

Two of our three applicants for the part-time officers have begun their field training and I am anticipating two of the three will have completed their training at the end of April. Chief Kroells will update further on the status of the part-time officers and how it relates to the schedule gaps during the summer of 2024.

2024 CSO Position and Recruitment Process

Community Service Officer (CSO) Micah Vorderbruggen successfully completed all aspects of his conditional job offer and accepted the job on March 15, 2024. He was provided an hourly salary of \$22.66, which is Step One (1) of the CSO pay scale. No medical benefits are provided for this part-time position. CSO Vorderbruggen will work 20-25 hours per week in the afternoon hours while he completes his law enforcement training at Hennepin Technical College.

CSO Vorderbruggen will complete his law enforcement training in July 2024 and if all goes well, will be considered for a promotion to fill the full-time police officer position left by Sgt. Denneson's retirement. In discussions with CSO Vorderbruggen, he has requested WHPS pay for the skills portion of his law enforcement training in lieu of his \$5,000-hiring bonus as a police officer. I advised CSO Vorderbruggen I will finalize that agreement with him in the coming months.

Body Worn Camera Audit

On March 14, 2024, WHPS met with Lynn Lembcke Consulting regarding our body worn camera audit. WHPS is waiting for the completed report and will provide the police commission with a copy of the results once it has been completed.

2024 Citizens Police Academy

On April 4, 2024, 15 citizens graduated from the West Hennepin Citizens Police Academy. The participants did a marvelous job attending this course. A big thank you to all officers who taught the course and Sgt. Howes, Administrative Assistant Boeddeker, and Reserve Officer Schrier for running this year's academy. We had a great turn out at our graduation ceremony. It is so rewarding to have so many citizens educated on what it is like to be a police officer.

[2024 Grant Opportunities for Police Officers](#)

As discussed at our last police commission meeting, WHPS applied for two grants to assist with our struggles to fill the open full time police officer positions. The grants are 'Pathways to Policing' and a new grant for 2024, 'Intensive Comprehensive Peace Officer Education and Training'. I am proud to report WHPS was awarded both grants. I will provide an overview of each grant and how it can directly assist in our need for an 11th officer in the 2025 budget process. I am looking for police commission approval with the attached resolutions to accept both grants so we can move forward with both grants.

Below is an overview of each grant:

Intensive Comprehensive Peace Officer Education and Training program (ICPOE):

ICPOE is a \$50,000 grant for WHPS to recruit and hire a person who holds any qualifying 2 year or 4 year degree outside of the "normal" law enforcement education program. This grant is for individuals who have a college degree in an unrelated field to law enforcement and want to become police officers. This grant allows WHPS to hire, educate, train, pay for their college, and become a police officer in a five-month program. This program starts in October 2024 with a graduation date as an officer in March 2025. In simple terms, this grant allows WHPS to hire this candidate, pay for them to go to college, pay for their college, and in five months they are working as a licensed police officer at WHPS. This would be a cost-effective plan to add an 11th officer at WHPS in early 2025.

Pathways to Policing Grants:

WHPS was awarded \$39,765 over the next two years for Pathways to Policing. This grant is a matching grant that is focused on hiring a part-time Community Service Officer and sending them to college to earn their law enforcement degree. This candidate works for WHPS part-time as a CSO, attends law enforcement school, and eventually earns their degree and becomes a police officer at WHPS. These candidates will have their schooling paid for along with experience while working as a part-time CSO.

[2025 Preliminary Budget Discussion](#)

Earlier, we discussed our Public Safety Aid and the two grants WHPS was awarded to increase hiring opportunities. The Public Safety Aid and the grants will have a major impact in our ability to recruit and retain police officers at our agency.

As I evaluate the adequate staffing needs for WHPS, I wanted to express a bit of concern regarding our police officers working understaffed the past 15 years. In my analysis of the data, our agency has been authorized ten full time police officers since 1996, with a short period of time in 2001 and 2004 when WHPS reduced our police officers to nine to assist with budgets regarding the new police facility. During the past 28 years, WHPS has not increased staffing levels higher than ten officers. The data showed WHPS has been functioning at eight and one-half full-time officers the past 15 years. This reduction of staff was contributed to by many factors including:

- Multiple military deployments for one of our officers in the MN National Guard.
- Injuries of officers, both on and off duty.
- Officers leaving WHPS for other opportunities within and outside of law enforcement. We have had eight officers leave in the past 15 years, not including three retirements.
- Three retirements, with two more anticipated in the next one to three years.

- Officer on medical leave due to PTSD.
- Multiple years of training new officers.
- Officers not making probation and resigning from their positions.
- Family medical leave for various reasons.

We must take steps to evaluate the long-term objectives for our agency and the needs of our communities in providing high quality, responsive, public safety service. With the lack of officers through the state, it is imperative we make immediate strides to prevent this continued staffing shortage starting today and in the future. We can no longer keep operating at this level. Our police officers face the ongoing challenge of accomplishing more with limited resources, while ensuring both their own safety and the safety of our residents remain paramount. The last thing we need to do is to keep overworking our officers and keep asking them to do more. We need to find an adequate work/life balance for our officers.

I will discuss further my proposal to hire an 11th full time police officer along with a second patrol sergeant in 2025. It is imperative we maintain additional officers on patrol, including supervision of our patrol officers.

The big question is how do we fund these positions? First, we have \$185,967 in Public Safety Aid that can be used over the next years to supplement the wages of these new positions along with the retention of current officers. Secondly, we have a \$50,000 grant in the 'Intensive Comprehensive Peace Officer Education and Training (ICPOE)' program that allows us to recruit a non-law enforcement candidate into WHPS. Lastly, we received a second grant, 'Pathways to Policing,' which is a 50/50 matching grant up to \$39,765. This grant will allow WHPS to hire a part-time CSO, pay for their college to become a police officer and the ability to hire them once they graduate over the next two years. See attached documents related to each grant.

As we preliminary discuss the 2025 budget, Officer Ebeling, along with other officers, would like to present to the police commission their evaluation of the ten-city survey for 2025 and future years. See attached ten city survey from Officer Ebeling.

I want to stress how important the retention of our current officers and recruitment of new officers are vital to WHPS and the cities of Maple Plain and Independence. Without highly trained and dedicated staff, we are left in a constant state of hiring, training, and recruitment as we are in unprecedented times in law enforcement.

I have included a 2024 survey of Minnesota active-duty membership from the Minnesota Police and Peace Officers Association regarding concerns of public safety officers in Minnesota. The results are concerning regarding the recruitment and retention issues in the law enforcement profession.

[2023 Annual Report](#)

I am proud to present WHPS' 2023 Annual Report to our police commission and citizens. Once approved by the police commission, it will be placed on our website for all to review.

[Sgt. Rick Denneson Retirement Open House](#)

Sgt. Rick Denneson will be retiring from WHPS on April 30, 2024. He has provided exceptional service and leadership to WHPS for 35 years and seven months. Sgt. Denneson will be deeply missed for our organization, but we are excited for him to enjoy his retirement as he has earned it.

Police commissioners and city staff have been invited to his retirement celebration at Independence City Hall on Tuesday April 30, 2024, 4-6 p.m., with a presentation at 5:30 p.m. After the public open house, all of you are invited to a private celebration at the Iron Exchange Brewery in Maple Plain, 6:30-10 p.m. Hope to see all of you there.

International Associations of Chiefs of Police Conference

I have been asked by local police chiefs from Orono, Corcoran, Medina, and South Lake Minnetonka Police Departments to join members of the Lakes Area Emergency Management team in attending the International Association of Chiefs of Police (IACP) Conference in Boston, Massachusetts, October 19-22. I am seeking approval from the police commission to attend this conference. Funding has been set aside in the budget to cover training costs for the Director of Public Safety. The estimated cost to attend the conference is \$3,000, which includes lodging and round-trip flight.

Corporate Authorization Resolution

Due to the addition of Ray McCoy as a police commissioner, the West Hennepin Corporate Authorization Resolution in your packets needs to be approved by the police commission and signed by me and Chairperson Maas-Kusske. It will then be forwarded to Bank of Maple Plain with a copy of these meeting minutes authorizing them to create new bank signature cards. Everyone will be notified when to go to the bank to sign them.

2024 Police Commission Dates and Times

WHPS police commission meetings are held quarterly with meeting dates in January, April, July (budget) and September and one in December, if needed. Listed below are the Police Commission Meeting dates:

- July 23 (Budget), September 10, December 17, 2024 (if needed)



Lighting the path forward

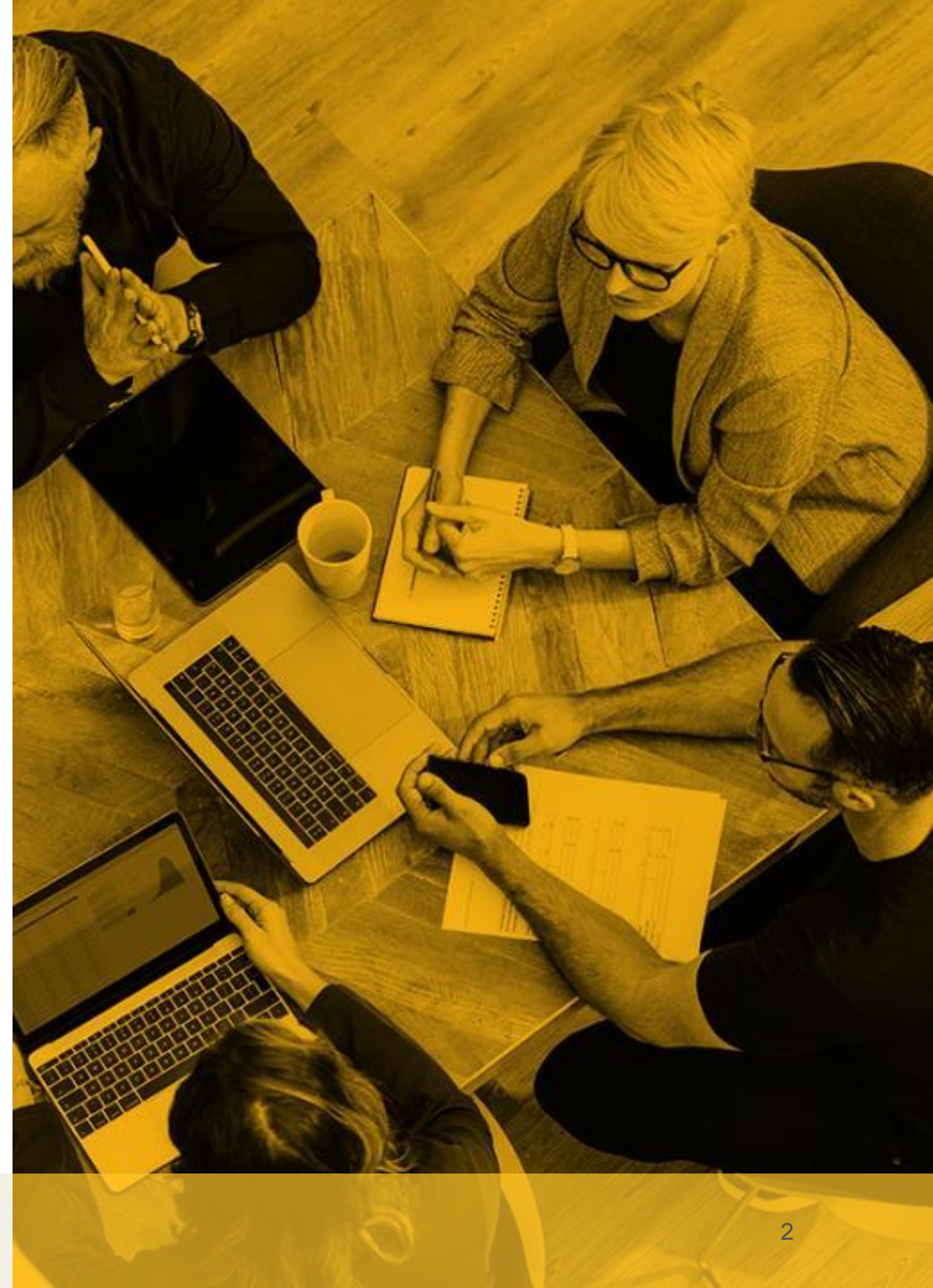
West Hennepin Public Safety Department

2023 Financial Statement Audit



Introduction

- Audit Results
- General Fund Results
- Other Governmental Funds



Audit Results

Auditor's Opinion



Unmodified Opinion –
Control Findings on Next
Slide

Minnesota Legal Compliance



No Instances of
Noncompliance

Audit Results

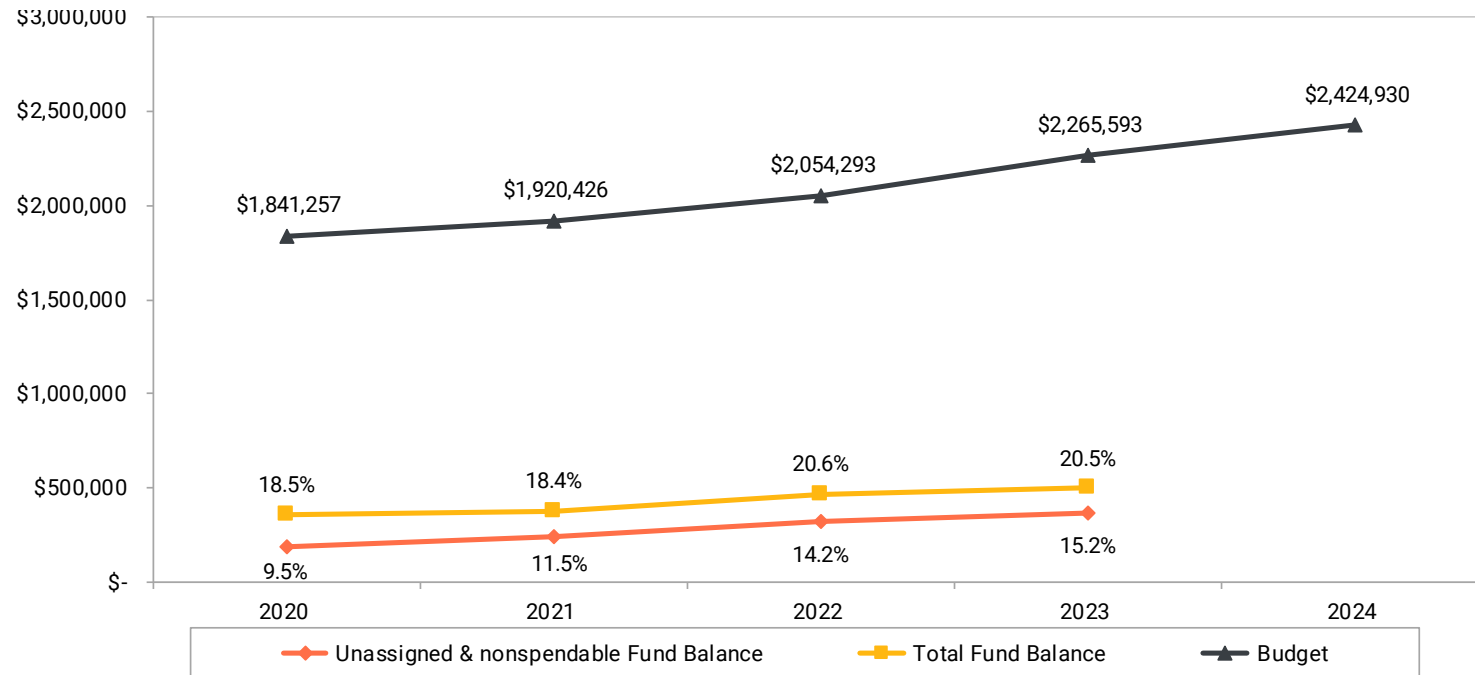
2023 Audit Findings

- Financial Report Preparation
 - Internal Control Finding
- Limited Segregation of Duties
 - Internal Control Finding



General Fund - Fund Balance

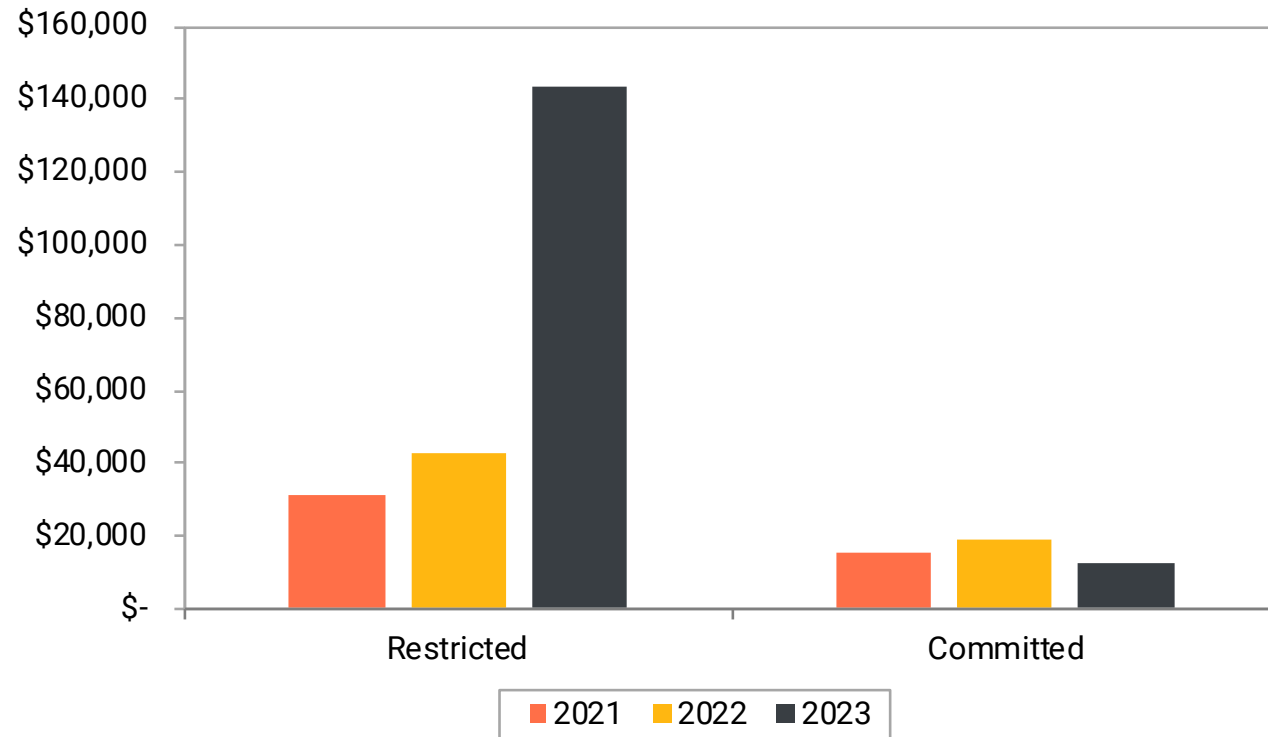
Year	Assigned for Compensated Absences	Assigned for Capital Outlay	Unassigned & Nonspendable Fund Balance	Total Fund Balance	Following Year Budget	Fund Balance as a Percent of Budget
2019	\$ 82,293	\$ 102,745	161,522	\$ 346,560	\$ 1,841,257	18.8 %
2020	75,301	97,433	182,436	355,170	1,920,426	18.5
2021	84,344	57,908	235,527	377,779	2,054,293	18.4
2022	77,917	66,963	321,908	466,788	2,265,593	20.6
2023	99,528	29,246	367,598	496,372	2,424,930	20.5



General Fund Budget to Actual

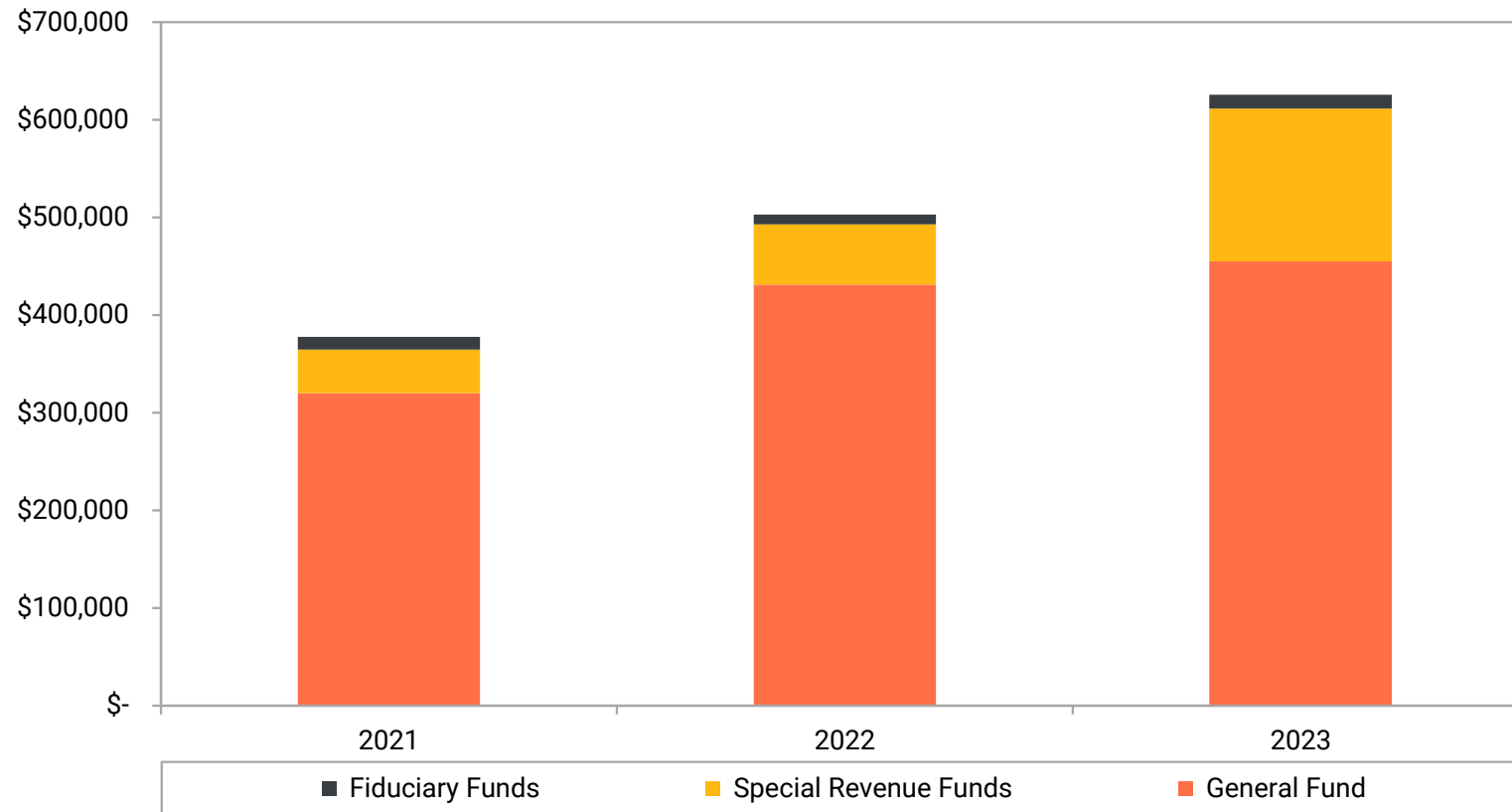
	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 2,257,593	\$ 2,377,229	\$ 119,636
Expenditures	<u>2,265,593</u>	<u>2,356,240</u>	<u>(90,647)</u>
Excess (Deficiency) of Revenues Over Expenditures	(8,000)	20,989	28,989
Other Financing Sources (Uses)			
Proceeds from sale of capital assets	<u>8,000</u>	<u>8,595</u>	<u>595</u>
Net Change in Fund Balances	-	29,584	29,584
Fund Balances, January 1	<u>466,788</u>	<u>466,788</u>	<u>-</u>
Fund Balances, December 31	<u><u>\$ 466,788</u></u>	<u><u>\$ 496,372</u></u>	<u><u>\$ 29,584</u></u>

Fund	Fund Balances		Increase (Decrease)
	2023	2022	
Major			
Forfeiture Fund	\$ 143,694	\$ 42,828	\$ 100,866
Non-major			
Crime Prevention	10,252	15,129	(4,877)
Police Reserve Officer	2,488	3,859	(1,371)
Total	\$ 156,434	\$ 61,816	\$ 94,618



Special Revenue Fund Balances

Cash and Investments Balances



Your Abdo Team



Andy Berg, CPA
Partner

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Jill Knutson, CPA
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Executive Governance Summary

West Hennepin Public Safety Department

Maple Plain, Minnesota

For the year ended December 31, 2023



Edina Office

5201 Eden Avenue, Ste 250
Edina, MN 55436
P 952.835.9090

Mankato Office

100 Warren Street, Ste 600
Mankato, MN 56001
P 507.625.2727

Scottsdale Office

14500 N Northsight Blvd, Ste 233
Scottsdale, AZ 85260
P 480.864.5579

April 9, 2024

Management and Board of Commissioners
West Hennepin Public Safety Department
Maple Plain, Minnesota

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information for the West Hennepin Public Safety Department, Maple Plain, Minnesota (the Department), for the year ended December 31, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated December 13, 2023. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

In planning and performing our audit of the financial statements, we considered the Department's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, we do not express an opinion on the effectiveness of the Department's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Department's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. As described below, we identified no deficiency in internal control that we consider to be a material weakness. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described on the following page as finding 2023-001 and 2023-002 that we consider to be significant deficiencies.

2023-001

Segregation of Duties

Condition: During our audit we reviewed procedures over cash disbursements and payroll and found the Department to have limited segregation of duties over those transaction cycles.

Criteria: There are four general categories of duties: authorization, custody, record keeping and reconciliation. In an ideal system, different employees perform each of these four major functions. In other words, no one person has control of two or more of these responsibilities.

Cause: As a result of the limited number of staff, in the disbursement cycle, the office administrator has access to checks, ability to posts to the general ledger, and prepares bank reconciliations. In the payroll cycle, the office administrator has control over the checks, sets up employee records, and posts to the general ledger.

Effect: The existence of this limited segregation of duties increases the risk of fraud.

Recommendation: While we recognize the number of staff is not large enough to eliminate this deficiency, we recommend that the Department evaluate the current procedures and segregate duties where possible and implement any compensating controls. We are aware some compensating controls are in place; however, it is important that the Commission is aware of this condition and monitor all financial information.

Management Response: Management recognizes that it is not economically feasible to correct this finding, however is aware of the deficiency and is relying on oversight by management and the Commission to monitor this deficiency.



<i>Condition:</i>	As in prior years, the Department has relied upon the auditor to prepare its financial statements, including footnote disclosures as part of our regular audit services. Ultimately, it is management's responsibility to provide for the preparation of its financial statements and footnote disclosures, and the responsibility of the auditor to determine the fairness of presentation of those statements. It is our responsibility to inform you that this deficiency could result in a material misstatement to the financial statements that could have been prevented or detected by your management.
<i>Criteria:</i>	<p>Management is responsible for establishing and maintaining internal controls, including monitoring, and for the fair presentation of the financial statements, including the notes to financial statements, in conformity with U.S. generally accepted accounting principles.</p> <p>The Department has chosen to outsource the financial preparation function due to cost and/or training considerations. Such functions must be governed by the control policies and procedures of the Department. Management is responsible for management decisions and functions; for designating an individual with suitable skill, knowledge or experience to oversee any outsourced services; and for evaluating the adequacy and results of those services and accepting responsibility for them.</p>
<i>Cause:</i>	As part of the audit, management requested us to prepare a draft of your financial statements, including the related notes to financial statements. The Department does not have adequate design of or effective internal controls in the oversight of the preparation of the financial statements being audited. The auditors cannot be part of your internal control process.
<i>Effect:</i>	The effectiveness of the internal control system relies on enforcement by management. The effect of deficiencies in internal controls can result in undetected errors in financial reporting.
<i>Recommendation:</i>	It is your responsibility to make the ultimate decision to accept this degree of risk associated with this condition because of cost or other considerations. As in prior years, we have instructed management to review a draft of the auditor prepared financials in detail for accuracy; we have answered any questions they might have, and have encouraged research of any accounting guidance in connection with the adequacy and appropriateness of classification of disclosure in your statements. We are satisfied that the appropriate steps have been taken to provide you with the completed financial statements. The Department should agree their accounting information from QuickBooks to the amounts reported in the financial statements.
<i>Management Response:</i>	For now, the Department's management accepts the degree of risk associated with this condition and thoroughly reviews a draft of the financial statements.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Department's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Minnesota statutes.



Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Department are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates are included below:

- Management's estimate of depreciation is based on estimated useful lives of the assets. Depreciation is calculated using the straight-line method.
- Management's estimate of its pension liability is based on several factors including, but not limited to, anticipated investment return rate, retirement age for active employees, life expectancy, salary increases and form of annuity payment upon retirement.

We evaluated the key factors and assumptions used to develop these accounting estimates in determining that it is reasonable in relation to the financial statements taken as a whole. The disclosures in the financial statements are neutral, consistent, and clear. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. The following material misstatements detected as a result of audit procedures were corrected by management: an adjustment was needed to correct the year-end account payables for unrecorded liabilities related to the purchase of microphones.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated April 9, 2024.



Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the Department’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Department’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the required supplementary information (RSI) (Management’s Discussion and Analysis, the Schedules of Employer’s Share of the Net Pension Liability and the Schedules of Employer’s Contributions) which is information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the introductory section which accompany the financial statements but is not RSI. We did not audit or perform other procedures on this other information and we do not express an opinion or provide any assurance on it.



Future Accounting Standard Changes

The following Governmental Accounting Standards Board (GASB) Statements have been issued and may have an impact on future Department's financial statements:

GASB Statement No. 100 - *Accounting Changes and Error Corrections* Effective: 12/31/2024

GASB Statement No. 101 - *Compensated Absences* Effective: 12/31/2024

GASB Statement No. 102 - *Certain Risk Disclosures* Effective: 12/31/2025

Further information on upcoming [GASB pronouncements](#).

* * * *

Restriction on Use

This purpose of this communication is solely for the information and use of the Board of Commissioners and management of the Department and is not intended to be, and should not be used by anyone other than those specified parties.

Our audit would not necessarily disclose all weaknesses in the system because it was based on selected tests of the accounting records and related data. The comments and recommendations in the report are purely constructive in nature, and should be read in this context.

If you have any questions or wish to discuss any of the items contained in this letter, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.



Abdo
Minneapolis, Minnesota
April 9, 2024





Annual Financial Report

West Hennepin Public Safety Department

Maple Plain, Minnesota

For the years ended December 31, 2023



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West Hennepin Public Safety Department
Maple Plain, Minnesota
Annual Financial Report
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For the Year Ended December 31, 2023

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INTRODUCTORY SECTION
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2023

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West Hennepin Public Safety Department
Maple Plain, Minnesota
Commissioners and Administration
For the Year Ended December 31, 2023

COMMISSIONERS

<u>Name</u>	<u>Position</u>	<u>Member City</u>
Marvin Johnson	Chair	Independence
Julie Maas-Kusske	Vice Chair	Maple Plain
Andrew Burak	Secretary	Maple Plain
Lynn Betts	Treasurer	Independence

ADMINISTRATION

Gary Kroells	Director
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FINANCIAL SECTION
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2023

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INDEPENDENT AUDITOR'S REPORT

Board of Commissioners
West Hennepin Public Safety Department
Maple Plain, Minnesota

Report on the Financial Statements

Opinions

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information for the West Hennepin Public Safety Department, Maple Plain, Minnesota (the Department), as of and for the year ended December 31, 2023, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Department as of December 31, 2023 and the respective changes in financial position and the budgetary comparison for the General fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Department and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Department's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Department's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis starting on page 15 the Schedules of Employer's Share of the Net Pension Liability and the Schedules of Employer's Contributions, and the related note disclosures starting on page 54 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Department's basic financial statements. The combining fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.



Other Information

Management is responsible for the other information included in the annual report. The other information comprises the introductory section but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.



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Minneapolis, Minnesota
April 9, 2024



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Management's Discussion and Analysis

As management of the West Hennepin Public Safety Department, Maple Plain/Independence, Minnesota (the Department), we offer readers of the Department's financial statements this narrative overview and analysis of the financial activities of the Department for the fiscal year ended December 31, 2023.

Financial Highlights

- The liabilities and deferred inflows of resources of the Department exceeded its assets and deferred outflows of resources at the close of the most recent fiscal year as shown in the summary of net position on the following pages. Currently the Department has a deficit unrestricted net position balance.
- The Department's total net position increased as shown in the summary of changes in net assets table on the following pages. The increase this year was due to as a result of revenues in excess of expenses. This is primarily due to forfeitures received.
- For the current fiscal year, the Department's governmental funds fund balances are shown in the Financial Analysis of the Department's Funds section of the MD&A. The total fund balance increased in comparison with the prior year. This increase was mainly due to forfeitures received during the year. The total of assigned and unassigned as shown in the governmental fund balance table is available for spending at the Department's discretion.
- Unassigned fund balance in the General fund as shown in the financial analysis of the Department's funds section increased from prior year.
- The 2023 General fund budget vs. actual variance is shown below in the General Fund Budgetary Highlights.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Department's basic financial statements. The Department's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplemental information in addition to the basic financial statements themselves.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of combining and individual fund financial statements that further explains and supports the information in the financial statements. Figure 1 shows how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, we have included a section with combining and individual fund financial statements that provide details about nonmajor governmental funds, which are added together and presented in single columns in the basic financial statements.

Figure 1
Required Components of the
Department's Annual Financial Report

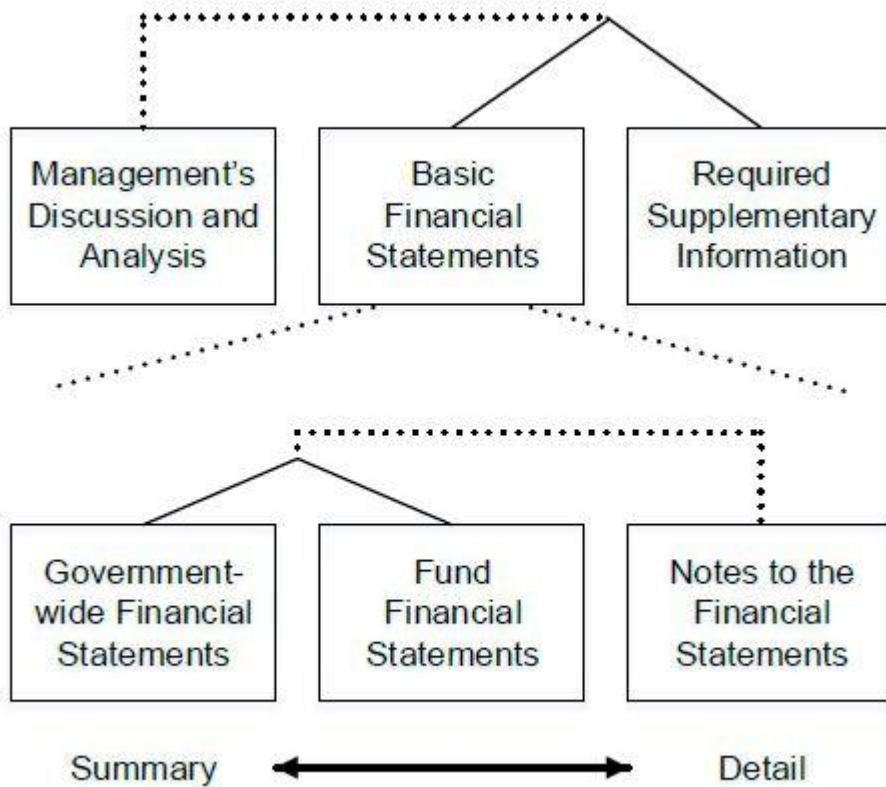


Figure 2 summarizes the major features of the Department’s financial statements, including the portion of the Department they cover and the types of information they contain. The remainder of this overview section of management’s discussion and analysis explains the structure and contents of each of the statements.

