

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
BOARD OF COMMISSIONERS  
Tuesday August 4, 2020  
8:00 a.m.  
Independence City Hall**

**AGENDA**

1. Call to Order

**Reports**

2. Approval of April 28, 2020 Police Commission Minutes
3. Approval of May 19, 2020 Board of Commissioners Workshop
4. Review of April, May, June 2020 Activity Reports
5. Review of April, May, June 2020 Claims
6. Review of 2020 YTD Budget and Cash Asset Report
7. Review of 2020 Accrued Vacation/Comp/Sick Time
8. Items of Interest-Community Events
9. Additions to the Agenda

**Old Business**

10. Highway 12 Updates
11. COVID 19- Review
12. Potential Deployment of a WHPS Officer
13. Building Upgrades for WHPS
14. International Chiefs of Police Conference

**New Business**

15. 2021 Budget Proposal
16. Use of Force and Training Review
17. Squad update
18. Night to Unite Date Change
19. Civil Disobedience Training
20. CenterPoint Energy Grant
21. Adjourn

# POLICE COMMISSION PACKET

## POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

Tuesday August 4, 2020, 8 a.m.

Independence City Hall

### Year to Date Activity Report

Between January 1 and June 30, 2020, West Hennepin Public Safety (WHPS) handled 2,441 incident complaints: 854 in Maple Plain, 1587 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the attached documents.

See attached April, May, and June 2020 Activity Reports/Director's News and Notes for highlighted cases. Director Kroells will highlight a few cases if requested.

### April, May, and June 2020 Claims

April, May, and June 2020 claims are attached for review and approval.

### 2020 YTD Budget & Cash Asset Report

In reviewing the 2020 Budget vs. Actual reports from January 1 to June 30, 2020, WHPS has received \$906,194 or 49.22% in income and has spent \$1,018,637 or 55.32%. This is a difference of -\$101,451. We are waiting on our projected income to arrive in the form of State Aid to Law Enforcement. This funding is received in the fall and I have some distance concerns our state aid could be reduced if the 'Defund The Police' movement should continue in our state.

Balances of other accounts are listed for your review: Crime Prevention \$31,664; Reserves \$8,461 Capital Outlay \$71,994; Severance \$68,483; Military Leave PERA \$1,667; Federal Forfeiture \$30,369.

### 2020 YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation and sick time reports are attached for review.

### Items of Interest/Community Events

- Thank you email from an Independence resident regarding help for his narcotics addiction
- Thank you card from Larry Stubbs for assisting with a house move on 6-23-2020
- Independence resident donated another 500 KN95 masks to WHPS
- Maple Plain resident thanking WHPS officers for all that they do for our communities
- Reserve Officer Stephen Thomas resignation to seek employment at South Lake Police
- Thank you card for flowers sent to a former police chaplain's wife's funeral
- Thank you card from a citizens thanking WHPS officers for all that they do
- Thank you card for flowers sent to a former reserve officer's mother's funeral

- Thank you card from Ann Reese letting WHPS officers know they are appreciated
- Thank you card from Magnuson family letting WHPS officers know they are appreciated
- Numerous handmade thank you cards from children thanking WHPS officers
- Thank you card from Ella Delaney regarding Loretto Girl scouts tour provided by WHPS
- Independence resident email and video of a traffic stop on Hwy 12. "Why is there never a Cop around when.....never mind!"
- Maple Plain resident thank you phone call regarding City Newsletter and WHPS
- Reserve Officer Dillion Field resignation for a law enforcement job
- Reserve Officer Steve Thomas resignation for a law enforcement job
- Thank you card from Gierke family regarding a medical our staff and Maple Plain Fire handled

### Highway 12 Updates

The past two Highway 12 Safety Coalition meetings have been held virtually on May 7 and July 9, 2020. Both meetings were standard review of Highway 12 concerns and reporting. The big discussion was on the improvements of Hwy 12 and County Road 92 along with County Road 90 and the median barrier between County Road 6 and Baker Park Road. All projects are moving forward with construction in the Spring of 2021. To host an open house for the County Road 92 project, Hennepin County began hosting a virtual open house on July 15, 2020. It has been posted on Facebook and other forms of communication along the coalition corridor. That open house can be viewed at <https://storymaps.arcgis.com/stories/4ae677ad9ad74f98a2d663161cbacf01>

The future of Highway 12 safety improvements is moving forward. I look forward to further discussion on the corridor improvements between Maple Plain and Delano. As a reminder, MnDOT is funding a corridor study for this section of Highway 12. We have yet to have a meeting regarding the corridor improvements and how it would look. MnDOT hired KLJ Engineering to handle the study. KLJ is the same engineering firm that handled the other improvements along Highway 12.

### COVID-19 Overview

WHPS continues to work with City of Maple Plain and City of Independence during the COVID-19 pandemic. This includes FEMA public assistance and discussions of CARES Act funding obtained by both cities for COVID-19 expenses. CARES Act funding was not provided to WHPS. It is my and Hennepin County Emergency Management's recommendation that any expenses should be reimbursed first with CARES Act funding vs. FEMA public assistance due to convenience. In the event additional funding is needed each city would move toward FEMA reimbursement for public assistance. Additional discussion should be had between both cities in regard to CARES Act funding and how it applies to WHPS and your local fire departments.

COVID-19 continues to be a difficult time for our staff and our citizens as we are used to in person communications. We continue to implement procedures with cleaning equipment, squads and PPE's to save on supplies and keep our staff unaffected by COVID-19. Our PPE supplies are adequately stocked for the time being and current call loads. As of now not a single employee for WHPS, Maple Plain or the City of Independence has obtained a positive test result of COVID-19.

WHPS continues to provide public safety services 24 hours a day, 7 days a week. Our front window has remained open for service. WHPS continues to handle non-emergency or permit applications by phone or email.

With the “face covering” mandate we reviewed the Executive Order and began to plan for the next steps of working with masks. Officers have been instructed to wear a mask on all traffic stops or interaction with the public. Additional masks and cleaning supplies were provided to our staff to ensure their safety. All staff continues to work their required hours and assignments at WHPS.

I continue to remind our officers and residents that we will work through this emergency as we have done so many times in the past.

### **Military Deployment Update**

As of July 30, 2020, I have not received mobilization orders regarding an possible officer deployment in August 2020. I am confident those orders will arrive and WHPS will be short one patrol officer from August of 2020 for approximately one year. This deployment will put WHPS in a poor position over the next year regarding adequate patrol officers needed to handle the needs of our department.

To maintain maximum coverage WHPS has adjusted schedules of our patrol sergeant, WMDTF Drug agent and investigator to provide the coverage needed during this deployment. WHPS will not be hiring a replacement officer during this time or funding a part time officer. WHPS officers will make up the hours by changing our schedules to provide the best alternative patrol schedule for our citizens. Overtime will increase to cover some of the gaps in the schedule.

On July 14, 2020, I met with the officer and Administrative Assistant Kim Curtis to discuss employer responsibilities and employee expectations. The officer's healthcare will continue under WHPS until September 1, 2020, he will continue to accrue sick time and vacation time and WHPS' PERA contributions will be set aside during the deployment. I have discussed these items with the League of Minnesota Cities representative and our city attorney. WHPS and our officer are ready to move forward with the military deployment for the second time in three years.

### **Building Improvements for WHPS**

WHPS continues to work with City of Independence on building improvements for City Hall and WHPS' facility. These improvements are near final review by City of Independence. If an acceptable bid is approved by City of Independence, the anticipated improvements to WHPS will be new carpet, new HVAC units, improved flooring in the patrol room, an upgraded breakroom and a new storage facility. These upgrades to WHPS' facility will be paid for by City of Independence.

### **International Chief of Police Conference**

The International Chief of Police Conference has been cancelled due to COVID-19. I will not be attending the conference in the fall of 2020. They have elected to host the conference virtually in replacement of an in-person conference. Additionally, the Minnesota Chiefs of Police conference was cancelled for 2020.

### **2021 Budget**

Included in the packets is the 2021 Budget Proposal. As you review the budget you will see an increase of 2.5% for West Hennepin Public Safety Department. City of Independence will see a 2.36% increase, while Maple Plain is 2.72%. See attached packet for further details.

### Use of Force Review and Training Review

On Monday June 22, 2020, I presented to the Maple Plain City Council a high-level discussion on Use of Force, Training, and our Mobile Video Recorders at their council meeting. The meeting went extremely well and council was very grateful for the great work WHPS officers do each day. This data review was placed in both cities' summer newsletters.

In my review of 'Use of Force/Response to Resistance', I was proud and honored to find this factual data from our contacts between 2015-2019.

- 39,610 incident reports
- 1,207 people arrested for various crimes
- 496 Mental Health Crises handled
- 58 incident-documented cases involving Response to Resistance (20 involved mental health incidents vs. arrests)
- 33 RTR's involved soft empty hand, 3 hard empty hand, 6 display taser, 18 display weapon, 1 taser deployment, 0 contact weapons/mace/tear gas/, 0 deadly force
- ZERO officer complaints regarding Use of Force.

In review of training records between 2015-2019 it was learned West Hennepin Officers average 60 hours of training per year. Peace Officers Standards and Training (POST) require 48 hours every three years for an average of 16 hours per year. Each officer is training almost four times greater than what is required by MN POST Board.

Over the next year we will continue to focus on even more training. Patrol online came out with many courses this week involving mental health credits toward the POST-mandated learning objectives for: Crisis Intervention and Mental Illness Crisis; Conflict Management and Mediation; and Implicit Bias, Community Diversity and Cultural Differences.

In July I required all WHPS officers to complete PATROL Online courses listed below over the next 30 days. [\\*Implicit Bias Part 1](#), [\\*Implicit Bias Part 2](#), [\\*Mental Health Part 1 - Introduction](#), [\\*Mental Health Part 2 - Assessment](#), [\\*Mental Health Part 3 - Intervention](#), [\\*Mental Health Part 4 - Capstone](#), [\\*Persuasion and De-escalation](#), [\\*Preventing In-Custody Suicides](#), [\\*Serving Those with Autism Spectrum Disorder](#).

Included in the packet is a review of the "Police Reform" bill recently passed in the Minnesota Special Session on July 22, 2020. I will not go into detail on each of the 25 changes in the bill but I can provide an overview on each section if you would like to discuss them. Most of the changes were already in policy by our agency and we will continue to update our policies to be in compliance with the new requirements.

West Hennepin Public Safety is committed to transparency and policy review of all aspects of our department. In following our model of transparency our entire policy manual was posted on our website

### Squads Updates

Squad #65 needs to be replaced in 2021 and is currently funded through our Capital Improvement Plan. It is a 2016 Ford Explorer with 112,000 miles. I am recommending WHPS immediately place an order with Davis Chevrolet in Delano as soon as Chevrolet opens orders in August. Due to Ford

increasing prices in 2020 and the current fallout from Ford union employees sending a demand letter to the Ford CEO to stop making squads for police officers I am anticipating everyone will move towards Chevy and Dodge vs. purchasing from Ford. Demand will be very high for Chevy Tahoes and an order should be made shortly after Chevrolet opens their bid process. This squad would be built sometime in December 2020 and it would arrive in early 2021.

As a reminder, the Chevy Tahoe has many advantages to offer our department and we have had great luck with them in the past. A survey was sent out to patrol officers and the Chevy Tahoe came out on top of the list. I am requesting approval to order the new squad. Estimate bid cost is \$38,700.

Squad #64 was taken out of service this past spring and was sold at ABC Auction in Maple Grove in June. The squad was sold for \$8,400 dollars and the proceeds were figured into our project income for this year.

### Night to Unite Events

Night to Unite events scheduled for Tuesday, August 4, 2020, have been delayed due to COVID-19. Events have been postponed until October 6, 2020. More information to follow via Facebook and our website if this event should occur.

### Civil Disobedience Training

Over the past two months we have seen peaceful protest, civil unrest and outright riots and destruction in many cities within our country. Four years ago, WHPS and the Lakes Area Emergency Management Group felt civil disobedience was a real possibility so protective helmets and batons were purchased for every WHPS officer. Riot control training was conducted by Hennepin County Sheriff's Office. More now than ever we need to continue our training and obtain the proper equipment to handle the civil unrest as we have seen almost every night on the evening news.

WHPS, in conjunction with the Lake Area Emergency Management Group, are moving forward with a training plan and equipment purchases to properly protect our officers, our citizens and our local businesses in the event this should happen in our area.

### CenterPoint Energy Grant

Center Point Energy awarded WHPS with a Community Partnership Grant in the amount of \$2,500 to purchase gas masks for our police officers. This equipment has a dual purpose of protecting officers from COVID-19 and use in civil unrest. CenterPoint Energy Representative Beth Brown advised due to COVID-19 they will not be sending a representative to a council meeting to award the grant. A big thank you to Center Point Energy for this grant and to the City of Independence for allowing WHPS to use their application for the grant. Once the grant has been received, I will be working with our staff to purchase the proper equipment for our officers. Total cost for outfitting all officers is approximately \$6,000 dollars. CARES Act funds could be used to cover the difference for this equipment.

### 2020 Police Commission Dates

2020 Police Commission meeting dates, 8:00 a.m. start time in WHPS' Conference Room

- September 22, 2020
- December 15, 2020 (if needed)

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
BOARD OF COMMISSIONERS  
Tuesday, April 28, 2020  
8 a.m.**

West Hennepin Public Safety Conference Room/Virtual Meeting on GoToMeeting Invite

**MEETING MINUTES**

**1. Call to Order.**

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 8:05 a.m. by Chairperson Julie Maas-Kusske.

Present: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Lynn Betts, Commissioner John DeLong, Director Gary Kroells

Others Present: Maple Plain City Administrator Bobby Schoen. Independence City Administrator Mark Kaltsas.

Absent: None

Guest: Accountant Andy Berg of Abdo, Eick & Meyers

**2. Audit Review by Abdo, Eick & Meyer**

Andy Berg of Abdo, Eick & Meyers was welcomed to the meeting by the Police Commission and asked to discuss his firm's findings of the West Hennepin's 2019 audit.

Andy said West Hennepin was issued a modified opinion like in previous years, which is the best that small organizations such as West Hennepin can receive. One internal control finding was West Hennepin relying on the auditor to prepare its financial statements. An additional finding was an audit adjustment of \$36,000 in forfeiture funds for a 2019 expense that was not paid until 2020 and should have been adjusted into 2019.

The total fund balance is approximately 19%. WHPS ended 2019 \$34,691 under budget. Andy said there were no issues with the audit; if there had been, they would have been noted in the report. He was asked to replace position titles on page 7 of the Annual Financial Report from 'Chairman' and 'Vice Chairman' to 'Chair' and 'Vice Chair'. There were no other comments, so Andy left the meeting. As the meeting continued, the position titles were updated by Andy's office, emailed to West Hennepin, and forwarded to the Commissioners and City Administrators as their final copy.

Motion by Betts, seconded by Johnson, to approve the 2019 financial audit. All voted aye. Motion carried.

Because Police Commission meetings are public, Director Kroells advised the Commission that a phone and call-in instructions were set up in the Conference Room for the public wanting to listen in on the meeting. The meeting date, time and location were also previously posted in West Hennepin's lobby and at City of Maple Plain for all the public see.

Director Kroells asked the Commission how to proceed with the \$34,691 under budget funds. Motion by Johnson, seconded by Betts, that it be moved into the Capital Improvement fund. Further discussion was had on where the funds should be put, then the motion was voted on. Johnson voted aye, Maas-Kusske voted nay, DeLong voted nay, Betts voted nay. One aye, three nays. Motion did not carry.

Motion by DeLong that the 2019 budget's \$34,691 surplus be carried over to the 2020 budget fund. Johnson pointed out that it is already there and no motion is needed. It was agreed to leave surplus in the 2020 budget where it is already.

Agenda items were then approved in a motion by Maas-Kusske, seconded by DeLong. All voted aye. Motion carried.

## **Reports**

### **3. Approval of January 28, 2020 Commission Minutes**

Motion by Johnson, seconded by Maas-Kusske, to approve the January 28, 2020 meeting minutes. All voted aye. Motion carried.

### **4. Review of January, February, March 2020 Activity Reports**

From January 1 through March 31, 2020 West Hennepin Public Safety (WHPS) has handled 1,348 incidents: 796 in Independence, 487 in Maple Plain.

Everyone read the reports and Director Kroells was not asked to highlight any cases.

Motion by Betts, seconded by DeLong, to approve the January, February and March 2020 Activity Reports. All voted aye. Motion carried.

### **5. Review of Final December 2019 and January, February, March 2020 Claims**

Marvin asked about two checks in January 2020, for View Santa expenses. Director Kroells explained that they were written out of the Reserves checking account because they were for View Santa expenses.

Moved by Betts, seconded by DeLong, to approve the December 2019, and January, February, March 2020 claims. All voted aye. Motion carried.

### **6. Review of 2020 YTD Budget and Cash Asset Report**

Between January 1 through March 31, 2020 West Hennepin took in \$622,580 (33.81% in income and spent \$635,431 (34.51%) in expenses; a difference of \$12,851.20.

Director Kroells explained that this is due to some larger annual expenses due at the



beginning of the year like insurance through League of MN Cities, squad purchases and setup expenses and subscriptions and membership fees.

Balances of the other accounts are Crime Prevention \$44,054, Reserves \$7,997, Forfeiture Fund Capital Outlay \$76,835, Severance \$68,483 and Military Leave PERA 13,808, Forfeiture \$30,369.

Motion by DeLong, seconded by Betts, to approve the 2020 YTD Budget and Cash Asset Reports, subject to audit. All voted aye. Motion carried.

#### **7. Review of 2020 Accrued Vacation/Vacation/Comp/Sick Time**

Accrued Vacation, Comp and Sick Time 2020 reports were reviewed by the Police Commission. There were no questions of the reports.

#### **8. Items of Interest-Community Events**

The following items were reviewed:

- Thank you card from Cole Campbell to Chief Kroells for assisting him with his interview style for a law enforcement position in Minnesota.
- Thank you card from Margie Garcia thanking all WHPS officers for serving our communities
- Thank you card from City of Maple Plain to WHPS officers and Maple Plain Fire Fighters
- N95 masks donated to WHPS
- April 18 Birthday Party parade for an Independence resident on County Road 92
- April 20 Birthday Party parade for an Independence resident on Perkinsville Road

Motion by Johnson, seconded by Betts, to approve Item 7, Vacation/comp/sick and 8. Items of Interest. All voted aye. Motion carried.

#### **9. Additions to the Agenda**

There were no additions to the agenda.

### **Old Business**

#### **10. 2019 Annual Report**

West Hennepin's Reserve Officers have not been allowed inside West Hennepin's building for the past three weeks due to COVID-19. Because of this, Reserve Officer Lisa Schreier was not able to put the final draft of the annual report together in time for it to be included in the Police Commission packets. It was forwarded to the Police Commissioners separately. Commissioners DeLong and Maas-Kusske want a paper copy. Maas-Kusske will pick up them up later.

#### **11. Highway 12 Updates**

A meeting was held on March 5, 2020, but Director Kroells was unable to attend. He thanked the Police Commissioners who were able to attend. He believes the next meeting on May 7, 2020 will be cancelled due to COVID-19. He is not too concerned since MnDOT and Hennepin County are working together with the intersection

improvement designs for the County Roads 92 North and 92 South intersections with Highway 12. Director Kroells, Johnson and Kaltsas attended a virtual sight plan meeting with MnDOT on March 23, 2020.

Kaltsas shared his screen for everyone to see MnDOT's new updated sight plan showing driveway removals and new accesses to Highway 12 and County Road 92. He is working on a letter that will come from him and Director Kroells opposing the updates for safety issues.

The Commissioners talked about getting the local news channels involved again by doing some follow up stories on the Highway 12 improvements. Maas-Kusske recommended keeping the next scheduled Highway 12 Safety Coalition meeting on May 7. Director Kroells said he will try to set it up as a virtual meeting.

Other improvements being completed are upgraded cameras along Highway 12; missing or damaged centerline delineators were replaced; trees in the road right of way were removed.

Director Kroells pointed out that since Governor Walz's 'Stay At Home' order went into effect the amount of traffic on Highway 12 has drastically reduced and so have the amount of traffic complaints and crashes; however, West Hennepin officers continue to perform traffic stops to address safety issues on our roads.

March 25, 2020, Director Kroells was involved in a property damage accident at Highway 12 and County Road 92 N. He was traveling west on Highway 12 when a southbound vehicle on County Road 92 pulled out in front of him to make a left-hand turn and go east on Highway 12. Director Kroells was watching the vehicle and was able to slow his speed down enough before the crash that no one sustained serious injuries.

## **12. New Squads Updates**

The second Chevy Tahoe arrived, Squad 72, and is currently at Action Radio in Maple Grove being built. It will also be set up with new graphics. A picture of the new graphics design is in the Police Commission packets. When Squad 72 is put into service squad 64 will be taken out of service.

West Hennepin purchased a 2015 Jeep Grand Cherokee with 21,000 miles on it for \$21,199. It will be used as the new West Metro Drug Task Force Agent vehicle. It was set up at Action Radio in Maple Grove and put into service at the end of February. The former drug task force vehicle, a 2012 Dodge Durango, was converted to the investigator's vehicle and the former investigator's vehicle, a 2008 Ford Edge, is being used as a spare vehicle.

## **13. Employee Return to Work**

A West Hennepin employee was unable to work as of October 2019 due to an off-duty injury. That employee made a full recovery, passed all physicals and returned to work on February 3, 2020.

#### **14. Officer Wellness Program**

On February 12, 2020 West Hennepin implemented its mental health and wellness program for the police officers. Therapist Rachael Peterson provided training at West Hennepin's February department meeting on mental stress and identifying stressors while working in law enforcement. The training was well received. Half of West Hennepin's officers have since met with her. This program will continue to be funded in future budgets.

Motion by Betts, seconded by DeLong, to approve Old Business meeting Items 10 - 14. All voted aye. Motion carried.

#### **New Business**

#### **15. COVID-19 Review**

Director Kroells said that West Hennepin has enough PPE and safety supplies on hand, no one is sick, and everyone is following the CDC and MN Department of Health's guidelines. Police Officers are using PPE's on all medicals but medicals are down, either because residents are not calling in or they are transporting themselves.

West Hennepin and the cities of Maple Plain and Independence are working together during the COVID-19 pandemic and will be applying for FEMA public assistance programs for reimbursement due to expenses related to it. Director Kroells will be data accessing the forms. FEMA pays 75% and 25% is covered locally or by the State of Minnesota. He encouraged Kaltsas and Schoen to forward him any expenses associated with COVID-19 and he will put in for it.

West Hennepin has put several cleaning procedures in place for our equipment, squads, and PPE for the purpose of saving on our supplies and keeping all staff safe and healthy. Information changes daily and West Hennepin stays on top of it, following CDC and MN Department of Health guidelines as it continues to serve the public 24/7.

West Hennepin's front window is open for service but applicants for burn permits and the Permit to Purchase form are encouraged to access the forms on West Hennepin's website and email them in. This is working well and will probably be continued in the future.

A regional response plan was developed through the Lakes Area Emergency Plan to provide uninterrupted police services in the lakes area if any police officers contract COVID-19. At this time no officers in the Lakes Area Emergency Management group have contracted it.

Both West Hennepin Public Safety and local fire departments are well stocked with PPEs. A local company in Rockford, MN, recently FIT tested all West Hennepin officers for N95 masks.

Director Kroells was asked about public park usage. He said yes, there are people out there, but they are for the most part practicing safe social distance guidelines.

**16. Potential Deployment of a WHPS Officer**

One West Hennepin police officer is also a current member of the MN National Guard. Director Kroells was verbally advised that this officer could possibly be deployed to Cuba later this year. There are no mobilization orders at this time but if they do come through, the officer will be deployed July/August 2020 to July/August 2021. Director Kroells will keep the Police Commission updated.

**17. Sergeant Position Delayed Until 2021**

Due to the West Hennepin's police officer in the MN National Guard possibly being deployed later this year and the possible upcoming retirement of an officer, Director Kroells decided to delay the promotion of a second patrol supervisor. He feels it is in the best interest of the budget and timing to wait until West Hennepin's officer returns from deployment.

**18. BCA Audit**

Every 3 years West Hennepin is audited by the BCA audits. They look at West Hennepin's criminal history procedures, if staff did them correctly and the use of criminal histories that were run. West Hennepin passed with just a few minor infractions, thanks to Lynda Franklin. WHPS passed and will have to do it again in three years.

**19. Updated Lexipol Policy Updates**

Annual updates were included in the Police Commission packets. New policies are CJIS Policy 806 and Employee Wellness Policy 1033. Changes were made to the video camera system record retention and an update was to the squad video system software to speed up the copying process onto flash drives for attorney requests.

Johnson asked what 'Test Accidental' means. Director Kroells explained that it was an accidental camera start, even if it was only for two seconds. It happens from accidentally being bumped on or squad emergency lights being turned on for three seconds.

Motion by Johnson, seconded by Betts to accept Lexipol changes. All voted aye.  
Motion carried.

**20. Building Upgrades for WHPS**

Remodel will start Fall 2020, This will include West Hennepin's break room, HVAC, gates, video cameras, door accesses for the whole facility, adding a stand alone storage facility for police and Independence Public Works for inside heated storage for equipment. North Memorial wants to house out of this facility so ambulance service will be in our area 12 hours a day, 7 days per week. A draft lease is being prepared. Current ambulance services come out of Rogers.

**21. International Chiefs of Police Conference**

Gary attended two years ago and is being asked by other local chiefs to attend with them this year. Cost is approximate \$1,500 and he budgeted for it in the 2020 budget.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
BOARD OF COMMISSIONERS WORKSHOP  
Tuesday May 19, 2020  
9:00 a.m.  
West Hennepin's Conference Room**

**AGENDA**

1. Call to Order
2. Additions to agenda
3. COVID-19 Review/Discussion
4. Adjourn

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
BOARD OF COMMISSIONERS  
WORK SESSION  
Tuesday, May 19, 2020  
9 a.m.  
City of Independence Council Chambers**

**MEETING MINUTES**

**1. Call to Order.**

Pursuant to due call and notice thereof, a COVID-19 workshop meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 9:05 a.m. by Chairperson Julie Maas-Kusske.

Present: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Lynn Betts, Commissioner John DeLong, Director Gary Kroells

Others Present: Maple Plain City Administrator Bobby Schoen in person, Independence City Administrator Mark Kaltsas virtually

Absent: None

**2. Additions to Agenda**

There were no additions to the agenda. Motion by Betts, seconded by Johnson, to approve the agenda. All voted aye. Motion carried.

**3. COVID-19**

The State of Minnesota (State) is in its 2<sup>nd</sup> month of Governor Walz's 'Stay At Home' executive order. The current order is #20-56. The State has been shut down or has been on restrictions since March 13, 2020. No West Hennepin Public Safety police officers or staff or local police departments or fire departments have become ill with COVID-19. An 'Ill Map' from Hennepin County's 911 Dispatch Center was distributed showing illness related calls received between April 27 and May 11, 2020. Maple Plain had one call. Independence had none.

Independence has three bars/restaurants: Ox Yoke Restaurant, Windsong Golf Course and Pioneer Creek Golf Course. Maple Plain has five bars/restaurants: Monies, Forkless, Iron Exchange, McGarry's and Blackwater. West Hennepin has received no non-compliance issues with any of them. At this time, they are still only able to be open for curbside to go business. This includes selling alcohol, but customers cannot eat or drink their orders on the business's properties.

West Hennepin received two complaints that were called in to the Department of Public Safety hotline and then forwarded to Director Kroells. One was a social distancing

complaint of people at Rainbow Park in Maple Plain and the other was of Bubbles and Bows in Independence continuing to groom dogs after the first Executive Order went into effect. Director Kroells spoke to the business owner and learned that a customer's dog had been groomed right before the shutdown. The dog owner posted a photo of their dog on social media and said what a great job they did. People who saw the post thought Bubbles & Bows was still open and grooming dogs.

Director Kroells said that West Hennepin has received a few other minor complaints. He has directed the police officers to respond and 1<sup>st</sup> educate, 2<sup>nd</sup> advise/warn, and 3<sup>rd</sup> request that the activity be discontinued. If they have been warned and refuse to comply with the Executive Order the leader of the event will be identified, the event documented and forwarded to Sergeant Denneson and then to the city attorney for review of charges. A few cases are to be expected but general compliance of the Executive Order is the norm.

Garage sales are allowed as long as there are ten or fewer customers at a time, they maintain social distancing and wear masks.

If bars and restaurants are allowed to re-open in a few weeks but only to 50% capacity, they might expand their outdoor patios to parking lots and/or grassy areas. They are required to know what their maximum capacity is and have it posted in an apparent place in their business. They had to go through the fire code inspector to learn what their capacity is. Maple Plain and Independence city administrators will get maximum capacity information for the bars/restaurants in their cities and forward that to Director Kroells.

Director Kroells is working with FEMA for reimbursement to Maple Plain, Independence and West Hennepin for COVID-19 related expenses. All three offices are keeping records of their expenses. FEMA requires a minimum of \$3,300 and a maximum of \$131,000 in expenses to be submitted for reimbursement. If approved, Federal reimbursement is 75% and State of Minnesota is 25%. If West Hennepin comes up short of the \$3,300 minimum, Director Kroells will add West Hennepin's expenses to City of Maple Plain's or City of Independence's.

