

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, January 23, 2024
8:00 a.m.
WHPS Conference Room**

AGENDA

1. Call to order
2. Election of 2024 Police Commissioners
3. Additions to the Agenda
4. ******Consent Agenda ******
All items listed under Consent Agenda are routine by police commissioners and will be acted upon by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent agenda and will be considered separately.
 - a) Approval of December 13, 2023, Police Commission Minutes
 - b) Review of December 2023 Activity Reports
 - c) Review of December 2023 Claims
 - d) Review of 2023 YTD Budget Report and Cash Asset Reports
 - e) Review of 2023 Accrued Vacation/Comp/Sick Time Reports
5. Items of Interest - Community Events

Old Business

6. 2023 Public Safety Aid
7. Police Officer Hiring/Part-time Police Officer Hiring Update
8. 2024 CSO Promotion and Recruitment Process
9. Grant Opportunities for Police Officers
10. Body Worn Camera Audit Process
11. 2024 Citizens Police Academy

New Business:

12. Update on Workers Compensation for 2024
13. 2023 Financial Audit
14. 2023 Annual Report
15. Storyboard Software Grant
16. Intent to Retire Sgt. Denneson
17. Swearing in Ceremony for Officer Eldred
18. 2024 PC Meeting dates: All meetings held at WHPS conference room at 8:00 a.m. Suggested dates: January 23, April 23, July 23 (Budget), September 10, December 17 (if needed)
19. Adjourn

POLICE COMMISSION PACKET

POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

Tuesday, January 23, 2024, 8:00 a.m.

West Hennepin Conference Room

Approval of December 13, 2023, Police Commission Meeting Minutes

Meeting minutes have been included for your review and approval.

December 2023 Activity Reports

Between January 1 and December 31, 2023, WHPS handled 4,997 incident complaints: 1,436 in Maple Plain, 4,461 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the enclosed December 2023 Activity Reports/Director's News and Notes. Director Kroells will highlight a few cases if requested.

Approval December 2023 Claims

December 2023 claims are attached for review and approval.

2023 YTD Budget & Cash Asset Reports

In reviewing the 2023 Budget vs. Actual reports from January 1 to December 31, 2023, WHPS has received \$2,348,077 or 103.64% in income with expenses of \$2,334,913 or 103.06%. This is a difference of \$13,164.

Balances of other accounts are: Crime Prevention \$10,252, Federal Forfeiture \$143,694, Reserves \$2,238, Capital Outlay \$29,245, Military Leave PERA \$25,284 and Severance \$74,244.

2023 YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation, and sick time reports are enclosed for review.

Items of Interest/Community Events

- \$5,000 donation from an Independence resident for WHPS Crime Prevention
- Flock Camera on MnDOT ROW

2023 Public Safety Aid Proposal

As mentioned at previous police commission meetings, over \$300 million of aid was provided by the Minnesota Legislature for public safety agencies in Minnesota. This is a one-time public aid and will be provided to cities with police departments to assist with retention and recruitment of staff. In review of Public Safety Aid, the City of Maple Plain received \$89,752 and City of Independence received \$174,470 on December 26, 2023.

These funds must be used to provide public safety, including community violence prevention and intervention programs, community engagement, mental health crisis responses, victim services,

training programs, first responder wellness, equipment related to fire, rescue, and emergency services or to pay other personnel or equipment costs.

These funds cannot be used for:

- Employer contribution to the public employee's police and fire fund
- The purchase of an armored or tactical vehicle or substantially similar vehicle.
- The purchase of tear gas, chemical munitions, or substantially similar items or Article 4, Sec. 27.
- The costs of construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities. For purposes of this clause, "related facilities" includes access roads, lighting, sidewalks, and utility components on or adjacent to the property on which the police station is located that are necessary for safe access to and use of the building.

This funding is meant to assist cities with their public safety needs in police and fire. In discussing the dispersing of funding alternative between police and fire agencies, I am proposing it be done based upon the 2024 budgets and the percentage of funding that is contributed toward public safety by each city.

I reviewed the 2024 budgets for WHPS and fire agencies that serve the City of Maple Plain and the City of Independence. In my review of the 2024 budgets, 34% of the funding from Maple Plain should be dedicated to fire and 66% towards WHPS. In my review of the funding for Independence, 25% should be dedicated towards fire and 75% towards WHPS. This public safety aid funding, \$58,740 from Maple Plain and \$130,852 from Independence, should be dedicated to WHPS under the 2023 Public Safety Aid.

I am requesting the funding be provided directly to WHPS. This direct funding is more efficient to manage the needs of our agency and follow the proper audit documentation on the use of the public safety funding.

Police Officer Hiring Process/Part-Time Officer Hiring Update

WHPS continues to keep our hiring process open until all full-time positions are filled. As a reminder, one of our full-time officers will be retiring in the spring of 2024. If we do not fill these open police officer positions, we will be down two full time officers.

Our three applicants for the part-time officers are in the final stages of psychological and physical exams. I am optimistic all three officers can start their field training in early February 2024.

2024 CSO Position and Recruitment Process

A job posting for a temporary part-time community service officer was provided to our four reserve officers. This is an internal promotional process for WHPS Reserve Officers only. Interviews will be conducted, and I am hopeful this position can be filled by March 1, 2024.

2024 Grant Opportunities for Police Officers

WHPS is currently in the process of applying for two grants to assist with our struggle to fill the open full time police officer positions. The grant options are Pathways to Policing and a new grant for

2024, Intensive Comprehensive Peace Officer Education and Training. The due date for these grants is January 31, 2024, and they will be submitted. It is hopeful we receive one of these two grants to assist in our efforts to recruit, train, and hire full time officers in the future. I have attached a handout to help review both programs as we discuss our ability to apply for this grant.

Chief Kroells would like to have further discussion on the addition of an 11th police officer if one of these grants is awarded to WHPS.

Body Worn Camera Audit

WHPS has entered into an agreement with Lynn Lembcke Consulting to complete the body worn camera audit, which will be completed on March 14, 2024. Audit results will be provided to the police commission at our next meeting.

2024 Citizens Police Academy

WHPS will be hosting Citizens Police Academy this spring, February 15 - April 4, 2024. A few participants have already signed up for the program. I have included a brochure in your police commission packets. As of now, we have five people signed up for the program, but we would like to see at least 10 to 12 participants. If you know of anyone in the community who would benefit from this program, encourage them to sign up.

2024 Workers Compensation Update from League of Mn Cities

On December 26, 2023, I received a phone call from Tony Becker, the senior Vice President for Gallagher Insurance who handles our workers compensation and insurance premiums for WHPS with the League of Minnesota Cities (LMC). I was shocked to find out on such short notice in 2023 that LMC was going to increase our workers compensation premiums from \$59,665 to \$102,913. That is a \$43,000 increase over a one-year period. During the 2024 budget process, WHPS and all law enforcement agencies in Minnesota were aware of the of 20% increase of workers compensation by the LMC so the line item was increased to \$71,598. At no point was a \$43,000 increase provided or explained to WHPS during the renewal process for 2024 from Gallagher or the LMC. Gallagher explained the additional increase above the 20% increase was due to the following:

- Police Officer PTSD claim reported in 2022-2023 year has hit the experience mod, increasing it from .70 to 1.12.
- Reduction in the non-smoking credit from 10% to 5%. This is an LMC change in policy as they are no longer providing a reduction for a non-smoking agency.
- 11.6% increase in payrolls.
- Premium in prior years was capped by the LMC, as rates were substantially increasing in the Police Class Codes. The actual LMCIT rate for the 23-24 term was \$9.70 for Class Code 7721, but because of the cap, the applied rate on their expiring policy was about \$8.43. Although the LMCIT decreased their rates about 15% this year, the decreased rate is \$8.47. This aligns almost exactly with the applied rate on the expiring policy, so the 15% rate decrease is not apparent due to premium calculations.

I expressed my disappointment with Gallagher Insurance and the LMC for not disclosing the additional increases to WHPS during the 2024 budget process. I also questioned the motive of LMC as it appears LMC is trying to recoup their losses from the PTSD claim in a single year. Gallagher understood WHPS' displeasure with this premium change and went back to the LMC for an amended quote. LMC agreed and provided WHPS a re-calculated workers compensation experience model

along with an additional \$10,000 discount. The updated workers compensation insurance proposal was adjusted to \$84,005. This is an unbudgeted increase of \$12,407 for WHPS' 2024 budget.

2023 Financial Audit

ABDO Solutions will conduct WHPS' 2023 audit on February 8 and 9, 2024. The results will be presented at our next police commission meeting in April.

2023 Annual Report

WHPS is currently working on our 2023 annual report. It will be completed by our next police commission meeting in April.

Storyboard Software Grant

Due to the multitude of internal and external videos for complex criminal cases being submitted to the Hennepin County Attorney Office and our city attorney, I attended a training hosted by Guardian 4D on matching grant opportunities to utilize a software program called Storyboard to organize and submit cases outlining the video evidence. This is an amazing opportunity for WHPS to be on the cutting edge of a new software program that assists in the presentation and organization of video evidence for criminal cases. I have agreed to a one-year matching grant of \$5,000 to utilize this software. Training was conducted for WHPS staff by GTEL on January 17, 2024. I will update the police commission if this is an essential program for future years.

Intent to Retire from Sgt. Denneson

After 35 years of exceptional service to WHPS, Sgt. Rick Denneson has supplied WHPS an email on his intent to retire on April 30, 2024.

Joint Council Meeting for Swearing in Ceremony for Officer Nick Eldred

WHPS is requesting a joint council meeting be held on February 21, 2024, at 6:30 pm, to recognize the swearing in of Officer Nick Eldred. This event will be held in the City of Independence Council Chambers. Refreshments and time to visit will be held after the event.