Figure 2
Major Features of the Government-wide and Fund Financial Statements

	Government-wide Statements	Fund Financial Statements
		Governmental Funds
Scope	Entire Department government (except fiduciary funds)	The activities of the Department that are not proprietary of fiduciary, such as police, fire and parks
Required financial statements	<ul style="list-style-type: none"> • Statement of Net Position • Statement of Activities 	<ul style="list-style-type: none"> • Balance Sheets • Statements of Revenues, Expenditures, and Changes in Fund Balances
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus
Type of asset/liability information	All assets and liabilities, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included
Type of deferred outflows/inflows of resources information	All deferred outflows/inflows of resources, regardless of when cash is received or paid	Only deferred outflows of resources expected to be used up and deferred inflows of resources that come due during the year or soon thereafter; no capital assets included
Type of inflow/out flow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter

Government-wide Financial Statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Department's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Department's assets and deferred outflows of resources and liabilities and deferred inflows of resources, with the difference reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Department is improving or deteriorating.

The *statement of activities* presents information showing how the Department's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Department that are principally supported by intergovernmental revenue (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). There are no business-type activities. The governmental activities of the Department include public safety.

The government-wide financial statements start on page 26 of this report.

Fund Financial Statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Department, like other State and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Department fall into one category: governmental funds.

Governmental Funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact by the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Department maintains four individual governmental funds, three of which are special revenue funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balance for the General Fund and Forfeiture Fund which are considered to be major funds. Data from the other nonmajor governmental funds are also presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures and changes in fund balances under the header "Nonmajor".

The Department adopts an annual appropriated budget for its General fund. A budgetary comparison statement has been provided for the General fund to demonstrate compliance with this budget.

The basic governmental fund financial statements start on page 30 of this report.

Fiduciary Funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the Department. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are not available to support the Department's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on page 35 of this report.

Notes to the Financial Statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements start on page 37 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Department, liabilities and deferred inflows of resources exceeded assets and deferred outflows of resources at the close of the most recent fiscal year as shown below in the Summary of Net Position.

The largest portion of the Department's net position reflects its investment in capital assets (machinery and equipment). The Department uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

West Hennepin Public Safety Department's Summary of Net Position

	Governmental Activities		
	2023	2022	Increase (Decrease)
Assets			
Current and other assets	\$ 661,338	\$ 534,989	\$ 126,349
Capital assets (net of accumulated depreciation)	261,965	196,425	65,540
Total Assets	923,303	731,414	191,889
Deferred Outflows of Resources	2,121,522	2,467,285	(345,763)
Liabilities			
Long-term liabilities outstanding	1,694,463	3,695,653	(2,001,190)
Other liabilities	8,532	6,385	2,147
Total Liabilities	1,702,995	3,702,038	(1,999,043)
Deferred Inflows of Resources	2,039,437	148,054	1,891,383
Net Position			
Invested in capital assets	261,965	196,425	65,540
Restricted	143,694	42,828	100,866
Unrestricted	(1,103,266)	(890,646)	(212,620)
Total Net Position	\$ (697,607)	\$ (651,393)	\$ (46,214)
Net Position as a Percent of Total			
Invested in capital assets	(37.6) %	(30.2) %	
Restricted	(20.6)	(6.6)	
Unrestricted	158.2	136.8	
	100.0 %	100.0 %	

At the end of the current fiscal year, the Department is unable to report positive balances in all categories of net position, currently reporting a deficit unrestricted net position due to the net pension liability.

The Department's net position increased during the current fiscal year as shown in the Changes in Net Position below.

Governmental Activities. Governmental activities increased the Department’s net position as shown below. Key elements of this increase are as follows:

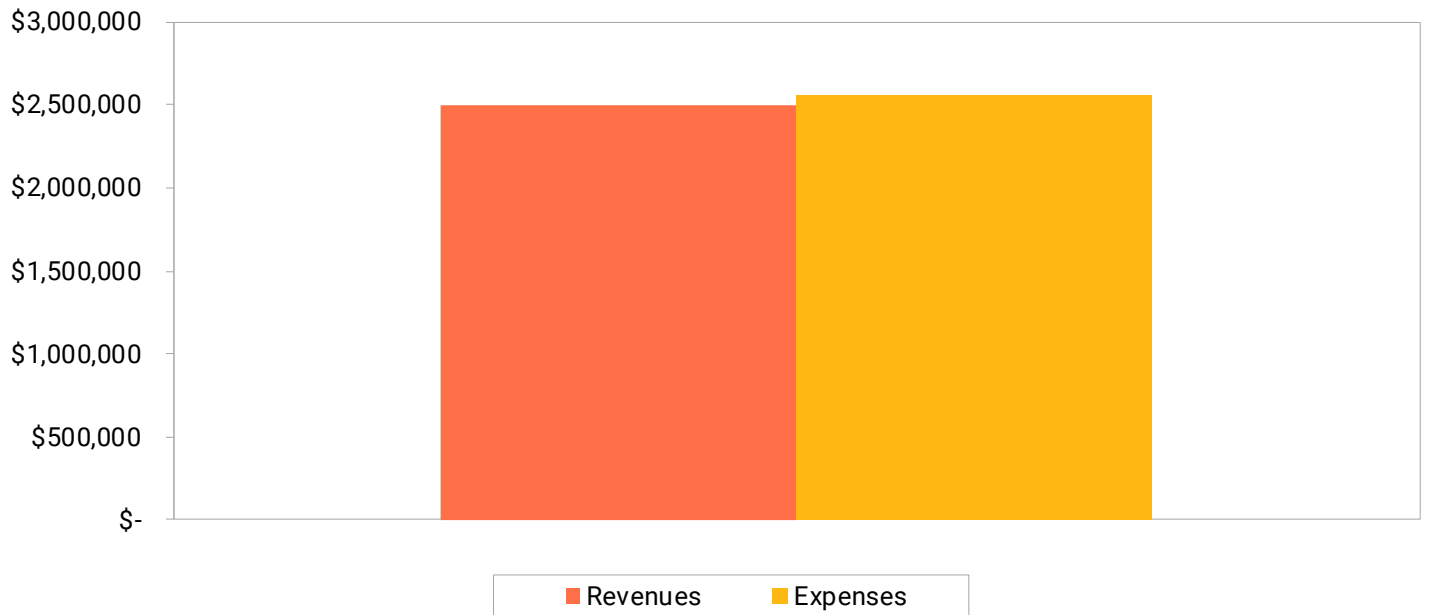
West Hennepin Public Safety Department’s Changes in Net Position

	Governmental Activities		
	2023	2022	Increase (Decrease)
Revenues			
Program Revenues			
Charges for services	\$ 2,227,542	\$ 1,975,697	\$ 251,845
Operating grants and contributions	272,883	138,219	134,664
General Revenues			
Gain on sale of capital assets	8,595	27,502	(18,907)
Total Revenues	2,509,020	2,141,418	367,602
Expenses			
Public safety	2,555,234	2,144,665	410,569
Change in Net Position	(46,214)	(3,247)	(42,967)
Net Position, January 1	(651,393)	(648,146)	(3,247)
Net Position, December 31	\$ (697,607)	\$ (651,393)	\$ (46,214)

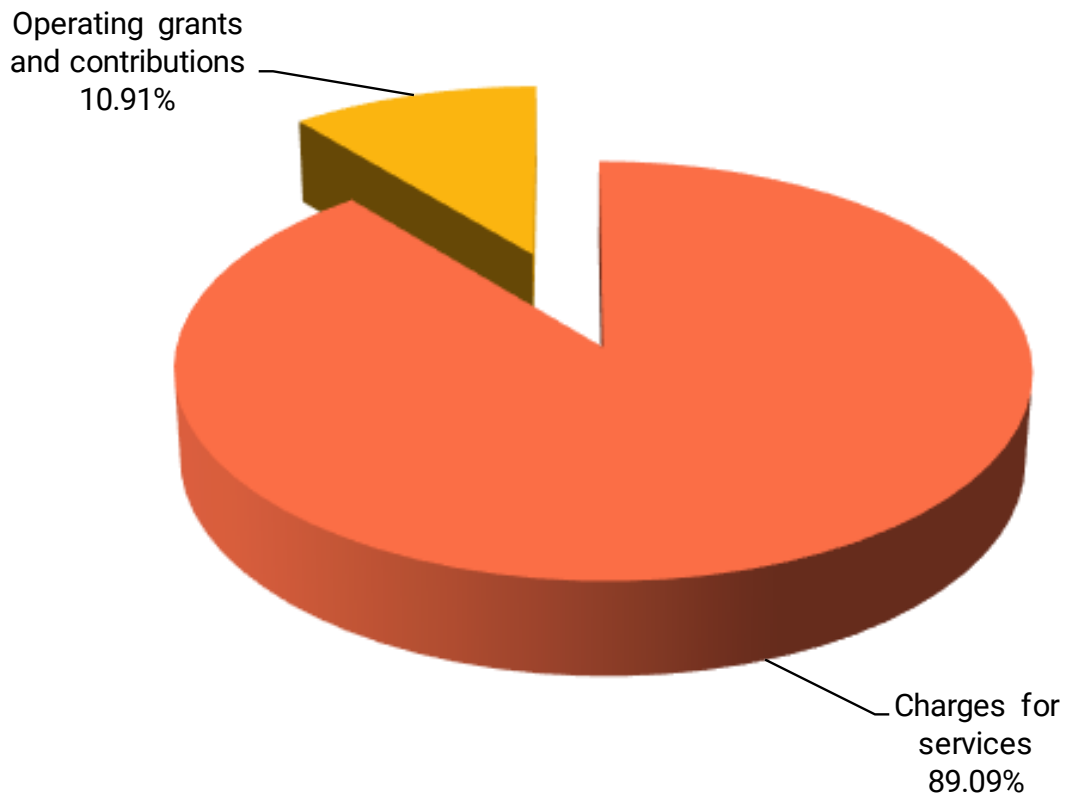
The increase is due largely to the activity from the Department’s forfeitures.

The following graph depicts various governmental activities and shows the revenue and expenses directly related to those activities.

Expenses and Revenues - Governmental Activities



Revenue by Source - Governmental Activities



Financial Analysis of the Government's Funds

As noted earlier, the Department uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds. The focus of the Department's *governmental funds* is to provide information on near-term inflows, outflows and balances of *spendable* resources. Such information is useful in assessing the Department's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. The table below outlines the governmental fund balances for the year ending December 31, 2023.

	General	Forfeiture Fund	Other Governmental Funds	Total	Prior Year Total	Increase/ (Decrease)
Fund Balances						
Nonspendable	\$ 32,397	\$ -	\$ -	\$ 32,397	\$ 33,928	\$ (1,531)
Restricted	-	143,694	-	143,694	42,828	100,866
Committed	-	-	12,740	12,740	18,988	(6,248)
Assigned for	128,774	-	-	128,774	144,880	(16,106)
Unassigned	335,201	-	-	335,201	287,980	47,221
Total	<u>\$ 496,372</u>	<u>\$ 143,694</u>	<u>\$ 12,740</u>	<u>\$ 652,806</u>	<u>\$ 528,604</u>	<u>\$ 124,202</u>

As of the end of the current fiscal year, the Department's governmental funds reported combined ending fund balances shown above.

The General fund is the chief operating fund of the Department. At the end of the current year, the fund balance of the General fund is shown in the table above. As a measure of the General fund's liquidity, it may be useful to compare unrestricted fund balance to total fund expenditures. The total unassigned fund balance as a percent of total fund expenditures is shown in the chart below along with total fund balance as a percent of total expenditures.

	Current Year Ending Balance	Prior Year Ending Balance	Increase/ (Decrease)
General Fund Fund Balances			
Nonspendable	\$ 32,397	\$ 33,928	\$ (1,531)
Assigned	128,774	144,880	(16,106)
Unassigned	335,201	287,980	47,221
Total General Fund Balances	<u>\$ 496,372</u>	<u>\$ 466,788</u>	<u>\$ 29,584</u>
General Fund expenditures	\$ 2,356,240	\$ 2,045,230	
Unassigned as a percent of expenditures	14.2%	14.1%	
Total Fund Balance as a percent of expenditures	21.1%	22.8%	

The fund balance of the Department's General fund increased during the current fiscal year as shown in the table above. The fund balance increase was mainly due to miscellaneous revenues in excess of budget, offset by capital outlay expenditures more than budget.

Other major governmental fund analysis is shown below:

	December 31, 2023	December 31, 2022	Increase (Decrease)
Forfeiture Fund	\$ 143,694	\$ 42,828	\$ 100,866
<i>The Forfeiture Fund increase in fund balance during the year was due to the receipt of forfeitures seized.</i>			

General Fund Budgetary Highlights

	Original Budgeted Amounts	Budget Amendments	Final Budgeted Amounts	Actual Amounts	Variance with Final Budget
Revenues	\$ 2,257,593	\$ -	\$ 2,257,593	\$ 2,377,229	\$ 119,636
Expenditures	2,265,593	-	2,265,593	2,356,240	(90,647)
Excess of Revenues Over Expenditures	(8,000)	-	(8,000)	20,989	28,989
Other Financing Sources (Uses)					
Sale of capital assets	8,000	-	8,000	8,595	595
Net Change in Fund Balances	-	-	-	29,584	29,584
Fund Balances, January 1	466,788	-	466,788	466,788	-
Fund Balances, December 31	<u>\$ 466,788</u>	<u>\$ -</u>	<u>\$ 466,788</u>	<u>\$ 496,372</u>	<u>\$ 29,584</u>

The Department's General fund budget was not amended during the year. Revenues exceeded expectations and expenditures exceeded the budgeted amounts as shown above.

Capital Asset and Debt Administration

Capital Assets. The Department's investment in capital assets for its governmental activities as of December 31, 2023, is shown below in the capital asset table (*net of accumulated depreciation*). This investment in capital assets includes machinery and equipment.

	Governmental Activities		
	2023	2022	Increase (Decrease)
Machinery and Vehicles	<u>\$ 261,965.0</u>	<u>\$ 196,425.0</u>	<u>\$ 65,540.0</u>
Percent increase (decrease)			33.4%

The Department recorded capital additions for the purchase of three additional vehicles. These additions were offset by the sale of squad 62.

Additional information on the Department's capital assets can be found in Note 3B on page 44 of this report.

Long-term Debt. At the end of the current fiscal year, the Department had compensated absences as shown in the below table. The Department's total long-term liabilities increased as a result of increased compensated absences at year end.

	Governmental Activities		
	2023	2022	Increase (Decrease)
Compensated Absences Payable	<u>\$ 261,077</u>	<u>\$ 245,089</u>	<u>\$ 15,988</u>
Percent increase (decrease)			6.5%

The Department does not have any other long-term debt.

Additional information on the Department's long-term debt can be found in Note 3C on page 44 of this report.

Economic Factors and Next Year's Budgets and Rates

- In 2023 WHPS had a ten-year veteran police officer resign from his patrol officer position to take another job in a metro area police department. WHPS has been trying to fill this position for the past 8 months with very little interest in the position. Due to this WHPS has been short one full time officer for six months of 2023 causing additional overtime and workloads on the other police officers to pick up the additional shifts. A replacement officer for this position is still being sought in 2024.
- West Hennepin Public Safety and our police commissioners continued to focus on the retention of its officers by providing competitive wages, health benefits, schedule changes, policy reviews and the overall health and wellness of each employee. WHPS will continue to strive on keeping our great police officers by reviewing the ten-city survey for officers. In 2023 the police commissioners approved a substantial wage adjustment and longevity plan for the retention and recruitment of these officers.
- In 2023 The League of MN Cities again increased worker compensation by 20% due to the overall increase in PTSD claims by police officers in Minnesota. Additionally, The League of MN Cities has reported workers compensation insurance will again increase by 20% in 2024. In preparation for the 2024 budget WHPS increased workers compensation rates by 20%. WHPS was unaware of an additional \$30,000 increase to WHPS by the LMC in 2024 due to workers compensation claims and an officer going out on PTSD. WHPS negotiated the workers compensation rate increase and was able to reduce it down to \$84,005, which is an unbudgeted increase of \$12,407 for 2024. These increases began in 2021 so WHPS will see a 100% increase in worker compensation by 2025.
- In 2023 WHPS experienced significant vehicle breakdowns for our patrol vehicles with the inability to repair these vehicles in a timely manner due to a shortage of parts. Due to the lack of state bid patrol vehicles for sale, WHPS was unable to find replacement vehicles for sale. An opportunity arose in which WHPS located two 2023 patrol vehicles for sale in Michigan. The purchasing of two vehicles in 2023 was not on the capital improvement plan; however, having a spare vehicle available was needed for WHPS. The City of Independence agreed to front load their capital payments to WHPS so both vehicles could be purchased in 2023.
- The 2023 Severance Fund is funded at 45.84%. This leaves a liability balance of \$87,716 which would be divided up by each city based on the funding formula for that fiscal year. This fund is not financially contributed to the annual budget as of 2024. It is anticipated a long-term employee will retire in 2024 which will further reduce the severance fund balance by \$28,000 which would further compound the funding concerns of this severance fund. This is a fund the police commission should discuss funding for future years.
- The Police Commission's recommendation is to maintain the general fund balance at 10.0 percent of the expenditures for cash flow needs. West Hennepin's general fund is at 20.5 percent regarding the 2023 audit review. The unassigned fund balance compared to the 2024 budget is at 13.8 percent, not including compensated absences and capital outlay.
- In December 2023 the State of Minnesota provided Public Safety Aid to Maple Plain and Independence to assist in the retention and recruitment of police officers and equipment needs. WHPS requested and received \$190,088 dollars in 2024 from both cities to assist in our retention and recruitment of police officers.
- In late 2023 and early 2024 WHPS began a part-time officer program to assist with filling vacant shifts due to the inability to recruit a full-time police officer. Additionally, WHPS began the hiring process for a part-time community service officer to assist with call volume and the recruitment of a community service officer as a full-time police officer in late 2024. WHPS successfully hired three part-time officers and one part-time CSO in early 2024. These multiple hiring processes had a financial impact over 5,000 dollars that was not budgeted for in 2023 or 2024.

Requests for Information

This financial report is designed to provide a general overview of the Department's finances for all those with an interest in the Department's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Public Safety, Gary Kroells, West Hennepin Public Safety Department, 1918 County Road 90, Maple Plain, Minnesota 55359-0309.

GOVERNMENT-WIDE FINANCIAL STATEMENTS
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2023

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Net Position
December 31, 2023

	Governmental Activities
Assets	
Cash and temporary investments	\$ 611,443
Accounts receivable	465
Due from other governments	17,033
Prepaid items	32,397
Capital assets (net of accumulated depreciation)	
Machinery and equipment	261,965
Total Assets	923,303
Deferred Outflows of Resources	
Deferred pension resources	2,121,522
Liabilities	
Accounts payable	8,532
Noncurrent liabilities	
Due within one year	
Compensated absences payable	140,537
Due in more than one year	
Compensated absences payable	120,540
Net pension liability	1,433,386
Total Liabilities	1,702,995
Deferred Inflows of Resources	
Deferred pension resources	2,039,437
Net Position	
Investment in capital assets	261,965
Restricted for forfeiture fund	143,694
Unrestricted	(1,103,266)
Total Net Position	\$ (697,607)

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Activities
For the Year Ended December 31, 2023

Functions/Programs	Expenses	Program Revenues		Capital Grants and Contributions	Net (Expense) Revenues and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Governmental Activities	
Governmental Activities					
Public safety	\$ 2,555,234	\$ 2,227,542	\$ 272,883	\$ -	\$ (54,809)
General Revenues					
Gain on sale of capital assets					8,595
Change in Net Position					(46,214)
Net Position, January 1					(651,393)
Net Position, December 31					\$ (697,607)

The notes to the financial statements are an integral part of this statement.

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FUND FINANCIAL STATEMENTS
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2023

West Hennepin Public Safety Department
Maple Plain, Minnesota
Balance Sheet
Governmental Funds
December 31, 2023

	General	Forfeiture Fund	Other Governmental Funds	Total Governmental Funds
Assets				
Cash and temporary investments	\$ 455,009	\$ 143,694	\$ 12,740	\$ 611,443
Accounts receivable	465	-	-	465
Due from other governments	17,033	-	-	17,033
Prepaid items	32,397	-	-	32,397
Total Assets	<u>\$ 504,904</u>	<u>\$ 143,694</u>	<u>\$ 12,740</u>	<u>\$ 661,338</u>
Liabilities				
Accounts payable	\$ 8,532	\$ -	\$ -	\$ 8,532
Fund Balances				
Nonspendable	32,397	-	-	32,397
Restricted	-	143,694	-	143,694
Committed	-	-	12,740	12,740
Assigned	128,774	-	-	128,774
Unassigned	335,201	-	-	335,201
Total Fund Balances	<u>496,372</u>	<u>143,694</u>	<u>12,740</u>	<u>652,806</u>
Total Liabilities and Fund Balances	<u>\$ 504,904</u>	<u>\$ 143,694</u>	<u>\$ 12,740</u>	<u>\$ 661,338</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Reconciliation of the Balance Sheet
 to the Statement of Net Position
 Governmental Funds
 December 31, 2023

Amounts reported for governmental activities in the statement of net position are different because

Total Fund Balances - Governmental Funds	\$ 652,806
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental funds.	
Cost of capital assets	619,479
Less: accumulated depreciation	(357,514)
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds.	
Long-term liabilities at year-end consist of	
Compensated absences payable	(261,077)
Net pension liability	(1,433,386)
Governmental funds do not report long-term amounts related to pensions.	
Deferred outflows of pension resources	2,121,522
Deferred inflows of pension resources	<u>(2,039,437)</u>
Total Net Position - Governmental Activities	<u>\$ (697,607)</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Revenues, Expenditures and Changes in Fund Balances
Governmental Funds
For the Year Ended December 31, 2023

	General	Forfeiture Fund	Other Governmental Funds	Total Governmental Funds
Revenues				
Intergovernmental	\$ 145,431	\$ 100,866	\$ 5,700	\$ 251,997
Charges for services	2,147,793	-	-	2,147,793
Interest on investments	2,267	-	49	2,316
Miscellaneous	81,738	-	16,581	98,319
Total Revenues	2,377,229	100,866	22,330	2,500,425
Expenditures				
Current - public safety				
Payroll	1,751,293	-	-	1,751,293
Uniform allowance	14,274	-	-	14,274
Police Reserve Officer in kind	20,886	-	-	20,886
Insurance	94,333	-	-	94,333
Utilities	30,464	-	844	31,308
Repair and maintenance	61,325	-	-	61,325
Supplies	43,403	-	23,148	66,551
Office cleaning	5,394	-	-	5,394
Dues and subscriptions	2,917	-	-	2,917
Printing	317	-	80	397
Communications	85,759	-	-	85,759
Auto maintenance	-	-	800	800
Schools and training	28,088	-	-	28,088
Professional services	28,318	-	-	28,318
Contingency	9,392	-	1,557	10,949
Police Reserve Officer program	3,179	-	-	3,179
Miscellaneous	1,330	-	1,449	2,779
Capital outlay - public safety	175,568	-	700	176,268
Total Expenditures	2,356,240	-	28,578	2,384,818
Excess (Deficiency) of Revenues Over (Under) Expenditures	20,989	100,866	(6,248)	115,607
Other Financing Sources				
Proceeds from sale of capital assets	8,595	-	-	8,595
Change in Fund Balances	29,584	100,866	(6,248)	124,202
Fund Balances, January 1	466,788	42,828	18,988	528,604
Fund Balances, December 31	<u>\$ 496,372</u>	<u>\$ 143,694</u>	<u>\$ 12,740</u>	<u>\$ 652,806</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Reconciliation of the Statement of Revenues,
Expenditures and Changes in Fund Balances
to the Statement of Activities
Governmental Funds
For the Year Ended December 31, 2023

Amounts reported for governmental activities in the statement of activities are different because

Total Net Change in Fund Balances - Governmental Funds	\$ 124,202
<p>Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.</p>	
Capital outlays	146,373
Depreciation expense	(80,833)
<p>The effect of various miscellaneous transactions involving capital assets including disposals, which decrease net position.</p>	
Disposals	(65,928)
Depreciation on disposal of capital assets	65,928
<p>Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.</p>	
Compensated absences	(15,988)
<p>Long-term pension activity is not reported in governmental funds.</p>	
Pension expense	(223,709)
Direct aid contributions	3,741
	3,741
Change in Net Position - Governmental Activities	\$ (46,214)

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Revenues, Expenditures and Changes in Fund Balances -
Budget and Actual
General Fund
For the Year Ended December 31, 2023

	Budgeted Amounts		Actual Amounts	Variance With Final Budget
	Original	Final		
Revenues				
Intergovernmental				
State	\$ 99,000	\$ 99,000	\$ 117,181	\$ 18,181
State - TZD reimbursement	6,500	6,500	28,250	21,750
Charges for services				
City of Maple Plain	668,171	668,171	668,171	-
City of Independence	1,479,622	1,479,622	1,479,622	-
Interest on investments	-	-	2,267	2,267
Miscellaneous				
Police Reserve Officer in kind donations	-	-	20,886	20,886
Other	4,300	4,300	60,852	56,552
Total Revenues	<u>2,257,593</u>	<u>2,257,593</u>	<u>2,377,229</u>	<u>119,636</u>
Expenditures				
Current - public safety				
Payroll	1,793,492	1,793,492	1,751,293	42,199
Uniform allowance	9,900	9,900	14,274	(4,374)
Police Reserve Officer in kind	-	-	20,886	(20,886)
Insurance	98,809	98,809	94,333	4,476
Utilities	42,555	42,555	30,464	12,091
Repair and maintenance	28,700	28,700	61,325	(32,625)
Supplies	48,760	48,760	43,403	5,357
Office cleaning	6,600	6,600	5,394	1,206
Dues and subscriptions	2,350	2,350	2,917	(567)
Printing	2,027	2,027	317	1,710
Communications	67,800	67,800	85,759	(17,959)
Schools and training	27,400	27,400	28,088	(688)
Professional services	12,000	12,000	28,318	(16,318)
Contingency	-	-	9,392	(9,392)
Police Reserve Officer program	1,500	1,500	3,179	(1,679)
Miscellaneous	1,000	1,000	1,330	(330)
Capital outlay - public safety	122,700	122,700	175,568	(52,868)
Total Expenditures	<u>2,265,593</u>	<u>2,265,593</u>	<u>2,356,240</u>	<u>(90,647)</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	(8,000)	(8,000)	20,989	28,989
Other Financing Sources				
Proceeds from sale of capital assets	8,000	8,000	8,595	595
Net Change in Fund Balances	-	-	29,584	29,584
Fund Balances, January 1	466,788	466,788	466,788	-
Fund Balances, December 31	<u>\$ 466,788</u>	<u>\$ 466,788</u>	<u>\$ 496,372</u>	<u>\$ 29,584</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Fiduciary Net Position
Fiduciary Funds
December 31, 2023

	<u>Custodial Fund</u>
Assets	
Cash and temporary investments	<u>\$ 14,365</u>
Net Position	
Individuals, organizations, and other governments	<u>\$ 14,365</u>

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
December 31, 2023

	Custodial Fund
Additions	
Contributions	
Members	\$ 12,600
Investment earnings	
Interest, dividends and other	67
Miscellaneous	2,644
Total Additions	15,311
Deductions	
Vehicle expense	520
Firearms	2,381
Supplies	14
Uniforms	2,625
Insurance	1,435
Range	100
Training and registration	3,300
Miscellaneous	293
Total Deductions	10,668
Net Increase (Decrease) in Fiduciary Net Position	4,643
Net Position, January 1	9,722
Net Position, December 31	\$ 14,365

The notes to the financial statements are an integral part of this statement.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 1: Summary of Significant Accounting Policies

A. Reporting Entity

The West Hennepin Public Safety Department, Maple Plain/Independence, Minnesota (the Department) was established under Minnesota statutes, section 471.59. The Department serves the cities of Maple Plain and Independence. The Board of Commissioners is composed of representatives from each member city, consisting of four members. The Department's purpose is to provide police protection to the member cities. The Board of Commissioners exercises legislative authority and determines all matters of policy. The Board of Commissioners appoints personnel responsible for the proper administration of all affairs relating to the Department's activities. The Department has considered all potential units for which it is financially accountable, and other organizations for which the nature and significance of their relationship with the Department are such that exclusion would cause the Department's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability. These criteria include appointing a voting majority of an organization's governing body, and (1) the ability of the primary government to impose its will on that organization or (2) the potential for the organization to provide specific benefits to, or impose specific financial burdens on the primary government. The Department has no component units.

B. Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Department. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Department considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Department.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 1: Summary of Significant Accounting Policies (Continued)

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the year in which the resources are measurable and become available.

Non-exchange transactions, in which the Department receives value without directly giving equal value in return, include grants, entitlement and donations. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the Department must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the Department on a reimbursement basis. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are also recorded as unearned revenue.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

The Department reports the following major governmental funds:

The *General fund* is the Department's primary operating fund. It accounts for all financial resources of the Department, except those required to be accounted for in another fund.

The *Forfeiture fund* accounts for the forfeitures gained through the activities of the West Metro Drug Task Force.

Additionally, the Department reports the following fund types:

Fiduciary Funds

Custodial funds are used to report fiduciary activities that are not required to be reported in pension (and other employee benefit) trust funds, investment trust funds, or private-purpose trust funds. The Department's Custodial fund accounts for activities of the Emergency Response Unit (ERU).

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contribution, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues.

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Net Position or Fund Balance

Deposits and Investments

The Department's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Cash balances from all funds are pooled and invested, to the extent available, in certificates of deposit and other authorized investments. Earnings from such investments are allocated on the basis of applicable participation by each of the funds.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 1: Summary of Significant Accounting Policies (Continued)

The Department may also invest idle funds as authorized by Minnesota statutes, as follows:

1. Direct obligations or obligations guaranteed by the United States or its agencies.
2. Shares of investment companies registered under the Federal Investment Company Act of 1940 and received the highest credit rating, rated in one of the two highest rating categories by a statistical rating agency, and have a final maturity of thirteen months or less.
3. General obligations of a state or local government with taxing powers rated "A" or better; revenue obligations rated "AA" or better.
4. General obligations of the Minnesota Housing Finance Agency rated "A" or better.
5. Obligation of a school district with an original maturity not exceeding 13 months and (i) rated in the highest category by a national bond rating service or (ii) enrolled in the credit enhancement program pursuant to statute section 126C.55.
6. Bankers' acceptances of United States banks eligible for purchase by the Federal Reserve System.
7. Commercial paper issued by United States banks corporations or their Canadian subsidiaries, of highest quality category by at least two nationally recognized rating agencies, and maturing in 270 days or less.
8. Repurchase or reverse repurchase agreements and securities lending agreements with financial institutions qualified as a "depository" by the government entity, with banks that are members of the Federal Reserve System with capitalization exceeding \$10,000,000, a primary reporting dealer in U.S. government securities to the Federal Reserve Bank of New York, or certain Minnesota securities broker-dealers.
9. Guaranteed investment contracts (GIC's) issued or guaranteed by a United States commercial bank, a domestic branch of a foreign bank, a United States insurance company, or its Canadian subsidiary, whose similar debt obligations were rated in one of the top two rating categories by a nationally recognized rating agency.

The Department does not have an investment policy that addresses interest rate and credit risk.

Capital Assets

Capital assets, which include property, plant and equipment assets, are reported in the government-wide financial statements. Capital assets are defined by the Department as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 1: Summary of Significant Accounting Policies (Continued)

Property, plant and equipment of the Department are depreciated using the straight-line method over the following estimated useful lives:

Assets	Useful Lives in Years
Buildings and Improvements	10 - 40
Improvements other than Buildings	15 - 30
Machinery and Equipment	3 - 15

Deferred Outflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Department has only one item that qualifies for reporting in this category. Accordingly, the item, deferred pension resources, is reported only in the statement of net position. This item results from actuarial calculations and current year pension contributions made subsequent to the measurement date.

Compensated Absences

It is the Department's policy to permit employees to accumulate a limited amount of earned but unused vacation and comp time. Employees are allowed to accumulate sick leave up to 960 hours throughout their employment. According to the policy, employees will get paid at a 33 percent rate upon termination, unless they chose to bank accumulated time at a 50 percent rate for future use. Vacation pay is accrued in the government-wide financial statements and each employee may not accrue more than one year worth of vacation time, based on accrual rates per the employee benefit handbook. In governmental fund types, the costs of these benefits are recognized when payments are made to the employees. The General fund is typically used to liquidate compensated absences.

Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and additions to/deductions from PERA's fiduciary net position have been determined on the same basis as they are reported by PERA except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The total pension expense for the GERP and PEPFP is as follows:

	Public Employees Retirement Association of Minnesota (PERA)		Total Pension Expense
	GERP	PEPFP	
Department's proportionate share	\$ 13,641	\$ 419,631	\$ 433,272
Proportionate share of State's contribution	12	(3,246)	(3,234)
Total pension expense	\$ 13,653	\$ 416,385	\$ 430,038

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 1: Summary of Significant Accounting Policies (Continued)

Deferred Inflows of Resources

In addition to liabilities, the statement of net position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Department has only one type of item that qualifies for reporting in this category. The item, deferred pension resources, is reported only in the statement of net position and results from actuarial calculations.

Fund Balance

In the fund financial statements, fund balance is divided into five classifications based primarily on the extent to which the Department is bound to observe constraints imposed upon the use of resources reported in the governmental funds. These classifications are defined as follows:

Nonspendable - Amounts that cannot be spent because they are not in spendable form, such as prepaid items.

Restricted - Amounts related to externally imposed constraints established by creditors, grantors or contributors; or constraints imposed by state statutory provisions.

Committed - Amounts constrained for specific purposes that are internally imposed by formal action (resolution) of the Department Commission (the Commission), which is the Commission's highest level of decision-making authority. Committed amounts cannot be used for any other purpose unless the Commission modifies or rescinds the commitment by resolution.

Assigned - Amounts constrained for specific purposes that are internally imposed. In governmental funds other than the General fund, assigned fund balance represents all remaining amounts that are not classified as nonspendable and are neither restricted nor committed. In the General fund, assigned amounts represent intended uses established by the Commission itself or by an official to which the governing body delegates the authority. The Commission has adopted a fund balance policy which delegates the authority to assign amounts for specific purposes to the Director of Public Safety.

Unassigned - The residual classification for the General fund and also negative residual amounts in other funds.

The Commission considers restricted amounts to be spent first when both restricted and unrestricted fund balance is available. Additionally, the Commission would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

The Commission has formally adopted a fund balance policy for the General fund. The Commission's policy is to maintain a minimum unassigned fund balance of 10 percent of budgeted operating expenditures for cash-flow timing needs.

West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Notes to the Financial Statements
 December 31, 2023

Note 1: Summary of Significant Accounting Policies (Continued)

Net Position

Net position represents the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources. Net position is displayed in three components:

- a. Investment in capital assets - Consists of capital assets, net of accumulated depreciation.
- b. Restricted net position - Consist of net position balances restricted when there are limitations imposed on their use through external restrictions imposed by creditors, grantors, laws or regulations of other governments.
- c. Unrestricted net position - All other net position balances that do not meet the definition of "restricted" or "investment in capital assets".

When both restricted and unrestricted resources are available for use, it is the Department's policy to use restricted resources first, then unrestricted resources as they are needed.