Per OSHA, if Director Kroells requires West Hennepin police officers to wear Personal Protective Equipment (PPE) on medical calls where the victim or a family member could possibly be positive for COVID-19, they have to be FIT tested. If not, West Hennepin could be cited. On-Site Medical located in Rockford, MN, performs the officers' annual hearing tests. They were able to do both the officers' hearing tests and FIT tests.

Police Officer Shawn Ebeling, who is also a paramedic, did some research online and came across ozone machines for virus decontaminating. West Hennepin purchased two machines. The shower room has been set up as a decontamination room for officers' uniforms. They are also put in the squad cars to decontaminate the interiors.

West Hennepin purchased a cleaning agent called Critical Care. It must be sprayed on surfaces and left for ten minutes to kill all bacteria, including COVID-19, before being wiped up. It does leave surfaces a little sticky.

Commissioner Betts asked Director Kroells if he foresees any park issues. He said no more than what police officers have already come across during the Stay At Home order.

**3. Adjourn**

Motion by Johnson, seconded by Betts, to adjourn at 9:50 a.m. All voted aye. Motion carried.





Date: May 6, 2020  
To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members  
From: Director Gary Kroells  
SUBJECT: April 2020 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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*West Hennepin Public Safety Department*  
1918 County Road 90 / Maple Plain, Minnesota 55359  
Phone: (763) 479-0500 / Fax: (763) 479-0504

Web Address: <http://www.westhennepin.com> E-mail: [westhennepin@westhennepin.com](mailto:westhennepin@westhennepin.com)

**Monthly Activity Report  
April 2020**

<b>Offense</b>	<b>This Month</b>	<b>Same Month Last Year</b>	<b>This Year To Date</b>	<b>Last Year To Date</b>
<b>City Of Independence</b>				
Criminal	6	5	37	23
Traffic	64	160	371	581
Part III	5	9	33	28
Part IV	21	41	116	179
Part V	112	139	447	484
<b>Total City of Independence</b>	<b>208</b>	<b>354</b>	<b>1,004</b>	<b>1,295</b>
<b>City Of Maple Plain</b>				
Criminal	5	2	17	16
Traffic	30	76	247	195
Part III	5	6	27	15
Part IV	14	14	68	73
Part V	50	84	232	327
<b>Total City Of Maple Plain</b>	<b>104</b>	<b>182</b>	<b>591</b>	<b>626</b>
<b>Grand Total Both Cities</b>				
	<b>312</b>	<b>536</b>	<b>1,595</b>	<b>1,921</b>
TZD	0	17	22	93
Agency Assists	16	22	59	66
<b>Total ICR Reports</b>	<b>328</b>	<b>575</b>	<b>1,676</b>	<b>2,080</b>
<b>How Received</b>				
Fax	10	8	41	38
In Person	12	38	79	114
Mail	1	1	2	4
Other	2	4	6	8
Phone	30	46	114	152
Radio	136	161	582	623
Visual	113	289	719	1,035
Email	19	2	56	26
Lobby Walk In	5	26	77	80
<b>Total</b>	<b>328</b>	<b>575</b>	<b>1,676</b>	<b>2,080</b>

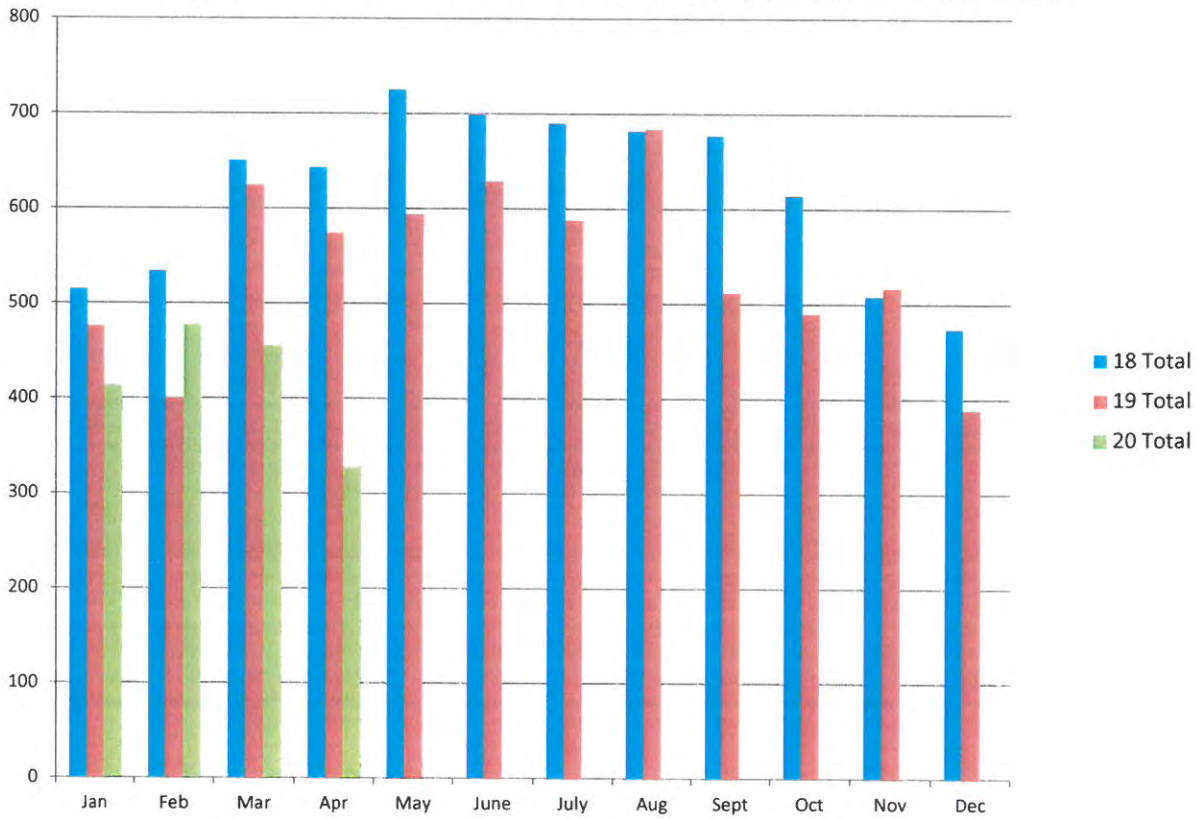
**April 2020 Criminal Part I & II**  
**City of Independence Grid #'s 3-5**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	20001377	Recovered Stolen Vehicle from St. Cloud	5	4/3/2020	VF071
WHPS	20001400	Forgery / Credit Card Fraud	4	4/6/2020	C12B1
WHPS	20001452	Forgery / Check	3	4/13/2020	C0391
WHPS	20001606	GM False Name, Driving after Revocation, Speed, No Proof Insurance / Warrant Arrest	3	4/24/2020	X2200
WHPS	20001632	Damage Property - Mailbox	4	4/26/2020	P3119
WHPS	20001642	Theft of Bobcat, Grader & Bucket	3	4/27/2020	TS999

**April 2020 Criminal Part I & II**  
**City of Maple Plain Grid # 1-2**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	20001398	Forgery/ Credit Card Fraud	2	4/6/2020	U0560
WHPS	20001417	Burglary	2	4/8/2020	B0864
WHPS	20001421	Theft from Auto / catalytic converter	1	4/9/2020	TM159
WHPS	20001444	Theft from Auto / 3 Ton Floor Jack	1	4/11/2020	TW159
WHPS	20001503	Theft of Vehicle	1	4/17/2020	VA021

### THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY

April 2020 Activity Report

### Year to Date Activity Report

At the end of April 30, 2020 West Hennepin Public Safety (WHPS) handled year-to-date a total 1,676 incident complaints. For the month of April, 208 incidents were in the city of Independence and 104 in the city of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

### Recent Highlighted Cases:

#### Customer Problem

April 1 4900 block Hwy 12, Maple Plain. A 24-year-old male from Litchfield was upset the business owner would not let him use the store phone. The male had an argument with his girlfriend in Long Lake, left and walked to Maple Plain. He had left his cell phone at her place. Officer called his mother who said she would come and get him.

#### Slumper

April 3 5600 block CR 6, Independence. Officer observed a vehicle with its flashers on parked at an angle on the roadway. The driver had his head down and appeared to be sleeping. Contact with the driver who was checking carp spearing locations on his cell phone. All was ok.

#### Recovered Stolen Vehicle

April 3 County Line Rd / Hwy 12 Independence. Traffic complaint of a vehicle w/b on Hwy 12 was weaving and hit the curb. License plate came back as a stolen vehicle out of St. Cloud. Contact with the driver, 17-year-old juvenile male from Delano, who was a runaway from St. Cloud '180 Degrees' facility. Juvenile was returned to the group home. Charges pending for Felony -Theft of Motor Vehicle and Misdemeanor Drive without Valid Driver's License.

#### Trespassing

April 4 2300 block CR 92, Independence. Someone had taken down the property owners game camera, opened it up and took the batteries out, leaving the camera on the ground. Camera video identified a neighbor and his family walking on the property. The 29-year-old male from Independence admitted to walking on the property, thought someone was spying on the property, did not think it was right and took the camera down. The owner did not want to press charges but wanted him trespassed. The male was issued a No Trespassing Notice.

#### Grass Fire

April 4 3400 block CR 92, Independence. Reported a grass fire. Officer located the fire in the backyard, attended by the property owner and his family. Property owner was warned of having a fire outside the current DNR burning restrictions. Property owner agreed to contain the fire to the allowed campfire size of 3' X 3'.

#### Domestic

April 5 8: 22 p.m. 5200 block Manchester Dr. Maple Plain Reported two people fighting in the parking lot and one left on a dirt bike. Officer contact with the female who stated she and her friend were working in her garage. He became stressed about the plague that is

happening and got frustrated with what they were trying to accomplish. Her friend raised his voice, got a little animated and left, but there was not a physical fight. Found all was ok.

#### Scam Attempt

April 6 5900 block Main Street West, Maple Plain. Resident reported he was attempting to sell his boat online and received a certified check from the buyer. Resident was verifying the funds for the certified check drawn on the Jackson County Bank in Wi., and found the check was fraudulent. The bank advised the resident they had had other recent similar fraudulent attempts. Case is under investigation.

#### Forgery

April 6 1600 block Howard Ave., Maple Plain. Resident reported a new credit card she recently received had been compromised and several fraudulent charges were discovered. The fraud was reported to TCF Bank who asked a police report to be filed. Case is under investigation.

#### Welfare Check

April 6 5200 block Manchester Dr. Maple Plain. Reported a person was in a garage with a motorcycle running. Contact with the male and female outside an open garage door found all was ok. They had worked on his motorcycle with the garage door mostly closed as a resident complained the noise disturbed her cats.

#### Forgery

April 6 5300 block Lake Sarah Heights Dr., Independence. Victim stated through Snap Chat he met a new friend who stated he was a mutual friend of Victims and offered Victim an opportunity to make some money doing construction. Victim later found the mutual friends Snap Chat had been hacked and Victim has a loss of over \$13,000.00. Case is under investigation.

#### Found Property

April 7 1700 block Baker Park Rd, Independence. Resident found a motorcycle plate in his front yard. Officer contact with the registered owner who stated he had lost the plate the day prior while on a ride. Arrangements were made for the registered owner to pick up the license plate.

#### Found Property

April 7 Bryant Ave. / Joyce Street, Maple Plain. A Motorola cell phone was found on the street. The phone was posted on FB that a cell phone was turned in. The owner was located, and the phone was returned to her.

#### Donation

April 7 N95 and dust masks were donated to our Police Department. WHPS is very grateful for their donation. A thank you to the donors is on WHPS Facebook.

#### Heart

April 7 5200 block Manchester Dr. Maple Plain. Female was on a walk, got dizzy and her wrist smart watch showed her heart rate went to 153 bpm. The female said she had a hard time taking a breath and her hands were tingling. Female did not have a heart history and did not have a fever. MPFD assisted and North Memorial arrived and took over assessment.

#### Welfare Check

April 7 3300 block CR 92N, Independence. Male reported his ex-girlfriend was just at his residence and left after making suicidal statements. A search of the area and her home address did not locate the female. The female was located at McDonalds in Delano who did not show indications of harming herself. She was upset with the male and their back and forth relationship.

#### Suspicious Act

April 8 12:58 a.m. 1600 block Baker Park Rd, Maple Plain. Caller thought she saw a flashlight or cellphone light in her driveway. Officers checked the area and did not see anyone on foot or suspicious vehicles. Caller was advised of Officer findings.

#### Theft from Auto

April 9 1500 block Howard Ave., Maple Plain. Contractor at a job site parked his vehicle in the apartment front parking lot for an hour and half. He returned to his vehicle and when he started his vehicle it was very loud. The catalytic converter was stolen from his car. Several people in the apartment complex were interviewed if they saw anything suspicious. Approximate loss between \$300.00 - \$700.00.

#### Stolen Property

April 9 1500 block Howard Ave., Maple Plain. Resident reported sometime over the last 3 months someone entered his apartment and stole two microtech automatic knives valued at \$2,800.00. Also missing were 3 plastic bags of change. Case under investigation.

#### Litter / Dumping

April 9 Lake Sarah Dr / Lake Sarah, Greenfield. Caller reported discarded carp alongside the road. Officer found the fish were in the city of Greenfield. The City of Greenfield was notified to handle any clean up.

#### Suspicious Act

April 9 10:15 p.m. 2055 Pioneer Creek Community Park, Independence. A vehicle entered the city of Independence Park after hours. The park has been a victim to recent vandalism. Officer located a vehicle in the rear of the park along with three juvenile males from Monticello and one adult male from Maple Lake. The males were checking the creek for carp as they wanted to bow fish. They were advised that the park was closed, no bow fishing was allowed, and to leave the park.

#### Suspicious Vehicle

April 10 5100 block Industrial Street, Maple Plain. Business camera caught a suspicious vehicle driven around their property and the neighboring property. Contact with the vehicles registered owner's son who stated he was working on the vehicle at his friend's house in Maple Plain. He was test driving it to make sure it was fixed and admitted to driving in the parking lot to "drive it hard and make turns" to make sure it was fixed.

#### Found Property

April 10 2055 Pioneer Creek Community Park, Independence. Residences on a walk in the park found a newer iPhone in a pink Kate Spade case with polka dots. Officer was able to find the owner of the phone and it was returned to her.

### Trespassing

April 11 7300 block Pioneer Creek Rd, Independence. Resident reported neighbors were riding their horses and 4-wheelers on his property, trespassing. Resident approached the neighbors to stop and they advised him they have an easement and they will continue to use it. Officer advised the neighbors to cease using the trail unless they can provide proof of the easement.

### Theft from Auto

April 11 1500 block Howard Ave., Maple Plain. Victim reported sometime between April 10<sup>th</sup> – 11<sup>th</sup> a grey, 3-ton Pittsburgh brand floor jack and handle were stolen from the back of his truck. Approximate loss \$100.00.

### Property Damage Crash

April 11 CR 11/ Townline Rd, Independence. Veh#1 was e/b, stopped on Co Rd 11 waiting to turn n/b on Townline Rd when it was struck in the rear by Veh#2. No injuries. Both vehicles had light to moderate damage, and both were driven from the scene. Driver of Veh#2 was cited for Failure to Drive with Due Care.

### Grass Fire

April 11 1200 block Town Line Rd., Independence. Property owner had a small fire at the edge of his yard. He and his wife were sitting next to it when the wind came up suddenly and the fire grew out of control within a few seconds. A neighbor saw the fire from his house, called 911 and helped to knock down the fire. MPFD arrived, extinguished the fire and was working to ensure it did not start up again. Officer noted the size of the fire appeared to be within restrictions for a recreational fire, but close to dry grass. Owner was warned about taking better precautions and have water on hand for recreational fires. A large area of the owner's front yard had been burned.

### Check Burn Problem

April 11 5200 block Main Street, Maple Plain Dispatched for a bonfire that "looked out of control". Officer observed the fire was mostly coals/embers and was under 3x3 in size.

### Breathing Problem

April 12 4:11 a.m. 5300 block Main Street, Maple Plain. Male had fallen and was experiencing trouble breathing associated with back pain. The male did not know what happened and how he got into bed. North Memorial EMS arrived, took over patient care and transported him to the hospital.

### Forgery

April 13 2800 block Becker Rd, Independence. LifeLock notified Victim a collection notice was attached to her name. Victims SS number was fraudulently used in a transaction with Verizon Wireless in the approximate amount of \$3,500.00.

### Traffic Complaint

April 13 Baker Park Rd / Perkinsville Rd, Independence. Caller reported a vehicle almost went into the ditch. Contact with the driver who stated she was going to take Perkinsville Rd but then realized she was almost out of gas, so she decided to change course. Driver did not show signs of impairment.



### Litter / Dumping

April 14 5200 block Main Street, Maple Plain. Apartment owner reported a tenant observed a female dump several bags of garbage in the apartment dumpster, then left in her vehicle. Female was not recognized as a tenant. Contact with the registered owner of the vehicle, stated her daughter lives in the complex and she was dumping her daughters' trash for her. Female was warned if it is not her daughters trash it would be illegal dumping. Officer gave the apartment owner his findings and she would follow up with her tenant regarding the issue.

### Welfare Check

April 17 2600 CR 90, Independence. Caller requested a welfare check on his mother who had not answered her phone for a few days. Contact with the mother who appeared to be ok and stated she had some phone issues receiving calls. Caller was advised of Officer findings.

### Vehicle Theft / Recovered

April 17 5200 block Manchester Dr, Maple Plain. Resident reported his pickup truck was stolen from the apartment parking lot. Around 10:00 p.m. resident removed items from his truck to take into his apartment. He went back down around 11 p.m. and found the truck gone. Stolen is a blue 2008 Ford F350 crew cab with a long box. Two children car seats were in the rear seat and two kid bikes in the truck box. The surrounding area was checked and assisted by other PD's. The truck was not located. The truck was entered in NCIC – National Crime Informational Center.  
On April 23<sup>rd</sup>, the truck was recovered by Minneapolis Police Dept and a suspect was taken into custody.

### Traffic Complaint

April 18 Hwy 12/ Townline Rd, Maple Plain. Caller reported someone in a silver car had removed the traffic cones at the intersection of Hwy 12 and Town Line Rd and drove underneath the railroad bridge. Callers wife knew who the person was and would not give the name. Since the caller's wife knew who the person was, would not tell him the name, Officer asked that the Callers wife talk with the person.

### Suspicious Act

April 18 11:35 p.m. 5400 block Joyce Street, Maple Plain. Dispatched for a suspicious vehicle parked in the area for several hours with a male sitting inside. Vehicle was located and found the driver was playing Pokémon on his phone while waiting for his wife to get off work. No criminal activity was found.

### Animal Complaint

April 19 2100 Budd Street, Independence. Resident reported a female walking her dog, not on a leash, was letting the dog run loose. The dog had entered her property and killed an albino squirrel. Resident confronted the female who laughed at her and said she did not need to have the dog on leash. Officer located the 39-year-old female from Lindgren Lane standing on Independence Road. She was looking for her dog who had run off into the woods and would not come back. Female was issued a citation for Dog at Large and verbally warned for no dog license.

### Shots Heard

April 19 Three Oaks / Main Street W, Maple Plain Reported a complaint of someone shooting a high-powered rifle in the area of Main St / Three Oaks. The shooting went on for 4-5 hours on Saturday, today, Sunday for 2 hours and Caller is sick of it. The area was checked and did not hear any shooting. Officer contacted a 23-year-old male from Plymouth who is known to shoot in the area and has permission to use the property off Main Street W. Male stated he was shooting today but not on Saturday. Male was advised of the complaint and excessive shooting annoying neighbors.

### Suspicious Act

April 20 9:21 p.m. Pioneer Creek Community Park, Independence. Reported 2 people were in the park where there have been on-going vandalism issues. Officer located a male and female from Independence at the very end of the road looking up at the sky. They were looking at their phone and trying to identify some stars. They lived nearby and explained they often go out for walks.

### Suspicious Act

April 20 10:00 p.m. Pioneer Creek Community Park, Independence. Reported a car was driven into the park and people were out by the playground equipment where there have been on-going vandalism issues. Officer located an unoccupied vehicle and three individuals were walking from the playground area. The male and 2 females from Minnetrista were going to climb the playground structure and look at the stars. No signs of vandalism or other criminal activity was found by the playground equipment. They were told to leave the park as it was closed at 10pm.

### Welfare Check

April 21 5500 block Joyce Street, Maple Plain. Caller reported she was on a phone call with a male at this address, he moaned, heard the phone dropped, and he was not answering. Officers found the male was conscious, breathing and was confused. North Memorial transported him to the hospital.

### Found Cell Phone

April 21 5500 block Main Street W, Maple Plain. Public Works turned in a found cell phone they located on a gravel road. Officer was able to find the owner and drove to her residence. Female entered the password indicating ownership. She was ecstatic the phone was located.

### Grass Fire

April 21 2600 block Valley Rd, Independence. Officer dispatched for a swamp fire. Upon arrival Officer found the family was trying to put out the approximate ½ acre grass fire. The homeowner and her daughter had a small fire ring which they were using to burn brush. Some sparks jumped out of the fire ring into the nearby 3 ft. brush pile. The brush fire started on fire and they could not put it out. Inspection of the site confirmed the circumstances, they were not violating the burn restrictions and no citations would be issued. Maple Plain Fire arrived and extinguished the fire.

### Suspicious Act

April 22 1:52 a.m. Northside Park, Maple Plain. Officer observed a car in the parking lot of the park with its parking lights on. Contact with 20-year-old male from Maple Plain who was

having a hard time sleeping at home, so he drove to the park where he likes to get fresh air. No signs of any criminal activity were found, and he was told the park was closed.

#### Suspicious Act

April 22 5:42 a.m. 5100 block Hwy 12, Maple Plain. Reported a vehicle is parked behind caller's house, on the street at different times of the day. Contact with the 53-year-old female driver from Maple Plain who was embarrassed to admit why she is always parking there but eventually said she plays Pokémon and there is a significant item there.

#### Medical / Fall

April 22 Howard Ave / Independence Street, Maple Plain. 66-year-old female from Maple Plain fell when dismounting from a mountain bike. Female struck the right side of her head on the curb, sustained a laceration, and complained of a headache. Maple Plain Fire attended the female and she was going to go to the hospital by private transport.

#### Property Damage

April 22 CR 19 / Painter Creek, Independence. Reported a barricade in the road. Officer found a guardrail was bent out into the road and covered with what looked like white paint had spilled from a container. Officer did not find any evidence as to what kind of vehicle had hit the guardrail. Hennepin County Public Works was notified of the damage and responded to fix it.

#### Noise Complaint

April 22 11:14 p.m. 4800 block Drake St, Maple Plain. Dispatched for some type of alarm that was going off every 5-10 mins and it lasted approx. 30 seconds. Officer arrived and could hear the alarm but was unable to pinpoint the location. Officer stayed in the area for 35 minutes waiting for the alarm to go off again, it did not.

#### Theft from MV

April 23 5100 block Main Street East, Maple Plain Resident reported between April 22<sup>nd</sup> and today, 23<sup>rd</sup> someone entered his unlocked vehicle that was parked in the driveway. A black Garmin brand GPS valued at \$90.00, a roll of quarters (\$10) and his vehicle insurance card were taken. No suspects, witnesses or evidence were found.

#### Disturbance

April 23 2400 block of Independence Rd, Independence. Caller reported people being loud and launching a boat from the road. Officer located a 17-year-old juvenile male from Loretto who had launched his boat from the road. Juvenile male was advised to use the public access at Baker Park in the future. Juvenile's father was notified of the police contact.

#### DNR Violation

April 24 2400 block of Independence Road, Independence, DNR reported illegal boat launching off Independence Road, North of the bridge. People may use or access the lake at this area to carry a canoe or unload a small boat by hand, but not launch a boat from a trailer. Posts with markers were set alongside Independence Road indicating no trailered boat launching.

#### False Name/Warrant Arrest

April 24 CR 92 / CR 6, Independence. Driver stopped for 67/55 mph zone. Driver could not produce a driver's license, or any ID and gave wrong SS# to the officer. An IBIS was used to identify him as Malik Corey Buckner, 23 from Watertown. Buckner had two Felony Warrants out of Carver County, two warrants out of Scott County and one warrant out of Dimmit County, Texas. Buckner was arrested, transported and booked

into Henn Co Jail for Gross Misdemeanor False Information of Another, Carver County Warrants, Speed, DAR and No Proof Insurance. His vehicle was driven from the scene by his wife.

#### Lift Assist

April 24 11:52 p.m. 5100 block Broadmoor Dr, Independence. Male had fallen on the floor, said he was not injured, just needed help getting up. Officers helped him up.

#### Shots Heard

April 25 1:08 p.m. 4000 block Bell Rose Dr, Independence. A shooting complaint was received. The area was checked. Officer located the persons that were shooting, no violations were found.

#### Medical

April 25 4800 block Deer Ridge Trail, Independence. Officers responded for a male who felt dizzy and passed out. Officers found the male conscious and alert. The male reported choking on a beverage when someone told a joke and he was feeling fine with no problems. Maple Plain Fire checked the male's vitals and determined no further care was needed.

#### Suspicious Act

April 25 9:35 p.m. Pioneer Creek Community Park, Independence. Caller reported a vehicle was in the park. Officer found a local resident walking their dogs. No issues found.

#### Theft

April 27 7900 block DR 6, Independence Bobcat Skid Loader, model 773 with a bucket and grader were stolen from a residence back property. Approximate loss \$14,000.00.

#### Cardiac Arrest

April 28 5900 Hwy 12, Maple Plain 40-year-old male had fallen and was found lying on the warehouse floor. Male was unresponsive and CPR was started along with AED applied. AED advised to shock, NPA airway was placed and officers did CPR. After 3 shocks, found a pulse on the male. Maple Plain Fire assisted. North Memorial EMS arrived, took over treatment and transported the male to the hospital.

#### Crash

April 29 3900 block County Line Rd, Independence. Veh1 pulled out from a parking lot in front of Veh2. Veh2 was unable to avoid Veh1 and struck the passenger side of Veh1. No injuries.

#### Scam Report

April 29 4500 block CR 50, Independence. Craigslist scam. Seller selling a 3-wheeler on Craigslist for \$600.00 received a check from a buyer in California in amount of \$2,765.00. Buyer instructed seller to cash the check and money gram the remainder minus the cost for the scooter back to buyer. Seller knew it was scam and did not cash the check and still had possession of the scooter.

#### Parking Complaint

April 30, 5900 block Main Street W, Maple Plain. Reported vehicle parked in a no parking zone. Contact with the owner of the vehicle who did not know that side of the street was a no parking zone. Vehicle was moved to the other side of the street.

