

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday February 5, 2019
8 a.m.
City of Maple Plain Conference Room**

AGENDA

1. Call to Order

Reports

2. Approval of October 23, 2018, Commission Minutes
3. Review of October, November, and December 2018 Activity Reports
4. Review of October, November, December 2018 Claims
5. Review of 2018 YTD Budget and Cash Asset Report
6. Review of 2018 End of year Accrued Vacation/Comp/Sick Time
7. Items of Interest-Community Events
8. Additions to the Agenda

Old Business

9. Highway 12 Safety Coalition
10. West Metro Drug Task Force Forfeiture Funding
11. Squad Update
12. View Santa Event December 1, 2018
13. Janitorial Contract Completed

New Business

14. Delano Fire Dual Paging System
15. Approval of Annual Policy Changes for WHPS Through Lexipol
16. 2019 Citizens Police Academy
17. Lake Minnetonka SWAT Joint Powers Agreement Discussion - SWAT Policy
18. New Seasonal Weight Restriction Ordinances
19. 2018 Annual Report
20. Wear the Badge Minnesota Chiefs of Police Association
21. WHPS Audit February 22, 2019 by Abdo, Eick, and Meyer
22. Outside Employment Request

23. Liability Coverage-Waiver Form
24. 2019 Police Commission Proposed Meetings Dates
 - February 5, 2019
 - April 23, 2019
 - July 30, 2019 (2020 Budget Proposal)
 - September 10, 2019
 - December 10, 2019
25. Adjourn

POLICE COMMISSION PACKET

POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

February 5, 2019, 8:00 a.m.

West Hennepin's Conference Room

Year to Date Activity Report

Between January 1 and December 31, 2018, West Hennepin Public Safety (WHPS) handled a total of 7,423 incident complaints; 2,913 in Maple Plain and 3,997 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the attached documents.

See attached October, November and December 2018 Activity Reports/Director's News and Notes for highlighted cases. Chief Kroells will highlight a few cases.

October, November, December 2018 Claims

The October, November, and December 2018 Claims are attached for review and approval.

2018 YTD Budget & Cash Asset Report

In reviewing the 2018 Budget vs. Actual expenses from January 1 to December 31, 2018, WHPS received \$1,783,171 or 102% in income. In reviewing expenses during this same time period, you can see that WHPS has spent \$1,772,330 or 100%. With the unexpected additional income of 2% WHPS is approximately \$10,841 under budget for 2018. This is subject to audit and any pending 2018 expenses arriving in 2019. After our audit has been completed by Abdo, Eick, and Meyers I would request any 2018 funding that was under budget be placed into the Capital Improvement Account. As a reminder the 2019 budget reduced our capital funding by 59.47% or \$64,333.

Balances of other accounts are listed for your review: Crime Prevention \$53,275, Reserves \$8,192, Capital Outlay \$119,489, Severance \$68,483 and Military Leave PERA 4,629. Further discussion will be had on the Military Leave PERA.

YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation and sick time reports are attached for review.

Items of Interest/Community Events

- View Santa December 1, 2018. New route being planned for 2019
- Thank you letter for View Santa to WHPS Reserve/Officers from Mayor Maas-Kusske
- Officer Howes saving a house on November 28 by extinguishing a grill fire on a deck
- Many cards and cookies of support for WHPS officers from residents over holidays
- Ann Reese dropped off a card of thanks for National Law Enforcement day on January 9, 2019
- Thank you from Julie Maas-Kusske for National Law Enforcement day on January 9, 2019

- Ray and Bobbi McCoy provided a card of thanks to WHPS along with a \$100 donation to our benevolence fund
- Resignation of Reserve Officer Nate Faust. He was hired by the Minnesota State Patrol
- Chief Kroells taught an Ethics class for first responders at Loretto Fire on January 16, 2019
- Retirement celebration for Maple Plain Fire Fighters Tom Lowery, Randy O'Brien, and Bryan Swenson on January 25, 2019
- Thank you letter from the Orono forensics teacher Jessie Curtis for WHPS Sgt. Rick Denneson, Officer Ben Anderson and Officer Josh Brozek for teaching Orono Forensic Day January 10, 2019
- League of Minnesota Cities Insurance Trust dividend check of \$1,018 for 2018
- Thank you from Bob Steffl to Officer Zilles for his good judgement
- Public data request of all complaints or disciplinary action on WHPS officers from Office of the Public Defender-Hennepin County
- Thank you email from an Independence resident to Officers Thompson and Ebeling with a medical involving his wife and unborn child
- January 17, 2019, Chief Kroells met with 13 other law enforcement agencies and representative from Hennepin County Attorney's Office to discuss body camera solutions for small agencies
- Kent Anderson from Tri-K Sports donated \$1,000 to WHPS' benevolence fund
- Thank you letter from Orono Discovery Class thanking WHPS officers for keeping them safe
- Thank you card from Kathy Quindt thanking Officer Anderson for checking on a suspicious vehicle
- Thank you card from Brandts on Brei Kessel Road for keeping them safe during a pursuit by Wright County that ended up in their neighborhood
- Thank you cards from Ann Reese for all that we do for the community

[Highway 12 Safety Coalition](#)

The Highway 12 Safety Coalition met on November 1, 2018, and January 3, 2019. Discussion continues between MnDOT and Hennepin County regarding the controlled intersections at County Road 92 N and County Road 90. MnDOT has turned over the County Road 92 project over to Hennepin County and they are now leading the next phases of that intersection project. MnDOT is still leading the County Road 90 project.

WHPS continues to see personal injury and property damage crashes along Highway 12 even after significant improvements have been made. With the continued increase in the amount of traffic on Highway 12, along with the age of the highway, I am hopeful the new controlled intersections will improve safety at these locations. These changes will not help congestion or the flow of traffic, but it should improve the safety.

Construction is set to occur in 2021 at these intersections along with a new center median between County Road 6 and Baker Park Road. The year 2021 will be a tough year for traffic flow with three construction projects along Highway 12.

MnDOT has indicated in the spring of 2019 the entire length of Highway 12 through Independence will be seeing a bituminous overall of two inches. Once this is completed the centerline rumble strips will be replaced.

[Update on WMDTF Forfeiture Funding](#)

The West Metro Drug Task Force (WMDTF) has not received any funding regarding the case referred to as "Full Blown Fix". I continue to be frustrated with this forfeiture case and the release of funds from the IRS. I officially requested the funds on October 1, 2018, and have heard nothing since that date. As previously mentioned, WHPS is expected to receive an estimated \$100,000 in 2019.

Attached for your review are the WMDTF's year-end statistics for 2018. WMDTF is extremely busy and they do a tremendous amount of work to keep drugs away from our service areas. As a thank you to our drug task force agents an appreciation luncheon has been set for February 14, 2018, at 11:30 am. It will be held at the Choo Choo Restaurant and Bar in Loretto. All Police Commissioners are invited to attend this event.

[Squad Update](#)

The new squad #70 arrived at WHPS on November 29, 2018. Action Radio did an amazing job of setting it up in less than two weeks. It was put into service on December 20, 2018. Squad #61 was taken out of service on that same date. Officer Jon Howes was responsible for the purchase and set up of this vehicle.

Squad #61 has been brought to Adesa Auto Auction and will be sold in the next few weeks. Additionally, WHPS will be selling former drug task force vehicle #60, a 2006 Nissan Titan. Those funds will be placed into WHPS Capital Improvement Account.

I am reviewing our Capital Improvement Plan and exploring the option of purchasing a fifth patrol vehicle. For over 25 years WHPS has operated with four squad cars assigned to patrol. Over the past two years I have observed a shortage of squads available for officers working patrol shifts and overtime shifts, reserve officers working event details and one squad seeming always to be in the shop. This is just for situational awareness at this time.

[View Santa 2018](#)

View Santa was held on Saturday, December 1, 2018. It was a snowy afternoon that turned out to be one of our most successful events. Over 1,205 pounds of food was donated to our local food self, along with \$259 in cash donations. See attached press release. WHPS is in the process of changing up the route for 2019.

[New Janitorial Contract](#)

WHPS and City of Independence finalized a new, one year contract with Tegrete Corporation for janitorial services of both offices. They began weekly cleaning on November 5th and have been doing a great job. We are pleased with their work. It should be noted Tegrete Corporation and their employees completed a vetting process with the Bureau of Criminal Apprehension to be able to clean a law enforcement facility.

[Delano Fire Department Dual Paging](#)

Over the past year I have been working with City of Delano and Delano Fire Chief Bob Vanlith to upgrade their fire paging system to include dual paging for both Wright County and Hennepin County. Over the past several years Delano Fire only carried a Wright County Fire pager and did not use Hennepin County Dispatch to communicate important information for incidents that occurred in

Independence. I am happy to report that in December, 2018 Delano Fire went live with dual paging, which has dramatically increased their response times to our Independence residents.

Annual Approval of WHPS Lexipol Policies including Job Descriptions

West Hennepin annually reviews changes to our department policy manual provided by Lexipol. Each year Lexipol reviews our policies in relation to any state, federal or tribal changes in law and makes recommended policy changes. I review their recommendations and seek approval from the Police Commission to approve the policy changes. Most changes are minor, including grammatical, but 14 policies were changed as we start 2019. They are:

#223 Permit to Carry	#470 First Amendment Assemblies
#314 Vehicle Pursuits	#514 Impaired Driving
#324 Custody of juveniles	#602 Sexual Assault
#332 Missing Persons	#711 Personal Protective Equipment
#336 Victim & Witness Assistance	#1060 Post License Requirements
#360 Death Investigation	#1064 Workplace Accidents
#310 Officer Involved Shootings and Death	#406 Crime and Disaster Scene
#446 Mobile Video Recorders	#408 Lake Minnetonka SWAT Team

I have included an overview provided by Lexipol regarding changes made to each policy. One significant change I have discussed with our officers is that Hennepin County Sheriff's Office will no longer lead an officer involved shooting investigation, Policy #310. The Minnesota Bureau of Criminal Apprehension will lead the investigation.

In review of the policy manual I noted it did not include any job descriptions for positions at WHPS except the Chief Executive Officer, Policy #102. I would like to add and update our job descriptions into policy. It should be noted the job descriptions have not been reviewed since 1997 so I am in the process of updating job descriptions for WHPS. These job descriptions will reflect the work our employees are performing at WHPS. Final approval of job descriptions will be presented at our next meeting.

2019 Citizens Police Academy

West Hennepin Public Safety will host Citizens Police Academy this spring, February 14 – April 4, 2019. A few participants are already showing interest. I've included a brochure in your Police Commission packets. I recommend anyone who's never attended to register for this informative and fun class.

Lake Minnetonka SWAT Team Joint Powers Agreement

On July 26, 2018, Tracy Stille from League of Minnesota Cities (LMC) visited WHPS to conduct a loss control and police operations liability survey. During our conversation he had concerns regarding the Lake Minnetonka SWAT team. LMC has no record of the Lake Minnetonka SWAT team and insurability. They inquired if the SWAT team is a mutual-aid agreement or a joint powers agreement. LMC was advised Lake Minnetonka SWAT team operates on a mutual-aid agreement but it has not been documented officially in a written agreement between all cities who participate in it. In October I addressed this issue with the chief law enforcement officers from Minnetrista, Orono, Wayzata, and South Lake Minnetonka. In our discussions on January 3, 2019, the Lake Minnetonka Chiefs agreed a joint powers agreement model would provide the best course of action for our current SWAT team

vs. a mutual-aid agreement. I have included a copy of the Joint Powers Agreement for your review. After it has been reviewed by each agency, I will bring back the final agreement for approval through a resolution.

Additionally, the Lake Minnetonka SWAT Team policy manual has been updated and is attached for your review. Each city agreed to follow the lead of WHPS' current policy and will be adopting it as written.

New Seasonal Weight Restrictions Ordinances

Attached is a memo from Officer Jon Howes requesting both cities to draft city ordinances related to seasonal weight restriction violations. Officer Howes will be presenting at city workshops and council meetings in February. I hope to have the new ordinances in place before the end of February so enforcement could start as soon as weight restrictions are in place in the spring of 2019.

Officer Howes has spent a considerable amount of time researching these new ordinances and has reviewed them with our city attorney. City of Medina and City of Corcoran have adopted similar ordinances and have had great success in protecting their city streets.

2018 WHPS Annual Report

WHPS is currently working on our 2018 annual report. It will be completed by our next Police Commission meeting.

Wear the Badge Campaign by the Minnesota Chiefs of Police Association

The Minnesota Chiefs of Police Association (MCPA) announced a unique, new statewide initiative, wearthebadge.org, aimed at improving the recruitment and retention of Police Officers and the overall perception of the profession.

Wear the Badge will help Minnesotans explore the changing dynamics of a law enforcement career and give potential candidates and the public a better understanding of what it's really like to work as a peace officer in the 21st century.

Police departments large and small, urban and rural, are seeing a dramatic drop in the number of candidates applying for job openings. We have to reverse this troubling trend.

According to a survey by the Police Executive Research Forum (PERF), nearly 66 percent of police departments in the U.S. say their number of job applicants has decreased. Findings from the Bureau of Justice Statistics indicate that the raw number of sworn officers is also down from a peak of approximately 723,000 in 2013 to about 701,000 today.

In Minnesota the number of people who are taking the peace officer licensing exam annually has dropped more than 25% since 2015 and the number of people who have passed the exam has dropped 23% over that same time period, according to data from the Minnesota Police Officer Standards and Training Board (POST).

Over the past month I have been reaching out to my officers to gather data regarding what issues may affect the retentions of police officers at WHPS. This could be as simple as policy changes such as no facial hair, their schedule, salary increases to bring WHPS back towards the top and health

care benefits. I will continue to research our department needs along with job satisfaction for our Police Officers. Great Police Officers are not a dime a dozen and we need to retain our current staff of Police Officers for years to come. It is much cheaper to keep out staff vs. training new ones.

WHPS 2018 Audit

Abdo, Eick and Meyers will be conducting WHPS' 2018 audit on February 22, 2019. The results of the audit will be presented at our next Police Commission meeting.

Outside Employment Request

Officer Anderson made a formal request on December 24, 2018, seeking approval for outside employment with Beniek Property Services during his off-duty time. I granted the request and wanted Police Commissioners aware of the request.

Liability Coverage Waiver

As in past years, the Police Commission has elected to waive the monetary tort on liability coverage. Current law allows a person to only receive \$500,000 per event, even if the claim should be much higher. WHPS has waived the monetary tort to not cap its liability in the event a claim is filed. By doing it would save legal costs if a lawsuit arrived over \$500,000. Our Official action is needed from the Police Commission documenting this action. Commissioner Maas-Kusske's signature is required as the Chairperson. I would ask that the Police Commission approve waiving the monetary tort and Commissioner Mass-Kusske sign it.

2019 Proposed Police Commission Dates

I am open to any options regarding meeting dates and times. Typically, our meetings have been held during the day, either earlier in the morning or midafternoon. I have put together some dates and listed them below. I did not designate a time of day as that discussion should occur between Police Commissioners.

April 23, 2019

July 30, 2019 (2020 Budget Proposal)

September 10, 2019

December 10, 2019

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, October 23, 2018
7:30 a.m.
Maple Plain City Hall**

MEETING MINUTES

1. Call to Order.

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 7:30 a.m. by Chairperson Julie Maas-Kusske.

Present: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Mike DeLuca, Commissioner Lynn Betts, Director Gary Kroells

Others Present: Maple Plain City Administrator Bobby Schoen, Independence City Administrator Mark Kaltsas

Absent: None

Reports

2. Approval of July 24 and August 28, 2018, Commission Minutes

There were no questions or comments regarding the July 24, 2018, and August 28, 2018, Commission Minutes. Motion was made by Johnson, seconded by DeLuca, to approve the July 24 and August 28, 2018, meeting minutes. All voted aye. Motion carried.

3. Review of June, July, August and September 2018 Activity Reports

From January 1 through September 30, 2018, West Hennepin handled 5,824 incidents; 2,279 in Maple Plain and 3,143 in Independence. This is a decrease of 631 incidents for the same time period last year. Criminal Parts 1 and Part II were highlighted in the Activity Reports. There were no questions or comments regarding the Activity Reports. Director Kroells did not highlight any cases as he had already done so at city council meetings prior to this Police Commission meeting.

4. Review of July, August and September 2018 Claims

Johnson asked what check numbers 32419 and 32420 were written to Chevrolet of Delano and Walser/Nissan Wayzata for. Director Kroells said they were for the 2006 Nissan Titan pickup; it needed a lot of repairs. The Nissan Titan is a forfeited vehicle that was used by West Hennepin's officer on the West Metro Drug Task Force until it was replaced by a forfeited 2012 Dodge Durango. Johnson then asked what check number 32511 was written to City of Corcoran for. Director Kroells said it was

reimbursement for his lodging to the IACP conference. A cheaper group rate had been found than if the chiefs had paid for their individual rooms. Motion by Johnson, seconded by DeLuca, to approve the July, August and September 2018 claims, subject to audit. All voted aye. Motion carried.

5. Review of 2018 YTD Budget and Cash Asset Reports

As of September 30, 2018, West Hennepin has received \$1,360,790 (77.92%) in income and spent \$1,351,130 (77.36%) in expenses. West Hennepin is slightly under budget at this time. Late last Friday West Hennepin received \$20,000 from West Metro Drug Task Force (WMDTF) so that will help the 2018 budget. Balances in other accounts are Crime Prevention \$52,552, Reserves \$6,933, Capital Outlay \$170,119, Severance \$68,483. Motion by Betts, seconded by DeLuca, to approve the YTD Budget and Cash Asset Reports. All voted aye. Motion carried.

6. Review of September 2018 YTD Accrued Vacation/Comp/Sick Time

There were no questions about the reports. Employees are taking time off. One is over in his Comp time but everyone will have their hours down to their allowed carry over by the end of the year.

7. Items of Interest

Director Kroells gave a brief explanation of each of the items of interest:

- Reserve Officer Jeff Strand resignation
- Meeting in Cokato to discuss pedestrian fatality crash on September 20
- October 2 "Going 12 for 12" press conference
- City of Independence Open house on Highway 12 road improvements at County 90 and 92
- October 5 fatality crash on Highway 12 in Independence
- Maple Plain construction update for Howard Ave and Independence construction
- 911 system outage on August 1
- Bike Safety Rally at Hennepin County Library July 28
- Love Out Loud concert at Christ Lutheran on August 19
- WHPS' presentation at West Hennepin Chamber of Commerce
- August 7 Night to Unite Events
- Maple Plain Fire Open House October 6
- Speed trailer donated to Minneota Police Department
- Thank you letter from Minneota Police in regard to the WHPS speed trailer donation
- Thank you card from Ron Maas & family regarding support during death of family member
- Thank you letter to Reserve Officers attending the Bike Safety Rally at HC Library in Maple Plain
- Thank you letter to Reserve Officers attending the Rocking Rogers event in Rogers
- Thank you letter to Reserve Officers attending the Spirits of the Lake Festival in Mound

- Thank you letter from HC Sheriff Richard Stanek for Maple Plain Council meeting in August
- Thank you letter to Police Officers for attending the vehicle fair at the Discovery Center in Maple Plain
- Letter of support to WHPS Police Officers from Mayor Maas-Kusske on September 11
- Congratulations to Sgt. Rick Denneson for 30 years of service to WHPS on October 17

Motion by Johnson, seconded by Betts, for Director Kroells to write an official letter of approval regarding the speed trailer donation to Minnesota Police Department for West Hennepin's auditors. All voted aye. Motion carried.

8. Additions to the Agenda

Director Kroells said a closed session item needs added to the agenda. The item will be added at the end of the meeting. Motion by Betts, seconded by DeLuca, to approve the agenda with the addition of a closed session item. All voted aye. Motion carried.

Old Business

9. Highway 12 Safety Coalition

A meeting was held September 6 regarding improvement projects at Highway 12 intersections with County Road 90 and County Road 92. On October 2 a press release was held at Independence City Hall with an open house immediately following. A lot of good feedback was received from the community.

Three days later, on October 5, at approximately 3 p.m., there was a fatality on Highway 12 in Independence, between County Road 90 and Valley Road. Tamara Freiborg, 52 of Bloomington, was westbound Highway 12 when she crossed the center line and hit an eastbound semi-tractor and trailer head-on. She was pronounced dead at the scene. Multiple agencies responded and assisted West Hennepin. Highway 12 was shut down for five hours. Independence Public Works was called in to clean the crash scene before the highway was reopened. Sgt. Denneson is finishing up his investigation of the accident but it could be months before all reports from the agencies involved are received, including MN State Patrol's Reconstruction report. Preliminary investigation shows Freiborg was not on her phone because it was found in a case inside her purse. The reason she crossed the centerline may never be known. Witnesses reported she was not weaving prior to the accident. Sgt. Denneson attended Freiborg's funeral and gave West Hennepin's condolences to the family. Director Kroells pointed out that two to three weeks before the accident, MNDOT had tarred over the centerline rumble strips. In the spring MNDOT will resurface Highway 12 and install new rumble strips.

A meeting with MNDOT-HNTB and Hennepin County will be held October 24 to discuss more follow up regarding concept designs that are scheduled to be made in 2021.

10. Update on WMDTF Forfeiture Funding

It was recently learned at a WMDTF meeting that when Hennepin County, the fiscal agent for WMDTF, receives approximately \$700,000 in forfeiture funds from a 2011 narcotics case known as 'Full Blown Fix', it cannot disburse the funds to the other participating agencies. Each agency has to submit their own request for reimbursement. Director Kroells submitted West Hennepin's on October 1st and estimates that West Hennepin will receive approximately \$100,000, but not until 2019. He will keep the Police Commission posted when he hears something new. Also, West Hennepin received \$20,000 from Hennepin County last Friday October 19, 2018, for its share of 2018 WMDTF funds.

11. 2019 Budget

Director Kroells' revised budget was discussed at the special Police Commission meeting on August 24, 2018. There was no further discussion at today's meeting.

12. Military Deployment Update

Officer Raskin is in Kuwait. He is expected to return to the United States in July 2019 and return to work at West Hennepin in August. His wife Lee is getting help from 'Backing the Blue Line' volunteers with meal preparation, babysitting, running errands and anything else that she'll need help with while Officer Raskin is gone. Officer Ben Anderson's son owns a lawn care business and will take care of the yard work this fall and the Delano Legion will take care of snowplowing.

13. New Patrol Squad

West Hennepin's new squad is ordered and expected to arrive in mid-November. It will replace squad 61. Squad 61 has needed a lot of repairs lately, one of them being an emissions problem, but it's not affecting the performance of the squad and since it's going to be sold soon anyway the repair is not going to be made.

New Business

14. Hennepin County Mitigation Plans Approval

Director Kroells has been working with Hennepin County Emergency Management since 2015 to identify hazards and areas of risk in Independence and Maple Plain. Earlier this month both cities were given the 2018 Hennepin County Multi-Jurisdictional Hazard Mitigation Plan. Its purpose is to identify Hennepin County's major hazards, assess its vulnerabilities and reduce risk by using a variety of data and best practice measures to implement mitigation projects. Hennepin County Emergency Management is requesting all cities in Hennepin County to pass a resolution adopting the multi-jurisdictional hazard mitigation plan. Independence and Maple Plain were given a memo from Director Kroells explaining the resolution and a copy of a resolution. They have placed it on their October agendas.

15. New Janitorial Contract

West Hennepin's cleaning company announced their retirement to Director Kroells in August. Around that same time City of Independence was looking into a new cleaning company for their office. They have hired Tegret Corporation. West Hennepin will also use Tegret Corporation and split the monthly bills 50/50 with City of Independence, saving both offices money. Tegret Corporation will start cleaning November 4, 2018.

16. View Santa December 1, 2018

This year's View Santa will be held on December 1, 2018. The route will basically be the same as last year. The Reserves will stop at Independence City Hall, Maple Plain Fire Department and Northside Park. Final details are still being worked out with both cities.

17. League of Minnesota Cities' Loss Control and Police Operations Liability Survey

In the Police Commission packets was a '*Loss Control and Policy Operations Liability Survey*' from League of Minnesota Cities' (LMC) which notes four recommendations for West Hennepin Public Safety. They are:

- Consider additional police mental health training in de-escalation of force, to include reasonable use of force when dealing with mentally ill and disturbed person.
- Consider requiring a waiver and release form for the issuance of retired officer identification cards and any department provided firearms training that allows the retired officers to qualify to carry a concealed firearm, pursuant to the Law Enforcement Officers Safety Act of 2004 (18 U.S. Code §926C).
- Consider a written policy on the training, distribution and delivery of Narcan (naloxone).
- Consider a written policy on interacting with the hearing impaired/ disabled (interpreter policy).

Director Kroells is looking into these recommendations. Commissioner Johnson commended West Hennepin for its experience ratings with LMC, which translates into savings on the cost of insurance.

Additionally, LMC has no record of Lake Minnetonka SWAT team's insurability. The SWAT team is a mutual aid agreement but at this time there is no official written agreement. If it's going to stay a mutual aid agreement there is no additional cost for insurance because each police department would cover their own officer on the SWAT team if injured. However, if the SWAT team is a Joint Powers Agreement (JPA), the cost for insurance through LMC is unknown at this time. Police chiefs from the participating law enforcement agencies are looking at JPA models. Director Kroells will bring the Commissioners up to date at the next meeting.

18. Malware Incident

On August 23, 2018, West Hennepin discovered components of the Emotet Trojan virus on multiple computer systems. At the same time MNIT discovered malicious activity occurring on the computer in the conference room. This virus is often delivered through a malicious email with a link and if the link is clicked on, the virus is then spread to other computers. West Hennepin's IT company, Element Technology, was contacted and took immediate evasive action to clean all computers and stop the virus from spreading. West Hennepin has two firewalls, one of them belonging to the State. That's the firewall the virus came through. West Hennepin staff went through security training at a department meeting on October 10, 2018.

19. New Live Scan Fingerprint Machine

On October 31, 2018, West Hennepin will receive a new Live Scan machine at no cost; however, the install and a new printer for the Live Scan machine are West Hennepin's responsibility and will run approximately \$1,500. The printer is needed for residents who need to be fingerprinted for employment reasons, adoption purposes, etc.

20. Tri-Tech CAD Update

After much discussion over the past two years, Hennepin County Dispatch updated its 'Geomobile' Computer Automated Dispatch (CAD) system and replaced it with 'Tri-Tech'. The new system went live on October 2, 2018. One of West Hennepin's MDCs, the newest one, is experiencing a glitch with Tri-Tech so it's at Hennepin County Radio being worked on.

21. Closed Session

Motion by Betts, seconded by Johnson, to close at 8:28 a.m. and go into a closed session. All voted aye. Motion carried. The Commission then went into a closed session to be informed of a personnel issue. At 8:32 a.m. a motion was made by Johnson, seconded by DeLuca, that the closed session be adjourned. All voted aye. Motion carried.

22. 2018 Police Commission Meeting Dates

Director Kroells will keep in touch with the Commissioners and decide later if a meeting on December 18, 2018, is needed.

23. Adjourn

Motion by Johnson, seconded by Betts, to adjourn at 8:33 a.m. All voted aye. Motion carried.



Date: November 6, 2018

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *GK*

SUBJECT: OCTOBER 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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*West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com*

Monthly Activity Report

October 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	7	11	108	103
Traffic	157	153	1,604	1,702
Part III	8	7	73	75
Part IV	39	32	311	270
Part V	150	138	1,408	1,517
Total City of Independence	361	341	3,504	3,667
City Of Maple Plain				
Criminal	7	11	49	98
Traffic	36	87	863	1,036
Part III	1	2	33	45
Part IV	16	15	206	159
Part V	131	145	1,319	1,335
Total City Of Maple Plain	191	260	2,470	2,673
Grand Total Both Cities	552	601	5,974	6,340
TZD	35	7	173	185
Agency Assists	28	51	292	491
Total ICR Reports	615	652	6,439	7,107
Mileage	13,360	10,179	125,663	123,352
How Received				
Fax	11	8	117	110
In Person	75	32	392	260
Mail	2	2	16	14
Other	2	8	26	43
Phone	42	33	366	308
Radio	160	189	1,791	1,828
Visual	257	335	3,301	4,078
Email	5	10	52	54
Lobby Walk In	61	35	378	412
Total	615	652	6,439	7,107

October 2018 Criminal Part I & II

City of Independence Grid #'s 3-5

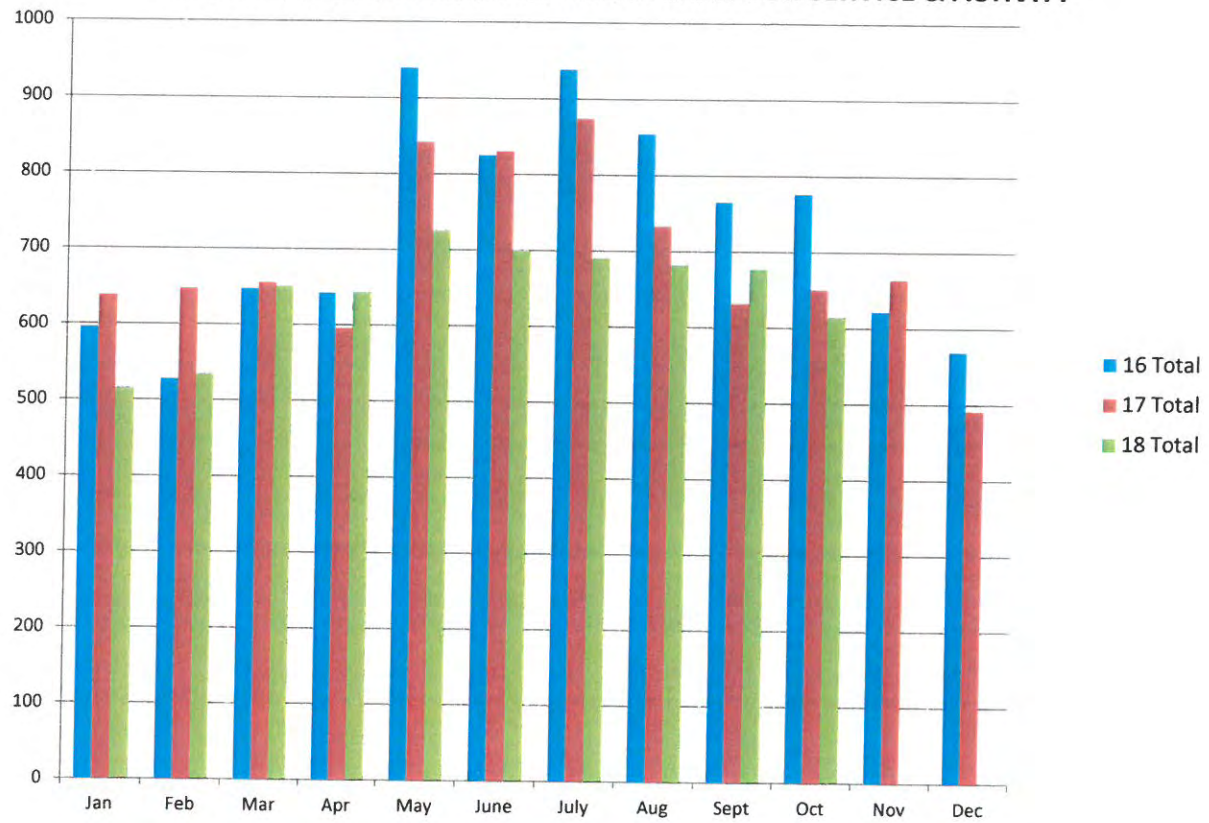
AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18005885	DWI - Narcotics	10/5/2018	3	43378	JF601
WHPS	18005978	Drugs-Small Amt of Marijuana in Motor Vehicle	10/11/2018	5	43384	DA540
WHPS	18006075	Theft of Packages	10/15/2018	4	43388	U1770
WHPS	18006080	Mailbox Damage	10/15/2018	3	43388	P3119
WHPS	18006159	Construction Theft	10/19/2018	4	43392	T0999
WHPS	18006178	Burglary/Stolen Tools & Construction Tools	10/20/2018	3	43393	B0894
WHPS	18006362	4th Degree DWI	10/29/2018	3	43402	JGW01

October 2018 Criminal Part I & II

City of Maple Plain Grid # 1-2

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18005896	Domestic Assault / Interrupt / Interfere w/Emergency Telephone Calls	10/6/2018	1	10/6/2018	AL314
WHPS	18005957	Theft of Mail Packages	10/10/2018	2	10/10/2018	U1770
WHPS	18005973	Theft of Mail Packages	10/11/2018	2	10/11/2018	U1770
WHPS	18006311	4th Degree DWI	10/26/2018	1	10/26/2018	JGW01
WHPS	18006326	Damage to Property	10/27/2018	2	10/27/2018	P3129
WHPS	18006350	Theft of Prescription Medication	10/28/2018	1	10/28/2018	T0019
WHPS	18006435	Theft of Property	10/31/2018	1	10/31/2018	T0229

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

October 2018 Activity Report

Year to Date Activity Report

At the end of October 31, 2018 West Hennepin Public Safety (WHPS) handled year-to-date a total of 6,439 incident complaints; 3,504 Independence and 2,470 in Maple Plain. For the month of October; 361 incidents occurred in Independence and 191 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Fatal Crash

Oct 5 7000 Highway 12, Independence. A vehicle traveling west crossed over the yellow center line and crashed with a semi-truck head on in the eastbound lane. The driver of the passenger vehicle, 52 year old Tamara Freiborg of Bloomington was pronounced dead at the scene. The 2nd westbound vehicle driven by 69 year old Doris Schendel of Waverly MN was behind Freiborg's vehicle and was struck after the initial collision by Freiborg and the semi-truck. Schendel was uninjured. The semi-truck then came to rest against the guard rail, blocking the highway. The semi-truck was driven by 40 year old Osman Abdi of Eagan MN. He was taken to Ridgeview Hospital in Waconia with non-life threatening injuries. MN State Patrol assisting WHPS with the crash reconstruction.