Note 2: Stewardship, Compliance and Accountability

A. Budgetary Information

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the General fund. All annual appropriations lapse at fiscal year-end. The Department does not use encumbrance accounting.

The Board of Police Commissioners must, on or before August 15 each year, prepare and submit a detailed budget of the Department's needs for the next calendar year to the City Council of each city in the Department with a statement of the proportion of the budget to be provided by each city. The City Council of each city in the Department shall review and approve the budget by November 1. The legal level of budgetary control is the fund level. There were no budget amendments made in 2023.

B. Excess of Expenditures Over Appropriations

For the year ended December 31, 2023, expenditures exceed appropriations in the General fund as shown below:

Fund	Final Budget	Actual	Excess of Expenditures Over Appropriations
Primary Government			
Major			
General Fund	\$ 2,265,593	\$ 2,356,240	\$ 90,647

These excess expenditures were funded by greater than anticipated revenues.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 3: Detailed Notes on All Funds (Continued)

A. Deposits and Investments

Cash balances of the Department's funds are combined (pooled) and invested to the extent available in various investments authorized by Minnesota statutes. Each fund's portion of this pool (or pools) is displayed on the financial statements as "cash and temporary investments". For purposes of identifying the risk of investing public funds, the balances are categorized as follows:

Deposits

Custodial credit risk for deposits and investments is the risk that in event of a bank failure, the Department's deposits may not be returned or the Department will not be able to recover collateral securities in the possession of an outside party. In accordance with Minnesota statutes and as authorized by the Board of Commissioners, the Department maintains deposits at those depository banks, all of which are members of the Federal Reserve System.

Minnesota statutes require that all Department deposits be protected by insurance, surety bond or collateral. The market value of collateral pledged must equal 110 percent of the deposits not covered by insurance, bonds, or irrevocable standby letter of credit from Federal Home Loan Banks.

Authorized collateral in lieu of a corporate surety bond includes:

- United States government Treasury bills, Treasury notes, Treasury bonds;
- Issues of United States government agencies and instrumentalities as quoted by a recognized industry quotation service available to the government entity;
- General obligation securities of any state or local government with taxing powers which is rated "A" or better by a national bond rating service, or revenue obligation securities of any state or local government with taxing powers which is rated "AA" or better by a national bond rating service;
- General obligation securities of a local government with taxing powers may be pledged as collateral against funds deposited by that same local government entity;
- Irrevocable standby letters of credit issued by Federal Home Loan Banks to a municipality accompanied by written evidence that the bank's public debt is rated "AA" or better by Moody's Investors Service, Inc., or Standard & Poor's Corporation; and
- Time deposits that are fully insured by any federal agency.

Minnesota statutes require that all collateral shall be placed in safekeeping in a restricted account at a Federal Reserve Bank, or in an account at a trust department of a commercial bank or other financial institution that is not owned or controlled by the financial institution furnishing the collateral. The selection should be approved by the Department.

At year end, the Department's carrying amount of deposits was \$625,808 and the bank balance was \$636,179. Of the bank balance, \$250,000 was covered by Federal depository insurance. The remaining balance was covered by collateral held by the pledging financial institution's trust department in the Department's name.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 3: Detailed Notes on All Funds (Continued)

Cash Summary

A reconciliation of cash and investments as reported on the statement of net position follows:

Cash and Temporary Investments	
Government-wide	\$ 611,443
Fiduciary	<u>14,365</u>
Total Deposits	<u><u>\$ 625,808</u></u>

B. Capital Assets

Capital asset activity for the year ended December 31, 2023 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital Assets, being Depreciated				
Machinery and equipment	\$ 539,033	\$ 146,373	\$ (65,928)	\$ 619,478
Less Accumulated Depreciation for Machinery and equipment	<u>(342,608)</u>	<u>(80,833)</u>	<u>65,928</u>	<u>(357,513)</u>
Governmental Activities Capital Assets, Net	<u><u>\$ 196,425</u></u>	<u><u>\$ 65,540</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 261,965</u></u>

Depreciation expense of \$80,833 was charged to the public safety department of the governmental activities.

C. Long-term Debt

Changes in Long-term Liabilities

Long-term liability activity for the year ended December 31, 2023 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Governmental Activities					
Compensated Absences					
Payable	<u><u>\$ 245,089</u></u>	<u><u>\$ 156,525</u></u>	<u><u>\$ (140,537)</u></u>	<u><u>\$ 261,077</u></u>	<u><u>\$ 140,537</u></u>

West Hennepin Public Safety Department
Maple Plain, Minnesota
Notes to the Financial Statements
December 31, 2023

Note 3: Detailed Notes on All Funds (Continued)

D. Fund Balance Classifications

At December 31, 2023, a summary of the governmental fund balance classifications are as follows:

Fund	Purpose	Amount
Nonspendable		
General	Prepaid items	\$ 32,397
Restricted		
Nonmajor Governmental	Forfeitures	\$ 143,694
Committed for		
Nonmajor Governmental	Crime prevention	\$ 10,252
Nonmajor Governmental	Police reserve officer	2,488
Total Committed Fund Balance		\$ 12,740
Assigned for		
General	Compensated absences	\$ 99,528
General	Capital outlay	29,246
Total Assigned Fund Balance		\$ 128,774

West Hennepin Public Safety Department

Notes to the Financial Statements

December 31, 2023

Note 4: Defined Benefit Pension Plans - Statewide

A. Plan Description

The Department participates in the following cost-sharing multiple-employer defined benefit pension plans administered by the Public Employees Retirement Association of Minnesota (PERA). PERA's defined benefit pension plans are established and administered in accordance with Minnesota statutes, chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

General Employees Retirement Plan

All full-time and certain part-time employees of the Department are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

Public Employees Police and Fire Plan

The Police and Fire Plan, originally established for police officers and firefighters not covered by a local relief association, now covers all police officers and firefighters hired since 1980. Effective July 1, 1999, the Police and Fire Plan also covers police officers and firefighters belonging to a local relief association that elected to merge with and transfer assets and administration to PERA.

B. Benefits Provided

PERA provides retirement, disability and death benefits. Benefit provisions are established by state statute and can only be modified by the state Legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

General Employee Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July 1, 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for Coordinated members is 1.2 percent of average salary for each of the first 10 years of service and 1.7 percent of average salary for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7 percent for average salary for all years of service. For members hired prior to July 1, 1989 a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989 normal retirement age is the age for unreduced Social Security benefits capped at 66.

Benefit increases are provided to benefit recipients each January. The postretirement increase is equal to 50 percent of the cost-of-living adjustment (COLA) announced by the SSA, with a minimum increase of at least 1 percent and a maximum of 1.5 percent. Recipients that have been receiving the annuity or benefit for at least a full year as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least one month but less than a full year as of the June 30 before the effective date of the increase will receive a reduced prorated increase. In 2023, legislation repealed the statute delaying increases for members retiring before full retirement age.

West Hennepin Public Safety Department

Notes to the Financial Statements

December 31, 2023

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

Police and Fire Plan Benefits

Benefits for Police and Fire Plan members first hired after June 30, 2010, but before July 1, 2014, vest on a prorated basis from 50 percent after five years up to 100 percent after ten years of credited service. Benefits for Police and Fire Plan members first hired after June 30, 2014 vest on a prorated basis from 50 percent after ten years up to 100 percent after twenty years of credited service. The annuity accrual rate is 3 percent of average salary for each year of service. For Police and Fire Plan members who were first hired prior to July 1, 1989, a full annuity is available when age plus years of service equal at least 90.

Benefit increases are provided to benefit recipients each January. The postretirement increase is fixed at 1 percent. Recipients that have been receiving the annuity or benefit for at least 36 months as of the June 30 before the effective date of the increase will receive the full increase. Recipients receiving the annuity or benefit for at least 25 months but less than 36 months as of the June 30 before the effective date of the increase will receive a reduced prorated increase.

C. Contributions

Minnesota statutes, chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state Legislature.

General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.50 percent of their annual covered salary in fiscal year 2023 and the Department was required to contribute 7.50 percent for Coordinated Plan members. The Department's contributions to the General Employees Fund for the years ending December 31, 2023, 2022 and 2021 were \$11,194, \$9,382 and \$10,293, respectively. The Department's contributions were equal to the required contributions for each year as set by state statute.

Police and Fire Fund Contributions

Police and Fire Plan members were required to contribute 11.80 percent of their annual covered salary in fiscal year 2023 and the Department was required to contribute 17.70 percent for Police and Fire Plan members. The Department's contributions to the Police and Fire Fund for the years ending December 31, 2023, 2022 and 2021 were \$195,133, \$164,849 and \$156,667, respectively. The Department's contributions were equal to the required contributions for each year as set by state statute.

D. Pension Costs

General Employees Fund Pension Costs

At December 31, 2023, the Department reported a liability of \$95,062 for its proportionate share of the General Employees Fund's net pension liability. The Department's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million. The State of Minnesota is considered a non-employer contributing entity and the state's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the Department totaled \$2,700. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Department's proportionate share of the net pension liability was based on the Department's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2022 through June 30, 2023 relative to the total employer contributions received from all of PERA's participating employers. The Department's proportionate share was 0.0017 percent at the end of the measurement period and 0.0017 percent for the beginning of the period.

West Hennepin Public Safety Department
Notes to the Financial Statements
December 31, 2023

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

Department Proportionate Share of the Net Pension Liability	\$ 95,062
State of Minnesota's Proportionate Share of the Net Pension Liability Associated with the Department	<u>2,700</u>
Total	<u><u>\$ 97,762</u></u>

For the year ended December 31, 2023, the Department recognized pension expense of \$13,641 for its proportionate share of the General Employees Plan's pension expense. In addition, the Department recognized \$12 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

At December 31, 2023, the Department reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences Between Expected and Actual Economic Experience	\$ 3,122	\$ 732
Changes in Actuarial Assumptions	17,128	26,056
Net Difference Between Projected and Actual Investment Earnings	-	7,301
Changes in Proportion	-	2,135
Contributions Paid to PERA Subsequent to the Measurement Date	<u>5,670</u>	<u>-</u>
Total	<u><u>\$ 25,920</u></u>	<u><u>\$ 36,224</u></u>

The \$5,670 reported as deferred outflows of resources related to pensions resulting from the Department's contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2024. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

2024	\$ 134
2025	(16,265)
2026	2,219
2027	(2,062)
2028	-
Thereafter	-

Police and Fire Fund Pension Costs

At December 31, 2023, the Department reported a liability of \$1,338,324 for its proportionate share of the Police and Fire Fund's net pension liability. The net pension liability was measured as of June 30, 2023, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The Department's proportionate share of the net pension liability was based on the Department's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2022 through June 30, 2023, relative to the total employer contributions received from all of PERA's participating employers. The Department's proportionate share was 0.0775 percent at the end of the measurement period and 0.0762 percent for the beginning of the period.

West Hennepin Public Safety Department

Notes to the Financial Statements

December 31, 2023

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

The State of Minnesota contributed \$18 million to the Police and Fire Fund in the plan fiscal year ended June 30, 2023. The contribution consisted of \$9 million in direct state aid that does meet the definition of a special funding situation and \$9 million in supplemental state aid that does not meet the definition of a special funding situation. The \$9 million direct state was paid on October 1, 2022. Thereafter, by October 1 of each year, the state will pay \$9 million to the Police and Fire Fund until full funding is reached or July 1, 2048, whichever is earlier. The \$9 million in supplemental state aid will continue until the fund is 90 percent funded, or until the State Patrol Plan (administered by the Minnesota State Retirement System) is 90 percent funded, whichever occurs later.

The State of Minnesota is included as a non-employer contributing entity in the Police and Fire Retirement Plan Schedule of Employer Allocations and Schedule of Pension Amounts by Employer, Current Reporting Period Only (pension allocation schedules) for the \$9 million in direct state aid. Police and Fire Plan employers need to recognize their proportionate share of the State of Minnesota’s pension expense (and grant revenue) under GASB 68 special funding situation accounting and financial reporting requirements. For the year ended December 31, 2023, the Department recognized pension expense of \$419,631 for its proportionate share of the Police and Fire Plan’s pension expense. In addition, the Department recognized an additional -\$3,246 as pension expense (grant revenue) for its proportionate share of the State of Minnesota’s contribution of \$9 million to the Police and Fire Fund.

The State of Minnesota is not included as a non-employer contributing entity in the Police and Fire Pension Plan pension allocation schedules for the \$9 million in supplemental state aid. The Department recognized \$6,975 for the year ended December 31, 2023 as revenue and an offsetting reduction of net pension liability for its proportionate share of the State of Minnesota’s on-behalf contributions to the Police and Fire Fund.

At December 31, 2023, the Department reported its proportionate share of the Police and Fire Plan’s deferred outflows of resources and deferred inflows of resources from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Economic Experience	\$ 366,220	\$ -
Changes in Actuarial Assumptions	1,511,991	1,882,563
Net Difference Between Projected and Actual Investment Earnings	-	41,015
Changes in Proportion	118,288	79,635
Contributions Paid to PERA Subsequent to the Measurement Date	99,103	-
Total	\$ 2,095,602	\$ 2,003,213

The \$99,103 reported as deferred outflows of resources related to pensions resulting from the Department’s contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2024. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

2024	\$ 84,053
2025	32,244
2026	293,722
2027	(84,687)
2028	(332,046)
Thereafter	-

West Hennepin Public Safety Department

Notes to the Financial Statements

December 31, 2023

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

E. Long-term Expected Return on Investment

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return
Domestic Equity	33.5 %	5.10 %
International Equity	16.5	5.30
Fixed Income	25.0	0.75
Private Markets	25.0	5.90
Total	100.0 %	

F. Actuarial Assumptions

The total pension liability in the June 30, 2023, actuarial valuation was determined using an individual entry-age normal actuarial cost method. The long-term rate of return on pension plan investments used in the determination of the total liability is 7.0 percent. This assumption is based on a review of inflation and investments return assumptions from a number of national investment consulting firms. The review provided a range of return investment return rates deemed to be reasonable by the actuary. An investment return of 7.0 percent was deemed to be within that range of reasonableness for financial reporting purposes.

Inflation is assumed to be 2.25 percent for the General Employees Plan and 2.25 percent for the Police and Fire Plan. Benefit increases after retirement are assumed to be 1.25 percent for the General Employees Plan and 1.00 percent for the the Police and Fire Plan.

Salary growth assumptions in the General Employees Plan range in annual increments from 10.25 percent after one year of service to 3.0 percent after 27 years of service. In the Police and Fire Plan, salary growth assumptions range from 11.75 percent after one year of service to 3.0 percent after 24 years of service.

Mortality rates for the General Employees Plan are based on the Pub-2010 General Employee Mortality Table. Mortality rates for the Police and Fire Plan is based on the Pub-2010 Public Safety Employee Mortality tables. The tables are adjusted slightly to fit PERA's experience.

Actuarial assumptions for the General Employees Plan are reviewed every four years. The most recent four-year experience study for the General Employees Plan was completed in 2022. The assumption changes were adopted by the Board and became effective with the July 1, 2023 actuarial valuation. The most recent four-year experience study for the Police and Fire Plan was adopted by the Board and became effective with the July 1, 2021 actuarial valuation.

West Hennepin Public Safety Department
Notes to the Financial Statements
December 31, 2023

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

The following changes in actuarial assumptions and plan provisions occurred in 2023:

General Employees Fund

Changes in Actuarial Assumptions

- The investment return assumption and single discount rate were changed from 6.5 percent to 7.0 percent.

Changes in Plan Provisions

- An additional one-time direct state aid contribution of \$170.1 million will be contributed to the Plan on October 1, 2023.
- The vesting period of those hired after June 30, 2010, was changed from five years of allowable service to three years of allowable service.
- The benefit increase delay for early retirements on or after January 1, 2024, was eliminated.
- A one-time, non-compounding benefit increase of 2.5 percent minus the actual 2024 adjustment will be payable in a lump sum for calendar year 2024 by March 31, 2024.

Police and Fire Fund

Changes in Actuarial Assumptions

- The investment return assumption was changed from 6.5 percent to 7.0 percent.
- The single discount rate changed from 5.4 percent to 7.0 percent.

Changes in Plan Provisions

- An additional one-time direct state aid contribution of \$19.4 million will be contributed to the Plan on October 1, 2023.
- The vesting requirement for new hires after June 30, 2014 was changed from a graded 20-year vesting schedule to a graded 10-year vesting schedule, with 50 percent vesting after five years increasing incrementally to 100 percent after 10 years.
- A one-time, non-compounding benefit increase of 3.0 percent will be payable in a lump sum for calendar year 2024 by March 31, 2024.
- Psychological treatment is required effective July 1, 2023 prior to approval for a duty disability benefit for a psychological condition relating to the member's occupation.
- The total and permanent duty disability benefit was increased, effective July 1, 2023.

West Hennepin Public Safety Department
Notes to the Financial Statements
December 31, 2023

Note 4: Defined Benefit Pension Plans - Statewide (Continued)

G. Discount Rate

The discount rate used to measure the total pension liability in 2023 was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in Minnesota statutes. Based on these assumptions, the fiduciary net position of the General Employees and Police and Fire Funds were projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

H. Pension Liability Sensitivity

The following presents the Department's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the Department's proportionate share of the net pension liability would be if it were calculated using a discount rate one percentage point lower or one percentage point higher than the current discount rate:

	1 Percent Decrease (6.0%)	Current (7.0%)	1 Percent Increase (8.0%)
General Employees Fund	\$ 168,172	\$ 95,062	\$ 34,926
Police and Fire Fund	2,655,395	1,338,324	255,516

I. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately-issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org.

REQUIRED SUPPLEMENTARY INFORMATION
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2023

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information
For the Year Ended December 31, 2023

Schedule of Employer's Share of PERA Net Pension Liability - General Employees Fund

Fiscal Year Ending	Department's Proportion of the Net Pension Liability	Department's Proportionate Share of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability Associated with the Department (b)	Total (a+b)	Department's Covered Payroll (c)	Department's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll ((a+b)/c)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
06/30/23	0.0017 %	\$ 95,062	\$ 2,700	\$ 97,762	\$ 136,541	69.6 %	83.1 %
06/30/22	0.0017	134,641	4,060	138,701	130,831	102.9	76.7
06/30/21	0.0019	81,139	2,404	83,543	135,258	60.0	87.0
06/30/20	0.0019	113,914	3,587	117,501	136,017	83.7	79.0
06/30/19	0.0018	99,518	3,000	102,518	126,756	78.5	80.2
06/30/18	0.0018	99,857	-	99,857	118,454	84.3	79.5
06/30/17	0.0020	127,679	-	127,679	127,644	100.0	75.9
06/30/16	0.0019	154,271	-	154,271	119,444	129.2	68.9
06/30/15	0.0020	103,650	-	103,650	117,101	88.5	78.2

Note: Schedule is intended to show 10-year trend. Additional years will be reported as they become available.

Schedule of Employer's PERA Contributions - General Employees Fund

Year Ending	Statutorily Required Contribution (a)	Contributions in Relation to the Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Department's Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b/c)
12/31/23	\$ 11,194	\$ 11,194	\$ -	\$ 149,259	7.5 %
12/31/22	9,382	9,382	-	125,093	7.5
12/31/21	10,293	10,293	-	137,235	7.5
12/31/20	9,993	9,993	-	133,242	7.5
12/31/19	9,609	9,609	-	128,115	7.5
12/31/18	9,420	9,420	-	125,606	7.5
12/31/17	9,235	9,235	-	123,136	7.5
12/31/16	9,054	9,054	-	120,723	7.5
12/31/15	8,877	8,877	-	118,362	7.5

Note: Schedule is intended to show 10-year trend. Additional years will be reported as they become available.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2023

Notes to the Required Supplementary Information - General Employees Fund

Changes in Actuarial Assumptions

2023 - The investment return assumption and single discount rate were changed from 6.5 percent to 7.0 percent.

2022 - The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021.

2021 - The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes. The mortality improvement scale was changed from Scale MP-2019 to Scale MP-2020.

2020 - The price inflation assumption was decreased from 2.50% to 2.25%. The payroll growth assumption was decreased from 3.25% to 3.00%. Assumed salary increase rates were changed as recommended in the June 30, 2019 experience study. The net effect is assumed rates that average 0.25% less than previous rates. Assumed rates of retirement were changed as recommended in the June 30, 2019 experience study. The changes result in more unreduced (normal) retirements and slightly fewer Rule of 90 and early retirements. Assumed rates of termination were changed as recommended in the June 30, 2019 experience study. The new rates are based on service and are generally lower than the previous rates for years 2-5 and slightly higher thereafter. Assumed rates of disability were changed as recommended in the June 30, 2019 experience study. The change results in fewer predicted disability retirements for males and females. The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 General Mortality table, with adjustments. The base mortality table for disabled annuitants was changed from the RP-2014 disabled annuitant mortality table to the PUB-2010 General/Teacher disabled annuitant mortality table, with adjustments. The mortality improvement scale was changed from Scale MP-2018 to Scale MP-2019. The assumed spouse age difference was changed from two years older for females to one year older. The assumed number of married male new retirees electing the 100% Joint & Survivor option changed from 35% to 45%. The assumed number of married female new retirees electing the 100% Joint & Survivor option changed from 15% to 30%. The corresponding number of married new retirees electing the Life annuity option was adjusted accordingly.

2019 - The mortality projection scale was changed from MP-2017 to MP-2018.

2018 - The mortality projection scale was changed from MP-2015 to MP-2017. The assumed benefit increase was changed from 1.00 percent per year through 2044 and 2.50 percent per year thereafter to 1.25 percent per year.

2017 - The Combined Service Annuity (CSA) loads were changed from 0.8 percent for active members and 60 percent for vested and non-vested deferred members. The revised CSA loads are now 0.0 percent for active member liability, 15.0 percent for vested deferred member liability and 3.0 percent for non-vested deferred member liability. The assumed post-retirement benefit increase rate was changed from 1.0 percent per year for all years to 1.0 percent per year through 2044 and 2.5 percent per year thereafter.

2016 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2035 and 2.5 percent per year thereafter to 1.0 percent per year for all future years. The assumed investment return was changed from 7.9 percent to 7.5 percent. The single discount rate was changed from 7.9 percent to 7.5 percent. Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation.

2015 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2030 and 2.5 percent per year thereafter to 1.0 percent per year through 2035 and 2.5 percent per year thereafter.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2023

Notes to the Required Supplementary Information - General Employees Fund (Continued)

Changes in Plan Provisions

2023 - An additional one-time direct state aid contribution of \$170.1 million will be contributed to the Plan on October 1, 2023. The vesting period of those hired after June 30, 2010 was changed from five years of allowable service to three years of allowable service. The benefit increase delay for early retirements on or after January 1, 2024, was eliminated. A one-time, non-compounding benefit increase of 2.5 percent minus the actual 2024 adjustment will be payable in a lump sum for calendar year 2024 by March 31, 2024.

2022 - There were no changes in plan provisions since the previous valuation.

2021 - There were no changes in plan provisions since the previous valuation.

2020 - Augmentation for current privatized members was reduced to 2.0% for the period July 1, 2020 through December 31, 2023 and 0.0% after. Augmentation was eliminated for privatizations occurring after June 30, 2020.

2019 - The employer supplemental contribution was changed prospectively, decreasing from \$31.0 million to \$21.0 million per year. The state's special funding contribution was changed prospectively, requiring \$16.0 million due per year through 2031.

2018 - The augmentation adjustment in early retirement factors is eliminated over a five-year period starting July 1, 2019, resulting in actuarial equivalence after June 30, 2024. Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018. Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply. Contribution stabilizer provisions were repealed. Postretirement benefit increases were changed from 1.00 percent per year with a provision to increase to 2.50 percent upon attainment of 90.00 percent funding ratio to 50.00 percent of the Social Security Cost of Living Adjustment, not less than 1.00 percent and not more than 1.50 percent, beginning January 1, 2019. For retirements on or after January 1, 2024, the first benefit increase is delayed until the retiree reaches normal retirement age; does not apply to Rule of 90 retirees, disability benefit recipients, or survivors. Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

2017 - The State's contribution for the Minneapolis Employees Retirement Fund equals \$16,000,000 in 2017 and 2018, and \$6,000,000 thereafter. The Employer Supplemental Contribution for the Minneapolis Employees Retirement Fund changed from \$21,000,000 to \$31,000,000 in calendar years 2019 to 2031. The state's contribution changed from \$16,000,000 to \$6,000,000 in calendar years 2019 to 2031.

2016 - There were no changes in plan provisions since the previous valuation.

2015 - On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2023

Schedule of Employer's Share of PERA Net Pension Liability - Police and Fire Fund

Fiscal Year Ending	Department's Proportion of the Net Pension Liability	Department's Proportionate Share of the Net Pension Liability (a)	State's Proportionate Share of the Net Pension Liability Associated with the Department (b)	Total (a+b)	Department's Covered Payroll (c)	Department's Proportionate Share of the Net Pension Liability as a Percentage of Covered Payroll ((a+b)/c)	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
06/30/23	0.0775 %	\$ 1,338,324	\$ 53,894	\$ 1,392,218	\$ 1,017,546	131.5 %	86.5 %
06/30/22	0.0762	3,315,923	144,805	3,460,728	925,825	358.3	70.5
06/30/21	0.0740	571,202	25,704	596,906	895,483	66.7	93.7
06/30/20	0.0885	1,166,525	-	1,166,525	971,285	120.1	87.2
06/30/19	0.0761	810,161	-	810,161	804,823	100.7	89.3
06/30/18	0.0754	803,686	-	803,686	794,226	101.2	88.8
06/30/17	0.0780	1,053,093	-	1,053,093	803,883	131.0	85.4
06/30/16	0.0980	3,932,911	-	3,932,911	801,950	490.4	63.9
06/30/15	0.0790	897,625	-	897,625	757,513	118.5	86.6

Note: Schedule is intended to show 10-year trend. Additional years will be reported as they become available.

Schedule of Employer's PERA Contributions - Police and Fire Fund

Year Ending	Statutorily Required Contribution (a)	Statutorily Required Contribution (b)	Contribution Deficiency (Excess) (a-b)	Department's Covered Payroll (c)	Contributions as a Percentage of Covered Payroll (b/c)
12/31/23	\$ 195,133	\$ 195,133	\$ -	\$ 1,102,448	17.70 %
12/31/22	164,849	164,849	-	931,349	17.70
12/31/21	156,667	156,667	-	885,122	17.70
12/31/20	159,427	159,427	-	940,573	17.70
12/31/19	142,904	142,904	-	843,094	16.95
12/31/18	133,379	133,379	-	823,326	16.20
12/31/17	129,916	129,916	-	801,950	16.20
12/31/16	122,717	122,717	-	757,513	16.20
12/31/15	121,734	121,734	-	751,446	16.20

Note: Schedule is intended to show 10-year trend. Additional years will be reported as they become available.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2023

Notes to the Required Supplementary Information - Police and Fire Fund

Changes in Actuarial Assumptions

2023 - The investment return assumption was changed from 6.5 percent to 7.0 percent. The single discount rate changed from 5.4 percent to 7.0 percent.

2022 - The mortality improvement scale was changed from Scale MP-2020 to Scale MP-2021. The single discount rate changed from 6.50 percent to 5.40 percent.

2021 - The investment return and single discount rates were changed from 7.50 percent to 6.50 percent, for financial reporting purposes. The inflation assumption was changed from 2.50 percent to 2.25 percent. The payroll growth assumption was changed from 3.25 percent to 3.00 percent. The base mortality table for healthy annuitants and employees was changed from the RP-2014 table to the Pub-2010 Public Safety Mortality table. The mortality improvement scale was changed from MP-2019 to MN-2020. The base mortality table for disabled annuitants was changed from the RP-2014 healthy annuitant mortality table (with future mortality improvement according to Scale MP-2019) to the Pub-2010 Public Safety disabled annuitant mortality table (with future mortality improvement according to Scale MP-2020). Assumed rates of salary increase were modified as recommended in the July 14, 2020 experience study. The overall impact is a decrease in gross salary increase rates. Assumed rates of retirement were changed as recommended in the July 14, 2020 experience study. The changes result in slightly more unreduced retirements and fewer assumed early retirements. Assumed rates of withdrawal were changed from select and ultimate rates to service-based rates. The changes result in more assumed terminations. Assumed rates of disability were increased for ages 25-44 and decreased for ages over 49. Overall, proposed rates result in more projected disabilities. Assumed percent married for active female members was changed from 60 percent to 70 percent. Minor changes to form of payment assumptions were applied.

2020 - The mortality projection scale was changed from MP-2018 to MP-2019.

2019 - The mortality projection scale was changed from MP-2017 to MP-2018.

2019 - The mortality projection scale was changed from MP-2017 to MP-2018.

2018 - The mortality projection scale was changed from MP-2016 to MP-2017.

2017 - Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates. Assumed rates of retirement were changed, resulting in fewer retirements. The Combined Service Annuity (CSA) load was 30 percent for vested and non-vested deferred members. The CSA has been changed to 33 percent for vested members and 2 percent for non-vested members. The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees. Assumed termination rates were decreased to 3.0 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall. Assumed percentage of married female members was decreased from 65 percent to 60 percent. Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females. The assumed percentage of female members electing joint and survivor annuities was increased. The assumed post-retirement benefit increase rate was changed from 1.00 percent for all years to 1.00 percent per year through 2064 and 2.50 percent thereafter. The single discount rate was changed from 5.6 percent to 7.5 percent.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2023

Notes to the Required Supplementary Information - Police and Fire Fund (Continued)

2016 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2037 and 2.5 percent per year thereafter to 1.0 percent per year for all future years. The assumed investment return was changed from 7.9 percent to 7.5 percent. The single discount rate was changed from 7.9 percent to 5.6 percent. The assumed future salary increases, payroll growth and inflation were decreased by 0.25 percent to 3.25 percent for payroll growth and 2.50 percent for inflation.

2015 - The assumed post-retirement benefit increase rate was changed from 1.0 percent per year through 2030 and 2.5 percent per year thereafter to 1.0 percent per year through 2037 and 2.5 percent per year thereafter.

Changes in Plan Provisions

2023 - Additional one-time direct state aid contribution of 19.4 million will be contributed to the Plan on October 1, 2023. Vesting requirement for new hires after June 30, 2014, was changed from a graded 20-year vesting schedule to a graded 10-year vesting schedule, with 50 percent vesting after five years, increasing incrementally to 100% after 10 years. A one-time, non-compounding benefit increase of 3.0 percent will be payable in a lump sum for calendar year 2024 by March 31, 2024. Psychological treatment is required effective July 1, 2023, prior to approval for a duty disability benefit for a psychological condition relating to the member's occupation. The total and permanent duty disability benefit was increased, effective July 1, 2023.

2022 - There were no changes in plan provisions since the previous valuation.

2021 - There were no changes in plan provisions since the previous valuation.

2020 - There were no changes in plan provisions since the previous valuation.

2019 - There were no changes in plan provisions since the previous valuation.

2018 - As set by statute, the assumed post-retirement benefit increase was changed from 1.0 percent per year through 2064 and 2.5 percent per year, thereafter, to 1.0 percent for all years, with no trigger. An end date of July 1, 2048 was added to the existing \$9.0 million state contribution. New annual state aid will equal \$4.5 million in fiscal years 2019 and 2020, and \$9.0 million thereafter until the plan reaches 100 percent funding, or July 1, 2048, if earlier. Member contributions were changed from 10.80 percent to 11.30 percent of pay, effective January 1, 2019 and 11.80 percent of pay, effective January 1, 2020. Employer contributions were changed from 16.20 percent to 16.95 percent of pay, effective January 1, 2019 and 17.70 percent of pay, effective January 1, 2020. Interest credited on member contributions decreased from 4.00 percent to 3.00 percent, beginning July 1, 2018. Deferred augmentation was changed to 0.00 percent, effective January 1, 2019. Augmentation that has already accrued for deferred members will still apply. Actuarial equivalent factors were updated to reflect revised mortality and interest assumptions.

West Hennepin Public Safety Department
Maple Plain, Minnesota
Required Supplementary Information (Continued)
For the Year Ended December 31, 2023

Notes to the Required Supplementary Information - Police and Fire Fund (Continued)

2017 - Assumed salary increases were changed as recommended in the June 30, 2016 experience study. The net effect is proposed rates that average 0.34 percent lower than the previous rates. Assumed rates of retirement were changed, resulting in fewer retirements. The combined service annuity (CSA) load was 30.00 percent for vested and non-vested, deferred members. The CSA has been changed to 33.00 percent for vested members and 2.00 percent for non-vested members. The base mortality table for healthy annuitants was changed from the RP-2000 fully generational table to the RP-2014 fully generational table (with a base year of 2006), with male rates adjusted by a factor of 0.96. The mortality improvement scale was changed from Scale AA to Scale MP-2016. The base mortality table for disabled annuitants was changed from the RP-2000 disabled mortality table to the mortality tables assumed for healthy retirees. Assumed termination rates were decreased to 3.00 percent for the first three years of service. Rates beyond the select period of three years were adjusted, resulting in more expected terminations overall. Assumed percentage of married female members was decreased from 65.00 percent to 60.00 percent. Assumed age difference was changed from separate assumptions for male members (wives assumed to be three years younger) and female members (husbands assumed to be four years older) to the assumption that males are two years older than females. The assumed percentage of female members electing joint and survivor annuities was increased. The assumed postretirement benefit increase rate was changed from 1.00 percent for all years to 1.00 percent per year through 2064 and 2.50 percent thereafter. The single discount rate was changed from 5.60 percent per annum to 7.50 percent per annum.

2016 - There were no changes in plan provisions since the previous valuation.

2015 - The post-retirement benefit increase to be paid after attainment of the 90 percent funding threshold was changed, from inflation up to 2.5 percent, to a fixed rate of 2.5 percent.

COMBINING FUND FINANCIAL STATEMENTS
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2023

West Hennepin Public Safety Department
 Maple Plain, Minnesota
 Combining Balance Sheet - Special Revenue Funds
 Nonmajor Governmental Funds
 December 31, 2023

	Crime Prevention	Police Reserve Officer	Total Governmental Funds
Assets Cash and temporary investments	<u>\$ 10,252</u>	<u>\$ 2,488</u>	<u>\$ 12,740</u>
Fund Balances Committed	<u>\$ 10,252</u>	<u>\$ 2,488</u>	<u>\$ 12,740</u>

West Hennepin Public Safety Department

Maple Plain, Minnesota

Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Special Revenue Funds
Nonmajor Governmental Funds

For the Year Ended December 31, 2023

	Crime Prevention	Police Reserve Officer	Total Governmental Funds
Revenues			
Intergovernmental	\$ 5,700	\$ -	\$ 5,700
Interest on investments	34	15	49
Miscellaneous	15,801	780	16,581
Total Revenues	<u>21,535</u>	<u>795</u>	<u>22,330</u>
Expenditures			
Current - public safety			
Utilities	-	844	844
Supplies	23,148	-	23,148
Printing	80	-	80
Auto maintenance	800	-	800
Contingency	1,557	-	1,557
Miscellaneous	127	1,322	1,449
Capital outlay - public safety	700	-	700
Total Expenditures	<u>26,412</u>	<u>2,166</u>	<u>28,578</u>
Change in Fund Balances	(4,877)	(1,371)	(6,248)
Fund Balances, January 1	<u>15,129</u>	<u>3,859</u>	<u>18,988</u>
Fund Balances, December 31	<u>\$ 10,252</u>	<u>\$ 2,488</u>	<u>\$ 12,740</u>

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OTHER REPORT
WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
MAPLE PLAIN, MINNESOTA

FOR THE YEAR ENDED
DECEMBER 31, 2023

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**INDEPENDENT AUDITOR’S REPORT
ON MINNESOTA LEGAL COMPLIANCE**

Board of Commissioners
West Hennepin Public Safety Department
Maple Plain, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the West Hennepin Public Safety Department, Maple Plain, Minnesota (the Department), as of and for the year ended December 31, 2023, and the related notes to the financial statements which collectively comprise the Department’s basic financial statements, and have issued our report thereon dated April 9, 2024.