102 contacts of citations, verbal and written warnings were issued for traffic and equipment violations  
3 citation for 'hands-free'



Date: June 8, 2020  
To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members  
From: Director Gary Kroells *G. Kroells*  
SUBJECT: MAY 2020 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

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Phone: (763) 479-0500 / Fax: (763) 479-0504

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**Monthly Activity Report**  
**May 2020**

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
<b>City Of Independence</b>				
Criminal	6	11	43	34
Traffic	97	145	468	726
Part III	5	14	38	42
Part IV	24	35	140	214
Part V	128	134	575	618
<b>Total City of Independence</b>	<b>260</b>	<b>339</b>	<b>1,264</b>	<b>1,634</b>
<b>City Of Maple Plain</b>				
Criminal	12	8	29	24
Traffic	43	85	290	280
Part III	1	4	28	19
Part IV	13	20	81	93
Part V	53	100	285	427
<b>Total City Of Maple Plain</b>	<b>122</b>	<b>217</b>	<b>713</b>	<b>843</b>
<b>Grand Total Both Cities</b>				
	<b>382</b>	<b>556</b>	<b>1,977</b>	<b>2,477</b>
TZD	0	20	22	113
Agency Assists	33	19	92	85
<b>Total ICR Reports</b>	<b>415</b>	<b>595</b>	<b>2,091</b>	<b>2,675</b>
<b>How Received</b>				
Fax	4	10	45	48
In Person	9	29	88	143
Mail	0	1	2	5
Other	3	2	9	10
Phone	38	41	152	193
Radio	172	180	754	803
Visual	157	290	876	1,325
Email	25	4	81	30
Lobby Walk In	7	38	84	118
<b>Total</b>	<b>415</b>	<b>595</b>	<b>2,091</b>	<b>2,675</b>

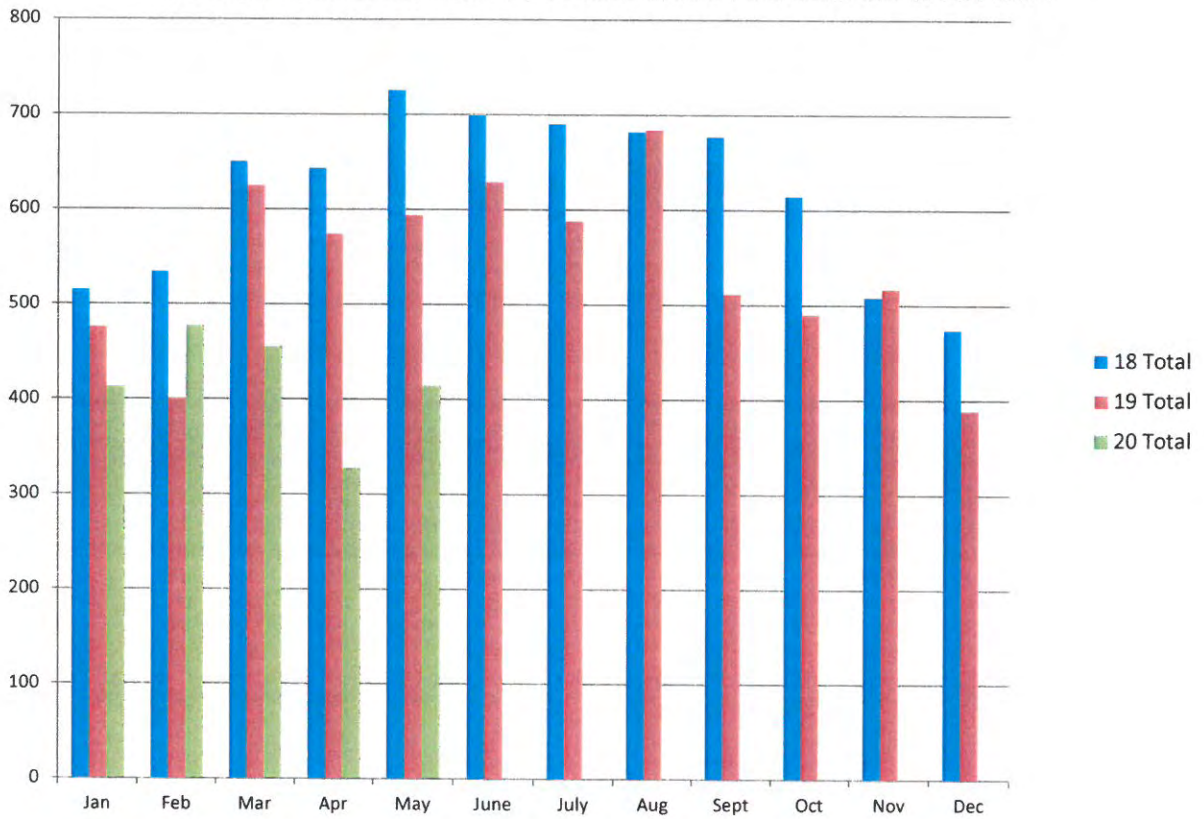
**May 2020 Criminal Part I & II**  
**City of Independence Grid #'s 3-5**

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	20001702	Drugs - Possess Small Amount of Marijuana	3	5/2/2020	DA540
WHPS	20001713	4 cited Loud Music / Minor Consume / Possess Alcohol Under 21 / Drugs - Possess Small Amount of Marijuana / Drugs-Paraphernalia Possession / Park after Hours	3	5/4/2020	DC500
WHPS	20001766	Theft of Gas	3	5/7/2020	VN119
WHPS	20001888	Stolen Checks in Possession/ Theft - Take Use Transfer Movable Property - No Consent	5	5/18/2020	U1743
WHPS	20001901	Stolen License Plate Tabs	3	5/19/2020	T0159
WHPS	20002044	Theft of Property	3	5/29/2020	T0020

**May 2020 Criminal Part I & II**  
**City of Maple Plain Grid # 1-2**

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	20001697	4th Degree DWI	2	JG500	JG500
WHPS	20001707	Trespassing / Harassment	1	P3319	P3319
WHPS	20001710	Theft of Property	1	Q329G	Q329G
WHPS	20001722	Theft From Auto	1	TW151	TW151
WHPS	20001735	Theft From Auto	1	TW151	TW151
WHPS	20001762	Juvenile Runaway	2	M5350	M5350
WHPS	20001782	3rd Degree DWI	1	JFW01	JFW01
WHPS	20001921	Burglary	2	TM021	TM021
WHPS	20001999	Burglary	1	B0494	B0494
WHPS	20002000	Storage Locker Property Damage	1	P3119	P3119
WHPS	20002047	Property Damage	1	P3119	P3119
WHPS	20002054	Misdemeanor Domestic Assault / Gross Misdemeanor Domestic Assault - Subsequent Violation	1	AL302	AL302

### THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY





# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY May 2020 Activity Report

### Year to Date Activity Report

At the end of May 31, 2020 West Hennepin Public Safety (WHPS) handled year-to-date a total 12,091 incident complaints. For the month of May, 260 incidents were in the city of Independence and 122 in the city of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

### Recent Highlighted Cases:

#### Threat

May 1

1500 Block Howard Ave, Maple Plain. Female reported last weekend unwanted and threatening messages were received from a male. The female told the male to stop, he did and then again started sending messages. Officer contacted the male who was told to stop, no further contact. At 3:05 a.m. the male sent another message. Officer called, advised him if he continues sending messages he would be charged with Harassing Communications.

#### Wire Arcing

May 2

3100 block CR 90, Independence. Caller reported a black SUV pulling a black utility trailer with a tree strapped upright in the trailer, tall enough to hit power lines, struck the wire that crosses over CR 90 in the 3100 block of CR 90. The struck wire popped the transformer which created an electrical outage. Witness observed the vehicle continue south on CR 90 and the vehicle was driven in the other lane of the road possibly trying to avoid power lines. Motorist provided a picture of the truck and trailer and case under investigation.

#### Disturbance

May 2

3600 block CR 90, Independence. Caller reported a possible domestic/disturbance in area. Officers responded and were directed to the source of yelling. Officer contact with the female who was corralling chickens that got out of their pen and were near the Hwy. She was yelling at them to get them back in their pen. Caller was advised of Officer findings.

#### Trespassing/Harassment

May 3

5:12 a.m. 5000 block Main Street, Maple Plain. Reported an unwanted person, wearing an all-black jumpsuit with the hood over the head, was on private property and attempting to remove property. Jessica Lyn Schellenberg, 37 was found leaving the property. Schellenberg was arrested and transported to Henn Co Jail, charges pending for Trespassing and for Stalking / Harassment.

### Loud Music / Minor Consumption

May 4 1:22 a.m. Pioneer Creek Community Park. Officer responded to loud music complaint coming from a vehicle in the park after-hours. Contact with the persons detected the odor of alcohol and marijuana. A vehicle search found a small amount of marijuana, an open container of alcohol, and drug paraphernalia, all were seized as evidence. 17-year-old male driver from Loretto was cited for Driver Allowing Open Container and In Park After Hours. Passengers: Gisela Castro Medina, 18 from Loretto Cited for Minor Consumption and In Park After Hours; Andrew Jeffery Giese 19 from Loretto was Cited for Minor Possession of Alcohol, Possession of Drug Paraphernalia, Possession of Small Amount of Marijuana, and In Park After Hours and 16-year-old female from Duluth was Cited for Minor Consumption, Curfew Violation, and In Park After Hours. Parents of the juveniles were called and notified of Officer findings.

### Thefts from Auto

May 4 1500 block Baker Park Rd, Maple Plain. Reported theft from two trucks parked on a construction site. Victim1 discovered \$440.00 in cash, his bank debit card and a Credit Card from Capitol One were missing from his wallet that had been left in his vehicles center console. Victim1 had received a text message from Capitol One of an attempted purchase from Target for \$618.00 which he replied he did not initiate. Victim2 reported someone had stolen three credit cards from his truck. Victim's bank had called stating there was a suspicious charge. The transaction was stopped, and he was advised there was another charge pending. Both Victims reported to [www.ftc.gov](http://www.ftc.gov) the fraud and identity theft and both banks stopped all fraudulent transactions. Case is under investigation and suspect was identified from surveillance video. Suspect has numerous similar thefts in the metro area with charges pending.

### Crash

May 6 Hwy 12/ CR 92N, Independence. Veh1 was stopped on County Road 92 N to turn w/b on Hwy 12. Driver of Veh1 could not see traffic and moved forward to see the traffic on Hwy 12 and then stopped. Driver of Vehicle 2 rear-ended Veh1 as she thought Veh1 was going to go w/b on Hwy. 12. Minor damage to vehicles.

### Suspicious Persons

May 6 6200 block CR 11, Independence. Property owner stated 2 people with a Pitbull were on her mother's property and no one is to be there. Officers located Nathaniel Lawrence Matten 29 from Maple Plain on the property who had a Felony Warrant for a Probation Violation out of McLeod County and a warrant out of Wright County. Officers transported Matten to jail and the female party was advised to leave.

### Crash / Personal Injury

May 6 5:46 p.m. Hwy 12 / CR 90, Independence for a personal injury crash involving a bicycle rider. Preliminary investigation found the 55-year-old female from Plymouth had been riding her bicycle north on CR 90 and attempted to cross highway 12 without stopping and yielding to a westbound vehicle traveling on highway 12. The driver, 29-year-old female from Delano stated the bicyclist unexpectedly crossed in front of her vehicle and she was unable to avoid striking the bicyclist. Driver stopped at the scene to render aid and call 911. The bicyclist was unconscious, with serious injuries and was air lifted to the hospital by North Memorial Air Care.

## Domestic

May 6 6:18 p.m. 8000 block CR 6, Independence. Caller reported a male and female were arguing near a black van with a loud muffler in the church parking lot. The male was grabbing tools from the van. The female sped off in the van, and the passenger door almost clipped the male. The male left walking n/b on Co Rd 92. The male was not located nor the van.

## Theft

May 7 1400 block CR 90, Independence. Business reported theft of gas from a boat. Employees arrived to go to work at a business next door and the suspects left in a hurry, leaving tools behind. Case under investigation.

## Suspicious Act

May 8 12:28 a.m. Pioneer Creek Community Park, Independence. Routine check of the park located a vehicle stopped along the driving lane. Two males were identified. The park was checked for damage, none was found. They were warned the park was closed and they left.

## Intoxication

May 8 12:41 p.m. 3675 Ihduhapi Trail, Independence. Vinland Center reported a client arrived to participate in their program and he was intoxicated. The male submitted a PBT for staff which resulted in .367. Vinland made other arrangements for him.

## 3<sup>rd</sup> Degree DWI

May 8 1:28 p.m. 5000 block Hwy 12, Maple Plain. Reported an intoxicated female had left the liquor store in her vehicle. Stephanie Jo Pounder, 56 of Maple Plain was located and provided a breath sample which resulted in .16 breath alcohol concentration. Pounder was arrested for 3<sup>rd</sup> Degree DWI and the vehicle is pending vehicle forfeiture.

## Welfare Check

May 8 1500 block Howard Ave. Maple Plain. Male called dispatch saying, 'he is at his wits end'. Officer found the male could not access his phone because his finger ID was not being recognized by the phone and he thought dispatch could connect him to T-Mobile. No issues were found.

## Fall

May 8 5700 block Main Street, Maple Plain. Male reported he had fallen in his living room and believed his hurt hip was broken. Ridgeview Ambulance EMS arrived and transported him to the hospital

## Medical

May 9 6700 block Fogelman Rd, Independence. Reported a male was bucked off a new horse and injured his shoulder. He denied transport to the hospital and would drive himself if his pain continues.

## Damage to Property

May 9 1500 block Howard Ave Maple Plain. Resident reported someone removed a bolt for the hydraulic arm that assists the secure door in opening and closing. Resident had called maintenance to repair. Resident observed suspicious people in the parking lot the previous night around 2 a.m. and wanted extra patrol from the police.

#### Pain

May 10 9200 block CR 6, Independence. 17-year-old female from Bemidji was bucked off a horse and kicked her while she was on the ground. Female landed face down which caused a bloody nose and right hip/lower back injuries. Officer rendered care to the female, along with Delano Fire and North Memorial EMS. Female was transported by North Ambulance to the hospital.

#### Pain

May 10 5800 block Main St, Maple Plain. Dispatched for a 45-year-old male who had fallen down his stairs and was having pain. Officers found the male was walking, talking, and complaining of rib pain. The male was having trouble breathing and wanted to go to Buffalo Hospital. North Memorial EMS arrived and took over primary care of the male.

#### Welfare Check

May 10 3400 block Ihduhapi Trail, Independence. Dispatched for a male who said he had been sleeping in the woods and needed a ride home. Vinland Center confirmed the male was a resident and had just left the Vinland Center. The male was not court ordered to Vinland and could leave. Officer located the male at the YMCA camp and gave him a ride to the bus stop in Wayzata.

#### Litter / Dumping

May 11 1400 block Pioneer Creek Rd, Independence. Caller reported on Earth Day, which is April 22, he and some family members go around picking up trash from the surrounding area ditches. Four transmissions were found in the ditch. Unknown who had dumped them. Independence PW was notified to pick up the transmissions.

#### Personal Injury Crash

May 13 Hwy 12 / Boundary Rd, Maple Plain. Dispatched for a vehicle that had rolled over and the driver was pinned inside. Upon arrival found the 54-year-old female driver from Delano had been assisted by MP Fire Dept. in exiting her vehicle. The driver complained of chest pains as her air bags had deployed. North Memorial EMS transported the female to the hospital.

#### Suspicious Act

May 13 1700 block CR 90, Independence. Dispatched for a male stumbling around on County 90 near Highway 12. Officer located Robert Joseph Smith, 42 from Duluth sitting in the back of a friend's car. Smith's friend said he was drunk, and she was done dealing with him. Smith submitted a PBT breath sample which resulted in .28. Smith had two Roseau Co Warrants. Smith was transported to HCMC Special Care unit for an intoxication evaluation.

#### Warrant Pickup

May 13 2000 block CR 90, Independence. Jonathan James Juneau, 29 of Maple Plain was arrested for two McLeod Felony Warrants. Officer took Juneau into custody and transported him to the city of Watertown. Juneau was released to the McLeod Co Sheriff's Office Deputy.

#### Found Property

May 13 1700 block Budd Ave Maple Plain. A cell phone was found at Veterans Memorial Park. The owner was identified and delivered to the resident who advised one of his kids lost the phone at the park.

### Illegal Dumping

May 14 CR 90 / Drake Dr, Independence. Reported someone has been illegally dumping dead carp in the ditch on County Road 90 and Drake Drive.

### Help / Unknown Problem

May 15 10:00 p.m. CR 90 / Waldemar Way Independence. Caller reported hearing someone yell for help in area of Co 90 and Fogelman Rd. Officer located a female walking in the area who stated she had an argument with her boyfriend so she pulled over and left her boyfriend in the vehicle. Officer located the vehicle and boyfriend parked in the Waldemar cul-de-sac. Both denied a physical altercation as it was a verbal argument only. Female had a revoked driver's license and was cited for Driving after Revocation. Boyfriend was released to a friend.

### Medical

May 17 8:20 p.m. 5500 block Bryant Street, Maple Plain. A 93-year-old woman had fallen earlier in the day and now felt she had a broken hip. Female was transported to the hospital by ambulance.

### Disturbance

May 17 3675 Ihduhapi Trail, Independence. Vinland Center. A client stated staff was disrespectful to him, so he became mad and refused to leave the staff office. Vinland allowed the client to stay in his room and follow the rules for the night.

### Warrant Arrest

May 18 3675 Ihduhapi Trail, Independence. Department of Corrections, Probation Officer reported a client at Vinland Center had a Felony Warrant for a Parole Release Violation. Adrian Daniel Staples, 42 of Cass Lake was taken into custody and transported to Henn Co Jail.

### Recovered Stolen Property

May 18 2:40 p.m. County Line Rd / Hwy 12, Independence. Officer stopped a vehicle with no front plate, windshield was smashed and obstructing driver's vision. Driver Gregory John Larsin, 30 from Rockford was in possession of stolen property and stolen checks, from multiple locations in Wright County. A search warrant was obtained for his residence and multiple cases of stolen property was located inside. Larsin was arrested, transported, and booked into Henn Co Jail for Felony Theft.

### Wire Down

May 19 Sunset Ln/ Lake Sarah Heights, Independence Reported an overhead utility line was struck by a truck, the line snapped and was down blocking the road. Officer located the truck further down the road. His trailer had snagged another line, and he stopped before it broke. Wright Hennepin Electric assisted in lifting the line up high enough to get the truck backed out of the area. Unknown why the lines are hung so low. The roadway is passable for cars and pickups but not trucks. Mediacom was notified and responded to fix their downed line.

## Burglary

May 20 5200 block Bryantwood Dr Maple Plain. Resident reported on May 19<sup>th</sup> he left his apartment, forget to lock the door and someone entered and took his backpack. Money and credit cards were missing. No signs of forced entry were found. Case under investigation.

## Damage to Property

May 21 Lake Haughey / Robina Lake Wildlife Management, Independence. Caller reported he pulled into the parking lot of the Lake Robina Wildlife Management and a black dog jumped on the side of his vehicle and scratched the driver's door. The animal owner was working nearby and refused to give Caller his name or deal with the damage. Officer located and identified the animal owner and provided the Caller with the information.

## Road Obstruction

May 21 4600 block S Lake Sarah Dr, Independence. A pile of landscaping rocks for constructing a retaining wall were placed on the road in front of a residence. Homeowner was contacted to remove the rocks; they could not be placed in the roadway as they are a road hazard even with the cones by them.

## Medical

May 22 Vinland Center 3675 Ihduhapi Trail, Independence. A client was possibly in a manic state, wrote a letter talking about veterans, military, FBI intelligence and was making staff uncomfortable. Officer located the client in his room. There were no specific threats to harm himself or others and he was not causing issues. Client would be discharged later in the day

## Shots Heard

May 23 1200 block CR 19, Independence. Call received of shots heard. An officer located where the shots were coming from. The homeowner was identified, and he was shooting safely and legally on his property.

## Storage Locker Burglary

May 27 11:23 a.m., 5300 block Pioneer Creek Dr, Maple Plain. A storage locker renter reported his locker had been broken into. He searched the locker and noticed nothing was missing. He was told to let police know if he does learn of anything unique or identifiable that is missing.

## Theft

May 29 9:24 a.m., 3500 Independence Rd, Independence. A large rototiller and a large brush hog were reported stolen from a resident's pole shed. Each has an approximate value of \$1,000. Evidence was collected. The case is under investigation.

## Theft/Burglary

May 29 1:58 p.m., 5500 block Pioneer Creek Dr, Maple Plain. A RV trailer and a boat were broken into and damaged. A cloth bag with some cleaning supplies and a fire extinguisher had been removed from the boat and found outside the RV trailer. The RV trailer was completely ransacked inside but nothing was taken. Approximate damage to the boat is \$500 and the RV trailer is \$1,000. Evidence was collected and the case forwarded to investigations.

Medical

May 29

6:35 p.m., 7900 block Pioneer Creek Rd, Independence. A female fell off her horse and hit her head. She was not wearing a helmet at the time and did not have any other injuries. North Ambulance arrived and evaluated her.

Domestic

May 29

9:50 p.m., 5000 block Main St, Maple Plain. Officers were dispatched to a residence for a domestic assault that had just occurred. As officers arrived the suspect had fled on foot into the woods. A K-9 unit assisted in the search. The suspect was eventually located, arrested, and booked on domestic assault charges

Found Military Ordnance

May 30

4:44 p.m., 3000 block Lake Sarah Rd, Independence. A resident found a live grenade on a relative's property. He removed it from the shed and placed it in a safe location away from people and buildings. Minneapolis Police Department's bomb squad responded and took custody of the device.

138 contacts of citations, verbal and written warnings were issued for traffic and equipment violations  
4 citation for 'hands-free'



Date: July 7, 2020  
To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members  
From: Director Gary Kroells *G. Kroells*  
SUBJECT: June 2020 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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*West Hennepin Public Safety Department*  
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**Monthly Activity Report  
June 2020**

<b>Offense</b>	<b>This Month</b>	<b>Same Month Last Year</b>	<b>This Year To Date</b>	<b>Last Year To Date</b>
<b>City Of Independence</b>				
Criminal	5	6	48	40
Traffic	111	107	579	833
Part III	8	15	46	57
Part IV	32	38	172	252
Part V	167	167	742	785
<b>Total City of Independence</b>	<b>323</b>	<b>333</b>	<b>1,587</b>	<b>1,967</b>
<b>City Of Maple Plain</b>				
Criminal	6	6	35	30
Traffic	30	86	320	366
Part III	5	11	33	30
Part IV	30	12	111	105
Part V	70	117	355	544
<b>Total City Of Maple Plain</b>	<b>141</b>	<b>232</b>	<b>854</b>	<b>1,075</b>
<b>Grand Total Both Cities</b>				
	<b>464</b>	<b>565</b>	<b>2,441</b>	<b>3,042</b>
TZD	9	24	31	137
Agency Assists	10	41	102	126
<b>Total ICR Reports</b>	<b>483</b>	<b>630</b>	<b>2,574</b>	<b>3,305</b>
<b>How Received</b>				
Fax	13	2	58	50
In Person	19	29	107	172
Mail	2	1	4	6
Other	1	0	10	10
Phone	54	44	206	237
Radio	175	208	929	1,011
Visual	157	297	1,033	1,622
Email	46	5	127	35
Lobby Walk In	16	44	100	162
<b>Total</b>	<b>483</b>	<b>630</b>	<b>2,574</b>	<b>3,305</b>

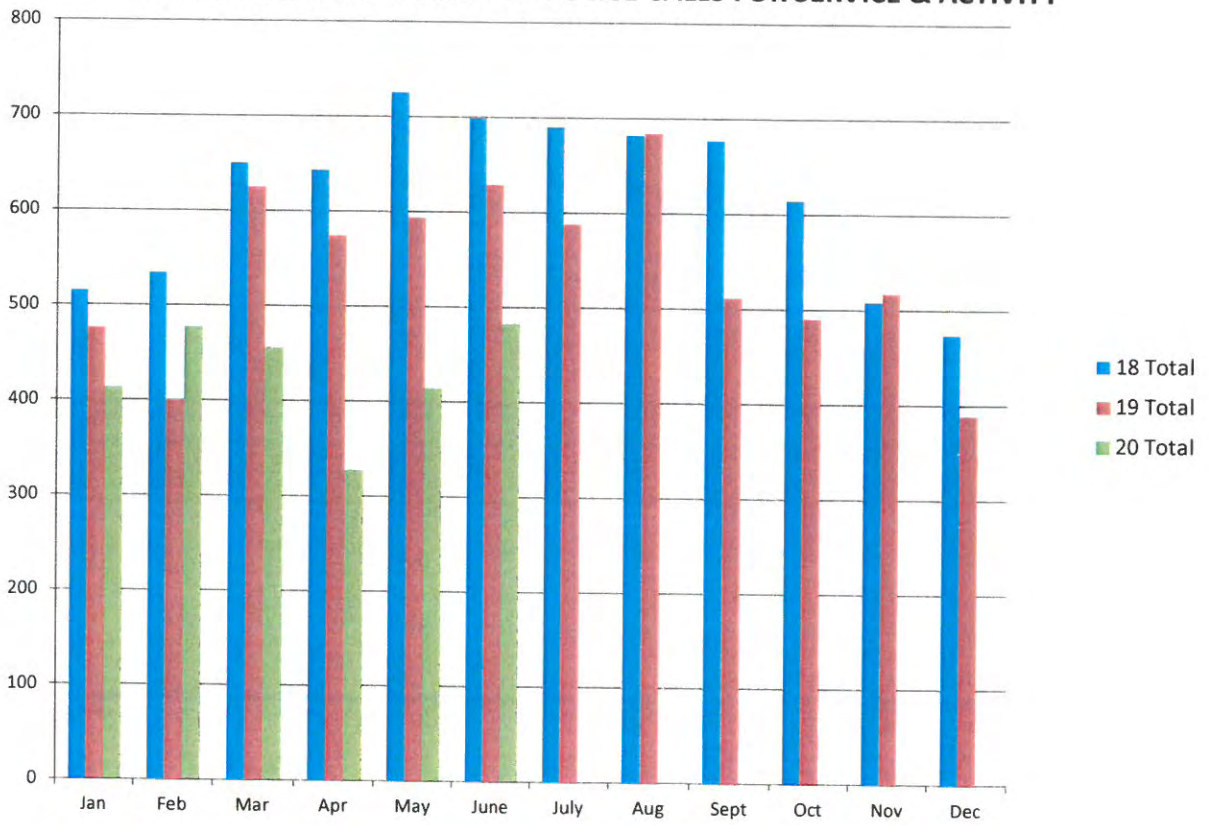
**June 2020 Criminal Part I & II**  
**City of Independence Grid #'s 3-5**

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	20002310	Damage to Property	3	6/14/2020	P3119
WHPS	20002377	Gross Misdemeanor Give Peace Officer False Name of Another / DAR	3	6/18/2020	X2200
WHPS	20002558	Burglary	4	6/30/2020	
WHPS	20002561	Burglary	5	6/30/2020	B0864
WHPS	20002570	Theft from Auto	3	6/30/2020	TC159

**June 2020 Criminal Part I & II**  
**City of Maple Plain Grid # 1-2**

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	20002158	Theft	1	6/4/2020	U2552
WHPS	20002338	Theft from Vehicle - Diesel Fuel	2	6/16/2020	TM159
WHPS	20002381	Theft from Storage	1	6/18/2020	TM029
WHPS	20002452	DWI - Controlled Substance	1	6/22/2020	JG601
WHPS	20002518	Theft	2	6/26/2020	U1053
WHPS	20002527	Assault - 5th Degree - Fear	1	6/27/2020	A5452

### THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



# DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY  
June 2020 Activity Report

## Year to Date Activity Report

At the end of June 30, 2020 West Hennepin Public Safety (WHPS) handled year-to-date a total 2,574 incident complaints. For the month of June, 323 incidents were in the city of Independence and 141 in the city of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

### Recent Highlighted Cases:

#### Suspicious Activity

June 2 12:08 a.m. 3600 CR 90, Independence. Homeowner reported someone knocking on his door and does not know who it is. Homeowner said it is an ongoing problem. The area was checked and did not find any cars or anyone in the area. Crime Prevention Officer placed a camera outside the residence and no images were captured and issue stopped.

#### Damage to Property

June 2 6700 block Pagenkopf Rd, Independence. Reported sometime overnight a car lost control on "Dead Man's Curve" while going e/b on Pagenkopf Rd. Vehicle left the road, struck property owners pile of free stuff, and scattered it everywhere. No evidence left behind and no value on the damage since it is all free.

#### Illegal Dumping

June 2 2700 block Independence Rd, Independence Reported a large amount of wrapped meat in white wrapping was dumped in the ditch. Stamped on some of the packaging was 'Bison Not for Sale'. Across the road was a tub that the meat might have been in before it was dumped. Independence Public Works was notified to pick up the meat.

#### Welfare Check

June 3 CR 90 / Pagenkopf Rd, Independence. Reported a female walking her two dogs appeared to be in distress. Officer contact with the female who was walking to Baker Park Campground. Due to the weather was very warm and humid, they appeared to be very hot; Officer gave the female and dogs a ride to Baker Park Campground.

#### Vandalism

June 3 2500 block Independence Rd, Independence. Four T-posts and a 'No Public Access' sign was removed from the right-of-way area on Independence Road where people were illegally launching boats to access Lake Independence. Someone had launched a boat after removing the posts. T-Posts and sign are being replaced. No boat trailer launching is allowed.

#### Dog Bite

June 3 3700 block Lake Haughey Rd, Independence. Caller reported when they went on their neighbor's property to tell her something was burning; her son was bit by the neighbor's dog. Case is under investigation.

#### Parking Complaint

June 3 6500 block Genaker Way, Independence. Parking complaint of vehicles parked in the designated 'no parking' areas. 6 citations were left on vehicle windows for 'parking in prohibited area'.

#### Theft

June 4 1600 block Budd Ave Maple Plain. Resident reported someone obtained her debit card information and used it for numerous small purchases totally \$5,357.97. Case under investigation.

#### Welfare Check

June 4 5800 block Main Street, Maple Plain. Dispatched to a welfare check report of a male who had 8 loaded guns and wanted to kill himself and take out police. Police perimeter was set up, the male was contacted and agreed to come out and speak with the police. Male stated he was depressed due to issues in life and was transported to HCMC by North Memorial EMS. Weapons were all recovered for safe keeping.

#### Vehicle Fire

June 5 Lake Sarah Dr/ Lake Sarah Independence. Dispatched for a garbage truck that had a fire in the hopper of the truck. The driver had dumped the trash on the roadway to prevent the truck from catching on fire. Delano Fire responded and put the fire out. Randy's Sanitation responded with a roll off and a skid steer loader and cleaned the roadway.

#### Unwanted Person

June 6 10:26 a.m. 4800 block Hwy 12, Maple Plain. Caller reported a male was lying on the grass talking to himself behind a business. Officer located the 58-year-old male from Mound lying on the grass talking to himself. Male said everything was fine, he was waiting for the liquor store to open and he lost track of time. He was told to move along which he did. Male is staying at the Baker Park Campgrounds.

#### Fireworks

June 5 10:27 p.m. 2100 block Nelson Rd, Independence. Dispatched for a reported unusual popping sound, possible fireworks even though it was raining heavily and strong thunderstorms in the area. Upon arrival, the caller reported the noise had ceased. The area was checked and was unable to find anything unusual, strange, or criminal activity.

#### Damage to Property

June 7 4800 block of Perkinsville Road, Independence. Motorist was driving EB on Perkinsville Road, a very large tree snapped off and landed on her vehicle. Motorist was not injured but her vehicle had significant damage and was towed. A neighbor used his skid steer to push the tree off the roadway. It was noted the large tree was not a dead tree, but it was windy at the time the tree snapped off.

#### Welfare Check

June 8 4800 block Drake St. Maple Plain. Dispatched for a male who was talking about hurting himself. Contact with the male who stated he was going through a tough time, he was not sleeping well, he was not suicidal and was not wanting to hurt himself. Father took over care for his son.

#### Theft

June 8 5600 block Main Street W, Maple Plain. Someone compromised his wife's debit card. 5 transactions occurred in Chicago IL for \$89, and other attempts in California but were not successful. The debit card was closed, and Victim was filing a report with the bank.