Domestic

Oct 6 5200 Manchester Dr, Maple Plain. Female victim reported her husband had physically assaulted her and smashed a TV and her iPad. The 25 yoa male from Mound was located, arrested and booked into Hennepin County Jail and charged with Interfere 911 Emergency Telephone Calls and Misdemeanor Domestic Assault Intentionally Inflicts- Attempts to Inflict Bodily Harm on Another ; Domestic Assault-Misdemeanor-Commits Act to Cause Fear of Immediate Bodily Harm or Death; Disorderly Conduct – Offense.

Disturbance

Oct 7 1:08 a.m. 1800 Newport Street, Maple Plain. Reported a disturbance/noise complaint of people outside an apartment. Officer found two people who stated they may have been talking loudly outside the apartment. Parties denied any domestic or other altercation. Both of them were advised of the noise ordinance.

Attempt to Locate

Oct 7 Hwy 12 / County Line Rd, Independence. Requested to assist Wright Co Sheriff's Office to locate a possible theft suspect. The motorist was located and stopped. The 53 yoa male victim from Waverly reported he met the female on Tinder, spent the night together, and left to pick up breakfast and upon returning found \$7,000.00 cash was gone. The 21 yoa female from NC stated she saw the male put the cash somewhere and she did not take it. She consented to a search and the cash was not located.

Welfare Check

Oct 7 1500 Howard Ave. Maple Plain. Caller was concerned for a female who made suicidal statements to three other persons. Officer spoke with the female who felt someone was trying to harm her but could not provide any evidence. The female was willing to go to the hospital. North Memorial Ambulance EMS responded and transported her to the hospital.

Illegal Dumping

Oct 7 5500 Timber Trail, Independence. Reported someone illegally dumped asphalt in the ditch in front of caller's residence. Caller wasn't sure when exactly it was dumped or who dumped it. Independence PW advised of the complaint to pick up the asphalt.

Minor PI

Oct 8 CR 90 / Hwy 12, Independence. Uber driver; 59 yoa male from Eagan was on CR 90, heading north and started to cross Highway 12 when he struck a westbound vehicle on Hwy 12, driven by 52 yoa male from Dassel. The Uber vehicle had two female backseat passengers, 39 yoa female from Independence and 41 yoa female from Rochester. The Independence female was transported by ambulance to the hospital for further evaluation. Uber driver was cited for "Failure to Yield at Intersection".

Drugs Found

Oct 8 1500 Wyman Ave. Maple Plain. A resident reported a picture was stolen from his room. A nurse went to the resident's room to see if the picture could be found. Resident's drawer was opened and found a wooden dugout which contained a small metal pipe and trace amounts of marijuana. The items were removed and destroyed.

Traffic Complaint

Oct 8 Hwy 12/ Hitsman Lane, Independence. Dispatched to a west bound vehicle on Hwy 12 and it was reportedly swerving and almost entering the ditch several times. Officer located the suspect vehicle, made contact with the 54 yoa female driver from Crystal. Female stated she was tired and driving from her sister's home in Blaine to a friend's house in Howard Lake. Officer did not see any signs of impairment, the driver did look tired and was advised to stop and take a short rest if tired and driving in the future.

Traffic Complaint

Oct 9 Hwy 12, Independence. Received a traffic complaint of a white semi with blue lettering on the door was crossing lines on Hwy12. Officer located the vehicle; contact with the 53 yoa male from New Hope who admitted he had dropped his cup and looked down. Officer did not detect any impairment or fatigue. Driver was issued a verbal warning.

Property Crash

Oct 10 8100 Cr 6, Independence. Officer on patrol observed a wheel track in the ditch and a mailbox that was smashed to pieces. 41 yoa driver from Medina stated he did not see a vehicle driven by a 17 yoa female from Edina turning until it was too late to stop. He had moved to the right to miss the vehicle and struck the mailbox and the side of her vehicle. Contact with female driver who stated she slowed down to turn right and the vehicle went around hers on the right. No injuries.

Crash

Oct 10

Vehicles westbound on Hwy 12 approaching the intersection of CO RD 139, Independence; Driver #1 stated the light was green and traffic was slowing in front of him and he hit his brakes to slow down and was subsequently hit from behind. Driver #2, stated traffic in front of him came to an abrupt stop and he did not have enough time to stop and all of a sudden rear ended driver #1. Both vehicles had moderate damage. Driver # 2 cited for Fail to Drive with Due Care.

Misc. Assist

Oct 11

6900 Dylan Lane Independence. Resident reported a wild possum came into this garage and then went into the mechanical part of his chest freezer and he couldn't entice it out. Officer used his animal catch pole and was able to secure the possum and return the possum to its natural habitat in the woods behind the resident's house.

Theft of Package

Oct 11

5200 Bryantwood Drive, Maple Plain. Resident reported she's the victim of mail theft. On 10/05 a purse was shipped, was left outside her door and upon arrival to her apartment she found that the box was open and was empty. Reported another package was delivered on 10/09/2018 and it is missing. Per Amazon and the post office the items were delivered. Case under investigation.

Safety Check

Oct 12

8400 CR 11, Independence. Officer responded to a report of construction workers being dangerous on a hill on County Rd 11 by backing a truck into a driveway. Four pickups were parked along CR 11 and the construction manager was advised to move the pickups off of CR11. He was told he needed to provide traffic control with good sightlines from each point when backing up a truck into the driveway.

Bleeding

Oct 12

9:58 p.m. 1700 CR 90, Independence. Officer dispatched to a call of a male who cut his finger off. Upon arrived found the 56 yoa male from Minnetonka waiting by the door. Maple Plain Fire Department Chief 1 arrived and assisted in bandaging the injury. North Memorial Ambulance arrived and took over patient care. Officer checked the wood shop to ensure the entire finger went with the patient but was unable to locate anything.

Suspicious Person

Oct 15

Reported a suspicious male was hanging out near the doors of the Orono Discovery Center / City Hall west entrance, Maple Plain. Officer contact with a 28 yoa male from Maple Plain who was using the free Wi-Fi as he does not have a working cell phone stating he uses an App to make phone calls but can't receive calls. The male was told he needed to move along.

Bitcoin Scam

Oct 16

6000 Pagenkopf Rd, Independence. Resident reported she received an email that was threatening to contact her family and friends with embarrassing information unless she sends them funds through Bitcoin. Resident was advised it is a scam going around, do not respond to it and delete the message.

Loud Music

Oct 17 7:41 p.m. Officer responded to complaint of loud music at Camp Ihduhapi in Independence. Officer advised the event coordinator of a group from Minneapolis Public Schools of the loud music complaint; their music could be heard several miles away. The event coordinators understood and were going to be done within the next 15 minutes.

Traffic Complaint

Oct 18 4100 S Lake Sarah Drive, Independence. Reported a traffic complaint of dump trucks traveling over the posted 35 speed limit on the road since 7:30 a.m. Officer responded and to the area for traffic control. No dump trucks were found speeding but there were a lot of dump trucks on Lake Sarah Dr for reconstructing a driveway.

Construction Theft

Oct 18 5600 CR 11, Independence. Reported theft from a construction site of tools: air compressor, Ryobi chop saw, compound miter saw and water tank. The case is under investigation.

Burglary

Oct 20 300 CR 19 N, Independence. Reported someone entered a garage and stole a Craftsman mower and tools, brush trimmer, scaffolding and other items. Approximate loss is over \$4,000.00. Hennepin County Crime Lab responded to process for fingerprints and evidence left at the scene. The case is under investigation.

Vehicle Assistance

Oct 21 6400 Hwy 12, Independence. Motorist requested assistance by the Police for a flat tire as he had a spare tire but not a jack. A tow company was called to assist the motorist who was very thankful for Police assistance.

Noxious Odor

Oct 21 8:15 p.m. Report received of a noxious odor in the area of Co 6 and Co 90, Independence described by caller as a "death odor". The caller was advised liquid manure is being spread on farm fields in the area.

Suspicious Found Property

Oct 22 6500 Hwy 12, Independence. An employee found behind a business, in the weed-woods area, a pair of shorts which had some paperwork and a couple ID Cards in them. Officer recognized the name and responded to the residence in the 5000 block Independence Street, Maple Plain. Residents woke up the 28 yoa male who identified his belongings. He couldn't tell the Officer where he lost them or what he was doing, and mentioned they could have fallen out of his back pack. No theft or suspicious activity was found at the business.

Open Door

Oct 23 8:38 p.m. 5000 Halgren Rd, Maple Plain, Resident reported an open door on a building and it's unusual for it to be open. Officer responded and while checking the building the owner arrived stating a friend was in the building earlier and had forgotten to shut the door. The owner thanked the Officer for responding and all was good.

Burn Complaint

Oct 24 7600 Turner Rd Independence. Caller reported a fire behind a residence. Officer located the fire behind 7600 Pioneer Creek Rd which was larger than the allowed 3X3X3 recreation fire. The homeowner was burning hay, stated he was told on two occasions burn permits were no longer issued by the city. He was advised this is not the case. The homeowner extinguished his fire, stated he would obtain permits in the future.

Property Damage Crash

Oct 25 Hwy 12 / CR 92, Independence. Veh#2 was stopped on CR 92N to travel e/b on Hwy 12. Several cars were turning and she thought there was an opening and proceeded into the intersection not seeing Veh #1 w/b on Hwy 12. Veh #1 swerved to the left to avoid the crash but was side swiped by Veh#2 as it pulled out in front her. All persons were wearing the appropriate safety restraints, no airbag deployment.

Gas Odor

Oct 26 1400 Rainbow Ave. Maple Plain. Homeowner reported she found the gas to be on and thinks her husband bumped the knob on their gas stove before going to work. Maple Plain Fire responded and checked the residence and did not get any measurable gas reading on their sensor and the house was safe to occupy.

Electrical Fire

Oct 26 2900 Lindgren Ln. Independence. Resident reported a light bulb had exploded in her bathroom, caught on fire; she extinguished the fire and went to work. Resident called Police as concerned the electrical fire may be inside the sheetrock and she was returning back home to check. MPFD checked the house and did not locate any indications of a fire, no issues found.

4th Degree DWI

Oct 26 7:14 p.m. Hwy 12 / Baker Park Rd, Maple Plain. Driver called in as a suspected drunk driver. Officer located the vehicle and observed the driver failed to dim high beams for on-coming traffic, vehicle weaving badly and driving completely in the wrong lane of traffic. Stephen Kennedy Crane, 54 of Minneapolis provided a breath sample which resulted in .08 breath alcohol concentration. Crane was arrested for 4th Degree DWI and released to a family member.

Damage to Property

Oct 27 1200 CR 19, Maple Plain. Reported tenants of a storage unit broke the locking slide mechanism off the garage door, put it back on with a different bolt, and broke the garage door off the tracks. Estimated damage to be \$1,000. Officer attempted to contact the renters in person and by phone and was unable to make contact. Charges pending contact with the renters.

Traffic Complaint

Oct 27 Received complaint of a black and red ATV / UTV driving through the construction zone on Howard Ave, Maple Plain. Officer located the UTV in the driveway of 4900 block of Main Street and the owner washing off the unit. The owner denied every being over there and he was washing the UTV so he can store it for the season as it was dirty.

Theft

Oct 28 1880 Newport St 104, Maple Plain. Reported prescribed medication was missing after her sister left her place. The sister was contacted and would not admit to stealing the pills. No evidence of the sister taking the pills.

4th Degree DWI

Oct 29 Hwy 12 & Valley Rd, Independence. Vehicle stopped for 70mph / 55 mph zone. Contact with the driver Ryan Anthony Nimitz, 40 Delano, a strong odor of alcohol was coming from his vehicle. Nimitz admitted to drinking and submitted a breath test which resulted in .10 breath alcohol concentration. Nimitz was arrested for 4th Degree DWI and released to a family member.

Property Damage Crash

Oct 30 CR 19 / CR 6, Independence. Officer contact with the truck driver who stated he had fallen asleep causing his truck to cross over the oncoming lane and went into the north ditch. The driver did not exhibit any signs of impairment. The driver was issued a citation for Fail to Drive with Due Care.

Welfare Check

Oct 30 5500 Lake Sarah Heights Dr, Independence. Daughter requested a welfare check on her mother who did not show up at work and she could not be reached by phone. Officer responded to the residence and knocked / announced repeatedly and the mother came to the door. She had forgotten to set her alarm and was unaware her phone was dead. She would call her work and family ASAP. All ok.

Animal Compliant

Oct 30 1400 Three Oaks Ave, Maple Plain. Reported livestock housed against city ordinance. Home was found unoccupied and for sale. Several deceased chickens were found; the listing agent was aware of this and stated they were going to be taken care of.

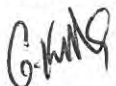
Theft

Oct 31 9:42 p.m. 5000 Hwy 12, Maple Plain. Business owner working late heard some noises coming from behind an adjacent closed business across the street and a vehicle. He observed a male taking items off a trailer and putting them in his vehicle. As the business owner walked towards the vehicle, the car was backed out and accelerated rapidly out of the lot. The business owner provided the license plate and the registered owner is being searched for. The case is under investigation.



Date: December 10, 2018

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells 

SUBJECT: NOVEMBER 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
Web Address: <http://www.westhennepin.com> E-mail: westhennepin@westhennepin.com

Monthly Activity Report

November 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	7	15	115	118
Traffic	125	155	1,729	1,789
Part III	8	8	81	87
Part IV	47	35	358	285
Part V	126	140	1,534	1,662
Total City of Independence	313	353	3,817	3,941
City Of Maple Plain				
Criminal	3	6	52	75
Traffic	47	87	910	1,123
Part III	3	2	36	67
Part IV	22	15	228	193
Part V	91	145	1,410	1,480
Total City Of Maple Plain	166	255	2,636	2,938
Grand Total Both Cities	479	608	6,453	6,879
TZD	22	45	195	279
Agency Assists	8	57	300	523
Total ICR Reports	509	665	6,948	7,772
How Received				
Fax	12	13	129	123
In Person	49	38	441	298
Mail	1	2	17	16
Other	1	3	27	46
Phone	36	30	402	338
Radio	174	210	1,965	2,038
Visual	212	320	3,513	4,398
Email	5	8	57	62
Lobby Walk In	19	41	397	453
Total	509	665	6,948	7,772

November Criminal Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18006710	Drugs - Possess Small Amount of Marijuana in Motor Vehicle	11/17/2018	5	11/17/2018	DA540
WHPS	18006720	Gross Misdemeanor 3rd Degree DWI / Possess over 1.4 Grams Marijuana in Motor Vehicle / Possession of Drug Paraphernalia	11/18/2018	3	11/18/2018	DC500
WHPS	18006726	1st Degree Felony Criminal Damage to Property	11/18/2018	4	11/18/2018	P113B
WHPS	18006828	Gross Misdemeanor 3rd Degree DWI	11/24/2018	5	11/24/2018	JFW01
WHPS	18006829	Vandalism / Private Property Damage	11/24/2018	3	11/24/2018	P3119
WHPS	18006835	Gross Misdemeanor 3rd Degree DWI / 5th Degree Possession of Controlled Substance	11/25/2018	5	11/25/2018	JFW01
WHPS	18006876	Drugs-Small Amt of Marijuana in Motor Vehicle / DL-Possession of Fake/Altered DL	11/27/2018	3	11/27/2018	DA540

November 2018 Criminal Part I & II

City of Maple Plain Grid # 1-2

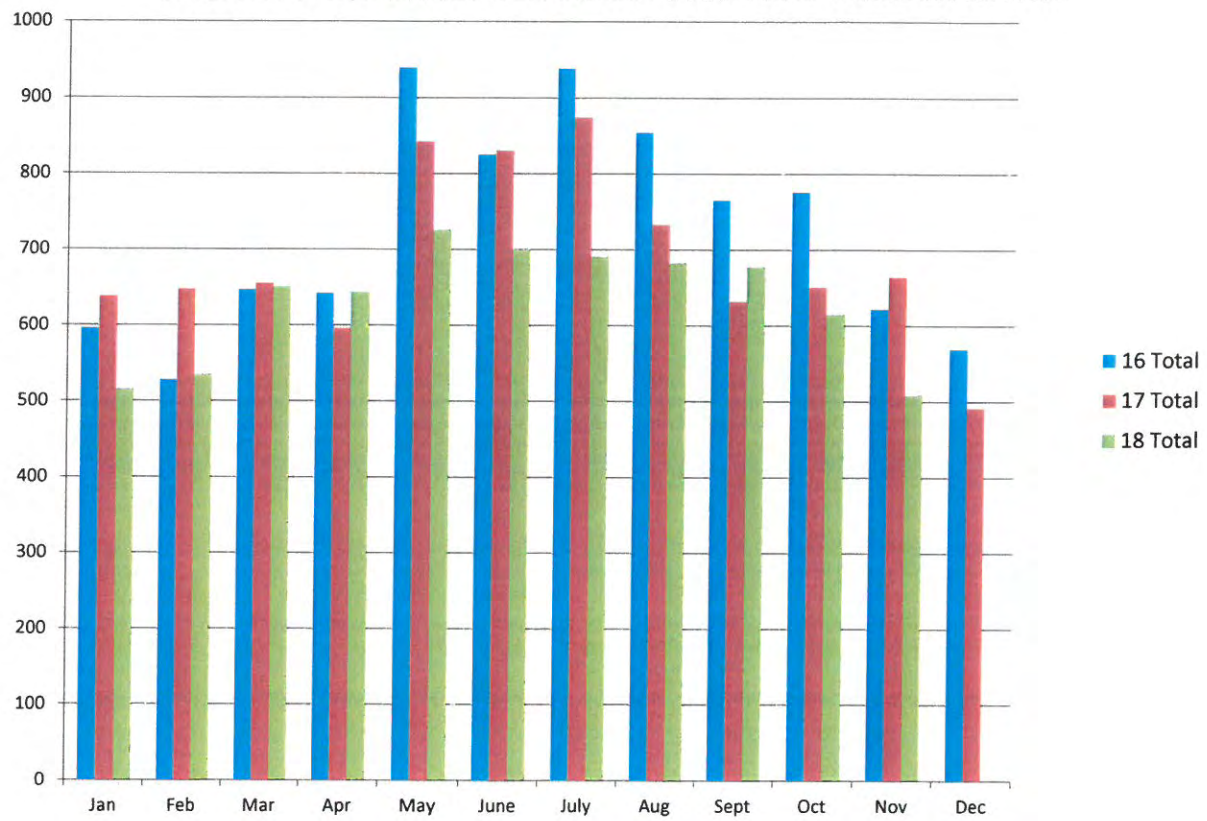
AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18006506	Theft	11/4/2018	2	11/4/2018	TD229
WHPS	18006542	Misdemeanor Domestic Assault	11/7/2018	2	11/7/2018	AL351
WHPS	18006749	Gross Misdemeanor DWI / Violate Limited Drivers License/ Property Damage Crash	11/20/2018	2	11/20/2018	JG501

November 2018 Criminal Part I & II

Towards Zero Death Grant Shift

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18006776	Gross Misdemeanor 3rd Degree DWI	11/21/2018	20	11/21/2018	JFW01

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY November 2018 Activity Report

Year to Date Activity Report

At the end of November 30, 2018 West Hennepin Public Safety (WHPS) handled year-to-date a total of 6,948 incident complaints 3,817 Independence 2,636 in Maple Plain. For the month of October; 313 incidents occurred in Independence and 166 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Suspicious Act

Nov 1 12:11 a.m. 5000 Hwy 12, Maple Plain. Reported suspicious activity occurring behind K-Bid. Officer contact with a male and female who earlier in the day had purchased some items through an auction but since they live in St. Paul they had permission to come back later to pick up the rest of the stuff. Officer checked items loaded in their trailer and all appeared legitimate and would verify with K-Bid.

Assist

Nov 1 7:00 a.m. 5100 Broadmoor Dr, Independence. Resident requested assistance operating a medical oxygen tank. Officer demonstrated how to use the portable oxygen tank, turning it on and off and the gauge showing the amount of air left inside.

Breathing Problem

Nov 1 9:58 a.m. 5100 Broadmoor Dr, Independence. Resident stated her oxygen levels dropped and she thought she was going to pass out. Officer assisted putting her oxygen mask on, she still was having a difficult time breathing and was transported by Ridgeview Ambulance to the hospital.

Assist

Nov 2 8000 CR 6, Independence R/c to assist at the Lyndale Lutheran Church; a 4 yoa was stuck in a seat belt and they could not free her, the belt was getting tighter and they wanted it cut off. Officer and the mother's attempts to loosen the belt resulted in pain and the mother wanted the belt cut off. Officer did not see another solution and cut the belt with his medical scissors. 4 yoa and mom were thankful.

Welfare Check

Nov 3 5000 Hwy 12, Maple Plain. Reported a young female entered the store asking for a phone charger. The female went into the bathroom, then left the store and then came back in. Caller believed the female was under the influence of drugs. The area was checked and the female was not located.

Theft

Nov 4

1:27 p.m. 5100 Industrial Street, Maple Plain. Officer observed a vehicle pull behind a closed business and observed two males load a heavy object into the back of a pickup truck and leave the area with a snowplow in the back. Officer contact found the Driver, 43 yoa male was from Becker and Passenger, 42 yoa male was from Buffalo. The Passenger admitted he was in need of money and the driver was an unwilling party to the crime. The Passenger was charged with Misdemeanor Theft of a snowplow.

Chimney Fire

Nov 4

7500 Turner Rd, Independence. Dispatched to a possible chimney fire the homeowner had a fire in his fireplace when "stuff started falling down". HO went outside and could see sparks and smoke coming from the chimney, went back in and put out the fire in the fireplace. Maple Plain FD responded and checked the chimney for hot spots.

Crash

Nov 7

Officer arrived on scene and observed a vehicle had struck a tree; vehicle had heavy damage to the front and the registered owner lived a short distance away on Turner Rd. RO stated her 17 yoa daughter was driving the vehicle to school, did not realize how slippery the roads were and slid through the intersection of CR 90 and Turner Rd eastbound, Independence and hit a tree. The daughter and two passengers were not injured.

Domestic Arrest

Nov 7

10:18 a.m. 5200 Bryantwood Dr, Male Plain. Officer responded to a female out of control, breaking things in the house and is hallucinating. 29 year old Krista Marie Stoll from Maple Plain was arrested, transported to Henn Co Jail and charged for Misdemeanor Domestic Assault and Disorderly Conduct.

Vehicle in Ditch

Nov 9

1900 Budd Street, Independence. W/B on Perkinsville Rd; a dump truck loaded with salt stopped at the stop sign at Budd, then turned and slid into the ditch. The ditch was rutted up because the driver was trying to get out. Towing company arrived, attempted to pull the truck out, and was unsuccessful. A second towing company arrived and was able to pull the dump truck out. Ruts left in the ditch will be repaired by the dump truck company.

Narcotics Complaint

Nov 10

5200 Bryantwood Dr, Maple Plain. Reported the resident had called his landlord on the smell of marijuana and was told to call the police. Officer responded and could smell the strong odor of burned MJ outside while walking up to the entrance of the building. Inside discovered the smell was not as strong, but present. Unable to locate the source.

Harassment

Nov 12

5100 CR 11, Independence. Reported a male keeps calling her and making lewd comments and she has asked him to not call anymore. Officer contact with the male who admitted to have called her but claimed it was in response to her call. The male apologized and agreed to not call her again. Both parties were encouraged to block each other on their phones.

Assisted

Nov 12 2:45 p.m. 3900 County Line Rd, Independence. Caller believed a female outside of a church was lost. Officer responded and found a female who was stranded due to her phone running out of battery power and was unable to contact ride service for a ride. Officer provided charging to her phone and a ride to McDonalds in Delano and the female was able to get a ride via Lyft. No further assistance needed

Harassing Communications / Trespass Notice

Nov 13 3675 Ihduhapi Trail, Independence. Reported staff has received numerous phone calls and voice messages, harassing phone calls from an ex-employee. Officer contacted the ex-employee to stop the calls and a Trespass Notice was issued to her. Ex-employee agreed not to call.

Suspicious Veh/ Welfare Hold

Nov 13 10:08 p.m. 2000 Nelson Rd, Independence. Dispatched for a vehicle that was driven up and down the road before parking and now is 'blackout'. Officer contact with the 41 yoa female driver from Winsted, who was jittery, confused and did not know what time it was. It was discovered that she was having some mental health issues and was unable to care for herself. The female was placed on a health and welfare hold and transported by ambulance for a health evaluation.

Crash

Nov 16 Hwy 12/ CR 92, Independence. Dispatched for a van that is stuck on the railroad tracks. Driver: 44 yoa male from Postville, IA, van was towed off the railroad tracks. No damage to the railroad tracks.

Suicidal Threat

Nov 16 11:30 a.m. 5000 Lake Sarah Heights Drive, Independence. Female advised she was suicidal and unable to care for herself; she was transported to the hospital by ambulance.

Domestic

Nov 16 4:29 p.m. 5000 Main Street, Maple Plain. Reported a male was throwing stuff out of a camper and keeps driving over it. Officer arrival the male had left. A neighbor had called the homeowner who advised the 35 yoa female did not have permission to be on the property and was officially evicted. The female was trespassed from the residence and was evicted from the premises.

Suicidal Threats

Nov 16 7:54 p.m. 6000 CR 6, Independence. Dispatched for a welfare check of an intoxicated male that was making suicidal statements. Officer contact with the Independence 27 yoa male who said he had been depressed and had consumed large amounts of alcohol throughout the day and had been contemplating suicide. Male PBT'd results were .23 and was transported to the hospital by ambulance.

Citation – Possession of Marijuana

Nov 17 3:01 p.m. CR 6 / Nelson Rd, Independence. Vehicle stopped for 63 mph in a posted 50 mph zone. 19 yoa female driver from Brooklyn Park admitted to speed; her GPS said it was 55 mph zone. The smell of marijuana was coming from the vehicle. The driver had a small amount of marijuana in her purse. She was cited for Small Amount of Marijuana.

Disturbance

Nov 17 7:04 p.m. 5200 Bryantwood Drive, Maple Plain. Reported kids running around the hallways of the apartment complex causing a disturbance. Officer walked the hallways and no activity was observed. Contact with the caller who stated they stopped prior to officer arrival and caller was unable to indicate what unit the kids came from.

3rd Degree DWI

Nov 18 12:25 a.m. Vehicle stopped for speed, 73 mph in a 50 mph zone, w/b on CR 6, Independence. John Leonard Clark, 55 from Minnetrista submitted a breath sample which resulted in .08 breath alcohol concentration. Clark was arrested for 3rd Degree DWI and Possession of Marijuana in Motor Vehicle. Clark was released to a responsible person.

Criminal Damage to Property

Nov 18 5:47 p.m. Officer responded for an out of control male damaging things at Vinland Center, Independence. Officer arrival found 35 yoa male from St. Paul who was still aggressive; he was upset with another resident after he was asked how much longer he would be using the computer in the common area. The male proceeded to throw several items: damaged were a flat screen TV, coffee table, book case, cable box, wall clock and exit sign. Damages over \$1,000.00. The male was placed under arrest for Felony Criminal Damage to Property and transported to HC Jail.

Shot Dog

Nov 19 3000 Lake Sarah Rd, Independence. Resident reported on Saturday his dog was on another property and was shot. The dog was taken to the U of MN emergency room where the wound was stitched and the Vet was confident the wound was from a shotgun slug. Resident followed the blood trail through his yard into a plowed bean field then into the woods. Charges are pending on the outcome of investigative findings.

Lock Out

Nov 19 8:50 a.m. 1000 Meadow Lane, Maple Plain. Officer was dispatched to assist someone who locked their keys in their car. The officer arrived at 9:03 and no one was outside or answered the multiple knocking and ringing of the doorbell. The officer left for another call. At 12:31 p.m. 29 yoa male called apologizing for his earlier call and he had fallen asleep before Officer arrived. The vehicle was unlocked.

911 Hang up

Nov 20 2500 CR 90, Independence. Dispatched for 911 hang-up and children were talking in the background. Contact with the homeowner who stated her grandchildren had found an old cell phone and accidentally pushed the 911 button. All was ok.