In connection with our audit, nothing came to our attention that caused us to believe that the West Hennepin Public Safety Department, failed to comply with the provisions of the contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements and miscellaneous provisions sections of the *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to Minn. Stat. § 6.65, insofar as they relate to accounting matters. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the Department’s noncompliance with the above referenced provisions, insofar as they relate to accounting matters.

This report is intended solely for the information and use of the Board of Commissioners, management and the Minnesota Office of the State Auditor and is not intended to be, and should not be, used by anyone other than these specified parties.



Abdo
Minneapolis, Minnesota
April 9, 2024

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, January 23, 2024
8 a.m.
West Hennepin Public Safety Conference Room**

MEETING MINUTES

1. Call to Order.

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 8 a.m. by Chairperson Marvin Johnson.

Present in Person: Commissioner Mayor Marvin Johnson, Commissioner Mayor Julie Maas-Kusske, Commissioner Andrew Burak, Alternate Commissioner Brad Spencer, Director Gary Kroells, Recording Secretary Kim Curtis

Others Present: Maple Plain City Administrator Jacob Kolander, Independence City Administrator Mark Kaltsas

Absent: Commissioner Ray McCoy

2. Election of 2024 WHPS Officers – Chairperson/Vice-Chairperson/Secretary/Treasurer

Burak nominated Maas-Kusske for Chairperson.

Motion by Burak, seconded by Spencer, for Maas-Kusske to be Chairperson and to close nominations. All voted aye. Motion carried.

Maas-Kusske then led the meeting.

Maas-Kusske nominated Johnson for Vice Chairperson.

Motion by Spencer, seconded by Burak, for Johnson to be Vice Chairperson. All voted aye. Motion carried.

Johnson motioned Commissioner McCoy as Treasurer and Burak to remain Secretary, seconded by Spencer. All voted aye. Motion carried.

3. Additions to the Agenda

There were no additions to the agenda.

4. *Consent Agenda*****

There were no questions of the consent agenda items consisting of:

- a) Approval of December 13, 2023, Police Commission Minutes
- b) Review of December 2023 Activity Reports
- c) Review of December 2023 Claims
- d) Review of 2023 YTD Budget Report and Cash Asset Reports
- e) Review of 2023 Accrued Vacation/Comp/Sick Time Reports

Motion by Johnson, seconded by Burak, to approve consent agenda items. All voted aye. Motion carried. The December 2023 Claims were signed, subject to audit.

5. Items of Interest-Community Events

The following items were reviewed:

- \$5,000 donation from an Independence resident for WHPS Crime Prevention
- Flock Camera on MnDOT ROW

In further discussion about Flock cameras in MN-DOT right of ways, Director Kroells was told by MN-DOT that the cameras are not allowed in the right of way. He has been looking for other places to move the one currently located at Highway 12 and County Line Road. One option would be to place it on private property, with the property owner's permission. Another would be move it to the city-owned pole at Copeland Road. Director Kroells will obtain permission from City of Independence and move the license plate reader to an LED utility pole on Highway 12 and Lake Haughey Road, on the south side of Highway 12, to gather license plate reader data on eastbound Highway 12 traffic.

Old Business

6. 2023 Public Safety Aid

On December 26, 2023, Independence received \$174,470 and City of Maple Plain received \$89,752. Director Kroells requested City of Independence dedicate 75% (\$130,852) and Maple Plain dedicate 66% (\$58,740) directly to WHPS. As discussed in previous police commission meetings, these funds are meant to assist cities with public safety needs in police and fire. They are to be used for community violence prevention and intervention programs, community engagement, mental health crisis responses, victim services, training programs, first responder wellness, equipment related to fire, rescue, and emergency services or to pay other personnel or equipment costs.

Director Kroells formally requested the funds from both cities. From the total amount received, \$50,000 will stay in WHPS' 2024 budget as it was included as projected income. A special fund will be created to track the remaining balance and funds spent out of it.

Motion by Maas-Kusske, seconded by Burak, to request that Maple Plain transfer \$58,740 and Independence transfer \$130,852 to WHPS. All voted aye. Motion carried.

7. Police Officer Hiring/Part-Time Police Officer Hiring Update

Three part-time applicants are in the process of taking their psychological and physical exams and if all goes well, are expected to begin field training in early February 2024. WHPS' hiring process is still open until all full-time positions are filled. One full-time officer will soon retire. If that position is not filled, WHPS will be down two full-time officers.

Discussion was had about possibly raising the \$5,000 hiring bonus significantly to attract applicants to apply at WHPS. The Police Commission agreed to raise it to \$10,000 and see if that attracts more applicants.

Motion by Maas-Kusske, seconded by Spencer, to raise the hiring bonus from \$5,000 to \$10,000 using 2023 Public Safety Aid funds. All voted aye. Motion carried.

8. 2024 CSO Promotion and Recruitment Process

WHPS provided a temporary, part-time community service officer (CSO) job opening to its four Reserve Officers. Director Kroells is hopeful that after interviews, the position can be filled by March 1, 2024. One WHPS Reserve Officer is very interested. He will complete skills training over the summer and then be eligible to be hired as a full-time police officer.

9. Grant Opportunities for Police Officers

WHPS is in the process of applying for two grants called Pathways to Policing and Intensive Comprehensive Peace Officer Education and Training. Both grants have a January 31, 2024, deadline. If awarded, the funds would assist WHPS with recruitment, training, and the hiring of full-time officers in the future. A handout was included in the packets.

The intensive Comprehensive Peace Officer Education and Training grant allows for the hiring of anyone with a two or four-year degree. The Pathways to Police is a matching grant over a two-year period. This would cover a part-time Community Service Officer (CSO) position. No education is needed for this grant.

Further discussion was had about hiring an 11th police officer if WHPS is awarded one of the two grants. No decision was made either way.

The Police Commission was supportive of Director Kroells applying for both grants.

10. Body Worn Camera Audit Process

Lynn Lembcke Consulting will conduct WHPS' Body Worn Camera audit on March 14, 2024. The results will be provided in the next police commission meeting.

11. 2024 Citizens Police Academy

Citizens Academy is still scheduled to be held February 15 – April 4, 2024. Five participants have signed up, but WHPS would like to see 10-12 participants. Director Kroells asked the commissioners to encourage anyone they know who would be interested to contact WHPS to sign up.

New Business

12. Update on Workers Compensation for 2024

WHPS learned on December 26, 2023, that League of MN Cities (LMC) increased WHPS' worker's comp premium by \$43,000 more than was budgeted for. Director Kroells spoke to Gallagher who went back to LMC and was able to get the 2024 premium reduced by \$10,000 to \$84,000. Further discussion was had regarding the poor timing of this increase by LMC as budgets were already set.

13. 2023 Financial Audit

WHPS' 2023 financial audit will be conducted by Abdo Solutions on February 8 and 9, 2024. The results will be presented at the next commission meeting.

14. 2023 Annual Report

The 2023 annual report is currently being worked on and will be presented at the next commission meeting.

15. Storyboard Software Grant

Director Kroells attended a training hosted by Guardian 4D to learn about matching grant opportunities to utilize a software program called Storyboard. Storyboard is used for organizing and submitted videos for criminal cases. Director Kroells has agreed to a one-year \$5,000 matching grant. WHPS staff was trained by GTEL on January 17, 2024.

16. Intent to Retire Sgt. Denneson

Sgt. Denneson sent Director Kroells an email advising of his intent to retire April 30, 2024. He has 35 years of service to WHPS. WHPS would like to host a retirement open house on his retirement date in Independence council chambers.

17. Swearing in Ceremony for Officer Eldred

WHPS would like to host a swearing in ceremony for Officer Eldred on February 21, 2024, 6:30 p.m. in the City of Independence's council chambers. Director Kroells requested a joint council meeting before the ceremony and the Police Commission agreed.

18. PC Meeting dates

The Police Commission agreed to meet on April 23, 2024, at 8 a.m., in WHPS' conference room when McCoy will be able to attend. All remaining 2024 meetings will be held in WHPS' conference room at 8:00 a.m. Suggested dates:

- July 25 (budget)
- September 26
- December 19 (if needed).

19. Adjourn

Motion by Johnson, seconded by Spencer, to adjourn. All voted aye. Motion carried. The meeting adjourned at 9:26 a.m.

Date: February 12th, 2024
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: JANUARY 2024 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report
January 2024

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	2	1	2	1
Traffic	102	61	102	61
Part III	0	1	0	1
Part IV	43	26	43	26
Part V	94	94	94	94
Total City of Independence	241	183	241	183
City Of Maple Plain				
Criminal	1	1	1	1
Traffic	22	14	22	14
Part III	3	1	3	1
Part IV	25	22	25	22
Part V	44	32	44	32
Total City Of Maple Plain	95	70	95	70
Grand Total Both Cities	336	253	336	253
TZD	20	6	20	6
Agency Assists	21	13	21	13
Total ICR Reports	377	272	377	272
How Received				
Fax	4	10	4	10
In Person	10	11	10	11
Mail	2	0	2	0
Other	1	1	1	1
Phone	19	14	19	14
Radio	150	118	150	118
Visual	146	92	146	92
Email	16	13	16	13
Lobby Walk In	29	13	29	13
Total	377	272	377	272

January 2024 Part I & II

City of Maple Plain #'s 1 & 2

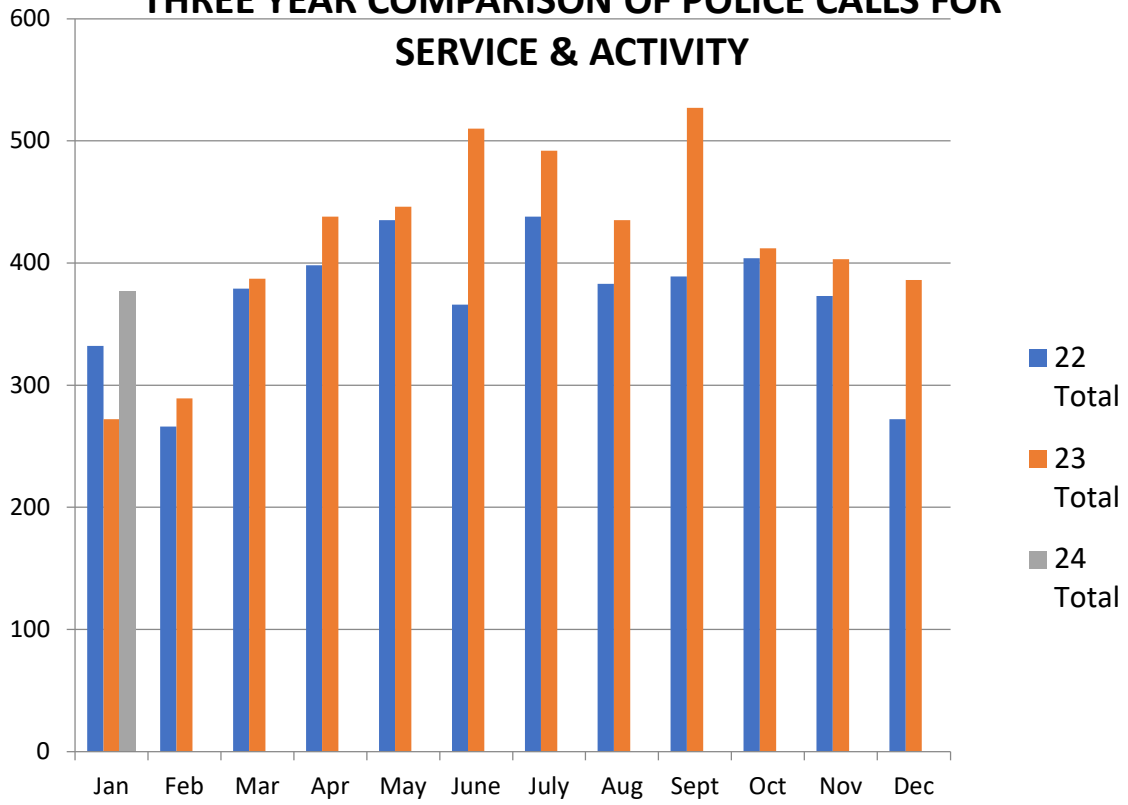
AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24000008	3 rd Degree DWI – B-Card Arrest	2024-01-01	01	JF501	2

January 2024 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24000099	Damage Prop/Rpt	2024-01-08	04	P1114	2
WHPS	24000235	PD Crash DWI	2024-01-22	03	DH500	2

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

January 2024 Activity Report

Year to Date Activity Report

At the end of January 2024, West Hennepin Public Safety (WHPS) handled year-to-date a total of 377 incident complaints. For the month of January; 241 incidents occurred in the City of Independence and 95 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Arrest

January 1

Intersection of Highway 12 and Baker Park Road, Maple Plain. Officer was on routine patrol and observed a vehicle with a headlight out. Officer stopped the vehicle and spoke to the driver. Officer observed indications of impairment. When questioned, the driver advised he was sure he would be over a 0.08 BAC. Driver was found to have a no use of alcohol restriction (B-card) on his driver's license. Driver refused field sobriety tests and submitted a preliminary breath test that indicated 0.248. Driver was arrested for DWI and B-card restriction violation and transported to Hennepin County Jail.

Crash

January 2

Intersection of County Road 11 and Lake Haughey Road, Independence. Officer was dispatched to a hit deer. Officer arrived on scene and was advised the driver was not injured. Driver advised the deer ran out and struck the front end of the vehicle. Vehicle had minimal damage to its hood. The deer was unable to be located. Officer took photos and the driver was about to drive the vehicle away.

Crash

January 3

Intersection of Highway 12 and Budd Avenue, Maple Plain. Officer was dispatched to a property damage crash. Officer arrived on scene with MPFD and found the driver of one vehicle hit her head on the window. It was determined one vehicle pulled out in front of another vehicle causing the crash. Both vehicles sustained damage that required them to be towed. One driver was found to have a revoked driving status. One driver was cited for failure to yield at an intersection and the other was cited for driver after revocation.

Mental Health
January 5

1300 block of County Road 83, Independence. Officer was dispatched to a welfare check. The reporting party advised his wife took multiple pills because she was upset about a home visit with Child Protection Services. She took the pills with alcohol and made suicidal comments. North Memorial Paramedics arrived on scene and followed-up with poison control who advised she should be seen. Ultimately, she was transported to the hospital.

Crash
January 6

Intersection of County Road 6 and County Road 90, Independence. Officer was dispatched to a property damage crash. Officer arrived on scene and found that one vehicle had pulled to the right shoulder with their right turn signal on acting like they were pulling over to let vehicles go around them. The second vehicle continued straight when the first vehicle then makes a left turn to get onto County Road 90, causing the collision. The driver of the first vehicle was cited for the lane violation. Both drivers were able to drive their vehicles away from the scene.

Damage to Property
January 8

Intersection of Kochs Crossing and William Way, Independence. Officer was dispatched to a damage to property report. It was reported multiple signs were damaged or stolen in a new development. It was found 19 signposts were broken and 7 realty signs were missing or damaged. Extra patrol was requested.

Domestic
January 9

1600 block of Marsh Avenue, Maple Plain. Officer was dispatched to a domestic called in by a third-party. It was found to be a civil matter. There have been on-going disturbances between two individuals. Homeowner wasn't renter out of the home but was advised the eviction process will have to be utilized. Both individuals stay away from each other and ignore one another while residing at the home. Resources were given and no crime was committed.

Crash
January 10

Intersection of Highway 12 and County Road 92, Independence. Officer was dispatched to a two-vehicle property damage crash. It was found that one driver looked down to pick up her coffee cup when traffic slowed down going into the roundabout and she struck the vehicle in front of her. The driver who caused the crash was cited for failure to driver with due care.

Suspicious Activity
January 11

1700 block of County Road 90, Independence. Officer was on routine patrol and located a vehicle in a closed business running with its lights on. Officer approached the vehicle and observed a younger male and female in the backseat. The female was putting her shirt back on while the officer approached. Officer identified each individual and separated the two. Female party advised everything was consensual, she had snuck out of the house, and was picked up by the young man. Female was driven home, and mother was contacted.

Traffic Complaint
January 11

Intersection of Highway 12 and Halgren Road, Maple Plain. Officer was dispatched to a driving complaint where a vehicle was swerving and driving erratically. The reporting party gave the wrong direction of travel and Officer was not able to catch up. Call was passed along to a neighboring agency where it was later stopped.

Public Assist
January 12

4800 block of Three Oaks Avenue, Maple Plain. Officer was dispatched to assist a resident with a smoke alarm that continued to beep. Homeowner believed the battery was dead. Officer arrived on scene and assisted the homeowner with changing the batteries, but the alarm continued to beep. Officer advised the smoke alarm will need to be replaced. There were several other alarms active and in working order in the home.

Fire Alarm
January 14

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to a report of smoke alarms sounding in an apartment. Officer responded along with MPFD. It was believed the apartment was vacant. Officer made entry to the unit and found multiple items that have not been cleared out yet. The apartment thermostat was set to cooling and the temperature was 50 degrees. Officer turned the thermostat up and reset the smoke alarm.

Crash
January 15

Intersection of County Road 11 and County Road 92, Independence. Officer was dispatched to a crash with unknown injuries. Officer responded and found there were no injuries. Officer spoke to both drivers, and it was found one driver failed to yield causing the crash. Driver was cited for failure to yield to right of way.

Medical
January 15

5200 block of Manchester Drive, Maple Plain. Officer was dispatched to a medical where a patient was confused and dehydrated. Officer arrived on scene and met with the patient who was sitting upright in a recliner. The patient was alert and oriented. North Memorial Paramedics arrived on scene and took over patient care. Patient's power of attorney was on scene and requested the patient be taken to the hospital. Patient was transported.

Found Property
January 16

1800 block of Newport Street, Maple Plain. A good Samaritan dropped off found property to the police department lobby. The good Samaritan advised a sewing machine had been sitting on the side of the road for some time. It didn't appear there were any footprints in the snow. It is unknown who the sewing machine belongs to. It was placed into evidence for safekeeping.

Hit Deer
January 17

Intersection of County Road 90 and Koch's Crossing, Independence. Officer was dispatched to a deer hit by a vehicle. Officer arrived on scene and met with the driver who advised the deer was injured, unable to stand, and was crawling into the tree line. Officer located the deer who clearly had a broken leg with the bone sticking out. Officer dispatched the deer and drug it back to the edge of the trees. A resident volunteered to take the deer.

Traffic Complaint
January 18

Intersection of County Road 92 and County Road 11, Independence. Officer was dispatched to a driving complaint where a vehicle was driving slowly and swerving. Officer checked in-house records and found previous contacts. It was found the driver was an elderly male that does driver slow. There was a 30-minute delay in the call. Information received.

Welfare Check
January 19

1600 block of Pioneer Avenue, Maple Plain. Officer was dispatched to a welfare check where it was reported an individual was sleeping in a vehicle. Officer looked up previous contacts with the plate and learned the registered owner frequently sleeps in her vehicle all over the west metro. Officer arrived on scene and met with her. She advised she was waiting for one of her friends to get home who lives nearby. She refused assistance and resources.

Welfare Check
January 20

1400 block of Halgren Road, Maple Plain. Officer was dispatched to a welfare check that sounded physical. Reporting party stated her son was dealing with a mental health crisis and husband was currently holding him down. Officers arrived on scene and found the subject standing in the kitchen with the reporting party. The subject was breathing heavy and was clearly worked up. Officers observed a coffee table flipped over with items scattered on the floor. Ultimately, it was found no assault had occurred. Subject was having difficulties managing his mental health diagnosis and was suicidal. He was placed on an emergency hold and transported to the hospital. Embedded social worker was notified.

Arrest
January 22

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a crash where the driver was possibly impaired which was reported by an off-duty police officer. Officer arrived on scene and found the driver drove off the round and hit a highway guard rail head on with severe damage to the vehicle. Driver showed multiple indicators of impairment and performed poorly on field sobriety testing. Driver was arrested for DWI controlled substance. A search of the vehicle was performed incident to arrest and a white powdery substance was found on the passenger floor. A search warrant was signed for a blood draw. The substance was sent to the BCA for testing. Charges are pending lab results.

Crash
January 23

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to multiple crashes at the County Road 90 roundabout due to freezing rain and icy roads. All drivers were able to leave the scene without injuries. MNDOT was advised to place salt in the area.

Motorist Assist
January 24

Intersection of County Road 6 and County Road 157, Independence. Officer was dispatched to a driver attempting to change a flat tire on the side of the road. Called requested police lights for safety. Officer arrived on scene and assisted the driver with changing the tire. The tire rim was stuck to the rotor making it difficult to take off. Eventually, the spare was installed, and the driver was able to leave the scene.

Crash
January 25

Intersection of County Road 92 and Maple Ponds Trail, Independence. Officer was dispatched to a vehicle in the ditch. Officer arrived on scene and spoke to the driver who advised she was driving and hit a patch of ice causing her to lose control of her vehicle. Vehicle went into the ditch and through a fence. Property owner was notified and shown the damage. Information was exchanged. Roads were wet and slippery at the time of the crash.

Welfare Check
January 25

2000 block of South Lake Shore Drive, Independence. Officer was dispatched to check the welfare of an individual called in by a third party. Reporting party advised she was on the phone with the subject when she was informed her face was numb. The subject recently had a stroke, and the patient wasn't answering the phone. Officer arrived on scene, and no one was answering the door to the residence. The front door was found to be unlocked. Officer entered the house and confirmed the subject was not present. The subject's sons had arrived and advised she was at the bar, and everything was okay.

Motorist Assist
January 26

2200 block of County Road 92, Independence. Officer was on routine patrol and observed a vehicle stuck in the ditch blocking traffic. Officer spoke to the driver who advised they are a delivery person. He stated he missed his stop and attempted to make a U-turn but high topped the vehicle in the ditch. Driver already had a tow truck enroute. Officer stood by with emergency lights due to the traffic hazard.

Suspicious Activity
January 28

1400 block of Rainbow Avenue, Maple Plain. Officer was dispatched to suspicious activity information. Reporting party advised she discovered a small white rock on the top of her doorbell camera and though it was suspicious. Officer inquired about video if the rock was placed there, and reporting party advised the camera had been turned off due to a party at the house. She also reported a red car stopped across the street the other day and it seemed out of place. Officer advised her to turn her camera back on and to call if further suspicious activity occurs.

Mental Problem

January 29

4200 block of Woodhill Drive, Independence. Officer was dispatched to a juvenile with a knife being violent towards parents. Officers arrived on scene and met with the reporting party who advised his son had calmed down and dropped the knife. Officer spoke to the juvenile, and he agreed to an emergency transport hold. North Memorial Paramedics arrived and transported the patient to the hospital.

Traffic Complaint

January 30

Intersection of Highway 12 and County Road 92, Independence. Officer was dispatched to a driving complaint where a vehicle had been swerving. Officer located the vehicle and initiated a traffic stop. Officer spoke to the driver who advised they were aware they were swerving and thought it was due to a low tire. Driver showed no signs of intoxication. Officer spoke to the driver about better driving options and to get the tires filled up with air.

Suspicious Activity

January 31

Intersection of County Road 110 and Moline Road, Independence. Officer was dispatched to a male walking in the roadway, making weird gestures, and exhibiting off behavior. Officers located the individual and recognized him from prior contacts. Officers spoke to the individual who advised he was walking to a nearby food shelf. Officer contacted the party's wife who serves as his guardian and convinced him to return home. Officer transported the individual back to his residence.

Date: March 1st, 2024
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: FEBRUARY 2024 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report
February 2024

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	3	2	5	3
Traffic	76	60	178	121
Part III	4	2	4	3
Part IV	33	37	76	63
Part V	99	67	193	161
Total City of Independence	215	168	456	351
City Of Maple Plain				
Criminal	3	5	4	6
Traffic	24	34	46	48
Part III	3	1	6	2
Part IV	24	20	49	42
Part V	42	39	86	71
Total City Of Maple Plain	96	99	191	169
Grand Total Both Cities	311	267	647	520
TZD	18	0	38	6
Agency Assists	19	22	40	35
Total ICR Reports	348	289	725	561
How Received				
Fax	8	8	12	18
In Person	18	11	28	22
Mail	2	0	4	0
Other	0	0	1	1
Phone	25	24	44	38
Radio	133	121	283	239
Visual	125	101	271	193
Email	16	14	32	27
Lobby Walk In	21	10	50	23
Total	348	289	725	561

February 2024 Part I & II

City of Maple Plain #'s 1 & 2

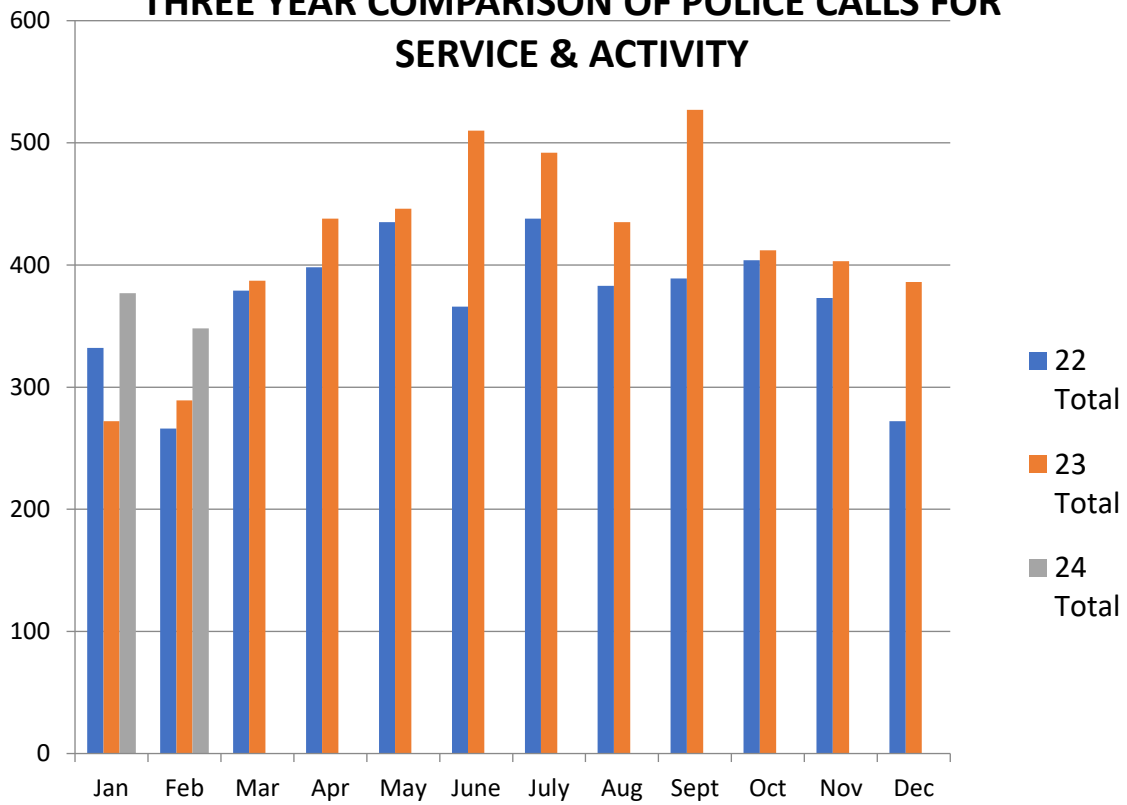
AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24000553	Property Damage	2024-02-14	01	P311L	2
WHPS	24000587	Theft from Auto Report	2024-02-16	01	VE021	1
WHPS	24000674	Chase/Pursuit – Firearm/Narcotics	2024-02-24	02	DH500	2

February 2024 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24000386	Theft by Swindle	2024-02-01	03	U1063	2
WHPS	24000503	4 th Degree DWI	2024-02-10	03	JG503	2
WHPS	24000670	Domestic Assault – Arrest	2024-02-23	04	AL350	2

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
February 2024 Activity Report

Year to Date Activity Report

At the end of February 2024, West Hennepin Public Safety (WHPS) handled year-to-date a total of 725 incident complaints. For the month of February; 215 incidents occurred in the City of Independence and 96 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Suspicious Activity

February 1

1000 block of County Road 92, Independence. Officer was dispatched to take a report about a possible counterfeit bill used in a marketplace transaction. The reporting party advised she was selling a washer and dryer for \$30. Two individuals came to pick them up and exchanged the washer and dryer for cash. After the individuals took the machines, the reporting party realized the \$20 bill that was wrapped in the \$10 bill was fake. Suspects were identified via their social media pages and when confronted, they advised it was an accident. Counterfeit bill was taken as evidence.

Animal Complaint

February 2

5800 block of Main Street, Maple Plain. Officer was dispatched to a possible injured or sick dog in their backyard. Officer arrived on scene and located the dog who could barely walk. The dog didn't have a collar and was not microchipped or registered through the city. Unable to find the owners, the officer took the dog to animal control until the owner could be located. A short time later, the animal owners called and were able to get their dog back. It was determined the dog was 17 years old and was not sick or injured, just very old.

Burning Complaint

February 3

4200 block of Woodhill Drive, Independence. Officer was dispatched to a possible illegal burn. Officer arrived on scene and found a brush pile approximately 5 feet onto the ice from the shoreline. It was observed the fire didn't contain any prohibited materials and the homeowner had a burn permit. It was determined burning on the ice was not illegal as long as the fire contains wood only.

Traffic Complaint
February 4

9200 block of County Road 6, Independence. Officer was dispatched to a driving complaint where a vehicle was swerving, hit a curb, and could not maintain speed. Officer located and initiated a traffic stop on the vehicle. The driver denied swerving but did admit to accidentally hitting the curb. The driver blamed his driving conduct on his age. He did not show signs of impairment. Officer told him to be more careful while driving. Driver asked the officer to follow him home. Officer followed him until he pulled into the garage.

Dumping Complaint
February 6

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to an illegal dumping complaint. Reporting party advised he observed two females arrive and dump multiple trash bags in a private dumpster. Officer was able to contact the registered owner of the vehicle who admitted to illegally dumping large amounts of clothes in a private dumpster. Officer asked the suspect to remove the bags from their dumpster, and she disconnected the call. A citation for illegal dumping was issued to the suspect.

Suspicious Activity
February 7

5800 block of Main Street, Maple Plain. Officer was dispatched to suspicious activity. Reporting party advised a female appeared to have tried their door handle and then went to the neighbor's residence. Officer responded and located the female walking between homes. Officer approached the female who advised she lived in the neighborhood and was trying to organize a community gathering. She was placing door hangers on doors to reach out to her neighbors.

Stalled Vehicle
February 8

Intersection of Highway 12 and Howard Avenue, Maple Plain. Officers were dispatched to a semi-truck blocking the lane of traffic. Officers arrived on scene and spoke to the driver who advised he was southbound on Howard Avenue to go east on Highway 12. The driver advised he did not see the sign prohibiting the left-hand turn. Driver was attempting to make the turn and slid into the ditch. Traffic was redirected for a short time and the driver was cited for the improper turn violation.

Arrest

February 10

Intersection of County Road 6 and County Road 19, Independence. Officer was on routine patrol and observed a vehicle violate multiple traffic laws. Vehicle was stopped and when contact was made with the driver, multiple indications of impairment were found. Driver was found to be intoxicated and arrested for DWI. Driver tested a .11 AC on the DMT and was booked and released with a citation.

Suspicious Activity

February 11

1000 block of Polo Club Road, Independence. Officer was dispatched to a suspicious vehicle in the area. Reporting party advised the vehicle was driving slowly in the area and proceeded back and forth at one point. Reporting party was concerned the driver of the vehicle may have been casing the neighborhood. Officer was unable to locate the vehicle. Reporting party was advised to remain vigilant on security and to call back if the vehicle is observed in the future.

Traffic Complaint

February 14

Intersection of Highway 12 and Halgren Road, Maple Plain. Officer was dispatched to multiple reports received of aggressive drive and a subject passing on the right shoulder. Vehicle was located and stopped. Driver admitted to driving the vehicle but denied passing on the shoulder. Officer advised the driving behavior would not be tolerated and encouraged the driver to learn more about the history and dangers of Highway 12.

Crash

February 15

6800 block of County Road 6, Independence. Officer was dispatched to a vehicle that crashed, went into the ditch, and hit multiple trees. Officer arrived on scene and spoke to the driver who advised he lost control due to slippery conditions, crossed the oncoming lane, and entered the ditch the struck the trees. Driver was found to not have a valid Minnesota driver's license and no insurance on the vehicle. Driver was issued a citation for the violations.

Motorist Assist

February 15

700 block of County Road 6, Independence. Officer was dispatched to a stalled vehicle on the shoulder. Officer arrived on scene and found the driver standing at the rear of the vehicle holding his nose with a bloody hat. Driver advised he got a bloody nose and pulled over. Officer assisted and provided him some gauze until the bleeding stopped. Driver refused further medical services.

Theft

February 16

5000 block of Pioneer Creek Drive, Maple Plain. Officer was dispatched multiple to theft from auto reports. Officer arrived on scene and learned unlocked vehicles had been gone through and items from the vehicles were found outside in the snowbank. There were miscellaneous items taken from a vehicle. Vehicle owners were reminded to lock their vehicles and to keep an eye on their bank accounts and credit.

Welfare Check

February 18

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to a male having a breakdown. Reporting party advised the subject was punching things and bleeding from the hands. Officer arrived on scene and located the subject. North Memorial Paramedics arrived on scene and rendered care. Based off the subject's injuries and the mental health concerns, North Memorial Paramedics transported the patient to the hospital.

Arrest

February 19

Intersection of Highway 12 and Halgren Road, Maple Plain. Officer was on routine patrol and located a vehicle whose registration showed the owner had a revoked driver's license and a warrant for false information. Officer confirmed the driver was the registered owner and verified the warrant was current. Officer found empty bags of marijuana in the vehicle. She was transported to an ATM where bail was collected, and she was issued her new court date and released. Driver was also cited for driving after revocation.

Welfare Check

February 21

3600 block of Ihduhapi Trail, Independence. Officer was dispatched to a person hallucinating. Officer arrived on scene and spoke to the individual. He advised two to four guys were holding him up in his room and stealing his stuff. There was no one else in the room. It was found the individual was possibly experiencing hallucinations due to alcohol withdrawal. North Memorial Paramedics arrived on scene and transported the patient to the hospital.

Fire
February 21

4500 block of Lake Sarah Drive, Independence. Officer was dispatched to a house fire. Homeowner reported seeing smoke and smelling fire in the upper level. Officer arrived on scene with Maple Plain and West Suburban Fire Department. Upon arrival, light smoke was observed coming from the roof vents. Officer ensured everyone had been evacuated. Fire departments assessed the issue and found a ceiling light had been burnt out which may have been causing an electrical issue. Breaker was shut off and homeowners were advised to contact an electrician.

Arrest
February 23

3900 block of County Road 90, Independence. Officer was dispatched to a physical domestic involving a father and son. Officer arrived on scene and found the two males tussling in the entryway of the home. The two were separated to calm down. After the investigation was completed one male was arrested for domestic assault and transported to Hennepin County Jail.