2024 Police Commission Dates and Times

WHPS police commission meetings are held quarterly with meeting dates in January, April, July (budget) and September, and one in December, if needed. Listed below are the traditional meeting months.

- January 23, April 23, July 23 (Budget), September 10, December 17, 2024 (if needed)

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Wednesday, December 13, 2023
8:48 a.m.
West Hennepin Public Safety Conference Room**

MEETING MINUTES

1. Call to Order.

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 8:48 a.m. by Chairperson Marvin Johnson.

Present: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Lynn Betts, Commissioner Andrew Burak, Director Gary Kroells, Recording Secretary Kim Curtis

Others Present: Independence City Administrator Mark Kaltsas, Maple Plain City Administrator Jacob Kolander, Maple Plain Resident and retired MPFD member Doug Brooks

2. Additions to the Agenda

There were no additions to the agenda.

3. Consent Agenda

- a) Approval of September 12, 2023, Police Commission Minutes
- b) Review of September, October, November 2023 Activity Reports
- c) Review of September, October, and November 2023 Claims
- d) Review of 2023 YTD Budget Report and Cash Asset Reports
- e) Review of 2023 Accrued Vacation/Comp/Sick Time Reports

Included with the consent agenda was a memo from Gary Kroells dated December 11, 2023, requesting he be allowed to carry over 30.98 vacation hours into 2024 and use them January 2 – 5, 2024.

Motion by Betts, seconded by Maas-Kusske, to approve consent agenda items a through e and Gary's request to carry over 30.98 vacation hours into 2024. All voted aye. Motion carried. The September, October and November 2023 claims were signed and given to Recording Secretary Curtis.

4. Items of Interest - Community Events

- Minor changes made to Highway 12 and County Road 92 roundabout
- Officer Ebeling 'thank you' card from a DWI suspect he arrested one year ago

- WHCC donation to WHPS for third safest city in Minnesota
- Chief Kroells attended IACP October 13-18
- Changes in CAD regarding fire department starting to minor medicals
- Mocha Mixer attended at Haven Homes on November 7
- Working with Haven Homes on phone system to identify rooms on 911 calls
- November 29, WHPS hosted training for over fifty first responders on how to respond to automatic driving vehicles. This course was sponsored by Office of Traffic Safety and TZD
- December 4-8, Sgt. Howes attended Minnesota Chiefs of Police Leadership Academy at Camp Ripley
- December 1 WHPS hosted a Towards Zero Death DWI saturation event
- October 13 Alcohol and Tobacco Compliance Checks were completed by WHPS with zero failures in either city
- 'Thank you' email to Officer Ebeling for his work giving a family in need a ride home
- Welcome new Reserve Officer Isabella Kron
- December 7 Toys for Tots Drop off at KARE 11
- Lake Minnetonka SWAT Team was used twice to perform a high-risk search warrant for the West Metro Drug Task Force. One warrant was served in St. Bonifacius on November 7 and the second warrant was served in Minnetrista on November 28. Both were handled without an incident
- November 30 Chief Kroells and Sgt. Denneson attended a Lakes Area Emergency Management Tabletop exercise at Mound Fire Department on a tornado going through the area
- Flock Cameras ALPR back and operational
- MnDOT discussion on Hwy 12 and County Road 92 roundabout

Old Business

5. Employee Duty Disability Update

An agreement was reached between WHPS and its former employee. Once he and his attorney sign the agreement, WHPS will provide him with medical benefits until he reaches age 65, effective December 1, 2023. WHPS will be reimbursed 100% annually from the State of Minnesota. The former employee and the League of Minnesota Cities Worker's Compensation also settled on an agreement. The police commission agreed to keep an eye on this over the years as legislation can change in future years.

Director Kroells was asked about Officer Raskin's timeline to pay into PERA for the time he was on military deployment. Director Kroells said he returned in 2021 so he has until 2026 to pay in.

6. Police Officer Hiring/Recruitment Process

Three candidates applied for the full-time police officer position, but none passed initial interviews. One full-time officer is retiring Spring 2024 so WHPS could be down two full-time positions.

Three very experienced applicants are being backgrounded for WHPS' three part-time positions. Upon passing backgrounds, they will move given a psychological evaluation and physical agility test. If they pass those, it is hoped they can start field training in the beginning of January. One great candidate was interviewed but he was also interviewing at departments closer to his residence. He was told if he does not receive an immediate offer, to come back and talk to Director Kroells.

7. Records Management/Data Migration JPA

The Joint Powers Agreement (JPA) with the Data Server Sharing agreement and GTEL Professional Services Contracts have been signed by all twelve partner agencies in the Lake Minnetonka Area Consortium (LMAC). The JPA covers the data storage service agreement for migrating data from CentralSquare to a shared server at South Lake Minnetonka Police Department. This allows all twelve agencies in LMAC to manage their public data. The JPA and GTEL and MEI service contracts were approved at the WHPS' last police commission meeting. A server room is currently being built and data transfer agreements are being worked out with CentralSquare.

8. 911 Embedded Social Worker Pilot Project JPA

WHPS officers were trained on the 911 Embedded Social Worker Program at a department meeting on October 11, 2023. The program is live and working very well. Director Kroells stated that he receives reports regarding the program.

9. 2023 Public Safety Aid

Both cities will receive their Public Safety Aid funding sometime after December 20, 2023. More discussion on the amount of funds both cities will provide to WHPS at a January 2024, Police Commission meeting. Maple Plain will receive approximately \$89,752; City of Independence will receive approximately \$166,070.

10. West Metro Drug Task Force

A Violent Crime Enforcement Team (VCET) two-year grant in the amount of \$384,000 was recently awarded to the two recently combined drug task forces. Eden Prairie Police Department is designing new office space at the department and hiring a fulltime evidence technician for the new drug task force.

New Business

11. 2024 CSO Position and Recruitment Process

Informational handouts in the police commission packets were reviewed regarding two grants offered by Minnesota Department of Public Safety, 'Pathways to Policing' and 'Intensive Comprehensive Peace Officer Education and Training.' These grants are available now. Director Kroells requested WHPS apply for them. He also discussed promoting a WHPS Reserve Officer to a part-time Community Service Officer in March 2024. This Reserve Officer is in the final stages of completing his law enforcement degree and will be available to be hired as a full-time officer in August 2024.

Director Kroells said tuition reimbursement could be offered to the Reserve Officer for school and SKILLS expenses, approximately \$1,000 each. CSO pay would be \$20-\$25/hour for six months. SKILLS requires a psych test, which Director Kroells agreed to pay for. It could be stated in the hiring package that the CSO would be required to continue employment at WHPS for a certain amount of time or will reimburse WHPS for the tuition and psych test expenses.

Motion by Maas-Kusske, seconded by Burak, for Director Kroells to put a CSO package together and bring it to the next Police Commission meeting for final review. All voted aye. Motion carried.

12. Body Worn Camera Audit Process

Police departments using body worn cameras are required by Minnesota law to conduct biennial independent audits and results forwarded to the governing body within the jurisdiction and the Legislative Commission on Data Practices and Personal Data Privacy. WHPS went live with body-worn cameras Marcy 1, 2022. Director Kroells would like to hire Lynn Lembcke Consulting and have the audit completed audit before March 1, 2024. Depending on the number of users, the cost is between \$1,000-\$1,500.

Motion by Maas-Kusske, seconded by Betts, for WHPS to hire Lynn Lembcke Consulting to perform the body worn camera audit. All voted aye. Motion carried.

13. BCA CJIS Security Audit Completed

A Minnesota Bureau of Criminal Apprehension (BCA) CJIS Security Audit was performed by Director Kroells and Element Technologies in November 2023. This is the IT side of the security audit. It looks at the security of WHPS' network and data. WHPS was found compliant but with one outstanding item that needs to be completed within six months - weekly checks by WHPS to review log in information on a weekly basis. This cannot be done by a person, so software called Artic Wolf is looking at being purchased.

14. BCA Audits Completed

The BCA audit of WHPS' records of NCIC Hot File Entries, NCIC Administrative Standards Audit and NCIC Criminal History Checks in October 2023. WHPS was found to be complaint. This audit is conducted every in three years.

15 Personnel Policy Discussion and Review, Lexipol Policy Update

Updates and minor changes were made to the following policies:

- 203 – Training
- 208 - Handgun Purchase and Transfer Permit
- 209 - Permit to Carry a Pistol
- 306 – Officer-Involved Shootings and Death
- 308 – Vehicle Pursuits
- 312 – Temporary Custody of Juveniles
- 317 – Public Alerts
- 318 – Victim and Witness Assistance

- 320 – Standards of Conduct
- 421 – Portable Audio/Video Recorders
- 427 – Medical Aid and Response
- 430 – First Amendment Assemblies
- 433 – Medical Cannabis
- 501 – Traffic Collisions
- 503 – Impaired Driving
- 609 – Scrap Metal Theft Investigations
- 705 – Personal Protective Equipment
- 801 - Evidence Room
- 803 – Records Maintenance and Release
- 806 – CJIS Security
- 1000 – Recruitment and Selection
- 1009 – Personnel Complaints
- 1016 – Lactation Break Policy

Motion by Johnson, seconded by Betts, to approve the Lexipol policy updates. All voted aye. Motion carried.

1021 – Personal Appearance Standards

Tattoos were discussed at the September 13, 2022, police commission meeting. Director Kroells updated the policy allowing tattoos to read:

‘At no time, while a member is on-duty or representing WHPS in any official capacity, shall the member have any offensive tattoo(s) or body art visible. Examples of offensive tattoos include but are not limited to those that exhibit or advocate discrimination; those that exhibit gang, supremacist, or extremist group affiliation; and those that depict or promote drug use, sexually explicit acts or other obscene and/or unsightly material. The Director of Public Safety will make the final determination as to what is or is not appropriate. Tattoos on the neck, face, head, or scalp are prohibited.’