#### Dirt Bike Complaint

June 8 Pioneer Creek Community Park/ Co Rd 90, Independence Reported two dirt bikes and a truck entered Pioneer Creek Community Park. Officer located and spoke with the truck driver and dirt bikes riders, all juveniles. Officer talked to them about ATV laws, ordinances and later called their parents advising them of the contact and warnings. All three were very respectful and apologetic.

#### Wire Down

June 8 1300 block County Road 83, Independence. A broken wire was down, across a driveway. Officer removed it off to the side. Frontier was contacted to respond and repair

#### Unauthorized Use

June 8 5200 block Bryantwood Dr., Maple Plain. Caller had given an acquaintance his vehicle to work on it in the apartment parking lot near his garage. The male left with the vehicle, had not returned it and caller wanted it back. Attempts to reach the acquaintance were unsuccessful. Several days later the acquaintance told police where the vehicle was. Vehicle was located and towed to Maple Plain.

#### Fraud / Scam

June 8 CR 90 / Hwy 12, Independence. Officer was flagged down while on patrol. Driver wanted to report his mother was dealing with someone that called her claiming to be from the FBI. Caller had told his mother her bank account was at risk and convinced her to empty her bank account, purchase gift cards and they would come and get the gift cards. The mother had not provided any monies yet to anyone, still had the gift cards, and no financial loss had incurred. Officer recommended to cut the communication with the caller and to go to [www.ftc.gov](http://www.ftc.gov) for more info on scams and how to protect herself from being scammed.

#### ID Theft

June 8 500 block Game Farm Road N, Independence Caller received notification from his employers Human Resources Administrator that someone had filed for unemployment under his name. Caller stated this act was fraudulent as he is still employed, and he has no idea who would have done this. Caller had filed a report with the Federal Trade Commission and started the process with the MN Unemployment Claims Dept. This is an apparent widespread scam. <https://www.nytimes.com/2020/05/16/us/coronavirus-unemployment-fraud-secret-service-washington> has info on this type of scam. Case under investigation.

#### Wire Down

June 9 Independence Rd / Providence Rd Independence. Three Officers and Maple Plain Fire responded to a call of a wire down on top of a semi, and the driver was still inside. Officer called the driver and reaffirmed to him to stay in the semi. Officer arrival found a pole had snapped, multiple lines were down, including power lines and cable lines were draped on the semi-tractor and caught between the cab and the trailer. Wright Hennepin Electric arrived, was able to free the semi from the wires and had the driver drive out from the area. It was found that the cable lines were too low for legal height vehicles and was the cable companies' fault.

#### Vehicle in Ditch

June 10 5700 block of Highway 12, Maple Plain. Truck driver was driving east on Hwy 12 when traffic was suddenly stopped in front of him. He swerved to avoid hitting cars, went on the grass area and truck a fire hydrant. The truck had settled into the soft ground and Burda's towing pulled the semi free. The City of Maple Plain responded and inspected the water main access and hydrant. Driver was issued a citation Fail to Drive Due Care.

#### Suspicious Act

June 10 7400 block CR 6, Independence. Dispatched of a male approaching houses saying he needed help. Officer located a male in a front yard waving frantically, stating he needed police help. The male was struggling with some paranoia issues, and he was transported to the hospital by North Memorial EMS.

#### Fake ID / Alcohol Purchase Attempt

June 10 4900 block Highway 12, Maple Plain M&M Wine and Spirits reported a male attempted to purchase two cases of beer with a fake Illinois driver's license. The clerk noticed the edge of the D/L looked altered and told the male she was going to call law enforcement to confirm it. The male became upset and wanted the ID back. The clerk refused to give it back and the male left the store. The fake D/L was taken as evidence along with the store security camera video. Investigation found a match of the male with a date of birth of 17 years old. The male will be charged with a misdemeanor use of fictitious driver's license.

#### Found Property

June 11 1500 block Rainbow Ave, Maple Plain, Female found a credit card in Rainbow Park. The owner was identified who lives on Rainbow Ave by the park, and the credit card was returned to his possession.

#### Noise Complaint

June 11 10:02 p.m. 1800 block Gladview Ln, Maple Plain. Caller was trying to sleep; the next-door neighbors had moved out of their residence and a company was cleaning up the property. Upon arrival, the company had just shut off the lawn tractor but were still outside working. Workers were advised of the complaint and stated they were completely done and would not be coming back.

#### Health Problem

June 12 3675 Ihduhapi Trl, Independence. Vinland Center reported a client from the Carlton County Jail has been coming to Vinland for their program. The client stated he has been feeling an increasing amount of paranoia and anxiety. North Memorial EMS transported him to the hospital.

#### Anxiety Attack

June 12 1800 block Pioneer Creek Center, Maple Plain. Report received of male having an anxiety attack. Officers responded and found the male sitting next to vehicle in a parking lot. Male stated he was having an anxiety attack. Officers spoke to the male for some time and was able to calm the male who refused an ambulance. Male stated he felt ok to drive and intended to go to urgent care in Delano.

#### Theft

June 16 5900 block Hwy 12, Maple Plain. Business reported they were victims of a theft of approximately 65 gallons of diesel fuel from a truck. Business video showed a clear picture of the vehicle, but the license plates were missing. On June 18<sup>th</sup>, a WHPS Officer recognized the suspect vehicle and stopped the vehicle. The male driver was identified and admitted to the theft. Charges pending for Theft and 4<sup>th</sup> Degree Damage to Property.

#### Road Hazard

June 18 5200 block Manchester Dr Maple Plain. Routine patrol Officer observed a city water valve cover was upended and creating a traffic hazard. Officer replaced the cover.

#### Theft

June 18 5300 block Pioneer Creek, Maple Plain. Reported theft from a storage locker. Stolen is a Galveston Guitar Acoustic /Electric Guitar that is unique. Value of the guitar is \$400. Also missing are 3 - 45 lb. plate weights, 2 -25 lb. plate weights, and Everlast 16 oz extra-large sparring gloves. Estimated total loss is \$650.00 Case under investigation.

#### Theft

June 19 1200 block CR 83, Independence. Resident reported theft of a 3-ton floor jack. Resident returned home and found an envelope on his door with \$40.00 inside. Note written on the envelope stated: hoped \$40 would cover the cost of the floor jack, took the jack because you were not home. Resident stated the cost to replace the floor jack is \$150. The floor jack was an older model, unknown brand, orange in color, with a white handle and the metal was split 2 inches on the bottom. No suspects.

#### Fireworks Complaint

June 19 11:45 p.m. 5200 block Bryantwood Dr, Maple Plain. Complaint of fireworks outside an apartment window. The caller checked outside, and around the area and did not see anyone who would have lit fireworks.

#### Personal Injury/ Bicyclist

June 23 8:17 a.m. CR 11 /Townline Rd, Independence. An eastbound truck on Co Rd 11 turned north on Townline Road and in front of bicyclist that was traveling west on Co Rd 11. The bicyclist was injured with road rash and a concussion. North Memorial EMS transported the bicyclist to the hospital. Truck driver was cited for Fail to Yield, No Medical Certificate and Break-away-Brakes.

#### ID Theft

June 23 1800 Copeland Rd, Independence. Resident received a call stating someone filed for unemployment insurance benefits in his name. The fraudulent account was closed, and no further payments will be made.



#### Medical Pain

June 25 3675 Ihduhapi Trl, Independence. Dispatched to a medical at Vinland National Center for a male complaining of jaw and ear pain after having nine teeth removed last week. North Memorial EMS responded and transported the male to the hospital.

#### Medical

June 26 1900 block CR 90 Independence. Female unable to sleep, had been up for 4 days and wanted to go to the hospital. She was having mental health issues. Female was transported to the hospital by ambulance.

#### Fire Complaint

June 26 3300 block CR 92, Independence. Caller reported ash and smoke blowing from a fire. Contact with the homeowner who stated he had cut down some pine trees from his property, put them on the burn pile and hot coals must have ignited it. Delano Fire ordered the fire to be put out. Homeowner was cited for illegally burning a brush pile without a burn permit.

#### Theft

June 26 5200 block Bryantwood Dr, Maple Plain. Resident responded to a post on FB from someone she thought she knew and gave the party access to her FB account. She was locked out of her FB, passwords changed, money withdrawn from her account and she was unable to close her FB account. Case under investigation.

#### Crash

June 27 Hwy 12/ Budd, Maple Plain. Three vehicles were stopped at the Hawk Signal Crosswalk. Suspect vehicle driven by 37-year-old, Keooudone Xayachak, from Albert Lea, swerved around the stopped traffic, struck two of the stopped vehicles with a large amount of force which deployed their vehicle airbags. A motorist helped Xayachak out of his vehicle and took off running while the WHPS Officer was checking others for injuries. HCSO K9 located Xayachak hiding in a ravine in the 1900 block of Budd Ave. Xayachak was handcuffed, arrested, and transported to Henn Co Jail. A search warrant was issued for a blood draw, charges pending blood result; Criminal Vehicular Operation - Bodily Harm, 3rd Degree DWI, Fleeing a Peace Officer, Open Bottle, Dangerous Weapons, DAR, and Uninsured Vehicle.

#### Welfare Check

June 28 1500 block Howard Ave, Maple Plain. Caller requested a welfare check for male who had not returned calls and did not show up for church. Officer knocked on the apartment door and did not receive a response. Master key was used to enter the apartment and found the 46-year-old male on his bed unconscious. Officer was able to wake the male, who was sweaty and confused. North Memorial EMS arrived, took over care of the male and recommended transportation to the hospital.

#### Illegal Dumping

June 29 4900 block of Hwy 12, Maple Plain. Business owner reported a female was illegally dumping garbage in their dumpster. Photo of the female and vehicle license plate identified the suspect. Case under investigation.

Burglary

June 30

3425 Ihduhapi Trail, Independence. Someone forced entry into the office of the YMCA building and stole a Nikon camera and a laptop. Office was ransacked, drawers and cabinets were all gone through. Other items were loaded into a bag that was left behind in the lobby area. Case under investigation.

Burglary

June 30

3800 block Lake Haughey Road, Independence. A 2009 Honda 5000-Watt Generator, model EM5002ANH with rolling wheels was stolen from a pole shed. The generator was entered in NCIC. Case under investigation.

Theft from Auto

June 30

5300 block Moline Rd, Independence. Reported a Glock, G19 with a Viridian Reactor Laser Sight and a black holster was stolen from a vehicle. Glock was entered in NCIC and case is under investigation.

151 contacts of citations, verbal and written warnings were issued for traffic and equipment violations  
1 citation for 'hands-free'

**West Hennepin Public Safety  
Monthly Claims  
April 2020**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Check	04/01/2020	HSA	Optum Bank	2nd Qtr 2020 Employer HSA	West Hennepin Public Safety	√	104 Health Insurance	-1,250.00
Deposit	04/01/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	137,079.76
General Journal	04/01/2020	493		monthly requisition, April 2020	West Hennepin Public Safety	√	1701 Capital Improvement Fund	-4,424.00
Check	04/08/2020	33646	City of Independence	dental insurance reimbursement	West Hennepin Public Safety	√	104 Health Insurance	-1,120.80
Check	04/08/2020	33647	Standard Insurance Company	life and short term disability ins	West Hennepin Public Safety	√	-SPLIT-	-876.82
Check	04/08/2020	33648	Peterson Counseling & Consulting	Officer Wellness Program	West Hennepin Public Safety	√	104 B Wellness Program	-420.00
Check	04/08/2020	33649	Transport Graphics	VOID squad graphics setup	West Hennepin Public Safety	√	-SPLIT-	0.00
Check	04/08/2020	33650	Transport Graphics	new squad graphics instal	West Hennepin Public Safety	√	402 Capital Improvement Plan	-1,089.90
General Journal	04/08/2020	494	Transport Graphics	squad 70, remove graphics and install new graphics	West Hennepin Public Safety	√	1701 Capital Improvement Fund	1,069.90
General Journal	04/08/2020	496	Axon Enterprise, Inc	2 new replacement TOW Tasers	West Hennepin Public Safety	√	1701 Capital Improvement Fund	252.20
Check	04/10/2020	33653	Streicher's Police Equipment	uniform and squad equipment expenses	West Hennepin Public Safety	√	-SPLIT-	-477.97
Check	04/10/2020	33654	United Farmers Coop	misc hardware charges on account	West Hennepin Public Safety	√	204 Office/Operating Supplies	-8.78
Check	04/10/2020	33655	Office Depot	replenished general office supplies	West Hennepin Public Safety	√	-SPLIT-	-303.98
Check	04/10/2020	33652	Office Depot	cleaning supplies	West Hennepin Public Safety	√	204 Office/Operating Supplies	-88.61
Check	04/10/2020	33656	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 Utilities/Gas/Electric	-355.72
Check	04/10/2020	33657	Element Technologies, LLC	IT services	West Hennepin Public Safety	√	-SPLIT-	-2,256.94
Check	04/10/2020	33658	Thomson Reuters - West	CLEAR website access	West Hennepin Public Safety	√	302 A3 Investigator IT Fees	-100.00
Check	04/10/2020	33659	Hennepin County Info Tech Dept	radio & MDC fees	West Hennepin Public Safety	√	302 F Radios/MDCs	-1,077.44
Check	04/10/2020	33660	Chevrolet of Delano	squad mtnc	West Hennepin Public Safety	√	303 Auto Maintenance	-45.04
Check	04/10/2020	33661	Delano Carquest	squad mtnc expense	West Hennepin Public Safety	√	-SPLIT-	-17.73
Check	04/10/2020	33662	Coborn's Express Wash	prepaid car washes	West Hennepin Public Safety	√	303 Auto Maintenance	-528.00
Check	04/10/2020	33663	Suburban Tire Wholesale Inc.	squad car tires	West Hennepin Public Safety	√	303 Auto Maintenance	-595.96
Check	04/10/2020	33664	Holiday	squad fuel	West Hennepin Public Safety	√	304 Fuel and Oil	-1,557.33
Check	04/10/2020	33665	North Memorial	EMR Refresher Trng	West Hennepin Public Safety	√	-SPLIT-	-305.00
Check	04/10/2020	33666	Axon Enterprise, Inc.	replacement tasers	West Hennepin Public Safety	√	402 Capital Improvement Plan	-252.20
Check	04/10/2020	33651	Mid-County Coop	squad fuel	West Hennepin Public Safety	√	304 Fuel and Oil	-504.16
Liability Check	04/16/2020	B-MP	Bank of Maple Plain	April 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-28,371.51
Liability Check	04/16/2020	IRS	Internal Revenue Service	April 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,565.78
Liability Check	04/16/2020	MN REV	MN Dept of Revenue	April 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,677.38
Liability Check	04/16/2020	EJ	John Hancock	April 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-3,050.00
Liability Check	04/16/2020	HSA	Optum Bank	April 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-705.50
Liability Check	04/16/2020	PERA	PERA	April 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,405.77
Check	04/16/2020	B-MP	Bank of Maple Plain	direct deposit ACH transaction fees	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-1.20
Check	04/16/2020	B-MP	Bank of Maple Plain	direct deposit batch fees	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-5.90
Check	04/16/2020	B-MP	Bank of Maple Plain	direct deposit monthly fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-9.55
Check	04/17/2020	33687	Cardmember Service	misc monthly charges	West Hennepin Public Safety	√	-SPLIT-	-1,331.53
Check	04/23/2020	33688	City of Independence	dental ins premium reimb	West Hennepin Public Safety	√	104 Health Insurance	-1,120.80
Check	04/23/2020	33669	HealthPartners	medical ins premium	West Hennepin Public Safety	√	104 Health Insurance	-18,056.41
Check	04/23/2020	33670	Standard Insurance Company	life & std insurance premium	West Hennepin Public Safety	√	-SPLIT-	-640.63
Check	04/23/2020	33671	Optum Bank	HSA monthly service fees	West Hennepin Public Safety	√	104 A Benefits Admin Fees	-89.25
Check	04/23/2020	33672	Gails, LLC	officer uniform expense	West Hennepin Public Safety	√	105 Uniform Expense	-47.99
Check	04/23/2020	33673	Streicher's Police Equipment	officer uniform expense	West Hennepin Public Safety	√	105 Uniform Expense	-37.97
Check	04/23/2020	33674	Employee	officer uniform expense reimb	West Hennepin Public Safety	√	105 Uniform Expense	-104.08
Check	04/23/2020	33675	Verizon Wireless	officer & squad cell phones	West Hennepin Public Safety	√	201 Telephone	-594.66
Check	04/23/2020	33676	Loffler - Leasing	copier lease	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-181.69
Check	04/23/2020	33677	Unifirst Corporation	office rug rental, bathroom towels	West Hennepin Public Safety	√	-SPLIT-	-236.97
Check	04/23/2020	33678	Office of MN IT Services	monthly WAN usage	West Hennepin Public Safety	√	302 A2 IT Support & Fees	-47.79
Check	04/23/2020	33679	Bureau of Crim Apprehension	CJDN Quarterly Access Fee	West Hennepin Public Safety	√	302 A4 State IT Connection Fees	-390.00
Check	04/23/2020	33680	Baycom, Inc.	squad camera software support	West Hennepin Public Safety	√	-SPLIT-	-192.75
Check	04/23/2020	33681	Chevrolet of Delano	squad maintenance	West Hennepin Public Safety	√	303 Auto Maintenance	-45.04
Check	04/23/2020	33682	Abdo Eick & Meyers	2019 financial audit	West Hennepin Public Safety	√	308 Audit	-9,850.00
Check	04/23/2020	33683	Mid-County Coop	squad fuel charges	West Hennepin Public Safety	√	303 Auto Maintenance	-457.63
Check	04/23/2020	1570	CDW-G	squad MDCs	West Hennepin Crime Prevention	√	-SPLIT-	-8,499.12
General Journal	04/24/2020	497	Action Fleet, LLC	decommission equipment in squad 63	West Hennepin Public Safety	√	-SPLIT-	644.11
General Journal	04/28/2020	495		squad 62 DVR System swap	West Hennepin Public Safety	√	1701 Capital Improvement Fund	1,993.48
Check	04/28/2020	33684	Employee	Reserves expense reimb	West Hennepin Public Safety	√	601 F Equipment	-283.51
Deposit	04/28/2020			Interest	West Hennepin Crime Prevention	√	503 F Interest	5.43
Deposit	04/30/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	158.72
Check	04/30/2020	33685	Reliance Standard Life Ins.	life insurance premium	West Hennepin Public Safety	√	104 Health Insurance	-456.53
Check	04/30/2020	33686	Employee	office supplies reimb	West Hennepin Public Safety	√	204 Office/Operating Supplies	-109.40
Deposit	04/30/2020			Interest	West Hennepin Public Safety	√	503 F Interest	43.46
Deposit	04/30/2020			Interest	West Hennepin Reserves	√	503 F Interest	0.99

AUDITED & APPROVED:

DATE:

West Hennepin Public Safety  
Monthly Claims  
May 2020

Type	Date	Num	Name	Memo	Account	Ctr	Split	Amount
Liability Check	05/01/2020	B-MP	Bank of Maple Plain - Paychecks	Apr 15-30, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-26,830.10
Liability Check	05/01/2020	IRS	Internal Revenue Service	Apr 15-30, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,680.02
Liability Check	05/01/2020	EJ	John Hancock	Apr 15-30, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-3,050.00
Liability Check	05/01/2020	MN REV	MN Dept. of Revenue	Apr 15-30, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,716.38
Liability Check	05/01/2020	HSA	Optum Bank	Apr 15-30, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-705.50
Liability Check	05/01/2020	PERA	PERA	Apr 15-30, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,611.03
Check	05/04/2020	33687	GPS International Technologies Inc.	annual GPS service	West Hennepin Public Safety	√	302 A3 Investigator IT Fees	-240.00
Check	05/05/2020	33688	Autworks Collision Center, Inc.	squad 68 repair	West Hennepin Public Safety	√	303 Auto Maintenance	-173.70
Deposit	05/06/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	134,529.76
Deposit	05/06/2020			Deposit	West Hennepin Crime Prevention	√	503 N2 DWI	155.00
General Journal	05/06/2020	498		monthly requisition, May 2020	West Hennepin Public Safety	√	1701 Capital Improvement Fund	-4,413.00
Check	05/08/2020	33689	Peterson Counseling & Consulting	April consulting services	West Hennepin Public Safety	√	104 B Wellness Program	-530.00
Check	05/08/2020	33690	Galls, LLC	uniform expense	West Hennepin Public Safety	√	105 Uniform Expense	-10.50
Check	05/08/2020	33691	Streichler's Police Equipment	uniform & firearms expenses	West Hennepin Public Safety	√	-SPLIT-	-1,913.05
Check	05/08/2020	33692	Coborn's Express Wash	car washes	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-156.00
Check	05/08/2020	33693	Loffler - Leasing	copier lease	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-173.88
Check	05/08/2020	33694	MN Weights and Measures	equipment calibration/mtrc	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-364.00
Check	05/08/2020	33695	Action Fleet, LLC	squad equip/build	West Hennepin Public Safety	√	-SPLIT-	-11,961.67
Check	05/08/2020	33696	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 Utilities/Gas/Electric	-227.61
Check	05/08/2020	33697	Thomson Reuters - West	CLEAR website access	West Hennepin Public Safety	√	302 A3 Investigator IT Fees	-100.00
Check	05/08/2020	33698	Atlas Business Solutions, Inc	annual license renewal	West Hennepin Public Safety	√	302 A5 Other Billable Svcs	-600.00
Check	05/08/2020	33699	Baycom, Inc.	Arbitrator software support	West Hennepin Public Safety	√	-SPLIT-	-155.00
Check	05/08/2020	33700	Chevrolet of Delano	squad mtrc	West Hennepin Public Safety	√	-SPLIT-	-178.88
Check	05/08/2020	33701	Holiday Stationstores, LLC	squad fuel charges	West Hennepin Public Safety	√	304 Fuel and Oil	-155.00
Check	05/08/2020	33702	Mid-County Coop	fuel tank refill	West Hennepin Public Safety	√	304 Fuel and Oil	-309.99
General Journal	05/08/2020	499	Action Fleet, LLC	squad 72 build	West Hennepin Public Safety	√	1701 Capital Improvement Fund	11,833.88
Check	05/08/2020	1571	CD/W-G	MDC for squad 71	West Hennepin Crime Prevention	√	-SPLIT-	-4,249.56
Check	05/08/2020	33703	Element Technologies, LLC	new Mtel phone switch	West Hennepin Public Safety	√	401 Office Equipment	-1,577.90
Check	05/08/2020	33704	Hennepin County Accounts Receivable	radio/mc fees	West Hennepin Public Safety	√	302 F1 Rental/Repair Fees	-1,077.44
Check	05/11/2020	1572	Williams Towing	DWI forfeiture row 20001782	West Hennepin Crime Prevention	√	607 C Other	-166.66
Check	05/11/2020	33705	Element Technologies, LLC	IT services	West Hennepin Public Safety	√	-SPLIT-	-2,280.00
Check	05/11/2020	33706	Cardmember Service	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-1,681.94
Liability Check	05/15/2020	B-MP	Bank of Maple Plain - Paychecks	May 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-26,496.09
Liability Check	05/15/2020	IRS	Internal Revenue Service	May 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,561.32
Liability Check	05/15/2020	EJ	John Hancock	May 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-3,050.00
Liability Check	05/15/2020	MN REV	MN Dept. of Revenue	May 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,698.38
Liability Check	05/15/2020	HSA	Optum Bank	May 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-705.50
Liability Check	05/15/2020	PERA	PERA	May 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,452.18
Check	05/18/2020	B-MP	Bank of Maple Plain	direct deposit transactions fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-1.60
Check	05/18/2020	B-MP	Bank of Maple Plain	direct deposit batches fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-8.85
Check	05/18/2020	B-MP	Bank of Maple Plain	direct deposit monthly fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-9.95
Check	05/20/2020	33707	Driver and Vehicle Services	VOID undercover squad registration renewal	West Hennepin Public Safety	√	303 Auto Maintenance	0.00
Check	05/21/2020	33708	Driver and Vehicle Services	Squad 63 tab renewal	West Hennepin Public Safety	√	303 Auto Maintenance	-14.25
Check	05/21/2020	33709	On-Site Medical Services Inc.	hearing & FIT-tests	West Hennepin Public Safety	√	-SPLIT-	-840.00
Deposit	05/21/2020			Deposit	West Hennepin Public Safety	√	503 V3 Other	487.96
Check	05/27/2020	33710	Streichler's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-200.93
Check	05/27/2020	33711	Galls, LLC	uniform expense	West Hennepin Public Safety	√	105 Uniform Expense	-148.00
Check	05/27/2020	33712	City of Independence	dental insurance premium	West Hennepin Public Safety	√	104 Health Insurance	-1,120.60
Check	05/27/2020	33713	HealthPartners	medical ins premium	West Hennepin Public Safety	√	104 Health Insurance	-18,056.41
Check	05/27/2020	33714	Reliance Standard Life Ins.	ltd insurance premium	West Hennepin Public Safety	√	104 Health Insurance	-456.53
Check	05/27/2020	33715	Standard Insurance Company	life & std insurance premiums	West Hennepin Public Safety	√	-SPLIT-	-640.63
Check	05/27/2020	33716	Peterson Counseling & Consulting	consulting services	West Hennepin Public Safety	√	104 B Wellness Program	-120.00
Check	05/27/2020	33717	Verizon Wireless	cell phones bill	West Hennepin Public Safety	√	201 Telephone	-594.34
Check	05/27/2020	33718	Tactical Solutions	radar certifications	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-270.00
Check	05/27/2020	33719	Spectrum Business Systems	typewriter repair	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-64.52
Check	05/27/2020	33720	Office Depot	office supplies	West Hennepin Public Safety	√	-SPLIT-	-248.40
Check	05/27/2020	33721	Unifirst Corporation	office rugs/bathroom towels	West Hennepin Public Safety	√	-SPLIT-	-171.66
Check	05/27/2020	33722	Paul Baertschi	annual subscription	West Hennepin Public Safety	√	206 Books/Dues/Subscriptions	-170.00
Check	05/27/2020	33723	Office of MN IT Services	monthly WAN service	West Hennepin Public Safety	√	302 A2 IT Support & Fees	-47.79
Check	05/27/2020	33724	Mid-County Coop	fuel tank refill	West Hennepin Public Safety	√	304 Fuel and Oil	-510.13
Check	05/27/2020	33725	Dick's Auto Detailing	squad 64 decommission expense	West Hennepin Public Safety	√	402 Capital Improvement Plan	-400.00
Check	05/27/2020	33726	Action Fleet, LLC	squad 64 decommission	West Hennepin Public Safety	√	402 Capital Improvement Plan	-382.50
Check	05/27/2020	33727	TwinSource	Disinfectant	West Hennepin Public Safety	√	204 Office/Operating Supplies	-119.00
Check	05/27/2020	33728	Chevrolet of Delano	squad repair	West Hennepin Public Safety	√	303 Auto Maintenance	-168.20
General Journal	05/27/2020	500		sq 64 decommission, removed lettering & cleaned	West Hennepin Public Safety	√	-SPLIT-	400.00
Deposit	05/28/2020			Interest	West Hennepin Crime Prevention	√	503 F Interest	4.31
Deposit	05/29/2020			Deposit	West Hennepin Reserves	√	503 V3 Other	461.00
Deposit	05/29/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	2,341.68
Deposit	05/31/2020			Interest	West Hennepin Reserves	√	503 F Interest	1.02
Deposit	05/31/2020			Interest	West Hennepin Public Safety	√	503 F Interest	40.22