Arrest
February 24

4500 block of Highway 12, Maple Plain. Officer was on routine patrol and observed a driver not wearing a seatbelt. Officer attempted to initiate a traffic stop. Vehicle was slow to stop and ultimately fled, going east in the westbound lane. A PIT maneuver was used to disable the vehicle. Driver was placed under arrest and a search of his person found ammunition and narcotics. During a search of the vehicle, a sawed off .22 rifle which was made into a pistol and more narcotics were found. Driver also had an outstanding felony warrant from the Department of Corrections. Driver was transported to Hennepin County Jail.

Welfare Check
February 27

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to a 911 hand-up where a female was heard crying. Officer arrived on scene and met with the female patient who had visible self-inflicted cuts on her legs. The patient also admitted to taking miscellaneous pills. An emergency evaluation form was completed. North Memorial Paramedics transported the patient to the hospital.

Fire Alarm
February 28

1500 block of Howard Avenue, Maple Plain. Officer and Maple Plain Fire Department responded to a smoke alarm sounding and smoke coming from an apartment. Contact attempted at the door was unsuccessful. Officer was able to make entry into the unit and a pan of burnt food was found on the stove top. The pan was hot to the touch and smoldering. Maple Plain Fire Department was able to remediate the pot and ventilate the unit.

Date: April 3rd, 2024
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: MARCH 2024 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report
March 2024

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	3	5	8	8
Traffic	58	86	236	207
Part III	7	0	11	3
Part IV	22	33	98	96
Part V	97	94	290	255
Total City of Independence	187	218	643	569
City Of Maple Plain				
Criminal	2	2	6	8
Traffic	22	38	68	86
Part III	2	2	8	4
Part IV	22	27	71	69
Part V	47	43	133	114
Total City Of Maple Plain	95	112	286	281
Grand Total Both Cities	282	330	929	850
TZD	0	29	38	35
Agency Assists	14	28	54	63
Total ICR Reports	296	387	1,021	948
How Received				
Fax	5	11	17	29
In Person	13	14	41	36
Mail	1	0	5	0
Other	1	1	2	2
Phone	21	17	65	55
Radio	120	141	403	380
Visual	95	171	366	364
Email	19	17	51	44
Lobby Walk In	21	15	71	38
Total	296	387	1,021	948

March 2024 Part I & II

City of Maple Plain #'s 1 & 2

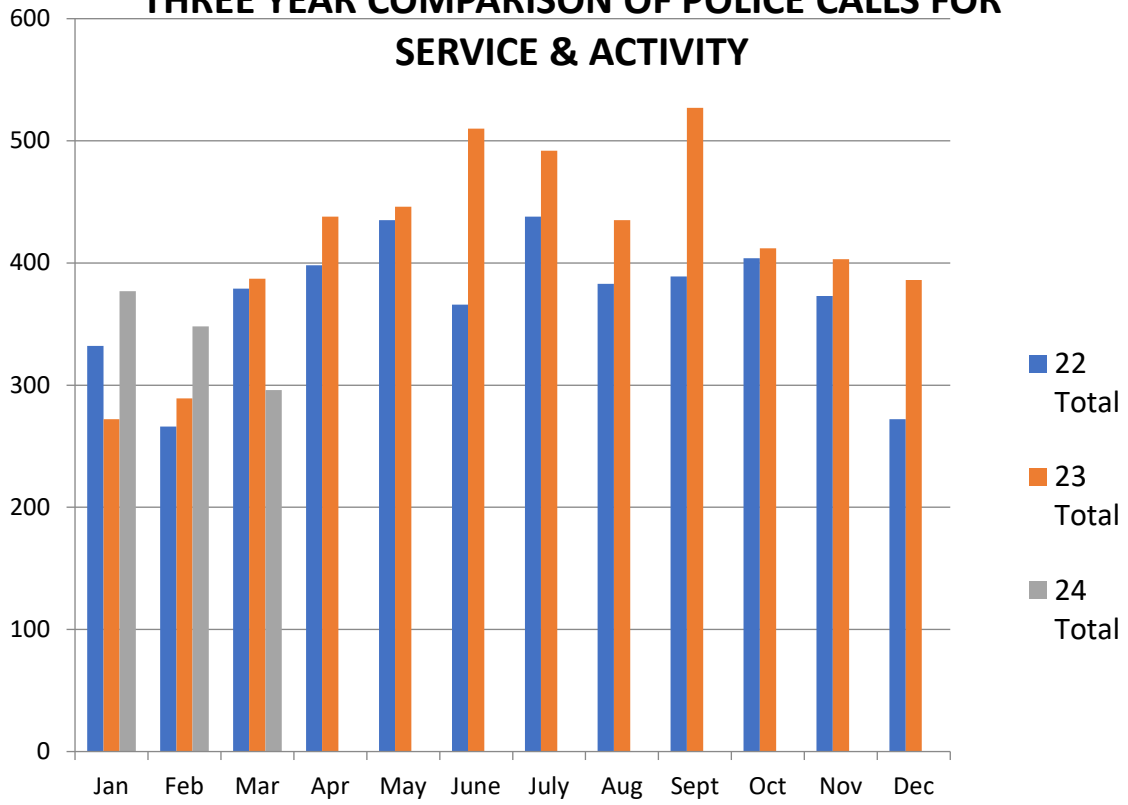
AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24000804	Theft/Rpt – Arrest	03-09-2024	02	U328D	1
WHPS	24001017	Domestic	03-31-2024	02	AL301	2

March 2024 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	MOC range	UCR Part
WHPS	24000810	Pursuit – 2 nd DWI/DAC IPS Arrest	03-09-2024	03	JE5J1	2
WHPS	24000917	House Fire – Suspicious	03-22-2024	04	F1010	1
WHPS	24000784	Theft by Swindle	03-07-2024	05	U306D	2

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

March 2024 Activity Report

Year to Date Activity Report

At the end of March 2024, West Hennepin Public Safety (WHPS) handled year-to-date a total of 1,021 incident complaints. For the month of March; 187 incidents occurred in the City of Independence and 95 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Electrical Fire

March 1

1000 block of Drake Court, Independence. Call received of a possible electrical fire. When officers arrived on scene, they detected the faint smell of an electrical burn in the foyer area. Homeowner advised her husband recently installed a Ring doorbell. It was determined there was a short in the Ring box mounted on the wall. MPFD arrived on scene and disconnected the unit.

Animal Complaint

March 2

7900 block of County Road 6, Independence. A caller reported the neighbor's dog comes into his yard and defecates and it killed five of his chickens. The officer was shown fresh dog feces and feathers everywhere in the caller's yard. A second neighbor approached the officer and caller and advised they saw a fox sneaking around the caller's yard earlier that morning. The caller said he can take care of the problem and will call if the dog at large issue continues.

Fire

March 3

4500 block of County Road 50, Independence. Officers responded to a call of a fence on fire and could see it upon their arrival. Maple Plain and West Suburban Fire responded and put it out. The Delano Sportsman Club president arrived on scene and was advised of the fence damage location. Nothing suspicious causing the fire was found.

Vandalism

March 4

1500 block of Rainbow Ave, Maple Plain. Report received of property damage over the weekend. An officer responded and witnessed tire tracks 150 feet onto the property where the vehicle then turned around and left the same route it entered. Estimated damage is \$250 in dirt, seed, and labor.

Unwanted Person

Mar 4

5000 block of Oak Circle, Maple Plain. Officers responded to a call of a domestic. Upon the officer's arrival, the subject was found sitting in the residence, drunk, and refusing to leave. It was determined no domestic occurred. The subject agreed to go to a hotel for the night and transported by the officer to a local hotel.

Disturbance

March 8

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to a disturbance. It was reported a neighbor's dog urinated on a tree outside of an apartment window. An altercation ensued between the caller and animal owner. Officers mediated the issue and directed both parties to speak with management regarding their disagreements.

Crash

March 8

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a property damage crash. Officer arrived on scene and spoke to the reporting party who advised his vehicle was struck in the roundabout and the striking vehicle did not stop. Reporting party provided the other vehicle's license plate. Contact was made with the other driver at his residence who stated he didn't stop because he didn't believe the two vehicles had made contact. The officer noted minor scratches on both front bumper corners but no paint transfer or obvious crash damage.

Arrest

March 9

Intersection of County Road 19 and County Road 6, Independence. Officer was on routine patrol in the area and observed a vehicle driving over the posted speed limit and crossed the center and fog line. Officer attempted to initiate a traffic stop on the vehicle. The driver refused to stop, and a pursuit ensued. An assisting agency was able to deflate the suspect vehicle's tires by laying out spike strips. The driver was ultimately taken into custody. He was found to be under the influence of alcohol and provided an evidentiary breath sample which indicated BAC of 0.16. The suspect was transported to Hennepin County Jail.

Medical
March 12

4800 block of Gateway Boulevard, Maple Plain. Officer was dispatched to a medical where a patient was unresponsive. Officer arrived on scene and took over chest compressions. A shock from the AED was administered. North Memorial Paramedics arrived on scene and transported the patient to the hospital.

Animal Complaint
March 12

7500 block of Pioneer Creek Road, Independence. Officer was dispatched to an animal complaint. Officer spoke to the reporting party who advised they were driving by and observed a sheep that was stuck in the fence. Officer arrived on scene and located the sheep that was stuck. Officer used a cutter and was able to free the sheep from the fence. Homeowner was not on scene. Officer left a message for the homeowner regarding the situation.

Scam
March 18

3000 block of Copeland Road, Independence. Officer was dispatched to take a scam report. Officer spoke to the reporting party who advised he received multiple phone calls from an unfamiliar number, which he ignored. Reporting party then received a threatening text message which included family member names and his home address. Officer advised it was a scam and to block the number.

Domestic
March 19

1600 block of Marsh Avenue, Maple Plain. Officer was dispatched to a domestic dispute. Officer arrived on scene and found the individuals involved. It was found a party involved was moving out and the other party was upset because it was taking too long. Officers have been familiar with their situation, which has been ongoing. Resources and options have been provided in the past. They were told to wrap up their move and the other party was advised to leave until they are done.

Welfare Check
March 20

6700 block of Pagenkopf Road, Independence. Officer was dispatched to a welfare check. The reporting party advised she was riding her bike and now she's sitting near the ditch and hasn't moved. Reporting party was unsure if she needed medical attention, but stated she was hurt. Officers located the individual and found she was intoxicated. Party was taken home and contact was made with her husband.

House Fire
March 22

4200 block of Woodhill Drive, Independence. Officer was dispatched to smoke seen inside of a residence. Officer arrived on scene with West Suburban and Maple Plain Fire Department and found heavy smoke exiting the house. It was confirmed no one was left inside the house. Fire departments were able to put the fire out.

Crash
March 25

Intersection of County Road 6 and Ingerson Road, Independence. Officer was dispatched to a crash involving a plow truck. Officer arrived on scene and spoke to the caller who advised the plow truck started drifting over the centerline and ended up sideswiping a head-on vehicle. Because of the impact, both vehicles went into the ditch and damaged a fence. Driver admitted to falling asleep or taking a call. Plow truck driver was cited for the lane violation and property damage.

Stalled Vehicle
March 26

Intersection of Highway 12 and Pioneer Avenue, Maple Plain. Officer was dispatched to a stalled semi. Officer arrived on scene and found the semi stalled in the turn lane. A tow was contacted on behalf of the driver. Officer stood by with emergency lights until the semi was towed away.

Traffic Complaint
March 28

6000 block of Highway 12, Independence. Officer was dispatched to a driving complaint where a vehicle was swerving in the roadway. Officer located the vehicle and observed the lane violation. Traffic stop was initiated. Driver admitted to being tired as he works overnights and 12-hour shifts. No signs of impairment were found. Dangers of driving while tired were discussed.

Arrest
March 29

Intersection of Highway 12 and Howard Avenue, Maple Plain. Officer was on routine patrol and conducted a traffic stop on a vehicle for expire registration. Officer found the tabs on the license plate had attempted to be removed and the driver's license status indicated revoked. It was also found the vehicle was not insured. According to state record checks, the driver had been convicted of no insurance in the past. Driver was arrested for Gross Misdemeanor No Insurance.

Arrest
March 30

1600 block of Marsh Avenue, Maple Plain. Officer was dispatched to a physical domestic. Officer arrived on scene and spoke to the female involved who had bruises and scrapes on her arms and legs. She explained they began fighting because the male party was filming and harassing her. Male party admitted to taking her down to the ground during the struggle. Male party was arrested for Domestic Assault and transported to Hennepin County Jail.

West Hennepin Public Safety
Monthly Claims
 January 2024

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
General Journal	01/01/2024	677R	Customer	Reverse of GJE 677 -- Dec. '23 copies	1200 · Accounts Receivable		503 B · Copies	-60.00
General Journal	01/01/2024	680R		Reverse of GJE 680 -- Oct-Dec '23 postage, repleni	202 · Postage		-SPLIT-	-82.96
General Journal	01/01/2024	685RR	Customer	VOID: Reverse of GJE 685R -- Reverse of GJE 685	1200 · Accounts Receivable	√	503 S · Officer Disability Ins. Reimb.	0.00
General Journal	01/02/2024	667R	TASC	Reverse of GJE 667 -- for 2024 annual TASC mem	104 D · Benefits Administration Fees		1550 · Prepaid Expense	786.52
General Journal	01/02/2024	674R	HealthPartners Inc	Reverse of GJE 674 -- for 2024 medical ins. cover	104 · Health Insurance		1550 · Prepaid Expense	16,241.19
General Journal	01/02/2024	675R	Tri-County Law Enforcement Assoc.	Reverse of GJE 675 -- for 2024 membership fee	206 · Books/Dues/Subscriptions		-SPLIT-	90.00
Check	01/02/2024	HSA	Optum Bank	1st Qtr 2024 Employer HSA Contributions	West Hennepin Public Safety	√	-SPLIT-	-9,750.00
Deposit	01/02/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	170.00
General Journal	01/02/2024	676R	Customer	Reverse of GJE 676 -- Dec. '23 burn permits	1200 · Accounts Receivable		503 A · Burn Permits	-170.00
Deposit	01/02/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	301,644.15
General Journal	01/02/2024	679		monthly requisition, Jan. 2024	West Hennepin Public Safety	√	1701 · Capital Improvement Fund	-10,000.00
General Journal	01/02/2024	682R	Elan Financial Services	Reverse of GJE 682 -- record credit card charges at	105 · Uniform Expense		-SPLIT-	-196.88
General Journal	01/02/2024	683R	City of Independence	Reverse of GJE 674 -- record shared 2023 utility inv	207 · Utilities/Gas/Electric		-SPLIT-	-801.40
General Journal	01/02/2024	684R	South Lake Minnetonka Police Department	Reverse of GJE 684 -- record SLMPD as 2023 expe	302 A5 · Other Billable Services		-SPLIT-	-126.92
Deposit	01/02/2024			Deposit	West Hennepin Public Safety	√	503 B · Copies	60.00
Deposit	01/03/2024			Deposit	West Hennepin Public Safety	√	503 V3 · Other	865.00
Check	01/08/2024	35250	West Hennepin Public Safety Petty Cash	replenish office petty cash	West Hennepin Public Safety	√	-SPLIT-	-150.00
Check	01/08/2024	35251	CenterPoint Energy	office gas usage	West Hennepin Public Safety		207 · Utilities/Gas/Electric	-467.93
Check	01/08/2024	35252	Thomson Reuters - West	monthly WAN usage	West Hennepin Public Safety	√	302 A3 · Investigative IT Fees	-125.03
Check	01/08/2024	35253	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 · Fuel and Oil	-472.01
Check	01/08/2024	35254	Davis Chevrolet of Delano	squad repair	West Hennepin Public Safety	√	303 · Auto Maintenance	-1,511.87
Check	01/08/2024	35255	Peterson Counseling & Consulting	officer wellness	West Hennepin Public Safety	√	307 F · Wellness Program	-950.00
Check	01/08/2024	35259	TASC	COBRA Admin Fees	West Hennepin Public Safety	√	104 D · Benefits Administration Fees	-39.18
Check	01/08/2024	35260	City of Independence	dental ins/office cleaning reimb	West Hennepin Public Safety		-SPLIT-	-1,634.90
Check	01/08/2024	35262	Reliance Standard Life Ins.	ld ins premiums	West Hennepin Public Safety	√	104 H · Long Term Disability	-673.54
Check	01/08/2024	35261	Standard Insurance Company	life & std ins premiums	West Hennepin Public Safety	√	-SPLIT-	-438.97
Check	01/08/2024	35263	BelayHost	domain name hosting	West Hennepin Public Safety	√	302 A2d · Web Hosting/Email Spam Filterin	-30.00
Check	01/08/2024	35264	Davis Chevrolet of Delano	squad mns	West Hennepin Public Safety	√	-SPLIT-	-239.08
Check	01/08/2024	35265	Delano Sportsmen's Club	annual dues	West Hennepin Public Safety	√	-SPLIT-	-600.00
Check	01/08/2024	35266	Courage and Grit Counseling, LLC	officer wellness visit	West Hennepin Public Safety	√	307 F · Wellness Program	-150.00
Check	01/08/2024	35268	Oak Ridge Pet Boarding	annual stray holds fee	West Hennepin Public Safety	√	404 · Contingency Fund	-1,200.00
Check	01/08/2024	35256	Madden Galanter Hansen	legal fees	West Hennepin Public Safety	√	404 · Contingency Fund	-258.50
Check	01/08/2024	35258	HealthPartners Inc	medical ins premiums	West Hennepin Public Safety	√	-SPLIT-	-18,984.31
Check	01/08/2024	35257	Element Technologies, LLC	IT support	West Hennepin Public Safety	√	-SPLIT-	-450.00
Check	01/08/2024	35267	Employee	gun purchase	West Hennepin Public Safety	√	403 F · Firearms	-628.03
Check	01/08/2024	35269	Element Technologies, LLC	contracted IT support	West Hennepin Public Safety	√	302 A2 · IT Contracted Services/hdwr/sft	-3,206.20
Check	01/08/2024	35270	Hennepin County Accounts Receivable	radio/MDC fees	West Hennepin Public Safety	√	307 F · Wellness Program	-1,470.20
Check	01/08/2024	35271	Loffler - Leasing	monthly copier lease	West Hennepin Public Safety	√	203 · Office/Opr Equip Maintenance	-196.38
Check	01/08/2024	1686	Delano True Value	fire pit	West Hennepin Reserves	√	601 A · View Santa	-150.33
Check	01/10/2024	35272	Galls, LLC	uniform expense	West Hennepin Public Safety	√	105 A · Full-Time Employee	-16.68
Check	01/10/2024	35273	IACP	membership fdues	West Hennepin Public Safety	√	307 A4 · Chief's School	-190.00
Check	01/10/2024	35274	Elan Financial Services	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-2,093.81
Liability Check	01/16/2024	B-MP	Bank of Maple Plain - Paychecks	Jan 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-33,685.33
Liability Check	01/16/2024	IRS	Internal Revenue Service	Jan 1-15, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,235.72
Liability Check	01/16/2024	EJ	John Hancock	Jan 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-1,050.00
Liability Check	01/16/2024	MN REV	MN Dept. of Revenue	Jan 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-2,325.00
Liability Check	01/16/2024	HSA	Optum Bank	Jan 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-1,437.50
Liability Check	01/16/2024	PERA	PERA	Jan 1-15, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-14,015.62
Liability Check	01/16/2024	FSA	TASC	Jan 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-73.83
Check	01/16/2024	35275	City of Independence	shared utility bill	West Hennepin Public Safety		207 · Utilities/Gas/Electrcic	-801.40
Check	01/16/2024	35276	Optum	HSA accounts maintenance	West Hennepin Public Safety	√	104 D · Benefits Administration Fees	-85.00
Check	01/16/2024	35277	Faul Psychological PLLC	pre-employment eval	West Hennepin Public Safety	√	404 · Contingency Fund	-650.00
Check	01/16/2024	B-MP	Bank of Maple Plain	direct deposit batch item fee	West Hennepin Public Safety	√	101 H · Payroll ACH Fees	-0.55
Check	01/16/2024	B-MP	Bank of Maple Plain	direct deposit batch orig fees	West Hennepin Public Safety	√	101 H · Payroll ACH Fees	-2.95
Check	01/16/2024	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	√	101 H · Payroll ACH Fees	-9.95
Check	01/17/2024	35278	South Lake Minnetonka Police Department	expenses reimbursement	West Hennepin Public Safety		-SPLIT-	-268.02
Deposit	01/22/2024			Deposit	West Hennepin Public Safety	√	503 V4 · Vest Reimbursement	750.49
Deposit	01/22/2024			Deposit	West Hennepin Public Safety	√	503 V4 · Vest Reimbursement	349.51
Check	01/25/2024	35279	City of Independence	expense reimb	West Hennepin Public Safety		-SPLIT-	-2,482.13
Check	01/25/2024	35280	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-90.87
Check	01/25/2024	35281	Employee	expense reimb	West Hennepin Public Safety	√	105 A · Full-Time Employee	-124.97
Check	01/25/2024	35285	Verizon Wireless	cell phone bill	West Hennepin Public Safety	√	201 · Telephone	-747.02
Check	01/25/2024	35286	Abdo	2023 1096/1099s	West Hennepin Public Safety	√	301 · Printing	-300.00
Check	01/25/2024	35287	Davis Chevrolet of Delano	squad mtnc	West Hennepin Public Safety	√	-SPLIT-	-215.23
Check	01/25/2024	35288	Driver and Vehicle Services	squad registration renewal	West Hennepin Public Safety		-SPLIT-	-14.25
Check	01/25/2024	35289	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	√	-SPLIT-	-2,170.80
Check	01/25/2024	35290	League of MN Cities Ins Trust P&C	2024 PC insurance	West Hennepin Public Safety	√	306 A · Municipal Prop/Liab, Vehicle	-38,474.00
Check	01/25/2024	35291	Courage and Grit Counseling, LLC	officer wellness visit	West Hennepin Public Safety	√	307 F · Wellness Program	-150.00
Check	01/25/2024	35292	Viridian Weapon Technologies	uniform expense	West Hennepin Public Safety		105 B · Part-Time Employee	-154.00
Check	01/25/2024	35292	MN-LEAP	2024 membership dues	West Hennepin Public Safety		-SPLIT-	-100.00
Deposit	01/25/2024			Deposit	West Hennepin Public Safety	√	503 S · Officer Disability Ins. Reimb.	17,033.49
General Journal	01/25/2024	685R	Customer	Reverse of GJE 685 -- St of MN, Officer Disability r	503 S · Officer Disability Ins. Reimb.		1200 · Accounts Receivable	17,033.49

West Hennepin Public Safety Monthly Claims January 2024

Check	01/25/2024	35293	Sirchie Acquisition Company LLC	evidence supplies	West Hennepin Public Safety	204 · Office/Operating Supplies	-83.44
Check	01/25/2024	35283	Voided	VOID: void	West Hennepin Public Safety	√ 404 · Contingency Fund	0.00
Check	01/25/2024	35284	Voided	VOID: voided	West Hennepin Public Safety	√ 404 · Contingency Fund	0.00
Check	01/29/2024	35294	Galls, LLC	uniform expense	West Hennepin Public Safety	105 A · Full-Time Employee	-169.04
Check	01/29/2024	35295	Peterson Counseling & Consulting	officer wellness visits	West Hennepin Public Safety	307 F · Wellness Program	-405.00
Check	01/30/2024	35296	All Seasons Sports	uniform expense	West Hennepin Public Safety	601 D · Uniform	-6.44
Check	01/30/2024	35297	Standard Insurance Company	life & std ins premiums	West Hennepin Public Safety	-SPLIT-	-517.34
Check	01/30/2024	35298	Reliance Standard Life Ins.	ltd ins premiums	West Hennepin Public Safety	104 H · Long Term Disability	-673.54
Check	01/30/2024	35299	Baycom, Inc.	IT support	West Hennepin Public Safety	302 A5 · Other Billable Services	-135.00
Check	01/30/2024	35300	T-Mobile USA Inc.	investigative expense	West Hennepin Public Safety	302 A3 · Investigative IT Fees	-25.00
Liability Check	01/31/2024	B-MP	Bank of Maple Plain - Paychecks	Jan 16-31, 2024 payroll	West Hennepin Public Safety	√ 2100 · Payroll Liabilities	-33,483.08
Liability Check	01/31/2024	IRS	Internal Revenue Service	Jan 16-31, 2024 payroll	West Hennepin Public Safety	√ -SPLIT-	-7,146.64
Liability Check	01/31/2024	EJ	John Hancock	Jan 16-31, 2024 payroll	West Hennepin Public Safety	2100 · Payroll Liabilities	-1,050.00
Liability Check	01/31/2024	MN-REV	MN Dept. of Revenue	Jan 16-31, 2024 payroll	West Hennepin Public Safety	2100 · Payroll Liabilities	-2,266.00
Liability Check	01/31/2024	HSA	Optum Bank	Jan 16-31, 2024 payroll	West Hennepin Public Safety	√ 2100 · Payroll Liabilities	-1,455.50
Liability Check	01/31/2024	PERA	PERA	Jan 16-31, 2024 payroll	West Hennepin Public Safety	√ -SPLIT-	-13,906.28
Liability Check	01/31/2024	FSA	TASC	Jan 16-31, 2024 payroll	West Hennepin Public Safety	2100 · Payroll Liabilities	-73.83
Deposit	01/31/2024			Deposit	West Hennepin Public Safety	√ -SPLIT-	400.00
Deposit	01/31/2024			Deposit	West Hennepin Public Safety	√ -SPLIT-	612.75
General Journal	01/31/2024	686		Balance Adjustment	West Hennepin Public Safety	√ 4001 · Reconciliation Discrepancies	26.50
Deposit	01/31/2024			Interest	West Hennepin Public Safety	√ 503 F · Interest	235.65
Deposit	01/31/2024			Interest	West Hennepin Reserves	√ 503 F · Interest	0.62
Deposit	01/31/2024			Interest	West Hennepin Crime Prevention	√ 503 F · Interest	3.54

AUDITED & APPROVED: _____

DATE: _____

West Hennepin Public Safety
Monthly Claims
 February 2024

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Paycheck	02/01/2024	DD240116-12	Employee	VOID:	West Hennepin Public Safety	√	-SPLIT-	0.00
Deposit	02/01/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	185,988.67
General Journal	02/01/2024	687		monthly requisition, February 2024	West Hennepin Public Safety	√	1701 - Capital Improvement Fund	-10,000.00
Check	02/09/2024	HSA	Optum Bank	Employer HSA Contributions	West Hennepin Public Safety	√	104 C - Employer HSA Contributions	-1,500.00
Check	02/12/2024	35301	HealthPartners Inc	medical ins premiums	West Hennepin Public Safety	√	-SPLIT-	-17,612.75
Check	02/12/2024	35302	Bagby Jo, Inc.	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-31.00
Check	02/12/2024	35303	Streicher's Police Equipment	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-466.97
Check	02/12/2024	35304	Galls, LLC	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-220.75
Check	02/12/2024	35305	Tactical Advantage, LLC	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-504.90
Check	02/12/2024	35306	Pope Douglas Solid Waste Mgt.	evidence destruction	West Hennepin Public Safety	√	203 - Office/Opr Equip Maintenance	-321.75
Check	02/12/2024	35307	Loffler - Leasing	copier rental	West Hennepin Public Safety	√	203 - Office/Opr Equip Maintenance	-239.57
Check	02/12/2024	35308	OSI Batteries.com	batteries	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-137.53
Check	02/12/2024	35309	Delano True Value	garage expenses	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-44.01
Check	02/12/2024	35310	Sirchia Acquisition Company LLC	evidence supplies	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-30.46
Check	02/12/2024	35311	MN Sheriffs' Association	Permit to Acquire cards	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-130.00
Check	02/12/2024	35312	Office of MNIT Services	monthly WAN service	West Hennepin Public Safety	√	206 - Books/Dues/Subscriptions	-52.88
Check	02/12/2024	35313	CenterPoint Energy	office gas/heat bill	West Hennepin Public Safety	√	207 - Utilities/Gas/Electric	-687.84
Check	02/12/2024	35314	HealthPartners Occupational Medicine	IT support & hardware	West Hennepin Public Safety	√	-SPLIT-	-3,078.19
Check	02/12/2024	35315	Elan Financial Services	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-858.09
Check	02/12/2024	35316	Thomson Reuters - West	monthly software subscription	West Hennepin Public Safety	√	302 A3 - Investigative IT Fees	-125.03
Check	02/12/2024	35317	Hennepin County Accounts Receivable	radio & MDC fees	West Hennepin Public Safety	√	302 F - Radios, MDCs	-1,066.20
Check	02/12/2024	35318	Delano Carquest	misc. garage supplies	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-12.00
Check	02/12/2024	35319	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 - Fuel and Oil	-642.90
Check	02/12/2024	35320	League of Minnesota Cities	annual subscription	West Hennepin Public Safety	√	206 - Books/Dues/Subscriptions	-900.00
Check	02/12/2024	35321	Courage and Grit Counseling, LLC	wellness visit/therapy	West Hennepin Public Safety	√	307 F - Wellness Program	-150.00
Check	02/12/2024	35322	Madden Galanter Hansen	legal fees	West Hennepin Public Safety	√	404 - Contingency Fund	-47.00
Check	02/12/2024	35323	HealthPartners Occupational Medicine	Pre-employment physical	West Hennepin Public Safety	√	610 A - Public State Aid	-923.00
Check	02/12/2024	35324	North Memorial	training registration	West Hennepin Public Safety	√	601 B - Training	-100.00
Check	02/15/2024	35325	Superior Background Investigations	pre-employment backgrounds	West Hennepin Public Safety	√	-SPLIT-	-1,667.50
Liability Check	02/16/2024	B-MP	Bank of Maple Plain - Paychecks	Feb 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-33,293.26
Liability Check	02/16/2024	IRS	Internal Revenue Service	Feb 1-15, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,058.10
Liability Check	02/16/2024	EJ	John Hancock	Feb 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,050.00
Liability Check	02/16/2024	MN REV	MN Dept. of Revenue	Feb 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,246.00
Liability Check	02/16/2024	HSA	Optum Bank	Feb 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,455.50
Liability Check	02/16/2024	FSA	TASC	Feb 1-15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-73.83
Liability Check	02/16/2024	PERA	PERA	Feb 1-15, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-13,808.10
Check	02/16/2024	B-MP	Bank of Maple Plain	direct deposit batch item fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-1.10
Check	02/16/2024	M-MP	Bank of Maple Plain	direct deposit batch orig fees	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-5.90
Check	02/16/2024	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-9.95
Check	02/26/2024	35326	City of Independence	dental ins premiums	West Hennepin Public Safety	√	-SPLIT-	-2,105.91
Check	02/26/2024	35327	Standard Insurance Company	life and std ins premiums	West Hennepin Public Safety	√	-SPLIT-	-517.34
Check	02/26/2024	35328	Brownells, Inc.	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-20.58
Check	02/26/2024	35329	Tedder Industries LLC	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-185.63
Check	02/26/2024	35330	Galls, LLC	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-9.64
Check	02/26/2024	35331	Streicher's Police Equipment	uniform and firearms expenses	West Hennepin Public Safety	√	-SPLIT-	-3,556.83
Check	02/26/2024	35332	Verizon Wireless	cell phones, wireless aircards	West Hennepin Public Safety	√	201 - Telephone	-747.29
Check	02/26/2024	35333	Viridian Weapon Technologies	supplies expense	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-147.00
Check	02/26/2024	35334	Crow River News	subscription renewal	West Hennepin Public Safety	√	206 - Books/Dues/Subscriptions	-78.60
Check	02/26/2024	35335	Davis Chevrolet of Delano	squad mtrc	West Hennepin Public Safety	√	303 - Auto Maintenance	-483.26
Check	02/26/2024	35336	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	√	-SPLIT-	-2,526.90
Check	02/26/2024	35337	League of MN Cities Insurance Trust WC	worker's comp ins premium	West Hennepin Public Safety	√	306 B - Worker's Comp	-84,005.00
Check	02/26/2024	35338	Faul Psychological PLLC	pre-employment evals	West Hennepin Public Safety	√	-SPLIT-	-1,330.00
Check	02/26/2024	35339	City of Independence	office cleaning exp reimb	West Hennepin Public Safety	√	205 - Office Rent & Cleaning	-466.50
Check	02/26/2024	35340	South Lake Minnetonka Police Department	consulting & legal fees	West Hennepin Public Safety	√	-SPLIT-	-383.21
Deposit	02/27/2024			Deposit	West Hennepin Crime Prevention	√	503 G - Miscellaneous	3,000.00
Check	02/28/2024	35341	Peterson Counseling & Consulting	wellness visits	West Hennepin Public Safety	√	307 F - Wellness Program	-290.00
Deposit	02/28/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	706.17
Deposit	02/28/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	370.00
Check	02/29/2024	35342	Suburban Tire Wholesale Inc.	replacement tire	West Hennepin Public Safety	√	-SPLIT-	-167.00
Deposit	02/29/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	190,088.00
General Journal	02/29/2024	688		move rec'd funds into 1707 account	West Hennepin Public Safety	√	1707 - Public Safety Aid	-190,088.00
General Journal	02/29/2024	689		HealthPartners Occupational Medicine, pre-hire exam	West Hennepin Public Safety Aid	√	-SPLIT-	-923.00
Deposit	02/29/2024			Interest	West Hennepin Public Safety	√	503 F - Interest	219.84
Deposit	02/29/2024			Interest	West Hennepin Crime Prevention	√	503 F - Interest	3.36
Deposit	02/29/2024			Interest	West Hennepin Reserves	√	503 F - Interest	0.56