Motion by Maas-Kusske, seconded by Betts, to move forward with Policy 1021 policy updates regarding employee tattoos. All voted aye. Motion carried.

1029 – Personnel Employment Policies

Section 1029.6.1 (A) was removed so the policy states that only full-time employees receive medical benefits.

Section 1029.4 was updated, mandating employees with 20 or more years of service to place all unused comp and vacation time into the Health Care Savings Plan (HCSP) administered by Minnesota State Retirement System (MSRS).

Motion by Betts, seconded by Maas-Kusske, to approve the updated change to policy 1029. All voted aye. Motion carried.

1033 – Employee Wellness

Director Kroells updated two sections in this policy reflecting WHPS' Employee Assistance Program (EAP) and its 'On-Duty Physical Fitness Program.' They were included in the police commission packets for review and further discussion.

16. West Hennepin Challenge Coin Design Process

Included in the police commission packets was a design for a WHPS challenge coin. They can be a symbol of an officer's hard work and dedication to their agency or a symbol of a thank you to citizens or staff. The cost is approximately \$5.00 each, depending on the quantity ordered. The Police Commission understood the concept but does not want to see them sold and would like to see design changes before approving. Motion by Johnson, seconded by Maas-Kusske, for WHPS to move forward with a final design to bring to the next police commission meeting. All voted aye. Motion carried.

17. 2023 View Santa

View Santa, held on Saturday, December 2, 2023, was another great success. Over 1,300 pounds of food and \$700 was collected for WeCan, the local food shelf in Mound, MN. Pictures and videos are displayed on WHPS' lobby TV.

18. 2024 Citizens Police Academy

Citizens Police Academy is scheduled for February 15 – April 4, 2024. A few participants are already signed up. A brochure was included in the police commission packets.

19. Hennepin County Emergency Management Mitigation Plan for Maple Plain and Independence

Director Kroells was asked by Hennepin County Emergency Management to review the mitigation plan for City of Maple Plain. The last time this was done was in 2015. The goal of the mitigation plan is to implement an ongoing comprehensive, countywide hazard mitigation strategy, which is intended to reduce the impact of lost life and property due to effects of natural disasters. Director Kroells updated the plan was provided to both city administrators and Hennepin County Emergency Management. No action is required of the city council. At some time in the future, Hennepin County Emergency Management and Hennepin County Commissioners will ask for approval of the mitigation plan after it is completed in late spring of 2024.

20. Liability Coverage Waiver Form

The Police Commission has always elected to waive the monetary tort on liability coverage. Current law allows a person to only receive \$500,000 per event, even if the claim should be much higher. WHPS has waived the monetary tort to not cap its liability in the event a claim is filed. Doing so would save legal costs for a lawsuit over \$500,000. Official action is needed from the Police Commission documenting this action. Commissioner Johnson's signature is required as the Police Commission Chairperson. I would ask that the police commission approve waiving the monetary tort and Commissioner Johnson sign it.

Motion by Maas-Kusske, seconded by Betts, for Chairperson Johnson to sign the Liability Coverage Waiver Form. All voted aye. Motion carried. Chairperson Johnson signed the form and forwarded it to Recording Secretary Curtis.

21. ODMAP Participation

Documents for Overdose Detection Mapping Application Program (ODMAP) were included in the police commission packets. Director Kroells attended a workshop in November 2023 to learn more about the program. The user can collect data on overdoses in real time. WHPS will participate in the program.

22. PC Meeting Dates: All meetings held at WHPS' Conference Room at 8 a.m.

- The next scheduled police commission meeting will be held on January 23, 2024, at 8 a.m. in WHPS' conference room. The remaining 2024 meeting dates will be determined in that meeting.

23. Adjourn

Motion by Betts, seconded by Maas-Kusske, to adjourn. All voted aye. Motion carried. The meeting was adjourned at 10:28 a.m.

Date: January 12th, 2023
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: DECEMBER 2023 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

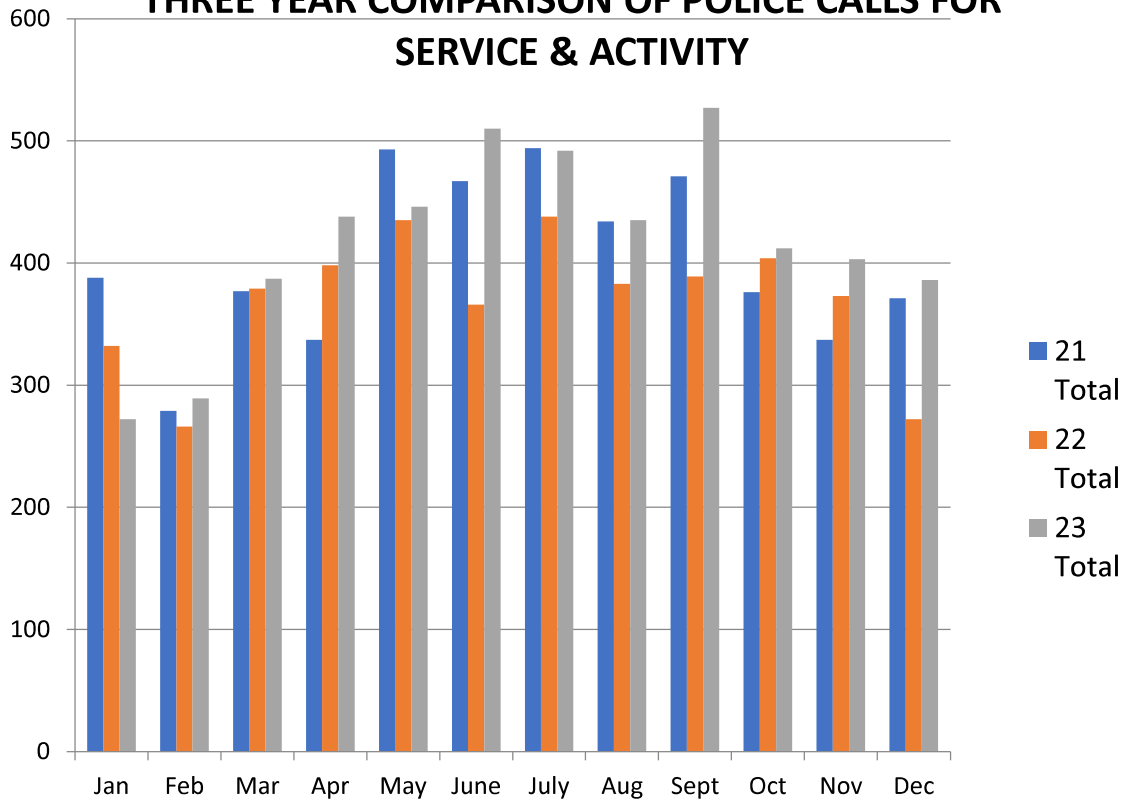
PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report
December 2023

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	8	3	50	62
Traffic	89	25	1,165	948
Part III	4	2	55	42
Part IV	35	55	393	373
Part V	112	84	1,362	1,251
Total City of Independence	248	169	3,025	2,676
City Of Maple Plain				
Criminal	0	3	37	44
Traffic	22	22	502	272
Part III	1	0	30	18
Part IV	36	25	314	241
Part V	43	37	553	568
Total City Of Maple Plain	102	87	1,436	1,143
Grand Total Both Cities	350	256	4,461	3,819
TZD	0	0	394	135
Agency Assists	36	16	313	280
Total ICR Reports	386	272	5,168	4,234
How Received				
Fax	6	9	113	86
In Person	21	12	162	154
Mail	0	1	4	10
Other	1	0	11	12
Phone	21	21	312	327
Radio	166	161	1,861	1,738
Visual	125	48	2,026	1,407
Email	16	7	191	204
Lobby Walk In	30		317	268
Total	386	259	4,997	4,206

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



December 2023 Part I & II

City of Maple Plain #'s 1 & 2

AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
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December 2023 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23004658	Burglary/Rpt	2023-12-02	03	2023-12-02	B3564	1
WHPS	23004780	Traffic Arrest – 5 th Degree Narcotics	2023-12-13	03	2023-12-13	DH5C0	2
WHPS	23004815	4 th Degree DWI	2023-12-17	03	2023-12-17	JG501	2
WHPS	23004852	4 th Degree Assault	2023-12-20	04	2023-12-20	A4007	2
WHPS	23004894	Theft/Rpt	2023-12-23	03	2023-12-23	Q0008	2
WHPS	23004912	DWI Narcotics	2023-12-25	03	2023-12-25	JG608	2
WHPS	23004930	DWI	2023-12-27	03	2023-12-27	JGW01	2
WHPS	23004991	Domestic Arrest	2023-12-30	05	2023-12-30	AL301	2

DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
December 2023 Activity Report

Year to Date Activity Report

At the end of December 2023, West Hennepin Public Safety (WHPS) handled year-to-date a total of 4,997 incident complaints. For the month of December, 248 incidents occurred in the City of Independence and 102 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Welfare Check December 1

5100 block of Highway 12, Maple Plain. Officer was dispatched to check on a male acting odd. Reporting party advised the male was asking personal questions about the employee's religion. Staff ultimately asked him to leave. Later in the day, the male came back and told employees they have a burnt-out light bulb and then left. Reporting party advised he was acting off and making the employees feel uneasy. Officer made contact with the male who admitted to asking some odd questions and bouncing around on conversation topics. He was warned about potentially being trespassed from the business. He understood.