Crash/ DWI

Nov 20 Halgren Rd / Hwy 12, Maple Plain. Dispatched for a vehicle that was sideswiped / rear-ended by another vehicle. Driver 41 yoa male Justin Bruce Bacon of Silver Lake was found under the influence of alcohol. Bacon submitted a breath test which resulted in .07 breath alcohol concentration. Bacon was arrested for Gross Misdemeanor DWI-Driving while Impaired, violation of Limited DL and Drive with Due Care. Bacon was released to a family member.

Disturbance

Nov 21 3:43 a.m. Officer responded to the 5200 Bryantwood Dr., Maple Plain for a complaint of loud music and yelling. Officer arrival could hear loud music and singing coming from an apartment. Contact was made with the tenant who appeared under the influence and stated he was just listening to music and dancing. He was advised of the disturbance to other tenants and of the city noise ordinance. He apologized and agreed to quiet down.

Burn Complaint

Nov 23 2000 N. Budd St, Independence. Dispatched to check a burn creating a lot of smoke, possibly leaves are being burned. Contact with the homeowner by the burn pile consisted of sticks and logs in the fire. The homeowner stated it was smoking a lot initially when he lit the fire because there was a large wet pine tree. The complainant was called advised nothing illegal was being burnt and not much smoke now.

Gas Leak

Nov 23 3:15 p.m. 1500 Howard Ave., Maple Plain. Dispatched for gas leaking from a vehicle. Officer arrival on scene and could smell gas in the parking lot and found it was coming from a vehicle parked near the building. The registered owner was located who stated her vehicle does have a gas leak and the person she borrowed it to must have put too much gas in it. If she backs the vehicle into the spot on the hill it will stop the leak. The vehicle was moved and it was no longer leaking gas.

Found Property

Nov 23 6:45 p.m. A citizen turned in a wallet found at Hwy 12 / Baker Park Rd, Maple Plain. Officer located the owner who had left his wallet on the exterior of his car at the gas station. The owner picked up his wallet and was appreciative someone found it and brought it to the PD.

DWI

Nov 24 8:43 p.m. Highway 12/ Nelson Rd, Independence. Vehicle stopped for speed. Contact with the driver, Officer detected the strong odor of an alcoholic beverage. Derek William Hoyles, 30 of Montrose submitted a breath test which resulted in .18 breath alcohol concentration. Hoyles was arrested for 3rd Degree DWI and transported to Henn Co Jail, booked on DWI charges.

Leaves in Street

Nov 26 5400 Bryant Street, Maple Plain. Reported leaves were left in the street at numerous locations. Resident's lawn service was to pick them up but never did. The lawn service was called and responded to pick them up.

PI Crash

Nov 27 5:06 p.m. Hwy 12/ CR 90, Independence. Veh #1 driven by 67 yoa female driver from Zimmerman was s/b on CR 90, had stopped at the stop sign at Hwy 12, then pulled out to cross Hwy 12 and was struck by Veh #2 traveling e/b on Hwy 12. The impact caused Veh #1 to roll over, ending up on its roof in the n/b lane of CR 90. Drivers and passengers were examined by North Memorial Paramedics for minor injuries and were not transported to the hospital. Driver of Veh #1 was cited for Fail to Yield.

Car Seat Seminar

Nov 28 Sgt Denneson instructed parents on car seat safety and installation at the Delano School for Early Childhood Family Education.

Crash
Nov 28

3:11 p.m. Hwy 12/ Copeland Rd, Independence. Driver of Veh #1, 70 yoa female from Independence was traveling w/b on Hwy 12, stopped waiting to turn south on Copeland Rd was rear-ended by another w/b Veh #2 driven by 31 yoa female from Rockford. Veh#2 attempted to get into the bypass around Veh#1. Due to icy, snowy road conditions was unable to and continued straight, striking Veh#1. Both drivers were shaken up, stated did not have injuries. Veh #2 was towed from the scene.

Crash
Nov 28

Motorist reported she was driving north on County 92 near Lake Sarah Dr. in Independence and a southbound white Trailblazer crossed the centerline and hit the left side of her vehicle, pushing her vehicle off the road. Both drivers exchanged contact and insurance information and the driver of the Trailblazer left. Officer responded and photographed the damage to the motorist rear passenger door and located the Trailblazer and photographed the front left corner damage. No injuries.

Safety Check

Nov 28

7:37 p.m. CR 92 / Hwy 12, Independence. Dispatched for someone walking on Hwy 12. Contact with the 39 yoa male from Minneapolis who was walking from Buffalo to St. Louis Park. He didn't have a car or money to pay for a ride. The male was given a ride to Maple Plain to find a ride.

Road Conditions

Nov 29

8:18 a.m. 6000 Warren Way, Independence. City of Independence Public Works requested assistance to contact the owner of a truck and a trailer parked on the road so they can plow the entirety of the road. The homeowner was contacted and would remove his truck and trailer. He was advised of the winter no parking on streets.

Road Conditions

Nov 29

9:52 a.m. Hwy 12/ Baker Park Rd, Maple Plain. Reported approximately 25 sheets of plywood fell out of a truck and were in the road blocking the intersection. Upon Officer arrival the debris had been cleaned up.

Broken Bones

Nov 29

3675 Ihduhapi Trail, Independence. Officer responded to a report of a broken finger and found the patient who thought he broke his left index finger while attempting to crack his knuckles in an AA meeting. The patient reported swelling in his left hand and Loretto Fire responded and provided ice and primary care. Alina EMS arrived and transported the patient to Buffalo Hospital.



Date: January 4, 2019

To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members

From: Director Gary Kroells *G. Kroells*

SUBJECT: DECEMBER 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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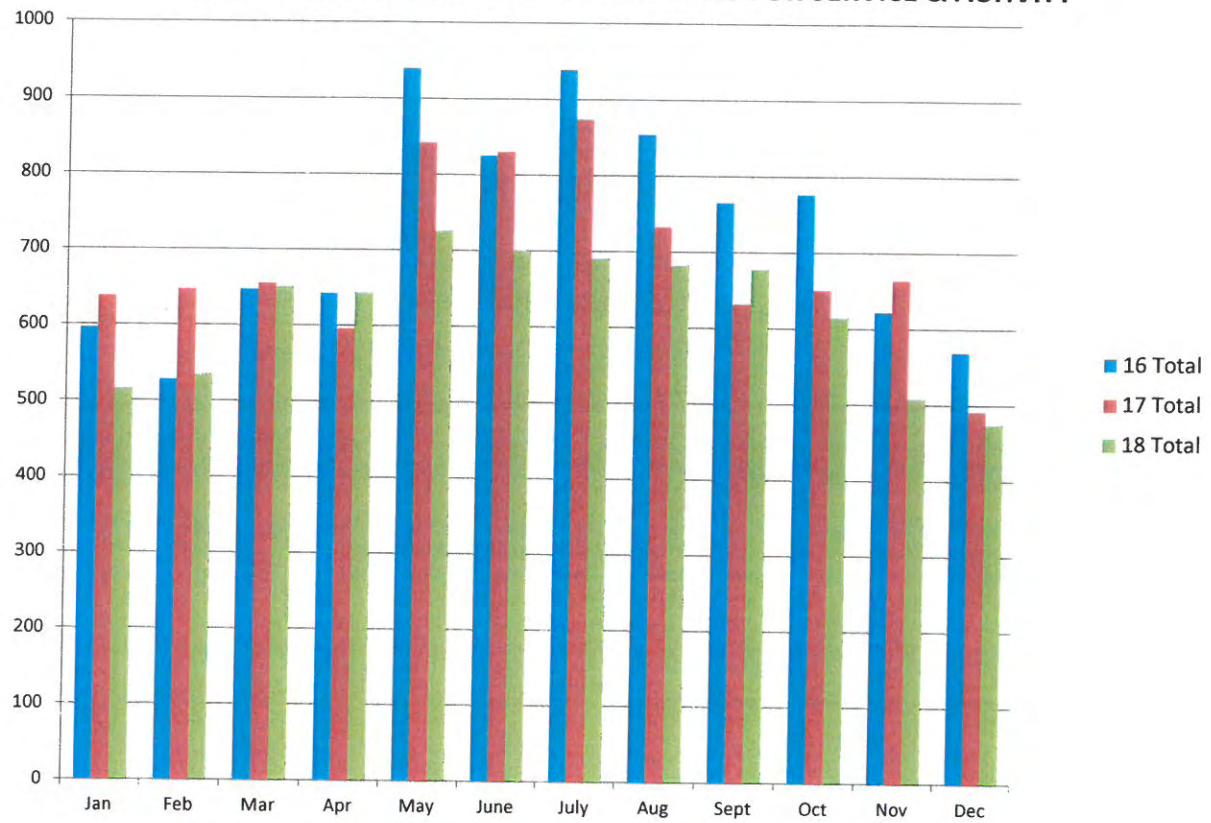
West Hennepin Public Safety Department
1918 County Road 90 / Maple Plain, Minnesota 55359
Phone: (763) 479-0500 / Fax: (763) 479-0504
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Monthly Activity Report

December 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	9	5	120	123
Traffic	120	122	1,792	1,911
Part III	7	7	82	94
Part IV	37	33	372	318
Part V	110	124	1,631	1,786
Total City of Independence	283	291	3,997	4,232
City Of Maple Plain				
Criminal	5	3	61	65
Traffic	43	52	1,028	1,175
Part III	1	1	50	68
Part IV	14	21	267	203
Part V	97	98	1,507	1,578
Total City Of Maple Plain	160	175	2,913	3,089
Grand Total Both Cities	443	466	6,910	7,321
TZD	9	0	204	292
Agency Assists	23	28	309	653
Total ICR Reports	475	494	7,423	8,266
Mileage	28,861	10,063	145,314	145,473
How Received				
Fax	7	13	136	136
In Person	55	40	496	338
Mail	2	2	19	19
Other	1	2	28	48
Phone	27	29	429	367
Radio	166	165	2,131	2,203
Visual	190	216	3,703	4,614
Email	9	6	66	68
Lobby Walk In	18	21	415	473
Total	475	494	7,423	8,266

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



December Criminal Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18007090	3rd Degree DWI Refusal	12/10/2018	3	12/10/2018	JFR01
WHPS	18007102	Stolen Vehicle / Recovered	12/11/2018	4	12/11/2018	TH154
WHPS	18007161	Burglary - Theft - Unfounded	12/16/2018	3	12/16/2018	B0864
WHPS	18007163	Domestic - Interfere with 911 Emergency Telephone Call	12/16/2018	3	12/16/2018	N2130
WHPS	18007186	3rd Degree DWI / Open Bottle	12/17/2018	5	12/17/2018	JF501
WHPS	18007197	Drugs-Paraphernalia Possession	12/18/2018	5	12/18/2018	DA540
WHPS	18007222	Damaged Property	12/19/2018	3	12/19/2018	P3119
WHPS	18007251	Theft from Storage Unit	12/21/2018	3	12/21/2018	TN999
WHPS	18007261	3rd Degree DWI	12/21/2018	5	12/21/2018	JFW01
WHPS	18007280	Theft of Sign	12/22/2018	3	12/22/2018	TW229

December 2018 Criminal Part I & II

City of Maple Plain Grid # 1-2

AGN	ICR	Title	Create Date	Grid #	Reported Date	MOC range
WHPS	18006988	Domestic Assault - Misdemeanor	43437	2	43437	AJ301
WHPS	18007090	3rd Degree DWI Refusal	43444	1	43444	JFR01
WHPS	18007186	3rd Degree DWI / Open Bottle	43451	2	43451	JF501
WHPS	18007229	Thefts from Storage Unit	43454	2	43453	P3119
WHPS	18007423	5th Degree Assault - Misdemeanor	43465	2	43465	A5356

DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY December 2018 Activity Report

Year to Date Activity Report

At the end of December 31, 2018 West Hennepin Public Safety (WHPS) handled year-to-date a total of 7,423 incident complaints: 3,997 in the city of Independence and 2,913 in the city of Maple Plain. For the month of December; 283 incidents occurred in Independence and 160 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Welfare Check

Dec 1 2:09 a.m. 5200 Bryantwood Dr., Maple Plain. Dispatched for a female who left a residence after an argument and sent a text message she is going to lay down on the railroad tracks. Officer contact with the caller, who became uncooperative, stated she didn't need any help and hung up on the Officer.

Domestic / Welfare Hold

Dec 1 2:42 a.m. 5200 Bryantwood Dr., Maple Plain. Dispatched for a domestic in the parking lot. Contact with a female who had previously reported was arguing with her girlfriend. The girlfriend's car was kicked and she wanted to leave for the night. The girlfriend was willing to go voluntarily to get an evaluation and was transported to the hospital by ambulance.

Hit and Run – Property Damage

Dec 2 CR 11 / Town Line Rd, Independence. City of Independence Public Works reported sometime during snow conditions on Dec 1, unknown person drove a vehicle into the ditch and struck a manhole cover/sewer pipe causing damage. Unknown what time the damage occurred.

Suspicious Act / Solicitor

Dec 2 6:43 p.m. Prairieland Ave / Joyce Street, Maple Plain. Reported a male driving a white Chevy SUV was placing business flyers in newspaper mailboxes. The business flyers had information on saving on your electric bill and requesting \$250 be sent via PayPal. There was no information on the flyer indicating who is responsible. The area was checked and the male was not located.

Medical – Unconscious

Dec 3 5:30 a.m. 7400 Lake Sarah Dr, Independence. Female was in and out of consciousness was transported to the hospital by ambulance to the hospital.

Parking / Dumping Complaint

Dec 3 6800 Rachel Ridge Ct, Independence. Independence PW reported a construction company has been parking a large 5th wheel trailer/bobcat and a pile of boulders in the cul de sac of Rachel Ridge Ct. for building a retaining wall down by the lakeshore. Officer contact with the foreman who was advised the boulders can't be unloaded onto the street and the trailer / bobcat can't be left overnight. Foreman stated he would move the boulders/trailer.

Domestic Assault

Dec 3 4:33 p.m. 5200 Bryantwood Dr, Maple Plain. Dispatched for a mother assaulted by her daughter, caused a laceration to her chin. 24 yoa daughter was arrested for Domestic Assault and transported to HC Jail.

Personal Injury Crash

Dec 4 6:51 a.m. Hwy 12 / Budd Ave. Maple Plain. Motorist -37 yoa male driver from Cokato vehicle was w/b on Hwy 12 when an s/b vehicle driven by 51 yoa female driver from Independence failed to stop at a stop sign at Budd Street. The vehicle then struck the front right side of his pick-up truck. Female driver was not wearing her seatbelt and was treated at the scene for c spine and head injuries; transported by ambulance to the hospital. The male was wearing his seatbelt and was not injured. Female was cited for Failure to Stop at Stop Sign.

Suspicious Activity

Dec 6 2:05 a.m. 5100 Hwy 12, Maple Plain. Officer observed a male near a parked dump truck which had its lights off. Contact with the 48 yoa driver from St. Cloud who stated the truck had mechanical problems, could only get the truck up to 35 mph. Criminal activity was not found, and the driver was going to drive back to the company shop.

Theft

Dec 8 800 Copeland Rd, Independence. Resident reported UPS had delivered a package in November and she did not receive it. She was in contact with the company and UPS to get the situation handled.

Fall

Dec 9 900 Game Farm Rd, Independence. Female that was bucked off a horse was transported by ambulance to the hospital.

Burglary Report

Dec 10 1200 Budd Ave, Maple Plain. Reported locks cut off of a mini storage unit. Caller reported the locks were found inside the unit and had rust on the cut spots. It was found it happened quite some time ago. Missing was some Christmas wrapping paper.

3rd Degree DWI Refusal

Dec 10 Hwy 12/ Budd Ave., Maple Plain. Report received of driving complaint, vehicle swerving over fog line and weaving. Vehicle located, contact with the driver, Monica Rae Pomije 28 from Minneapolis showed indicia of impairment and admitted to the use of Methadone. Pomije refused to submit to blood or urine test. Pomije was arrested and charged with 3rd Degree DWI Refusal and was released to a responsible party.

Stolen Vehicle

Dec 11 7:27p.m. Vinland National Center, Independence. Passenger in a parked running car moved over to the driver's seat and drove it away without permission. 31 yoa male Darryl James Feather from Duluth took the vehicle. Another passenger in the vehicle made Feather stop and let him out. Vehicle was entered in NCIC and case under investigation.

Broken Bones

Dec 13 3675 Ihduhapi Trl, Independence. Dispatched for a male who had punched a wall and possibly had a broken hand at Vinland Center. Officer arrival, the male took off running when he saw the squad car, he believed he was in trouble. A short time later the male was located behind the building. He was clear of warrants and Staff transported him to urgent care to have his hand looked at.

Traffic Complaint/ RR Blocked

Dec 13 Dispatched to a report of a train blocking the crossing at Hwy 12/ CR 92, Independence. Officer arrival found a stopped BNSF train: crew advised a brake line blew, were re-airing the brakes and would be moved shortly. A short time later the train was gone.

Traffic Complaint

Dec 14 5:47 p.m. Traffic complaint of a w/b car driving with no lights on and weaving back and forth on the roadway on Hwy 12, Maple Plain. Vehicle located, stopped; 66 yoa female driver from Minnetrista stated her automatic headlights did not come on, she could not see; the only way she could stay on the road was thanks to the rumble strips on both the center line and also the shoulder. She was weaving back and forth between the rumble strips. Driver stated it was too dark and she could not see to pull off the road so she kept driving. Driver was not impaired and was told to become familiar with her lights and if something like this happens again to please pull off the road.

Burglary

Dec 16 200 Kuntz Dr, Independence Reported horse medicines stolen and the barn was ransacked. Hennepin County Crime Lab responded for collection of evidence left at the scene Loss is approximately \$100.

Domestic / 911 Interference.

Dec 16 2000 CR 90, Independence. Dispatched for a 911 call; physical domestic, arguing was heard in the background, a male out of control and the phone was hung-up. The phone continually was hung-up on call back from dispatch. Officer arrival: Mother had called 911 when her 27 yoa Son showed up, unannounced after not seeing or hearing from him for about a year; demanded money from his mother and got into a verbal domestic when she refused to provide him any money. Mother called 911 and the son took the phone several times from her attempts in calling 911, and then fled in a waiting vehicle.

Jonathan James Juneau was charged with Gross Misdemeanor Interfere with Emergency Telephone Calls.

Trespass Notice Served

Dec 17 5000 Hwy 12, Maple Plain. A resident was caught stealing alcohol on a different date, the store decided to trespass him. Resident signed the trespass form and did not have any questions. Resident will not be prosecuted for theft as the store did not call when the theft occurred or when it was discovered.

Traffic Complaint / 3rd Degree DWI

Dec 17 7:08 p.m. Hwy 12 / Halgren Rd, Maple Plain. Reported a vehicle was driving on Hwy 12 in the wrong lane of traffic, almost causing head-on crashes. Officer located the vehicle with its left blinker on even though there were no driveways or roads to turn left and swerving in its lane of traffic. Driver: Bonnie Jean Kane, 56 from Brooklyn Park submitted a breath test which resulted in .22 Breath Alcohol Concentration. Kane was arrested, transported to Henn Co Jail for 3rd Degree DWI and Open Bottle charges.

Narcotics

Dec 18 8:27 p.m. 8000 CR 6, Independence. Vehicle stopped for speeding: 64/50. Officer contact, a strong odor of a scent was emitting from the vehicle and occupants claimed it to be perfume and not marijuana. Officer detected a moderate odor of burnt marijuana, Vehicle search found a water bong, glass pipe, grinder; all items had trace amounts of both burnt MJ and green leafy substance. 19 yoa male driver from Long Lake was issued a citation for Speed 64/50 and Possession of Drug Paraphernalia.

Suspicious Act / Felony Warrant Arrest

Dec 20 1:54 a.m. Budd Ave & Main Street, Maple Plain. Routine patrol Officer observed an unoccupied truck parked in a designated USPS parking lot with its headlights and taillights on. The area was checked and the driver was not located. Short time later the vehicle left with its lights off. Contact with the 55 yoa male driver, Mitchell Goergen of Plymouth who had a Douglas County Felony Warrant for Drugs, was taken into custody and transported to Henn Co Jail. The 30 yoa female passenger from Mound was cleared and drove the vehicle from the scene.

Found Bunny Rabbit

Dec 20 9:24 a.m. Public Works found a rabbit in a cage sitting in the middle of the road near Quaas Cutoff / Pioneer Creek Rd, Independence. No damage to the cage or rabbit indicating it appeared it was abandoned. Rabbit info was posted on WHPS Facebook and the rabbit went to a new home.

Theft

Dec 21 11:28 a.m. 1200 CR 19, Independence. Storage locker was broken into and children toys were stolen including a 3 X 3 doll white doll house with a purple roof and other toys. Other valuable items were not taken, but moved around. Approximate loss \$250.00.

3rd Degree DWI

Dec 21 4:50 p.m. County Line Rd / CR 11, Independence. Vehicle stopped after approaching the squad from the rear, at a high rate of speed 73/55MPH zone. Contact with the driver 34 yoa Lucas William Roach, Delano who admitted to speeding. While talking with the driver Officer detected a strong odor of an alcoholic beverage coming from the vehicle. Roach submitted a breath test which resulted in .20 Breath Alcohol Concentration. Roach was arrested and transported to Henn Co Jail for 3rd Degree Gross Misdemeanor DWI charges.

Theft

Dec 22 12:10 p.m. Quaas Cutoff Rd, Independence. Reported an entire sign was taken out of the ground on an unknown date and time. The sign is yellow, says "Share the Road", displays a silhouette of a horse and had one bullet hole in the sign as well. Approximate value \$50.00.

Disturbance

Dec 23 9:57 p.m. Caller reported a disturbance of a vehicle doing donuts in the parking lot of Northside Park, Maple Plain. Officer contact with the driver, 18 yoa male from Minnetonka and passenger, 19 yoa male from Maple Plain, both admitted to doing donuts in the parking lot and were advised they were disturbing the peace and to move along. No damage was done.

Welfare Check

Dec 24 2:16 p.m. Hwy 12 / Baker Park Rd, Maple Plain. Caller requested a welfare check on a male with grey hair, wearing a long red coat and was walking with a cane. The 70 yoa male from Maple Plain, dressed like Santa Claus yelled, gave the finger and swore at the Officer who advised him of the call and reason for their contact. The male was found slightly unstable, was functioning, able to communicate and continued his walk.

Agency Assist

Dec 26 1000 CR 83, Independence. Reported cash was put in a sealed envelope and put in an after-hours deposit vault outside of a bank in Eden Prairie on December 25th. They checked with the bank on the 26th to verify the deposit and they had no record of the deposit. The information was forwarded to Eden Prairie PD for investigation as the loss happened in their city.

Disturbance

Dec 26 6:34 p.m. 5000 Independence Street, Maple Plain. Dispatched to a call regarding a person that was having narcotic and alcohol withdrawals and was disorderly earlier in the evening. Action was taken to separate the parties involved

Domestic

Dec 27 8:01 p.m. 5200 Bryantwood Dr. Maple Plain Caller reported yelling and believed things were being thrown around. Officer contact with the renters who admitted they had an argument but no physical altercation. A friend was coming over and both agreed to stay away from each other.

Snow Parking Violations – Independence

Dec 28 Lake Sarah Heights Dr, Marsh Point Rd, Brei Kessel Rd, in Independence. Vehicles were parked on the city streets overnight, in the snow storm causing the snow plows to plow around them. Street Winter Parking Restrictions: Prohibited November 1st thru April 15th between the hours of 2:00 a.m. and 8:00 a.m. In addition following a snow fall of three inches or more, parking is prohibited until the street is plowed or snow disposed of.

Snow Parking Violations – Maple Plain

Dec 28 Manchester Dr. Budd Ave, Independence Street, Maple Plain. Vehicles were left overnight parked on the city streets, in the snow storm causing the snow plows to plow around them. Street Winter Parking Restrictions: November 1st thru April 15th between the hours of 1:00 a.m. and 7:00 a.m. in addition following a snow fall of three inches or more is prohibited until the street is plowed

Vehicle in Ditch

Dec 28 8:35 a.m. 9200 Hwy 12, Independence. Motorist lost control of her vehicle on the icy roads and ended up in the ditch. Motorist hurt her knee trying to get back into the vehicle after the crash. Motorist was given a ride to her home. Officer spoke with her husband advising he would need to contact a tow company due to the road conditions, traffic level and location.

Welfare Check

Dec 29 9:03 a.m. 4700 Lake Sarah Dr., Independence. A nurse requested a welfare check on a patient who was not feeling well and was not answering her call. Contact with the resident who had been sleeping and found no issues. Nurse was called back and advised of Officer findings.

Domestic

Dec 28 8:13 p.m. 5200 Bryantwood Dr, Maple Plain. Reported possible verbal domestic. Officers responded and stood outside reported suspect unit and no obvious or loud altercation was heard. Contact made with tenants whom reported they had been arguing all day over several items. Both parties denied any physical altercation. Officers mediated and advised to call if any further assistance was needed.

Medical

Dec 30 3:50 p.m. 3000 Lake Sarah Rd, Independence. Officers responded to a female who was kicked by a horse and was unconscious. Officer on scene, the female was in the arena, conscious, but confused. Delano Fire assisted with care. North Memorial Air Care transported her to the hospital by helicopter.

Personal Injury Crash

Dec 31 10:36 a.m. Driver 1 was w/b on CR 6 turning s/b on Game Farm, Independence when Driver 2 passed Driver 1 on the left in a clearly marked double yellow line no passing zone and T-bone' d Driver 1. Vehicles had airbag deployment. Minor injuries to drivers. Driver 2 admitted to having rum in her egg nog at 2 a.m. and provided a PBT which resulted in .044. Driver 2; 75 yoa female from Plymouth was cited for Passing in a No Passing zone.

Suspicious Act

Dec 31 5800 Henry St., Maple Plain Caller reported his elderly neighbor is not home and he observed two younger males with beards get out of a car and go behind the neighbor's house, possibly a burglary. WHPS was assisted with Medina and Minnetrista police. The caller updated the Officers he could now see the owner of the home with the men in his garage. All was ok.

5th Degree Assault

Dec 31 11:11 p.m. Driver was parked on 5200 Bryantwood Dr in Maple Plain with his friend. She was approached by a male who she gave him \$20.00 to and they got into an argument. The driver panicked and tried to leave and the male walked to the driver's side, opened the door and punched the driver twice in the face and fled on foot. The male was identified as Isaiah Michael Sloan, 18 from Plymouth, charges pending for 5th Degree Assault.