Feb 24

West Hennepin Public Safety
Monthly Claims
March 2024

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Mar 24								
Liability Check	03/01/2024	B-MP	Bank of Maple Plain - Paychecks	March 1, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-33,904.47
Liability Check	03/01/2024	IRS	Internal Revenue Service	March 1, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,088.64
Liability Check	03/01/2024	MN REC	MN Dept. of Revenue	March 1, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,260.00
Liability Check	03/01/2024	FSA	TASC	March 1st payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-73.83
Liability Check	03/01/2024	EJ	John Hancock	March 1, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,050.00
Liability Check	03/01/2024	HSA	Optum Bank	March 1, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,469.10
Liability Check	03/01/2024	PERA	PERA	March 1, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-14,028.72
Deposit	03/01/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	201,348.67
General Journal	03/05/2024	690		monthly requisition, March 2024	West Hennepin Public Safety	√	1701 - Capital Improvement Fund	-10,000.00
Check	03/11/2024	1605	Flock Group Inc	Inv-33776	West Hennepin Crime Prevention	√	206 - Books/Dues/Subscriptions	-5,000.00
Check	03/11/2024	35343	HealthPartners Inc	medical ins premiums	West Hennepin Public Safety	√	-SPLIT-	-17,612.75
Check	03/11/2024	35344	Reliance Standard Life Ins.	ltd ins premiums	West Hennepin Public Safety	√	104 H - Long Term Disability	-677.26
Check	03/11/2024	35345	Streicher's Police Equipment	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-79.99
Check	03/11/2024	35346	Axon Enterprise, Inc.	uniform expense	West Hennepin Public Safety	√	105 B - Part-Time Employee	-294.30
Check	03/11/2024	35347	Total Printing Services	business cards	West Hennepin Public Safety	√	301 - Printing	-255.00
Check	03/11/2024	35348	Element Technologies, LLC	IT services	West Hennepin Public Safety	√	-SPLIT-	-4,198.49
Check	03/11/2024	35349	Thomson Reuters - West	monthly online subscription	West Hennepin Public Safety	√	302 A3 - Investigative IT Fees	-125.03
Check	03/11/2024	35350	Hennepin County Accounts Receivable	radio/MDC fees	West Hennepin Public Safety	√	302 F - Radios, MDCs	-1,066.20
Check	03/11/2024	35351	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 - Fuel and Oil	-654.60
Check	03/11/2024	35352	MN Chiefs of Police Assoc.	ETI Conf. registration, permit cards	West Hennepin Public Safety	√	-SPLIT-	-687.00
Check	03/11/2024	35353	North Memorial	training registrations	West Hennepin Public Safety	√	-SPLIT-	-350.00
Check	03/11/2024	35354	Abdo	audit services	West Hennepin Public Safety	√	308 - Audit	-9,500.00
Check	03/11/2024	35355	Löffler - Leasing	copier lease	West Hennepin Public Safety	√	203 - Office/Opr Equip Maintenance	-222.35
Check	03/11/2024	35356	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 - Utilities/Gas/Electric	-623.79
Check	03/11/2024	35357	Lisa Schreier	expense reimbursement	West Hennepin Public Safety	√	608 - Citizens Academy	-53.95
Check	03/11/2024	35358	HealthPartners Occupational Medicine	Pre-employment physical	West Hennepin Public Safety	√	610 A - Police State Aid	-2,269.00
Check	03/11/2024	35359	Elan Financial Services	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-3,111.22
Check	03/11/2024	1606	Elan Financial Services	credit card charges	West Hennepin Crime Prevention	√	-SPLIT-	-4,110.08
General Journal	03/11/2024	691		HealthPartners, pre-employment physical, Dan Luet	1707 - Public Safety Aid	√	West Hennepin Public Safety	-2,269.00
Check	03/11/2024	35360	Stahlke Bus Service, Inc.	bus service for Citizens Academy	West Hennepin Public Safety	√	608 - Citizens Academy	-209.35
Liability Check	03/15/2024	B-MP	Bank of Maple Plain - Paychecks	Mar 15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-36,562.83
Liability Check	03/15/2024	IRS	Internal Revenue Service	Mar 15, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,583.86
Liability Check	03/15/2024	EJ	John Hancock	Mar 15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,050.00
Liability Check	03/15/2024	MN REV	MN Dept. of Revenue	Mar 15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,422.00
Liability Check	03/15/2024	HSA	Optum Bank	Mar 15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,469.12
Liability Check	03/15/2024	PERA	PERA	Mar 15, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-15,119.74
Liability Check	03/15/2024	FSA	TASC	Mar 15, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-73.83
Check	03/18/2024	B-MP	Bank of Maple Plain	direct deposit batch item fees	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-2.10
Check	03/18/2024	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-9.95
Check	03/18/2024	B-MP	Bank of Maple Plain	direct deposit batch item fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-14.75
Check	03/26/2024	35361	TASC	Qlty COBRA Admin Fee	West Hennepin Public Safety	√	104 D - Benefits Administration Fees	-39.18
Check	03/26/2024	35362	City of Independence	dental ins premiums	West Hennepin Public Safety	√	-SPLIT-	-1,432.29
Check	03/26/2024	35363	Reliance Standard Life Ins.	ltd ins premiums	West Hennepin Public Safety	√	104 H - Long Term Disability	-679.68
Check	03/26/2024	35364	Brownell, Inc.	uniform expense	West Hennepin Public Safety	√	105 A - Full-Time Employee	-140.86
Check	03/26/2024	35365	Galls, LLC	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-91.80
Check	03/26/2024	35367	Blue Alpha	SWAT officer expense	West Hennepin Public Safety	√	105 C - WHPS Expense	-178.13
Check	03/26/2024	35368	Streicher's Police Equipment	SWAT officer expense	West Hennepin Public Safety	√	-SPLIT-	-984.50
Check	03/26/2024	35369	Verizon Wireless	cell phones, wireless aircards	West Hennepin Public Safety	√	201 - Telephone	-747.02
Check	03/26/2024	35370	Office of MNIT Services	monthly WAN service	West Hennepin Public Safety	√	206 - Books/Dues/Subscriptions	-52.88
Check	03/26/2024	35371	Davis Chevrolet of Delano	squad maintenance	West Hennepin Public Safety	√	-SPLIT-	-78.00
Check	03/26/2024	35372	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	√	-SPLIT-	-1,572.30
Check	03/26/2024	35374	Faul Psychological PLLC	pre-employment eval	West Hennepin Public Safety	√	610 A - Police State Aid	-665.00
Check	03/26/2024	35373	South Metro Public Safety Trng. Facility	classroom tour	West Hennepin Public Safety	√	608 - Citizens Academy	-300.00
Check	03/26/2024	35366	Standard Insurance Company	life & std ins premiums	West Hennepin Public Safety	√	-SPLIT-	-517.34
General Journal	03/26/2024	692		Faul Psychological, Micah Vorderbruggen	1707 - Public Safety Aid	√	West Hennepin Public Safety	-665.00
Liability Check	03/29/2024	B-MP	Bank of Maple Plain - Paychecks	March 29, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-33,684.43
Liability Check	03/29/2024	IRS	Internal Revenue Service	March 29, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,068.86
Liability Check	03/29/2024	EJ	John Hancock	March 29, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,050.00
Liability Check	03/29/2024	MN REV	MN Dept. of Revenue	March 29, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,229.00
Liability Check	03/29/2024	HSA	Optum Bank	March 29, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,469.10
Liability Check	03/29/2024	PERA	PERA	March 29, 2024 payroll	West Hennepin Public Safety	√	-SPLIT-	-13,939.57
Liability Check	03/29/2024	FSA	TASC	March 29, 2024 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-73.83
Check	03/29/2024	35375	Galls, LLC	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-594.34
Check	03/29/2024	35376	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-322.98
Check	03/29/2024	35377	Peterson Counseling & Consulting	consulting & retainer fees	West Hennepin Public Safety	√	307 F - Wellness Program	-125.00
Check	03/29/2024	35378	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 - Utilities/Gas/Electric	-333.41
Deposit	03/29/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	643.25
Deposit	03/29/2024			Deposit	West Hennepin Public Safety	√	-SPLIT-	120.00
Deposit	03/31/2024			Interest	West Hennepin Reserves	√	503 F - Interest	0.60
Deposit	03/31/2024			Interest	West Hennepin Crime Prevention	√	503 F - Interest	3.21
Deposit	03/31/2024			Interest	West Hennepin Public Safety	√	503 F - Interest	283.82

Mar 24

AUDITED & APPROVED:

DATE:

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through March 2024

	<u>Jan - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
501 - City of Maple Plain	211,677.36	688,370.00	30.75%
502 - City of Independence	476,704.13	1,550,160.00	30.75%
503 - Other Income			
503 A - Burn Permits	890.00	1,700.00	52.35%
503 B - Copies	94.50		
503 F - Interest	739.31		
503 G - Miscellaneous			
503 G1 - One-Time Public State Aid	0.00	50,000.00	0.0%
503 G - Miscellaneous - Other	0.00	1,200.00	0.0%
Total 503 G - Miscellaneous	<u>0.00</u>	<u>51,200.00</u>	<u>0.0%</u>
503 I - Reimbursed OT	1,137.67	6,500.00	17.5%
503 O - POST Reimb./State Aid			
503 O2 - POST Reimb	0.00	9,000.00	0.0%
503 O - POST Reimb./State Aid - Other	0.00	90,000.00	0.0%
Total 503 O - POST Reimb./State Aid	<u>0.00</u>	<u>99,000.00</u>	<u>0.0%</u>
503 P - Sale of Squad Cars	0.00	8,000.00	0.0%
503 S - Officer Disability Ins. Reimb.	0.00	19,500.00	0.0%
503 V - Expense Reimbursements			
503 V3 - Other	2,195.00		
503 V4 - Vest Reimbursement	1,100.00		
Total 503 V - Expense Reimbursements	<u>3,295.00</u>		
503 - Other Income - Other	0.00	500.00	0.0%
Total 503 - Other Income	<u>6,156.48</u>	<u>186,400.00</u>	<u>3.3%</u>
505 - Grants			
505 A - Police State Aid	190,088.00		
Total 505 - Grants	<u>190,088.00</u>		
Total Income	<u>884,625.97</u>	<u>2,424,930.00</u>	<u>36.48%</u>
Gross Profit	884,625.97	2,424,930.00	36.48%
Expense			
101 - Payroll Expenses			
Overtime	0.00	17,000.00	0.0%
101 A - Other Overtime	7,862.15		
101 B - Court Overtime	151.30		
101 C - Reimburseable Overtime	2,518.71		
101 H - Payroll ACH Fees	57.20		
101 I - Holiday Pay	2,731.88		
101 J - Hourly Salary	4,074.00		
101 M - Investigator Incentive	600.00		
101 N - Social Security	2,357.14	9,837.00	23.96%
101 O - Medicare	4,333.77	18,651.00	23.24%
101 - Payroll Expenses - Other	290,141.78	1,323,045.00	21.93%
Total 101 - Payroll Expenses	<u>314,827.93</u>	<u>1,368,533.00</u>	<u>23.01%</u>
103 - PERA			
103 A - WHPS PERA - Police	47,603.72		
103 B - WHPS PERA - Support Staff	2,934.90		
103 - PERA - Other	0.00	211,492.00	0.0%
Total 103 - PERA	<u>50,538.62</u>	<u>211,492.00</u>	<u>23.9%</u>

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through March 2024

	<u>Jan - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
104 - Health Insurance			
104 A - Disability Medical Insurance	5,486.24	19,800.00	27.71%
104 B - Medical Insurance	48,723.57	216,000.00	22.56%
104 C - Employer HSA Contributions	11,250.00	36,000.00	31.25%
104 D - Benefits Administration Fees	864.88		
104 E - Dental Insurance	4,673.60	21,180.00	
104 F - Life Insurance	758.79	780.00	97.28%
104 G - Short Term Disability	975.26		
104 H - Long Term Disability	2,704.02		
104 I - Post-Retirement HCSP	0.00	11,557.00	0.0%
104 - Health Insurance - Other	13,161.33		
Total 104 - Health Insurance	<u>88,597.69</u>	<u>305,317.00</u>	<u>29.02%</u>
105 - Uniform Expense			
105 A - Full-Time Employee	2,600.21		
105 B - Part-Time Employee	1,153.16		
105 C - WHPS Expense	521.12		
105 - Uniform Expense - Other	79.59	9,900.00	0.8%
Total 105 - Uniform Expense	<u>4,354.08</u>	<u>9,900.00</u>	<u>43.98%</u>
201 - Telephone	2,241.33	19,300.00	11.61%
202 - Postage	34.99	1,560.00	2.24%
203 - Office/Opr Equip Maintenance	1,630.90	10,280.00	15.87%
204 - Office/Operating Supplies	1,107.21	10,100.00	10.96%
205 - Office Rent & Cleaning	1,399.50	6,900.00	20.28%
206 - Books/Dues/Subscriptions	6,029.48	3,500.00	172.27%
207 - Utilities/Gas/Electric	2,846.44	24,400.00	11.67%
301 - Printing	555.00	2,200.00	25.23%
302 - Communications			
302 A - Computer Support			
302 A1 - RMS Fees	9,688.63	15,000.00	64.59%
302 A2 - IT Contracted Services/hdwr/sft	9,547.89	33,000.00	28.93%
302 A2a - IT Support & Fees	383.21		
302 A2b - Computer Software	0.00	2,300.00	0.0%
302 A2c - Computer Hardware	189.99	2,300.00	8.26%
302 A2d - Web Hosting/Email Spam Filterin	311.03	2,300.00	13.52%
302 A3 - Investigative IT Fees	275.06	1,700.00	16.18%
302 A4 - State IT Connection Fees	0.00	2,300.00	0.0%
302 A5 - Other Billable Services	880.00		
Total 302 A - Computer Support	<u>21,275.81</u>	<u>58,900.00</u>	<u>36.12%</u>
302 E - Squad Video System	0.00	1,200.00	0.0%
302 F - Radios, MDCs			
302 F2 - Net Motion Lic/Mtrnc/Router Fees	0.00	9,100.00	0.0%
302 F - Radios, MDCs - Other	662.20	15,500.00	4.27%
Total 302 F - Radios, MDCs	<u>662.20</u>	<u>24,600.00</u>	<u>2.69%</u>
Total 302 - Communications	<u>21,938.01</u>	<u>84,700.00</u>	<u>25.9%</u>
303 - Auto Maintenance	1,197.82	21,800.00	5.5%
304 - Fuel and Oil	7,567.50	34,950.00	21.65%
306 - Insurance			
306 A - Municipal Prop/Liab, Vehicle	38,474.00	120,098.00	32.04%
306 B - Worker's Comp	84,005.00		
Total 306 - Insurance	<u>122,479.00</u>	<u>120,098.00</u>	<u>101.98%</u>

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through March 2024

	<u>Jan - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
307 - Schools & Training			
307 A - Chief's Training			
307 A4 - Chief's School	1,216.00		
307 A - Chief's Training - Other	0.00	4,200.00	0.0%
Total 307 A - Chief's Training	<u>1,216.00</u>	<u>4,200.00</u>	<u>28.95%</u>
307 B - Officer Training			
307 B4 - Officer Schools	3,823.00		
307 B - Officer Training - Other	1,100.00	18,000.00	6.11%
Total 307 B - Officer Training	<u>4,923.00</u>	<u>18,000.00</u>	<u>27.35%</u>
307 E - Support Staff Training			
307 E4 - Support Staff Schools	100.00		
307 E - Support Staff Training - Other	0.00	2,000.00	0.0%
Total 307 E - Support Staff Training	<u>100.00</u>	<u>2,000.00</u>	<u>5.0%</u>
307 F - Wellness Program	<u>2,740.20</u>	<u>7,100.00</u>	<u>38.59%</u>
Total 307 - Schools & Training	<u>8,979.20</u>	<u>31,300.00</u>	<u>28.69%</u>
308 - Audit	9,500.00	12,000.00	79.17%
4001 - Reconciliation Discrepancies	-26.50		
401 - Office Equipment	172.46	8,000.00	2.16%
402 - Capital Improvement Plan	0.00	120,000.00	0.0%
403 - Equipment			
403 B - Ticketwriter & Software	0.00	700.00	0.0%
403 C - Ticketwriter & RMS Hardware	0.00	500.00	0.0%
403 D - Squad MDC	0.00	4,500.00	0.0%
403 F - Firearms	4,035.44	5,500.00	73.37%
403 G - Misc Equipment	519.99	4,500.00	11.56%
Total 403 - Equipment	<u>4,555.43</u>	<u>15,700.00</u>	<u>29.02%</u>
404 - Contingency Fund	1,306.25		
601 - Reserve Program			
601 A - View Santa	0.00	500.00	0.0%
601 B - Training	200.00		
601 D - Uniform	6.44	1,000.00	0.64%
Total 601 - Reserve Program	<u>206.44</u>	<u>1,500.00</u>	<u>13.76%</u>
608 - Citizens Academy	839.87	1,000.00	83.99%
609 - Community Policing	0.00	400.00	0.0%
610 - Grant Expenses			
610 A - Police State Aid	7,054.50		
Total 610 - Grant Expenses	<u>7,054.50</u>		
Total Expense	<u>659,933.15</u>	<u>2,424,930.00</u>	<u>27.22%</u>
Net Ordinary Income	<u>224,692.82</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>224,692.82</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

West Hennepin Public Safety
Budget vs. Actual - Crime Prevention
 January - March 2024

	Jan - Mar '24
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	3,006.90
Total Income	3,006.90
Gross Profit	3,006.90
Expense	
101 · Payroll Expenses	0.00
103 · PERA	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	255.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	5,000.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	3,855.08
404 · Contingency Fund	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	9,110.08
Beginning Balance	10,252.04
Ending Balance	4,148.86

**West Hennepin Public Safety
Forfeiture Fund
January - March 2024**

	JUSTICE FUNDS	TREASURY FUNDS
	Jan - Mar '24	Jan - Mar '24
Ordinary Income/Expense		
Income		
501 · City of Maple Plain	0.00	0.00
502 · City of Independence	0.00	0.00
503 · Other Income	0.00	0.00
Total Income	0.00	0.00
Gross Profit	0.00	0.00
Expense		
101 · Payroll Expenses	0.00	0.00
103 · PERA	0.00	0.00
104 · Health Insurance	0.00	0.00
105 · Uniform Expense	0.00	0.00
201 · Telephone	0.00	0.00
202 · Postage	0.00	0.00
203 · Office/Opr Equip Maintenance	0.00	0.00
204 · Office/Operating Supplies	0.00	0.00
205 · Office Rent & Cleaning	0.00	0.00
206 · Books/Dues/Subscriptions	0.00	0.00
207 · Utilities/Gas/Electric	0.00	0.00
301 · Printing	0.00	0.00
302 · Communications	0.00	0.00
303 · Auto Maintenance	0.00	0.00
304 · Fuel and Oil	0.00	0.00
306 · Insurance	0.00	0.00
307 · Schools & Training	0.00	0.00
308 · Audit	0.00	0.00
401 · Office Equipment	0.00	0.00
402 · Capital Improvement Plan	0.00	0.00
403 · Equipment	0.00	0.00
601 · Reserve Program	0.00	0.00
608 · Citizens Academy	0.00	0.00
Total Expense	0.00	0.00
Net Ordinary Income	0.00	0.00
Beginning Balance	123,324.54	20,369.74
Ending Balance	123,324.54	20,369.74 = 143,694.28

West Hennepin Public Safety
Budget vs. Actual - Reserves
 January - March 2024

	Jan - Mar '24
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	0.00
502 - City of Independence	0.00
503 - Other Income	1.18
Total Income	1.18
Gross Profit	1.18
Expense	
101 - Payroll Expenses	0.00
103 - PERA	0.00
104 - Health Insurance	0.00
105 - Uniform Expense	0.00
201 - Telephone	0.00
202 - Postage	0.00
203 - Office/Opr Equip Maintenance	0.00
204 - Office/Operating Supplies	0.00
205 - Office Rent & Cleaning	0.00
206 - Books/Dues/Subscriptions	0.00
207 - Utilities/Gas/Electric	0.00
301 - Printing	0.00
302 - Communications	0.00
303 - Auto Maintenance	0.00
304 - Fuel and Oil	0.00
306 - Insurance	0.00
307 - Schools & Training	0.00
308 - Audit	0.00
401 - Office Equipment	0.00
402 - Capital Improvement Plan	0.00
403 - Equipment	0.00
601 - Reserve Program	150.33
602 - Comm. Ed	0.00
608 - Citizens Academy	0.00
609 - Community Policing	0.00
Total Expense	150.33
Beginning Balance	2,237.99
Ending Balance	2,088.84

West Hennepin Public Safety
Capital Outlay Fund Report
January - March 2024

	<u>Jan - Mar '24</u>
Ordinary Income/Expense	
Income	
Total Income	<u>0.00</u>
Gross Profit	<u>0.00</u>
Expense	
402 - Capital Improvement Plan	0.00
Total Expense	<u>0.00</u>
Net Ordinary Income	<u>0.00</u>
Beginning Balance	29,245.87
J.E., Jan - Mar Requisitions	30,000.00
Ending Balance	<u>59,245.87</u>

West Hennepin Public Safety
Military PERA Designation Report
January - March 2024

	<u>Jan - Mar '24</u>
Beginning Balance	25,284.34
8% Interest = 2,022.75 (Dec '24)	
	<u>Subtotal</u> 0.00
Ending Balance	<u>25,284.34</u>

**West Hennepin Public Safety
Severance Fund Report
January - March 2024**

	Jan - Mar '24
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	0.00
502 - City of Independence	0.00
503 - Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
Total Expense	0.00
Net Ordinary Income	0.00
Beginning Balance	74,244.02
Ending Balance	74,244.02

**West Hennepin Public Safety
Police State Aid Report
January - March 2024**

	Jan - Mar '24
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	59,236.00
502 - City of Independence	130,852.00
503 - Other Income	0.00
Total Income	190,088.00
Gross Profit	190,088.00
Expense	
610 A Police State Aid	
HealthPartners, pre-hire med exam	923.00
Superior Background, Matthew Collier	922.50
Superior Background, Daniel Lueth	945.00
Faul Psychological, Matthew Collier	665.00
Faul Psychological, Daniel Lueth	665.00
HealthPartners, pre-hire med exam	2,269.00
Faul Psychological, Micah Vorderbruggen	665.00
Total Expense	7,054.50
Net Ordinary Income	183,033.50
Beginning Balance	0.00
Ending Balance	183,033.50

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
VACATION/COMP TIME HOURS**

March 2024

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	186.10	53.25	239.35	12,072.81
KAYLEN BOEDDEKER	80	42.53	24.75	67.28	2,364.22
KIM CURTIS	200	202.62	11.75	214.37	8,598.38
RICK DENNESON	200	189.96	39.75	229.71	13,936.51
SHAWN EBELING	120	124.50	10.93	135.43	6,514.18
NICK ELDRED	80	62.66	38.25	100.91	4,712.50
JON HOWES	200	235.94	31.75	267.69	15,145.90
GARY KROELLS	200	248.96		248.96	18,368.27
BEN RASKIN	200	250.93	42.50	293.43	14,800.61
CODY THOMPSON	120	113.08	19.88	132.96	6,379.42
LANCE ZILLES	120	150.00	36.25	186.25	8,958.63
TOTAL		<u>1,807.28</u>	<u>309.06</u>	<u>2,116.34</u>	<u>\$ 111,851.42</u>
			<i>Maple Plain</i>	30.75%	34,394.31
			<i>Independence</i>	69.25%	<u>77,457.11</u>
					111,851.42

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
ACCUMULATED SICK TIME**

March 2024

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	853.00	43,025.32		21,512.66
Kaylen Boeddeker	112.50	3,953.25	1,316.43	
Matt Collier	1.00	42.00		
Kim Curtis	647.50	25,971.23		12,985.61
Rick Denneson	984.00	59,699.28		29,849.64
Shawn Ebeling	407.50	19,600.75	6,527.05	
Nick Eldred	48.00	2,241.60	746.45	
Jon Howes	948.00	53,637.84	17,861.40	
Gary Kroells	984.00	72,599.52		36,299.76
Ben Raskin	984.00	49,632.96	16,527.78	
BenRouse	2.00	84.00		
Cody Thompson	399.00	19,144.02	6,374.96	
Micah Vorderbruggen	1.00	22.66		
Lance Zilles	672.50	32,347.25	10,771.63	
TOTAL	<u>7,044.00</u>	<u>382,001.68</u>	<u>60,125.70</u>	<u>100,647.67</u>

Total Sick: 160,773.38

Maple Plain 30.75% 49,437.81
Independence 69.25% 111,335.56

Severance as of March 1, 2024: \$74,244.02

Severance as of March 31, 2024: \$74,244.02

Severance is currently funded at: 46.18%

NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.

Cody & John,

I (WE) WANTED TO SEND A GIANTIC THANK YOU !!!
FOR THE TRULY AMAZING JOB YOU'VE DONE WITH
THE THEFT SITUATION AT GREEN ACRES.

THAT YOU'VE MANAGED TO RECOVER ALL THE STUFF
THAT YOU HAVE, IS NOTHING SHORT OF MIRACULOUS!
I'M ALMOST (ALMOST) SPEECHLESS AT YOUR
"DETECTIVE" ABILITIES/CAPABILITIES & I'M DULY
IMPRESSED.
ALSO VERY GRATEFUL.

THANK YOU FOR WHAT YOU DO, THANK YOU FOR
BEING GOOD AT WHAT YOU DO, AND KNOW
THAT I (FOR ONE) SLEEP BETTER AT NIGHT
KNOWING THAT YOU ARE OUT THERE.

Respectfully & with MUCH appreciation,

SANDI BENDICKSON
(AND JIM DREW, TOO)



January 19, 2023

To:

Detective Cody Thompson, Sgt. Jonathan Howes, Sheriff Phil Stanley (of Brainerd) and the Many Others that I am sure were involved in the return of the stolen items from our property. THANK YOU! THANK YOU! THANK YOU!

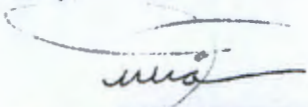
You are all amazing! I never thought I would ever see my Polaris again. From the bits and pieces that I heard - it sounded like a very lot of effort and expense was put in to getting things back.

It also sounds like a very crazy world out there - one that you are so needed in. I value our police and the protection that you offer us. Without you we are all in a very uncomfortable position. You have my full support - without you we are not safe. And I have been shown that you have a heart, too.

We want to express our appreciation for a JOB WELL DONE! And thank you again for being there for us when we needed you.

Wishing each of you a Wonderful Safe Day today and every day!

Best Regards,



Julia Bendickson, [REDACTED]

[REDACTED]

**Thank you for your years of
service and for your
commitment to the West
Hennepin Public Safety
Department in establishing the
Citizens Police Academy.**

**The classes are informative and
we have learned so much.**

**You are an outstanding police
officer!**

Jim and Maggie Grosshuesch



Office of Justice Programs

445 Minnesota Street • Suite 2300 • Saint Paul, Minnesota 55101-1515
Phone: 651.201.7300 • Fax: 651.296.5787 • TTY: 651.205.4827 • Toll Free 1.888.622.8799
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Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Pipeline Safety

Office of
Traffic Safety

State Fire
Marshal



3-13-24

Gary Kroells
Director
1918 County Road 90
Maple Plain, MN 55359

Dear Director Kroells,

I am pleased to inform you that the proposal **A-ICPOE-2024-WHENNPSD-022** for the Intensive Comprehensive Peace Officer Education & Training program has been selected for funding. The tentative award amount is **\$50,000** for 1 candidate(s), contingent upon final negotiation of a budget.

Mary Vukelich or Kristin Lail will be contacting you soon to finalize negotiations and start the pre-award process. Once the application is approved, we will initiate the grant contract agreement in e-grants. You will then receive a message from e-grants when the grant agreement is ready for signature. Contact Mary at Mary.Vukelich@state.mn.us if you have any questions.

Congratulations on being selected for funding. We look forward to working with you to ensure success on your initiative.

Sincerely,

Kim Babine
Deputy Director of Programs
Office of Justice Programs

MINNESOTA DEPARTMENT OF PUBLIC SAFETY



Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
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Office of Justice Programs

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www.ojp.dps.mn.gov

March 13, 2024

Director Gary Kroells
West Hennepin Public Safety Department
1918 County Road 90
Maple Plain, MN 55359

Dear Director Kroells,

I am pleased to inform you that the proposal A-PTP-2024-WHENNPSD-027 for the 2024-25 Pathways to policing program has been selected for funding. The tentative award amount is \$39,765, contingent upon final negotiation of a budget.

Kristin Lail will be contacting you soon to finalize negotiations and start the pre-award process. Once the application is approved, we will initiate the grant contract agreement in e-grants. You will then receive a message from e-grants when the grant agreement is ready for signature.

Contact Kristin at kristin.lail@state.mn.us if you have any questions.

Congratulations on being selected for funding. We look forward to working with you to ensure success on your initiative.

Sincerely,

Kim Babine
Deputy Director of Programs
Office of Justice Programs

**RESOLUTION 2024-0423-02
AUTHORIZING EXECUTION OF AGREEMENT**



Be it resolved that West Hennepin Public Safety Department enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety for the Intensive Comprehensive Peace Officer Education and Training (ICPOET) program.

Director Gary Kroells is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of West Hennepin Public Safety Department.

I certify that the above resolution was adopted by the West Hennepin Public Safety Police Commission on April 23, 2024.

SIGNED:

WITNESSETH:

Julie Maas-Kusske, Board Chairperson
West Hennepin Public Safety Police Commission

Gary S. Kroells, Director
West Hennepin Public Safety Department

April 23, 2024
Effective Date

April 23, 2024
Effective Date

**RESOLUTION 2024-0423-03
AUTHORIZING EXECUTION OF AGREEMENT**



Be it resolved that West Hennepin Public Safety Department enter into a cooperative agreement with the Office of Justice Programs in the Minnesota Department of Public Safety for the Pathways to Policing Grant (PTP) program.

Director Gary Kroells is hereby authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of West Hennepin Public Safety Department.

I certify that the above resolution was adopted by the West Hennepin Public Safety Police Commission on April 23, 2024.

SIGNED:

WITNESSETH:

Julie Maas-Kusske, Board Chairperson
West Hennepin Public Safety Police Commission

Gary S. Kroells, Director
West Hennepin Public Safety Department

April 23, 2024
Effective Date

April 23, 2024
Effective Date

Gary Kroells

From: Minnesota Police and Peace Officers Association
<angie@minnesotapoliceandpeaceofficersassociation.ccsend.com>
Sent: Wednesday, March 27, 2024 11:12 AM
To: Gary Kroells
Subject: 2024 MPPOA Membership Survey Results



2024 MPPOA Membership Survey Results

Dear Members:

In early February 2024, we send an anonymous electronic survey to our entire Minnesota active-duty membership. We received 1,241 responses before we stopped the survey on February 18th when the Burnsville tragedy happened. We are sharing these results with MPPOA members, the media, and legislators to provide insights on the beliefs and concerns of public safety officers officers in Minnesota.

TOPLINE RESULTS:

- 98% of Minnesota's police officers said they are somewhat, very, or extremely concerned about recruitment and retention issues in the profession of law enforcement.
- 98% of officers said they are somewhat, very, or extremely concerned about risk of prosecution for on-duty actions. (90% said very or extremely concerned. 69% said extremely concerned.)
- 80% of respondents are unlikely or very unlikely to recommend the profession to a family member. This best reflects the lack of morale and perspective on the profession.
- To best address recruitment and retention, the most popular answer – with nearly half of the responses – is “support from political and municipal leaders.” This answer (45%) surpassed higher compensation and bonuses (31%).

- Nearly 65% of respondents indicated “holding prosecutors accountable for charging decisions” as the most important priority for this legislative session.

In summary: Minnesota’s law enforcement profession is in both a morale and recruitment and retention crisis. Rank and file officers are asking for – and need – community and political leader support. This means recognizing the dangerous work they do every day – not just in a tragedy. Additional support is needed with compensation, benefits, and more to meet the growing demands of the profession. In addition, police want the law consistently applied to offenders, less bias headlines, and less reckless political rhetoric.

[Complete results can be found here.](#) We hope to offer this annual survey to gauge opinion and concerns, and appreciate your feedback.

Stay safe,

Brian Peters
 Executive Director
 Minnesota Police and Peace Officers Association



Gerae Christensen
 Insurance Agent
 651-793-2304



Andy Melcher
 Insurance Agent
 651-793-2305



For a free no obligation quote on your auto, home, cabin, valuables, boat, RV and motorcycle call Andy and Gerae at 651-291-1119.





WEST HENNEPIN PUBLIC SAFETY

2023 ANNUAL REPORT

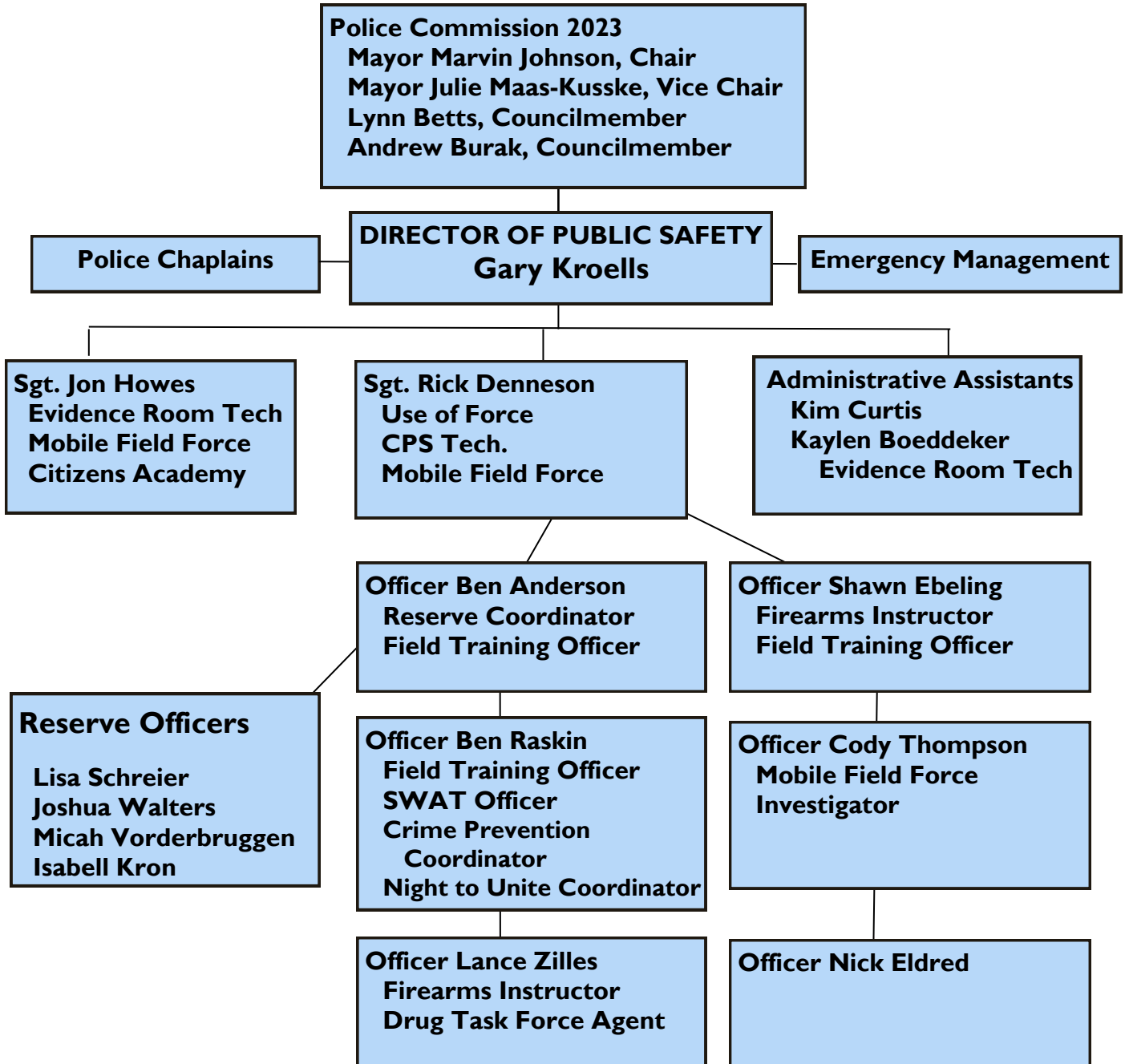


MISSION:

To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner.



WEST HENNEPIN PUBLIC SAFETY



Serving our Community proudly with our core values:

Honor Courage Common Sense Respect & Dignity Loyalty Fairness Trust



WEST HENNEPIN PUBLIC SAFETY



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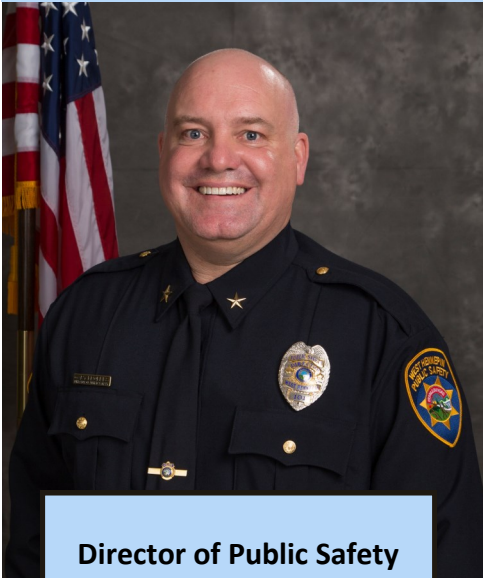
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WEST HENNEPIN PUBLIC SAFETY



DIRECTOR'S MESSAGE



**Director of Public Safety
Gary Kroells**

As Director of Public Safety for the West Hennepin Public Safety Department (WHPSD), I am honored and privileged to submit the *2023 Annual Report*.