AUDITED & APPROVED: \_\_\_\_\_

DATE: \_\_\_\_\_

### West Hennepin Public Safety Monthly Claims June 2020

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Liability Check	06/01/2020	IRS	Internal Revenue Service	May 16-31, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,535.94
Liability Check	06/01/2020	MN REV	MN Dept. of Revenue	May 15-31, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,691.38
Liability Check	06/01/2020	EJ	John Hancock	May 15-31, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-3,050.00
Liability Check	06/01/2020	B-MP	Bank of Maple Plain - Paychecks	May 15-31, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-26,423.97
Liability Check	06/01/2020	HSA	Optum Bank	May 15-31, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-705.50
Liability Check	06/01/2020	PERA	PERA	May 16-31, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,417.80
Deposit	06/02/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	134,529.76
General Journal	06/02/2020	502		monthly requisition, June 2020	West Hennepin Public Safety	√	1701 Capital Improvement Fund	-4,413.00
Check	06/10/2020	33729	Employee	uniform expense reimb	West Hennepin Public Safety	√	105 Uniform Expense	-84.20
Check	06/10/2020	33730	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-321.91
Check	06/10/2020	33731	Loffler - Leasing	copier lease	West Hennepin Public Safety	√	203 Office/Opr Equip Maintenance	-213.80
Check	06/10/2020	33732	Wells Fargo-Summons & Subpoenas Dept.	Subpoena fee	West Hennepin Public Safety	√	204 Office/Operating Supplies	-9.00
Check	06/10/2020	33733	United Farmers Coop	misc charges	West Hennepin Public Safety	√	-SPLIT-	-2.05
Check	06/10/2020	33734	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 Utilities/Gas/Electric	-63.73
Check	06/10/2020	33735	Element Technologies, LLC	IT service, spam filtering	West Hennepin Public Safety	√	-SPLIT-	-1,865.00
Check	06/10/2020	33736	Office of MN IT Services	monthly WAN service	West Hennepin Public Safety	√	302 A2 IT Support & Fees	-47.79
Check	06/10/2020	33737	Thomson Reuters - West	investigative website tool	West Hennepin Public Safety	√	302 A3 Investigator IT Fees	-100.00
Check	06/10/2020	33738	Hennepin County Treasurer	radio & MDC fees	West Hennepin Public Safety	√	302 F1 Rental/Repair Fees	-1,077.44
Check	06/10/2020	33739	Chevrolet of Delano	squad mtnc/repairs	West Hennepin Public Safety	√	-SPLIT-	-1,314.07
Check	06/10/2020	33740	Suburban Tire Wholesale Inc.	1 squad tire	West Hennepin Public Safety	√	303 Auto Maintenance	-123.99
Check	06/10/2020	33741	Delano Carquest	charges on account	West Hennepin Public Safety	√	-SPLIT-	-127.97
Check	06/10/2020	33742	Holiday	squad fuel charges	West Hennepin Public Safety	√	304 Fuel and Oil	-298.41
Check	06/10/2020	33743	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	√	-SPLIT-	-1,010.56
Check	06/10/2020	33744	Total Printing Services	business cards	West Hennepin Public Safety	√	301 Printing	-75.00
Check	06/10/2020	33745	Pilgrim Cleaners	drycleaning expenses	West Hennepin Public Safety	√	-SPLIT-	-92.22
Check	06/10/2020	33746	Employee	Uniform expense reimb	West Hennepin Public Safety	√	105 Uniform Expense	-124.16
Liability Check	06/16/2020	IRS	Internal Revenue Service	Jun 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-6,150.84
Liability Check	06/16/2020	MN REV	MN Dept. of Revenue	Jun 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,860.38
Liability Check	06/16/2020	HSA	Optum Bank	Jun 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-705.50
Liability Check	06/16/2020	B-MP	Bank of Maple Plain - Paychecks	Jun 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-28,171.05
Liability Check	06/16/2020	EJ	John Hancock	Jun 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-3,050.00
Liability Check	06/16/2020	PERA	PERA	June 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-12,250.63
Check	06/16/2020	B-MP	Bank of Maple Plain	direct deposit ACH service fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-9.95
Check	06/16/2020	B-MP	Bank of Maple Plain	direct deposit batch origination fee	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-2.95
Check	06/16/2020	B-MP	Bank of Maple Plain	direct deposit batch item fees	West Hennepin Public Safety	√	101 H Payroll ACH Fees	-6.60
Deposit	06/19/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	11,252.11
Deposit	06/19/2020			Deposit	West Hennepin Crime Prevention	√	-SPLIT-	357.00
Check	06/25/2020	33747	City of Independence	dental insurance reimb	West Hennepin Public Safety	√	104 Health Insurance	-1,120.80
Check	06/25/2020	33748	HealthPartners	medical insurance	West Hennepin Public Safety	√	104 Health Insurance	-18,056.41
Check	06/25/2020	33749	Reliance Standard Life Ins	long term disability (ltd) insurance	West Hennepin Public Safety	√	104 Health Insurance	-456.53
Check	06/25/2020	33750	Standard Insurance Company	short term disability (std) & life insurance	West Hennepin Public Safety	√	104 Health Insurance	-640.63
Check	06/25/2020	33751	TASC	COBRA Admin fee	West Hennepin Public Safety	√	104 A Benefits Admin Fees	-36.63
Check	06/25/2020	33752	Peterson Counseling & Consulting	counseling service	West Hennepin Public Safety	√	104 B Wellness Program	-230.00
Check	06/25/2020	33753	Employee	uniform expense reimbursement	West Hennepin Public Safety	√	105 Uniform Expense	-30.51
Check	06/25/2020	33754	Galls, LLC	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-251.55
Check	06/25/2020	33755	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-344.95
Check	06/25/2020	33756	Verizon Wireless	cell phones, aircards	West Hennepin Public Safety	√	201 Telephone	-712.57
Check	06/25/2020	33757	Axon Enterprise, Inc.	taser accessories	West Hennepin Public Safety	√	204 Office/Operating Supplies	-700.15
Check	06/25/2020	33758	Unifirst Corporation	office rugs, bathroom towels	West Hennepin Public Safety	√	-SPLIT-	-151.14
Check	06/25/2020	33759	Chevrolet of Delano	squad repairs	West Hennepin Public Safety	√	-SPLIT-	-563.20
Check	06/25/2020	33760	Mid-County Coop	squad fuel	West Hennepin Public Safety	√	304 Fuel and Oil	-286.23
Check	06/25/2020	33761	Abdo Eick & Meyers	OSA Financial Report Fee	West Hennepin Public Safety	√	308 Audit	-775.00
Check	06/25/2020	33762	On-Site Medical Services Inc.	fit-testing Reserve Officer	West Hennepin Public Safety	√	-SPLIT-	-200.00
Deposit	06/28/2020			Interest	West Hennepin Crime Prevention	√	503 F Interest	3.36
Liability Check	06/30/2020	IRS	Internal Revenue Service	June 16-30, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,861.68
Liability Check	06/30/2020	B-MP	Bank of Maple Plain - Paychecks	June 16-30, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-27,475.99
Liability Check	06/30/2020	MN REV	MN Dept. of Revenue	Jun 16-30, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-1,789.38
Liability Check	06/30/2020	EJ	John Hancock	Jun 16-30, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-3,050.00
Liability Check	06/30/2020	HSA	Optum Bank	Jun 16-30, 2020 payroll	West Hennepin Public Safety	√	2100 Payroll Liabilities	-705.50
Liability Check	06/30/2020	PERA	PERA	Jun 16-30, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,903.39
Deposit	06/30/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	176.50
Deposit	06/30/2020			Interest	West Hennepin Public Safety	√	503 F Interest	36.14
Deposit	06/30/2020			Interest	West Hennepin Reserves	√	503 F Interest	0.90

AUDITED & APPROVED:

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DATED:

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**West Hennepin Public Safety**  
**Cash Assets**  
As of June 30, 2020

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	<u>Jun 30, 20</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>West Hennepin Public Safety</b>	
1700 - Cash designated for Severance	68,483.68
1701 - Capital Improvement Fund	71,994.91
1704 - Military PERA Designation	1,667.69
West Hennepin Public Safety - Other	101,335.31
<b>Total West Hennepin Public Safety</b>	<u>243,481.59</u>
<b>Total Checking/Savings</b>	<u>243,481.59</u>
<b>Total Current Assets</b>	<u>243,481.59</u>
<b>TOTAL ASSETS</b>	<u><u>243,481.59</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**West Hennepin Public Safety**  
**Budget vs. Actual - WHPS Main Acct.**  
 January through June 2020

Ordinary Income/Expense	Jan - Jun 20	Budget	% of Budget
<b>Income</b>			
501 - City of Maple Plain	288,824.32	551,014.00	52.42%
502 - City of Independence	600,354.12	1,145,343.00	52.42%
<b>503 - Other Income</b>			
503 A - Burn Permits	400.00		
503 B - Copies	577.50		
503 F - Interest	352.54		
503 G - Miscellaneous	0.00		
503 I - Reimbursed OT	2,716.00		
503 L - Department Insurance Rebates	0.00		
503 P - Sale of Squad Cars	8,620.00		
503 S - Officer Disability Ins. Reimb.	0.00		
<b>503 V - Expense Reimbursements</b>			
503 V1 - IT Services	3,749.86		
503 V3 - Other	1,811.83		
<b>Total 503 V - Expense Reimbursements</b>	<b>5,561.69</b>		
503 - Other Income - Other	-1,175.61	144,900.00	-0.81%
<b>Total 503 - Other Income</b>	<b>17,052.12</b>	<b>144,900.00</b>	<b>11.77%</b>
<b>Total Income</b>	<b>906,230.56</b>	<b>1,841,257.00</b>	<b>49.22%</b>
<b>Gross Profit</b>	<b>906,230.56</b>	<b>1,841,257.00</b>	<b>49.22%</b>
<b>Expense</b>			
<b>101 - Payroll Expenses</b>			
101 A - Other Overtime	5,905.48	16,000.00	36.91%
101 B - Court Overtime	116.56		
101 C - Reimbursable Overtime	1,515.28		
101 G - Court On-Call	0.00		
101 H - Payroll ACH Fees	85.25		
101 I - Holiday Pay	1,486.40		
101 J - Hourly Salary	0.00		
101 M - Investigator Incentive	1,200.00		
101 N - Social Security	4,034.22		
101 M - Investigator Incentive	7,244.72		
101 - Payroll Expenses - Other	509,790.06	1,033,148.00	49.34%
<b>Total 101 - Payroll Expenses</b>	<b>531,377.97</b>	<b>1,049,148.00</b>	<b>50.65%</b>
<b>103 - PERA</b>			
103 A - WHPS PERA - Police	78,144.56		
103 B - WHPS PERA - Support Staff	4,996.56		
103 - PERA - Other	0.00	171,088.00	0.0%
<b>Total 103 - PERA</b>	<b>83,141.12</b>	<b>171,088.00</b>	<b>48.6%</b>
<b>104 - Health Insurance</b>			
104 A - Disability Medical Insurance	15,205.89	30,064.00	
104 B - Wellness Program	1,773.00		
104 C - Employer HSA Contributions	26,500.00		
104 D - Benefits Administration Fees	197.10		
104 - Health Insurance - Other	119,818.48	249,282.00	48.07%
<b>Total 104 - Health Insurance</b>	<b>163,494.47</b>	<b>279,346.00</b>	<b>58.53%</b>
105 - Uniform Expense	5,414.94	9,900.00	54.7%
201 - Telephone	4,725.48	19,010.00	24.86%
202 - Postage	807.00	1,300.00	62.08%
203 - Office/Opr Equip Maintenance	1,991.36	8,200.00	24.29%
204 - Office/Operating Supplies	3,776.72	8,450.00	44.7%
205 - Office Rent & Cleaning	1,433.17	6,000.00	23.89%
206 - Books/Dues/Subscriptions	1,175.00	1,745.00	67.34%
207 - Utilities/Gas/Electric	2,050.36	12,785.00	16.04%
301 - Printing	975.00	1,665.00	58.56%

**West Hennepin Public Safety**  
**Budget vs. Actual - WHPS Main Acct.**  
 January through June 2020

	Jan - Jun 20	Budget	% of Budget
302 - Communications			
302 A - Computer Support			
302 A1 - RMS Fees	8,339.77		
302 A2 - IT Support & Fees	12,819.39		
302 A3 - Investigator IT Fees	740.00		
302 A4 - State IT Connection Fees	390.00		
302 A5 - Other Billable Svcs	2,389.34		
Total 302 A - Computer Support	24,678.50		
302 E - Squad Video System			
302 E1 - Hardware	42.00		
302 E2 - Software	315.75		
Total 302 E - Squad Video System	357.75		
302 F - Radios/MDCs			
302 F1 - Rental/Repair Fees	5,525.50		
302 F - Radios/MDCs - Other	1,077.44		
Total 302 F - Radios/MDCs	6,602.94		
302 - Communications - Other	0.00	50,520.00	0.0%
Total 302 - Communications	31,639.19	50,520.00	62.63%
303 - Auto Maintenance	5,369.64	19,000.00	28.26%
304 - Fuel and Oil	10,240.35	35,500.00	28.85%
306 - Insurance			
306 A - Vehicle	10,057.00		
306 B - Worker's Comp	36,415.00		
306 C - Municipality	27,585.00		
306 - Insurance - Other	0.00	71,000.00	0.0%
Total 306 - Insurance	74,057.00	71,000.00	104.31%
307 - Schools & Training			
307 A - Chief's Training			
307 A4 - Chief's School	1,220.00		
Total 307 A - Chief's Training	1,220.00		
307 B - Officer Training			
307 B1 - Officer Lodging	214.08		
307 B4 - Officer Schools	4,965.00		
Total 307 B - Officer Training	5,179.08		
307 E - Support Staff Training			
307 E4 - Support Staff Schools	70.00		
Total 307 E - Support Staff Training	70.00		
307 - Schools & Training - Other	0.00	19,500.00	0.0%
Total 307 - Schools & Training	6,469.08	19,500.00	33.18%
308 - Audit	10,625.00	10,200.00	104.17%
401 - Office Equipment	1,577.90	4,100.00	38.49%
402 - Capital Improvement Plan	58,737.14	53,000.00	110.83%
403 - Equipment			
403 B - Ticketwriter & Software	0.00	600.00	0.0%
403 F - Firearms	4,258.70	4,500.00	94.64%
403 G - Misc Equipment	0.00	500.00	0.0%
403 H - Squad Equipment	945.25		
Total 403 - Equipment	5,203.95	5,600.00	92.93%
404 - Contingency Fund	676.78		
601 - Reserve Program			
601 A - View Santa	18.82		
601 B - Training	340.00		
601 C - All Other	892.54		
601 D - Uniform	1,198.98		
601 E - Meetings	79.79		
601 - Reserve Program - Other	192.96	3,000.00	6.43%
Total 601 - Reserve Program	2,723.09	3,000.00	90.77%
602 - Comm. Ed	0.00	200.00	0.0%
608 - Citizens Academy	0.00	800.00	0.0%
609 - Community Policing	0.00	200.00	0.0%
Total Expense	1,007,681.71	1,841,257.00	54.73%
Net Ordinary Income	-101,451.15	0.00	100.0%
Net Income	-101,451.15	0.00	100.0%



**West Hennepin Public Safety**  
**Budget vs. Actual - Crime Prevention**  
 January through June 2020

	<b>Jan - Jun 20</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	551.78
<b>Total Income</b>	551.78
<b>Gross Profit</b>	551.78
<b>Expense</b>	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	100.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	495.00
403 · Equipment	12,748.68
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	166.66
608 · Citizens Academy	0.00
609 · Community Policing	0.00
<b>Total Expense</b>	13,510.34
<b>Beginning Balance</b>	44,622.60
<b>Ending Balance</b>	31,664.04

**West Hennepin Public Safety  
Forfeiture Fund  
January through June 2020**

		Jan - Jun 20
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
501 · City of Maple Plain		0.00
502 · City of Independence		0.00
503 · Other Income		10,000.00
<b>Total Income</b>		10,000.00
<b>Gross Profit</b>		10,000.00
<b>Expense</b>		
101 · Payroll Expenses		0.00
104 · Health Insurance		0.00
105 · Uniform Expense		0.00
201 · Telephone		0.00
202 · Postage		0.00
203 · Office/Opr Equip Maintenance		0.00
204 · Office/Operating Supplies		0.00
205 · Office Rent & Cleaning		0.00
206 · Books/Dues/Subscriptions		0.00
207 · Utilities/Gas/Electric		0.00
301 · Printing		0.00
302 · Communications		507.50
303 · Auto Maintenance		1,420.19
304 · Fuel and Oil		0.00
306 · Insurance		0.00
307 · Schools & Training		0.00
308 · Audit		0.00
401 · Office Equipment		0.00
402 · Capital Improvement Plan		21,199.00
403 · Equipment		0.00
601 · Reserve Program		0.00
602 · Comm. Ed		0.00
608 · Citizens Academy		0.00
609 · Community Policing		0.00
<b>Total Expense</b>		23,126.69
Beginning Balance	79,458.43	
Auditor's adjustment	-35,962.00	
<b>Adjusted Beginning Balance</b>		43,496.43
<b>Ending Balance</b>		30,369.74

**West Hennepin Public Safety**  
**Budget vs. Actual - Reserves**  
 January through June 2020

	<b>Jan - Jun 20</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	468.97
<b>Total Income</b>	<b>468.97</b>
<b>Gross Profit</b>	<b>468.97</b>
<b>Expense</b>	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
601 · Reserve Program	555.10
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
<b>Total Expense</b>	<b>555.10</b>
<b>Beginning Balance</b>	<b>8,547.56</b>
<b>Ending Balance</b>	<b>8,461.43</b>

**West Hennepin Public Safety  
Capital Outlay Fund Report  
January - June 2020**

	<b>Jan - Jun 2020</b>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
<b>Total Income</b>	0.00
<b>Gross Profit</b>	0.00
<b>Expense</b>	
<b>402 - Capital Improvement Plan</b>	
<i>(purchased squad 72)</i>	36,925.00 g
<i>(squad 71, lights installed)</i>	216.75 g
<i>(squad 72, graphics)</i>	969.90 g
<i>(squad 70, replaced graphics with new style)</i>	1,069.90 g
<i>(replaced 2 tasers)</i>	252.20 g
<i>(squad 62 new DVR system)</i>	1,993.48 g
<i>(decommission equipment in squad 63)</i>	644.11 g
<i>(squad 73 build)</i>	2,584.50 g
<i>(squad 72 build)</i>	11,833.88 g
<i>(squad 64 decommission - lettering, interior/exterior cleaning)</i>	782.50 g
<b>Total Expense</b>	57,272.22
<b>Net Ordinary Income</b>	-57,272.22
<b>Beginning Balance</b>	102,745.13
<b>J.E., Jan - Apr Requisitions, \$4,424.00/month</b>	17,696.00
<b>J.E. May - Jun Requisitions, \$4,413.00/month</b>	8,826.00
<b>Ending Balance</b>	71,994.91

**West Hennepin Public Safety**  
**Military PERA Designation Report**  
January - June 2020

	<u>Jan - Jun 2020</u>
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	0.00
502 - City of Independence	0.00
503 - Other Income	0.00
Total Income	<u>0.00</u>
Gross Profit	0.00
Expense	
101 - Payroll Expense	12,141.10
Total Expense	<u>12,141.10</u>
Net Ordinary Income	-12,141.10
Beginning Balance	<u>13,808.79</u>
7.5% Interest	<u>0.00</u>
Ending Balance	<u>1,667.69</u>

**West Hennepin Public Safety  
Severance Fund Report  
January - June 2020**

	<b>Jan - Jun 20</b>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
404 · Contingency Fund	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	0.00
Net Ordinary Income	0.00
Beginning Balance	68,483.68
Ending Balance	68,483.68

**West Hennepin Public Safety**  
**COVID-19 Report**  
 January through June 2020

	<u>Jan - Jun 20</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
101 · Payroll Expenses	
101 A · Other Overtime	0.00
101 · Payroll Expenses - Other	0.00
Total 101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	96.52
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	412.90
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	540.00
308 · Audit	0.00
401 · Office Equipment	188.99
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
601 · Reserve Program	283.51
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	1,521.92

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
VACATION/COMP TIME HOURS**

June 2020

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	252.16	19.25	271.41	10,544.28
JOSH BROZEK	120	100.00	49.00	149.00	5,788.65
KIM CURTIS	200	218.10	16.25	234.35	7,506.23
RICK DENNESON	200	205.94	32.25	238.19	11,130.62
SHAWN EBELING	80	97.50	1.93	99.43	3,862.86
LYNDA FRANKLIN	200	228.70	12.50	241.20	7,725.64
AARON GEDDES	120	130.17	111.25	241.42	9,379.17
JON HOWES	160	195.00	41.50	236.50	9,188.03
GARY KROELLS	200	234.94		234.94	13,504.35
BEN RASKIN	160	125.64	47.54	173.18	6,728.04
CODY THOMPSON	80	83.88	71.38	155.26	6,031.85
LANCE ZILLES	120	124.00	0.75	124.75	4,846.54
<b>TOTAL</b>		<u><b>1,996.03</b></u>	<u><b>403.60</b></u>	<u><b>2,399.63</b></u>	<u><b>\$ 96,236.24</b></u>
			<i>Maple Plain</i>	<b>33.11%</b>	<b>29,813.99</b>
			<i>Independence</i>	<b>66.89%</b>	<u><b>66,422.26</b></u>
					<b>96,236.24</b>

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.



**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
ACCUMULATED SICK TIME**

June 2020

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	601.00	23,348.85		11,674.43
Josh Brozek	197.00	7,653.45	2,548.60	
Kim Curtis	837.00	26,809.11		13,404.56
Rick Denneson	1008.00	47,103.84		23,551.92
Shawn Ebeling	289.50	11,247.08	3,745.28	
Lynda Franklin	856.75	27,441.70	9,138.09	
Aaron Geddes	245.00	9,518.25	3,169.58	
Jon Howes	865.00	33,605.25	11,190.55	
Gary Kroells	937.00	53,858.76		26,929.38
Ben Raskin	1007.00	39,121.95	13,027.61	
Cody Thompson	237.00	9,207.45	3,066.08	
Lance Zilles	462.00	17,948.70	5,976.92	
<b>TOTAL</b>	<b><u>7,542.25</u></b>	<b><u>306,864.39</u></b>	<b><u>51,862.69</u></b>	<b><u>75,560.28</u></b>

Total Sick: 127,422.97

Maple Plain 32.48% 39,475.64

Independence 67.52% 87,947.34

Severance as of \_\_\_\_\_, 2020: \$68,483.68

Severance is currently funded at: 55.07%

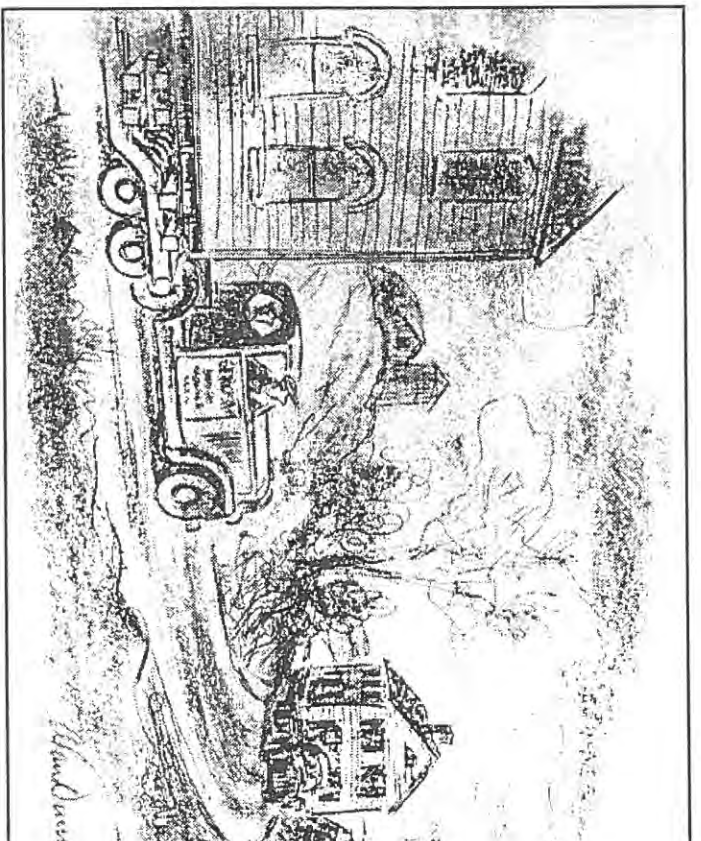
**NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.**



thank you

To all of you at the  
Police Department... Maple Plain  
I'm very grateful for all of  
your services. I need to shout  
out a special thank you for  
our police officers. You guys  
and women are the absolute  
the best. ☺

Julie Hund



Rich:

Thanks for giving a hand on moving  
of the log cabin. I didn't know till the  
Trooper came that he was it. They couldn't  
come up with another. So thanks we have always  
used 2 since early 60's when Dad started using  
them.

By the way when you stopped and as we  
were standing there and you said "I am cancelling  
the permit" the bag by me went to the next of the  
creech and told them were done you shut us down

P.S. At the Dept. do  
need - use for young ppl.

6/14/2020

# Thank You

DEAR LYNDA, GARY AND THE DEPARTMENT,  
THANK YOU ALL FOR THE FLOWERS  
YOU SENT FOR DAD'S FUNERAL LAST  
MONTH. IT WAS GREATLY APPRECIATED  
BY OUR FAMILY AND THE SELECTION  
OF THE FLOWERS WAS PERFECT!

THANKS FOR THE PRIVILEGE  
OF SERVING AS A POLICE CHAPLAIN  
YOUR KIND EXPRESSION OF SYMPATHY  
IS DEEPLY APPRECIATED AND THE YEARS,  
GRATEFULLY ACKNOWLEDGED. I ADMIRE

AND SO APPRECIATE  
THE FAMILY OF YOUR WORK THAT  
JAN C. DONNELLY YOU DO, THANK  
I AM GREATFULLY YOURS,  
GREY  
YOU FOR YOUR FORTHRIGHT  
TO IT AND ONGOING  
DEDICATION IN IT!

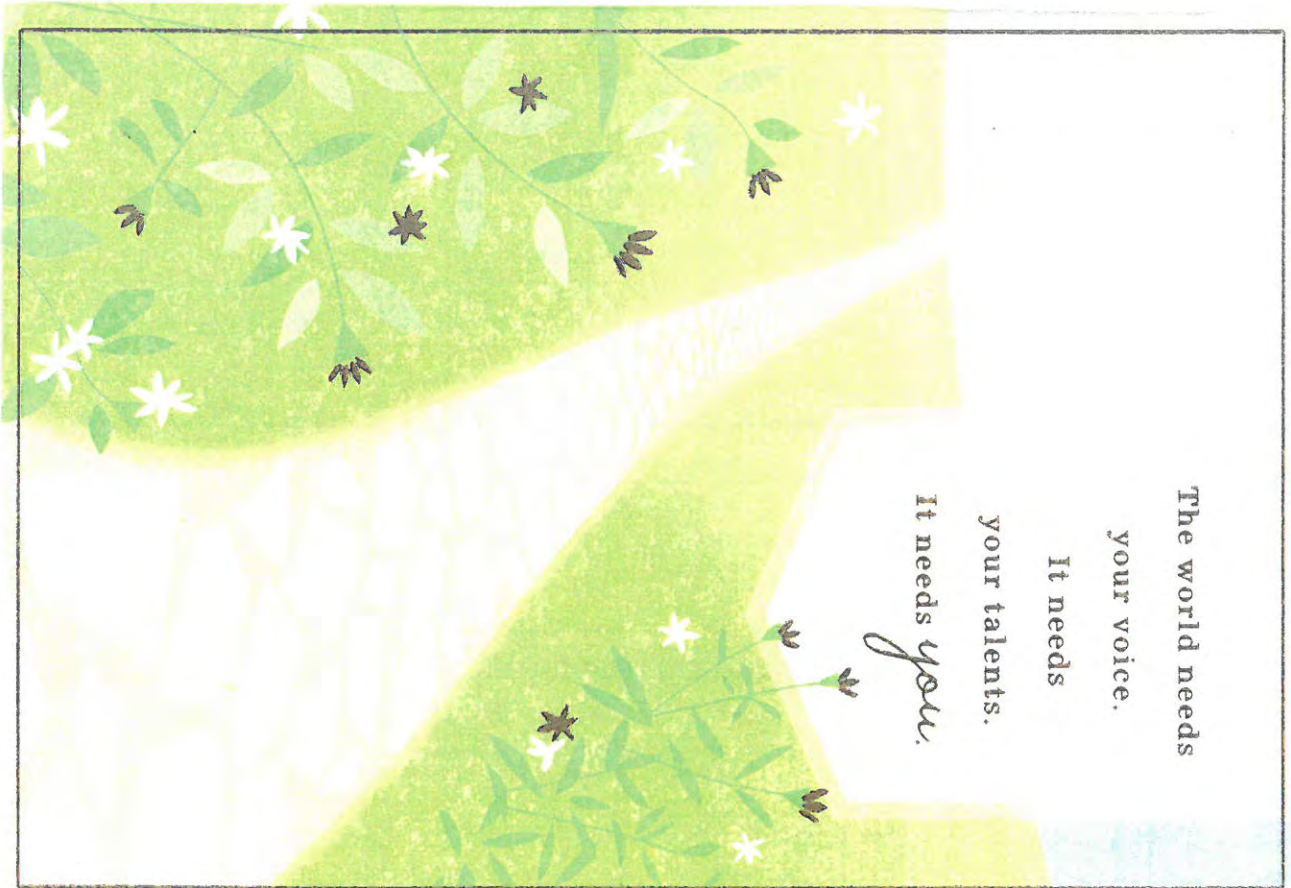
Dear West Hempsin Police,  
Reserves & Staff.

Thanks for the  
beautiful flowers at my  
mother funeral.  
The Starnel Family

Dear Police Officers,

Thank you so much for all you do. You  
always keep us safe. We wouldn't have a  
safe place without you guys. You make  
our city a better and safer. Thank you for  
everything you do. Not all heroes wear  
capes.

Thank you,  
Matthew Niere



Dear WHHS -

No matter what,  
know that a lot of people  
are pulling for you  
every step of the way.