12/10/18

West Hennepin Public Safety Monthly Claims

October 2018

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Oct 18								
Check	10/01/2018	HSA	Optum Bank	Employer HSA Contributions	West Hennepin Public Safety	X	104 A	-11,437.50
Paych...	10/01/2018	32518	Anderson, Benjamin A.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-273.55
Paych...	10/01/2018	32519	Brozek, Joshua W.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-806.16
Paych...	10/01/2018	32520	Curtis, Kimberly J.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-50.06
Paych...	10/01/2018	32521	Denneson, Richard J.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-817.77
Paych...	10/01/2018	32522	Ebeling, Shawn R.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,230.86
Paych...	10/01/2018	32523	Franklin, Lynda L.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,929.14
Paych...	10/01/2018	32524	Geddes, Aaron D.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,010.10
Paych...	10/01/2018	32525	Howes, Jonathan D.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-736.05
Paych...	10/01/2018	32526	Kroells, Gary S.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,195.51
Paych...	10/01/2018	32527	Raskin, Benjamin A.	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-474.54
Paych...	10/01/2018	DD	Thompson, Cody W	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	10/01/2018	32528	Zilles, Lance A	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,848.68
Liabili...	10/01/2018	IRS	Internal Revenue Ser...	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-5,631.16
Liabili...	10/01/2018	EJ	John Hancock	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-875.00
Liabili...	10/01/2018	MN REV	MN Dept. of Revenue	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	2100	-1,912.38
Liabili...	10/01/2018	HSA	Optum Bank	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	2100	-487.23
Liabili...	10/01/2018	PERA	PERA	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-10,157.52
Liabili...	10/01/2018	FSA	TASC	Sept. 16-30, 2018 payroll	West Hennepin Public Safety	X	2100	-25.09
Deposit	10/01/2018			Deposit	West Hennepin Public Safety	X	-SPLIT-	128,790.62
Gener...	10/01/2018	423		monthly requisition, October, 2018	West Hennepin Public Safety	X	1701	-7,927.75
Check	10/03/2018	32529	Jaunich Tire & Quick ...	tire repair	West Hennepin Public Safety	X	303 A	-40.00
Check	10/11/2018	32533	Kim Curtis	uniform expense	West Hennepin Public Safety	X	105 - U...	-68.96
Check	10/11/2018	32534	Frontier	phone mntc/repair	West Hennepin Public Safety	X	201 - T...	-250.00
Check	10/11/2018	32535	Loffler Companies, Inc.	copier lease	West Hennepin Public Safety	X	203 - O...	-233.42
Check	10/11/2018	32536	Intoximeters	PBT Calibration Expense	West Hennepin Public Safety	X	204 - O...	-105.00
Check	10/11/2018	32537	Office Depot	replenish office supplies	West Hennepin Public Safety	X	-SPLIT-	-346.45
Check	10/11/2018	32538	T & T Cleaning Servic...	office cleaning	West Hennepin Public Safety	X	205 - O...	-350.00
Check	10/11/2018	32539	Delano Herald Journal	subscription	West Hennepin Public Safety	X	206 - B...	-46.00
Check	10/11/2018	32541	City of Independence	energy bill reimb	West Hennepin Public Safety	X	207 - U...	-2,292.53
Check	10/11/2018	32542	CenterPoint Energy	natural gas bill	West Hennepin Public Safety	X	207 - U...	-31.74
Check	10/11/2018	32540	Crow River News	subscription	West Hennepin Public Safety	X	206 - B...	-42.00
Check	10/11/2018	32543	Total Printing Services	business cards	West Hennepin Public Safety	X	301 - P...	-75.00
Check	10/11/2018	32544	Office of MN IT Servic...	monthly WAN usage	West Hennepin Public Safety	X	302 A2...	-61.00
Check	10/11/2018	32545	Element Technologie...	IT support/services	West Hennepin Public Safety	X	-SPLIT-	-3,187.50
Check	10/11/2018	32546	Baycom, Inc.	IT services	West Hennepin Public Safety	X	302 A2...	-349.99
Check	10/11/2018	32547	Bureau of Crim. Appr...	State GF and BCA connection fees	West Hennepin Public Safety	X	302 A4...	-390.00
Check	10/11/2018	32548	Hennepin County Acc...	radio/MDC fees	West Hennepin Public Safety	X	302 F1...	-960.87
Check	10/11/2018	32549	Waconia Ford	squad repair	West Hennepin Public Safety	X	303 - A...	-521.94
Check	10/11/2018	32550	Suburban Tire & Auto...	squad tires	West Hennepin Public Safety	X	303 - A...	-570.20
Check	10/11/2018	32551	Holiday	squad fuel charges	West Hennepin Public Safety	X	304 - F...	-2,749.37
Check	10/11/2018	32552	Law Enforcement Tar...	range equipment	West Hennepin Public Safety	X	307 C7...	-370.25
Check	10/11/2018	32553	PLEAA	training registration	West Hennepin Public Safety	X	-SPLIT-	-70.00
Check	10/11/2018	32554	Ketch-all Company	squad equipment	West Hennepin Public Safety	X	403 H	-347.50
Check	10/11/2018	32592	Associated Bank	direct deposit, Pay Period Oct. 1-15, 2018	West Hennepin Public Safety	X	2100	-2,009.89
Check	10/11/2018	32531	CorTrust	direct deposit, Pay Period Oct. 1-15, 2018	West Hennepin Public Safety	X	-SPLIT-	-2,150.00
Check	10/11/2018	32532	Wings Financial Credi...	direct deposit, Pay Period Oct. 1-15, 2018	West Hennepin Public Safety	X	-SPLIT-	-8,346.45
Check	10/11/2018	32530	Voiced	VOID: void	West Hennepin Public Safety	X	404 - C...	0.00
Check	10/12/2018	32555	Josh Brozek	training expense reimbursement	West Hennepin Public Safety	X	307 B2...	-23.72
Paych...	10/12/2018	32557	Curtis, Kimberly J.	VOID: Uniform Allowance Drawn Down	West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	10/12/2018	32558	Curtis, Kimberly J.		West Hennepin Public Safety	X	-SPLIT-	-162.97
Liabili...	10/15/2018	IRS	Internal Revenue Ser...	Uniform Allowance Draw Down	West Hennepin Public Safety	X	-SPLIT-	-33.48
Liabili...	10/15/2018	MN REV	MN Dept. of Revenue	Uniform Allowance Draw Down	West Hennepin Public Safety	X	2100	-5.00
Check	10/15/2018	32559	Gary Kroells	2018 IACP Conference expense	West Hennepin Public Safety	X	307 A3...	-308.36
Paych...	10/16/2018	32562	Curtis, Kimberly J.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-120.00
Paych...	10/16/2018	32560	Anderson, Benjamin A.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-602.33
Paych...	10/16/2018	32561	Brozek, Joshua W.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-806.15
Paych...	10/16/2018	32563	Denneson, Richard J.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-817.78
Paych...	10/16/2018	32564	Ebeling, Shawn R.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,230.86
Paych...	10/16/2018	32565	Franklin, Lynda L.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,929.14
Paych...	10/16/2018	32566	Geddes, Aaron D.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,010.11
Paych...	10/16/2018	32567	Howes, Jonathan D.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-581.15
Paych...	10/16/2018	32568	Kroells, Gary S.	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,195.50
Paych...	10/16/2018	DD	Thompson, Cody W	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	10/16/2018	32569	Zilles, Lance A	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,089.40
Liabili...	10/16/2018	IRS	Internal Revenue Ser...	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-5,029.38
Liabili...	10/16/2018	MN REV	MN Dept. of Revenue	October 1-15, 2018 payroll	West Hennepin Public Safety	X	2100	-1,691.38
Liabili...	10/16/2018	32480	PERA	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	9,081.15
Liabili...	10/16/2018	EJ	John Hancock	October 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-875.00
Liabili...	10/16/2018	FSA	TASC	October 1-15, 2018 payroll	West Hennepin Public Safety	X	2100	-25.09
Liabili...	10/16/2018	HSA	Optum Bank	October 1-15, 2018 payroll	West Hennepin Public Safety	X	2100	-424.73
Check	10/17/2018	32570	Cardmember Service	charges on account	West Hennepin Public Safety	X	-SPLIT-	-685.82
Check	10/17/2018	32571	Lance Zilles	training expense reimb	West Hennepin Public Safety	X	-SPLIT-	-35.10
Deposit	10/19/2018			Deposit	West Hennepin Reserves	X	-SPLIT-	1,027.50
Deposit	10/19/2018			Deposit	West Hennepin Public Safety	X	503 K	20,000.00
Check	10/25/2018	32572	Associated Bank	direct deposit, Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	2100	-2,009.89
Check	10/25/2018	32573	CorTrust Bank	direct deposit, Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-2,150.00
Check	10/25/2018	32574	Wings Financial Credi...	direct deposit, Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-8,246.45
Check	10/25/2018	32575	City of Independence	dental insurance	West Hennepin Public Safety	X	104 - H...	-1,133.80
Check	10/25/2018	32576	HealthPartners	medical insurance premium	West Hennepin Public Safety	X	104 - H...	-14,261.82
Check	10/25/2018	32577	Reliance Standard Lif...	long term disability insurance	West Hennepin Public Safety	X	104 - H...	-383.29
Check	10/25/2018	32578	Standard Insurance C...	life insurance premium	West Hennepin Public Safety	X	104 - H...	-490.11
Check	10/25/2018	32579	Optum Bank	quarterly HSA admin fees	West Hennepin Public Safety	X	104 - H...	-102.00
Check	10/25/2018	32580	Galls Inc.	uniform expenses	West Hennepin Public Safety	X	-SPLIT-	-133.12
Check	10/25/2018	32581	Streicher's Police Equ...	uniform & firearm expenses	West Hennepin Public Safety	X	-SPLIT-	-575.96
Check	10/25/2018	32582	Cody Thompson	uniform expense reimb	West Hennepin Public Safety	X	105 - U...	-24.66
Check	10/25/2018	32583	Verizon Wireless	phone bill	West Hennepin Public Safety	X	-SPLIT-	-678.05
Check	10/25/2018	32584	Office Depot	clasp envelopes	West Hennepin Public Safety	X	204 - O...	-16.48
Check	10/25/2018	32585	Unifirst Corporation	office rugs/bathroom towels	West Hennepin Public Safety	X	-SPLIT-	-136.42
Check	10/25/2018	32586	GPS International Tec...	annual service renewal	West Hennepin Public Safety	X	302 A3...	-240.00

West Hennepin Public Safety Monthly Claims

October 2018

12/10/18

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Check	10/25/2018	32587	Shawn Ebeling	firearms trailer expenses reimb	West Hennepin Public Safety	X	303 - A...	-323.47
Check	10/25/2018	32588	Waconia Ford	squad 66 repair	West Hennepin Public Safety	X	303 - A...	-286.22
Check	10/25/2018	32589	Suburban Tire & Auto...	4 squad tires	West Hennepin Public Safety	X	303 - A...	-368.56
Check	10/25/2018	32590	Lexipol LLC	annual subscription renewal	West Hennepin Public Safety	X	-SPLIT-	-4,487.00
Check	10/25/2018	32591	Loffler Companies, Inc.	copier staples	West Hennepin Public Safety	X	203 - O...	-84.08
Check	10/26/2018	32593	All Seasons Sports	uniform expense	West Hennepin Public Safety	X	105 - U...	-50.00
Check	10/30/2018	32595	T & T Cleaning Servic...	office cleaning	West Hennepin Public Safety	X	205 - O...	-280.00
Check	10/30/2018	32596	Streicher's Police Equ...	officer armor vest	West Hennepin Public Safety	X	-SPLIT-	-1,047.00
Deposit	10/31/2018			Deposit	West Hennepin Reserves	X	503 U ...	20.00
Deposit	10/31/2018			Deposit	West Hennepin Public Safety	X	-SPLIT-	215.44
Deposit	10/31/2018			Deposit	West Hennepin Public Safety	X	-SPLIT-	330.00
Deposit	10/31/2018			Interest	West Hennepin Crime Prevention	X	503 F ...	19.96
Deposit	10/31/2018			Interest	West Hennepin Reserves	X	503 F ...	2.78
Deposit	10/31/2018			Interest	West Hennepin Public Safety	X	503 F ...	155.02

Oct 18

AUDITED & APPROVED: _____ DATE: _____

West Hennepin Public Safety Monthly Claims

November 2018

12/10/18

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Nov 18								
Paych...	11/01/2018	32594	Ebeling, Shawn R.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-2,230.86
Paych...	11/01/2018	32597	Anderson, Benjamin A.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-1,022.03
Paych...	11/01/2018	32598	Brozek, Joshua W.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-806.16
Paych...	11/01/2018	32599	Curtis, Kimberly J.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-211.05
Paych...	11/01/2018	32600	Denneson, Richard J.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-817.78
Paych...	11/01/2018	32601	Franklin, Lynda L.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-484.74
Paych...	11/01/2018	32602	Geddes, Aaron D.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-2,010.11
Paych...	11/01/2018	32603	Howes, Jonathan D.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-271.37
Paych...	11/01/2018	32604	Kroells, Gary S.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-1,195.51
Paych...	11/01/2018	DD	Thompson, Cody W.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	11/01/2018	32605	Zilles, Lance A.	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-2,089.39
Liabili...	11/01/2018	IRS	Internal Revenue Ser...	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-4,609.68
Liabili...	11/01/2018	EJ	John Hancock	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-875.00
Liabili...	11/01/2018	MN REV	MN Dept. of Revenue	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	2100	-1,617.38
Liabili...	11/01/2018	HSA	Optum Bank	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	2100	-2,249.73
Liabili...	11/01/2018	PERA	PERA	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	-SPLIT-	-9,123.00
Liabili...	11/01/2018	FSA	TASC	Pay Period Oct 16-31, 2018	West Hennepin Public Safety	X	2100	-25.09
Deposit	11/01/2018			Deposit	West Hennepin Public Safety	X	-SPLIT-	128,790.62
Gener...	11/01/2018	424		monthly requisition, November 2018	West Hennepin Public Safety	X	1701	-7,927.75
Check	11/13/2018	32606	Associated Bank	direct deposit, Pay Period Nov 1-15, 2018	West Hennepin Public Safety	X	2100	-2,009.89
Check	11/13/2018	32607	CorTrust Bank	direct deposit, Pay Period Nov 1-15, 2018	West Hennepin Public Safety	X	-SPLIT-	-2,150.00
Check	11/13/2018	32608	Wings Financial Credi...	direct deposit, Pay Period Nov 1-15, 2018	West Hennepin Public Safety	X	-SPLIT-	-8,246.45
Check	11/13/2018	32609	Galls, LLC	uniform expense	West Hennepin Public Safety	X	105 - U...	-229.46
Check	11/13/2018	32610	City of Independence	shared monthly office phone bill	West Hennepin Public Safety	X	-SPLIT-	-603.45
Check	11/13/2018	32611	Loffler Companies, Inc.	copier lease	West Hennepin Public Safety	X	203 - O...	-101.18
Check	11/13/2018	32612	CenterPoint Energy	office gas usage	West Hennepin Public Safety	X	207 - U...	-111.26
Check	11/13/2018	32613	Morris Electronics Inc.	IT service	West Hennepin Public Safety	X	302 A5...	-60.00
Check	11/13/2018	32614	Hennepin County Info...	radios	West Hennepin Public Safety	X	302 F1...	-960.87
Check	11/13/2018	32615	United Farmers Coop	squad car parts	West Hennepin Public Safety	X	-SPLIT-	-7.78
Check	11/13/2018	32616	Holiday	squad fuel	West Hennepin Public Safety	X	304 - F...	-2,528.09
Check	11/13/2018	32617	DataWorks Plus LLC	printer & scanner	West Hennepin Public Safety	X	-SPLIT-	-1,660.33
Check	11/13/2018	32618	Driver and Vehicle Se...	tabs for unmarked squad cars	West Hennepin Public Safety	X	-SPLIT-	-22.00
Check	11/13/2018	32619	Rick Denneson	building maintenance supplies	West Hennepin Public Safety	X	-SPLIT-	-176.23
Check	11/14/2018	32620	Cardmember Service	credit card charges	West Hennepin Public Safety	X	-SPLIT-	-453.73
Check	11/14/2018	32621	City of Independence	office cleaning	West Hennepin Public Safety	X	205 - O...	-277.50
Check	11/14/2018	32622	Aftermath	squad bio-hazard clean up	West Hennepin Public Safety	X	303 - A...	-145.00
Check	11/14/2018	32623	Office of MN IT Servic...	monthly WAN usage	West Hennepin Public Safety	X	302 A2...	-61.00
Check	11/14/2018	32624	Element Technologie...	IT service, computer hardware	West Hennepin Public Safety	X	-SPLIT-	-4,319.03
Deposit	11/14/2018			Deposit	West Hennepin Public Safety	X	503 S...	3,252.12
Paych...	11/16/2018	32625	Anderson, Benjamin A.		West Hennepin Public Safety	X	-SPLIT-	-148.96
Paych...	11/16/2018	32626	Brozek, Joshua W.		West Hennepin Public Safety	X	-SPLIT-	-804.86
Paych...	11/16/2018	32627	Curtis, Kimberly J.		West Hennepin Public Safety	X	-SPLIT-	-211.78
Paych...	11/16/2018	32628	Denneson, Richard J.		West Hennepin Public Safety	X	-SPLIT-	-816.58
Paych...	11/16/2018	32629	Ebeling, Shawn R.		West Hennepin Public Safety	X	-SPLIT-	-2,230.54
Paych...	11/16/2018	32630	Franklin, Lynda L.		West Hennepin Public Safety	X	-SPLIT-	-484.74
Paych...	11/16/2018	32631	Geddes, Aaron D.		West Hennepin Public Safety	X	-SPLIT-	-769.09
Paych...	11/16/2018	32632	Howes, Jonathan D.		West Hennepin Public Safety	X	-SPLIT-	-424.48
Paych...	11/16/2018	32633	Kroells, Gary S.		West Hennepin Public Safety	X	-SPLIT-	-1,195.50
Paych...	11/16/2018	DD	Thompson, Cody W.		West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	11/16/2018	32634	Zilles, Lance A.		West Hennepin Public Safety	X	-SPLIT-	-2,452.63
Liabili...	11/16/2018	IRS	Internal Revenue Ser...	Nov 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-4,241.50
Liabili...	11/16/2018	MN REV	MN Dept. of Revenue	Nov 1-15, 2018 payroll	West Hennepin Public Safety	X	2100	-1,482.38
Liabili...	11/16/2018	EJ	John Hancock	Nov 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-875.00
Liabili...	11/16/2018	HSA	Optum Bank	Nov 1-15, 2018 payroll	West Hennepin Public Safety	X	2100	-2,249.73
Liabili...	11/16/2018	PERA	PERA	Nov 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-8,507.26
Liabili...	11/16/2018	FSA	TASC	Nov 1-15, 2018 payroll	West Hennepin Public Safety	X	2100	-25.09
Check	11/26/2018	32635	Associated Bank	direct deposit, Pay Period Nov 16-30, 2018	West Hennepin Public Safety	X	2100	-2,009.64
Check	11/26/2018	32636	CorTrust	direct deposit, Pay Period Nov 16-30, 2018	West Hennepin Public Safety	X	-SPLIT-	-2,150.00
Check	11/26/2018	32637	Wings Financial Credi...	direct deposit, Pay Period Nov 16-30, 2018	West Hennepin Public Safety	X	-SPLIT-	-8,246.45
Check	11/26/2018	32638	City of Independence	dental ins reimb	West Hennepin Public Safety	X	104 - H...	-1,133.80
Check	11/26/2018	32639	HealthPartners	medical ins premiums	West Hennepin Public Safety	X	104 - H...	-17,131.44
Check	11/26/2018	32640	Verizon Wireless	cell phones, wireless aircards	West Hennepin Public Safety	X	-SPLIT-	-678.05
Check	11/26/2018	32641	Unifirst Corporation	rugs, bathroom towels	West Hennepin Public Safety	X	205 - O...	-68.21
Check	11/26/2018	32642	City of Independence	office cleaning	West Hennepin Public Safety	X	205 - O...	-277.50
Check	11/26/2018	32643	Abdo Eick & Meyers	VOID: seminar registration	West Hennepin Public Safety	X	307 E4...	0.00
Check	11/26/2018	32644	MN Sheriffs' Associati...	training registration	West Hennepin Public Safety	X	-SPLIT-	-230.00
Check	11/26/2018	32645	Streicher's Police Equi...	flares	West Hennepin Public Safety	X	403 H...	-109.99
Check	11/26/2018	32646	4imprint, Inc.	2" x 2" Temporary tattoos	West Hennepin Public Safety	X	609 - C...	-227.16
Deposit	11/28/2018			Deposit	West Hennepin Reserves	X	-SPLIT-	820.00
Check	11/28/2018	32647	Waconia Ford	2019 Ford Explorer, VIN 1FM5K8AT0KGA29558	West Hennepin Public Safety	X	402 - C...	-33,111.75
Deposit	11/28/2018			Deposit	West Hennepin Crime Prevention	X	-SPLIT-	1,000.00
Gener...	11/28/2018	425		purchased squad 70, 2019 Ford Explorer	West Hennepin Public Safety	X	1701	33,111.75
Paych...	11/30/2018	32648	Anderson, Benjamin A.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-894.93
Paych...	11/30/2018	32649	Brozek, Joshua W.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-804.86
Paych...	11/30/2018	32650	Curtis, Kimberly J.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-211.79
Paych...	11/30/2018	32651	Denneson, Richard J.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,001.19
Paych...	11/30/2018	32652	Ebeling, Shawn R.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,230.54
Paych...	11/30/2018	32653	Franklin, Lynda L.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,929.13
Paych...	11/30/2018	32676	Geddes, Aaron D.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,452.30
Paych...	11/30/2018	32655	Howes, Jonathan D.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-552.38
Paych...	11/30/2018	32656	Kroells, Gary S.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,195.50
Paych...	11/30/2018	DD	Thompson, Cody W.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	11/30/2018	32657	Zilles, Lance A.	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,553.99
Liabili...	11/30/2018	IRS	Internal Revenue Ser...	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-5,400.74
Liabili...	11/30/2018	MN REV	MN Dept. of Revenue	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	2100	-1,822.38
Liabili...	11/30/2018	EJ	John Hancock	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-875.00
Liabili...	11/30/2018	HSA	Optum Bank	314436	West Hennepin Public Safety	X	2100	-424.73
Liabili...	11/30/2018	FSA	TASC	314436	West Hennepin Public Safety	X	2100	-25.11
Liabili...	11/30/2018	PERA	PERA	Nov 16-30, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-9,643.88
Check	11/30/2018	32658	Standard Insurance C...	life ins premium	West Hennepin Public Safety	X	104 - H...	-509.66

West Hennepin Public Safety Monthly Claims

12/10/18

November 2018

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Check	11/30/2018	32659	Reliance Standard Lif...	ltd ins premium	West Hennepin Public Safety		104 · H...	-430.64
Check	11/30/2018	32660	Streicher's Police Equ...	uniform expenses	West Hennepin Public Safety		-SPLIT-	-486.88
Check	11/30/2018	32661	Loffler Co.	copier expense	West Hennepin Public Safety		203 · O...	-68.27
Check	11/30/2018	32662	Unifirst Corporation	rug/bathroom towels	West Hennepin Public Safety		-SPLIT-	-137.12
Check	11/30/2018	32663	Morris Electronics Inc.	IT service labor	West Hennepin Public Safety		302 A5...	-88.00
Check	11/30/2018	32664	Total Printing Services	View Santa candy bags	West Hennepin Public Safety		601 A ...	-140.00
Deposit	11/30/2018			Deposit	West Hennepin Public Safety		-SPLIT-	160.00
Deposit	11/30/2018			Deposit	West Hennepin Public Safety		-SPLIT-	1,159.03
Check	11/30/2018	32654	Voided	VOID: stolen paycheck, Aaron Geddes	West Hennepin Public Safety	X	101 · P...	0.00
Deposit	11/30/2018			Interest	West Hennepin Reserves	X	503 F ...	3.20
Deposit	11/30/2018			Interest	West Hennepin Crime Prevention	X	503 F ...	20.67
Deposit	11/30/2018			Interest	West Hennepin Public Safety	X	503 F ...	172.37

Nov 18

AUDITED & APPROVED: _____ DATE: _____

West Hennepin Public Safety Monthly Claims

01/24/19

December 2018

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Dec 18								
Paych...	12/03/2018	32665	Anderson, Benjamin A.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-2,434.29
Paych...	12/03/2018	32666	Brozek, Joshua W.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-2,262.67
Paych...	12/03/2018	32667	Denneson, Richard J.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-2,071.93
Paych...	12/03/2018	32668	Ebeling, Shawn R.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-1,025.45
Paych...	12/03/2018	32677	Geddes, Aaron D.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-1,969.53
Paych...	12/03/2018	32670	Howes, Jonathan D.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-2,428.67
Paych...	12/03/2018	32671	Kroells, Gary S.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-1,660.07
Paych...	12/03/2018	32672	Raskin, Benjamin A.	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-1,491.16
Paych...	12/03/2018	32673	Thompson, Cody W	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-1,461.07
Paych...	12/03/2018	32674	Zilles, Lance A	2018 Holiday Check	West Hennepin Public Safety	X	-SPLIT-	-2,368.69
Check	12/03/2018	32675	Ben Anderson	View Santa expenses	West Hennepin Public Safety	X	601 A ...	-117.83
Liabili...	12/03/2018	IRS	Internal Revenue Ser...	Officer Holiday Hours Checks	West Hennepin Public Safety	X	-SPLIT-	-3,092.56
Liabili...	12/03/2018	MN REV	MN Dept. of Revenue	Officer Holiday Hours Checks	West Hennepin Public Safety	X	2100 ...	-1,195.38
Liabili...	12/03/2018	PERA	PERA	Officer Holiday Hours Paychecks	West Hennepin Public Safety	X	-SPLIT-	-9,987.95
Gener...	12/03/2018	426		Axon Enterprise, 8 tasers, black x2 CEW, handle, sta...	1701 - Capital Improvement Fund	X	West H...	-20,192.00
Gener...	12/03/2018	427		1 SIG-516 Semi Auto Rifle and 1 Suppressor	1701 - Capital Improvement Fund	X	West H...	-1,271.00
Gener...	12/03/2018	428		squad 68 (Director's vehicle, 2018 Dodge Durango) s...	1701 - Capital Improvement Fund	X	West H...	-9,690.02
Gener...	12/03/2018	429		1 Sig Sauer Rifle suppressor	1701 - Capital Improvement Fund	X	West H...	-525.00
Check	12/03/2018	32669	Voided	VOID: stolen paycheck, Aaron Geddes	West Hennepin Public Safety	X	101 - P...	0.00
Gener...	12/03/2018	430		monthly requisition, December 2018	West Hennepin Public Safety	X	1701 - ...	-7,927.75
Deposit	12/03/2018			Deposit	West Hennepin Public Safety	X	-SPLIT-	128,790.62
Check	12/12/2018	32678	Associated Bank	direct deposit, Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	2100 ...	-2,007.45
Check	12/12/2018	32679	CorTrust Bank	direct deposits, Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,150.00
Check	12/12/2018	32680	Wings Financial Credi...	direct deposit, Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-8,346.45
Check	12/12/2018	32681	City of Independence	monthly phone bill	West Hennepin Public Safety	X	-SPLIT-	-526.87
Check	12/12/2018	32682	Loffler Companies, Inc.	monthly copier lease	West Hennepin Public Safety	X	203 - O...	-101.18
Check	12/12/2018	32683	Office Depot	office supplies	West Hennepin Public Safety	X	-SPLIT-	-188.42
Check	12/12/2018	32684	CenterPoint Energy	office gas usage	West Hennepin Public Safety	X	207 - U...	-194.82
Check	12/12/2018	32685	Office of MN IT Servic...	monthly WAN usage	West Hennepin Public Safety	X	302 A2...	-61.00
Check	12/12/2018	32686	Element Technologie...	IT support/services	West Hennepin Public Safety	X	-SPLIT-	-3,381.25
Check	12/12/2018	32687	Delano Carquest	squad mtnc	West Hennepin Public Safety	X	-SPLIT-	-192.56
Check	12/12/2018	32688	Holiday	squad fuel	West Hennepin Public Safety	X	304 - F...	-2,314.41
Check	12/12/2018	32689	Cody Thompson	training expense reimb	West Hennepin Public Safety	X	307 B2...	-11.24
Check	12/12/2018	32690	Delano True Value	charges on account	West Hennepin Public Safety	X	-SPLIT-	-51.70
Check	12/12/2018	32691	Action Fleet Inc.	squad 61 tear down	West Hennepin Public Safety	X	402 - C...	-375.00
Check	12/12/2018	32692	Lisa Schreier	View Santa expenses reimb	West Hennepin Public Safety	X	601 A...	-395.36
Check	12/12/2018	32693	Otten Bros	View Santa expense	West Hennepin Public Safety	X	601 A...	-79.55
Check	12/12/2018	32694	Streicher's Police Equ...	uniform shirts	West Hennepin Public Safety	X	601 D ...	-209.94
Check	12/12/2018	1641	Lisa Schreier	reimb View Santa expenses	West Hennepin Reserves	X	601 A...	-447.95
Check	12/12/2018	32695	Chevrolet of Delano	squad repair	West Hennepin Public Safety	X	303 - A...	-87.94
Gener...	12/12/2018	431		decommission squad 61	1701 - Capital Improvement Fund	X	West H...	-375.00
Check	12/13/2018	32696	Norman & Associates,...	officer training registrations	West Hennepin Public Safety	X	-SPLIT-	-450.00
Paych...	12/17/2018	32697	Anderson, Benjamin A.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-405.77
Paych...	12/17/2018	32698	Brozek, Joshua W.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-804.86
Paych...	12/17/2018	32699	Curtis, Kimberly J.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-111.78
Paych...	12/17/2018	32700	Denneson, Richard J.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-814.25
Paych...	12/17/2018	32701	Ebeling, Shawn R.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,230.54
Paych...	12/17/2018	32702	Franklin, Lynda L.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,929.13
Paych...	12/17/2018	32703	Geddes, Aaron D.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,010.10
Paych...	12/17/2018	32704	Howes, Jonathan D.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-346.56
Paych...	12/17/2018	32705	Kroells, Gary S.	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,195.50
Paych...	12/17/2018	DD	Thompson, Cody W	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	12/17/2018	32706	Zilles, Lance A	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,350.28
Liabili...	12/17/2018	IRS	Internal Revenue Ser...	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-4,997.48
Liabili...	12/17/2018	EJ	John Hancock	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-875.00
Liabili...	12/17/2018	MN REV	MN Dept. of Revenue	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	2100 ...	-1,679.38
Liabili...	12/17/2018	HSA	Optum Bank	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	2100 ...	-424.73
Liabili...	12/17/2018	PERA	PERA	Dec 1-15, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-9,019.38
Check	12/18/2018	32707	Cardmember Service	monthly credit card bill	West Hennepin Public Safety	X	-SPLIT-	-1,648.66
Check	12/18/2018	32708	Shawn Ebeling	office expense reimb	West Hennepin Public Safety	X	403 G ...	-138.67
Check	12/18/2018	32709	Security & Sound Co.	WHPS Camera expense	West Hennepin Public Safety	X	203 - O...	-125.00
Check	12/18/2018	32710	Action Fleet Inc.	squad 70 build	West Hennepin Public Safety	X	402 - C...	-8,107.84
Gener...	12/18/2018	432		Squad 70 equipment build	1701 - Capital Improvement Fund	X	West H...	-8,107.84
Check	12/18/2018	1642	West Hennepin Publi...	View Santa expenses reimb	West Hennepin Reserves	X	601 A...	-171.51
Check	12/20/2018	32711	Unifirst Corporation	office rugs/bathroom supplies	West Hennepin Public Safety	X	-SPLIT-	-138.46
Check	12/20/2018	32712	Chevrolet of Delano	squad repairs/mtnc	West Hennepin Public Safety	X	-SPLIT-	-948.18
Check	12/20/2018	32713	Coborn's	squad car washes	West Hennepin Public Safety	X	303 - A...	-400.00
Check	12/20/2018	32714	Grafix Shoppe	graphics kit for new squad	West Hennepin Public Safety	X	402 - C...	-790.00
Check	12/20/2018	32715	Alert Fire & Safety Co.	fire extinguisher recharge	West Hennepin Public Safety	X	403 H...	-87.35
Check	12/20/2018	32716	Verizon Wireless	cell phones, squad wireless aircards	West Hennepin Public Safety	X	-SPLIT-	-678.05
Check	12/20/2018	32717	Intoximeters	PBT gas can	West Hennepin Public Safety	X	204 - O...	-105.00
Gener...	12/20/2018	433		graphics setup for new squad 70	1701 - Capital Improvement Fund	X	West H...	-790.00
Deposit	12/21/2018			Deposit	West Hennepin Public Safety	X	-SPLIT-	8,017.65
Deposit	12/21/2018			Deposit	West Hennepin Public Safety	X	503 V3...	539.00
Deposit	12/25/2018			Deposit	West Hennepin Public Safety	X	503 O ...	81.50
Check	12/27/2018	32718	Associated Bank	direct deposit, Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	2100 ...	-2,008.90
Check	12/27/2018	32719	CorTrust Bank	direct deposit, Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,325.00
Check	12/27/2018	32720	Wings Financial Credi...	direct deposits, Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-8,181.45
Check	12/27/2018	32721	Galls, LLC	uniform expense	West Hennepin Public Safety	X	105 - U...	-105.00
Check	12/27/2018	32722	Intoximeters	1 PBT drygas can	West Hennepin Public Safety	X	204 - O...	-105.00
Check	12/27/2018	32723	Chevrolet of Delano	squad maintenance	West Hennepin Public Safety	X	-SPLIT-	-178.25
Paych...	12/31/2018	32724	Anderson, Benjamin A.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-425.77
Paych...	12/31/2018	32725	Brozek, Joshua W.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-804.86
Paych...	12/31/2018	32726	Curtis, Kimberly J.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-101.77
Paych...	12/31/2018	32727	Denneson, Richard J.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-970.44
Paych...	12/31/2018	32728	Ebeling, Shawn R.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,230.54
Paych...	12/31/2018	32729	Franklin, Lynda L.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,929.14
Paych...	12/31/2018	32730	Geddes, Aaron D.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-2,010.11
Paych...	12/31/2018	32731	Howes, Jonathan D.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-268.62
Paych...	12/31/2018	32732	Kroells, Gary S.	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	-1,195.49