Although we enjoyed a mild winter in late 2023, I am thankful for the early spring of 2024 as I write this report. 2023 was another year of exceptional work and dedication by our police officers to our organization and the Maple Plain and Independence communities. Every day, your police officers stand up to evil in support of your safety. We are there for you. We want you to know we hear you and thank you for your support. West Hennepin Public Safety (WHPS) remains strong.

2023 presented us with significant challenges in maintaining a fully staffed police department. A seasoned officer of ten years resigned to pursue his career at a metro area police department closer to his home. Finding a replacement for him has been very challenging, and the position remained vacant at the end of 2023. The job market is fiercely competitive for police officers, with very few qualified candidates graduating from college to become police officers. Our officers worked many overtime hours to cover shifts to ensure our residents did

not see a drop in service or response time. I am very proud of the work that our officers performed.

To enhance our staffing availability, we have initiated a part-time police officer program, which involved recruiting three full-time police officers from neighboring agencies to work part-time at WHPS. We welcomed them to our team in late 2023, and their field training is scheduled for the first quarter of 2024. We are eagerly looking forward to the positive impact this program will have on our operations and the enhanced safety it will bring to our communities.

With the legalization of recreational marijuana in Minnesota in 2023, the legislature did not provide law enforcement and cities with clear guidelines regarding ordinances on public use, possession, sales, and growing of marijuana. However, our dedicated officers have continued to work closely with our cities to provide the necessary training relating to the laws on the legalization of recreational marijuana. This commitment ensures our community remains well-informed and safe in this evolving landscape.

We also saw our residents' access to social services improve as WHPS partnered with Hennepin County Behavioral Health and Hennepin County 911 Dispatch in a pilot program to have real-time access to a 911 Embedded Social Worker on mental health calls. The 911 Embedded Social Worker Program has been a tremendous asset for our officers. We look forward to continued partnership in the future.

We remain committed to providing compassionate, common-sense solutions to our citizens. While providing public safety services has challenges, we are committed to finding solutions for our citizens. We value your input and are always open to hearing your concerns and suggestions. Together, we can continue to make our community a safe and welcoming place.

As your Chief of Police, I welcome you to speak with me about any concerns or questions you may have. I can be reached directly at (763) 479-0500 or by emailing me at groells@westhennepin.com. My door is always open.



WEST HENNEPIN PUBLIC SAFETY



LAW ENFORCEMENT TRAINING

West Hennepin Public Safety (WHPS) remains committed to the highest standards of law enforcement training and professional development. Our strategic use of the ConfiTrek education management system and the integration of PATROL (Peace officer Accredited TRaining OnLine) courses ensure that each officer meets and significantly exceeds the training requirements mandated by the Minnesota Police Officers Standards and Training (POST) Board. Our rigorous live-fire training regimen, which includes four annual sessions for each officer, also exemplifies our commitment to training.

In 2022, WHPS began using ConfiTrek, a cloud-based law enforcement training compliance platform, managed by Administrative Assistant Boeddeker. This system has transformed how we track and manage our officers' training, ensuring that every officer completes the necessary continuing education credits for license renewal. The system's 24/7 accessibility and real-time notifications keep officers and command staff informed of training assignments, completions, and compliance status, significantly enhancing operational efficiency and accountability.



Sergeant Jon Howes
Patrol Sergeant

WHPS officers actively participate in PATROL courses, leveraging this online platform to earn up to 60 credits annually across various critical topics, including use-of-force, autism awareness, crisis intervention, conflict management, implicit bias, and leadership skills. These courses, tailored to Minnesota's legal standards and case law, provide our officers with the knowledge and skills needed to navigate the complexities of modern law enforcement effectively. The convenience and flexibility of PATROL's online learning environment have been instrumental in our ability to maintain a highly trained and responsive force.

A cornerstone of our training program is the emphasis on practical, hands-on experience. WHPS conducts four live-fire training sessions annually, far exceeding the standard requirements. Live-fire training enhances officers' tactical skills, decision-making under pressure, and proficiency with service weapons. The rigorous nature of our live-fire training ensures that each officer is prepared to respond effectively and safely to critical incidents, thereby enhancing public safety and officer confidence.

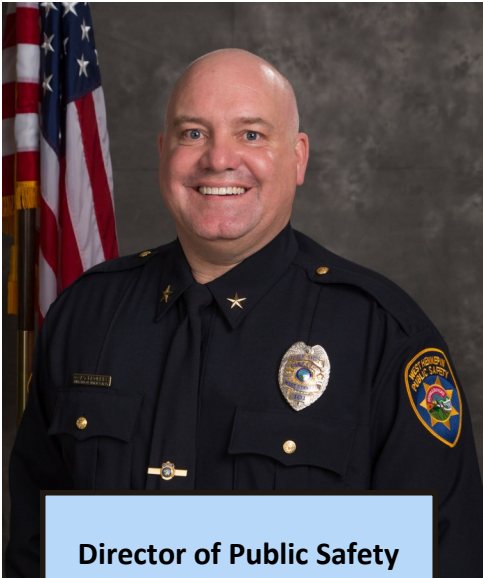
Each licensure cycle, WHPS officers greatly exceed the POST-required 48 hours of law enforcement-related continuing education every three years, with a minimum of 16 Minnesota POST-approved credits in specified categories. Our comprehensive training approach, combining ConfiTrek's tracking capabilities with PATROL's accredited online courses and extensive live-fire exercises, positions WHPS officers as leaders in law enforcement professionalism and readiness.



WEST HENNEPIN PUBLIC SAFETY



HIGHWAY 12 SAFETY COALITION



**Director of Public Safety
Gary Kroells**

After nine years as chair of the Hwy 12 Safety Coalition, Director of Public Safety Gary Kroells stepped down and took on the vice chair position. Delano City Administrator Phil Kern took over as chair to provide more representation to Wright County cities in the future.

I am incredibly proud of everything the Highway 12 Safety Coalition members have accomplished over the past nine years. It is nothing short of amazing. Our combined efforts to find solutions for a safer Highway 12 have saved countless lives.

We still have much work to do to finalize the redesign of the remaining 4.5 miles of Highway 12 between Delano and Maple Plain. Still, I am confident we can

continue to work together to find a solution that meets the safety needs of those traveling on Highway 12.

We have experienced too many tragedies on Highway 12. I am overwhelmed by everything the coalition has accomplished in the nine years since its formation. We will continue to advocate for safety improvements along Highway 12. We will never stop supporting the coalition's efforts and ensuring that the people's voices are heard.



Aerial views of the redesigned intersection, round-a-bout, and County Road 92 overpass at Highway 12





WEST HENNEPIN PUBLIC SAFETY



TRAFFIC ENFORCEMENT

Since its inception in 1979, traffic enforcement has been one of the top priorities of West Hennepin Public Safety (WHPS), a priority set by Maple Plain and Independence residents. In 1978, a record high of 33,868 injury crashes with a record total of 50,332 total injuries from those crashes occurred in Minnesota. In 1980, there were 863 people killed in traffic crashes across the state. The cities of Maple Plain and Independence were not immune to these tragic crashes—not only on the outdated, winding, narrow Highway 12 but also on our county roads and city streets.

Our department, joined by the Minnetrista Public Safety Department, has received a traffic safety grant each year since 1995. The grant program was initially called "Safe & Sober" and was renamed "Towards Zero Death" (TZD) in 2003. Administered by the state, Safe & Sober/TZD is a federally funded program that gives WHPS extra funds to put officers on the street outside their regular shifts to take impaired drivers off the road. This program, along with legislative changes to impaired driving and seat belt laws and improvements in vehicle safety, has driven the number of severe and fatal crashes on a downward trajectory. Fatal crashes hovered around 400 in the last few years, with 2020 having a record low of 394 across the state.



Sergeant Rick Denneson
Patrol Sergeant

As a leader in traffic safety, WHPS has received awards from various organizations for our actions. The State of Minnesota recognized WHPS in 1999 and 2007 for its high level of enforcement activities. In 2016, Director Kroells was recognized as chair of the Highway 12 Safety Coalition, which is responsible for coordinating local, regional, and state-level efforts to secure funding for improvements on the Highway 12 corridor that runs through our cities.

Our department has long embraced the belief that education is essential to public safety. We have been instrumental in providing traffic safety talks, displaying a crash car, and holding a "mock crash" at the Orono High School during prom season with the Orono Police Department. For 20 years, our department has been one of few area agencies to host child safety seat clinics and assist parents with child car seat installation and use. Since 1999, our Citizens Academy has had separate classes on traffic enforcement and DWI enforcement to discuss impaired driving and traffic safety. We routinely use our social media outlets to post reminders about traffic safety and highlight traffic enforcement activities.

We also maintain a host of traffic enforcement and traffic safety equipment, such as radar units in each patrol vehicle, a laser speed measuring device, a portable speed trailer to highlight motorists' speeds in areas to gain compliance with the speed limit, and three portable speed signs that we rotate through neighborhoods to monitor speed and help us target enforcement times when complaints arise about traffic issues.

Since 1979, WHPS has consistently received recognition as a leader in traffic enforcement, not only for the work we do on the street but also for the role we have played with local, regional, and state agencies such as the Highway 12 Safety Coalition, the TZD program, the Office of Traffic Safety, and the Minnesota Department of Public Safety. We will continue this focus into 2024 because it is a priority for us to keep our communities safe, not only in their homes but also on our roadways.



WEST HENNEPIN PUBLIC SAFETY

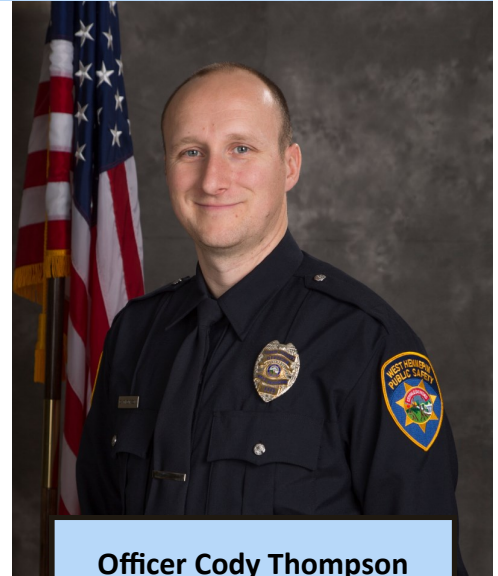


INVESTIGATOR’S REPORT—CASES OF INTEREST

West Hennepin Public Safety (WHPS) values the investigator position, considering it a crucial part of its officers' career development. One way to ensure this is to rotate the investigator position between experienced patrol officers every two to three years.

Officer Cody Thompson's assignment to investigations began in July 2023. He has been with WHPS since February 2017 and has been a licensed peace officer since 2006. Investigator Thompson's first six months were filled with investigating internet scams, phone scams, thefts, child protection reports, adult protection reports, burglaries, domestic assaults, and more!

Investigator Thompson reviews, follows up on, and submits criminal cases for charging to the Hennepin County Attorney's Office and the Maple Plain/Independence City Attorney. He has also assisted with hundreds of other reports and cases taken by patrol officers.



Officer Cody Thompson
Investigator





WEST HENNEPIN PUBLIC SAFETY



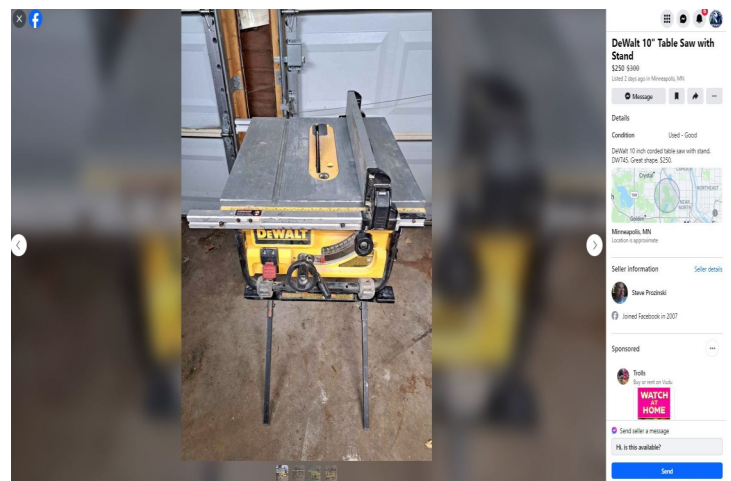
INVESTIGATOR'S REPORT—CASES OF INTEREST

In July 2023, Investigator Thompson received a phone call from Renville County deputies who were out on a traffic stop and had two individuals in custody on separate charges. The deputies located several pieces of mail from five Independence residences inside the suspects' vehicle. The residents were unaware that the suspects had stolen the mail over the weekend. One piece of mail contained a credit card that the suspects had activated, and one of the suspects had already made purchases with it. Renville County filed charges on the individuals for mail theft and possession of stolen property. Law enforcement agencies working together is the key to success!



In December 2023, a construction contractor reported to WHPS that a DeWalt table saw had been stolen from a job site in Independence. Over the weekend, the owner of the table saw searched Facebook Marketplace and located it for sale in the city of Robbinsdale. The owner advised that the table saw had several identifiable markings, which he described as proof of ownership.

WHPS officers contacted the seller and set up a meeting to purchase the table saw. Upon viewing it, the officer confirmed that it was the stolen item, and the “seller” was arrested for possession of stolen property.





WEST HENNEPIN PUBLIC SAFETY

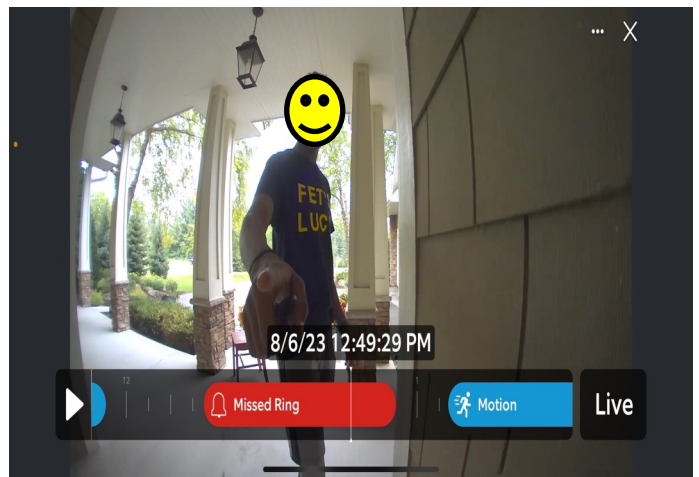


INVESTIGATOR'S REPORT—CASES OF INTEREST

On August 6th, 2023, WHPS received a call about a single-vehicle rollover on Highway 12 at Co Rd 90. The driver was reported limping and walking away from the crash.

Officers responded and discovered the vehicle had been reported stolen in a burglary in Minnetonka. Officers, two K-9 teams, and a drone searched the area to locate the suspect and check on his injuries; however, officers were unable to find the suspect at that time.

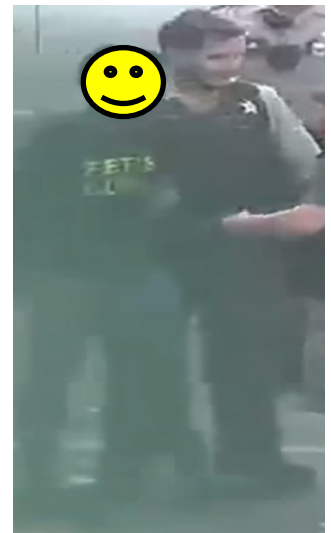
Officers conducting follow-up in the area obtained photos of the driver/suspect from a doorbell camera at an Independence residence. The 17-year-old suspect was identified from criminal analysis and previous law enforcement contacts.



On August 8th, the Hennepin County Sheriff's Office was alerted to a stolen SUV in Minneapolis. The driver fled on foot, but officers located and arrested him. The driver was found to be the same suspect from the WHPS case and was still wearing the same unique t-shirt he had worn two days earlier!

The suspect was charged as an adult and convicted in the WHPS case.

Photo courtesy of MN DOT traffic cameras 





WEST HENNEPIN PUBLIC SAFETY



INVESTIGATOR'S REPORT—COMMON SCAMS

West Hennepin Public Safety would like to remind its citizens about recurring scams. Below is a list of the most common ones.

Social Security or Identity Theft Scams: You receive an unexpected phone call or unsolicited email about a “problem” with your Social Security number, account, or benefits that you need to resolve immediately, or you will face arrest or other legal action. The scammer says you have to make a payment to receive assistance for an identity theft issue or in exchange for a Social Security benefit increase; this is a scam!

Family Emergency Scam: You receive an unexpected phone call or unsolicited email from an individual claiming to be a lawyer, law enforcement agent, hospital employee, or possibly even a family member—the individual requests financial help or information to help the individual out. Most of the time, they request financial help by wire transfer or gift cards. Contact the affected family member directly before providing any information or financial assistance.

Amazon Scam: You may receive an unsolicited call from someone stating they are a member of Amazon Customer Service. They may say your account is frozen and you need to purchase Amazon.com or other branded gift cards and ask you to provide the claim codes over the phone to remove the freeze on your account. Amazon will never call you to ask you to purchase gift cards to unlock your account or provide sensitive personal information like your Social Security number, tax ID, bank account number, or credit card information.

What can you do to protect yourself? Hang up and report it to the Social Security Office of the Inspector General online at <https://oig.ssa.gov>. Only provide personal or financial information to *verified* businesses or persons over the phone. Report suspicious phone calls to your law enforcement agency or file a complaint with the Federal Trade Commission (FTC) at <https://www.ftc.gov/>. It's also a good idea to monitor your credit reports. Federal law gives you the right to get a free copy of your credit report every 12 months from each of the three nationwide credit bureaus. In addition, the three bureaus have permanently extended a program that lets you check your credit report from each once a week for free at AnnualCreditReport.com.





WEST HENNEPIN PUBLIC SAFETY



RESERVE OFFICER PROGRAM



Officer Ben Anderson
Reserve Coordinator

The West Hennepin Public Safety (WHPS) Reserve Officer Program had another productive year in 2023. The reserves supported our communities by riding with and assisting officers and helping at community events, donating 748 hours to WHPS and the cities of Maple Plain and Independence! The ongoing service the volunteer reserve officers provide to our communities is truly invaluable. Using the modest value of \$31.80 per hour (national 2023 formula), that is a value of \$23,786 to our communities for a minimal cost.

Our reserves have a variety of careers and personal backgrounds. We have reserve officers who work in non-law enforcement professions, some going to school to become law enforcement officers and some who have retired from their careers. But what unites them all is their shared commitment to serving their communities. Regardless of your experience or career,

if you are a citizen willing to volunteer your time to your communities, we encourage you to consider becoming a WHPS reserve officer. We provide training and uniforms, and you get to work with some of the most remarkable people in the world! Being a police reserve is not just a volunteer opportunity; it's a chance to grow, learn, and make a real difference in your community.

WHPS held many training events for the reserves. They had firearms and less-lethal weapons, tasers, pepper spray, traffic control, and use-of-force training. The reserves assisted with numerous community events, including the Orono Discovery Center Vehicle Fair, Maple Plain Fire Open House, Trunk or Treat, Liberty Triathlon, Tour De Tonka, Toys for Tots, and an annual favorite: View Santa.



Patches of Police agencies that have hired WHPS Reserve Officers



WEST HENNEPIN PUBLIC SAFETY



RESERVE OFFICERS IN ACTION



**Reserve Officer Schreier
deploying a taser**



**Reserve officers training at the
firing range**



**Reserve Officer Vorderbruggen at
traffic control training**



WEST HENNEPIN PUBLIC SAFETY



VIEW SANTA 2023



Sgt. Denneson, Reserve Vorderbruggen, Reserve Kron, Reserve Walters, Officer Ebeling, Reserve Schreier, Chief Kroells and Officer Anderson with Santa in the Independence City Hall Atrium



View Santa returned to its usual route and longtime traditions for the 43rd year in 2023. Santa visited with children of all ages in the Independence City Hall Atrium, Veterans Memorial Park, and Cassia Haven Homes in Maple Plain. The reserves handed out bags of candy to children along the route and collected a trailer full of food for local food shelves. Thank you to all of our citizens who gave so generously!

“Maple Plain and Independence residents give generously to local food shelves each year,” stated Director Gary Kroells. “It was another exceptional year with many people coming out to see and talk with Santa despite the cold temperatures.” The police reserves collected 1,437 pounds of food and \$745 in cash donations for the WeCAN food shelf!



WEST HENNEPIN PUBLIC SAFETY



ADMINISTRATIVE AND RECORDS DIVISION



**Administrative Assistant
Kaylen Boeddeker**

CONTACT US
1918 County Road 90
Maple Plain, MN

Office Hours
Monday-Friday
8 a.m.-4:30 p.m.

(763) 479-0500

**For an emergency,
dial 911**



**Administrative Assistant
Kim Curtis**

The Administrative and Records Division of West Hennepin Public Safety comprises two administrative assistants with individual responsibilities. Kim Curtis is the Administrative Assistant/bookkeeper, human resources (HR) & benefits coordinator, and recording secretary. Kaylen Boeddeker is the Administrative Assistant/Terminal Agency Coordinator (TAC), National Incident-Based Reporting System (NIBRS) manager, and is the primary manager for the Records Division, including collecting and reporting data on crimes and submitting state-mandated records. Together, they provide a range of administrative and support services, including:

- Assist the public on the phone and at the front window with public information requests, issuing burn permits, Permit to Acquire applications, etc.
- Department bookkeeping: payroll, HR & benefits coordination, accounts payables/receivables, maintaining financial status reports, bank account maintenance & reconciliation.
- Maintaining employee training records.
- Transcription of interviews and data entry into case files.
- Preparation of case files for criminal prosecution and court records management.
- State-certified for transmitting reports to the Bureau of Criminal Apprehension (BCA).
- Preparing and transmitting monthly crime, property, and arrest reports to the BCA.
- Sending weekly media reports and press releases to local newspapers.
- Maintaining records and reporting to the Office of the State Auditor for assets forfeiture programs.
- Compliance with OSHA reporting requirements.
- Storage, retrieval, and disposal of records; completing local background investigation checks.
- Collect, process, disseminate, and maintain Department records following Federal and State Data Practices laws and record retention requirements.
- Criminal History Records Management.
- Updating suspense files for the Bureau of Criminal Apprehension (BCA).
- Linking criminal justice “suspense” records to the corresponding criminal history arrest records.



WEST HENNEPIN PUBLIC SAFETY



CRIME PREVENTION

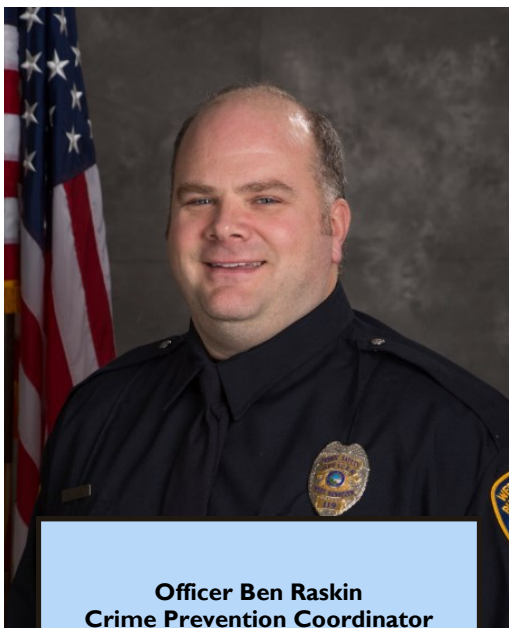
West Hennepin Public Safety (WHPS) officers work extremely hard to prevent crime, but we can't do it alone.

**Crime Prevention ...
Works with a Plan**

WHPS regularly receives tips from concerned citizens who may see something out of the ordinary or suspicious. We encourage you to call 911 while it is occurring so we can check it out. Some of the tips we receive lead to arrests, including drunk drivers, drug seizures, and damage to property crimes. Educating citizens with crime prevention information has assisted WHPS with making our area a better place to live, work, and play!



WHPS is committed to keeping our communities informed and engaged. We use social media platforms such as Facebook, X (formerly Twitter), and Neighbors/Ring Public Safety apps to quickly share crime alerts, law enforcement events, classes, and important notifications. Stay connected with us and be part of our efforts to make West Hennepin a safer place to live, work, and play!



Officer Ben Raskin
Crime Prevention Coordinator

WHPS successfully conducted the yearly alcohol and tobacco compliance checks, a crucial measure to ensure adherence to the law. We sent an underage decoy into alcohol and tobacco establishments within our jurisdiction, and we're pleased to report that all nine establishments passed the compliance checks!

In the coming year, we will again offer free alcohol and tobacco compliance training to the owners and employees of local establishments. We host two classes each calendar year at Independence City Hall: one in the spring and one in the winter.

If you have any questions, concerns, or comments, please contact the WHPS office during business hours.



WEST HENNEPIN PUBLIC SAFETY



COMMUNITY PROGRAMS—NIGHT TO UNITE



Officer Ben Raskin
Night to Unite Coordinator

WHPS participated in the Night to Unite event on August 1st, 2023. Once again, we had perfect weather and an amazing turnout with our Maple Plain and Independence residents. Along with our public safety partner, Maple Plain Fire Department, we attended 14 parties! WHPS has been involved in the Night to Unite celebration since 2006.

We seek hosts in the City of Independence and Maple Plain each year to host neighborhood parties at their homes or street blocks. WHPS police officers, reserve officers, and Maple Plain firefighters enjoy participating in the event. If you would like to host a party in 2023, please get in touch with Officer Raskin or WHPS.

We look forward to gathering once again in 2024. Mark your calendars for Tuesday, August 6th.



Police/Fire and residents in the 2023 Night to Unite event





WEST HENNEPIN PUBLIC SAFETY



COMMUNITY PROGRAMS—CITIZENS POLICE ACADEMY

West Hennepin Citizens Police Academy

In the spring of 2023, the West Hennepin Public Safety Department (WHPSD) held its 22nd class of the Citizens Police Academy.

Ten citizens who live or work in or around the community participated in the eight-week academy. They attended one night each week to learn about the WHPSD, its officers and reserves, and their duties.

The participants were immersed in a variety of law enforcement topics, including the use of force, investigations, narcotics, traffic and DWI enforcement, court proceedings, and K-9 officers. They had opportunities for hands-on training, such as simulating a traffic stop and interacting with a driver, and visiting the Hennepin County 911 Dispatch Center in Plymouth to listen to real 911 calls.

The academy is a welcoming platform for all community members to meet and engage with the WHPSD officers. It provides a unique opportunity to gain a deeper understanding of their roles through lectures, open discussions, and hands-on sessions. Almost all of the officers actively participate in teaching the classes, ensuring a comprehensive learning experience.

The Citizens Academy is held annually at the WHPSD. If you are interested in attending, contact the office during business hours.



Minnetonka K9 and officer/handler demonstrating K9 apprehension training



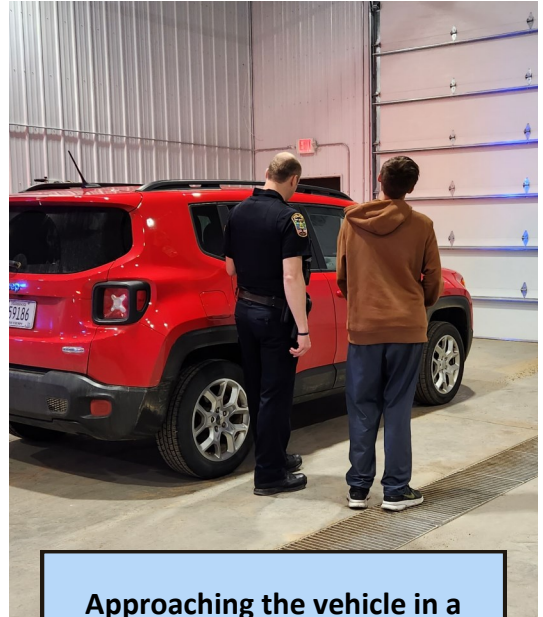
WEST HENNEPIN PUBLIC SAFETY



COMMUNITY PROGRAMS—CITIZENS POLICE ACADEMY



Experiencing the FireArms Training Simulator (FATS)



Approaching the vehicle in a mock traffic stop



CLASS OF 2023



WEST HENNEPIN PUBLIC SAFETY



EVENTS OF THE YEAR 2023



**Ribbon cutting for the new shared storage building
March 1st, 2023**



**Reserve Schreier on
Halloween in Maple Plain**



**Officer Raskin and Firefighter Jessi
Heitz at Trunk or Treat in Maple**



**Air Care landing at the
Maple Plain Fire Department Open House**



WEST HENNEPIN PUBLIC SAFETY



NEW EMPLOYEES



Officer Nick Eldred
Patrol

On Feb 22, 2023, Officer Nick Eldred joined the West Hennepin Public Safety Department. We feel fortunate Officer Eldred joined our team after working at the Wright County Sheriff's Department for over 18 years.

Welcome, Officer Nick Eldred!



Reserve Isabell Kron
Reserve Officer

Reserve Officer Isabell Kron joined the West Hennepin Public Safety Department on October 19, 2023. Reserve Kron also serves in public safety as a full-time paramedic for CentraCare in Monticello.

Welcome, Reserve Officer Kron!



WEST HENNEPIN PUBLIC SAFETY



USE OF FORCE—FIREARMS TRAINING



Officer Shawn Ebeling
Firearms Instructor

This year, West Hennepin Public Safety (WHPS) continues to prioritize the proficiency and preparedness of our officers. We do this not just for our officers but for our community. We are committed to maintaining high training standards through comprehensive use-of-force and firearms training programs. These standards ensure that our officers, an integral part of our community, are well-equipped to serve with professionalism and restraint.

Training Overview: WHPS conducts firearms and use-of-force training sessions staggered throughout the year, with at least four live-fire firearms training sessions. The live-fire sessions consist of scenario-based training to ensure officers' proficiency with weapons and the appropriate application of force in various real-life situations. Officers also complete several hours of training annually on the use of force and the use of deadly force, further supported by

our partnership with the League of Minnesota Cities through the "Peace Officer Accredited TRaining OnLine" (PATROL) program. This program offers an in-depth review and training on case law, legal aspects, and practical application of use-of-force and de-escalation methods.

Equipment and Force Options: WHPS equips each officer with multiple force options, including a handgun, a rifle, chemical spray, an expandable baton, a TASER™, and access to a 40mm less-than-lethal launcher in each squad car. This 40mm launcher, capable of deploying kinetic impact projectiles, pepper spray, or distraction devices, allows officers to respond more safely to violent encounters by providing greater distance and time to de-escalate volatile situations.

Specialized Training: Our training regimen includes a full range day dedicated to low-light/no-light conditions and inclement weather training. This specialized training is crucial as our officers serve our community around the clock, and these conditions present unique challenges. Training under these circumstances ensures our officers are skilled in utilizing all their tools, including various light sources and tactical approaches, for effective night and inclement weather operations.



Inclement weather



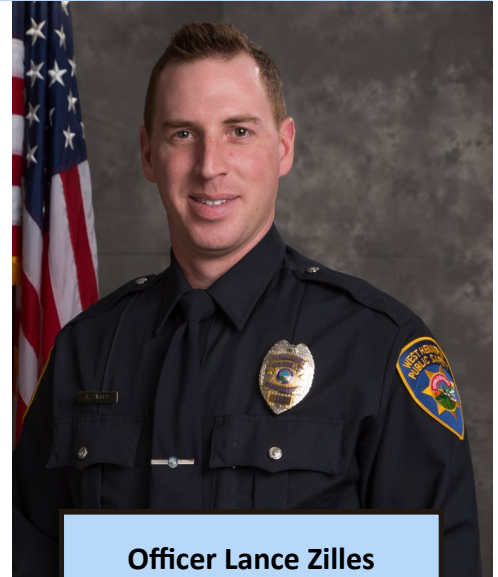
WEST HENNEPIN PUBLIC SAFETY



USE OF FORCE—FIREARMS TRAINING



Live-Fire range training



Officer Lance Zilles
Firearms Instructor

Officers also receive training with protective equipment such as masks, ballistic shields, and body armor. This training involves varying scenarios that require officers to use different combinations of tools and equipment to ensure their safety and the public's safety and to mitigate injury.

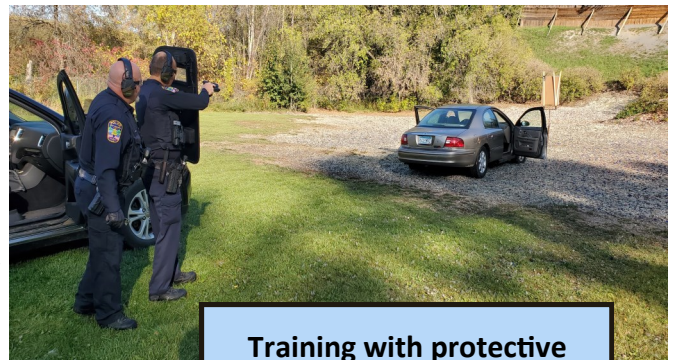
Acknowledgments: We thank the Delano Sportsmen's Club for their continued support and cooperation by providing access to their shooting range and facilities. This partnership is invaluable to our training program and the overall preparedness of our officers.

DELANOSPORTSMENSClub.COM

OFFICIAL WEBSITE OF THE DELANO SPORTSMEN'S CLUB



Conclusion: Our department is committed not only to maintaining high training standards but also to continuously improving our firearms and use-of-force training programs. We strive to ensure that each officer has the knowledge, skills, and judgment to serve our community with integrity, respect, and professionalism. Our dedication to fostering a culture of accountability, transparency, and continuous learning is a testament to our commitment to meeting the evolving challenges of modern policing and providing the best possible service to our community.



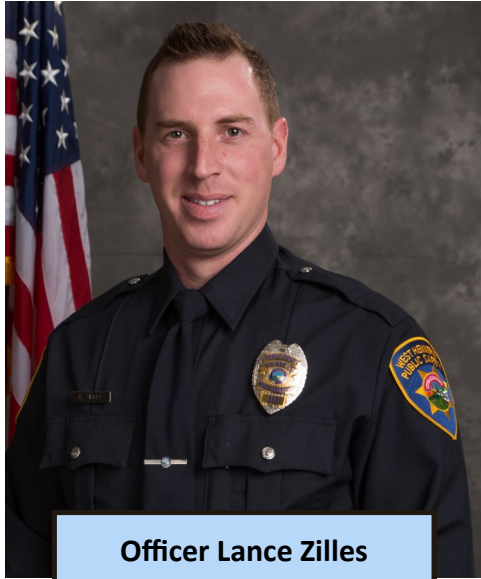
Training with protective equipment



WEST HENNEPIN PUBLIC SAFETY



WEST METRO DRUG TASK FORCE (WMDTF)



Officer Lance Zilles
WMDTF Agent

The West Metro Drug Task Force (WMDTF) is a joint task force created to combat narcotics in western Hennepin County and the Twin Cities metro area. The WMDTF was established in 2003 with the cooperation of West Hennepin Public Safety, Medina Police Department, Minnetrista Public Safety, Orono Police Department, and the Hennepin County Sheriff's Office. In 2023, the South Lake Minnetonka Police joined the WMDTF. Each member agency has at least one officer designated to the task force.

The task force consists of six agents who investigate narcotics-related criminal matters. A drug task force agent conducts long-term complex investigations and undercover operations, drafts and executes search warrants, and assists local law enforcement with critical incidents.

In July 2023, Officer Lance Zilles took over the WMDTF position for West Hennepin Public Safety.