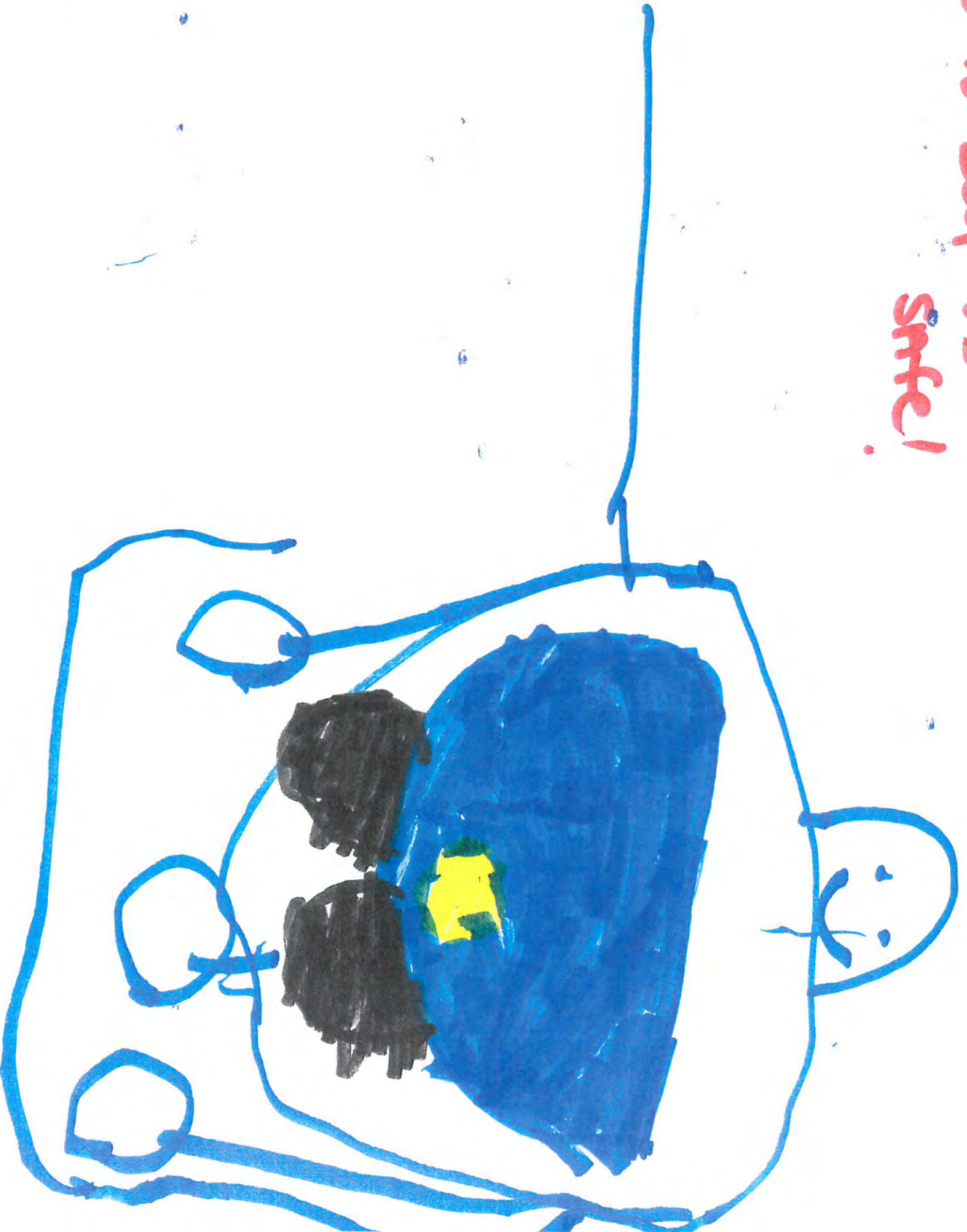
This has been a year we  
soon won't forget! I think  
of you often and pray for  
you. You all are very  
much appreciated.  
Take care and stay well!

A stylized signature or logo consisting of a large, flowing letter 'R'.

Thank you for all you  
do for all of us.  
We appreciate your service,  
Magnuson family

Thank you for everything  
you do to keep us

safe!



4

THANKS

YOU FOR

Your Help





THANK YOU  
FOR SERVING  
THE COMMUNITY

FROM

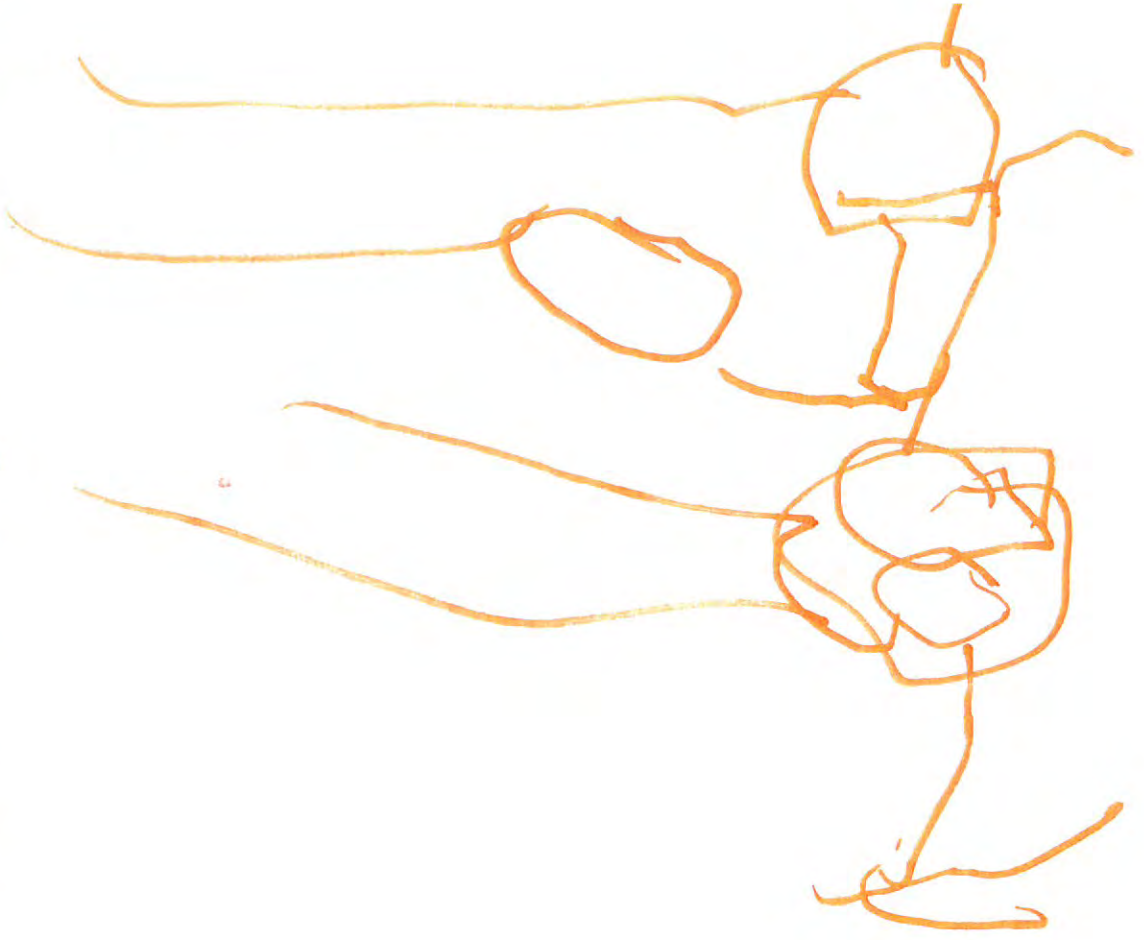


FAM

(Age 5)



**These paws uphold the laws.**



We appreciate everything  
you do to keep us  
safe!



Thank you police  
Officers!



We appreciate you! Thank you for

Keeping us safe!

POITIE

love,

Clara Mathews (4 yrs)

John (2 yrs)

Brandon & Angie Paske

Thank

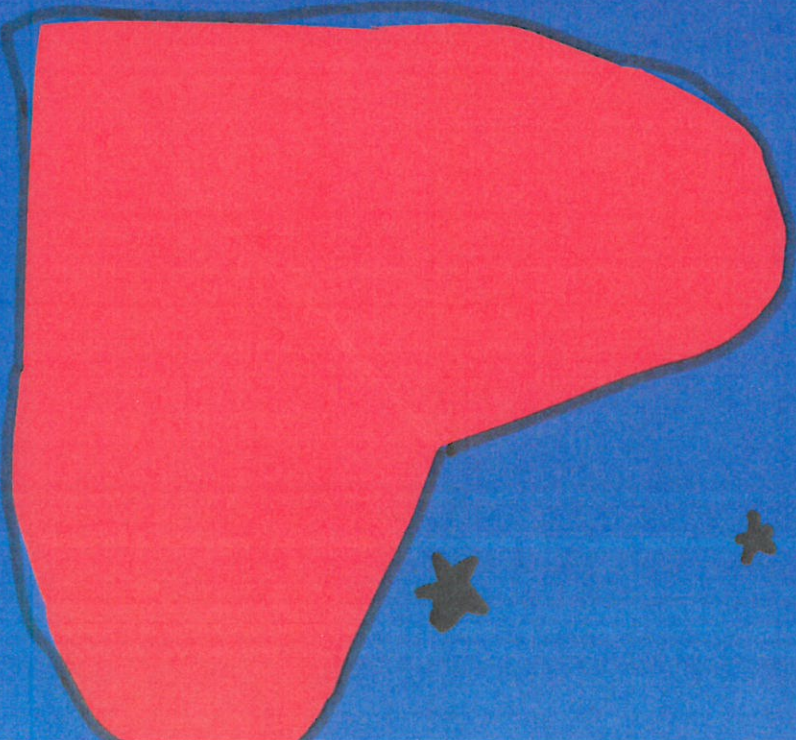
you

You are the  
Best!

Soooooo

Much!

For your help!



Dear Officer John,  
Thank you for giving me my phone and thanks for everything  
you do for our community.



Thank you for  
Keeping the united  
States of America  
Safe!

♡ Grace  
Age 7½



Thank You

Thank you for all you  
do in the community  
Please have some cookies  
on us.

Delano Loretto Girl Scouts  
2nd Grade  
Abby Rylee  
Avery Rylee  
Isabella Larsen  
Ella Delaney



Chief Kroells,

I hope this letter finds you and yours well. I am writing to submit my official resignation as a Reserve Officer with West Hennepin Public Safety. I have accepted a position with South Lake Minnetonka Police Department as a Community Service Officer with an agreement in place with Chief Meehan to become a Sworn Officer and move into the Patrol division of the department when I finish Skills and pass my POST licensing exam.

As I said in my email to you when the offer from SLMPD was originally presented to me, I want to thank you for allowing me to work for West Hennepin as a Reserve for the last year. I tried to make the most of my opportunity to learn as much as I could from as many different Officers as I could with the limited time I had due to school, work, family, etc. I will tell you that the learning curve normally associated with somebody entering this field was substantially flattened because of the training and experience I was able to gain by working with your Officers. That, I think, is a testament to you and your approach to the Reserve Program that allows Reserves to really learn the systems, assist on calls, and experience every day operations with willing veterans who are open to sharing their knowledge.

Again, thank you for the opportunity to be a part of your team. I very much enjoyed my time with West Hennepin and am grateful for the friendships I have made there. I'll also make sure to sign up for the first TZD hosted by West Hennepin as soon as I'm off probation so I can come out and do the real thing with you guys! If there is anything you ever need from me, please don't hesitate to reach out.

Respectfully,

A handwritten signature in black ink, appearing to read 'Stephen Thomas', with a long horizontal flourish extending to the right.

Stephen Thomas

Care for our family.

Much gratitude,

The Gierke family

Deborah, MD

Jim

Sarah

Abby

Lydia

Maple Plain Responders  
and Staff -

Thank you for your

swift action & response

the afternoon of June 11 to

the Knutson residence in

Independence. Our daughter

experienced her 1st seizure

which has actually led to

encephalitis. We appreciate

your responsiveness &

**West Hennepin Public Safety  
2021  
Budget Proposal**



**Director Gary Kroells**  
August 4, 2020

**Mission:**  
*To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner*

# Table of Contents

Budget Introduction .....	2
Budget Proposal.....	3-4
Personnel .....	4
Health Benefits .....	5
PERA .....	5
Office .....	5
Operations .....	6
Capital Purchases .....	6
Community Service .....	7
Formula Projection.....	8
Projected Income.....	9
Conclusion.....	10
Excel Budget Worksheet .....	11-18
Ten Year Capital Expenditure Plan .....	19-20

# WEST HENNEPIN PUBLIC SAFETY

## 2021 Budget Proposal

Police Commission Meeting  
August 4, 2020

### Budget Introduction

The following is West Hennepin Public Safety's (WHPS) 2021 proposed budget. Upon approval by the Police Commission, the final 2021 budget will be forwarded to the Cities of Maple Plain and Independence. In preparing this proposal I have not attended any budget meetings with the Cities of Maple Plain or Independence.

The 2021 budget proposal reflects the goals and objectives that have been given to West Hennepin Public Safety to operate within. Our primary objectives are:

- 24 hour/7 days per week police coverage for the communities of Maple Plain and Independence
- Performing our own investigations of crimes that occur within the jurisdictions of Maple Plain and Independence
- Members of West Metro Drug Task Force
- Traffic and narcotics enforcement
- Provide emergency management services and planning for both Maple Plain and Independence
- Work in coordination with Maple Plain, Loretto and Delano Fire Departments, which provide fire coverage for our jurisdiction
- Continued operation of our volunteer Reserve Officer Program
- Community education programs, including Citizens Academy, child seat education, Crime-Free Multi-Housing and National Night to Unite
- Members of the Lake Minnetonka SWAT Team

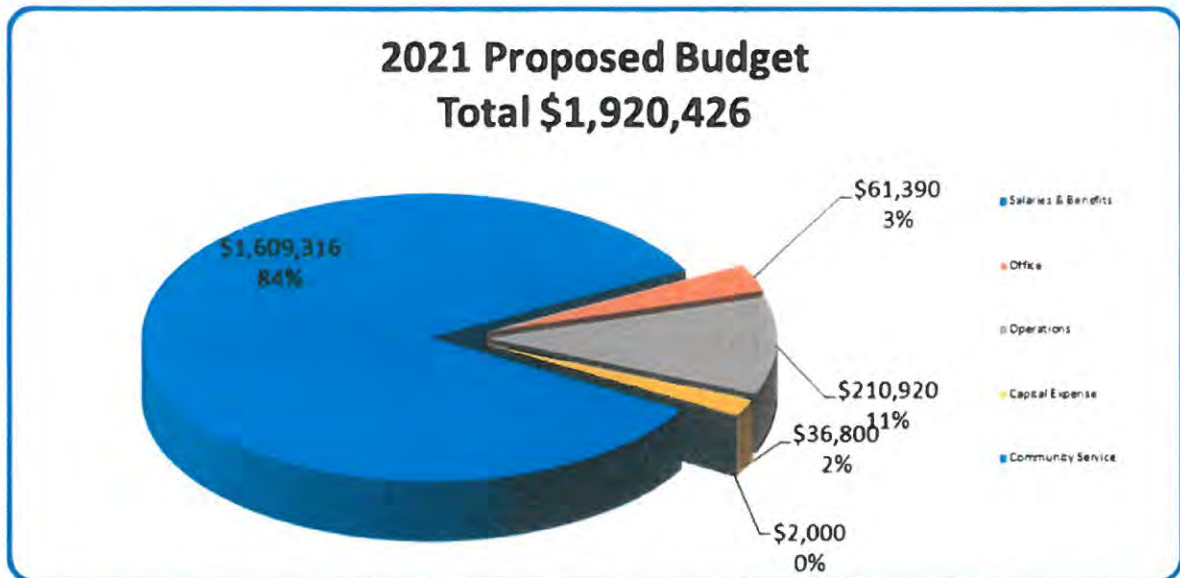
The West Hennepin Public Safety mission is: ***To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner.*** This provides highly professional and responsive police services to the citizens of Maple Plain and Independence.

These core values shall serve as a foundation for West Hennepin's vision and form the basis of all functions of West Hennepin Public Safety as we fulfill our Mission:

- |                    |   |
|--------------------|---|
| Honor:             | We will conduct ourselves in a manner that brings honor to ourselves, the department, and the community.                        |
| Courage:           | We will have the courage to do what is right and to stand against what is wrong.  |
| Common Sense:      | We will apply common sense to the difficult decisions we must make.   |
| Respect & Dignity: | We will respect the individual rights, human dignity and the value of all members of the community and the department.          |
| Loyalty:           | We will provide the highest quality of law enforcement service to the community with the goal of enhancing the quality of life. |
| Fairness:          | We will treat all individuals fairly and equally with compassion.   |
| Trust:             | We will conduct ourselves professionally, serving as role models for the community.   |

# 2021 Budget Proposal

The proposed budget being submitted to the Police Commission is \$1,920,426. With the adjustment in the funding formula, capital funding, and the increase of projected income the net increase to both cities is \$43,069 or 2.5%. The City of Independence's increase is \$27,664 (2.36%) and the City of Maple Plain's increase is \$15,406 (2.72%). The formula projection has shifted an additional .08% increase toward the City of Maple Plain. For the 2021 budget the City of Independence is at 67.44% and City of Maple Plain is at 32.56%.



The primary changes in the budget are due to:

1. Cost of living for employees.
2. State mandated PERA employer contribution increased \$7,726.
3. Health insurance increased \$21,536.
4. Reduction of \$5,000 from West Metro Drug Task Force in project income.
5. Reduction in our capital improvement plan by \$25,900.
6. Decrease in services and our reserve program.
7. \$34,000 from 2019 carry over was placed into projected income for 2021 budget.
8. Increase in utility services for a shared storage facility.

Our main increase in 2021 is personnel expenses. A 3% cost of living increase was included for all West Hennepin employees to keep our staff competitive within the ten-city survey. Our employees are our most valued asset and we must retain them. Having them leave for another police organization is simply not cost effective or efficient. Too much time, funding, and training is put into our police officers to have them leave to a neighboring agency for an increased salary. Police officers are not around every corner and quite frankly finding good officers will be very difficult due to the current climate facing law enforcement professionals in our country. All of us need to be aware of this dilemma over the next five years. We must remain competitive in the metro area for police officers. West Hennepin is the only police agency in the metro area that is not a member of a police union.

As you review the 2021 Capital Improvement Plan, you will see a decrease in funding to present a relatively flat budget. I have concerns we are not adequately funding our capital improvement plan as we have decreased it from \$95,133 in 2017 and 2018 budgets and we are now at \$30,000 in 2021. We have spent the majority of our federal forfeiture funds and continue to use our crime prevention funds to assist

in maintaining a balanced budget. A WHPS officer might be deployed in 2021 which could save WHPS some funding regarding salary and benefits that could be used to replenish our Capital Improvement Plan. WHPS will not be hiring a temporary or part-time employee to fill the full-time police officer position while the officer is deployed.

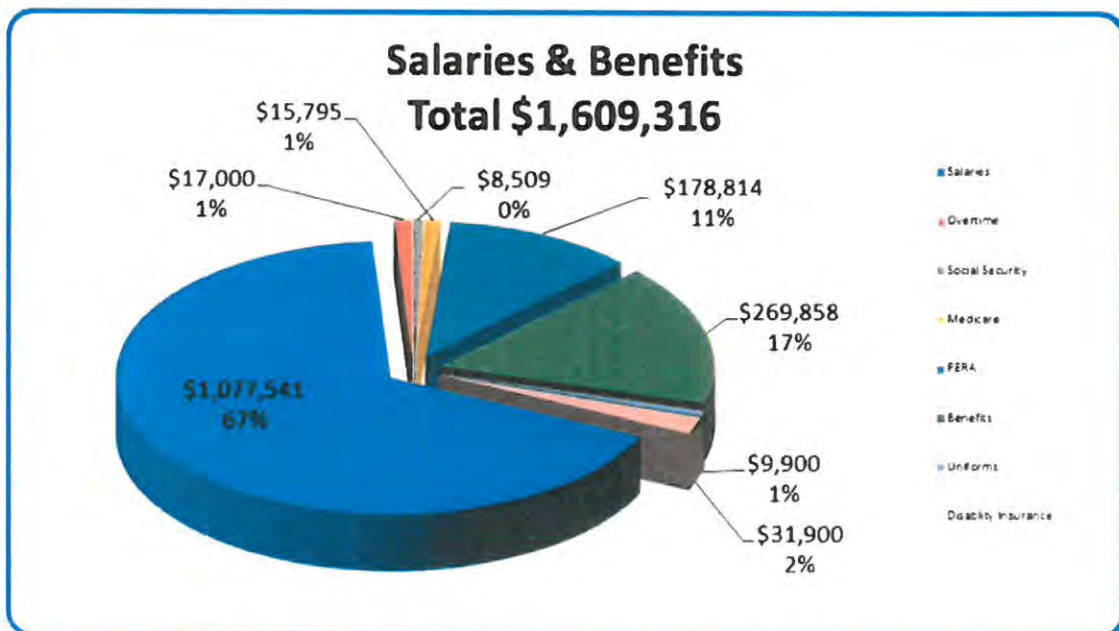
The Capital Improvement Plan does not reflect funding for replacing any infrastructure within the building or office. The City of Independence is planning a major remodel of the facility in 2021. Those facility upgrades and a potential new storage garage, carpet replacement, updated break room and replacement of HVAC, would be handled by the City of Independence without expense to the City of Maple Plain.

In last year's budget I recommended the need for a second patrol supervisor to be promoted from our current patrol officer staff. I did not promote a second supervisor in 2020 as expected as I delayed the promotional process until our officer returns from a deployment in 2021. A second supervisor in 2021 puts WHPS in a positive position to mentor a second supervisor as our current second in command prepares for retirement over the next year. Preparing now promotes a smooth transition in the upcoming years.

Projected income increased \$36,000 due to 2019 leftover funding and using crime prevention dollars to help with future budgets. I have concerns on the future of our state aid to law enforcement funding and the sustainability of it due to the current climate to defund law enforcement in our state and country. The state aid for law enforcement is set at \$94,000 and we must start looking at our projected income and how it pertains to the city budget. I am concerned we are relying on the projected income to lower our budget and one day that income might not arrive from the state. Any reduction to the projected income as presented will increase the contributions of both cities.

The 2021 budget reflects a 2.5% overall increase, with a 2.36% increase to the City of Independence and 2.72% to the City of Maple Plain. I am confident we can work together and find this budget manageable.

## Personnel



The Personnel section of the budget accounts for 84% of our total overall budget. It includes health and dental benefits, overtime, PERA contributions and medical disability insurance that West Hennepin is mandated to pay. The budget does reflect a 3% cost of living increase for West Hennepin personnel.

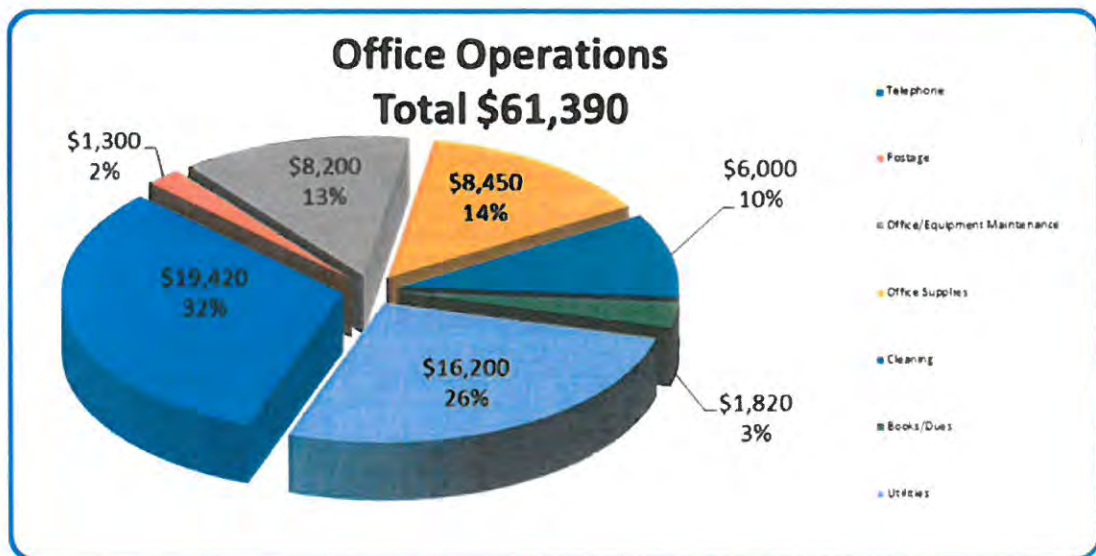
## Health Benefits

Our health care representative, Bill Singer from AT Group, advised the most cost affordable plan is to stay with HealthPartners. HealthPartners is expected to increase their rate for West Hennepin by 5% in 2021. The overall increase is 6.90% due to employees getting older along with the 5% increase. This cost increase has been included in the 2021 budget along with a 6% increase in our Delta Dental plan. The Disability Medical Insurance line item went up slightly due to the health benefits increases. Again, this is an unfunded, mandated expenditure that West Hennepin is mandated to pay until the year 2023.

## PERA

PERA Employer contributions for the Police and Fire Fund in 2021 remained the same at 17.70% for the employer and 11.80% contributions for the employees. Due to cost of living increases for our employees PERA increased \$7,726 for 2021.

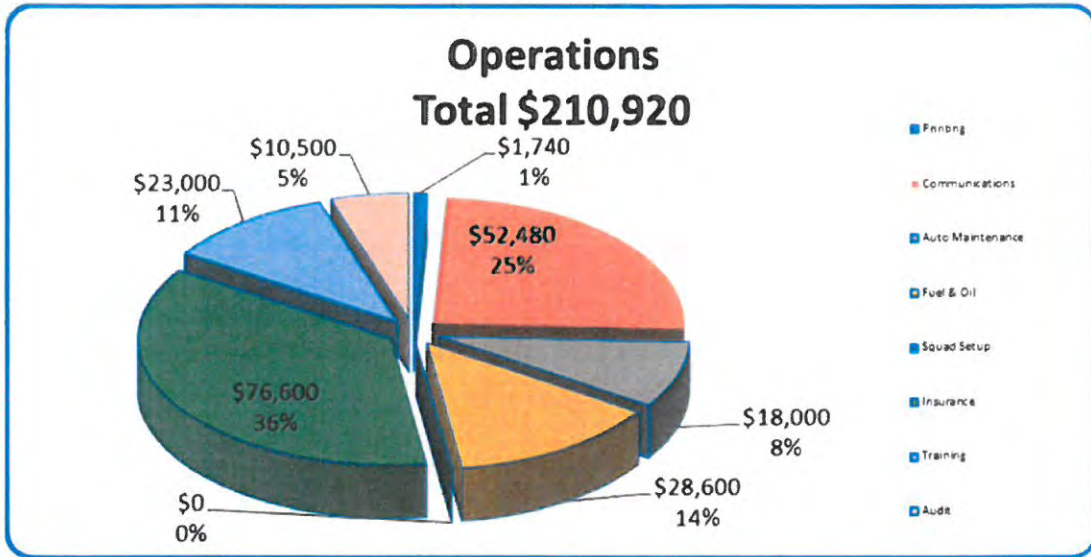
## Office



The office section of the budget sees a 1.68% or \$3,900 increase due to increased utilities services for an additional storage garage for WHPS patrol vehicles. See attached break down under office operations in this budget packet.

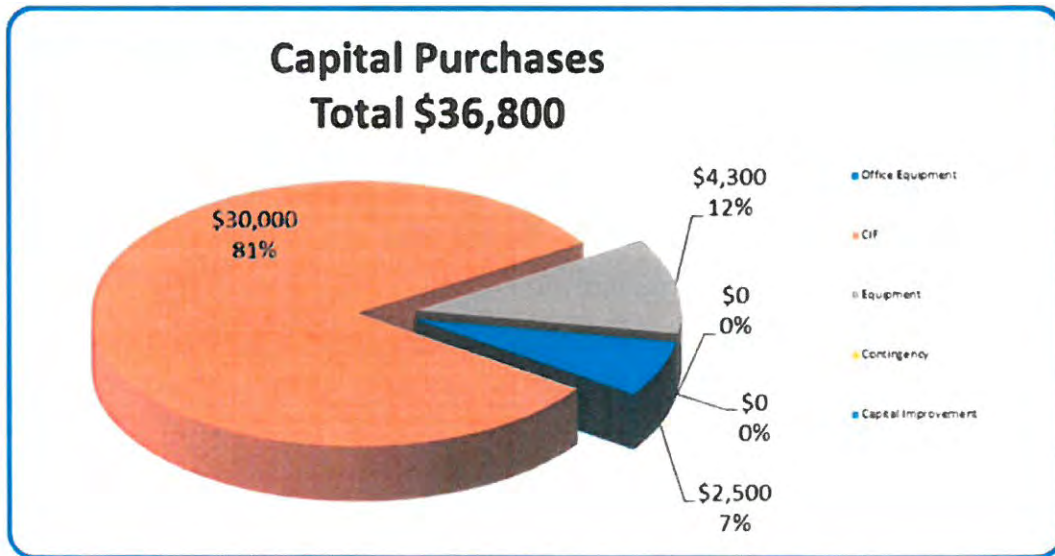


## Operations



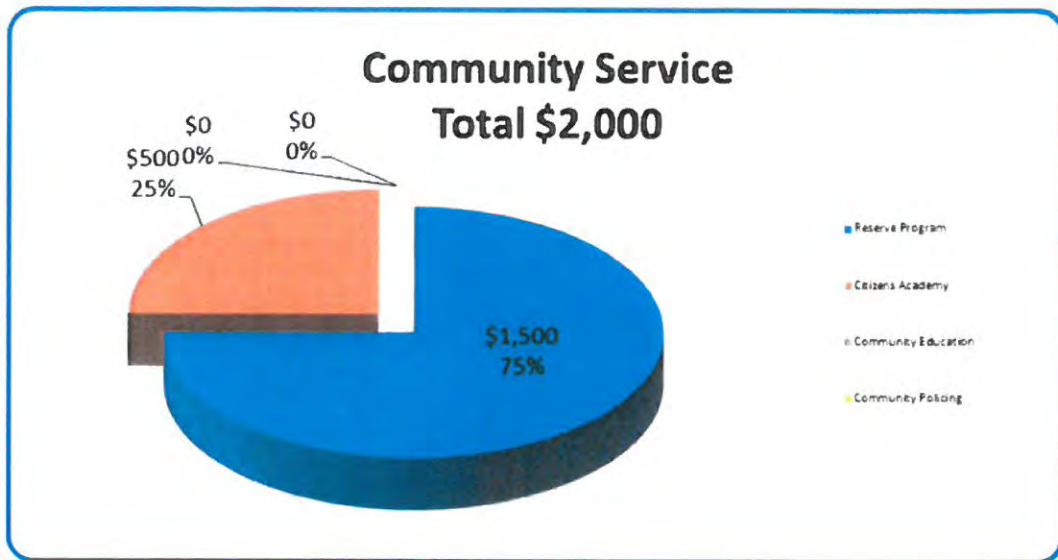
Accounts 301 – 308. This section of the budget sees an increase of \$3,535 or 1.68% in 2021.