West Hennepin Public Safety Monthly Claims

December 2018

01/24/19

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Paych...	12/31/2018	DD	Thompson, Cody W	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	-SPLIT-	0.00
Paych...	12/31/2018	32733	Zilles, Lance A	Dec 16-31, 2018 payroll	West Hennepin Public Safety		-SPLIT-	-2,300.09
Liabili...	12/31/2018	IRS	Internal Revenue Ser...	Dec 16-31, 2018 payroll	West Hennepin Public Safety		-SPLIT-	-5,033.30
Liabili...	12/31/2018	MN REV	MN Dept. of Revenue	Dec 16-31, 2018 payroll	West Hennepin Public Safety		2100 - ...	-1,684.38
Liabili...	12/31/2018	EJ	John Hancock	Dec 16-31, 2018 payroll	West Hennepin Public Safety		-SPLIT-	-875.00
Liabili...	12/31/2018	HSA	Optum Bank	Dec 16-31, 2018 payroll	West Hennepin Public Safety	X	2100 - ...	-424.73
Liabili...	12/31/2018	PERA	PERA	Dec 16-31, 2018 payroll	West Hennepin Public Safety		-SPLIT-	-9,045.85
Check	12/31/2018	MSRS	MN State Retirement	2018 Sick Hour Contributions	West Hennepin Public Safety		-SPLIT-	-5,456.55
Gener...	12/31/2018	434	Customer	Dec '18 burn permits	1200 - Accounts Receivable		503 A - ...	140.00
Gener...	12/31/2018	435	Customer	Dec '18 copies/dvds, reimbursements	1200 - Accounts Receivable		-SPLIT-	806.62
Check	12/31/2018	32734	Intoximeters	drygas regulator	West Hennepin Public Safety		204 - O...	-85.00
Check	12/31/2018	32735	Suburban Tire & Auto...	tires	West Hennepin Public Safety		303 - A...	-490.40
Check	12/31/2018	32736	Dick's Auto Detailing	squad detailing	West Hennepin Public Safety		402 - C...	-350.00
Gener...	12/31/2018	436		Detail sq 61 for resale	1701 - Capital Improvement Fund	X	West H...	-350.00
Check	12/31/2018	32737	City of Independence	phone bill	West Hennepin Public Safety		201 - T...	-606.16
Check	12/31/2018	32738	City of Independence	office bldg utilities	West Hennepin Public Safety		207 - U...	-1,777.32
Check	12/31/2018	32739	Bureau of Crim. Appr...	4th Qtr 2018 fees	West Hennepin Public Safety		302 A4...	-390.00
Gener...	12/31/2018	438		2018 Employer PERA for Ben Raskin	1704 - Military PERA Designation	X	West H...	4,629.85
Deposit	12/31/2018			Interest	West Hennepin Crime Prevention	X	503 F - ...	19.04
Deposit	12/31/2018			Interest	West Hennepin Reserves	X	503 F - ...	3.15
Deposit	12/31/2018			Interest	West Hennepin Public Safety	X	503 F - ...	133.24
Gener...	12/31/2018	439		record as '18 expense, Office of MNIT Services,	302 A2 - IT Support & Fees		-SPLIT-	61.00
Gener...	12/31/2018	440	Customer	record 01/17/19 deposit for 2018 budget	1200 - Accounts Receivable		-SPLIT-	740.61
Gener...	12/31/2018	441		record Optum as '18 expense	104 - Health Insurance		2000 - ...	102.00

Dec 18

AUDITED & APPROVED: _____ DATE: _____

West Hennepin Public Safety

Cash Assets

As of December 31, 2018

	Dec 31, 18
ASSETS	
Current Assets	
Checking/Savings	
West Hennepin Crime Prevention	53,275.37
West Hennepin Public Safety	
1700 · Cash designated for Severance	68,483.68
1701 · Capital Improvement Fund	119,489.96
1704 · Military PERA Designation	4,629.85
West Hennepin Public Safety - Other	111,227.40
Total West Hennepin Public Safety	303,830.89
West Hennepin Reserves	8,192.90
Total Checking/Savings	365,299.16
Total Current Assets	365,299.16
TOTAL ASSETS	365,299.16
LIABILITIES & EQUITY	0.00

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
January through December 2018

	Jan - Dec 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
501 - City of Maple Plain	500,300.00	500,300.00	100.0%
502 - City of Independence	1,114,388.00	1,114,388.00	100.0%
503 - Other Income			
503 A - Burn Permits	2,750.00		
503 B - Copies	1,787.75		
503 F - Interest	1,118.19		
503 G - Miscellaneous	-505.98		
503 I - Reimbursed OT	15,499.50		
503 K - West Metro Drug Task Force	20,000.00		
503 L - Department Insurance Rebates	1,018.00		
503 O - POST Reimb./State Aid	96,009.00		
503 P - Sale of Squad Cars	15,000.00		
503 S - Officer Disability Ins. Reimb.	3,252.12		
503 V - Expense Reimbursements			
503 V1 - IT Services	6,300.00		
503 V2 - Health Insurance	529.20		
503 V3 - Other	5,725.85		
Total 503 V - Expense Reimbursements	12,555.05		
503 - Other Income - Other	0.00	131,800.00	0.0%
Total 503 - Other Income	168,483.63	131,800.00	127.83%
Total Income	1,783,171.63	1,746,488.00	102.1%
Gross Profit	1,783,171.63	1,746,488.00	102.1%
Expense			
101 - Payroll Expenses			
Overtime	0.00	18,000.00	0.0%
101 A - Other Overtime	11,465.32		
101 B - Court Overtime	572.07		
101 C - Reimbursable Overtime	14,573.23		
101 E - Uniform Allowance	199.15		
101 U - Unemployment Insurance Claim	0.00		
101 - Payroll Expenses - Other	1,088,212.38	1,099,915.00	98.94%
Total 101 - Payroll Expenses	1,115,022.15	1,117,915.00	99.74%
104 - Health Insurance			
104 A - HSA	50,000.00		
104 - Health Insurance - Other	187,520.57	254,260.00	73.75%
Total 104 - Health Insurance	237,520.57	254,260.00	93.42%
105 - Uniform Expense	11,104.64	9,900.00	112.17%
201 - Telephone	15,535.48	19,840.00	78.3%
202 - Postage	620.74	1,300.00	47.75%
203 - Office/Opr Equip Maintenance	5,384.93	9,750.00	55.23%
204 - Office/Operating Supplies	5,040.05	8,160.00	61.77%
205 - Office Rent & Cleaning	4,420.25	5,840.00	75.69%
206 - Books/Dues/Subscriptions	1,741.72	1,625.00	107.18%
207 - Utilities/Gas/Electric	11,035.62	12,200.00	90.46%
301 - Printing	368.66	1,575.00	23.41%
302 - Communications			
302 A - Computer Support			
302 A1 - RMS Fees	8,469.18	8,020.00	105.6%
302 A2 - IT Support & Fees	23,613.36	25,350.00	93.15%
302 A3 - Investigator IT Fees	994.00	1,020.00	97.45%
302 A4 - State IT Connection Fees	1,680.00	1,700.00	98.82%
302 A5 - Other Billable Svcs	5,234.90		
302 A - Computer Support - Other	504.77		
Total 302 A - Computer Support	40,496.21	36,090.00	112.21%
302 B - Radio/Pagers	-1,007.58		
302 E - Squad Video System	0.00	1,800.00	0.0%
302 F - Radios/MDCs			
302 F1 - Rental/Repair Fees	12,207.79	15,050.00	81.12%
302 F2 - Net Motion Lic/Mtrnc/Router Fees	0.00	1,500.00	0.0%
Total 302 F - Radios/MDCs	12,207.79	16,550.00	73.76%
Total 302 - Communications	51,696.42	54,440.00	94.96%

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
January through December 2018

	<u>Jan - Dec 18</u>	<u>Budget</u>	<u>% of Budget</u>
303 · Auto Maintenance			
303 A · WMDTF Auto Maintenance	3,053.68		
303 · Auto Maintenance - Other	<u>20,468.71</u>	<u>22,000.00</u>	<u>93.04%</u>
Total 303 · Auto Maintenance	23,522.39	22,000.00	106.92%
304 · Fuel and Oil	23,027.49	30,900.00	74.52%
306 · Insurance			
306 A · Vehicle	7,025.00		
306 B · Worker's Comp	35,547.00		
306 C · Municipality	23,904.00		
306 · Insurance - Other	<u>0.00</u>	<u>49,000.00</u>	<u>0.0%</u>
Total 306 · Insurance	66,476.00	49,000.00	135.67%
307 · Schools & Training			
307 A · Chief's Training			
307 A1 · Chief's Lodging	786.46		
307 A2 · Chief's Meals	182.51		
307 A3 · Chief's Mileage	641.76		
307 A4 · Chief's School	<u>2,046.70</u>		
Total 307 A · Chief's Training	3,657.43		
307 B · Officer Training			
307 B1 · Officer Lodging	1,032.26		
307 B2 · Officer Meals	124.43		
307 B3 · Officer Mileage	66.60		
307 B4 · Officer Schools	<u>10,592.30</u>		
Total 307 B · Officer Training	11,815.59		
307 C · Range Training			
307 C3 · Range Meals	46.37		
307 C7 · Range Supplies	<u>426.32</u>		
Total 307 C · Range Training	472.69		
307 E · Support Staff Training			
307 E4 · Support Staff Schools	<u>300.00</u>		
Total 307 E · Support Staff Training	300.00		
307 · Schools & Training - Other	<u>0.00</u>	<u>18,900.00</u>	<u>0.0%</u>
Total 307 · Schools & Training	16,245.71	18,900.00	85.96%
308 · Audit	9,980.00	9,200.00	108.48%
401 · Office Equipment	3,510.49	3,550.00	98.89%
402 · Capital Improvement Plan	155,745.64	95,133.00	163.71%
403 · Equipment			
403 B · Ticketwriter & Software	300.00		
403 F · Firearms	4,610.28		
403 G · Misc Equipment	574.67		
403 H · Squad Equipment	1,561.15		
403 · Equipment - Other	<u>600.00</u>	<u>13,300.00</u>	<u>4.51%</u>
Total 403 · Equipment	7,646.10	13,300.00	57.49%
404 · Contingency Fund	1,022.95	2,000.00	51.15%
601 · Reserve Program			
601 A · View Santa	1,075.76		
601 B · Training	250.00		
601 C · All Other	223.92		
601 D · Uniform	1,519.75		
601 E · Meetings	246.80		
601 F · Equipment	1,241.93		
601 G · Details	28.87		
601 · Reserve Program - Other	<u>55.99</u>	<u>4,300.00</u>	<u>1.3%</u>
Total 601 · Reserve Program	4,643.02	4,300.00	107.98%
602 · Comm. Ed	0.00	200.00	0.0%
608 · Citizens Academy	792.03	900.00	88.0%
609 · Community Policing	227.16	300.00	75.72%
Total Expense	<u>1,772,330.21</u>	<u>1,746,488.00</u>	<u>101.48%</u>
Net Ordinary Income	<u>10,841.42</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u>10,841.42</u>	<u>0.00</u>	<u>100.0%</u>

West Hennepin Public Safety
Capital Outlay Fund Report
January through December, 2018

	<u>Jan - Dec 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	<u>0.00</u>
Gross Profit	0.00
Expense	
402 · Capital Improvement Plan	155,745.64
115.59 new base radio expense	
44,874.00 Motorola Radios	
34,132.24 purchase Chief's Durago, squad 68	
350.00 decommission Chief's Tahoe, squad 57	
1,213.20 purchase Sgt.'s radio	
648.00 accessories for new rifle	
33,111.75 new squad 70 (replacing #61)	
20,192.00 tasers	
1,271.00 rifle & suppressor	
9,690.02 new Director's squad 68 setup	
525.00 rifle suppressor	
375.00 decommission old squad 61	
8,107.84 new squad 70 build	
790.00 graphics for new squad 70	
350.00 detail squad 61 for resale	
Total Expense	<u>155,745.64</u>
Net Ordinary Income	<u>-155,745.64</u>
 Beginning Balance	 147,740.10
J.E., Jan-Nov Requisitions (12 @ 7,927.75 each)	95,133.00
Funds moved from 2017 to 2018 budget	<u>32,362.50</u>
 Ending Balance	 <u>119,489.96</u>

West Hennepin Public Safety
Budget vs. Actual - Crime Prevention
January through December 2018

	<u>Jan - Dec 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	2,783.28
Total Income	<u>2,783.28</u>
Gross Profit	2,783.28
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	353.95
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	100.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	1,200.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	22,427.00
404 · Contingency Fund	198.92
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	223.54
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	<u>24,503.41</u>
Net Ordinary Income	-21,720.13
Beginning Balance	74,995.50
Ending Balance	<u><u>53,275.37</u></u>

West Hennepin Public Safety
Budget vs. Actual - Reserves
January through December 2018

	<u>Jan - Dec 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	3,315.43
Total Income	<u>3,315.43</u>
Gross Profit	3,315.43
Expense	
101 · Payroll Expenses	360.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
404 · Contingency Fund	0.00
601 · Reserve Program	857.95
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	<u>1,217.95</u>
Net Ordinary Income	2,097.48
Beginning Balance	6,266.93
Ending Balance	<u><u>8,364.41</u></u>

West Hennepin Public Safety
Severance Fund Report
January through December 2018

	<u>Jan - Dec 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	<u>0.00</u>
Gross Profit	0.00
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
404 · Contingency Fund	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	<u>0.00</u>
Net Ordinary Income	0.00
Beginning Balance	36,121.18
Funds moved from 2017 to 2018 budget	<u>32,362.50</u>
Ending Balance	<u>68,483.68</u>

West Hennepin Public Safety
Military PERA Designation
January through December, 2018

	<u>Jan - Dec 18</u>
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	0.00
502 - City of Independence	0.00
503 - Other Income	0.00
Total Income	<u>0.00</u>
Gross Profit	<u>0.00</u>
Expense	
1704 - Military PERA Designation	0.00
Total Expense	<u>0.00</u>
Net Ordinary Income	<u>0.00</u>
Beginning Balance	4,629.85
Ending Balance	<u>4,629.85</u>

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
VACATION/COMP TIME HOURS**

December 2018

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	163.12	5.50	168.62	6,146.20
JOSH BROZEK	80	58.00	39.50	97.50	3,510.98
KIM CURTIS	200	184.14	21.00	205.14	6,193.18
RICK DENNESON	200	199.98	40.25	240.23	10,531.68
SHAWN EBELING	80	58.60	1.18	59.78	2,178.80
LYNDA FRANKLIN	200	176.16	4.50	180.66	5,454.13
AARON GEDDES	80	80.11	44.00	124.11	3,673.66
JON HOWES	160	150.98	40.25	191.23	6,970.33
GARY KROELLS	200	199.98	0.00	199.98	10,836.92
BEN RASKIN	160	66.30	36.52	102.82	3,747.79
CODY THOMPSON	80	79.84	25.13	104.97	3,106.96
LANCE ZILLES	80	62.00	18.25	80.25	2,611.34
TOTAL		<u><u>1,479.21</u></u>	<u><u>276.07</u></u>	<u><u>1,755.28</u></u>	<u><u>\$ 64,961.95</u></u>

<i>Maple Plain</i>	30.98%	20,125.21
<i>Independence</i>	69.02%	44,836.74
		<u>64,961.95</u>

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
ACCUMULATED SICK TIME**

December 2018

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	960.00	34,992.00		17,496.00
Josh Brozek	317.00	11,415.17	3,801.25	
Kim Curtis	756.00	22,823.64	7,600.27	
Rick Denneson	960.00	42,086.40		21,043.20
Shawn Ebeling	197.50	7,198.88	2,397.23	
Lynda Franklin	784.00	23,668.96	7,881.76	
Aaron Geddes	101.00	2,989.60	995.54	
Jon Howes	771.00	28,102.95	9,358.28	
Gary Kroells	960.00	52,022.40		26,011.20
Ben Raskin	960.00	34,992.00	11,652.34	
Cody Thompson	166.50	5,417.91	1,804.16	
Lance Zilles	363.00	11,812.02	3,933.40	
TOTAL	<u>7,296.00</u>	<u>277,521.93</u>	<u>49,424.23</u>	<u>64,550.40</u>

Total Sick: 113,974.63

Maple Plain 30.98% 35,309.34
Independence 69.02% 78,665.29

NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.

FOR RELEASE ON
December 7, 2018

Contact: Director Gary Kroells
West Hennepin Public Safety Department
(763) 479-0500

On Saturday December 1, 2018 the West Hennepin Public Safety Reserve Officers hosted the popular event "View Santa" in Maple Plain and Independence. The Police Reserves escorted Santa in his sleigh around town to visit with and see children throughout many neighborhoods. In doing so they collected food for the Maple Plain Area Food Shelf.

"This year was an exceptional year with many people coming out to visit Santa and making donations to the local food shelf. The Police Reserves collected over 1,205 pounds of food and \$259.00 in cash donations" said Director Gary Kroells. "The Volunteer Reserve Officers of WHPS have been hosting this event for 38 years and it is a very special program for our small communities".

"Without our Volunteer Police Reserves this wonderful event would never take place. By working together, our citizens and your police department filled the food shelf to provide to others who need it most. It is a truly wonderful event." said Director Kroells.



Attached is a photo of Santa Claus on his sleigh on a snowy afternoon.

Left to Right: Sgt. Rick Denneson, Officer Jon Howes, Reserve Coordinator Officer Ben Anderson, Reserve Officers; Dillon Field, Blake Tyra, Steve Fenner, Lisa Schreier, Phil Beck, Nathan Faust, and Titus Winger. Second row: Santa Claus

If you are interested in becoming a West Hennepin Police Reserve please contact Reserve Coordinator Ben Anderson at (763) 479-0500.

MAPLE PLAIN

EST. 1868 INC. 1912

Your Neighbor, Your Voice

Mayor Julie Maas-Kusske

12/10/18

Thank you so very much for all you do to make "View Santa" a reality. It is a beloved tradition that I & many look forward to each year. I use to "View Santa" as a child on Drake Drive. Now I "View Santa" with my children, ^{and} as a proud elected official because of all of you incredible people who wear the blue & badge. Thank you for your service & commitment to our great community! With Gratitude,
Julie

Dear WHPS:

I just wanted to show
a little appreciation to each
of you on this National
Law Enforcement Appreciation
Day!

It is such a small
thing for me to do when
you sacrifice so much.

Thank you for all that
you are doing.

Blissings -

R Reese

Thank You

Director Kroell,

This Christmas season Bobbi & I want to ~~thank~~^{take} time to say thank you for the excellent service that your department gives to the citizens of Independence & Maple Plain. I have the privilege to see them in action often, and it is always a pleasure working with them.

Thank you for your dedication to lead this wonderful department. Your work does not go unnoticed.

We pray for the continued safety of our officers & their families.

Merry Christmas to all at WAPD!!
Ray & Bobbi McLaughlin

January 2, 2019

West Hennepin Public Safety

1918 County Road 90

Maple Plain, MN 55359

Dear Director Kroells,

Please accept this letter as my formal resignation as a WHPS Reserve Officer.

I feel very fortunate to have had the opportunity to learn from the experienced officers at WHPS. I really enjoyed all aspects of the reserve program, especially the community events. I'm sorry I wasn't able to stay on longer as a reserve, however I feel that the program prepared me well for the future.

Sincerely,

Nate Faust

A handwritten signature in blue ink, appearing to read 'Nate Faust', with a stylized flourish at the end.

Gary Kroells

From: Jessica Curtis <jcurtis@orono.k12.mn.us>
Sent: Friday, January 11, 2019 8:56 AM
To: Jason Barnes
Cc: Jane Szczepanik; Steve Sturm; Jay Dembouski; Mike Wocken; Josh Raze; Kyle Kirschner; Tim Sonnek; Timothy Datwyler; Edward Rundle; Rick Denneson; Ben Anderson; Joshua Brozek; Jami Wittke; Carver; Chad Stensrud; mgliniany@plymouthmn.gov; Correy Farniok; Gary Kroells; Chris Fischer; Carrie Notch
Subject: Re: GREAT JOB EVERYBODY!

Thank you so much, the students had a wonderful time and learned so much. I think it is so important for them to have this positive experience with law enforcement and also to be put in your shoes to see what it is like.

Thank you so much for your time.

Jessie Curtis
(Forensics Teacher)

On Fri, Jan 11, 2019 at 7:32 AM Jason Barnes <JBarnes@ci.orono.mn.us> wrote:

Thanks to all of you for your work on Forensics Day. The kids love it and it's all due to the time, care and effort from each of you.

See you next semester ;)

Jason Barnes #6542

Investigator / SRO Orono School District

Orono Police Department

Office: (952) 249-4733

Gary Kroells

From: Jennifer Lorang <Jennifer_Lorang@AJG.com>
Sent: Friday, December 28, 2018 11:03 AM
To: Gary Kroells
Cc: Tony Becker; Cathy Caviness
Subject: West Hennepin Public Safety 2018 Dividend
Attachments: MSP-DMS66095120181213_131523.pdf

Gary,

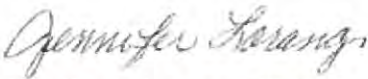
Congratulations to West Hennepin Public Safety for receiving a \$1,018 dividend this year. The dedication of all Minnesota Cities to risk management and loss control, along with the League of Minnesota Cities Insurance Trust's (LMCIT) commitment to rate stability, enabled the distribution of this dividend.

Attached is a copy of the LMCIT 2018 Dividend Calculation. You will receive the original, along with your dividend check, in the mail soon, if you haven't already.

We appreciate the work that you do to maintain safe practices and are proud to serve as your insurance representatives.

Should you have any questions about your dividend, please contact us.

Regards,



Jennifer L. Lorang, CISR Client Service Associate Senior



Insurance | Risk Management | Consulting

direct: 952.358.7544 | fax: 952.358.7501
3600 American Blvd. W, Suite 500 | Bloomington, MN 55431
Jennifer_Lorang@AJG.com
www.ajg.com

Arthur J Gallagher Risk Management Services, Inc
CA License No. 0146003



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OFFICE OF THE PUBLIC DEFENDER
HENNEPIN COUNTY - FOURTH JUDICIAL DISTRICT
701 FOURTH AVENUE SOUTH, SUITE 1400
MINNEAPOLIS, MN 55415-1600

MAIN OFFICE NUMBER:
(612) 348-7530

Mary F. Moriarty
CHIEF PUBLIC DEFENDER

FAX NUMBERS:
(612) 348-6179/(612) 348-2025

January 7, 2019

West Hennepin Public Safety Department
1918 County Rd. 90
Maple Plain, MN
55359

Re: Data Practices Act/Information Disclosure Request

Pursuant to the Minnesota Data Practices Act § 13.01 et seq., The Hennepin County Public Defender's Office requests the following public data:

- a) The existence and status of any complaint or charges against any West Hennepin Public Safety Officer, regardless of whether the complaint or charge resulted in a disciplinary action Minnesota Data Practices Act § 13.43 subd.(2)(a)(4); and
- b) The final disposition of any disciplinary action together with the specific reasons for the action and data documenting the basis of the action against any West Hennepin Public Safety Officer. Minnesota Data Practices Act § 13.43 subd. 2(a)(5)
- c) To the extent that the West Hennepin Public Safety Office is tasked with conducting a criminal investigation against its own officer or a law enforcement officer from a different Hennepin County department, any and all inactive investigative data regarding such criminal investigation. Minnesota Data Practices Act § 13.82 subd. 7.

If such data exists and it is the West Hennepin Public Safety Office's determination that any data is nonpublic, private, or confidential, or otherwise not subject to disclosure pursuant to the Data Practices Act, please let us know that data was withheld and along with the basis for the non-disclosure.

Please note that Data means 'all data collected, created, received, maintained or disseminated by any government entity regardless of its physical form, storage media or conditions of use.' Minnesota Data Practices Act § 13.03 subd. 7.

If the cost of providing this data exceeds \$100 please let us know. If the data provided in response to this request does not include all the data described above, or if you deny any or all of this request, please provide the statutory and factual basis that support your decision not to fully comply with this data practices request.

Please provide this data within a reasonable time period not to exceed 30 business days. If the data cannot be provided within 30 days, please notify us of the reason.

Sincerely,

A handwritten signature in black ink, appearing to be 'JL' or 'JB' with a stylized flourish.

Jess Braverman
Attorney at Law
Special Litigation Unit
Hennepin County Public Defender's Office
701 4th Ave S. Suite 1400
Minneapolis, MN 55415
612-596-9407
Jess.Braverman@hennepin.us

CC: Mark Kaltsas, City Administrator Independence
Sharon Spicer, Deputy Clerk Maple Plain

Gary Kroells

From: [REDACTED]
Sent: Tuesday, January 15, 2019 3:50 PM
To: Gary Kroells
Subject: Emergency Call to 6910 Dylan on 1/14

Chief,

Just a quick note to thank you and your department for a quick response to my house last night. My wife [REDACTED] is 21 weeks along and gave us a scare with some pretty severe complications - both mom and baby appear to be fine now. Cody Thompson and Shawn Ebeling showed up right away, did a great job and brought a sense of calm to my family and we really appreciate it. I'm thankful to be living in an area that you support.

In the rush to get to the hospital I'm not sure I let them know how thankful we are, please pass it along to them.

Thanks again,

[REDACTED]

[REDACTED]
Special Agent

[REDACTED]
[REDACTED]
[REDACTED]

CONFIDENTIAL: The information contained in this email communication is confidential information intended only for the use of the addressee. Unauthorized use, disclosure or copying of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please notify us immediately by return email and destroy all copies of this communication, including all attachments.

Thank you

for keeping

us safe!

♡ Mrs. Prickett and
Mr. Durr's Class

Orono Discovery
Center

THANK YOU

Dear Officer Anderson,

I called a week or so ago about a car parked at the end of my driveway - early one morning. It was dark and I was concerned about the car.

You later called to let me know it was the newspaper delivery person. Your call immediately put me at ease - though I'm still cautious leaving in the morning.

Thank you for your support & help! Sincerely,
Kathy Quincet

Thank
YOU

Our local police officers.

With all the excitement in our
neighborhood last night, couldn't
help but be incredibly grateful
for all your bravery + keeping
our community safe

Thank you

The Brandts

3380 Brei Kessel Rd.



Dear WHPS officers:

Thank you for your service
each time you put on your
uniform! It warms my heart
when I see one of you
patrolling! Since I hold the
pretzel recipe close to my heart,
I thought I should bring
some in celebration of Fall!

Thanks again - 

WMDTF YTD (12/11/2018) STATS

ARRESTS	89
WARRANT ARRESTS	0
ARREST ASSISTS	43
STATE COMPLAINTS	97
FEDERAL COMPLAINTS	10
SEARCH WARRANTS	129

FIREARMS	64
----------	----

HIGH GRADE MJ	85.5	LBS
MARIJUANA WAX	10.9	LBS
COCAINE	2	LBS
THC EDIBLES	19	LBS
METHAMPHETAMINE	75.5	LBS
HEROIN	69	GRAMS
PRESCRIPTION NARCOTICS	16,000	PILLS

- STATS ARE NOT EXACT



PREDICTABLE IS PREVENTABLE®

Minnesota Law Enforcement Manual Updates January 2018

Lexipol legal and public safety experts monitor changing legislation and industry trends and provide you with updated policy content as appropriate.

The information below details the updates now available to your policy manual. We highly recommended you review these updates and process them within Lexipol's Knowledge Management System (KMS).

Lexipol offers [step-by-step instructions](#) and an informational [video](#) for getting updated policy content into your manual. If you subscribe to Lexipol Management Services, your Project Manager will begin processing your updates and contact you soon for final approval.

Please note: Most policies are receiving updates to remove index terms because their function has been replaced by the KMS Manual Text Search feature. Accepting all the updates will accomplish this removal. If your agency has customized affected sections/subsections (indicated by a "Modified" label next to the section/subsection edit level label), you will need to delete the index terms manually during the update process so that customized content is not changed.

There may be some sections/subsections that show an update flag but are not reflected in the Release Notes and do not appear to be changed. This is due to internal system corrections that do not affect policy content. You should accept these updates unless you have customized the section/subsection, in which case you may want to reject or edit the update to preserve your customization.

If you have questions about updating your manual, please contact Customer Service at 949.309.3894 or customersupport@lexipol.com.

New Daily Training Bulletins (DTBs) are released specifically to target new policies and changes to your manual and can help your staff become well versed in your policies. If you are not yet subscribing to the DTBs, please contact Customer Service for information on how to get this invaluable tool.

Legal Disclaimer

Lexipol strives to provide the most current and legally sound policies possible. These policies and updates, however, do not constitute legal advice. As always, you are urged to carefully review all content and updates for applicability to your agency and check with your agency's legal advisor for appropriate legal review before changing or adopting any policy.

Policy

Priority

Chapter 2 – Organization and Administration

Emergency Operations Plan

Minor

Handgun Purchase and Transfer Permit

Minor

Chapter 3 – General Operations

Adult Abuse

Minor

Registered Predatory Offender

Critical

Chapter 4 – Patrol Operations

Portable Audio/Video Recorders

Major

Chapter 6 – Investigation Operations

Sexual Assault Investigations

Minor

Chapter 2 – Organization and Administration

Emergency Operations Plan

- The title of this policy has been changed from the former title, **DISASTER PLAN**.
 - Citation formatting has been corrected in **PLAN REVIEW**.
-

Handgun Purchase and Transfer Permit

- Grammatical corrections have been made in **APPLICATION PROCESS**.
- Critical citation formatting has been corrected throughout this policy.

Chapter 3 – General Operations

Adult Abuse

- Statutes supporting content have been added to **PURPOSE AND SCOPE** and to **DEFINITIONS**.
 - A spacing issue has been corrected in **MANDATORY NOTIFICATION**.
 - A grammatical correction has been made in **NOTIFICATION PROCEDURE**.
 - Citation formatting has been corrected in **INVESTIGATIONS AND REPORTING**.
 - A spacing issue has been corrected in **PROTECTIVE CUSTODY**.
-

Registered Predatory Offender

This policy has undergone an entire review in conjunction with the Bureau of Criminal Apprehension (BCA), Predatory Offender Registration Unit, to ensure that the policy is consistent with in-state practices and procedures. Changes to this policy include:

- Grammatical corrections have been made in **REGISTRATION**.
- Content has been added to **REGISTRATION PROCESS**.
- A new subsection, **GUIDELINES AND FORMS**, has been added to **REGISTRATION PROCESS**.
- Content has been added to **MONITORING OF REGISTERED OFFENDERS**.
- Unnecessary content has been deleted and new content and a citation have been added to **DISSEMINATION OF PUBLIC INFORMATION**.
- **RELEASE NOTIFICATIONS** has been deleted in its entirety.
- Grammatical corrections have been made in **MANDATORY DISSEMINATION, LEVEL 1 DISCLOSURE, LEVEL 2 DISCLOSURE, LEVEL 3 DISCLOSURE, HEALTH CARE FACILITY NOTIFICATION** and **SPECIALIZED NOTIFICATION**.
- New content and a citation have been added to **VICTIM NOTIFICATION**.
- New content has been added to **HOMELESS NOTIFICATION PROCESS**.

Chapter 4 – Patrol Operations

Portable Audio/Video Recorders

This policy was reviewed pursuant to a client inquiry. Changes to this policy include:

- A correction to list formatting has been made in **COORDINATOR**.
- A punctuation correction has been made and a citation has been added to **REVIEW OF RECORDED MEDIA FILES**.

Chapter 6 – Investigation Operations

Sexual Assault Investigations

- Citation formatting has been corrected in **DEFINITIONS**.



Minnesota Law Enforcement Manual Updates September 2018

Lexipol legal and public safety experts monitor changing legislation and industry trends and provide you with updated policy content as appropriate.

The information below details the updates now available to your policy manual. We highly recommend you review these updates and process them within Lexipol's Knowledge Management System (KMS).

Lexipol offers [step-by-step instructions](#) and an informational [video](#) for getting updated policy content into your manual. If you subscribe to Lexipol Management Services, your Project Manager will begin processing your updates and contact you soon for final approval.