Burglary December 2

6700 block of Highway 12, Independence. Officer was dispatched to a burglary of an unoccupied out-building with numerous tools taken. It was also found the side-by-side was stolen from outside the building. Estimated loss is over \$15,000. Forwarded to investigations.

Missing Person December 3

Intersection of Ihduhapi Trail and County Road 11, Independence. Officer was dispatched to a possible missing person report. Reporting party called and advised he was worried about his wife. He stated his wife was at a restaurant in Apple Valley and hadn't returned home. Reporting party tracked her phone to Independence. While speaking to him, he was able to get ahold of her and no longer needed assistance.

Crash
December 4

9000 block of Highway 12, Independence. Officer was dispatched to a vehicle fire caused by a property damage crash. Officers arrived on scene and found the vehicle was fully engulfed. DFD responded and extinguished the fire. It was found a eastbound vehicle was turning left into the church parking lot. Vehicle one was stopped waiting for this vehicle to turn. Driver of vehicle two did not see the vehicles stopped and rear-ended vehicle one after closing his eyes to sneeze. Driver of vehicle two was transported to the hospital due to chest pain. Driver two was uninjured.

Welfare Check
December 7

2000 block of Nelson Road, Independence. Officer was dispatched to a welfare check. Female caller advised she recently broke up with her boyfriend who was making suicidal comments. Officer arrived at the male's residence and found he had left in a vehicle to drive to the female's house. Officers eventually located the male, and he was placed on an emergency transport hold due to several suicidal comments.

Traffic Stop
December 7

Intersection of Highway 12 and County Road 90, Independence. Officer received a notification regarding a stolen license plate in the area. Officer initiated a traffic stop on that vehicle and determined one license plate was stolen and the other was left on his vehicle. Driver advised he has obtained new license plates but hadn't displayed them yet. Officer took the other license plate off the vehicle and destroyed it.

Traffic Complaint
December 9

500 block of County Road 110, Independence. Officer was dispatched to a driving complaint where a vehicle was doing donuts at a nearby church. Report party provided a license plate and advised he was speaking to the parties involved. Officer spoke with the occupants of the vehicle and observed a handgun sticking up next to the center console. Occupants were placed in handcuffs. Ultimately, the handgun was an airsoft replica gun. Parents were contacted and made aware of the contact. Parents requested the airsoft gun be disposed of. Citation issued for the driving conduct.

Citation

December 11

Intersection of Highway 12 and Hitsman Lane, Independence. Officer was on routine patrol in the area and observed a vehicle driving 86-MPH in a 55-MPH zone. Officer stopped the vehicle and contacted the occupants of the vehicle. Both occupants were antsy and squirming around their seats. Open alcohol bottle, marijuana pipes, and a replica airsoft gun was found in the vehicle. Citation issued and juvenile parents contacted.

Welfare Check

December 11

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to a welfare check of a male sleeping in a vehicle with a child in the backseat. Officer arrived on scene and found a male reclined in the front seat of the vehicle. Officer knocked on the window and the male woke up and opened the door. Officer spoke to the driver who explained he was waiting for his girlfriend to get done working. The child appeared to be happy and in good health. Officer found the driver's license status to be cancelled and the vehicle had expired registration. His girlfriend's license status was also not valid. Officer advised to find a valid driver to drive home and get the equipment violations fixed.

Welfare Check

December 11

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a male in reflective clothing waving his arms and trying to stop traffic. Officer arrived in the area and located the male walking westbound. Officer spoke to the individual who advised he was working a concrete job and was upset his boss was making them work until midnight. He was in despair and was trying to get home but couldn't get ahold of any friends or family for a ride. Officer gave him a ride to a nearby gas station and bought him a coffee while he waited for a ride.

Crash

December 12

Intersection of Highway 12 and Halgren Road, Maple Plain. Officer was dispatched to a property damage crash. Officer arrived on scene and confirmed there were no injuries. In speaking with the drivers, it was found traffic was stopped and one of the drivers began to slow when his foot slipped off the brake and hit the gas. There was minor scratches and scuffs to the bumpers. Verbal warning was given for following too close.

Arrest

December 13

5700 block of Highway 12, Maple Plain. Officer was monitoring traffic and observed the registration of a vehicle showed the owner's driving status to be revoked. Officer initiated a traffic stop and confirmed the driver's license status was revoked. The driver was unable to provide proof of insurance. Officer confirmed insurance was cancelled. Driver arrested for Gross Misdemeanor no insurance. During an inventory of the vehicle, hypodermic syringes, methamphetamine, and improperly packaged marijuana was found. Driver transported to Hennepin County Jail pending formal complaint.

Trespass

December 14

5700 block of Maple Ridge Drive, Maple Plain. Officer was dispatched to issue a trespass notice. Reporting party wanted to trespass his nephew from the property. Report party advised his sister is sick, unable to care for herself, and he has power of attorney. He's currently going through the process to evict his nephew from his sister's property and the subject's behavior has been unpredictable. Officers issued a trespass notice without incident.

Fire

December 15

4700 block of Townline Road, Independence. Officers were dispatched to a chicken coop fire reported by the neighbor. Officer arrived on scene and found the homeowners were asleep. Officer did not locate anything suspicious around the fire or footprints in the frozen grass. West Suburban Fire Department arrived and extinguished the fire. Officer observed a basic small gauge electrical cords running to the back of the chicken coop to the back of another storage shed. Homeowners advised an electrician had recently been out to do work on the chicken coop due to power issued. Fire Investigator arrived and agreed the ignition point was near the heating elements.

Arrest

December 17

Intersection of County Road 110 and Robert Road, Independence. Officer was on routine patrol when a vehicle was driving faster than to posted speed limit and crossed the fog line while driving. Officer initiated a traffic stop and spoke to the driving. Officer observed indicators of alcohol impairment while speaking to the driver. Driver refused to perform field sobriety testing but agreed to HGN and a preliminary breath test. He was ultimately arrested for DWI and provided an evidentiary breath sample of 0.15. He was booked a released to a sober party.

Welfare Check
December 20

5200 block of Main Street, Maple Plain. Officer was dispatched to a welfare check where a female was walking down the street trying to open doors to businesses and houses. Reporting party advised she was talking to herself. Officer located the female who was having a mental health crisis. She was placed on an emergency transport hold and brought to the hospital.

Mental Health
December 20

3600 block of Ihduhapi Trail, Independence. Officer was dispatched to a possible assault. Officers arrived on scene and learned there was an altercation but no criminal assault. While trying to get transportation for the subject, he began making suicidal statements. It was determined an emergency transport hold was necessary. The subject would not comply and became hostile towards Officers. Ultimately, subject had to be restrained due to kicking and biting officers. Subject was transported to the hospital.

Animal Complaint
December 21

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to an animal complaint regarding a dog that continues to bite his girlfriend. Officer called the reporting party who advised he has a 10-month-old Golden Retriever-mix who plays too much and isn't trained. He advised the dog pulls on the hoods of their sweatshirt and bites their arms and they don't want the dog anymore. Officer advised to surrender the dog to the humane society. Later, it was found they abandoned the dog in a neighboring city. Case under investigation.

Arrest
December 24

Intersection of County Road 11 and County Road 90, Independence. Officer was dispatched to a damage to property report where a vehicle struck the stop signs at the intersection. Officer notified public works to repair the signs. Officer continued searching the area for a suspect and located tire marks in the yard of a nearby residence. Officer eventually contacted the driver whose driver's license status was cancelled, inimical to public safety. He was arrested, booked, and released to a valid driver pending charges.

Suspicious Activity

December 24

1200 block of Nelson Road, Independence. Officer was dispatched to damage to property in the area. Reporting party advised there were vehicles driving in the open field. Officer arrived in the area and found four vehicles driving approximately 58-MPH in a 40-MPH zone. Officer stopped a pickup truck that was covered in mud and the driver advised he accidentally went into the ditch and one of the other vehicles pulled him out. Both drivers were juveniles. Parents were notified and advised if the property owner were to seek resolution, they would be responsible.

Arrest

December 25

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a report of a vehicle atop of the roundabout. Officer arrived on scene and found the driver trying to move the vehicle. Driver admitted to driving too fast and taking Xanax and Adderall before driving. He was sluggish, couldn't stand or talk, and continued falling asleep. He was placed under arrest for suspicion of DWI. A blood draw was conducted. Pending results and charges.

Medical

December 25

1400 block of Halgren Road, Maple Plain. Officer was dispatched to a patient having a seizure. Officer arrived on scene with MPFD, and the patient was out of seizure but was unconscious and breathing heavy. Once the patient was awake, he denied taking any narcotics and couldn't remember what happened. Officer observed multiple jars of THC in the living room and learned the patient hadn't eaten. North Memorial Paramedics arrived on scene and took over care.

Arrest

December 26

Intersection of Highway 12 and Pioneer Avenue, Maple Plain. Officer received information from a neighboring county for an individual wanted for domestic assault. Officer located the suspect vehicle and initiated a traffic stop. The subject was arrested without incident and transferred custody to the charging agency. There was a dog in the vehicle at the time of arrest. Arrangements were made to have someone pick up the dog and drive the vehicle.

Arrest

December 27

6500 block of Highway 12, Independence. While on routine patrol, Officer located a running vehicle in a closed business parking lot. Officer approached and found the driver was laying down in driver's seat with an open container in the center cupholder. Driver was instructed to step out of the vehicle, which he complied to. Upon completing a pat down for weapons, a handgun was located in his waistband holster. Driver had a valid permit to carry. Driver refused roadside testing and was ultimately placed under arrest for DWI. After speaking to an attorney, he agreed to the evidentiary breath test which indicated 0.11. He was booked and his permit to carry was seized. He will be charged with DWI and carrying a pistol while under the influence.