## Capital Purchases



Line items 401 - 405. This section of the budget shows a decrease of -70.38% or \$25,900. See Capital Improvement Plan on page 19 and page 20 for further references.

## Community Service



This section of the budget shows a decrease of -110% or \$2,200. For a third year in a row we have decreased the Reserve Officer funding to provide for some line item cuts in our budget. Reserve Officers donate thousands of hours each year to West Hennepin and our residents benefit from those volunteer hours.

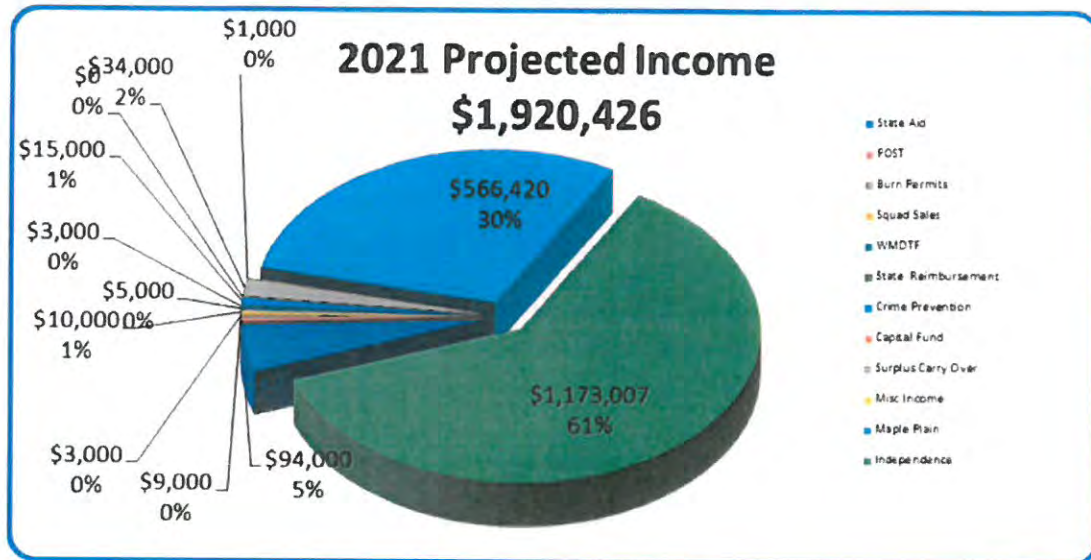
## Formula Projection for 2021

In 2021 the shared services formula for the Joint Powers Agreement (JPA) with West Hennepin Public Safety is set at 32.56% for Maple Plain and 67.44% for Independence. This year shows an increase of 0.08% for Maple Plain and a reduction of this same amount for Independence.

The table below shows the history of the formula breakdown over the past ten years. It shows a consistent pattern with Maple Plain at 33% and Independence at 67%.

	<b>Maple Plain</b>	<b>Independence</b>
2011	<b>33.91%</b>	<b>66.09%</b>
2012	<b>34.50%</b>	<b>65.50%</b>
2013	<b>34.87%</b>	<b>65.13%</b>
2014	<b>34.36%</b>	<b>65.64%</b>
2015	<b>33.28%</b>	<b>66.72%</b>
2016	<b>32.33%</b>	<b>67.67%</b>
2017	<b>31.44%</b>	<b>68.56%</b>
2018	<b>30.98%</b>	<b>69.02%</b>
2019	<b>31.74%</b>	<b>68.26%</b>
2020	<b>32.48%</b>	<b>67.52%</b>
2021	<b>32.56%</b>	<b>67.44%</b>

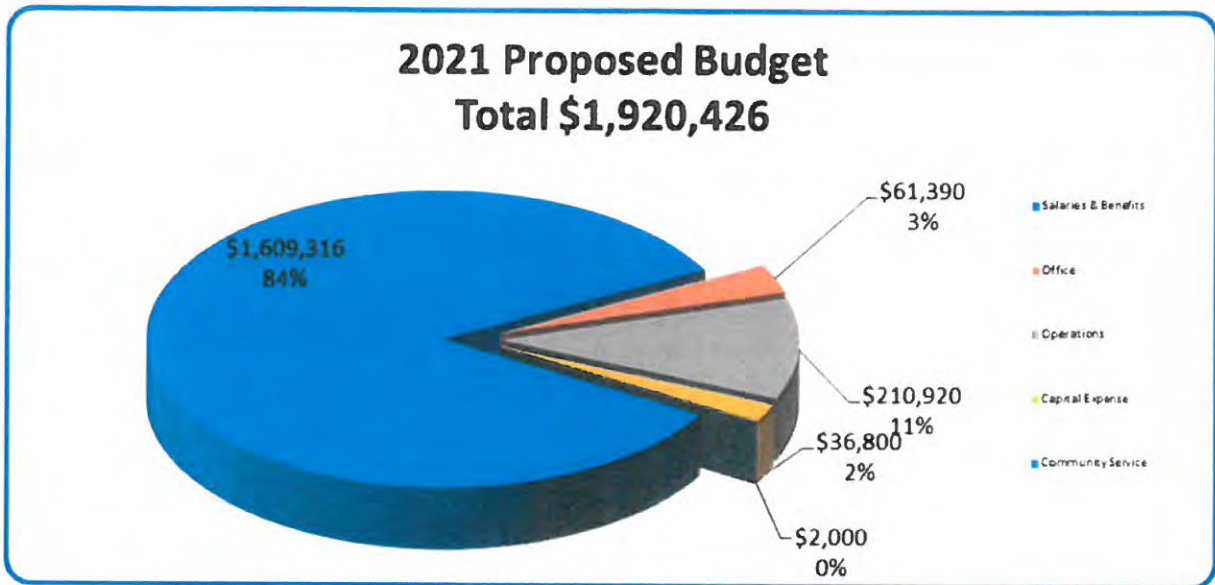
## Projected Income for 2021



The projected income for the 2021 budget is an increase of \$36,100. Most of the income, \$34,000, is being removed from our general fund obligation due to the 2019 budget surplus. An additional \$15,000 of equipment purchase is funded from the Crime Prevention Account.

The projected income has resulted in a consistent budget percent of funding coming from the Cities of Maple Plain and Independence. The percentage of the budget funded by the two cities has decreased from 92.4% in 2019 to 90.6% in 2021.

## Conclusion



I would ask the Police Commission to review and present this 2021 proposed budget to your respective councils and adopt the budget as presented. This budget will meet our primary objectives of providing public safety services to the citizens of Maple Plain and Independence.

This table provides a 15-year historical overview of West Hennepin's budgets. In reviewing the 15-year averages, the overall annual budget increase is 3.21%. As you can see, the 2021 overall budget increase is 2.5% is well below the long-term average. If we could maintain an overall budget increase around 3% we would provide a stable budget for many future years.

Year	Total WHPS Budget		Maple Plain		Independence		# of officers	Comments
	Budget	% of increase	Budget	% Increase	Budget	% Increase		
2007	\$1,325,727	13.59%	\$424,997	13.66%	\$821,329	13.66%	9	
2008	\$1,352,166	1.99%	\$429,646	1.09%	\$845,261	2.91%	9	
2009	\$1,331,199	-1.55%	\$405,650	-5.59%	\$809,691	-4.21%	9	
2010	\$1,331,199	0.00%	\$405,528	-0.03%	\$809,720	0.00%	9	
2011	\$1,375,284	3.31%	\$411,921	1.58%	\$802,826	-0.85%	9	
2012	\$1,391,625	1.19%	\$424,393	3.03%	\$805,731	0.36%	9	
2013	\$1,460,032	4.92%	\$448,857	5.76%	\$838,374	4.05%	9	
2014	\$1,491,827	2.18%	\$465,063	3.61%	\$888,564	5.99%	10	
2015	\$1,539,392	3.19%	\$481,332	3.49%	\$965,060	8.61%	10	
2016	\$1,599,114	3.88%	\$484,694	0.49%	\$1,012,420	4.68%	10	
2017	\$1,679,283	5.50%	\$499,480	2.80%	\$1,089,303	6.80%	10	
2018	\$1,746,488	3.85%	\$500,300	0.02%	\$1,114,388	2.30%	10	
2019	\$1,767,749	1.10%	\$518,397	3.49%	\$1,115,052	0.06%	10	
2020	\$1,841,257	3.70%	\$551,014	5.92%	\$1,145,343	2.64%	10	
2021	\$1,898,923	2.50%	\$559,417	2.72%	\$1,158,505	2.36%	10	
Average		3.29%		2.80%		3.29%		

	2017	2018	2019	2020	2021
DESCRIPTION	Budget	Budget	Budget	Budget	Budget
101 SALARIES/REG.	917,366	954,555	999,537	1,033,148	1,077,541
Social Security					8,509
Medicare					15,795
SALARY/OT	21,000	18,000	18,000	16,000	17,000
103 PERA	140,282	145,360	158,997	171,088	178,814
104 HEALTH INS	208,180	230,560	238,536	250,158	269,858
105 UNIFORMS	8,800	9,900	9,900	9,900	9,900
104A DISABILITY MEDICAL INS.	22,000	23,700	26,064	30,064	31,900
SUB/PERSONNEL	1,317,628	1,382,075	1,451,034	1,510,358	1,609,316
201 TELEPHONE	18,940.00	19,840.00	18,900.00	19,010.00	19,420.00
202 POSTAGE	1,200.00	1,300.00	1,300.00	1,300.00	1,300.00
203 OFF/OPR/EQUIP MAINT	9,540.00	9,750.00	8,100.00	8,200.00	8,200.00
204 OFF/OPR SUPPLIES	8,000.00	8,160.00	8,450.00	8,450.00	8,450.00
205 RENT/CLEANING	5,700.00	5,840.00	5,840.00	6,000.00	6,000.00
206 BOOKS/DUES/SUBSCRIPT	1,450.00	1,625.00	1,710.00	1,745.00	1,820.00
207 UTILITIES/ELECTRIC/GAS	18,000.00	12,200.00	12,570.00	12,785.00	16,200.00
SUB/OFFICE	62,830	58,715	56,870	57,490	61,390
301 PRINTING	1,500.00	1,575.00	1,620.00	1,665.00	1,740.00
302 COMMUNICATIONS	52,792.00	54,440.00	50,015.00	50,520.00	52,480.00
303 AUTO MAINT	20,000.00	22,000.00	22,600.00	19,000.00	18,000.00
304 FUEL & OIL	27,050.00	30,900.00	35,550.00	35,500.00	28,600.00
306 INSURANCE	51,000.00	49,000.00	69,000.00	71,000.00	76,600.00
307 SCHOOLS & TRAINING	17,000.00	18,900.00	19,200.00	19,500.00	23,000.00
308 AUDIT	9,100.00	9,200.00	9,800.00	10,200.00	10,500.00
SUB/OPR SERVICES	178,442.00	186,015.00	207,785.00	207,385.00	210,920.00
401 OFF EQUIP	4,050.00	3,550.00	3,550.00	4,100.00	2,500.00
402 CAPITAL IMPROVEMENT F	95,133.00	95,133.00	30,800.00	53,000.00	30,000.00
403 EQUIPMENT	13,300.00	13,300.00	11,850.00	5,600.00	4,300.00
404 CONTINGENCY FUND	2,000.00	2,000.00	-	-	-
SUB/CAPITAL	114,483	113,983	46,200	62,700	36,800
601 RESERVE PROGRAM	4,300.00	4,300.00	4,200.00	3,000.00	1,500.00
602 COMMUNITY EDUCATION	200.00	200.00	200.00	200.00	-
603 OTHER PROGRAMS					
604 UNCATEGORIZED EXP					
606 DRUG FORFEITURE EXP					
607 DWI FORFEITURE EXP					
608 CITIZENS ACADEMY	1,000.00	900.00	800.00	800.00	500.00
609 COMMUNITY POLICING	400.00	300.00	200.00	200.00	-
SUB/COMMUNITY SVCS	5,900	5,700	5,400	4,200	2,000
TOTAL EXPENSES	1,679,283	1,746,488	1,767,289	1,842,133	1,920,426
Approved Budget	1,679,283	1,746,488	1,767,289	1,842,133	1,920,426
Percent of Budget increase	6.27%	3.85%	1.18%	4.06%	4.08%
503 PROJECTED INCOME	\$ 90,500	\$ 131,800	\$ 134,300	\$ 144,900	\$ 181,000
502 INDEPENDENCE	\$ 1,089,270	\$ 1,114,388	\$ 1,115,052	\$ 1,145,343	\$ 1,173,007
501 MAPLEPLAIN	\$ 499,513	\$ 500,300	\$ 518,397	\$ 551,014	\$ 566,420
Total City Contribution	1,588,783	1,614,688	1,633,449	1,696,357	1,739,426
Percentage of City Contribut	94.6%	92.5%	92.4%	92.1%	90.6%
% of increase with projectec	7.4%	1.6%	1.1%	3.7%	2.5%
504 TOTAL INCOME	1,679,283	1,746,488	1,767,749	1,841,257	1,920,426

**West Hennepin Public Safety  
Personnel 2021**

		2018 Budget	2019 Budget	2020 Budget	2021 Budget	Comments
101	Salaries/Regular	954,555	999,537	1,033,148	1,077,541	
101	Social Security				8,509	
101	Medicare				15,795	
101	Overtime	18,000	18,000	16,000	17,000	
103	PERA	145,360	158,997	171,088	178,814	
104	Benefits(Health, Dental, Life,MSRA)					
	Health	215,500	222,600	228,456	248,712	
	Dental	14,400	15,276	15,276	15,276	
	MSRA			5,766	5,210	
	Life	660	660	660	660	
	<b>Total Benefits</b>	<b>230,560</b>	<b>238,536</b>	<b>250,158</b>	<b>269,858</b>	
104A	Disablity Medical Insurance-Keding	23,700	27,400	30,064	31,900	
105	Uniforms	9,900	9,900	9,900	9,900	
	<b>Total Personnel</b>	<b>1,382,075</b>	<b>1,452,370</b>	<b>1,510,358</b>	<b>1,609,316</b>	

**WHPS OFFICE FOR 2021**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Comments</u>
<b>201 TELEPHONE</b>						
CELL PHONES	\$5,040	\$5,140	\$5,300	\$5,460	\$5,620	Verizon 3 iPhone X65 Month=\$180
OFFICE	\$7,500	\$8,000	\$8,250	\$8,250	\$8,350	4 Squad I Phone x 60 Month= \$240
Air Card	\$5,400	\$5,600	\$4,200	\$4,300	\$4,450	Frontier 600 X 12 & 800 equip maintenance
REPAIRS/EQUIPMENT	\$1,000	\$1,100	\$1,150	\$1,000	\$1,000	5 MDC & 2 IPAD x50x12=4200
<b>SUB TOTAL</b>	<b>\$18,940</b>	<b>\$19,840</b>	<b>\$18,900</b>	<b>\$19,010</b>	<b>\$19,420</b>	
<b>202 POSTAGE</b>						
SHIPPING	\$400	\$450	\$450	\$450	\$450	
STAMPS	\$800	\$850	\$850	\$850	\$850	
<b>SUB TOTAL</b>	<b>\$1,200</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	
<b>203 OFF/OPR/EQUIP/MAINT</b>						
COPY MACH RENTAL MAINT	\$5,040	\$5,160	\$3,600	\$3,700	\$3,700	300 per month X12 = 3600
ALCOHOL/TINT METER MAINT						
STATE COMPUTER MAINT						
OTHER COMPUTER MAINT	\$2,000	\$2,040	\$2,000	\$2,000	\$2,000	additional 2000 moved to Logicnet increase
OTHER OFFICE EQUIP MAINT	\$1,500	\$1,530	\$1,500	\$1,500	\$1,500	
MISC. EQUIP MAINT	\$1,000	\$1,020	\$1,000	\$1,000	\$1,000	Scale recertification yearly 500; radar calibration check 350
<b>SUB TOTAL</b>	<b>\$9,540</b>	<b>\$9,750</b>	<b>\$8,100</b>	<b>\$8,200</b>	<b>\$8,200</b>	
<b>204 OFF/OPR SUPPLIES</b>						
OFFICE SUPPLIES	\$8,000	\$8,160	\$8,450	\$8,450	\$8,450	Paper, light bulbs, Office Supplies & maintenance,
FILM/DEVELOPING						
<b>SUB TOTAL</b>	<b>\$8,000</b>	<b>\$8,160</b>	<b>\$8,450</b>	<b>\$8,450</b>	<b>\$8,450</b>	
<b>205 RENT/CLEANING</b>						
RENT STORAGE GARAGE	\$0	\$0	\$0	\$0	\$0	City of Maple Plain took over this garage in 2016 weekly cleaning 70 per week X 52 =3640:
CLEANING	\$5,700	\$5,840	\$5,840	\$6,000	\$6,000	Rugs 125 X 12=1500 cleaning supplies 700
<b>SUB TOTAL</b>	<b>\$5,700</b>	<b>\$5,840</b>	<b>\$5,840</b>	<b>\$6,000</b>	<b>\$6,000</b>	
<b>206 BOOKS/DUES/SUBSCRIPTIONS</b>						
BOOKS	\$250	\$275	\$300	\$310	\$320	
DUES	\$1,000	\$1,100	\$1,135	\$1,150	\$1,200	
SUBSCRIPTIONS	\$200	\$250	\$275	\$285	\$300	
<b>SUB TOTAL</b>	<b>\$1,450</b>	<b>\$1,625</b>	<b>\$1,710</b>	<b>\$1,745</b>	<b>\$1,820</b>	
<b>207 UTILITIES/ELECTRIC/GAS</b>						
Gas -Heating	\$12,500	\$5,000	\$5,150	\$5,300	\$7,500	
Electricity - NSP	\$4,500	\$6,100	\$6,285	\$6,485	\$8,200	
Pump Tanks	\$1,000	\$1,100	\$1,135	\$1,000	\$500	Enviromental pump out from garage
<b>SUB TOTAL</b>	<b>\$18,000</b>	<b>\$12,200</b>	<b>\$12,570</b>	<b>\$12,785</b>	<b>\$16,200</b>	
<b>TOTAL EXPENSES</b>	<b>\$62,830</b>	<b>\$58,715</b>	<b>\$56,870</b>	<b>\$57,490</b>	<b>\$61,390</b>	



**WHPSD OPER/SERV FOR 2021**

		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Comments</u>
	<b>PRINTING</b>						
301	PRINTING	\$600	\$650	\$670	\$690	\$720	
	PRINT/TAGS/Citation Paper	\$900	\$925	\$950	\$975	\$1,020	Printer paper for squads/ vs tickets
	<b>SUB TOTALS</b>	<b>\$1,500</b>	<b>\$1,575</b>	<b>\$1,620</b>	<b>\$1,665</b>	<b>\$1,740</b>	
	<b>COMMUNICATIONS</b>						
	RMS FEES	\$7,860	\$8,020	\$8,200	\$8,400	\$8,820	LETG Maintenance, LETG Server Host, Quickbooks 800
302							
302 A1	IT SUPPORT & FEES	\$20,000	\$20,000	\$18,000	\$18,550	\$19,550	Contracted IT Svcs (Element Tech), WAN fees
302 A2	computer software	\$2,000	\$2,000	\$2,000	\$1,800	\$1,800	
302 A2	computer hardware	\$2,000	\$2,000	\$2,000	\$1,800	\$1,800	
302 A2	web hosting/email spam filtering	\$1,260	\$1,350	\$1,400	\$1,400	\$1,500	MSoftware
302 A2	INVESTIGATOR IT FEES	\$1,000	\$1,020	\$1,050	\$1,070	\$1,200	Accurint/(LexisNexis) 50 X12=600, APS=400, Crimnet=20
302 A3	STATE IT CONNECTION FEES	\$1,700	\$1,700	\$1,755	\$1,800	\$1,850	BCA MINJIS CJDN 1700 per year
302 A4	OTHER BILLABLE SERVICES						Covert Wireless, WAN fees
302 A5	BUILDING SECURITY SYSTEM						hardware, software
302 D	SQUAD VIDEO SYSTEM	\$1,800	\$1,800	\$800	\$600	\$600	Panasonic AMA for Arb. Video
302 E	RADIOS/MDCs	\$3,800	\$4,800	\$4,200	\$4,400	\$4,400	5 MDC 70X 12 months = \$4200
302 F	RENTAL & REPAIR FEES	\$1,500	\$1,550	\$1,500	\$1,500	\$1,500	repairs/installs
	squad radios-leases						6 leased sqd radios X 690 per year = 4140
	rental lease (new 2014/10 year lease done in 2024)	\$4,432	\$4,500	\$4,200	\$4,200	\$4,200	
302 F1	portable radio-lease for 2018? (2018 10 year lease done in 2029)	\$4,000	\$4,200	\$3,360	\$3,400	\$3,600	15 radios fees per year =280x12=\$3360
302 F1	Net Motion Lic & maintenance fee	\$1,440	\$1,500	\$1,550	\$1,600	\$1,660	125 per month for MN IT Net Motion/Router
302 F2	RENTAL/REPAIR	\$0	\$0	\$0	\$0	\$0	duplicate line-removed to above
	- BCA RENTAL						
	- RMS Upgrade						
	<b>SUB TOTALS</b>	<b>\$52,792</b>	<b>\$54,440</b>	<b>\$50,015</b>	<b>\$50,520</b>	<b>\$52,480</b>	
	<b>AUTO MAINT</b>	<b>\$20,000</b>	<b>\$22,000</b>	<b>\$22,600</b>	<b>\$19,000</b>	<b>\$18,000</b>	
3							
	<b>FUEL/OIL</b>						
304	FUEL/OIL	\$26,250	\$29,900	\$34,500	\$34,500	\$27,600	11,500 gal X \$2.40 = \$27,600
	OIL	\$800	\$1,000	\$1,050	\$1,000	\$1,000	
	<b>SUB TOTAL</b>	<b>\$27,050</b>	<b>\$30,900</b>	<b>\$35,550</b>	<b>\$35,500</b>	<b>\$28,600</b>	
	<b>SQUAD SETUP/PARTS</b>						
305	SET-UP COSTS	\$0	\$0	\$0	\$0	\$0	Moved to CIP
	PARTS	\$0	\$0	\$0	\$0	\$0	Moved to CIP
	<b>SUB TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
	<b>INSURANCE</b>						
306	MUNICIPALITY/AUTO/EMP INS.	\$27,000	\$22,000	\$32,000	\$33,000	\$39,000	True Cost in 2020 was \$37,642
	WORKERS COMP	\$24,000	\$27,000	\$37,000	\$38,000	\$37,600	True Cost in 2020 was \$36,415
	<b>SUB TOTALS</b>	<b>\$51,000</b>	<b>\$49,000</b>	<b>\$69,000</b>	<b>\$71,000</b>	<b>\$76,600</b>	
	<b>SCHOOLS &amp; TRAINING</b>						
307	CHIEF	\$2,000	\$2,200	\$2,200	\$2,200	\$2,000	State Chiefs, Chiefs fall training, IACP AMEM Fall Conference, Lake Area
	EMERGENCY MANAGEMENT	\$1,000	\$1,200	\$1,200	\$1,000	\$800	training/drills
	ADMIN	\$1,500	\$1,500	\$1,500	\$1,500	\$1,200	BCA mandatory certification, PLEAA
	OFFICERS	\$9,000	\$10,000	\$10,500	\$11,000	\$10,500	POST Training, Medical, Haz Mat, Blood borne, Patrol Online Training 10 X 105
	SWAT OFFICERS	\$2,500	\$2,500	\$2,600	\$2,600	\$2,500	Two Officers in SWAT, dues, training
	OFFICER WELLNESS	\$1,000	\$1,500	\$1,200	\$1,200	\$6,000	NEW 2021
	<b>SUB TOTALS</b>	<b>\$17,000</b>	<b>\$18,900</b>	<b>\$19,200</b>	<b>\$19,500</b>	<b>\$23,000</b>	
	<b>AUDIT</b>	<b>\$9,100</b>	<b>\$9,200</b>	<b>\$9,800</b>	<b>\$10,200</b>	<b>\$10,500</b>	
308	<b>TOTAL EXPENSES</b>	<b>\$178,442</b>	<b>\$186,015</b>	<b>\$207,785</b>	<b>\$207,385</b>	<b>\$210,920</b>	

**WHPS CAPITAL FOR 2021**

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Comments</u>
<b>401 OFFICE EQUIP</b>						
COMPUTERS	3,000	2,500	2,500	2,800	2,500	One Computer for WHPS
PRINTER/SCANNER	800	800	800	1000	0	office Scanner
FILE CABINETS	0	0	0		0	
MISC. ITEMS	250	250	250	300	0	
<b>SUB TOTALS</b>	<b>4,050</b>	<b>3,550</b>	<b>3,550</b>	<b>4,100</b>	<b>2,500</b>	
<b>402 CAPITAL IMP. PLAN</b>						
CIP	94,333	94,333	30,000	53,000	30,000	See Capital Improvement Plan
LIC.	300	300	300	0	0	
EXCISE TAX	500	500	500	0	0	
<b>SUB TOTALS</b>	<b>95,133</b>	<b>95,133</b>	<b>30,800</b>	<b>53,000</b>	<b>30,000</b>	
<b>403 EQUIPMENT</b>						
Radar- Stalker	2500	2500	0	0	0	
Ticket Writer & Software	500	500	500	600	500	Ticket writer maintenance fee/printers replacement
Hardware for TW & RMS	300	300	350		300	
Squad MDC	5,000	5,000	4,500	0	0	0 MDC upgrade
Moblie Radios	0	0	0		0	Moved into services under leasing
Firearms	4,500	4,500	6,000	4,500	3,000	1000 for ERU, practice ammo, Training center;FATS, Targets
Misc equipment	500	500	500	500	500	
	<b>13,300</b>	<b>13,300</b>	<b>11,850</b>	<b>5,600</b>	<b>4,300</b>	
<b>404 CONTINGENCY FUND</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>405 Capital Improvement</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	See Capital Improvement Worksheet
<b>TOTAL EXPENSES</b>	<b>114,483</b>	<b>113,983</b>	<b>46,200</b>	<b>62,700</b>	<b>36,800</b>	

**WHPS COMMUNITY SERVICE FOR 2021**

		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<b>Comments</b>
<b>601</b>	<b>RESERVE PROGRAM</b>						
	VIEW SANTA	500	500	500	500	500	
	UNIFORMS	3500	3500	3500	2500	1000	Hiring of new reserves/uniforms
	OTHER	300	300	200	0	0	
	<b>SUB TOTAL</b>	<b>4,300</b>	<b>4,300</b>	<b>4,200</b>	<b>3,000</b>	<b>1,500</b>	
<b>602</b>	<b>Community Education</b>						
	CURRICULUM						
	SUPPLIES	100	100	0	0	0	
	SPEAKERS						
	REWARDS	100	100	200	200	0	
	OTHER						
	<b>SUB TOTAL</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>0</b>	
<b>603</b>	<b>SWMDTF MEMBERSHIP</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>604</b>	<b>ENCUMBERED ITEMS</b>						
	DESIGNATED						
	NON-DESIGNATED						
	<b>SUB TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>605</b>	<b>CITIZENS ACADEMY</b>	<b>1000</b>	<b>900</b>	<b>800</b>	<b>800</b>	<b>500</b>	
<b>606</b>	<b>COMMUNITY POLICING</b>	<b>400</b>	<b>300</b>	<b>200</b>	<b>200</b>	<b>0</b>	Night to Unite handouts
<b>607</b>	<b>DWI Forfeiture Expense</b>						
	<b>TOTAL EXPENSES</b>	<b>5,900</b>	<b>5,700</b>	<b>5,400</b>	<b>4,200</b>	<b>2,000</b>	