Lexipol has made some adjustments to the Questionnaire used to populate terminology and content in your manual. Therefore, when processing these policy updates, you may receive a prompt to complete the Questionnaire. You should complete the Questionnaire before you process your policy updates, so that your manual will be completely customized for your agency.

Please note: Most policies are receiving updates to remove index terms because the index term function has been replaced by the KMS Manual Text Search feature. Accepting all the updates will accomplish this removal. If your agency has customized affected sections/subsections (indicated by a "Modified" label next to the section/subsection edit level label), you will need to delete the index terms manually during the update process, so that customized content is not changed.

Please note: Serial commas have been added in most policies to improve clarity and correspond with current industry best practices for legal writing. To learn more about this change, please see [this Lexipol information bulletin](#).

There may be some sections/subsections that show an update flag but are not reflected in the Release Notes and do not appear to be changed. This is due to internal system corrections that do not affect policy content. You should accept these updates unless you have customized the section/subsection, in which case you may want to reject or edit the update to preserve your customization.

If you have questions about updating your manual, please contact Customer Service at 949.309.3894 or customersupport@lexipol.com.

New Daily Training Bulletins (DTBs) are released specifically to target new policies and changes to your manual and can help your staff become well-versed in your policies. If you are not yet subscribing to the DTBs, please contact Customer Service for information on how to get this invaluable tool.

Legal Disclaimer

Lexipol strives to provide the most current and legally sound policies possible. These policies and updates, however, do not constitute legal advice. As always, you are urged to carefully review all content and updates for applicability to your agency and check with your agency's legal advisor for appropriate legal review before changing or adopting any policy.

Policy	Priority
--------	----------

Chapter 2 – Organization and Administration

Permit to Carry a Pistol

Major

Chapter 3 – General Operations

Vehicle Pursuits

Minor

Domestic Abuse

Major

Temporary Custody of Juveniles

Major

Missing Persons

Major

Victim and Witness Assistance

Major

Death Investigation

Minor

Chapter 4 – Patrol Operations

Crime and Disaster Scene Integrity

Minor

Mobile Video Recorders

Major

First Amendment Assemblies

Minor

Chapter 5 – Traffic Operations

Impaired Driving

Major

Chapter 6 – Investigation Operations

Sexual Assault Investigations

Major

Chapter 8 – Support Services

Jeanne Clery Campus Security Act

Major

Chapter 10 – Personnel

POST Licensing

Minor

Workplace Accident and Injury Reduction

Major

Total: 15

Chapter 2 – Organization and Administration

Permit to Carry a Pistol

Effective Aug. 1, 2018, an amendment to Minn. Stat. § 624.7142 included the term "intoxicating substance." Changes to this policy include:

- Additional language has been added in **CARRYING FIREARMS IN RESTRICTED AREAS** to include the new terminology.

Chapter 3 – General Operations

Vehicle Pursuits

To improve the quality of this policy, the following changes have been made:

- A citation has been corrected in **PURSUIT DRIVING TACTICS** and several grammatical corrections have been made.
- A grammatical correction has been made in **[COMCENTER] RESPONSIBILITIES**.
- An unnecessary word has been removed from **INTER-JURISDICTIONAL CONSIDERATIONS**.
- Multiple spacing issues in and around letter lists have been corrected throughout this policy.

Domestic Abuse

This policy is being updated to reflect a change in a statutory term, to clarify the statutory references, and to avoid confusion. Changes to this policy include:

- Terminology has been changed in **DEFINITIONS** and **STANDARDS FOR ARRESTS** for clarification of the statute cited.

Unrelated to the legislative change, additional edits include:

- The edit level in **DEFINITIONS** has been changed from "Best Practice" to "State."
- Spacing issues have been corrected throughout the policy.

Temporary Custody of Juveniles

Several federal statutes have been renumbered. Changes to this policy include:

- Citations in **PURPOSE AND SCOPE, CUSTODY OF JUVENILES, CUSTODY OF JUVENILE NON-OFFENDERS, CUSTODY OF JUVENILE STATUS OFFENDERS, and NO-CONTACT REQUIREMENTS** have been updated as 42 USC § 5633 was changed to 34 USC § 11133.

Unrelated to the federal renumbering, additional edits include:

- A citation has been added to **PURPOSE AND SCOPE**.
- A citation in **DEFINITIONS** has been corrected and the definition has been edited for clarity in "Secure custody."
- A grammatical correction has been made in **POLICY**.
- A citation and an annotation have been added in **SECURE CUSTODY**.
- An annotation has been added in **SECURE CUSTODY**.
- A citation has been added and supporting language edited in **CUSTODY OF JUVENILE NON-OFFENDERS**. In addition, the section formatting has been corrected to add a letter list for clarity.
- A missing word has been added to **CUSTODY OF JUVENILE OFFENDERS**.
- Grammatical corrections have been made in **LOCKED ENCLOSURES**.
- Spacing issues in and around letter lists have been corrected throughout the policy.

Missing Persons

Federal citations have been renumbered. Changes to this policy include:

- Federal citations have been corrected in **[RECORDS BUREAU] RESPONSIBILITIES** and **[DETECTIVE BUREAU] FOLLOW-UP**.
- Citation formatting has been corrected in **INVESTIGATION SECTION FOLLOW-UP** and **WHEN A MISSING PERSON IS FOUND**.
- Spacing issues in and around letter lists have been corrected throughout the policy.

Victim and Witness Assistance

Legislation, effective May 19, 2018, amended Minnesota statutes that resulted in changes to this policy to address additional requirements placed upon law enforcement agencies. Changes to this policy include:

- Content has been updated to address the requirements in **CRIME VICTIM LIAISON**.
 - Content has been added in **SPECIFIC VICTIM LIAISON DUTIES**.
 - Grammatical corrections and two federal citations have been corrected in **VICTIM INFORMATION**.
-

Death Investigation

- Citations have been removed and language edited in **PURPOSE AND SCOPE**. In addition, several grammatical corrections have been made.

Chapter 4 – Patrol Operations

Crime and Disaster Scene Integrity

- A citation correction has been made in **EXECUTION OF HEALTH ORDERS**. In addition, a grammatical correction has been made and the index term has been removed.
-

Mobile Video Recorders

A client inquiry led to an update of this policy for clarity. Changes to this policy include:

- The edit level has been changed to "Discretionary" in **PURPOSE AND SCOPE, [OFFICER/DEPUTY] RESPONSIBILITIES, and MVR TECHNICIAN RESPONSIBILITIES**.
- The edit level has been changed from "State" to "Best Practice" in **CESSATION OF RECORDING, SUPERVISOR RESPONSIBILITIES, MVR RECORDINGS AS EVIDENCE, and TRAINING**.

Unrelated to the edit level corrections, additional edits include:

- Index terms have been removed from **PURPOSE AND SCOPE**.
 - Serial commas have been added in **[OFFICER/DEPUTY] RESPONSIBILITIES**.
 - Spacing has been corrected in **MVR TECHNICIAN RESPONSIBILITIES**.
 - Spacing issues in and around letter lists have been corrected throughout the policy.
-

First Amendment Assemblies

- A policy title reference has been corrected in both occurrences in **USE OF FORCE**. In addition, a grammatical correction has been made and the index term has been removed.

Chapter 5 – Traffic Operations

Impaired Driving

Effective Aug. 1, 2018, an amendment to Minn. Stat. § 169A.51 changed the term "hazardous substance" to "intoxicating substance."

Changes to this policy include:

- **WARRANTS FOR CONTROLLED SUBSTANCES OR INCAPACITATION** has been modified with clarifying language and serial commas have been added.
- Spacing issues in and around letter lists have been corrected throughout the policy.

Chapter 6 – Investigation Operations

Sexual Assault Investigations

Legislation, effective May 19, 2018, amended Minnesota statutes that resulted in changes to this policy to address additional requirements placed upon law enforcement agencies. Changes to this policy include:

- Additional language has been added in **COLLECTION AND TESTING REQUIREMENTS** and **DNA TEST RESULTS** to include the new requirements.

Unrelated to the legislative change, additional edits to this policy include:

- **DEFINITIONS** has been updated for proper punctuation of a citation and a grammatical correction.

Chapter 8 – Support Services

Jeanne Clery Campus Security Act

Federal citations have been renumbered. Changes to this policy include:

- A citation has been corrected in **RECORDS COLLECTION AND RETENTION**.

Chapter 10 – Personnel

POST Licensing

- A citation has been edited in **LICENSE RENEWAL CREDITS**.
-

Workplace Accident and Injury Reduction

Minnesota regulations were updated to reflect the adoption of federal Occupational Safety and Health Administration standards related to walking-working surfaces and personal fall protection systems. Changes to this policy include:

- Content has been added to **[DIVISIONADMIN] [DIVISIONCOMMANDER] RESPONSIBILITIES**, serial commas have been added, and index terms have been removed.



Minnesota Law Enforcement Manual Updates November 2018

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Chapter 7 – Equipment

Personal Protective Equipment (Major Update)

A new discretionary section, **LIFE JACKETS**, has been added to this policy for agencies that operate watercraft or whose members work over or near water where there is a danger of drowning. KMS automatically adds all new sections to the bottom of the policy, so as not to alter any agency-specific customization. To move **LIFE JACKETS** to the location Lexipol recommends (above **RECORDS**), first, accept all updates. Then, while in the edit mode, hold the cursor over **LIFE JACKETS**, right-click for options and select the option "Move." The section titles will appear. Select **RECORDS** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Above." KMS will refresh, and the new section will be in the correct location. All other sections will be renumbered automatically. Your agency can also accept all updates without relocating the section, but that is not recommended.

Unrelated to the new section, changes include:

- Line spacing has been corrected in **[OFFICER_DEPUTY] RESPONSIBILITIES**.
- Character spacing and grammar have been corrected in **GAS MASK**.
- Punctuation has been corrected in **SELF-CONTAINED BREATHING APPARATUS**.

Chapter 10 – Personnel

Workplace Accident and Injury Reduction (Major Update)

A review of this policy revealed punctuation and citation formatting errors in **[DIVISIONADMIN]** **[DIVISIONCOMMANDER] RESPONSIBILITIES**; the section has been updated to correct these errors.

WHAT IS IT?

The Citizens Academy is a FREE 24-hour block of instruction, sponsored by the Crime Fund, designed to give citizens knowledge about how your public safety department operates, our policies, procedures, programs and challenges. In addition, you will be introduced to government officials and staff and learn about the responsibilities of their respective office. Participants in each session will commit to meeting 3 hours, one night a week for 8 weeks. This is a great opportunity to meet your peace officers, fellow citizens, and other members of government to learn why we do what we do. At graduation you will receive a certificate and become a member of the Citizens Academy Alumni.

WHO MAY ATTEND?

Citizens who live or work in our communities are encouraged to attend.

WHY SHOULD I ATTEND?

We believe an informed citizenry will enhance public safety, make better decisions about how to protect themselves and their business, understand law enforcement strategies to problem-solving and provide leadership to other areas of government.

WHAT TOPICS ARE COVERED?

- History of the West Hennepin Public Safety Department
- Demographics of the Department
- Narcotics, Drug Identification
- Traffic Enforcement
- Use of Force/Deadly Force Issues
- Police Department Tour
- Hennepin County Sheriff (Dispatch Headquarters) Tour
- Ride-along with Officers
- Criminal Investigations
- Crime Prevention
- DUI Procedures
- Reserve Unit (Volunteer Support)
- K-9 Demonstration

HOW CAN I ATTEND?

Complete, detach and return the attached registration form as soon as possible. There is no registration fee.

Starting February 14, 2019
for eight weeks
Thursday nights, 7:00 - 10:00 p.m.

West Hennepin Public Safety
Conference Room
1918 County Road 90
Independence

(763) 479-0500

CITIZENS POLICE ACADEMY

REGISTRATION FORM

Name: _____ DOB: ____/____/____
Last First Middle

Address: _____
Street, City, State, Zip

Phone: (____) _____ - _____ Driver's License #: _____

Occupation: _____ E-Mail: _____

☐

I would like to enroll

☐

I would like more information. Please call me.

JOINT POWERS AGREEMENT
LAKE MINNETONKA SWAT TEAM
COUNTY AND CITIES WITHIN SCOTT COUNTY MINNESOTA

This Joint Powers Agreement ("Agreement"), dated this first day of January , 2019, is entered into by and between the West Hennepin Public Safety Department, a Minnesota Joint Powers Police Department providing police services to the City of Maple Plain and the City of Independence, the Orono Police Department providing police services to the City of Orono, City of Mound, City of Navarre, City of Spring Park, and City of Minnetonka Beach, the Wayzata Police Department providing police services to the City of Wayzata and the City of Long Lake, The Minnetrista Police department providing police services to the City of Minnetrista and the City of St. Bonifacius, and South Lake Public Safety Department, a Minnesota Joint Powers Police Department providing police services to the City of Excelsior, City of Greenwood, City of Shorewood and the City of Tonka Bay. The parties listed above shall hereinafter be referred to collectively as the "Members" of the Lake Minnetonka SWAT Team ("LMST").

WHEREAS, the Members are entering into this Agreement to establish, equip and operate an organization to coordinate their efforts to develop and provide a joint response to critical incidents or high-risk situations in their jurisdictions where there is a risk of criminal violence, through the use of negotiations and specialized tactics; and,

WHEREAS, this Agreement is made pursuant to the authority conferred upon the parties by Minnesota Statutes Section 471.59; and,

NOW, THEREFORE, IT IS HEREBY AGREED as follows:

**SECTION I
GENERAL PURPOSE**

1.1 The purpose of this Agreement is to establish an organization, the LMST, to jointly and cooperatively coordinate efforts to develop and provide a response to critical incidents or high risk situations where there is a risk of criminal violence occurring within the jurisdictions of the Members of the LMST.

**SECTION II
ORGANIZATION**

2.1 Governing Board. The "Governing Board" (or "Board") of the LMST shall consist of the following: The Chief Law Enforcement Officer for each public safety entity listed above, all of whom shall have voting rights, and the Team Commander and Assistant Team Commander, neither of whom have voting rights.

A. All appointees to the Governing Board shall be full-time peace officers employed by the appointing Member.

- B. Resolutions or other documentation of the appointments shall be filed with each Member's records department.
- C. Appointees to the Governing Board shall not be deemed to be employees of the LMST and shall not be compensated by the LMST for their services.

2.2 Duties of the Governing Board.

- A. The Governing Board shall develop and adopt policies and procedures for the LMST.
- B. The Governing Board shall coordinate information between the Members and the LMST.
- C. The Governing Board shall appoint and supervise a Team Commander of the LMST. The Team Commander shall be employees of the Members and shall remain employees of the employing Members. Appointments of the Team Commander shall require the concurrence of the employing Member's Chief Law Enforcement Officer. The appointment of an individual as Team Commander pursuant to this Agreement shall not obligate the appointing Member to pay to its employee so appointed either supervisory or other premium pay.

2.3 Powers of the Governing Board:

- A. The Governing Board may enter into any contract necessary or proper for the exercise of its powers or the fulfillment to its duties and enforce such contracts to the extent available in equity or at law, except that the Governing Board shall not enter into any contract the term of which exceeds one (1) year. No payment of any invoice shall be authorized unless approved by at least three of the five voting members of the Governing Board. The Team Commander shall report any invoice payments made to the Governing Board at its next meeting.
- B. The Governing Board may contract with any Member to provide budgeting and accounting services necessary or convenient for the Governing Board. Such services may include, but are not limited to: management of funds, payment for contracted services and other purchases, and necessary book-keeping and record keeping.
- C. The Governing Board shall disburse funds in a manner which is consistent with this Agreement and, if applicable, with the method provided by law for the disbursement of funds by the Member under contract to provide budgeting and accounting services.

- D. The Governing Board may apply for and accept gifts, grants or loans of money or other property (excluding real property) or assistance from the United States government, the State of Minnesota, or any person, association, or agency for any of its purposes; enter into any agreement in connection therewith; and hold, use and dispose of such money or other property and assistance in accordance with the terms of the gift, grant or loan relating thereto.
- E. The Governing Board must obtain and maintain liability insurance in amounts not less than the statutory liability limits established under Minnesota Statutes Chapter 466 and may obtain other insurance it deems necessary to insure the LMST, the Governing Board, its members and employees of the Members for actions arising out of this Agreement. Employees of Members who respond to a request for assistance will be deemed to be taking actions pursuant to this Agreement from the time they commence traveling to the location where assistance is required until the time the Team Commander makes the decision to recall the team.
- F. All powers granted herein shall be exercised by the Governing Board in a fiscally responsible manner and in accordance with the requirements of law.
- G. The Governing Board may cooperate with other federal, state and local law enforcement agencies to accomplish the purpose for which it is organized.

2.4 Terms. Appointees to the Governing Board shall serve at the pleasure of the appointing Member and may be removed only by the appointing Member.

2.5 Meetings. The Governing Board shall have regular quarterly meetings. Special meetings may be held by giving reasonable notice to all Members. The presence of a simple majority of the Governing Board members shall constitute a quorum.

2.6 Voting. Each Board shall have one (1) vote at any meeting of the Governing Board. Except for alternates assigned by a chief law enforcement officer pursuant to Section 2.5, proxy votes are not permitted. The Governing Board shall function by a majority vote of Board Members or alternate Members present, provided that a quorum is present.

2.7 Organizational Structure.

- A. The Governing Board shall supervise the operations of the LMST.
- B. The Team Commander, appointed by the Governing Board, shall direct and supervise the operations of the LMST. The Team Commander shall be assisted by a Team Leaders, also appointed by the Governing Board.

2.8 Additional Members. Other entities may join the LMST and become a member upon approval by the Governing Board and execution of an amendment to this Agreement.

SECTION III BUDGET AND FINANCE

3.01 By April 30th of each year the Governing Board shall prepare and adopt a budget for the following calendar year and may amend the same from time to time. Each Member shall have a line item in its own budget dedicated to the LMST.

3.02 The Members intend to fund the LMST through annual contributions paid by each Member. The Governing Board shall establish the contribution amount by May 31st of the year prior to the year when the contribution is payable, in order to make certain that each Member city council and the County Board include the contribution amount in their adopted budgets.

3.03 All LMST funds shall be accounted for according to generally accepted accounting principles. A report on all receipts and disbursements shall be forwarded by the Team Commander to the Members quarterly and on an annual basis.

SECTION IV EQUIPMENT AND PROPERTY

4.01 Equipment provided by a Member pursuant to the Agreement shall remain under the direction and control of that Member and under the tactical control of the licensed peace officer in command of the scene of the jurisdiction to which assistance is being provided. All individually owned property brought into the LMST, or to the scene of an incident where the LMST is deployed, shall remain the property of that Member. Any property purchased or obtained through the 1033 Grant Program shall remain the property of the LMST. In the event the LMST is disbanded, the remaining property owned by the LMST shall be distributed equally, or sold with the proceeds distributed equally, or property obtained by the 1033 program will be returned to the current members of this Agreement.

4.02 Each Member shall be responsible for damage to or loss of its own equipment occurring during deployment of the LMST. Each Member waives the right to sue the LMST and any other Member for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Member or its officers, employees or agents.

4.03 A standard individual uniform and equipment list shall be established by the Governing Board. LMST personnel shall be uniformed and equipped by their Member agency. The costs for individual uniform and equipment items shall be incurred by the Member's agency and not the LMST. Individual uniform and equipment costs shall not be part of the LMST budget.

SECTION V EMPLOYEES

5.01 Workers Compensation. Each Member shall be responsible for injuries to or death of its own employees in conjunction with services provided pursuant to the Agreement. Each Member shall maintain workers' compensation coverage or self-insurance coverage, covering its own personnel while they are providing assistance as a member of the LMST. Each Member to this Agreement waives the right to sue any other Member for any workers' compensation benefits paid to its own employee or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Member or its officers, employees or agents.

5.02 Any employee of a Member responding to a critical incident or high-risk situation where the LMST is involved shall not be considered to be an employee of the LMST. The employee shall remain an employee of the Member that has assigned him or her to the LMST and shall be paid by that Member, not the LMST. Governing Board members also shall not be considered to be employees of the LMST. Governing Board members shall be paid by the appointing Member, not the LMST.

5.03 Employees of Members responding to a critical incident or high-risk situation where the LMST is involved will work cooperatively with other Members' employees. Assigned officers acting under this Agreement in the jurisdiction of another Member are acting in the line of duty and in the course of employment and are authorized to exercise the powers of a peace officer therein.

5.04 The Member dispatching the employee shall furnish the employee with a weapon and a vehicle and pay any lease/loan payments, insurance, maintenance and operating costs for the vehicle.

SECTION VI INDEMNIFICATION

6.01 The LMST shall defend and indemnify Members for any claims arising out of actions taken by the Governing Board, its Board members, team commanders or assistant team commanders pursuant to this Agreement. The LMST shall defend and indemnify the employees of any Member acting pursuant to this Agreement except for any act or omission for which the employee is guilty of malfeasance, willful neglect of duty, or bad faith. This Agreement to defend and indemnify does not constitute a waiver by the LMST or any Member of the limitations on liability provided by Minnesota Statutes Chapter 466. In no event shall the statutory limits provided for in Minnesota Statutes Chapter 466 be aggregated to make each Party liable beyond the statutory limits.

SECTION VII DURATION, DISSOLUTION OF THE AGREEMENT

7.01 Dissolution. This Agreement shall remain in full force and effect unless a majority of the Members' governing bodies vote in favor of dissolution, if dissolution is necessitated by operation of law as a result of a decision by a court of competent jurisdiction, or when a majority of remaining Members agree to terminate the Agreement upon a date certain.

7.02 Withdrawal. Any Member to this Agreement may terminate its participation in this Agreement upon thirty days written notice to the Governing Board. No refund will be made by the LMST of the annual contribution paid by the withdrawing Member. Withdrawal by any Member shall not terminate this Agreement with respect to any Members who have not withdrawn. Withdrawal shall not discharge any liability incurred by any Member prior to withdrawal. Such liability shall continue until discharged by law or agreement.

7.03 Effect of Termination. Termination shall not discharge any liability incurred by the LMST or by the Members during the term of this Agreement. Upon termination of this Agreement and after payment of all outstanding obligations, property, equipment or surplus money held by the LMST shall be disbursed as follows:

- A. Any individually-owned property and equipment brought into the LMST by
By a Member remains the property of that Member; and
- B. Any remaining property, equipment and any surplus money owned by the
LMST shall be distributed equally to the current Members.

SECTION VIII AMENDMENT

8.01 Modification. This Agreement sets forth all understandings of the Members. All prior agreements, understandings, representations whether consistent or inconsistent, verbal or written, concerning this Agreement, are merged into and superseded by this written Agreement. No modification or amendment to the Agreement shall be binding on any Member unless each Member agrees in writing to the proposed change or amendment.

8.02 Submittal. Any member wishing to submit an amendment to this Agreement shall do so by submitting a written proposal to the Governing Board at a regularly scheduled or special meeting. The Governing Board shall forward the proposed amendment, with a recommendation, to each Member, within ninety days of receipt of the proposed amendment.

8.03 Response to Proposed Amendment. Each Member agency shall respond to a proposed amendment within sixty days of receipt from the Governing Board. If no response is received from any Member, the amendment is deemed to be rejected.

IN WITNESS WHEREOF, the parties have caused this Joint Powers Agreement to be duly executed, the day and year first above written, intending to be bound thereby.

WEST HENNEPIN PUBLIC SAFETY DEPARTMENT

By: _____
Marvin John, Chair
West Hennepin Police Commission

Gary Kroells
Director of Public Safety

Date: _____, 2019

Date: _____, 2019

CITY OF ORONO

By: _____
Dennis Walsh
Mayor, City of Orono

Correy Farniok
Orono Police Chief

Date: _____, 2019

Date: _____, 2019

CITY OF WAYZATA

By: _____
Ken Willcox
Mayor, City of Wayzata

Mike Risvold
Wayzata Police Chief

Date: _____, 2019

Date: _____, 2019

CITY OF MINNETRISTA

By: _____
Lisa Whalen
Mayor, City of Minnetrista

Paul Falls
Minnetrista Police Chief

Date: _____, 2019

Date: _____, 2019

SOUTH LAKE MINNETONKA POLICE DEPARTMENT

By: _____
Mayor Gerry De La Vega, Committee Chair
South Lake PSD Coordinating Committee

Mike Meehan
South Lake Police Chief

Date: _____, 2019

Date: _____, 2019

Lake Minnetonka SWAT Team

408.1 PURPOSE AND SCOPE

The Lake Minnetonka SWAT Team (SWAT) is comprised of several member departments in the Lake Minnetonka Emergency Management group. The unit has been established to provide specialized support in handling critical field operations where intense negotiations and/or special tactical deployment methods beyond the capacity of field officers appear to be necessary.

408.1.1 OPERATIONAL AND ADMINISTRATIVE POLICY

The Policy Manual sections pertaining to the Lake Minnetonka SWAT Team (SWAT) are divided into Administrative and Operational Policy and Procedures. Since situations that necessitate the need for such a law enforcement response vary greatly from incident to incident and such events often demand on-the-scene evaluation, the Operational Policy outlined in this manual section serves as a guideline to department personnel, allowing for appropriate on-scene decision-making as required. The Administrative Procedures, however, are more restrictive and few exceptions should be taken.

408.1.2 SWAT TEAM DEFINED

SWAT team - A designated unit of law enforcement officers, including a multi-jurisdictional team, that is specifically trained and equipped to work as a coordinated team to resolve critical incidents that are so hazardous, complex or unusual that they may exceed the capabilities of first responders or investigative units. This includes, but is not limited to, hostage taking, barricaded suspects, snipers, terrorist acts and other high-risk incidents. As a matter of department policy, such a unit may also be used to serve high-risk warrants, mental health crisis, both search and arrest, where public and officer safety issues warrant the use of such a unit.

408.2 POLICY

It is the policy of this department to participate in Lake Minnetonka Area-Regional SWAT team and to provide the equipment, manpower and training necessary to maintain a SWAT team. The SWAT team should develop sufficient resources to perform three basic operational functions:

- (a) Command and control
- (b) Containment
- (c) Entry/apprehension/rescue

It is understood it is difficult to categorize specific capabilities for critical incidents. Training needs may vary based on the experience level of the team personnel, team administrators and potential incident commanders. Nothing in this policy shall prohibit individual teams from responding to a situation that exceeds their training levels due to the exigency of the circumstances. The preservation of innocent human life is paramount.

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Lake Minnetonka SWAT Team

408.2.1 POLICY CONSIDERATIONS

A needs assessment should be conducted to determine the type and extent of SWAT missions and operations appropriate to this department. The assessment should consider the team's capabilities and limitations and should be reviewed annually by the SWAT commander or designee.

408.2.2 ORGANIZATIONAL PROCEDURES

The Lake Minnetonka SWAT Team shall develop a separate written set of organizational procedures that should address, at minimum, the following:

- (a) Locally identified specific missions the team is capable of performing.
- (b) Team organization and function.
- (c) Personnel selection and retention criteria.
- (d) Training and required competencies.
- (e) Procedures for activation and deployment.
- (f) Command and control issues, including a clearly defined command structure.
- (g) Multi-agency response.
- (h) Out-of-jurisdiction response.
- (i) Specialized functions and supporting resources.

408.2.3 OPERATIONAL PROCEDURES

The Lake Minnetonka SWAT Team shall develop a separate written set of operational procedures, in accordance with its level of capability, using sound risk reduction practices. The operational procedures should be patterned after the National Tactical Officers Association Suggested SWAT Best Practices. Because such procedures are specific to SWAT team members and will outline tactical and officer safety issues, they are classified as confidential security data and are not included within this policy. The operational procedures should include, at minimum, the following:

- (a) Designated personnel responsible for developing an operational or tactical plan prior to, and/or during SWAT operations (time permitting).
 - 1. All SWAT team members should have an understanding of operational planning.
 - 2. SWAT team training should consider planning for both spontaneous and planned events.
 - 3. SWAT teams should incorporate medical emergency contingency planning as part of the SWAT operational plan.
- (b) Plans for mission briefings should be conducted prior to an operation, unless circumstances require immediate deployment.
 - 1. When reasonably possible, briefings should include the specialized units and supporting resources.

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- (c) Protocols for a sustained operation should be developed. These may include relief, rotation of personnel and augmentation of resources.
- (d) A generic checklist to be worked through prior to initiating a tactical action, as a means of conducting a threat assessment to determine the appropriate response and resources necessary, including the use of SWAT.
- (e) The appropriate role for a trained negotiator.
- (f) A standard method of determining whether a warrant should be regarded as high risk.
- (g) A method for deciding how best to serve a high-risk warrant with all reasonably foreseeable alternatives being reviewed in accordance with risk/benefit criteria prior to selecting the method of response.
- (h) Post-incident scene management including:
 - 1. Documentation of the incident.
 - 2. Transition to investigations and/or other units.
 - 3. Debriefing after every deployment of the SWAT team.
 - (a) After-action team debriefing provides evaluation and analysis of critical incidents and affords the opportunity for individual and team assessments, helps to identify training needs and reinforces sound risk management practices.
 - (b) Such debriefing should not be conducted until involved officers have had the opportunity to individually complete necessary reports or provide formal statements.
 - (c) To maintain candor and a meaningful exchange, debriefing will generally not be recorded.
 - (d) When appropriate, debriefing should include specialized units and resources.
- (i) Sound risk management analysis.
- (j) Standardization of equipment.

408.3 TRAINING NEEDS ASSESSMENT

The SWAT commander shall conduct an annual SWAT training needs assessment to ensure that training is conducted within team capabilities and department policy.

408.3.1 INITIAL TRAINING

SWAT team operators and SWAT supervisors/team leaders should not be deployed until successful completion of an approved Basic SWAT Course or its equivalent.

- (a) To avoid unnecessary or redundant training, previous training completed by members may be considered equivalent when the hours and content or topics meet or exceed requirements determined by the Department.

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408.3.2 UPDATED TRAINING

Appropriate team training for the specialized SWAT functions and other supporting resources should be completed prior to full deployment of the team.

SWAT ERU team leads and SWAT supervisors/team leaders should complete update or refresher training every 24 months.

408.3.3 SUPERVISION AND MANAGEMENT TRAINING

Command and executive personnel are encouraged to attend training for managing the SWAT/ERU function at the organizational level. This is to ensure personnel who provide active oversight at the scene of SWAT operations understand the purpose and capabilities of the teams.

Command personnel who may assume incident command responsibilities should attend a SWAT/ERU or Critical Incident Commander course or its equivalent. SWAT/ERU command personnel should attend a department-approved SWAT commander or tactical commander course or its equivalent.