Crash

December 28

Intersection of County Road 19 and Perkinsville Road, Independence. Officer was dispatched to a semi on its side. Officer arrived on scene and found the semi came into the sharp curve too fast causing it to roll on its side. The road had to be shut down for a short period of time while the tow truck could tip the truck up right. Driver was cited for failure to drive with due care.

Welfare Check

December 29

4900 block of Highway 12, Maple Plain. Officer was dispatched to multiple calls to do a welfare check on an individual. It was reported the male was sleeping on a bench, asking people for money, beating on his chest, yelling, and talking to himself. Officers arrived on scene and spoke to the subject who was cooperative and requested a ride home. None of the behavior was criminal and the individual is suffering from mental health issues. Officer gave the subject a ride home. Social worker was notified.

Crash

December 29

Intersection of Highway 12 and County Road 92, Independence. Officer was dispatched to a property damage crash where a vehicle missed the turn into the roundabout, struck a sign, and drove up and over the roundabout. Reporting party advised the vehicle did not stop and provided a license plate number and vehicle information. Officer contacted the registered owner who was initially reluctant to be upfront about the crash but eventually admitted to not knowing he needed to stop. Driver was issued a ticket for hit and run and failure to drive with due care.

Welfare Check
December 30

200 block of County Road 19, Independence. Officer was dispatched to a welfare check of a man and his child eating breakfast off the luce line trail. Officer responded and found they were wearing nice, appropriate, winter clothing. Officer made contact with the male who advised they were winter camping, which they do often. No problems.

Arrest
December 30

2700 block of Cardinal Way, Independence. Officer was dispatched to a physical domestic where the male suspect was assaulting his mother and grandmother. Officer arrived on scene and found all parties were calm. Suspect stated he grabbed and pushed both his mother and grandmother. Suspect has a history of violent behavior and has been arrested multiple times in the past for assaulting family members. Ultimately, suspect was arrested for domestic assault and transported to Hennepin County Jail.

Citation
December 31

Intersection of County Road 6 and County Road 110, Independence. Officer was in the area and observed a vehicle pass another vehicle on the right at a stop sign/ Officer began to catch up to the suspect vehicle and saw it illegally pass another vehicle, which driving over the posted speed limit. Officer eventually caught up to the vehicle and initiated a traffic stop. Driver admitted he was probably speeding. Officer explained to the driver he illegally passed, ran the stop sign, passed another vehicle, and was speeding in between. Driver admitted to the violations and stated he had no excuse. Driver was cited for careless driving and expired registration.

West Hennepin Public Safety
Monthly Claims
 December 2023

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Deposit	12/04/2023			Deposit	West Hennepin Public Safety	Ö	-SPLIT-	171,923.14
General Journ	12/04/2023	672		monthly requisition, Dec. 2023	West Hennepin Public Safety	Ö	1701 · Capital Improvement Fund	-2,592.39
Deposit	12/04/2023			Deposit	West Hennepin Reserves	Ö	-SPLIT-	200.00
Liability Check	12/07/2023	B-MP	Bank of Maple Plain - Paychecks	Holiday Checks 2023	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-26,929.93
Liability Check	12/07/2023	IRS	Internal Revenue Service	Holiday Checks 2023	West Hennepin Public Safety	Ö	-SPLIT-	-5,259.40
Liability Check	12/07/2023	MN REV	MN Dept. of Revenue	Holiday Checks 2023	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-1,796.00
Liability Check	12/07/2023	PERA	PERA	Holiday Checks 2023	West Hennepin Public Safety	Ö	-SPLIT-	-11,183.12
General Journ	12/08/2023	674		TASC	104 B · Medical Insurance	1550 · Prepaid Expense		-16,241.19
Check	12/11/2023	35220	HealthPartners Inc	medical ins. premiums	West Hennepin Public Safety	Ö	104 B · Medical Insurance	-16,241.19
Check	12/11/2023	35221	Loffler - Leasing	copier lease	West Hennepin Public Safety	Ö	203 · Office/Opr Equip Maintenance	-225.10
Check	12/11/2023	35222	Ben Scherer Plumbing & Heating	plumbing services	West Hennepin Public Safety	Ö	203 · Office/Opr Equip Maintenance	-550.00
Check	12/11/2023	35223	Brownells, Inc.	officer gun supplies	West Hennepin Public Safety	Ö	204 · Office/Operating Supplies	-247.93
Check	12/11/2023	35224	Delano Carquest	squad maintenance expense	West Hennepin Public Safety	Ö	-SPLIT-	-112.60
Check	12/11/2023	35225	City of Independence	shared utility bill	West Hennepin Public Safety	Ö	207 · Utilities/Gas/Electric	-623.26
Check	12/11/2023	35226	CenterPoint Energy	office gas usage	West Hennepin Public Safety	Ö	207 · Utilities/Gas/Electric	-288.21
Check	12/11/2023	35227	Element Technologies, LLC	monthly IT services	West Hennepin Public Safety	Ö	-SPLIT-	-2,961.50
Check	12/11/2023	35228	Thomson Reuters - West	investigative tool subscription	West Hennepin Public Safety	Ö	302 A3 · Investigative IT Fees	-125.03
Check	12/11/2023	35229	Hennepin County Accounts Receivable	radio/MDC fees	West Hennepin Public Safety	Ö	302 F · Radios, MDCs	-1,252.40
Check	12/11/2023	35230	Action Fleet, LLC	squad fender wrap & bush bumper	West Hennepin Public Safety	Ö	402 · Capital Improvement Plan	-1,621.75
Check	12/11/2023	35231	Madden Galanter Hansen	legal fees	West Hennepin Public Safety	Ö	404 · Contingency Fund	-764.00
Check	12/11/2023	1684	Streicher's Police Equipment	ammo, uniform expense	West Hennepin Reserves	Ö	-SPLIT-	-1,349.81
Check	12/11/2023	1682	Employee	View Santa expenses reimb	West Hennepin Reserves	Ö	601 A · View Santa	-635.83
Check	12/11/2023	1683	Galls, LLC	uniform expenses	West Hennepin Reserves	Ö	601 D · Uniform	-84.98
Deposit	12/11/2023			Deposit	West Hennepin Reserves	Ö	503 U · Donations-Reserves	250.00
General Journ	12/11/2023	673		squad 71, fender wrap & push bumper	West Hennepin Public Safety	Ö	1701 · Capital Improvement Fund	1,621.75
Check	12/11/2023	35232	Schwaab, Inc.	ink pads	West Hennepin Public Safety	Ö	204 · Office/Operating Supplies	-21.74
Check	12/11/2023	MSRS	MN State Retirement System	annual HCSP contributions	West Hennepin Public Safety	Ö	104 I · Post-Retirement HCSP	-9,996.15
Check	12/12/2023	35233	Elan Financial Services	monthly credit card charges	West Hennepin Public Safety	Ö	-SPLIT-	-3,892.68
Check	12/12/2023	35234	Employee	uniform expense reimbursement	West Hennepin Public Safety	Ö	105 · Uniform Expense	-32.99
Check	12/12/2023	1685	Elan Financial Services	View Santa expense	West Hennepin Reserves	Ö	601 A · View Santa	-95.51
Check	12/12/2023	35235	Tritech Software Systems	software hosting/maintenance	West Hennepin Public Safety	Ö	302 A1 · RMS Fees	-9,688.63
General Journ	12/12/2023	675		Tri-County Law Enforcement Assoc.	206 · Books/Dues/Subscriptions	-SPLIT-		-90.00
Check	12/12/2023	35237	Tri-County Law Enforcement Assoc.	annual dues	West Hennepin Public Safety	Ö	206 · Books/Dues/Subscriptions	-90.00
Check	12/12/2023	35238	MN Chiefs of Police Assoc.	annual membership	West Hennepin Public Safety	Ö	307 A4 · Chief's School	-376.00
Check	12/12/2023	35239	Lake Minnetonka ERU	annual membership	West Hennepin Public Safety	Ö	307 B4 · Officer Schools	-2,400.00
Check	12/13/2023	35236	Office of MNIT Services	monthly WAN service	West Hennepin Public Safety	Ö	302 A2 · IT Contracted Services/hdwr.	-52.88
Liability Check	12/15/2023	B-MP	Bank of Maple Plain - Paychecks	Dec 1-15, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-33,033.90
Liability Check	12/15/2023	IRS	Internal Revenue Service	Dec. 1-15, 2023 payroll	West Hennepin Public Safety	Ö	-SPLIT-	-7,322.64
Liability Check	12/15/2023	EJ	John Hancock	Dec. 1-15, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-1,050.00
Liability Check	12/15/2023	MN REV	MN Dept. of Revenue	Dec 1-15, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-2,287.00
Liability Check	12/15/2023	HSA	Optum Bank	Dec 1-15, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-1,280.00
Liability Check	12/15/2023	PERA	PERA	Dec 1-15, 2023 payroll	West Hennepin Public Safety	Ö	-SPLIT-	-13,791.63
Liability Check	12/15/2023	FSA	TASC	Dec 1-15, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-47.33
Check	12/15/2023	35240	Steve Neururer	background investigation	West Hennepin Public Safety	Ö	404 · Contingency Fund	-1,125.00
Check	12/18/2023	B-MP	Bank of Maple Plain	direct deposit batch item fee	West Hennepin Public Safety	Ö	101 H · Payroll ACH Fees	-2.10
Check	12/18/2023	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	Ö	101 H · Payroll ACH Fees	-9.95
Check	12/18/2023	B-MP	Bank of Maple Plain	direct deposit batch orig fees	West Hennepin Public Safety	Ö	101 H · Payroll ACH Fees	-11.80
Deposit	12/19/2023			Deposit	West Hennepin Public Safety	Ö	-SPLIT-	11,009.24
Deposit	12/19/2023			Deposit	West Hennepin Reserves	Ö	503 U · Donations-Reserves	100.00
Check	12/20/2023	35241	Verizon Wireless	cell phones & wireless aircards	West Hennepin Public Safety	Ö	201 · Telephone	-746.86
Check	12/20/2023	1603	Baycom, Inc.	BWC equipment	West Hennepin Crime Prevention	403 J · Body camera		-700.00
Check	12/20/2023	1604	Viridian Weapon Technologies	weapon mounted cameras	West Hennepin Crime Prevention	403 G · Misc Equipment		-1,716.00
Check	12/22/2023	35242	Davis Chevrolet of Delano	squad maintenance	West Hennepin Public Safety	Ö	303 · Auto Maintenance	-80.00
Check	12/22/2023	35243	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	Ö	-SPLIT-	-2,647.32
Check	12/22/2023	35244	Employee	trng expense reimb	West Hennepin Public Safety	Ö	307 B1 · Officer Lodging	-312.74
Check	12/22/2023	35245	Courage and Grit Counseling, LLC	offcier wellness expense	West Hennepin Public Safety	Ö	-SPLIT-	-315.00
Check	12/22/2023	35247	Streicher's Police Equipment	uniform and equipment expenses	West Hennepin Public Safety	Ö	-SPLIT-	-268.94
Check	12/22/2023	35248	City of Independence	office cleaning reimb	West Hennepin Public Safety	Ö	-SPLIT-	-933.00
Check	12/22/2023	35246	Jordan Consulting and Counseling	offcier wellness expense	West Hennepin Public Safety	Ö	307 F · Wellness Program	-150.00
Deposit	12/22/2023			Deposit	West Hennepin Crime Preven	Ö	503 G · Miscellaneous	5,000.00
Check	12/22/2023	35249	Williams Towing	vehicle tow	West Hennepin Public Safety	Ö	303 · Auto Maintenance	-155.00
Liability Check	12/29/2023	B-MP	Bank of Maple Plain - Paychecks	Dec 16-31, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-32,698.24
Liability Check	12/29/2023	IRS	Internal Revenue Service	De. 16-31, 2023 payroll	West Hennepin Public Safety	Ö	-SPLIT-	-7,159.04
Liability Check	12/29/2023	EJ	John Hancock	Dec. 16-31, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-1,050.00
Liability Check	12/29/2023	MN REV	MN Dept. of Revenue	Dec. 16-31, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-2,249.00
Liability Check	12/29/2023	HSA	Optum Bank	Dec. 16-31, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-1,280.00
Liability Check	12/29/2023	PERA	PERA	Dec. 16-31, 2023 payroll	West Hennepin Public Safety	Ö	-SPLIT-	-13,633.62
Liability Check	12/29/2023	FSA	TASC	Dec. 16-31, 2023 payroll	West Hennepin Public Safety	Ö	2100 · Payroll Liabilities	-100.33
General Journ	12/29/2023	676	Customer	Dec. '23 burn permits	1200 · Accounts Receivable	503 A · Burn Permits		170.00
General Journ	12/29/2023	677	Customer	Dec. '23 copies	1200 · Accounts Receivable	503 B · Copies		60.00
General Journ	12/29/2023	680		Oct-Dec '23 postage, replenish petty c	202 · Postage	-SPLIT-		82.96
General Journ	12/29/2023	681		WHPS' 8% for 2023 Military PERA De	West Hennepin Public Safety	1704 · Military PERA Designation		-1,872.91