## WHPSD PROJECTED INCOME FOR 2021

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	
<b>PROJECTED INCOME</b>						
STATE AID TO LE	\$ 70,000	\$ 78,000	\$ 85,000	\$ 91,000	\$ 94,000	Late Sept
POST	\$ 3,000	\$ 6,500	\$ 9,000	\$ 9,000	\$ 9,000	
EMERG MGT						
BURN PERMITS/COPIES	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,700	\$ 3,000	
SQUAD SALES	\$ 10,000	\$ 20,000	\$ 3,000	\$ 10,000	\$ 10,000	
WMDTF Forfeiture	\$ -	\$ 20,000	\$ 30,000	\$ 10,000	\$ 5,000	
SAFE AND SOBER GRANT				\$8,000	\$7,000	
DRUG TASK FORCE						
State Reimbursement Keding	\$ 4,000	\$ 3,800	\$ 3,800	\$ 3,200	\$ 3,000	Late Sept
Crime Prevention for Equipment	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	
Rifle & Equipment						
Light Bar & Truck Vault						
Transfer from Capital Fund						
Moblie Radio						
Portables						
Carry over from prior year	\$ -	\$ -	\$ -		\$ 34,000	
MISC INCOME	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
<b>SUB TOTAL</b>	<b>90,500</b>	<b>131,800</b>	<b>134,300</b>	<b>144,900</b>	<b>181,000</b>	
<b>INDEPENDENCE</b>	<b>1,089,270</b>	<b>1,114,388</b>	<b>1,115,052</b>	<b>1,145,343</b>	<b>1,173,007</b>	
Percentage of budget	68.56%	69.02%	68.26%	67.52%	67.44%	
Percentage of net change						
<b>MAPLE PLAIN</b>	<b>499,513</b>	<b>500,300</b>	<b>518,397</b>	<b>551,014</b>	<b>566,420</b>	
Percentage of budget	31.44%	30.98%	31.74%	32.48%	32.56%	
Percentage of net change						
<b>TOTAL BUDGET</b>	<b>1,679,283</b>	<b>1,746,488</b>	<b>1,767,289</b>	<b>1,842,133</b>	<b>1,920,426</b>	
Percent increase per year	6.27%	3.85%	1.18%	4.06%	4.08%	

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
Formula Projection For 2021**

<b>TAX CAPACITY</b>			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	<u>Total</u>
2017-2018	2,241,644	7,261,941	
2018-2019	2,373,505	7,505,558	
2020-2021	2,531,035	7,830,055	
<b>TOTAL</b>	<b>7,146,184</b>	<b>22,597,554</b>	<b>29,743,738</b>
<b>Percentage</b>	<i>0.2402584</i>	<i>0.7597416</i>	

<b>POPULATION</b>			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	
2017	1,830	3,706	
2018	1,864	3,763	
2019	1,823	3,778	
<b>TOTAL</b>	<b>5,517</b>	<b>11,247</b>	<b>16,764</b>
<b>Percentage</b>	<i>0.3290981</i>	<i>0.6709019</i>	

<b>CALLS FOR SERVICE</b>			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	
2017	3,111	4217	
2018	2,913	3,997	
2019	2,255	3,821	
<b>TOTAL</b>	<b>8,279</b>	<b>12,035</b>	<b>20,314</b>
<b>Percentage</b>	<i>0.407551</i>	<i>0.592449</i>	

<b>FORMULA COMPUTATION</b>			
	<u>Maple Plain</u>	<u>Independence</u>	
<b>TAX CAPACITY</b>	0.2402584	0.7597416	
<b>POPULATION</b>	0.3290981	0.6709019	
<b>CALLS FOR SERVICE</b>	0.407551	0.5924486	
<b>TOTAL</b>	0.97690795	2.023092	<b>3.0000</b>
<b>2021 Formula</b>	<b>32.56%</b>	<b>67.44%</b>	

<b>History of Formula Breakdown</b>		
	<b>Maple Plain</b>	<b>Independence</b>
2011	33.91%	66.09%
2012	34.50%	65.50%
2013	34.87%	65.13%
2014	34.36%	65.64%
2015	33.28%	66.72%
2016	32.33%	67.67%
2017	31.44%	68.56%
2018	30.98%	69.02%
2019	31.74%	68.26%
2020	32.48%	67.52%
2021	32.56%	67.44%

Category	Purchase Year	Item	Cost	2017 Estimated Amounts	2018 Estimated Amounts	2019 Estimated Amounts	2020 Estimated Amounts	2021 Estimated Amounts	2022 Estimated Amounts	2023 Estimated Amounts	2024 Estimated Amounts	2025 Estimated Amounts	2026 Estimated Amounts	2027 Estimated Amounts	2028 Estimated Amounts	2029 Estimated Amounts	2030 Estimated Amounts
Camera	2021	Squad Video Camera (new all)	32,000		4,000	4,000	4,000	4,000									
Camera	2021	Body Cameras (15) Crime Prev	15,000														
Camera	2021	Computer upgrade for cameras	4,000					4,000									
Camera	2022	New video system City/WHPS	15,000						15,000								
Camera	2029	Squad Video Camera (4)	45,000													45,000	
Camera	2029	Body Cameras (11)	20,000													20,000	
Camera	2029	Computer Upgrade for cameras	5,000													5,000	
Server	2021	New computer server	10,000					10,000									
Server	2026	New Computer Server	12,000										12,000				
Equipment	2016	Squad Build (Squad D)	13,000	13,000													
Equipment	2018	Squad Build (Chief Squad)	15,000	15,000													
Equipment	2019	Squad Build (WARD/F)	6,000			6,000											
Equipment	2019	Squad Build (Investigator C)	8,000														
Equipment	2020	Squad Build (Squad A)	15,000		15,000												
Equipment	2020	Squad Build (Squad B)	15,000				15,000										
Equipment	2021	Squad Build (Squad S)	15,000					15,000									
Equipment	2022	Squad Build (Squad D)	18,000						18,000								
Equipment	2023	Squad Build (Chief Squad)	18,000							18,000							
Equipment	2023	Squad Build (WARD/F)	10,000							10,000							
Equipment	2024	Squad Build (Squad A)	18,000								18,000						
Equipment	2024	Squad Build (Squad B)	18,000								18,000						
Equipment	2026	Squad Build (Investigator C)	12,000									12,000					
Equipment	2026	Squad Build (Squad S)	16,000										16,000				
Equipment	2026	Squad Build (Squad D)	16,000											16,000			
Equipment	2027	Squad Build (WARD/F)	13,000												13,000		
Equipment	2028	Squad Build (Squad A)	19,000													19,000	
Equipment	2028	Squad Build (Squad B)	19,000													19,000	
Equipment	2029	Squad Build (Chief Squad)	18,000														18,000
Equipment	2029	Squad Build (Investigator C)	18,000														18,000
Equipment	2030	Squad Build (Squad S)	18,000														18,000
Equipment	2030	Squad Build (Squad D)	18,000														18,000
Office	2020	Patrol Operations room upgrade	Finished 17														
Office	2022	New furniture/Upgrades	10,000						10,000								
SWAT	2021	New Vests and Equipment	8,000					8,000									
SWAT	2026	New Vests and Equipment	10,000										10,000				
Rifles	2017	Two new rifles	5,000	5,000													
Rifles	2026	Six new Rifles	18,000											18,000			
Shield	2017	Ballistic Shield	3,000	3,000													
Shield	2021	Ballistic Shield	3,000														
Shield	2025	Ballistic Shield	3,100									3,100					
Radios	2016	15 new portable radios for staff	50,000		45,000												
Tasers	2018	8 new X2 Tasers	20,000		20,000												
	402	squad cap From separate squad cap sheet			70,000	35,000	37,000	74,000	38,200	40,000	80,000	41,000	80,000	42,000	86,000	90,000	89,000
<b>Total Capital</b>				\$ 8,000	\$ 171,000	\$ 58,000	\$ 58,000	\$ 97,000	\$ 81,000	\$ 66,000	\$ 118,000	\$ 56,100	\$ 152,000	\$ 55,000	\$ 124,000	\$ 196,000	\$ 125,000
<b>percent increase</b>					102.00%												
<b>REVENUES</b>																	
Independence/Maple Plan				\$ 94,333	\$ 94,333	\$ 30,800	\$ 53,000	\$ 30,000	\$ 75,000	\$ 80,000	\$ 80,000	\$ 85,000	\$ 110,000	\$ 114,000	\$ 118,000	\$ 120,000	\$ 122,000
Interest on Investments																	
Miscellaneous/grants																	
<b>TOTAL REVENUES</b>				\$94,333	\$94,333	\$30,800	\$53,000	\$30,000	\$75,000	\$80,000	\$80,000	\$85,000	\$110,000	\$114,000	\$118,000	\$120,000	\$122,000
<b>EXPENDITURES</b>																	
Capital outlay - Public Safety				\$8,000	\$171,000	\$58,000	\$58,000	\$97,000	\$81,000	\$66,000	\$116,000	\$56,100	\$152,000	\$55,000	\$124,000	\$196,000	\$125,000
<b>EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES</b>				\$86,333	(\$76,667)	(\$27,200)	(\$5,000)	(\$67,000)	(\$6,000)	\$12,000	(\$36,000)	\$28,900	(\$42,000)	\$59,000	(\$6,000)	(\$76,000)	(\$3,000)
<b>OTHER FINANCING SOURCES</b>																	
Transfers in				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Transfers out				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OTHER FINANCING SOURCES</b>				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>NET CHANGE IN FUND BALANCES</b>				\$86,333	(\$76,667)	(\$27,200)	(\$5,000)	(\$67,000)	(\$6,000)	\$12,000	(\$36,000)	\$28,900	(\$42,000)	\$59,000	(\$6,000)	(\$76,000)	(\$3,000)
<b>FUND BALANCES, JANUARY 1</b>				\$147,740	\$ 147,740	\$ 119,490	\$ 102,745	\$ 97,745	\$ 30,745	\$ 24,745	\$ 36,745	\$ 745	\$ 29,645	\$ (12,355)	\$ 46,645	\$ 40,645	\$ (38,355)
<b>FUND BALANCES, DECEMBER 31</b>				\$ 119,490	\$ 102,745	\$ 97,745	\$ 30,745	\$ 24,745	\$ 24,745	\$ 36,745	\$ 745	\$ 29,645	\$ (12,355)	\$ 46,645	\$ 40,645	\$ (38,355)	\$ (38,355)
<b>Completed CP in Fiscal Year</b>																	
<b>CP NOT PURCHASED</b>																	
<b>Reference total and adjusted items come to squad items.</b>																	

Category	Purchase Year	Item	Cost	2017 Estimated Amounts	2018 Estimated Amounts	2019 Estimated Amounts	2020 Estimated Amounts	2021 Estimated Amounts	2022 Estimated Amounts	2023 Estimated Amounts	2024 Estimated Amounts	2025 Estimated Amounts	2026 Estimated Amounts	2027 Estimated Amounts	2028 Estimated Amounts	2029 Estimated Amounts	2030 Estimated Amounts
Squad	2018	Chief Squad (#57 2011 every 6)	35,000	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2016	Squad D (#61 2014)	35,000	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2019	WMDTF Squad (2012 in service 2016 4 yrs)	35,000	-	-	-	25,000	-	-	-	-	-	-	-	-	-	-
Squad	2021	Squad A (#65 2016)	37,000	-	-	35,000	-	37,000	-	-	-	-	-	-	-	-	-
Squad	2020	Squad B (#64 2016)	37,000	-	-	-	37,000	-	-	-	-	-	-	-	-	-	-
Squad	2019	Investigator Squad C (2008 is 2015 5 yrs)	37,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2021	Squad S (#62 2016 every 4 years sgt squad)	37,000	-	-	-	-	37,000	-	-	-	-	-	-	-	-	-
Squad	2022	Squad D (Purchase new in 2022)	38,000	-	-	-	-	-	38,000	-	-	-	-	-	-	-	-
Squad	2024	Squad B (Every 4)	40,000	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-
Squad	2024	Squad A (Every 4)	40,000	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-
Squad	2023	Chief Squad (Every 6)	40,000	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-
Squad	2025	WMDTF Squad (Every 4)	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2025	Investigator Squad C (5 years)	41,000	-	-	-	-	-	-	-	-	41,000	-	-	-	-	-
Squad	2026	Squad S (Every 4)	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-
Squad	2026	Squad D	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-
Squad	2027	WMDTF Squad (Every 4)	42,000	-	-	-	-	-	-	-	-	-	-	42,000	-	-	-
Squad	2028	Squad B	43,000	-	-	-	-	-	-	-	-	-	-	-	43,000	-	-
Squad	2028	Squad A	43,000	-	-	-	-	-	-	-	-	-	-	-	43,000	-	-
Squad	2029	Chief Squad	45,000	-	-	-	-	-	-	-	-	-	-	-	-	45,000	-
Squad	2029	Investigator Vehicle	45,000	-	-	-	-	-	-	-	-	-	-	-	-	45,000	-
Squad	2030	Squad S	44,000	-	-	-	-	-	-	-	-	-	-	-	-	-	44,000
Squad	2030	Squad D	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000
Total squad				\$	\$ 70,000	\$ 35,000	\$ 62,000	\$ 74,000	\$ 38,000	\$ 40,000	\$ 80,000	\$ 41,000	\$ 80,000	\$ 42,000	\$ 86,000	\$ 90,000	\$ 89,000

MOVED SQUAD D(#61) TO 2018 PURCHASE  
 CIP Purchase moved to following year  
 Purchase fund will purchase new DTF or SUV vehicle  
 CIP Not Purchased Delayed

## **Research Memo: HF 1 (Mariani) – The MN Police Accountability Act**

*The bill summary below reflects the author's DE amendment.*

**BILL SUMMARY:** This brief summarizes the proposals agreed to by the House and the Senate after negotiations.

This bill will provide more effective training on mental health and crisis intervention, as well as tools for first responders to cope with their own trauma while on the job. It will require some data collection on officer misconduct and use of deadly force incidents. It will ban the use of chokeholds in most incidents and require officers to intervene when another officer is using excessive force. It changes the current arbitration process for officers to a process that will hold officer accountable for their actions. Lastly, it begins to allow for more community input when it comes to policing policies and practices.

Provisions included in this bill are:

- Critical incident stress management teams and public safety peer counseling (modified)
- Investigatory reform (modified)
- Police residency reform (modified)
- Banning chokeholds and certain neck restraints (modified)
- Use of force reform (modified)
- Use of force reporting
- POST Board reform and citizen engagement (modified)
- Prohibiting warrior-style training (modified)
- POST Board model policies
- Mental health and crisis intervention training
- Mandatory autism training
- Requiring the duty to intervene and report
- Arbitration reform (modified)
- Peace officer training assistance funding extension (new)

### **Sections 1 – 4, and 28 – Critical Incident Stress Management Teams and Public Safety Peer Counseling**

Law enforcement officers respond to and witness some of the most tragic events that happen in our communities. On-the-job stress can have a significant impact on their physical and mental well-being, which can accumulate over the course of their career. As a result, many officers struggle with alcohol abuse, depression, suicidal thoughts, and PTSD. This bill aims to encourage more public safety officials to participate critical incident stress management services and peer debriefing sessions after they have been involved in a critical incident while on the job by adding privacy protections for those who participate. The provisions in this section come from a recommendation from the Attorney General's Police-Involved Deadly Force Encounters Report.

**Critical Incident Stress Management Team:** This bill establishes a Critical Incident Stress Management Team (Team) that provides services for emergency service providers to assist in coping with stress and potential



psychological trauma resulting from a response to a critical incident or emotionally difficult events. Services may include consultation, risk assessment, education, intervention, and other crisis intervention services provided by a CISM team member to an emergency service provider affected by a critical incident.

Any data acquired by a critical incident stress team when providing services are governed by Ch. 13 data privacy laws related to peer counseling debriefing data. Any information or opinion disclosed in a debriefing session cannot be used as evidence in criminal, administrative, or civil proceeding against the person being debriefed. There are, however, exceptions to this specific provision.

The Team can disclose information if (1) the member reasonably believes the disclosure is necessary to prevent harm to a person who received services or to prevent harm to another person, (2) the person who received services provides written consent to the disclosure, (3) the team member is a witness or a party to a critical incident that prompted the emergency service provider to receive critical stress services, (4) the person receiving services discloses information that is required to be reported under mandatory reporting laws, (5) the emergency service provider who received services is deceased and the surviving spouse or administrator of the estate of the deceased gives written consent to the disclosure, or (6) the emergency service provider who received services voluntarily testifies, in which case a team member may be compelled to testify on the same subject.

**Public Safety Peer Counseling:** This section modifies current MN law related to Public Safety Peer Counseling and Debriefing to align with the same data requirements and rules regarding what information is disclosed in the services provided by a critical incident stress management team. It also re-defines public safety peer counseling as “a counseling session, led by a peer support counselor for emergency service providers that is designed to help a person who has suffered an occupation-related trauma, illness, or stress begin the process of healing and effectively dealing with a person’s problems, and includes the use of referrals to better service these occupation-related issues.” Other key terms are defined: service providers, peer support counselor.

Current law related to public safety peer counseling is repealed (MS 181.973).

### **Sections 5 and 25 – Investigatory Reform**

These sections establish an independent Use of Force Investigations Unit with the Bureau of Criminal Apprehension (BCA). The purpose of the independent investigation unit is to conduct officer-involved death investigations. This unit will sunset in four years.

The BCA, in consultation with DPS will select a special agent in charge of the unit. The unit will employ peace officers and staff to conduct the investigations. The BCA will develop and implement policies and procedures to ensure no conflict of interest exists with agents assigned to investigate a particular incident. When a peace officer employed by the BCA is the subject of an officer-involved death investigation the County Attorney of the jurisdiction where the incident occurs will select an investigatory agency to conduct the investigation.

The unit is also required to investigate all criminal sexual conduct cases involving peace officers, including sexual assaults involving chief law enforcement officers. The unit may also investigate conflict of interest cases involving peace officers.

This section also lays out two reporting requirements. First, the BCA is required to make all public data available on their website within 30 days of the end of the last criminal appeal of a subject of an investigation. Second, the BCA must submit an annual report to the Legislature with information about the Use of Force Investigations Unit. The annual report must include: the number of investigations initiated, the number of incidents investigated, the outcomes or status of each investigation, the charging decision made by the prosecutor, the number of plea agreements reached, and any other relevant information.

The provisions in this section come from the Attorney General's Police-Involved Deadly Force Encounters Report (recommendation 3.1). The public is also demanding changes to who investigates officer-involved deaths because the community has lost trust in the current system. By establishing a new independent investigation unit the hope is to restore public confidence in the BCA.

**FISCAL IMPACT:** \$3,365,000 in FY 21 is appropriated from the General Fund to the Dept. of Public Safety to establish the independent Use of Force Investigations Unit in the BCA. \$3,272,000 is added to the agency's base for this purpose. The BCA estimated the costs based on past investigations into police shootings that are conducted by their agency.

### **Section 6 – Police Residency Reform**

This section allows cities or counties to offer incentives to encourage a person hired as an officer to be a resident of that city or county. This provision has changed since the original Act, which lifted the ban on residency requirements across the state.

### **Sections 7 and 8 – Banning Chokeholds and Other Certain Restraints**

Prohibits a peace officer from using certain neck restraints, unless section 609.066 authorizes the use of deadly force to protect the peace officer or another from death or great bodily harm.

With the exception described above, officers will no longer be able to use chokeholds, they will not be able to tie all of the person's limbs together behind the person's back to render the person immobile, and they cannot secure a person in any way that results in transporting the person face down in a vehicle. The only time a peace officer can restrict free movement of a person's neck or head is to protect the peace officer or another from imminent harm.

For the purposes of this section, chokeholds are defined as "a method by which a person applies sufficient pressure to a person to make breathing difficult or impossible, and includes but is not limited to any pressure to the neck, throat, or windpipe that may prevent or hinder breathing, or reduce the intake of air." It also means, "applying pressure to a person's neck on either side of the windpipe, but not to the windpipe itself, to stop the flow of blood to the brain via the carotid arteries."

### **Section 9 – Use of Force Reporting**

This section requires a chief law enforcement officer of an agency to submit a monthly report to the BCA with information related to each use of force incident that resulted in serious bodily harm or death. The report must

also include for each incident all of the information requested by the Federal Bureau of Investigation. The BCA is required to submit an annual report summarizing and analyzing the information provided to the legislature.

This provision comes from the Attorney General's Police-Involved Deadly Force Encounters Report and was originally included in HF 4304 (Moller) Peer-to-Peer Counseling bill which was heard in the 2020 session.

### **POST Board Reform and Citizen Engagement**

This section includes:

- Expanding POST Board membership to include two additional community members;
- Establishes the Ensuring Police Excellence and Improving Community Relations Advisory Council;
- Expanding the POST Board Complaint Investigatory Committee (which already exists) to include a community voice and;
- Creates a centralized database of officer misconduct complaints.

The Minnesota Peace Officers Standards and Training Board (Post Board) has the authority and oversight to establish licensing and training requirements that all law enforcement agencies and officers must abide by. They have the ability to shape how policing is practiced and how it impacts the quality of life of every Minnesotan. Currently, 10 of the 15 seats on the Board are held by law enforcement. This makes it difficult for the community to have a voice in both shaping how policing impacts public safety and holding officers accountable for their actions.

#### **Section 10 – Expanding POST Board Membership**

This section expands POST Board membership from 15 members to 17 by appointing additional members from the community. Currently there are only two members from the community who sit on the Board. Instead of appointing two public members, the Governor will appoint four community members.

#### **Section 11 – POST Board Complaint Investigation Committee**

This section states that, if the POST Board adopts rules to establish a subcommittee to investigate officer licensure action, the subcommittee must include one voting board member appointed from the general public and three voting board members who are current or former peace officers to the Complaint Investigations Committee.

This is a committee that already exists within the POST Board. The role of this committee is to review officer licensure actions, including discipline or suspension of licenses. The purpose of expanding this committee is to allow for community voices to have a say in officer discipline.

#### **Section 13 – Ensuring Police Excellence and Improving Community Relations Advisory Council**

This council is referred to as the Ensuring Police Excellence and Improving Community Relations Advisory Council (Council) (formally the Police-Community Relations Council). The purpose of the Council is

“to assist the board in maintaining policies and regulating peace officers in a manner that ensures the protection of civil and human rights. The council shall provide for citizen involvement in policing policies, regulations, and supervision. The council shall advance policies and reforms that promote positive interactions between peace officers and the community.”

The Council will be made up of five law enforcement stakeholders, four legislative appointee’s and six members of the community. Members of the community will be appointed by NAMI, Violence Free MN (victim coalition), and the Dept. of Human Rights.

The POST Board is required to place the Council’s recommendations on their meeting agenda within four months of receiving a recommendation. They are also required to submit an annual report to the Legislature with (1) all of the recommendations brought forth by the Council and how the POST Board acted on those, (2) any recommendations for statutory reform or legislative initiatives intended to promote police-community relations, and (3) updates on review of police misconduct data.

**Sections 14, 18, and 27 – Centralized database that stores public data related to officer misconduct.**

Requires the POST Board to create and maintain a database that will store public data related to officer misconduct. Chief Law Enforcement Officers (CLEO’s) are required to submit in real time, individual officer data that is classified as public. This data will be anonymized.

The purpose for collecting this data is to require the POST Board (1) to evaluate the effectiveness of officer training, (2) to assist the Council in accomplishing it’s duties, (3) to allow for the Council and the Complaint Investigation Committee to identify patterns of behavior that may suggest an officer is likely to violate a model policy. Lastly, the POST Board is required to submit an annual report to the Legislature that includes summary data related to officer misconduct. A copy of this report must be available for the public on the POST Board’s website.

**FISCAL IMPACT:** \$4.5 million dollars has been allocated to the POST Board in FY 21. These funds will be used to design, build, and implement the officer misconduct database.

**Section 12 – Prohibiting Warrior-Style Training**

Prohibits the use of warrior-style training by law enforcement. It also states that the POST board (Board) may not certify a continuing education course that includes warrior-style training; the Board may not grant continuing education credit to a peace officer for a course that includes warrior-style training; and the Board may not reimburse a law enforcement agency or a peace officer for a course that includes warrior-style training.

Warrior-style training is defined in under this section as training for peace officers that dehumanizes people or encourages aggressive conduct by peace officers during encounters with others in a manner that deemphasizes the value of human life or constitutional rights, the result of which increases a peace officer’s likelihood or willingness to use deadly force.

**Sections 15 – 17 – POST Board Model Policies**

Requires the POST Board to adopt a comprehensive use of force model policy that will be distributed and implemented to every law enforcement agency across the state. The model policy must include (1) a duty for an officer to intervene, (2) a duty for an officer to report illegal use of force, and (3) a duty to only use deadly force when authorized by statute, and even then, less lethal measures should be considered first by the officer. Law enforcement agencies have until December 15, 2020 to update their policies to align with the policies mandated in this section. Lastly, the POST Board has the authority to inspect agency policies to ensure compliance with this section.

### **Section 19 – Mental Health and Crisis Intervention Training**

These sections address the need to invest in more effective training that will equip officers with the tools and experience to respond to mental health crisis calls, instead of escalating the situation where force is needed.

Too many Minnesotan's with mental illness become entangled within the criminal justice system, largely due to the lack of treatment options, failure to complete treatment, or the stigma associated with having a mental illness. Minnesota county jails and prisons are overburdened by persons with mental illness because the state lacks a fully funded infrastructure to stabilize their lives, including access to crisis services, treatment, healthcare, housing, employment, other therapeutic services, and community supports.

Because police are usually the first to respond to an emergency, it is critical that they have a working knowledge of the different types of mental illness and the various behaviors someone may exhibit so that we don't keep filling up our jails with individuals who need medical or mental health professionals instead of incarceration.

This section modifies current statute related to training in crisis response, conflict management, and cultural diversity (MS 626.8469). It requires the POST Board to consult with the Dept. of Human Services and other mental health stakeholders to create a list of approved training courses related to responding to mental health crisis. It also requires officers to complete a minimum of six hours of training under this section.

**Training:** Training courses must include scenario-based instruction and incorporate response techniques for at least one of the following issues, (1) mental illness, (2) crisis de-escalation, (3) mental illness and diversity, (4) the intersect between mental illness and the criminal justice system, (5) mental health community resources, (6) psychotropic medications and their side effects, (7) co-occurring mental illness and substance use disorders, (8) suicide prevention, and (9) symptoms of mental illnesses and disorders. Lastly, there must be a training course on how to interact with families of individuals with mental illnesses during a mental illness crisis.

**Reporting:** The head of every law enforcement agency must keep written records of compliance with the new training requirements and they must keep documentation related the trainings that were provided. The POST Board is required to conduct compliance reviews and evaluations for effectiveness to determine if the in-service training reduces officer use of force and to learn if people with mental illnesses are provided community support instead of being arrested.

### **Sections 20 and 26 – Mandatory Autism Training**

These sections require the POST Board to develop learning objectives related to working with individuals with autism, and to then develop and provide preservice and in-service training related to the learning objectives established by the POST Board. The POST Board is required to meet with individuals with autism, family members with autism, autism experts, and police officers to address the following topics:

- Autism overview and behavioral understanding
- Best practices for interventions and de-escalation strategies
- Prevention and crisis reduction models
- Review of technology and other tools available

Similar to the Mental Health Training section, this section seeks to equip officers with the tools and experience to respond to calls where someone with autism is in crisis.

**FISCAL IMPACT:** \$8,000 is appropriated from the General Fund to the Bureau of Criminal Apprehension for the fiscal year ending June 30, 2021 to implement autism training under this section.

### **Section 21 – Requiring the Duty to Intervene and Report**

This section lays out that peace officers, regardless of tenure or rank, must intercede when (1) present and observing another peace officer using force, in violation of MS, Section 609.066, Subd. 2, or otherwise beyond that which is objectively reasonable under the circumstance to prevent the use of unreasonable force; and (2) is physically and verbally in a position to do so. Lastly, this section establishes a duty to report excessive use of force incidents in writing to the chief law enforcement officer of the agency that employs the reporting officer and provides that failure to comply with either duty is grounds for POST Board discipline under the Board's rules.

### **Sections 22 and 24 – Arbitration Reform**

Over the years police departments across the nation and here in Minnesota have been criticized for not holding officers accountable in fatal shootings or other misconducts. One reason for this is because when a police chief fires an officer they are often overruled by arbitrators. Arbitrators act as the final judge of law and fact disputes covered by collective bargaining agreements made between employers and a Union. [\[Washington Post Article\]](#)

This section modifies how, and which arbitrators are used in peace officer grievance arbitration by establishing an arbitrator selection procedure. These changes apply to all peace officer grievance arbitrations for written disciplinary action, discharge, or termination, and must be included in the grievance procedure for all collective bargaining agreements covering peace officers negotiated on or after the enactment date. Several police chiefs have testified in support of this provision.

**Roster of Arbitrators:** The Bureau of Mediation Services (originally the Governor), in consultation with community and law enforcement stakeholders, is required to appoint a roster of at least 6 qualified arbitrators. Any arbitrator seeking appointment to this roster must complete six hours of training in culture competency, racism, implicit bias, and recognize the value in community diversity and cultural differences. They will also be required complete six hours of training related to daily experiences of police officers. The Bureau of Mediation Services may adopt rules establishing training requirements for the pool of arbitrators.

**Arbitration Process:** Once a peace officer grievance is filed, the Bureau of Mediation Services assigns or appoints an arbitrator from the roster, on a rotation through the roster alphabetically ordered by last name. All parties involved cannot be involved in selecting the arbitrator. The arbitrator or panel will decide the grievance, and the decision is binding subject to provisions of the Uniform Arbitration Act (Ch. 572B).

The changes made to the arbitration process in this section only applies to peace officer grievances and do not apply to other public employees. Peace officers cannot agree to a collective bargaining agreement or grievance arbitration selection procedure that is not consistent with the changes in this section.

**FISCAL IMPACTS:** \$120,000 in FY 21 is appropriated from the General Fund to the Bureau of Mediation Services for rulemaking, staffing, and other costs associated with peace officer grievance procedures. \$4,7000 is added to the bureau's base.

**Section 23 – Peace Officer Training Assistance Funding Extension (new)**

This section lifts the sunset on current training dollars that support and strengthen law enforcement training and implement best practices. Those training funds will be extended for two years (until 2024) at \$6 million per year.