408.3.4 SWAT ONGOING TRAINING

Training shall be coordinated by the SWAT commander. The SWAT commander may conduct monthly training exercises that include a review and critique of personnel and their performance in the exercise in addition to specialized training. Training shall consist of the following:

- (a) Each SWAT member shall perform a physical fitness test twice each year. A minimum qualifying score must be attained by each team member.
- (b) Any SWAT team member failing to attain the minimum physical fitness qualification score will be notified of the requirement to retest. Within 30 days of the previous physical fitness test date, the member required to qualify shall report to a team supervisor and complete the entire physical fitness test. Failure to qualify after a second attempt may result in dismissal from the team.
- (c) Those members who are on vacation, ill or are on limited duty status with a medical provider's note of approval on the test date shall be responsible for reporting to a team supervisor and taking the test within 30 days of their return to regular duty. Any member who fails to arrange for and perform the physical fitness test within the 30-day period, shall be considered as having failed to attain a qualifying score for that test period.
- (d) ~~Yearly~~ Quarterly each SWAT team member shall perform the mandatory SWAT handgun qualification course. The qualification course shall consist of the SWAT Basic Drill for the handgun. Failure to qualify will require the officer to seek remedial training from a Fire Arms Instructor approved by the SWAT commander. Team members who fail to qualify will not be used in SWAT operations until qualified. Team members who fail to qualify must retest within 30 days. Failure to qualify within 30 days with or without remedial training may result in dismissal from the team.
- (e) ~~Yearly~~ Quarterly each SWAT team member shall perform a mandatory SWAT qualification course for any specialty weapon issued to or used by the officer during SWAT operations. Failure to qualify will require the officer to seek remedial training

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from a Fire Arms Instructor approved by the SWAT commander. Team members who fail to qualify on their specialty weapon may not utilize the specialty weapon on SWAT operations until qualified. Team members who fail to qualify must retest within 30 days. Failure to qualify with specialty weapons within 30 days may result in the team member being removed from the team or permanently disqualified from use of that particular specialty weapon.

408.3.5 TRAINING SAFETY

Use of a designated safety officer should be considered for all tactical training.

408.3.6 SCENARIO-BASED TRAINING

SWAT ERU teams should participate in scenario-based training that simulates the tactical operational environment. Such training is an established method of improving performance during an actual deployment.

408.3.7 TRAINING DOCUMENTATION

Individual and team training shall be documented and records maintained by the SWAT Commander. Such documentation shall be maintained in each agency member's individual training file. A separate agency SWAT training file shall be maintained with documentation and records of all team training.

408.4 UNIFORMS, EQUIPMENT AND FIREARMS

408.4.1 UNIFORMS

Lake Minnetonka SWAT Team members should wear uniforms that clearly identify team members as law enforcement officers. It is recognized that certain tactical conditions may require covert movement. Attire may be selected appropriate to the specific mission.

408.4.2 EQUIPMENT

Lake Minnetonka SWAT Team members from this department should be adequately equipped to meet the specific mission(s) identified by the Lake Minnetonka Regional SWAT team..

408.4.3 FIREARMS

Weapons and equipment used by SWAT Team, the specialized units and the supporting resources should be Department-issued or approved, including any modifications, additions or attachments.

408.4.4 OPERATIONAL READINESS INSPECTION

The commander of the SWAT shall appoint a SWAT team lead to perform an operational readiness inspection of all unit equipment at least quarterly. The results of the inspection will be forwarded to the SWAT commander. The inspections will include personal equipment issued to members of the unit as well as special use equipment maintained for periodic or occasional use in the SWAT vehicles.

Lake Minnetonka SWAT Team

408.5 MANAGEMENT/SUPERVISION OF EMERGENCY RESPONSE UNIT

The commander of the SWAT Team shall be selected by the executive board of the Lake Minnetonka SWAT Team.

408.5.1 TEAM SUPERVISORS

The Crisis Negotiation Team and each SWAT team will be supervised by a sergeant.

The team leads shall be selected by the Executive Board of the Regional group and the SWAT Commander.

The following represent the supervisor responsibilities for the Lake Minnetonka SWAT Team.

- (a) The Crisis Negotiation Team supervisor's primary responsibility is to supervise the operations of the team, to include deployment, training, first-line participation and other duties as directed by the SWAT Commander.
- (b) The SWAT team lead's primary responsibility is to supervise the operations of the team, which will include deployment, training, first-line participation and other duties as directed by the SWAT Commander.

408.6 CRISIS NEGOTIATION TEAM ADMINISTRATIVE PROCEDURES

The Crisis Negotiation Team has been established to provide skilled verbal communicators who may be utilized to attempt to de-escalate and effect surrender in critical situations where suspects have taken hostages, barricaded themselves or have suicidal tendencies. The SWAT ERU Team will request appropriate Crisis Negotiation Team.

408.7 SWAT TEAM ADMINISTRATIVE PROCEDURES

The Lake Minnetonka SWAT Team team was established to provide a skilled and trained team that may be deployed during events requiring specialized tactics, in situations where suspects have taken hostages and/or barricaded themselves, as well as prolonged or predictable situations in which persons who are armed or suspected of being armed pose a danger to themselves or others.

The following procedures serve as directives for the administrative operation of the SWAT team.

408.7.1 SELECTION OF PERSONNEL

Interested licensed personnel who are off probation and with three years of law enforcement experience, shall submit a letter of interest to their departments command staff to interviewed as a potential member of the SWAT Team. A copy of which will be forwarded to the SWAT Commander and other SWAT supervisors. Those qualifying applicants will then be invited to participate in the testing process. The order of the tests will be given at the discretion of the SWAT Commander. The testing process will consist of an oral board, physical agility test, and a SWAT basic handgun and team evaluation.

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- (a) Oral board: The oral board will consist of personnel selected by the SWAT Commander. Applicants will be evaluated by the following criteria:
 - 1. Recognized competence and ability as evidenced by performance.
 - 2. Demonstrated good judgment and understanding of the critical role of a SWAT member.
 - 3. Special skills, training or appropriate education as it pertains to this assignment.
 - 4. Commitment to the unit, realizing that the additional assignment may necessitate unusual working hours, conditions and training obligations.
- (b) Physical agility: The physical agility test is designed to determine the physical capabilities of the applicant as it relates to performance of SWAT-related duties. The test and scoring procedure will be established by the SWAT Fitness Committee commander. A minimum qualifying score shall be attained by the applicant to be considered for the position.
- (c) SWAT basic handgun: Candidates will be invited to shoot the SWAT Basic Drill for the handgun. A minimum qualifying score of 90% shall be obtained at the annual qualification SWAT Team shoot. ~~400 out of a possible score of 500 must be attained to qualify.~~
- (d) Team evaluation: Current team members will evaluate each candidate on field tactical skills, teamwork, ability to work under stress, communication skills, judgment and any special skills that could benefit the team.
- (e) A list of successful applicants shall be submitted to staff by the SWAT Commander for final selection.

408.7.2 TEAM EVALUATION

Continual evaluation of a team member's performance and efficiency as it relates to the positive operation of the unit shall be conducted by the SWAT Commander. The performance and efficiency level, as established by the team supervisor, will be met and maintained by all SWAT team members. Any member of the SWAT team who performs or functions at a level less than satisfactory shall be subject to dismissal from the team.

408.8 OPERATIONAL GUIDELINES FOR EMERGENCY RESPONSE UNIT

The following procedures serve as guidelines for the operational deployment of the Emergency Response Unit. Generally, the SWAT team ~~will be started without an initial request of a~~ and the Crisis Negotiation Team ~~unless it is immediately recognized by command staff at the scene. will be activated together.~~ It is recognized, however, that a tactical team may be used in a situation not requiring the physical presence of the Crisis Negotiation Team, such as warrant service operations. This shall be at the discretion of the SWAT Commander.

408.8.1 ON-SCENE DETERMINATION

The supervisor in charge at the scene of a particular event will assess whether the Lake Minnetonka SWAT Team should respond. Upon final determination he/she will notify the SWAT Commander. The jurisdiction of the event the CLEO shall be notified.

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408.8.2 APPROPRIATE SITUATIONS FOR USE OF EMERGENCY RESPONSE UNIT

The following are examples of incidents that may result in the activation of the Lake Minnetonka SWAT Team:

- (a) Barricaded suspects who refuse an order to surrender.
- (b) Incidents where hostages have been taken.
- (c) Cases of suicide threats.
- (d) Arrests of dangerous persons.
- (e) Any situation where a SWAT response could enhance the ability to preserve life, maintain social order and ensure the protection of property.

408.8.3 OUTSIDE AGENCY REQUESTS

Requests by field personnel for assistance from outside agency crisis units must be approved by the Shift Sergeant or Director of Public Safety. Deployment of the Lake Minnetonka SWAT Team in response to a requests by other agencies must be authorized by a Sergeant or Director of Public Safety.

408.8.4 MULTI-JURISDICTIONAL SWAT OPERATIONS

The SWAT team, including relevant specialized units and supporting resources, should develop protocols, agreements, memorandums of understanding, collective bargaining agreements or working relationships to support multi-jurisdictional or regional responses.

- (a) If it is anticipated that multi-jurisdictional SWAT operations will regularly be conducted, SWAT multi-agency and multidisciplinary joint training exercises are encouraged.
- (b) Members of the Lake Minnetonka -SWAT team shall operate under the policies, procedures and command of the Lake Minnetonka SWAT team or their respective police agency when working in a multi-agency situation.

408.8.5 MOBILIZATION OF EMERGENCY RESPONSE UNIT

The on-scene supervisor shall make a request to the Shift Sergeant or Director of Public Safety for the SWAT Team to respond. The Shift Sergeant shall then notify the SWAT Commander. If unavailable, a team supervisor shall be notified. A current mobilization list shall be maintained in the Shift Sergeant's office by the SWAT Commander. The Shift Sergeant will then notify the Patrol Sergeant as soon as practicable.

The Shift Sergeant should advise the SWAT Commander with as much of the following information as is available at the time:

- (a) The number of suspects, known weapons and resources.
- (b) If the suspect is in control of hostages.
- (c) If the suspect is barricaded.
- (d) The type of crime involved.
- (e) If the suspect has threatened or attempted suicide.

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- (f) The location and safe approach to the command post.
- (g) The extent of any perimeter and the number of officers involved.
- (h) Any other important facts critical to the immediate situation, and whether the suspect has refused an order to surrender.

The SWAT Commander or supervisor shall then call Hennepin County Dispatch to request SWAT members selected to respond.

408.8.6 FIELD UNIT RESPONSIBILITIES

While waiting for the Lake Minnetonka SWAT Team, field personnel should, if safe, practicable and if sufficient resources exist:

- (a) Establish an inner and outer perimeter.
- (b) Establish a command post outside of the inner perimeter.
- (c) Establish an arrest/response team. The team's actions may include:
 - 1. Securing any subject or suspect who may surrender.
 - 2. Taking action to mitigate a deadly threat or behavior.
- (d) Evacuate any injured persons or citizens in the zone of danger.
- (e) Attempt to establish preliminary communication with the suspect. Once the SWAT Team has arrived, all negotiations should generally be halted to allow the negotiators and SWAT time to set up.
- (f) Be prepared to brief the SWAT Commander on the situation.
- (g) Plan for and stage anticipated resources.

408.8.7 ON-SCENE COMMAND RESPONSIBILITIES

Upon arrival of the Lake Minnetonka SWAT Team, the Incident Commander shall brief the SWAT Commander and team supervisors. Upon review, it will be the Incident Commander's decision, with input from the SWAT Commander, whether to deploy the Lake Minnetonka SWAT Team. Once the Incident Commander authorizes deployment, the SWAT Commander will be responsible for the tactical portion of the operation. The Incident Commander shall continue supervision of the command post operation, outer perimeter security and support for the Lake Minnetonka SWAT Team. The Incident Commander and the SWAT Commander or designee shall maintain communications at all times.

408.8.8 COMMUNICATION WITH EMERGENCY RESPONSE UNIT PERSONNEL

All of those persons who are non-Lake Minnetonka SWAT personnel should refrain from any non-emergency contact or from interference with any member of the team unit during active negotiations. Operations require the utmost in concentration by involved personnel. No one should interrupt or communicate with ERU personnel directly. All non-emergency communications shall be channeled through the Crisis Negotiation Team sergeant or designee.



WEST HENNEPIN PUBLIC SAFETY DEPARTMENT

1918 County Road 90

Maple Plain, MN 55359

Phone (763) 479-0500, Fax (763) 479-0504

www.westhennepin.com

DATE: October 25, 2018
TO: Command Staff
FROM: Officer Jon Howes
RE: Truck Weight Restrictions Ordinance Addition

A handwritten signature in black ink, appearing to read "Jon Howes", is written over the "FROM:" line of the memorandum header.

Command Staff,

This memorandum is in regards to the newly drafted recommended city ordinance additions to Maple Plain City Code 70.35 thru 70.38 and Independence City Code 1305.

The content provided herein is related to weight restrictions within the Cities of Maple Plain and Independence. Included in the documents is the following items:

- Proposed new ordinance/code for both cities
- Example of Overweight Permit
- Example of West Hennepin PSD Weight Report
- Example of payment letter sent by West Hennepin PSD
- Existing city code/ordinance for both cities
- Relative Minnesota State Statutes
- Initial Memorandum to Command Staff from April 5, 2018

This information was compiled to adapt a more comprehensive city code in order to have effective truck enforcement in the cities of Maple Plain and Independence. The following code would allow West Hennepin Public Safety Officers to enforce all aspects of the Minnesota State Statute including the Excess Weight: Civil Penalty. This city code/ordinance was drafted under the recommendation of the city attorneys. Items contained in the new ordinance were obtained from current city code, Corcoran City Code and Medina City Code.

Attached is a WHPS Weight Report and WHPS Payment letter for the purposes of information only. This will not be part of the ordinance but serves an example of the documentation a WHPS Officer will complete.

If there is anything further needed please let me know.

CITY OF MAPLE PLAIN / INDEPENDENCE

**AN ORDINANCE AMENDING SECTIONS RELATING TO VEHICLE WEIGHT
RESTRICTIONS OF THE
MAPLE PLAIN AND INDEPENDENCE CITY CODES RELATING TO WEIGHT
RESTRICTIONS**

(Maple Plain Codes 70.35, 70.36, 70.37, 70.38)

(Independence Codes shall remain but this would be an addition to Chapter 1305)

THE CITY COUNCIL OF MAPLE PLAIN/INDEPENDENCE ORDAINS:

Section 1. (THE FOLLOWING WILL BE ASSIGNED CORRESPONDING ORDINANCE
NUMBERS TO BE DETERMINED BY EACH CITY)

Section (\$\$)

The regulatory provisions of Minnesota State Statute Chapter 168, Chapter 169 and Chapter 171 Annotated, together with all amendments thereto, are hereby adopted as a traffic code regulating the use of highways, streets and alleys within the city of Maple Plain/Independence and are hereby incorporated and made part of this section as completely as if set out herein full.

The penalty for violations for provisions of the state statutes adopted by reference in this section shall be identical with the penalties provided for in the statutes for the same offense.

Section (\$\$) WEIGHT RESTRICTIONS.

The City Council finds that it is in the public interest to regulate the weight of vehicles on city roads and hereby adopts the following regulations:

Section (\$\$)a. Seasonal Weight Limits; Posting.

The Public Works Department may prohibit the operation of vehicles upon any street under the jurisdiction of the city or impose restrictions as to the weight of vehicles to be operated upon any city street when, by reason of deterioration, rain, snow, or climatic conditions, such city street may be damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weight thereof reduced. The Public Works Department shall cause to be posted on any such city street appropriate signs designating such restrictions. The city will follow the State of Minnesota Commissioner of Transportation dates of seasonal load limits. However, the City may deem necessary to extend the date as recommended by the Public Works Department.

Section (\$\$)b. Administrative Regulation of Trucks.

CITY OF MAPLE PLAIN / INDEPENDENCE

The Public Works Department shall monitor the condition of all streets under the jurisdiction of the city and the use thereof by vehicles over 9,000 pounds gross weight, which vehicles are defined as trucks for purposes of this section. Whenever the Department determines that the excessive use of any city street by trucks has or is likely to endanger public health or safety or that such use has or may damage or destroy the street due to any condition, including but not limited to, street deterioration, rain, snow, climatic conditions, soil or subsurface conditions, or sight lines, the Department may regulate, restrict, or prohibit truck traffic on the street. The Department may set conditions or limitations on the use of the street to protect public health and safety or to prevent damage to the street, including requiring that a letter of credit or other financial guarantee be posted to compensate the city for damage to the street, establishing haul routes and restricting hours of operation. Any person aggrieved by a decision of the Public Works Department regarding regulation of truck traffic under this section may appeal that decision to the City Council. The City Council may continue, modify or terminate the regulations as it deems appropriate in order to protect public health and safety and to prevent or minimize damage to the city streets.

Section (§§)c. Weight Limits; Seasonal Restrictions.

Subdivision 1, Probation: Weight. It is unlawful to operate any vehicle or a combination of vehicles upon any public street, alley or highway within the city, between the dates set by the Commissioner of Transportation each calendar year where the gross weight on any single axle exceeds 8,000 pounds on all city roads, unless otherwise posted, except that this limitation does not apply to emergency vehicles of public utilities used incidental to making emergency repairs to its plant or equipment within the city; nor to vehicles identified in Minnesota Statute, section 169.87, Subds. 2-6; and section 169.801 nor shall this limitation apply to roads paved with concrete.

Subd. 2. Posting of Signs. Upon the adoption of any prohibition or restriction as provided for in this Section, the Public Works Department and/or City Engineer shall cause to be posted or erected, signs plainly indicating the prohibition or restriction at each end of the street or alley or that portion of any street or alley affected thereby, and the prohibition or restriction is effective until after such signs so posted or erected are removed.

Section (§§)d. Restrictions Generally

Prohibited vehicles – All motor vehicles, tractors, trailers, or any machine or instrument that is driven, pulled, pushed, or parked having axle weights over four tons per axle are prohibited from traveling on any city street posted with weight restrictions in the city.

Section (§§)e. Permits for Vehicles in Excess Of Weight Limitations.

(1) The Public Works Department may issue an “emergency overweight permit” authorizing an individual to travel with a vehicle having axle weight exceeding

CITY OF MAPLE PLAIN / INDEPENDENCE

the restrictions herein set forth or otherwise posted on the street. The individual must make written application to the Public Works Department showing good cause for the emergency overweight permit. The application shall specifically describe the vehicle or vehicles, the streets and particular routes to be traveled. Emergency overweight permits shall be valid for only a 24-hour period. If granted, the emergency overweight permit shall be carried in the vehicle and shall be open to inspection.

(2) The Public Works Department may issue an "overweight permit" authorizing an individual to travel with a vehicle having an axle weight exceeding the restrictions herein set forth or otherwise posted on the street. The individual receiving such overweight permit must make written application to the City showing good cause for the permit. The application shall specifically describe the vehicle or vehicles, the street and particular routes traveled, and the period of time for which the permit is requested. The application will be reviewed by the City Engineer and the Public Works Department for recommendation. If granted, the permit shall be carried in the vehicle at all times and shall be open to inspection.

(3) The Public Works Department may issue an "overweight permit" authorizing an individual to travel with a vehicle having axle weight exceeding the restrictions herein set forth or otherwise posted on the street. The applicant must meet the following requirements:

- a. Applicant must be a resident of Maple Plain / Independence
- b. Applicant must have a valid form of identification to show residency
- c. Permitted vehicle must be used as a commercial vehicle
- d. Permitted vehicle must be parked at the applicant's residence in Maple Plain/Independence.
- e. Permitted vehicle exceeds 4 tons per axle but no more than 5 tons per axle
- f. Issued Permit must be maintained in the permitted vehicle
- g. Permits will be issued on an annual basis without a fee to the applicant

(4) Issuance of an emergency overweight permit or overweight permit imposes upon the holder of the permit all responsibility for damage caused to the designated routes by such excess load and the holder of the permit shall reimburse the city for all reasonable and necessary expenditures to repair and replace the street to its formed condition.

Section (\$\$)f. The City Council shall set fees for the issuance of the above permits, from time to time by Council Resolution.

Section 2. **Penalty.**

Any person violating this ordinance shall be guilty of a misdemeanor for each such violation. In addition to the driver or operator, the owner of any truck being operated with his/her permission and consent shall be liable for any violation of this ordinance.

CITY OF MAPLE PLAIN / INDEPENDENCE

Any person who violates a posted load or vehicle restriction shall be liable to the city for the full amount of the damages caused by such violation. If a violation is enforced under the Minnesota State Statute regarding civil penalty, 50% of the violation fine will be used to repair the damaged roadway. The remainder will be used for training, equipment and enforcement associated with overweight vehicle violations.

Section 3. Authority

Violations of this ordinance are to be enforced by a licensed Peace Officer in the State of Minnesota. Peace Officer must have training and certificate of completion in weight enforcement by the Department of Public Safety, as referenced in Minnesota State Statute.



CITY OF INDEPENDENCE

763-479-0527 (Phone)

1920 County Road 90
Independence, MN 55359

<http://independence.govoffice.com>

763-479-0528 (Fax)

2018 OVERWEIGHT VEHICLE PERMIT

Overweight permits are permitted within the City of Independence according to Municipal Code Section 1305.

All City roads are posted at a maximum of 4-ton or 5-ton per axle weight limit unless otherwise posted. Permits may be granted to allow up to a maximum 7-ton axle weight with Public Works approval. Permit holder must use the shortest route in and out of the City.

Any person not holding a valid permit, who violates a posted load restriction, shall be guilty of a misdemeanor and subject to the penalty established by MN Statute 609.02 as amended: Together with a civil penalty payable directly to the City, equal to the value of the damages caused by such violation.

FEES

<input type="checkbox"/> Daily Permit	\$100.00 per truck/ per day (max 7 ton) Valid 7:00 am- 11:00 am only
<input type="checkbox"/> Seasonal- Home Delivery	\$250.00 (max 5 ton)
<input type="checkbox"/> Commercial Tow Truck	\$750.00 per occurrence
<input type="checkbox"/> No Permit	Double Fee
<input type="checkbox"/> Emergency- Well & Septic	No Charge (max 7 ton)
<input type="checkbox"/> Resident Annual To/ From	No Charge (max 5 ton)

All charges are per truck and are restricted. Emergency includes septic, liquid propane and similar.

Permit Number 2018- _____ Date Issued _____

Amount Paid: \$ _____

Vehicle Owner's Name/ Applicant _____

Address: _____ Ph # _____

Type of Truck _____ License # _____

Destination: _____

Hauling Restrictions: _____

MAXIMUM AXLE WEIGHT ALLOWED: ☐ 5 ton ☐ 7 ton

Applicants Signature _____

Authorized Signature _____

PERMIT MUST BE IN POSSESSION OF VEHICLE DRIVER



West Hennepin Public Safety

1918 County Road 90, Maple Plain, MN 55359

(763) 479-0500 www.westhennepin.com

WEIGHT REPORT

ICR: [REDACTED] Date: [REDACTED] Time: [REDACTED] Location of Violation: Copeland Road & County Road Independence
Officer: 107 Inspection Location: Roadside
Type of Violation: Seasonal Weight Tons Per Axle Disposition: Civil Overweight Case
Total Overweight / Lbs.: Cargo:

Driver: [REDACTED] DOB: [REDACTED] DL#: [REDACTED] State: MN Class: B
Address: [REDACTED] MN [REDACTED] Phone: [REDACTED]

Registered Owner/Leasee: [REDACTED]
Address: [REDACTED] MN [REDACTED] Phone: [REDACTED]

Power Unit LIC#: [REDACTED] State: MN VEH YR: [REDACTED] Make: [REDACTED] DOT#: [REDACTED]
VIN/Serial#: [REDACTED]

Trailer: LIC#: [REDACTED] State: [REDACTED] VEH YR: [REDACTED] Make: [REDACTED] DOT#: [REDACTED]
VIN/Serial#: [REDACTED]

SCALED WEIGHTS

Axle	LEFT	RIGHT	TOTAL
1	6,400	6,500	12,900
2	10,900	10,000	20,900
3	6,300	7,400	13,700
4			
5			
6			
7			
8			
9			

Allowed Tons per Axle: 4 Ton

Gross Weight: 47,500

Total Axle Overweight: 24,489

DIMENSIONS

	ACTUAL	LEGAL	OVER
HEIGHT			
LENGTH			
WIDTH			

TANDEM/TRIDEM/QUAD

COMBINATION #1
Combination Type: <u>Tandem</u>
Axle Combination: <u>L2 R2 L3 R3</u>
Axle Spacing Ft./In.: <u>54</u>
Allowed Combination: <u>Tandem - Axles s8' - 4ton - 15,111</u>
Combination Weight: <u>34,600</u>
Combination Overweight: <u>19,489</u>

COMBINATION #2
Combination Type:
Axle Combination:
Axle Spacing Ft./In.:
Allowed Combination:
Combinaiton Weight:
Combination Overweight:
Total Combination Overweight:

SUMMARY

--

Officer

May 12, 2018

Attn: DRIVER OR OWNER
1234 Darlene Ave
Anywhere USA

RE: WHPS Case #

Dear Mr./ Mrs / Ms.:

The owner or lessee of a vehicle that is operated with a gross weight in excess of a weight limit imposed under sections 169.822 and 169.829, 169.832 to 169.851 and 169.87 or a shipper who ships or tenders goods for shipment in a single truck or combination vehicle that exceeds a weight limit imposed under sections 169.822 to 169.829, 169.832 to 169.851 and 169.87 is liable for a civil penalty.

This is the civil penalty due:

Total overweight of the vehicle combination:		<u>8,711 Pounds</u>
The first <u>7,000</u> pounds	\$	<u>\$610.00</u>
Remaining <u>1,711</u> pounds is \$.20/pound	\$	<u>\$342.20</u>
The civil Penalty due is:	\$	<u>\$952.20</u>

If the penalty is paid within **10 days** of the postmark of this letter the penalty will be reduced by **50%, or \$476.10 is due.**

If the penalty is paid within **30 days** of the postmark of this letter, the penalty will be reduced by **20%, or \$761.76**

If the penalty is paid within **60 days** of the postmark of this letter, the penalty will be reduced by **10%, or \$856.98.**

Any penalty not paid within **60 days** is due in full. Make checks payable to the **City of Independence**. Remit payment to West Hennepin Public Safety Attn: Officer Howes 1918 County Road 90, Independence, MN 55359. The payment may be mailed or hand delivered.

If you have any questions, please contact me at the West Hennepin Public Safety Department at 763-479-0500.

WEST HENNEPIN PUBLIC SAFETY

Jonathan Howes
Badge #107
Enclosure

shall be unlawful to park or permit to be parked, or to continue to park or permit to stand, any vehicle upon any city street until the snow has been plowed from the street or the same has been otherwise disposed of.

Subd. 3. *Violators towed.* Any motor vehicle, vehicle, machinery or implement parked in violation of this subsection shall be removed from the city street, avenue, or alley or city property and shall be impounded until the owner pays all towing and storage charges.

Subd. 4. *Penalty.* Any person, firm, or corporation who shall be convicted of a violation of any of the provisions hereof shall be deemed guilty of a petty misdemeanor.

(Amended, Ord. No. 2017-06, § 1)

1300.05. - Unreasonable acceleration prohibited.

No person shall start or accelerate any motor vehicle so rapidly or abruptly that a tire or tires breaks traction with the surface causing a squealing sound or the dislodging of sand, gravel or other objects by the vehicle's tires or exhibit any unnecessary speed when the peace or safety of any pedestrian, resident, driver, other person, animal or property is disturbed or threatened thereby.

1300.07. - Engine braking.

Subd. 1. No person may slow or stop a vehicle by the practice known as engine braking or dynamic braking whereby rapid downshifting of a vehicle's engine is used in lieu of or in addition to application of the vehicle's brakes causing loud noises to emit from the vehicle's engine and exhaust system. Engine braking by any motor vehicle on any public highway, street, parking lot or alley within the city is hereby declared to be a public nuisance and is prohibited. Engine braking is permissible if required to stop or slow a vehicle in an emergency or to avoid a collision or accident that may result in property damage, injury or loss of life.

(Added, Ord. No. 2005-07)

SECTION 1305. - ROAD RESTRICTIONS

(Amended, Ord. No. 111, 9-24-91)

1305.01. - Motor vehicles regulated.

The provisions of Minn. Stats. §§ 169.80, 169.81, 169.82 and 169.83, regulating the size, weight, load, width, height, length and trailer equipment of motor vehicles; Minn. Stats. § 169.831 regulating refuse compactors; Minn. Stats. § 169.85 regulating the weighing of vehicles; and Minn. Stats. § 169.86 regulating the issuance of special permits, are hereby adopted by reference and are hereby incorporated in and made a part of this section as though fully set forth.

1305.03. - Administrative control.

The road authority and local authority as used herein shall be the director of public works of the city herein called "director," who is hereby empowered to require permits, surety bonds, insurance contracts, permit fees and all other administrative procedures authorized hereunder.

1305.05. - Permit fee.

The director shall require payment of a fee for the issuance of any permit hereunder in an amount set by resolution of the city council for each ton by which the maximum allowable load per axle exceeds the maximum load per axle specified by law for the street or road being traveled up to a maximum of nine tons gross weight per axle. Such permits shall be issued upon good cause being shown as required by law, provided that good cause shall be related to the health, safety or welfare of the public or any member thereof.

1305.07. - Posting authorized.

The director may prohibit the operation of vehicles upon any city street, road or highway or impose restrictions as to the weight of vehicles to be operated upon any city street, road or highway when in the judgment of the director, by reason of deterioration, rain, snow or climatic conditions, such city street, road or highway will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weight thereof reduced.

1305.09. - Posting of roads.

The director shall cause to be posted on any such city street, road or highway appropriate signs designating such restriction.

1305.11. - Civil and criminal penalties.

Subd. 1. *Penalty.* Any person not holding a seasonal permit who violates a posted load or vehicle restriction shall be subject to the penalty established in section 115 of this Code, together with a civil penalty payable directly to the city equal to the value of the damages caused by such violation.

Subd. 2. *Revocation of permit.* It shall be unlawful for any person to move a motor vehicle upon any street, road or highway within the city when such motor vehicle is not in compliance herewith, is not in compliance with any permit issued hereunder or without first obtaining a proper permit therefor. Any violation of this section for failure to comply with the terms of

any permit issued hereunder shall result in automatic cancellation of the permit violated and, for the purpose of any civil or criminal penalty prescribed by law, weight calculations shall be made without reference to the canceled permit.

SECTION 1310. - SNOWMOBILES

(Amended, Ord. No. 111, 9-24-91)

1310.01. - Intent.

It is the intent of this section to supplement the laws of the State of Minnesota, Minn. Stats. chapters 84.81 through 84.89, and chapters 168 through 171, as from time to time amended, with respect to the operation of snowmobiles. This section is not intended to allow what the state statutes prohibit nor to prohibit what the state statutes expressly allow.

1310.03. - Definitions.

The following words and phrases when used in this section have the meanings as set out herein:

- (a) "Person" includes an individual, partnership, corporation, the state and its agencies and subdivisions, and any body of persons, whether incorporated or not.
- (b) "Operate" means to ride in or on and control the operation of a snowmobile.
- (c) "Operator" means every person who operates or is in actual physical control of a snowmobile.
- (d) "Roadway" means that portion of a highway improved, designed or ordinarily used for vehicular traffic.
- (e) "Snowmobile" means a self-propelled vehicle designed for travel on snow, ice, or natural terrain, steered by wheels, skis or runners.