West Hennepin Public Safety
Monthly Claims
December 2023

General Journ: 12/29/2023 682	Elan Financial Services	record credit card charges as 2023 exp	105 - Uniform Expense	-SPLIT-	196.88
General Journ: 12/29/2023 683	City of Independence	record shared 2023 utility invoice	207 - Utilities/Gas/Electric	-SPLIT-	801.40
General Journ: 12/29/2023 684	South Lake Minnetonka Police Departm	record SLMPD as 2023 expense	302 A5 - Other Billable Services	-SPLIT-	126.92
General Journ: 12/31/2023 678		Balance Adjustment	West Hennepin Public Safety	Ö 4001 - Reconciliation Discrepancies	-26.50
Deposit 12/31/2023		Interest	West Hennepin Public Safety	Ö 503 F - Interest	188.15
Deposit 12/31/2023		Interest	West Hennepin Crime Preven	Ö 503 F - Interest	3.30
Deposit 12/31/2023		Interest	West Hennepin Reserves	Ö 503 F - Interest	1.09

AUDITED & APPROVED: _____

DATE: _____

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
501 - City of Maple Plain	668,171.00	668,171.00	100.0%
502 - City of Independence	1,479,622.00	1,479,622.00	100.0%
503 - Other Income			
503 A - Burn Permits	3,350.00	1,500.00	223.33%
503 B - Copies	1,121.50	700.00	160.21%
503 F - Interest	2,189.46		
503 G - Miscellaneous	0.00	1,200.00	0.0%
503 I - Reimbursed OT	28,249.88	6,500.00	434.61%
503 L - Department Insurance Rebates	1,189.00		
503 O - POST Reimb./State Aid			
503 O1 - State Aid to LE	107,079.32	90,000.00	118.98%
503 O2 - POST Reimb	10,101.98	9,000.00	112.24%
Total 503 O - POST Reimb./State Aid	<u>117,181.30</u>	<u>99,000.00</u>	<u>118.37%</u>
503 P - Sale of Squad Cars	8,595.00	8,000.00	107.44%
503 S - Officer Disability Ins. Reimb.	0.00	900.00	0.0%
503 U - Donations-Reserves	250.00		
503 V - Expense Reimbursements			
503 V2 - Health Insurance	2,374.18		
503 V3 - Other	42,525.35		
Total 503 V - Expense Reimbursements	<u>44,899.53</u>		
503 - Other Income - Other	-6,740.76		
Total 503 - Other Income	<u>200,284.91</u>	<u>117,800.00</u>	<u>170.02%</u>
Total Income	<u>2,348,077.91</u>	<u>2,265,593.00</u>	<u>103.64%</u>
Gross Profit	2,348,077.91	2,265,593.00	103.64%
Expense			
101 - Payroll Expenses			
Overtime	0.00	17,000.00	0.0%
101 A - Other Overtime	33,228.45		
101 B - Court Overtime	153.36		
101 C - Reimbursable Overtime	20,470.85		
101 D - Severance Pay	11,980.89		
101 E - Uniform Allowance	862.07		
101 G - Court On-Call	200.18		
101 H - Payroll ACH Fees	210.75		
101 I - Holiday Pay	8,075.74		
101 J - Hourly Salary	39,984.38		
101 M - Investigator Incentive	2,400.00		
101 N - Social Security	9,025.45	8,870.00	101.75%
101 O - Medicare	17,874.55	17,798.00	100.43%
101 - Payroll Expenses - Other	1,146,048.74	1,259,593.00	90.99%
Total 101 - Payroll Expenses	<u>1,290,515.41</u>	<u>1,303,261.00</u>	<u>99.02%</u>
103 - PERA			
103 A - WHPS PERA - Police	195,133.58		
103 B - WHPS PERA - Support Staff	11,194.42		
103 - PERA - Other	0.00	202,667.00	0.0%
Total 103 - PERA	<u>206,328.00</u>	<u>202,667.00</u>	<u>101.81%</u>

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>% of Budget</u>
104 - Health Insurance			
104 A - Disability Medical Insurance	6,221.79	19,500.00	31.91%
104 B - Medical Insurance	188,336.29		
104 C - Employer HSA Contributions	34,250.00		
104 D - Benefits Administration Fees	1,310.89		
104 E - Dental Insurance	13,120.34		
104 F - Life Insurance	3,513.92		
104 G - Short Term Disability	3,506.77		
104 H - Long Term Disability	7,153.48		
104 I - Post-Retirement HCSP	9,996.15		
104 - Health Insurance - Other	-13,420.96	267,664.00	-5.01%
Total 104 - Health Insurance	253,988.67	287,164.00	88.45%
105 - Uniform Expense	13,895.92	9,900.00	140.36%
201 - Telephone	10,866.73	19,240.00	56.48%
202 - Postage	1,095.61	1,400.00	78.26%
203 - Office/Opr Equip Maintenance	5,591.42	8,900.00	62.83%
204 - Office/Operating Supplies	7,017.95	9,790.00	71.69%
205 - Office Rent & Cleaning	5,394.00	6,600.00	81.73%
206 - Books/Dues/Subscriptions	5,123.55	2,350.00	218.02%
207 - Utilities/Gas/Electric	19,596.73	23,315.00	84.05%
301 - Printing	316.72	2,027.00	15.63%
302 - Communications			
302 A - Computer Support			
302 A1 - RMS Fees	9,976.27	10,780.00	92.54%
302 A2 - IT Contracted Services/hdwr/sft	25,375.20	29,000.00	87.5%
302 A2a - IT Support & Fees	4,773.00		
302 A2c - Computer Hardware	16,424.83		
302 A2d - Web Hosting/Email Spam Filterin	3,005.36	6,600.00	45.54%
302 A3 - Investigative IT Fees	1,789.32	1,500.00	119.29%
302 A4 - State IT Connection Fees	1,560.00	2,100.00	74.29%
302 A5 - Other Billable Services	6,337.58		
Total 302 A - Computer Support	69,241.56	49,980.00	138.54%
302 E - Squad Video System	0.00	1,000.00	0.0%
302 F - Radios, MDCs	16,032.49	16,820.00	95.32%
302 - Communications - Other	280.31		
Total 302 - Communications	85,554.36	67,800.00	126.19%
303 - Auto Maintenance	55,464.18	19,800.00	280.12%
304 - Fuel and Oil	34,776.79	37,570.00	92.57%
306 - Insurance			
306 A - Municipal Prop/Liab, Vehicle	36,734.00		
306 B - Worker's Comp	57,599.00		
306 - Insurance - Other	0.00	98,809.00	0.0%
Total 306 - Insurance	94,333.00	98,809.00	95.47%
307 - Schools & Training			
307 A - Chief's Training			
307 A1 - Chief's Lodging	2,345.85		
307 A2 - Chief's Meals	17.64		
307 A3 - Chief's Mileage	790.59		
307 A4 - Chief's School	2,910.79		
Total 307 A - Chief's Training	6,064.87		