- West Metro Drug Task Force Agencies:**
- West Hennepin Public Safety Department
 - Medina Police Department
 - Minnetrista Public Safety Department
 - Orono Police Department
 - South Lake Minnetonka Police Department
 - Hennepin County Sheriff's Office



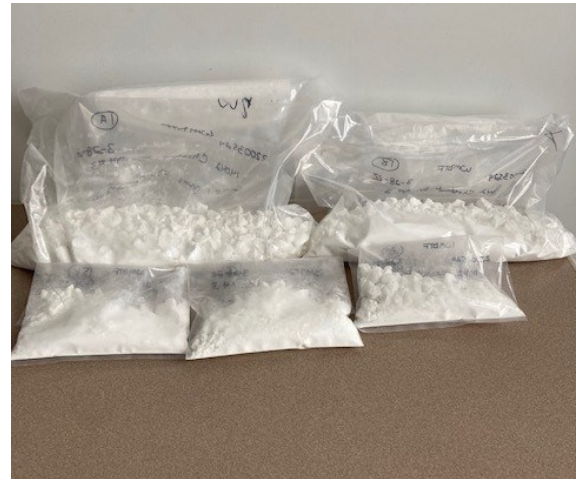
WEST HENNEPIN PUBLIC SAFETY



WEST METRO DRUG TASK FORCE (WMDTF)

2023 was very productive for the WMDTF. The task force agents executed 183 search warrants, made 288 arrests, had 191 state criminal charges and 12 federal indictments, and seized \$442,555 in cash and 139 firearms. The executed search warrants resulted in the seizure of 83,580 grams of marijuana, 18,290 grams of cocaine, 20,031 grams of methamphetamine, 361 grams of heroin, 21,350 fentanyl pills, and 4,722 grams of fentanyl powder.

The pictures below are from significant search warrants that were executed.





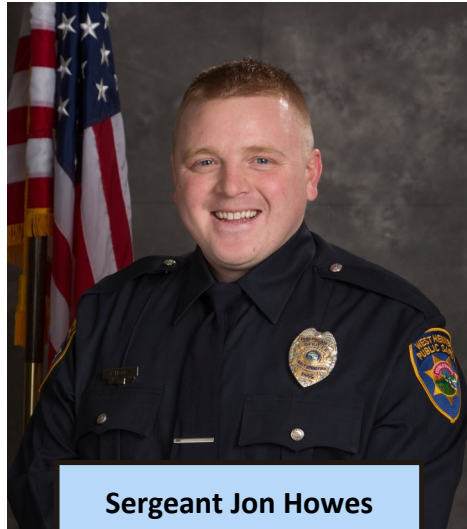
WEST HENNEPIN PUBLIC SAFETY



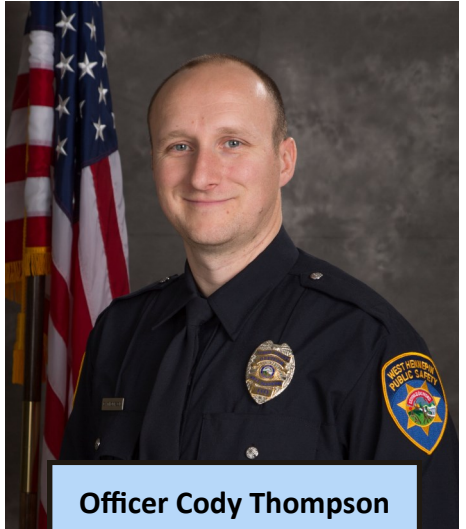
WEST COMMAND MOBILE FIELD FORCE



Sergeant Rick Denneson
Mobile Field Force



Sergeant Jon Howes
Mobile Field Force



Officer Cody Thompson
Mobile Field Force

The West Command Mobile Field Force (WCMFF) is made up of representative officers from 27 suburban law enforcement agencies in suburban Hennepin County. The mission of this collaborative team is to provide a rapid deployment of highly trained law enforcement personnel to preserve life, ensure public safety, protect property, and maintain quality of life throughout Greater Hennepin County. This team of officers, and all of the agencies they represent, are very committed to working hard to protect lawful first amendment protests and demonstrations, while ensuring those gatherings remain non-violent and safe for those in attendance.



WCMFF is a specially trained team of officers capable of responding to incidents of member agencies in which large numbers of people require management for public safety reasons and to protect First Amendment rights and peaceful protesting.

West Hennepin Public Safety has committed three officers to WCMFF Platoon 6 with Sgt. Rick Denneson assigned as squad leader and Sgt. Jon Howes and Officer Cody Thompson as operators.



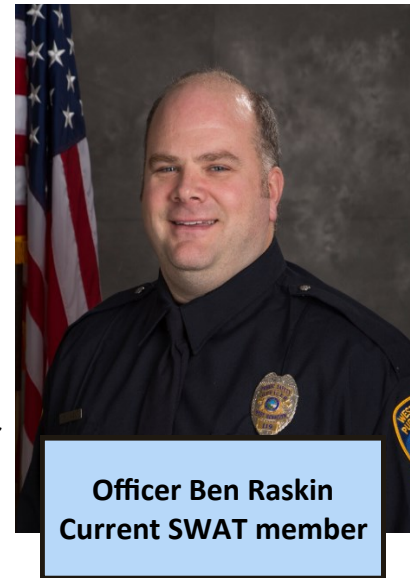


WEST HENNEPIN PUBLIC SAFETY



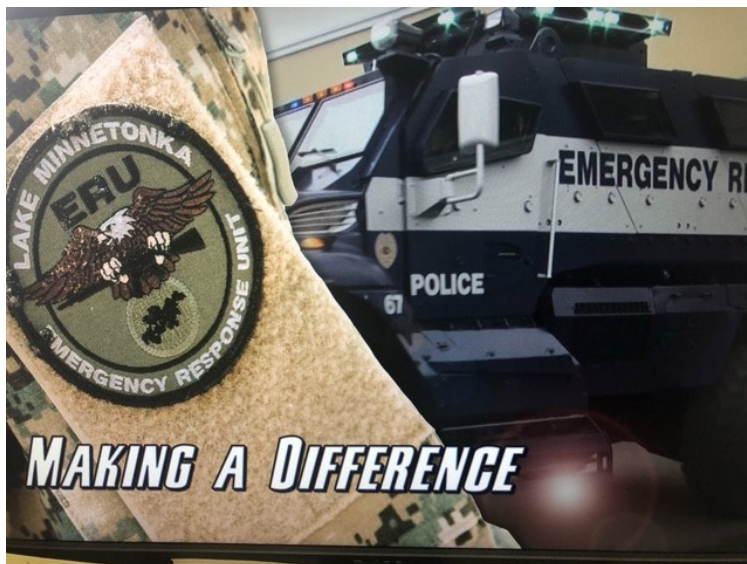
LAKE MINNETONKA SWAT TEAM

West Hennepin Public Safety (WHPS) is a member of the Lake Minnetonka Special Weapons and Tactics (SWAT) Team, a multi-agency SWAT team. It was formed in 2008 by the West Hennepin Public Safety Department, South Lake Minnetonka Police Department, Orono Police Department, Minnetrista Police Department, and Wayzata Police Department. The team consists of eighteen members and WHPS has two positions on it. The SWAT Team trains regularly: learning new techniques, devices, tools, and tactics to handle high-risk situations. They also assist other SWAT teams on mutual aid agreements. WHPS is thankful to participate in a unit like this that could not be funded by a single department.



Officer Ben Raskin
Current SWAT member

Lake Minnetonka SWAT team participates in a yearly training at Camp Ripley where numerous teams from throughout the state come together to train. Every year, three teams are chosen to host the training. This year, our team was one of the hosting teams. The hosting teams are responsible for organizing the training and coordinating with each team for scheduling. The scenarios are larger based scenarios that often include multiple buildings and ten or more actors, which helps the teams practice in situations where team security and scene safety are a concern. It was a very successful event.



The trainings can include many different variables from large-scale active shooters, armored vehicle training/course work, hostage rescue, large crowd control during a critical incident and much more. The training is vital in preparing teams for large-scale incidents that many teams are not able to train for during their monthly training.

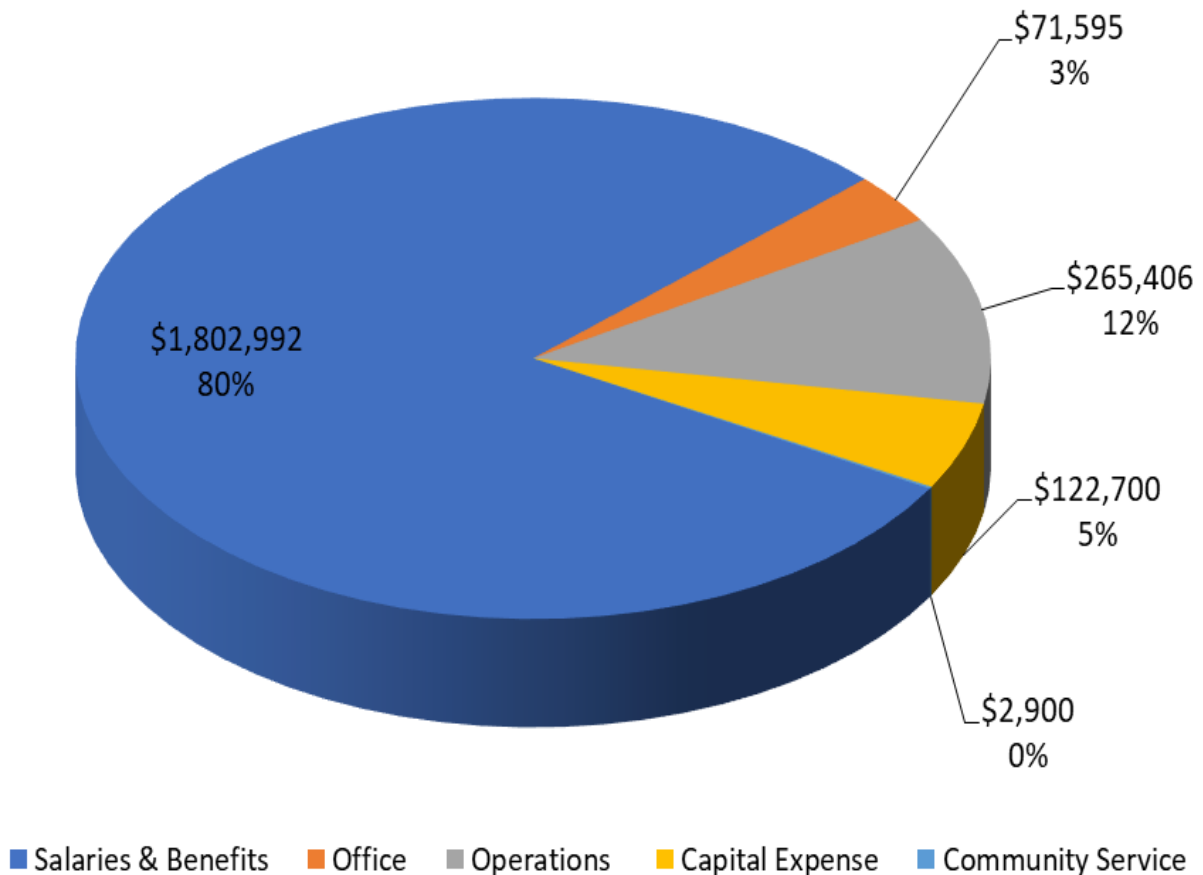


WEST HENNEPIN PUBLIC SAFETY



FINANCIAL SUMMARY: 2023 BUDGET

2023 Budget Total \$2,283,107



The personnel section accounts for 80% of the overall budget. It includes health and dental benefits, overtime, PERA contributions and medical disability insurance that West Hennepin is mandated to pay. The remaining funds are allocated to office supplies, police department operating costs, capital expenses and community service programs.



WEST HENNEPIN PUBLIC SAFETY



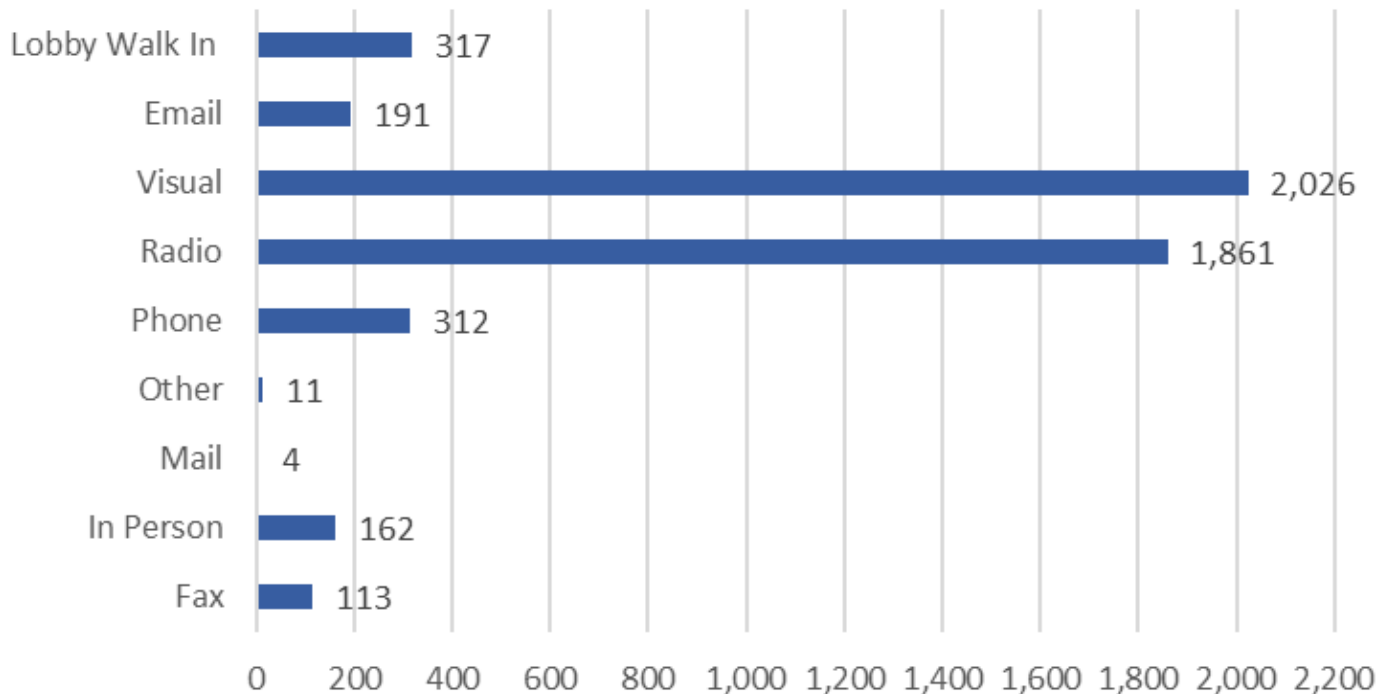
2023 ACTIVITY REPORT

In 2023, the West Hennepin Public Safety Department handled 4,461 incident complaint reports for the cities of Independence and Maple Plain, with 3,025 incidents occurring in Independence and 1,436 occurring in Maple Plain.

Incident complaint reports include:

- 1,883 Traffic Stops and Traffic related offenses
- 84 Criminal Investigations
- 128 Property Damage Crashes
- 31 DWI Arrests
- 10 Personal Injury Crashes
- 0 Fatality Crashes

How Calls Are Received

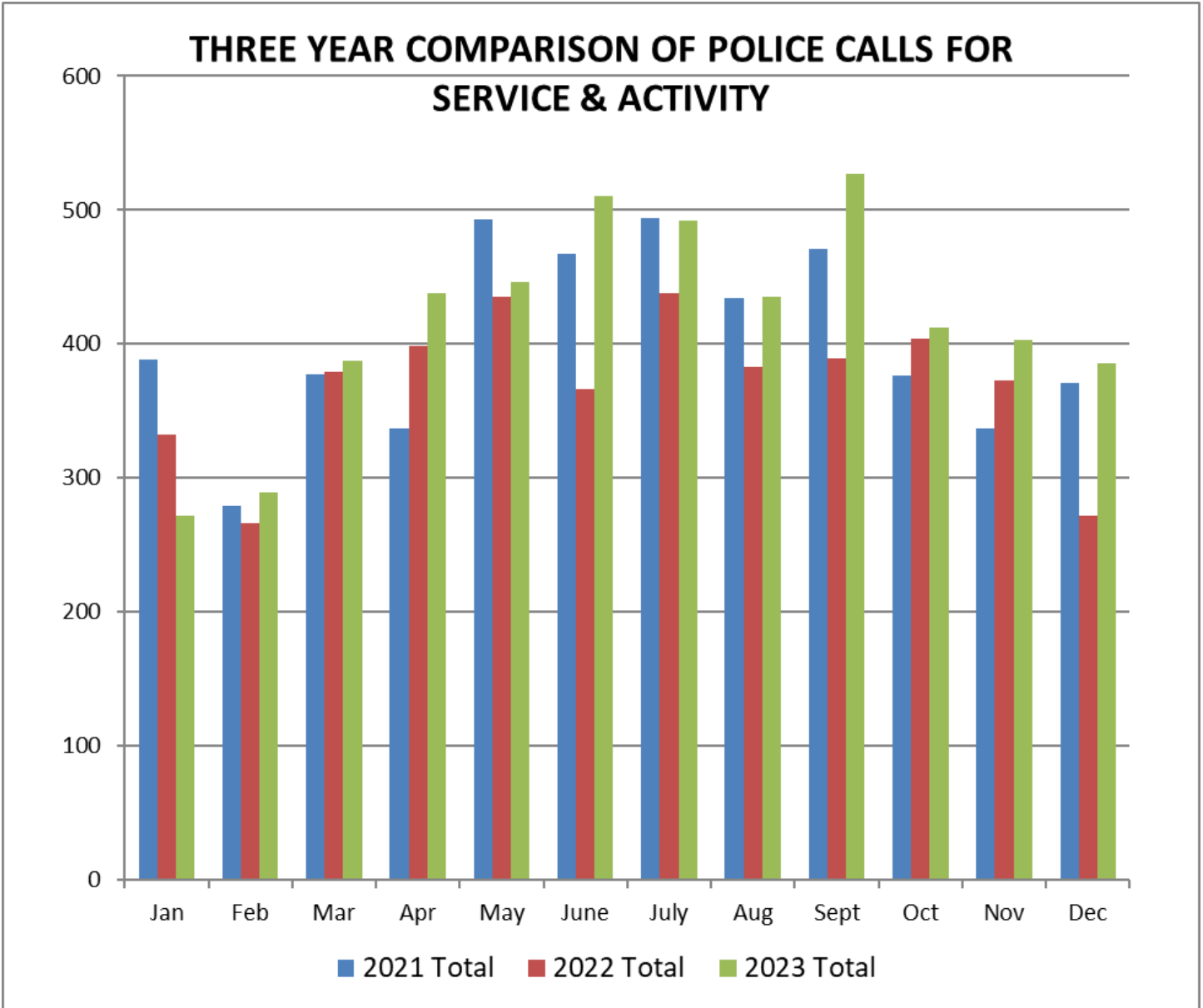




WEST HENNEPIN PUBLIC SAFETY



2021-2023 Call Activity Report



West Hennepin Public Safety Department call activity per month for the past three years, 2021-2023



WEST HENNEPIN PUBLIC SAFETY



ACTIVITY REPORT: Comparing 2022 versus 2023

Offense	2022	2023
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City Of Independence

Criminal	62	50
Traffic	948	1165
Part III	42	55
Part IV	373	393
Part V	1,251	1,362

Total City of Independence	2,676	3,025
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City Of Maple Plain

Criminal	44	37
Traffic	272	502
Part III	18	30
Part IV	241	314
Part V	568	553

Total City Of Maple Plain	1,143	1,436
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Grand Total Both Cities	3,819	4,461
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TZD	135	394
Other ICRs	280	313
Total ICR Reports	4,234	5,168

How Received

Fax	86	113
In Person	154	162
Mail	10	4
Other	12	11
Phone	327	312
Radio	1,738	1,861
Visual	1,407	2,026
Email	204	191
Lobby Walk In	268	317
Total	4,206	4,997



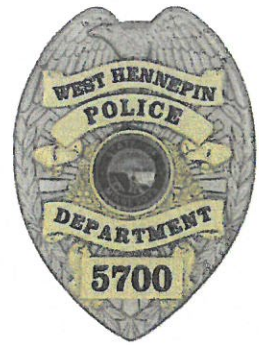
WEST HENNEPIN PUBLIC SAFETY



FAREWELL – OFFICER JOSH BROZEK



After ten years of dedicated service to the West Hennepin Public Safety Department, Officer Joshua Brozek left our organization to continue working as a police officer for the Airport Police Department. West Hennepin Public Safety Department and our citizens thank him for his outstanding work as a patrol officer, investigator, SWAT Operator, and Drug Task Force Agent. His presence as an officer will be missed in our community.



April 1st, 2024

Director Kroells,

It is with several mixed emotions that I type this letter of resignation. Emotions from excited to apprehension, disbelief to anticipation. All these emotions are wrapped with a bit of melancholy. Only because it is hard to leave a place where you have felt appreciated for what you do for over 35 years.

I feel so fortunate to have been picked to serve my community in 1988. A community that I have had a competition with to give them more support than they kept giving me; and this community is tough competition in that regard.

I feel lucky to have worked in a community, worked for city councils, commissioners and for a department that has continually supported me (and our department) in my view of public safety as I did my job. I have been given grace all through my career as I have grown. I have been given latitude to be involved in different aspects of public safety, outside the traditional responsibilities that I have felt would benefit our department and the communities that we serve and have always appreciated that.

So many things have changed in law enforcement over the past 35 years. Certainly, laws and procedures, policies and practices, and of course equipment. Other things in the profession ebb & flow like a pendulum such as respect for the profession, persons that want to be in this as a career or support for the police. One thing that has been steady fast in our department throughout the years is how our department treats the community and the employees as second to none. That is something I know will never change and I am honored to have been a part of a department with that reputation.

Chief, please accept this letter of resignation with my last day of work at the West Hennepin Public Safety being April 30th, 2024.

Thank you again for your genuine leadership and friendship. I wish nothing but the best for our department.

Sincerely,

A handwritten signature in black ink, appearing to read "Rick Denneson".

Rick Denneson

*West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504*

Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

RESOLUTION 2024-0423-01
CORPORATE AUTHORIZATION RESOLUTION

BE IT RESOLVED THAT:

1. The Bank of Maple Plain is designated as the depository for the funds of the West Hennepin Public Safety Department.
2. This resolution shall continue to have effect until express written notice of its rescission or modification has been received and recorded by Bank of Maple Plain.
3. All transactions, if any, with respect to any deposits, with-drawals, rediscounts and borrowing by or on behalf of West Hennepin Public Safety Department with Bank of Maple Plain prior to the adoption of this resolution are hereby ratified, approved and confirmed.
4. Any of the persons named below, so long as they act in a representative capacity as agents of West Hennepin Public Safety Department, are authorized to make any and all other contracts, agreements, stipulations and orders which they may deem advisable for the effective exercise of the power indicated below, from time to time with the Bank of Maple Plain, concerning funds deposited in Bank of Maple Plain, monies borrowed from Bank of Maple Plain or any other business transacted by and between West Hennepin Public Safety Department and Bank of Maple Plain subject to any restrictions stated below.
5. Any and all prior resolutions adopted by the Board of Commissioners of the West Hennepin Public Safety Department and certified to Bank of Maple Plain as governing the operation of the West Hennepin Public Safety Department's account (s), are in full force and effect, unless supplemented or modified by this authorization.
6. West Hennepin Public Safety Department agrees to the terms and conditions of any account agreement, properly opened by any authorized representative (s) of West Hennepin Public Safety Department, and authorizes the Bank of Maple Plain, at any time, to charge the West Hennepin Public Safety Department for all checks, drafts or other orders for the payment of money, that are drawn on the Bank of Maple Plain, regardless of by whom or by what means the facsimile signature may have been affixed so long as they resemble signature specimens in section below (or the facsimile signature specimens that West Hennepin Public Safety Department files with the Bank of Maple Plain from time to time) and contain the required number of signatures for this purpose.

If indicated, any person listed below (subject to any expressed restrictions) is authorized to:

- a. Marvin Johnson, Mayor of Independence
- b. Julie M. Maas-Kusske, Mayor of Maple Plain
- c. Ray McCoy, Commissioner
- d. Andy R. Burak, Commissioner
- e. Gary Kroells, Director
- f. Mark Kaltsas, Independence City Administrator
- g. Jacob Kolander, Maple Plain City Administrator

Current bank accounts: WHPS, #05-330-5
Crime Prevention, #05-476-2
Reserves, #05-366-3

- a, b, c, d, e (1) Exercise all the powers listed in (2) through (6).
- e (2) Open any deposit or checking account (s) in the name of West Hennepin Public Safety Department.
- a, b, c, d, e (3) Sign checks and orders for the payment of money and withdraw funds on deposit with West Hennepin Public Safety Department. Number of authorized signatures required for this purpose-2.
- a, b, c, d, e (4) Endorse checks, money orders or other investments for deposit of funds into West Hennepin Safety Department Accounts. Number of authorized signatures required for this purpose -1.
- a, b, c, d, e (5) Borrow money on behalf and in the name of West Hennepin Public Safety Department, sign, execute and deliver promissory notes or other evidence of indebtedness. Number of authorized signatures required for this purpose –2.
- a, b, c, d, e (6) Endorse, assign, transfer, mortgage or pledge bills receivable, warehouse receipts, bills of lading, stocks, bonds, real estate or other property now owned or hereafter owned or acquired by West Hennepin Public Safety Department as security for the sum borrowed, and to discount the same, unconditionally guarantee payment of all bills received, negotiated or discounted and to waive demand, of non-payment, Number of authorized signatures required for this purpose-2.
- a, b, e (7) Enter into written lease for the purpose of renting and maintaining a Safe Deposit Box at the Bank of Maple Plain. Number of authorized persons required to gain access and to terminate the lease –1.
- a, b, c, d, e, f, g (8) Sign checks and orders for the payment of funds on deposit with West Hennepin Public Safety for the purpose of payroll only. Number of authorized signatures required for this purpose-2.

Gary Kroells, Director

Julie Maas-Kusske, Board Chairperson

April 23, 2024
Effective Date

April 23, 2024
Effective Date

WEST HENNEPIN



Compensation Review 2023-26

West Hennepin Public Safety



Proposal for 2025-2026

Wages 2025

- 5% Increase to wages

Wages 2026

- 3% Increase to wages

Credit for prior service

- Recognize prior service and apply to wage and benefits

Investigators

- Increase of \$1,200

Field Training Officers

- Provide 2hrs of Straight time per FTO shift as Comp

Surveyed Departments

- Corcoran
- Dayton
- Deephaven
- Medina
- Minnetrista
- Orono
- Rogers
- South Lake Minnetonka
- Wayzata
- West Hennepin

Proposed Wage
increase.

5% for 2025

3% for 2026

Ranking for Base Wages

- 2023 WHPS Ranked 5/10
- 2024 WHPS Ranks 6/10
- 2025 WHPS Would Rank 5/10
- 2026 WHPS Would Rank 5/10

Ranking for Base + Healthcare

- 2023 WHPS Ranked 4/10
- 2024 WHPS Ranks 6/10
- 2025 WHPS Would Rank 4/10
- 2026 WHPS Would Rank 4/10

2023 – 2026 WHPS Rank

- 2023
 - With 10% **5th**
- 2024
 - With 3% **6th**
- 2025
 - With 5% / **5th**
- 2026
 - With 3% / **5th**

	Patrol Salary							
	2023		2024		2025		2026	
Corcoran	\$91,915.20	6	\$98,342.40	5	\$102,273.60	4	\$105,341.81	4
Dayton	\$95,596.80	4	\$99,424.00	3	\$102,406.72	3	\$105,478.92	3
Deephaven	\$99,694.40	1	\$104,686.40	1	\$109,907.20	1	\$113,204.42	1
Medina	\$96,521.98	2	\$99,507.20	2	\$102,502.40	2	\$105,577.47	2
Minnetrista	\$86,139.99	10	\$92,029.91	10	\$96,631.40	9	\$100,496.66	8
Orono	\$95,659.20	3	\$98,529.60	4	\$101,483.20	6	\$104,527.70	7
Rogers	\$89,232.00	8	\$94,203.20	8	\$97,029.30	8	\$99,940.17	9
South Lake Minnetonka	\$88,218.76	9	\$95,889.96	7	\$100,205.04	7	\$104,714.28	6
Wayzata	\$90,521.60	7	\$93,225.60	9	\$96,033.60	10	\$98,914.61	10
West Hennepin	\$94,306.95	5	\$97,136.16	6	\$101,992.97	5	\$105,052.76	5

KEY	
Proposed/Anticipated	3%
Proposed	5%
Agency Rank	1 to 10

2023 – 2026 WHPS Rank

- 2023
 - With 10% **4th**
- 2024
 - With 3% **6th**
- 2025
 - With 5% / **4th**
- 2026
 - With 3% / **4th**

	Patrol Salary with Insurance							
	2023		2024		2025		2026	
Corcoran	\$111,345.36	8	\$117,772.56	7	\$121,703.76	6	\$124,771.97	6
Dayton	\$114,796.80	5	\$118,624.00	5	\$121,606.72	7	\$124,678.92	7
Deephaven	\$121,298.72	1	\$126,290.72	1	\$131,511.52	1	\$134,808.74	1
Medina	\$120,557.98	2	\$123,543.20	2	\$126,538.40	2	\$129,613.47	2
Minnetrista	\$104,139.99	10	\$110,029.91	10	\$114,631.40	10	\$118,496.66	9
Orono	\$116,239.20	3	\$119,109.60	4	\$122,063.20	5	\$125,107.70	5
Rogers	\$107,232.00	9	\$112,203.20	9	\$115,029.30	9	\$117,940.17	10
South Lake Minnetonka	\$112,277.76	6	\$119,948.96	3	\$124,264.04	3	\$128,773.28	3
Wayzata	\$111,521.60	7	\$114,225.60	8	\$117,033.60	8	\$119,914.61	8
West Hennepin	\$115,306.95	4	\$118,136.16	6	\$122,992.97	4	\$126,052.76	4

KEY	
Proposed/Anticipated	3%
Proposed	5%
Agency Rank	1 to 10

Current Contract Settlements

Metro agencies with settled
contracts for
2025-2026



Average Raises

2024 (40
Agencies)
• 5.5%

2025 (35
Agencies)
• 4.5%

2026 (8 Agencies)
• 3.5%

Proposed Credit for Prior Service

Prior Service Credit Laterally Hired Officers

- New Lateral Hires would be moved into pay scale up to 1-step below the top patrol step while on probation credited for years 1 to 1.

Prior Service Credit for Wages and Longevity

- Officers who successfully complete probation and have a minimum of 3 full-time prior years of sworn service would be credited year for year for prior service and credited for each full-time year of service applied to their wage and longevity accrual formula.

Prior Service Credit for Vacation Accrual

- Officers who successfully complete probation and have a minimum of 3 full-time prior years of sworn service would be credited year for year for prior service and credited for each full-time year of service applied to their vacation accrual formula.

Validation and Calculation of Prior Service Credit

- To qualify the Officer must have at least 3 full-time years of prior service. Less than 3 years of full-time prior service would be at the discretion of the Director.
- Prior service credit years are validated by the service time reflected by PERA Police plan or other verifiable source.

Proposed
Investigator
Incentive Increase
to \$3,600 annually.

Ranking with 5% and 3% without increase

- 2023 WHPS Ranked 5/10
- 2024 WHPS Ranks 7/10
- 2025 WHPS Would Rank 7/10
- 2026 WHPS Would Rank 7/10

Ranking with 5% and 3% with increase

- 2023 WHPS Ranked 5/10
- 2024 WHPS Ranks 7/10
- 2025 WHPS Would Rank 5/10
- 2026 WHPS Would Rank 6/10

2023 – 2026 WHPS Rank Investigator Incentive

- 2023
 - With 10% **5th**
- 2024
 - With 3% **7th**
- 2025
 - With 5% / **7th**
- 2026
 - With 3% / **7th**

		Investigator with Salary 5% & 3% with <u>Current \$2400</u> incentive							
		2023		2024		2025		2026	
	Corcoran	\$95,591.81	6	\$102,276.10	4	\$106,364.54	4	\$109,555.48	4
	Dayton	\$100,276.80	2	\$104,104.00	2	\$107,086.72	2	\$110,158.92	2
	Deephaven	\$99,694.40	3	\$104,686.40	1	\$109,907.20	1	\$113,204.42	1
	Medina	\$100,721.98	1	\$103,707.20	3	\$106,702.40	3	\$109,777.47	3
	Minnetrista	\$89,259.99	10	\$95,149.91	10	\$99,751.40	9	\$103,616.66	9
	Orono	\$99,259.20	4	\$102,129.60	5	\$105,083.20	5	\$108,127.70	6
	Rogers	\$93,247.44	8	\$98,442.34	8	\$101,395.61	8	\$104,437.48	8
	South Lake Minnetonka	\$93,018.76	9	\$100,689.96	6	\$105,005.04	6	\$109,514.28	5
	Wayzata	\$93,521.60	7	\$96,225.60	9	\$99,033.60	10	\$101,914.61	10
	West Hennepin	\$96,706.95	5	\$99,536.16	7	\$104,392.97	7	\$107,452.76	7

KEY	
Proposed/Anticipated	3%
Proposed	5%
Agency Rank	1 to 10

2023 – 2026 WHPS Rank Investigator Incentive

- 2023
 - With 10% **5th**
- 2024
 - With 3% **7th**
- 2025
 - With 5% / **5th**
- 2026
 - With 3% / **6th**

	Investigator with Salary 5% & 3% with Proposed \$3600 incentive							
	2023		2024		2025		2026	
Corcoran	\$95,591.81	6	\$102,276.10	4	\$106,364.54	4	\$109,555.48	4
Dayton	\$100,276.80	2	\$104,104.00	2	\$107,086.72	2	\$110,158.92	2
Deephaven	\$99,694.40	3	\$104,686.40	1	\$109,907.20	1	\$113,204.42	1
Medina	\$100,721.98	1	\$103,707.20	3	\$106,702.40	3	\$109,777.47	3
Minnetrista	\$89,259.99	10	\$95,149.91	10	\$99,751.40	9	\$103,616.66	9
Orono	\$99,259.20	4	\$102,129.60	5	\$105,083.20	6	\$108,127.70	7
Rogers	\$93,247.44	8	\$98,442.34	8	\$101,395.61	8	\$104,437.48	8
South Lake Minnetonka	\$93,018.76	9	\$100,689.96	6	\$105,005.04	7	\$109,514.28	5
Wayzata	\$93,521.60	7	\$96,225.60	9	\$99,033.60	10	\$101,914.61	10
West Hennepin	\$96,706.95	5	\$99,536.16	7	\$105,592.97	5	\$108,652.76	6

KEY	
Proposed/Anticipated	3%
Proposed	5%
Agency Rank	1 to 10

Proposed FTO Incentive

Proposed FTO Incentive

- FTO would receive 2 hours of Straight Time Comp for each FTO Shift worked serving as FTO.

Incentives offered by comparable agencies

- WHPS is the only agency that does not offer any FTO incentive among surveyed agencies.
- Varied incentives offered
 - \$1.50 to \$5.00 per hour
 - \$3,000 annually
 - Mix of OT/ST/COMP



Thank you



WE VALUE THE SUPPORT BOTH
CITIES AND THEIR LEADERS
HAVE GIVEN OUR OFFICERS



WE ARE FORTUNATE AND
GRATEFUL FOR THE STRONG
SUPPORT OF THE COMMUNITY