1310.05. - Unlawful acts.

- (a) No snowmobile shall be driven at a rate of speed greater than reasonable or proper under all the surrounding circumstances.
- (b) No snowmobile shall be driven in a careless, reckless, or negligent manner so as to endanger the person or property of another or to cause injury or damage thereto.
- (c) No person shall operate a snowmobile while under the influence of intoxicating liquor or narcotics or habit-forming drugs.
- (d) No snowmobile shall be driven without a lighted head and tail light when required for safety.
- (e) No snowmobile shall be driven in any tree nursery or planting in a manner which damages or

exhaust system shall not emit or produce a sharp popping or cracking sound. Brakes adequate to control the movement of and to stop and hold the snowmobile under any conditions of the operation.

(Am. Ord. 162, passed 3-26-1996)

(Prior Code, ' 28.04) Penalty, see ' 10.99

' 70.19 UNLAWFUL ACTS.

(A) *Operation.* It shall be unlawful for any person to operate a snowmobile:

(1) On private property of another without permission of the owner of the property; or

(2) In a manner so as to create a loud, unnecessary, or unusual noise which disturbs, annoys, or interferes with the peace and quiet of other persons.

(B) *Unattended snowmobiles.* It is unlawful for the owner or operator of any snowmobile to leave or allow a snowmobile to be or remain unattended on public property while the motor is running or with the key to start the snowmobile in the ignition switch.

(C) It shall be unlawful for any person to place or allow a barrier in the existing rights-of-way.
(Prior Code, ' 28.05) Penalty, see ' 10.99

' 70.20 DEFENSE.

It shall be a sufficient defense to the prosecution for violation of ' 70.19(A)(1) that the defendant has permission in writing from the owner or lawful occupant of the land.

(Prior Code, ' 28.06)

TRUCK TRAFFIC

' 70.35 GENERALLY.

The Maple Plain City Council finds that certain roadways within the city receive excessive wear, resulting in damage, as a result of heavy truck traffic; the Council also finds there is an increased danger to children and other citizens as a result of heavy truck traffic over certain city roadways; and further that truck traffic can reasonably be prohibited on certain streets to eliminate a majority of the safety and property damage concerns.
(Prior Code, ' 31.01)

' 70.36 DESIGNATION OF TRUCK TRAFFIC.

The Maple Plain City Council is hereby authorized to prohibit certain truck traffic route(s) within the city. The designation shall be by Council resolution and shall set out the route or routes that are prohibited for the truck traffic within the city. The City Council shall also cause the designating resolution to be published and shall clearly mark the prohibited streets.

(Prior Code, ' 31.02)

' 70.37 TRUCKS SUBJECT TO DESIGNATED ROUTE.

All trucks that are licensed for a gross vehicle weight in excess of 9,000 lbs. shall be subject to this subchapter.

(Prior Code, ' 31.03)

' 70.38 EXCEPTIONS.

The following trucks are exempt from the provisions of this subchapter:

(A) Local truck traffic (traffic that has a legitimate local purpose);

(B) Garbage trucks;

(C) Milk trucks;

(D) School buses; and

(E) Other official emergency vehicles.

(Prior Code, ' 31.04)

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Found 1 matches for 169.871

169.871 EXCESS WEIGHT; CIVIL PENALTY.

Subdivision 1. Civil liability. (a) The owner or lessee of a vehicle that is operated with a gross weight in excess of a weight limit imposed under sections [169.823](#) to [169.8295](#), [169.84](#) to [169.851](#), and [169.87](#) or a shipper who ships or tenders goods for shipment in a single truck or combination vehicle that exceeds a weight limit imposed under sections [169.823](#) to [169.8295](#), [169.84](#) to [169.851](#), and [169.87](#) is liable for a civil penalty as follows:

(1) if the total gross excess weight is not more than 1,000 pounds, one cent per pound for each pound in excess of the legal limit;

(2) if the total gross excess weight is more than 1,000 pounds but not more than 3,000 pounds, \$10 plus five cents per pound for each pound in excess of 1,000 pounds;

(3) if the total gross excess weight is more than 3,000 pounds but not more than 5,000 pounds, \$110 plus ten cents per pound for each pound in excess of 3,000 pounds;

(4) if the total gross excess weight is more than 5,000 pounds but not more than 7,000 pounds, \$310 plus 15 cents per pound for each pound in excess of 5,000 pounds;

(5) if the total gross excess weight is more than 7,000 pounds, \$610 plus 20 cents per pound for each pound in excess of 7,000 pounds.

(b) Notwithstanding any other law to the contrary, if a person found guilty of a violation of a weight limit imposed under this section or sections [169.823](#) to [169.8295](#), [169.84](#) to [169.851](#), or [169.87](#) is also found by the court to have knowingly and contemporaneously attempted to evade a fixed weigh station or to otherwise avoid weighing by means of stationary scales under section [169.85](#) or other law, the court must impose a penalty of twice the amount otherwise authorized under paragraph (a).

(c) Any penalty imposed upon a defendant under this subdivision must not exceed the penalty prescribed by this subdivision. Any fine paid by the defendant in a criminal overweight action that arose from the same overweight violation is applied toward payment of the civil penalty under this subdivision. A peace officer or Department of Public Safety employee described in section [299D.06](#) who cites a driver for a violation of the weight limitations established by sections [169.81](#) to [169.851](#) and [169.87](#) must give written notice to the driver that the driver or another may also be liable for the civil penalties provided herein in the same or separate proceedings.

(d) A penalty imposed upon the owner or lessee of a vehicle that is based on violations identified by the use of shippers' weight records under section [169.872](#) must not exceed an aggregate of \$10,000.

Subd. 1a. Special permit violations. (a) The owner or lessee of a vehicle that is operated with a gross weight in excess of an adjusted weight limit and a shipper who ships or tenders goods for shipment in a single truck or combination vehicle that exceeds an adjusted weight limit is liable for a civil penalty. The civil penalty is the greater of (1) as calculated at a rate of five cents per pound for each pound in excess of the highest weight allowed by the permit or under section [169.826](#), [subdivision 1](#), or (2) \$100.

(b) Any penalty imposed upon a defendant under this subdivision shall not exceed the penalty prescribed by this subdivision. Any fine paid by the defendant in a criminal overweight action that arose from the same overweight violation may not be applied toward payment of the civil penalty under this subdivision. A peace officer or Department of Public Safety employee described in section [299D.06](#) who cites a driver for a violation of the adjusted weight limit shall give written notice to the driver that the driver or another may also be liable for the civil penalty provided in this subdivision in the same or separate proceedings.

(c) For purposes of this subdivision, "adjusted weight limit" means a weight limit (1) imposed by a permit issued under this chapter, or (2) imposed under section [169.826](#).

subdivision 1.

Subd. 1b. Civil penalty for first two violations. Notwithstanding subdivision 1, paragraph (a), clauses (1) to (5), a civil penalty under subdivision 1 for a violation in a motor vehicle in the course of a first haul as defined in section 168.013, subdivision 3, paragraph (d)(3), of a weight limit imposed under sections 169.823 to 169.829, 169.84 to 169.851, and 169.87 that is not preceded by two or more violations of the gross weight limits in those sections in that motor vehicle within the previous 12 months, may not exceed \$150.

Subd. 2. Jurisdiction. The district court may hear, try and determine actions commenced under this section. Trials under this section shall be to the court, sitting without a jury. Trials to the court under this section shall, if possible, be conducted at the same time as pretrial motions or trials in the criminal prosecution under sections 169.81 to 169.87, if any, subject to the agreement of the defendant.

Subd. 3. Appearance. Notwithstanding the provisions of section 8.01, county or city attorneys may appear in civil actions commenced under this section at the request of the attorney general.

Subd. 4. Venue. Civil actions under this section may be commenced in any county in which the vehicle was loaded, unloaded or operated in violation of subdivision 1 unless there is agreement that the action may be tried in another county or municipality.

Subd. 5. Fines; proceeds allocated. Any penalty imposed and fines collected pursuant to this section shall be disposed of as provided in section 299D.03, subdivision 5, with the following exceptions:

(a) If the violation occurs in the county, and the county attorney appears in the action, the remaining five-eighths shall be credited to the highway user tax distribution fund.

(b) If the violation occurs within the municipality, and the city attorney appears in the action, the remaining one-third shall be paid to the highway user tax distribution fund.

(c) Except as provided in paragraph (d), when the attorney general appears in the action, all penalties imposed and fines collected shall be credited to the highway user tax distribution fund.

(d) If the violation occurs in Hennepin County, and the arrest or apprehension is made by the county sheriff, three-eighths of the civil penalty shall be credited to the general revenue fund of the county and the remaining five-eighths shall be credited to the highway user tax distribution fund.

Subd. 6. Costs and disbursements. The prevailing party in any action commenced under this section shall be entitled to reasonable costs incurred in the action.

Subd. 7. Shipper's good-faith exception. (a) The penalty imposed by subdivision 1 shall not be imposed on a shipper who in good faith ships goods or tenders goods for shipment in a vehicle that does not exceed the maximum gross weight for which the truck is licensed under section 168.013, subdivision 1e.

(b) For purposes of this section, "good faith" means that (1) the vehicle is licensed pursuant to section 168.013, subdivision 1e, (2) the operator of the vehicle is not under the control of the shipper, (3) the operator has requested that the vehicle be loaded to the maximum gross weight for which the vehicle is licensed, and (4) the road leading from the shipper's immediate place of shipment may be legally used for the allowed gross weight of the vehicle with its legally maximum load.

History: 1980 c 485 s 2; 1980 c 618 s 10; 1981 c 321 s 10; 3Sp1981 c 2 art 1 s 14,15; 1983 c 198 s 13,14; 1985 c 299 s 12; 1986 c 444; 1988 c 606 s 1,2; 1996 c 455 art 3 s 23; 1997 c 230 s 4,5; 1998 c 254 art 2 s 16; 2002 c 297 s 1; 2010 c 320 art 1 s 15-17; 2017 c 86 s 2

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169.87 SEASONAL LOAD RESTRICTION; ROUTE DESIGNATION.

§ Subdivision 1. **Optional power.** (a) Local authorities, with respect to highways under their jurisdiction, may prohibit the operation of vehicles upon any such highway or impose restrictions as to the weight of vehicles to be operated upon any such highway, whenever any such highway, by reason of deterioration, rain, snow, or other climatic conditions, will be seriously damaged or destroyed unless the use of vehicles thereon is prohibited or the permissible weights thereof reduced.

(b) The local authority enacting any such prohibition or restriction shall erect or cause to be erected and maintained signs plainly indicating the prohibition or restriction at each end of that portion of any highway affected thereby, and the prohibition or restriction shall not be effective unless and until such signs are erected and maintained.

(c) Municipalities, with respect to highways under their jurisdiction, may also, by ordinance, prohibit the operation of trucks or other commercial vehicles, or may impose limitations as to the weight thereof, on designated highways, which prohibitions and limitations shall be designated by appropriate signs placed on such highways.

(d) The commissioner shall likewise have authority, as hereinabove granted to local authorities, to determine and to impose prohibitions or restrictions as to the weight of vehicles operated upon any highway under the jurisdiction of the commissioner, and such restrictions shall be effective when signs giving notice thereof are erected upon the highway or portion of any highway affected by such action.

(e) When a local authority petitions the commissioner to establish a truck route for travel into, through, or out of the territory under its jurisdiction, the commissioner shall investigate the matter. If the commissioner determines from investigation that the operation of trucks into, through, or out of the territory involves unusual hazards because of any or all of the following factors; load carried, type of truck used, or topographic or weather conditions, the commissioner may, by order, designate certain highways under the commissioner's jurisdiction as truck routes into, through, or out of such territory. When these highways have been marked as truck routes pursuant to the order, trucks traveling into, through, or out of the territory shall comply with the order.

Subd. 2. Seasonal load restriction. (a) Unless restricted as provided in subdivision 1, between the dates set by the commissioner of transportation each year, the weight on any single axle shall not exceed:

- (1) five tons on an unpaved street or highway; or
- (2) ten tons on a paved street or highway.

(b) The gross weight on consecutive axles on an unpaved street or highway shall not exceed the gross weight allowed in sections 169.823 to 169.829 multiplied by a factor of five divided by nine. This reduction shall not apply to the gross vehicle weight.

Subd. 3. School bus and Head Start bus. Weight restrictions imposed pursuant to subdivisions 1 and 2 do not apply to a school bus or Head Start bus transporting students, Head Start children, or Head Start parents when the gross weight on a single axle of the school bus or Head Start bus does not exceed 14,000 pounds; provided that, road authorities may restrict any highway under their jurisdiction to a lesser axle weight by written order to school boards and Head Start grantees 24 hours in advance of required compliance with such reduced axle weight.

Subd. 4. Vehicle transporting milk. A weight restriction imposed under subdivision 1 by the commissioner of transportation or a local road authority, or imposed by subdivision 2, does not apply to a vehicle transporting milk from the point of production to the point of first processing if, at the time the weight restriction is exceeded, the vehicle is carrying milk loaded at only one point of production. This subdivision does not authorize a vehicle described in this subdivision to exceed a weight restriction of five tons per axle by more than two tons per axle.

Subd. 5. Utility vehicles. (a) Weight restrictions imposed by the commissioner under subdivisions 1 and 2 do not apply to a two-axle or three-axle utility vehicle that does not exceed a weight of 20,000 pounds per single axle and 36,000 pounds gross vehicle weight for a two-axle vehicle or 48,000 pounds gross vehicle weight for a three-axle vehicle, if the vehicle is owned by:

(1) a public utility as defined in section [216B.02](#);

(2) a municipality or municipal utility that operates the vehicle for its municipal electric, gas, or water system; or

(3) a cooperative electric association organized under chapter 308A.

(b) The exemption in this subdivision applies only when the vehicle is performing service restoration or other work necessary to prevent an imminent loss of service.

Subd. 6. Recycling and garbage vehicles. (a) Except as provided in paragraph (b), weight restrictions imposed under subdivisions 1 and 2 do not apply to a vehicle that does not exceed 20,000 pounds per single axle and is designed and used exclusively for recycling, while engaged in recycling in a political subdivision that mandates curbside recycling pickup.

(b) Weight restrictions imposed under subdivisions 1 and 2 do not apply to: (1) a vehicle that does not exceed 14,000 pounds per single axle and is used exclusively for recycling as described in paragraph (a); (2) a vehicle that does not exceed 14,000 pounds per single axle and is designed and used exclusively for collecting mixed municipal solid waste, as defined in section [115A.03, subdivision 21](#), while engaged in such collection; or (3) a portable toilet service vehicle that does not exceed 14,000 pounds per single axle or 26,000 pounds gross vehicle weight, and is designed and used exclusively for collecting liquid waste from portable toilets, while engaged in such collection.

(c) Notwithstanding section [169.80, subdivision 1](#), a violation of weight restrictions imposed under subdivisions 1 and 2 by a vehicle designed and used exclusively for recycling while engaged in recycling in a political subdivision that mandates curbside recycling pickup while engaged in such collection, by a vehicle that is designed and used exclusively for collecting mixed municipal solid waste as defined in section [115A.03, subdivision 21](#), while engaged in such collection, or by a portable toilet service vehicle that is designed and used exclusively for collecting liquid waste from portable toilets, while engaged in such collection, is not subject to criminal penalties but is subject to a civil penalty for excess weight under section [169.871](#).

Subd. 7. Cargo tank vehicles. (a) Weight restrictions imposed by the commissioner under subdivisions 1 and 2 do not apply to cargo tank vehicles with two or three permanent axles when delivering propane for heating or dyed fuel oil on seasonally weight-restricted roads if the vehicle is loaded at no more than 50 percent capacity of the cargo tank.

(b) To be exempt from weight restrictions under paragraph (a), a cargo tank vehicle used for propane must have an operating gauge on the cargo tank that shows the amount of propane as a percent of capacity of the cargo tank. Documentation of the capacity of the cargo tank must be available on the cargo tank or in the cab of the vehicle. For purposes of this subdivision, propane weighs 4.2 pounds per gallon.

(c) To be exempt from weight restrictions under paragraph (a), a cargo tank vehicle used for dyed fuel oil must utilize the forward two tank compartments and must carry documentation of the empty weight of the cargo tank vehicle from a certified scale in the cab of the vehicle. For purposes of this subdivision, dyed fuel oil weighs seven pounds per gallon.

(d) To the extent practicable, cargo tank vehicles that are exempt from weight restrictions under paragraph (a) shall complete deliveries on seasonally weight-restricted roads by 12:00 p.m. and before the last week of April.

History: ([2720-279](#)) [1937 c 464 s 129](#); [1947 c 505 s 1](#); [1949 c 695 s 1](#); [1951 c 445 s 1](#); [1967 c 12 s 1](#); [1967 c 467 s 1](#); [1973 c 85 s 1](#); [1981 c 321 s 9](#); [1982 c 617 s 15](#); [1986 c 444](#); [1994 c 603 s 15](#); [1999 c 154 s 2](#); [1999 c 230 s 16](#); [2000 c 433 s 2-4](#); [2003 c 97 s 3](#); [1Sp2003 c 19 art 2 s 63](#); [2004 c 205 s 1](#); [2004 c 228 art 1 s 69](#); [2005 c 21 s 1](#); [2005 c 34 s](#)

1; 1Sp2005 c 1 art 1 s 82; 2008 c 159 s 1; 2009 c 64 s 18; 2010 c 320 art 2 s 9; 2010 c 351 s 35; 2015 c 75 art 2 s 29

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169.824 GROSS WEIGHT SCHEDULE.

Subdivision 1. Table of axle weight limits. (a) No vehicle or combination of vehicles equipped with pneumatic tires shall be operated upon the highways of this state where the total gross weight on any group of two or more consecutive axles of any vehicle or combination of vehicles exceeds that given in the following axle weight limits table for the distance between the centers of the first and last axles of any group of two or more consecutive axles under consideration. Unless otherwise noted, the distance between axles must be measured longitudinally to the nearest even foot, and when the measurement is a fraction of exactly one-half foot the next largest whole number in feet shall be used, except that when the distance between axles is more than three feet four inches and less than three feet six inches the distance of four feet shall be used.

Axle Weight Limits

Maximum gross weight in pounds on a group of

2

3

4

Distances in feet between centers of foremost and rearmost axles of a group

consecutive axles of a 2-axle vehicle or any combination of vehicles having a total of 2 or more axles

consecutive axles of a 3-axle vehicle or any combination of vehicles having a total of 3 or more axles

consecutive axles of a 4-axle vehicle or any combination of vehicles having a total of 4 or more axles

4	34,000		
5	34,000		
6	34,000		
7	34,000	34,000	
8	34,000	34,000	
8 plus	34,000 (38,000)	42,000	
9	35,000 (39,000)	43,000	
10	36,000 (40,000)	43,500	49,000
11	36,000	44,500	49,500
12		45,000	50,000
13		46,000	51,000
14		46,500	51,500
15		47,500	52,000
16		48,000	53,000
17		49,000	53,500
18		49,500	54,000
19		50,500	55,000
20		51,000	55,500
21		52,000	56,000
22		52,500	57,000
23		53,500	57,500
24		54,000	58,000
25		(55,000)	59,000
26		(55,500)	59,500
27		(56,500)	60,000
28		(57,000)	61,000
29		(58,000)	61,500
30		(58,500)	62,000
31		(59,500)	63,000
32		(60,000)	63,500
33			64,000

34	65,000
35	65,500
36	66,000
37	67,000
38	67,500
39	68,000
40	69,000
41	69,500
42	70,000
43	71,000
44	71,500
45	72,000
46	72,500
47	(73,500)
48	(74,000)
49	(74,500)
50	(75,500)
51	(76,000)
52	(76,500)
53	(77,500)
54	(78,000)
55	(78,500)
56	(79,500)
57	(80,000)

(b) The maximum gross weight on a group of three consecutive axles, where the distance between centers of foremost and rearmost axles of any axle group is seven feet or eight feet, is 34,000 pounds, except for vehicles manufactured before August 1, 1991. Notwithstanding any lesser weight shown in the axle weight limits table, for vehicles manufactured before August 1, 1991:

(1) the maximum gross weight on a group of three consecutive axles, where the distance between centers of foremost and rearmost axles of any axle group is seven feet, is 37,000 pounds; and

(2) the maximum gross weight on a group of three consecutive axles, where the distance between centers of foremost and rearmost axles of any axle group is eight feet, is 38,500 pounds.

(c) "8 plus" refers to any distance greater than eight feet but less than nine feet.

Axle Weight Limits (continued)
Maximum gross weight in pounds on a group of

	5	6	7	8
Distances in feet between centers of foremost and rearmost axles of a group	consecutive axles of a 5-axle vehicle or any combination of vehicles having a total of 5 or more axles	consecutive axles of a 6-axle vehicle or any combination of vehicles having a total of 6 or more axles	consecutive axles of a 7-axle vehicle or any combination of vehicles having a total of 7 or more axles	consecutive axles of an 8-axle vehicle or any combination of vehicles having a total of 8 or more axles
14	57,000			
15	57,500			
16	58,000			
17	59,000			
18	59,500			
19	60,000			
20	60,500	66,000	72,000	
21	61,500	67,000	72,500	
22	62,000	67,500	73,000	
23	62,500	68,000	73,500	
24	63,000	68,500	74,000	

25	64,000	69,000	75,000	
26	64,500	70,000	75,500	
27	65,000	70,500	76,000	
28	65,500	71,000	76,500	
29	66,500	71,500	77,000	
30	67,000	72,000	77,500	
31	67,500	73,000	78,500	
32	68,000	73,500	79,000	
33	69,000	74,000	79,500	
34	69,500	74,500	80,000	
35	70,000	75,000	(80,500)	(86,000)
36	70,500	76,000	(81,000)	(86,500)
37	71,500	76,500	(81,500)	(87,000)
38	72,000	77,000	(82,000)	(87,500)
39	72,500	77,500	(82,500)	(88,500)
40	73,000	78,000	(83,500)	(89,000)
41	74,000	79,000	(84,000)	(89,500)
42	74,500	79,500	(84,500)	(90,000)
43	75,000	80,000	(85,000)	(90,500)
44	75,500	(80,500)	(85,500)	(91,000)
45	76,500	(81,000)	(86,000)	(91,500)
46	77,000	(81,500)	(87,000)	(92,500)
47	77,500	(82,000)	(87,500)	(93,000)
48	78,000	(83,000)	(88,000)	(93,500)
49	79,000	(83,500)	(88,500)	(94,000)
50	79,500	(84,000)	(89,000)	(94,500)
51	80,000	(84,500)	(89,500)	(95,000)
52	(80,500)	(85,000)	(90,500)	(95,500)
53	(81,000)	(86,000)	(91,000)	(96,500)
54	(81,500)	(86,500)	(91,500)	(97,000)
55	(82,500)	(87,000)	(92,000)	(97,500)
56	(83,000)	(87,500)	(92,500)	(98,000)
57	(83,500)	(88,000)	(93,000)	(98,500)
58	(84,000)	(89,000)	(94,000)	(99,000)
59	(85,000)	(89,500)	(94,500)	(99,500)
60	(85,500)	(90,000)	(95,000)	(100,500)
61			(95,500)	(101,000)
62			(96,000)	(101,500)
63			(96,500)	(102,000)
64			(97,000)	(102,500)
65				(103,000)
66				(103,500)
67				(104,500)
68				(105,000)
69				(105,500)
70				(106,000)
71				(106,500)
72				(107,000)
73				(107,500)
74				(108,000)

(d) The gross weights shown without parentheses in the axle weight limits table are allowed on unpaved streets and highways, unless posted to a lesser weight under section 169.87, subdivision 1. The gross weights shown in this table, whether within or without parentheses, are allowed on paved streets and highways, unless posted to a lesser weight under section 169.87, subdivision 1. Gross weights in excess of 80,000 pounds require an overweight permit under this chapter, unless otherwise allowed under section 169.826.

(e) Notwithstanding any lesser weight shown in the axle weight limits table, but subject to the restrictions on gross vehicle weights in subdivision 2, paragraph (a), two consecutive sets of tandem axles may carry a gross load of 34,000 pounds each and a

combined gross load of 68,000 pounds provided the overall distance between the first and last axles of the consecutive sets of tandem axles is 36 feet or more.

§ **Subd. 2. Gross vehicle weight of all axles.** The gross vehicle weight of all axles of a vehicle or combination of vehicles must not exceed:

(1) 80,000 pounds for any vehicle or combination of vehicles on all streets and highways, unless posted at a lower axle weight under section 169.87, subdivision 1; and

(2) 88,000 pounds for any vehicle or combination of vehicles with six or more axles while exclusively engaged in hauling livestock on all state trunk highways other than interstate highways, if the vehicle has a permit under section 169.86, subdivision 5, paragraph (j).

Subd. 3. Weight limit credits; idle- and emissions-reduction technology; natural gas vehicles. (a) Notwithstanding the maximum weight provisions of this section, the maximum gross vehicle weight limits and the axle weight limits for any motor vehicle subject to sections 169.80 to 169.88 that is equipped with idle-reduction technology or emissions-reduction technology are increased by the amount of weight necessary to compensate for the weight of the idle-reduction technology or emissions-reduction technology, not to exceed 550 pounds.

(b) Notwithstanding the maximum weight provisions of this section, the maximum gross vehicle weight limits and the axle weight limits for any motor vehicle that is a natural gas vehicle and subject to sections 169.80 to 169.88 are increased by the amount of weight calculated as provided under United States Code, title 23, section 127(s), not to exceed 2,000 pounds.

(c) The weight limit increases under paragraphs (a) and (b) are cumulative.

(d) At the request of an authorized representative of the Department of Transportation or the Department of Public Safety, the vehicle operator must provide proof through documentation or demonstration that the vehicle meets the requirements of this subdivision.

History: 1981 c 321 s 4; 1982 c 424 s 42; 1982 c 617 s 11-13; 1983 c 198 s 9; 1986 c 398 art 13 s 6-9; 1986 c 452 s 20; 1Sp1986 c 3 art 4 s 13; 1991 c 112 s 4; 1991 c 333 s 18, 19; 1992 c 578 s 7-10; 1994 c 635 art 1 s 16; 1998 c 372 art 1 s 8; 2000 c 433 s 1; 2001 c 156 s 1; 2001 c 213 s 10; 2002 c 364 s 13; 1Sp2005 c 1 art 4 s 36; 2008 c 287 art 1 s 54; 2009 c 64 s 6; 2010 c 320 art 1 s 4, 5; 2013 c 127 s 42; 2016 c 142 s 1, 2

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WEST HENNEPIN PUBLIC SAFETY DEPARTMENT

1918 County Road 90

Maple Plain, MN 55359

Phone (763) 479-0500, Fax (763) 479-0504

www.westhennepin.com

DATE: April 5, 2018
TO: Command Staff
FROM: Officer Jon Howes
RE: Truck Weight Restrictions / Policy / Restrictions Waiver

Command Staff,

The purpose of this memorandum is to address the current weight restriction ordinances in Maple Plain and Independence. Secondly, a plan of enforcing these ordinances in a more clear and effective way.

As we are all aware cities such as Medina and Corcoran are enforcing over weight trucks on their city roads. Both of these cities are utilizing Minnesota State Statute 169.871 Excess Weight; Civil Penalty and other state statutes.

I have researched Medina ordinance 415 and Corcoran city ordinance 70.02 and found they are very detailed to mirror all relative Minnesota State Statutes.

One of the most lacking parts of this process is having exemptions given in a non-recorded way. Being told a certain company has an exemption of road restrictions verbally, poses an issue if the traffic enforcement moves onto the next step. The current way West Hennepin PSD is told of an exemption is verbally through the Public Works Director. Recently, an overweight truck was stopped, weighed and found to be overweight by 16,000 pounds. This violation occurred on stretch of road which a restriction was lifted for a certain company to accommodate their movement of machinery. The exemption was given to the company and had expired. The company was stopped after this exemption expiration and found to be overweight. This action is subjective and does not hold water if the enforcement action leads to civil or traffic offenses. Officer's onsite had to contact the Public Works Director to see if the exemption was still good or if it was expired. This current process could lead to disputes that would be subjective and pit the city versus the citizen based on verbal communication.

It is in the best interest of WHPS and our two cities to implement an exemption permit process. The required action of a company is to apply in writing for weight exemption. The Public Work Director reviews the applications and determines if it can be allowed. If allowed, the Public Works director will sign the permit and provide a company with a paper copy of the permit. The permit needs to clearly state the date, route of travel, signatures of the applicant and Public Works Director and clear timeline of the exemption. The paper copy must be maintained in the vehicle allowed the exemption, the on-site supervisor or with the homeowner allowing the work.



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The permit shall have a fee. The fee shall be collected and maintained by the City Offices in which the application is received.

I have spoken with our assistant city attorney Peggy Larkin about this topic and sent her an email with the Corcoran and Medina respective ordinances and demand letters. Larkin has consulted with another city attorney, David Ross. I spoke with Ross on the phone about adopting a new ordinance that mirrors the best of Corcoran Police Department's and Medina Police Department. Our City Attorney is in favor of updating the current ordinance and has given the approval to move to the next step of drafting a new city ordinance. The ordinance will include the option to pursue civil liabilities against the driver of the truck or the company that has directed the driver to a location with seasonal weight restrictions. It also must clearly indicate the civil penalty amount within the ordinance and persons who have the authority to enforce the action. Attorney Ross has also consulted with Attorney John Thames regarding this matter.

I have obtained the City of Corcoran and the City of Medina's truck weight report and civil demand letter and will make it available during the next process. A West Hennepin PSD weight report form has been created and is being used in a trial basis at this time.

It is very apparent the cities of Maple Plain and Independence need an updated truck weight ordinance. I spoke with Larry Ende from Independence Public Works and he is very open to the new ordinance and exemption permit. I will gladly work with both city public works personnel to put the best ordinance together to get sent to the respective city councils. Upon request I will present all the necessary documents in a binder to present to city officials and the West Hennepin PSD Command Staff.

I appreciate your attention to this matter. If there is anything else I can do please let me know. I would be willing to attend city meetings or workshops to provide insight into the implementation of this process and updates to city ordinances.

Thanks



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Phone (763) 479-0500, Fax (763) 479-0504

www.westhennepin.com

DATE: December 24, 2018
TO: Director Kroells
FROM: Officer Ben Anderson
RE: Outside Employment

Director Kroells,

I am seeking approval for outside employment with [REDACTED] Property Services Inc. At this time the work I will be performing will be snow removal, including shoveling and operating equipment.

[REDACTED] Property Services is a reputable company owned by [REDACTED] who is a licensed police officer. They run a large scale operation with corporate clients.

At no time, will this part time occasional employment interfere with my duties at WHPS. As you know, I enjoy hard work and am learning aspects of the lawn and snow removal business.

Thank you for your consideration.

A handwritten signature in black ink, appearing to be "BA" with a stylized flourish.

Ben Anderson - Officer



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LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: West Hennepin Public Safety Department

Check one:

- ☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.
- ☒ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____ Position: Police Commission Chairperson