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through December 2023

	<u>Jan - Dec 23</u>	<u>Budget</u>	<u>% of Budget</u>
307 B · Officer Training			
307 B1 · Officer Lodging	1,318.71		
307 B2 · Officer Meals	295.29		
307 B3 · Officer Mileage	560.92		
307 B4 · Officer Schools	15,776.25		
Total 307 B · Officer Training	<u>17,951.17</u>		
307 C · Range Training			
307 C4 · Range Mileage	79.91		
307 C7 · Range Supplies	0.00		
Total 307 C · Range Training	<u>79.91</u>		
307 E · Support Staff Training			
307 E4 · Support Staff Schools	465.00		
Total 307 E · Support Staff Training	<u>465.00</u>		
307 F · Wellness Program	3,245.00		
307 · Schools & Training - Other	<u>255.00</u>	27,400.00	0.93%
Total 307 · Schools & Training	<u>28,060.95</u>	<u>27,400.00</u>	<u>102.41%</u>
308 · Audit	12,250.00	12,000.00	102.08%
4001 · Reconciliation Discrepancies	26.50		
401 · Office Equipment	973.45	8,000.00	12.17%
402 · Capital Improvement Plan	162,717.16	100,000.00	162.72%
403 · Equipment			
403 B · Ticketwriter & Software	0.00	700.00	0.0%
403 C · Ticketwriter & RMS Hardware	0.00	500.00	0.0%
403 D · Squad MDC	0.00	4,500.00	0.0%
403 F · Firearms	7,288.67	5,000.00	145.77%
403 G · Misc Equipment	1,982.30	4,000.00	49.56%
403 H · Squad Equipment	1,352.01		
Total 403 · Equipment	<u>10,622.98</u>	<u>14,700.00</u>	<u>72.27%</u>
404 · Contingency Fund	25,459.95		
601 · Reserve Program			
601 A · View Santa	1,750.22		
601 B · Training	80.00		
601 D · Uniform	1,247.25		
601 E · Meetings	102.06		
601 · Reserve Program - Other	0.00	1,500.00	0.0%
Total 601 · Reserve Program	<u>3,179.53</u>	<u>1,500.00</u>	<u>211.97%</u>
608 · Citizens Academy	1,302.70	1,000.00	130.27%
609 · Community Policing	460.98	400.00	115.25%
Total Expense	<u>2,334,913.24</u>	<u>2,265,593.00</u>	<u>103.06%</u>
Net Ordinary Income	<u>13,164.67</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>13,164.67</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

West Hennepin Public Safety
Budget vs. Actual - Crime Prevention
 January - December 2023

	Jan - Dec '23
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	21,534.47
Total Income	21,534.47
Gross Profit	21,534.47
Expense	
101 · Payroll Expenses	0.00
103 · PERA	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	800.00
204 · Office/Operating Supplies	36.39
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	80.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	15,695.72
402 · Capital Improvement Plan	0.00
403 · Equipment	8,116.00
404 · Contingency Fund	1,556.56
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	0.00
608 · Citizens Academy	0.00
609 · Community Policing	127.24
Total Expense	26,411.91
Beginning Balance	15,129.48
Ending Balance	10,252.04

West Hennepin Public Safety
Forfeiture Fund
 January - December 2023

	JUSTICE FUNDS	TREASURY FUNDS
	Jan - Dec '23	Jan - Dec '23
Ordinary Income/Expense		
Income		
501 - City of Maple Plain	0.00	0.00
502 - City of Independence	0.00	0.00
503 - Other Income	0.00	0.00
01/24/23, Justice Funds, Asset ID #21-DEA-678710	15,573.89	
01/24/23, Justice Funds, Asset ID #21-DEA-673035	18,530.72	
01/24/23, Justice Funds, Asset ID #21-DEA-671150	32,187.92	
04/20/23, Justice Funds, Asset ID #21-DEA-683700	22,217.60	
06/23/23, Justice Funds, Asset ID #22-DEA-695640	5,615.69	
8/23/23, Justice Funds, Asset ID #19-DEA-654179	6,740.76	
Total Income	100,866.58	0.00
Gross Profit	100,866.58	0.00
Expense		
101 - Payroll Expenses	0.00	0.00
103 - PERA	0.00	0.00
104 - Health Insurance	0.00	0.00
105 - Uniform Expense	0.00	0.00
201 - Telephone	0.00	0.00
202 - Postage	0.00	0.00
203 - Office/Opr Equip Maintenance	0.00	0.00
204 - Office/Operating Supplies	0.00	0.00
205 - Office Rent & Cleaning	0.00	0.00
206 - Books/Dues/Subscriptions	0.00	0.00
207 - Utilities/Gas/Electric	0.00	0.00
301 - Printing	0.00	0.00
302 - Communications	0.00	0.00
303 - Auto Maintenance	0.00	0.00
304 - Fuel and Oil	0.00	0.00
306 - Insurance	0.00	0.00
307 - Schools & Training	0.00	0.00
308 - Audit	0.00	0.00
401 - Office Equipment	0.00	0.00
402 - Capital Improvement Plan	0.00	0.00
403 - Equipment	0.00	0.00
601 - Reserve Program	0.00	0.00
608 - Citizens Academy	0.00	0.00
Total Expense	0.00	0.00
Net Ordinary Income	100,866.58	0.00
Beginning Balance	22,457.96	20,369.74
Ending Balance	123,324.54	20,369.74 = 143,694.28

West Hennepin Public Safety Budget vs. Actual - Reserves

January - December 2023

	Jan - Dec '23
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	0.00
502 - City of Independence	0.00
503 - Other Income	545.46
Total Income	545.46
Gross Profit	545.46
Expense	
101 - Payroll Expenses	0.00
103 - PERA	0.00
104 - Health Insurance	0.00
105 - Uniform Expense	0.00
201 - Telephone	0.00
202 - Postage	0.00
203 - Office/Opr Equip Maintenance	0.00
204 - Office/Operating Supplies	0.00
205 - Office Rent & Cleaning	0.00
206 - Books/Dues/Subscriptions	0.00
207 - Utilities/Gas/Electric	0.00
301 - Printing	0.00
302 - Communications	0.00
303 - Auto Maintenance	0.00
304 - Fuel and Oil	0.00
306 - Insurance	0.00
307 - Schools & Training	0.00
308 - Audit	0.00
401 - Office Equipment	0.00
402 - Capital Improvement Plan	0.00
403 - Equipment	843.84
601 - Reserve Program	1,322.29
602 - Comm. Ed	0.00
608 - Citizens Academy	0.00
609 - Community Policing	0.00
Total Expense	2,166.13
Beginning Balance	3,858.66
Ending Balance	2,237.99

**West Hennepin Public Safety
Capital Outlay Fund Report
January - December 2023**

	Jan - Dec '23
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	0.00
502 - City of Independence	0.00
503 - Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
402 - Capital Improvement Plan	162,717.16
<i>purchased squad 77, '19 Ford Explorer</i>	25,500.00
<i>squad 77 build</i>	4,370.00
<i>squad 77 graphics</i>	1,132.50
<i>purchased squad 76, '23 Chevy Tahoe</i>	45,952.50
<i>purchased squad 79, '23 Chevy Tahoe</i>	45,952.50
<i>new squad 76 graphics</i>	1,657.85
<i>decommission squad 62</i>	427.50
<i>squad 76 equipment setup</i>	17,796.16
<i>squad 76, VSS Cable Kit</i>	136.00
<i>decommission equipment from squad 66</i>	400.00
<i>SWAT vest, Officer Ben Raskin</i>	3,676.92
<i>squads 71, 72, 76 thermal camera installs</i>	9,352.75
<i>firearms trailer build</i>	865.40
<i>squad 77, thermal camera install</i>	3,875.33
<i>squad 71, fender wrap & push bumper</i>	1,621.75
Total Expense	162,717.16
Net Ordinary Income	-162,717.16
Beginning Balance	66,963.03
J.E., Jan Requisition, 1 @ 8,337.00	8,337.00
J.E. Feb-Apr Requisitions @ \$8,333.00 per month	24,999.00
J.E. City of Ind CIP Requisitions, May-Dec	45,924.84
J.E., 2022 budget	25,000.00
J.E., City of MP CIP Requisition, May-September, \$2,592.40 ea	12,961.99
J.E., City of MP CIP Requisition, Oct-Dec, \$2,592.39 ea	7,777.17
Ending Balance	29,245.87

West Hennepin Public Safety
Military PERA Designation Report
January - December 2023

	<u>Jan -Dec '23</u>
Beginning Balance	23,411.43
8% Interest = 1,872.91	<u>1,872.91</u>
Subtotal	<u>1,872.91</u>
Ending Balance	<u>25,284.34</u>

**West Hennepin Public Safety
Severance Fund Report
January - December 2023**

	Jan - Dec '23
Ordinary Income/Expense	
Income	
501 - City of Maple Plain	0.00
502 - City of Independence	0.00
503 - Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
6/27/23, J.E., Josh Brozek severance pay	5,261.69
Total Expense	5,261.69
Net Ordinary Income	-5,261.69
Beginning Balance	54,505.71
JE. From 2022 budget	25,000.00
Ending Balance	74,244.02

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
VACATION/COMP TIME HOURS**

December 2023

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	200.12	42.00	242.12	11,856.62
KAYLEN BOEDDEKER	80	70.55	8.25	78.80	2,688.66
KIM CURTIS	200	192.64	18.75	211.39	8,231.53
RICK DENNESON	200	199.98	39.75	239.73	14,120.10
SHAWN EBELING	120	112.50	32.43	144.93	6,734.90
NICK ELDRED	80	42.60	31.75	74.35	3,371.03
JON HOWES	200	193.96	39.75	233.71	12,365.60
GARY KROELLS	200	230.98		230.98	16,545.10
BEN RASKIN	200	200.87	39.50	240.37	11,770.92
CODY THOMPSON	120	117.08	23.63	140.71	6,379.79
LANCE ZILLES	120	120.00	39.00	159.00	7,425.30
TOTAL		<u>1,681.28</u>	<u>314.81</u>	<u>1,996.09</u>	<u>\$ 101,489.53</u>
			<i>Maple Plain</i>	31.11%	31,573.39
			<i>Independence</i>	68.89%	<u>69,916.13</u>
					101,489.53

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
ACCUMULATED SICK TIME**

December 2023

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	837.00	40,987.89		20,493.95
Kaylen Boeddeker	104.50	3,565.54	1,187.32	
Kim Curtis	623.50	24,279.09		12,139.55
Rick Denneson	960.00	56,544.00		28,272.00
Shawn Ebeling	960.00	44,611.20	14,855.53	
Nick Eldred	24.00	1,059.84	352.93	
Jon Howes	960.00	50,793.60	16,914.27	
Gary Kroells	960.00	68,764.80		34,382.40
Ben Raskin	960.00	47,011.20	15,654.73	
Cody Thompson	422.50	19,156.15	6,379.00	
Lance Zilles	728.50	34,020.95	11,328.98	
TOTAL	<u>7,540.00</u>	<u>390,794.26</u>	<u>66,672.75</u>	<u>95,287.89</u>

Total Sick: 161,960.64

Maple Plain 31.11% 50,385.96
Independence 68.89% 111,574.69

Severance as of December 1, 2023: \$74,244.02

Severance as of December 31, 2023: \$74,244.02

Severance is currently funded at: 45.84%

NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.

COMPARISON CHART

**INTENSIVE COMPREHENSIVE PEACE
OFFICER EDUCATION AND TRAINING**

AND

PATHWAYS TO POLICING



DEPARTMENT OF PUBLIC SAFETY
OFFICE OF JUSTICE PROGRAMS

This document compares two state grant programs available to Minnesota law enforcement agencies. The programs assist with hiring candidates to become licensed peace officers while they complete the required education in various formats.

INTENSIVE COMPREHENSIVE PEACE OFFICER EDUCATION AND TRAINING

UPDATED PATHWAYS TO POLICING

Statute Intent

Career transition candidates; degree required.

Non-traditional candidates; no degree required.

Eligible Applicants

Local and Tribal law enforcement agencies

Local and Tribal law enforcement agencies

Available Funding

\$2.5 million

\$1.56 million

Projected Timeline

Request for Proposal (RFP) opens before Dec. 31, 2023 and closes before Jan. 31, 2024.

RFP opens before Dec. 31, 2023 and closes before Jan. 31, 2024.

Allowable Reimbursement

\$50,000 per candidate; agency can apply for more than one candidate.

50% with match from agency; no maximum.

Agency Match Requirements

None

50%

Candidate Requirements

Professional Peace Officer Education (PPOE) qualified and a two or four-year college degree from a regionally accredited college/university.

PPOE qualified and non-traditional candidates.



PLACE
STAMP
HERE

**WEST HENNEPIN PUBLIC SAFETY DEPT.
1918 COUNTY ROAD 90
MAPLE PLAIN, MN 55359**

PLACE
STAMP
HERE

**WEST HENNEPIN PUBLIC SAFETY DEPT.
1918 COUNTY ROAD 90
MAPLE PLAIN, MN 55359**

CITIZENS POLICE ACADEMY

The Public Service Partnership



**February 15th, 2024 -
April 4th 2024**

**West Hennepin Public
Safety Department**

POLICE * FIRE * MEDICAL

WHAT IS IT?

The Citizens Academy is a FREE 24-hour block of instruction, sponsored by the Crime Prevention Fund, designed to give citizens knowledge about how your public safety department operates, our policies, procedures, programs, and challenges. In addition, you will be introduced to government officials and staff and learn about the responsibilities of their respective office. Participants in each session will commit to meeting 3 hours, one night a week for 8 weeks. This is a great opportunity to meet your peace officers, fellow citizens, and other members of government to learn why we do what we do. At graduation you will receive a certificate and become a member of the Citizens Academy Alumni.

WHO MAY ATTEND?

Citizens who live or work in our communities are encouraged to attend.

WHY SHOULD I ATTEND?

We believe an informed citizenry will enhance public safety, make better decisions about how to protect themselves and their business, understand law enforcement strategies to problem-solving and provide leadership to other areas of government.

WHAT TOPICS ARE COVERED?

- History of the West Hennepin Public Safety Department
- Demographics of the Department
- Narcotics & Drug Identification
- Traffic Enforcement
- Use of Force/Deadly Force Issues
- Police Department Tour
- Hennepin County Sheriff's Office (Dispatch Headquarters) Tour
- Criminal Investigations
- Crime Prevention
- DWI Procedures
- Criminal & Civil Procedures
- Reserve Unit (Volunteer Support)
- K-9 Demonstration

HOW CAN I ATTEND?

Complete, detach, and return the attached registration form as soon as possible. There is no registration fee.

Starting February 15th, 2024
for eight weeks

Concluding April 4th, 2024
Thursday nights, 6:00 - 9:00 p.m.

West Hennepin Public Safety
Conference Room
1918 County Road 90
Independence, MN 55359
(763) 479-0500

**CITIZENS POLICE ACADEMY
REGISTRATION FORM**

Name: _____ DOB: ____/____/____
Last First Middle

Address: _____
Street, City, State, Zip

Phone: (____) _____ - _____ Driver's License #: _____

Occupation: _____ E-Mail: _____

I would like to enroll

I would like more information. Please call me.

Client Authorization to Bind Coverage

After careful consideration of Gallagher's proposal dated 1/4/2024, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

	COVERAGE/CARRIER	DESCRIPTION / MAJOR DIFFERENCES
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Workers' Compensation	
<input type="checkbox"/> Option # 1	League of Minnesota Cities Insurance Trust – Regular Option	Deductible \$0 - Paid Medical
<input type="checkbox"/> Option # 2	League of Minnesota Cities Insurance Trust - Option #1	Refer to LMCIT Premium Option page. If an option is elected other than the Regular Option, enter it here: _____
<input type="checkbox"/> Accept <input type="checkbox"/> Reject	Volunteer Accident	
	League of Minnesota Cities Insurance Trust	

Additional Recommended Coverages

Gallagher recommends that you purchase the following additional coverages for which you have exposure. By checking the box(es) below, you are requesting that Gallagher provide you with a Proposal for this coverage. By not requesting a Proposal for this coverage, you assume the risk of any uncovered loss.

Other Coverages to Consider

Workers' Compensation for employees working outside of MN

The above coverage(s) does not necessarily represent the entirety of available insurance products. If you are interested in pursuing additional coverages other than those listed in the Additional Recommended Coverages, please list below:



Coverage Amendments and Notes:

Exposures and Values

You confirm the payroll, values, schedules, and any other information pertaining to your operations, and submitted to the underwriters, were compiled from information provided by you. If no updates were provided to Gallagher, the values, exposures and operations used were based on the expiring policies. You acknowledge it is your responsibility to notify Gallagher of any material change in your operations or exposures.

Additional Terms and Disclosures

Gallagher is not an expert in all aspects of your business. Gallagher's Proposals for insurance are based upon the information concerning your business that was provided to Gallagher by you. Gallagher expects the information you provide is true, correct and complete in all material respects. Gallagher assumes no responsibility to independently investigate the risks that may be facing your business, but rather have relied upon the information you provide to Gallagher in making our insurance Proposals.

Gallagher's liability to you arising from any of Gallagher's acts or omissions will not exceed \$20 million in the aggregate. The parties each will only be liable for actual damages incurred by the other party, and will not be liable for any indirect, special, exemplary, consequential, reliance or punitive damages. No claim or cause of action, regardless of form (tort, contract, statutory, or otherwise), arising out of, relating to or in any way connected with the Proposal, any of Gallagher's services or your relationship with Gallagher may be brought by either party any later than two (2) years after the accrual of the claim or cause of action.

Gallagher has established security controls to protect Client confidential information from unauthorized use or disclosure. For additional information, please review Gallagher's Privacy Policy located at <https://www.ajg.com/privacy-policy/>.

You have read, understand and agree that the information contained in the Proposal and all documents attached to and incorporated into the Proposal, is correct and has been disclosed to you prior to authorizing Gallagher to bind coverage and/or provide services to you. By signing below, or authorizing Gallagher to bind your insurance coverage through email when allowed, you acknowledge you have reviewed and agree with terms, conditions and disclosures contained in the Proposal.

By: _____
Print Name (Specify Title)

Company

Signature

Date: _____

