

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, July 25, 2023
8:00 a.m.
WHPS Conference Room**

AGENDA

1. Call to Order
2. Additions to the Agenda
3. ******Consent Agenda ******
All items listed under Consent Agenda are routine by police commissioners and will be acted on by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent agenda and will be considered separately.
 - a) Approval of April 25, 2023, Police Commission Minutes
 - b) Review of April, May, and June 2023 Activity Reports
 - c) Review of April, May, and June 2023 Claims
 - d) Review of 2023 YTD Budget Report and Cash Asset Report
 - e) Review of 2023 Accrued Vacation/Comp/Sick Time Reports
4. Items of Interest - Community Events

Old Business

5. Employee Duty Disability Update
6. Police Officer Hiring/Recruitment Process
7. Records Management/Data Migration JPA
8. 911 Embedded Social Worker Pilot Project JPA
9. 2023 Public Safety Aid
10. Bank Signature Cards

New Business:

11. 2024 Budget Proposal
12. Night to Unite Events August 1, 2023
13. New Cannabis Laws
14. Policy Updates
15. West Metro Drug Task Force
16. PC Meeting dates: All meetings held at WHPS conference room at 8:00 a.m.
 - September 26, December 19 (if needed)
17. Adjourn

POLICE COMMISSION PACKET

POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

Tuesday, July 25, 2023, 8:00 a.m.

West Hennepin Conference Room

Approval of April 25, 2023, Police Commission Meeting Minutes

Meeting minutes have been included for your review and approval.

April, May, and June 2023 Activity Reports

Between January 1 and June 30, 2023, WHPS handled 2,229 incident complaints: 639 in Maple Plain, 1,264 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the enclosed April, May, and June 2023 Activity Reports/Director's News and Notes. Director Kroells will highlight a few cases if requested.

Approval of April, May, and June 2023 Claims

April, May and June 2023 claims are attached for review and approval.

2023 YTD Budget & Cash Asset Reports

In reviewing the 2023 Budget vs. Actual reports from January 1 to June 30, 2023, WHPS has received \$1,237,605 or 54.63% in income with expenses of 1,293,822 or 57.11%. This is a difference of -\$56,216. This negative balance is not a concern as it still reflects the timing of payroll, the two new squad purchases and Officer Brozek's severance package.

Balances of other accounts are listed for your review: Crime Prevention \$6,870, Reserves \$3,865, Federal Forfeiture \$136,953, Capital Outlay \$33,483, Military Leave PERA \$23,411, Severance \$74,244.

2023 YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation and sick time reports are enclosed for review.

Items of Interest/Community Events

- Citizens Police Academy Graduation May 25, 2023
- \$500 donation to WHPS from Maple Plain resident
- New squad set up and in service
- Thank you to Officer Ebeling for his help with a medical in Independence on June 19, 2023.
- Delano City Administrator Phil Kern is the new chair for the Highway 12 Safety Coalition. Chief Kroells is now the vice-chair.
- Officer Josh Brozek resigned from WHPS on June 30, 2023. An open house was held for his 10 years of service to WHPS on June 27, 2023.
- Security fence around WHPS and Independence City Hall was completed

- July 8 Vehicle pursuit on Hwy 12 successfully completed with a PIT maneuver. Squad slightly damaged & awaiting repairs.
- July 10 Semi-Tractor trailer entered roundabout at Hwy 12 and 92 going too fast and went into the ditch.
- WHPS is still working with MnDOT regarding sight lines and signage at Hwy 12 and County Road 92.
- Officer Thompson took over investigations for WHPS.
- An Officer took over West Metro Drug Task Force agent for WHPS.
- Thank you email to Sgt. Howes and Officer Eldred regarding a child welfare issue.
- Thank you email to Chief Kroells for getting an additional sign at Co 92 and Hwy 12 off ramp.

Employee Duty Disability Update

WHPS is continually working with our attorneys regarding the pending duty disability hearing coming up in the fall of 2023. Additionally, the League of Minnesota Cities attorney is handling the worker compensation hearings. WHPS will continue to discuss our options with our legal counsel and seek recommendations from the police commission.

The 2023 legislative session did provide funding for cities to assist in reimbursement of duty disability funding for continued medical benefits. It is anticipated this funding will cover 100% of reimbursement for paid medical benefits from a duty disability claim.

Police Officer Hiring Process

West Hennepin Public Safety has been short staffed one full time police officer since July 1, 2023. WHPS opened our hiring process and completed the interview process for two candidates. One candidate was provided a conditional offer pending the successful completion of a background investigation, medical and psychological exam. Unfortunately, this candidate did not successfully move forward in our hiring process. We are back to searching for our next police officer.

Records Management System (RMS) Discussion

WHPS is still working with our 13 partner agencies in the Lake Minnetonka Area Consortium (LMAC) to secure our data in our record management system (RMS) called Law Enforcement Technology Group (LETG). We are in the final stage of approving a joint powers agreement (JPA) with all agencies to move our data away from Central Square, the owner of LETG. Included for your review is the current JPA agreement regarding this data migration that has been reviewed and approved by a multitude of city attorneys. The migration of data from Central Square to our own shared server at South Lake Minnetonka Police Department will allow us to manage our public data now and in the future. The proposed estimated cost would be \$7,700 for initial data migration with an annual maintenance contract of seven years at approximately \$5,800 per year. I am requesting the police commission formally approve the JPA data migration.

Since our last meeting Central Square has provided a statement, **“We will continue to support LETG to ensure that it will work for you in a safe, secure and compliant manner.** At this time, we are no longer planning to End of Life (EOL) LETG. We want to continue to support you today – with LETG and to be your partner as you contemplate and consider new technologies.”

This statement provides some relief on end-of-life concerns with LETG and some additional time to research the correct RMS for our agency and others. WHPS and other LMAC users will continually evaluate our needs as we search for our next RMS system. As we move forward, I estimate a new

RMS would not be functional for 18-24 months and would cost \$130,000 - \$150,000. Additionally, the RMS will have an annual maintenance estimated at \$12,000 - \$18,000 per year. I have begun updating these costs in our future Capital Improvement Plan.

911 Embedded Social Worker Pilot Project

As we discussed at our April 25, 2023, police commission meeting, WHPS is one of two law enforcement agencies in Hennepin County that does not participate in the embedded social worker program, which is run through Hennepin County Behavioral Health. The police commission approved our participation in the program. The final joint powers agreement (JPA) between WHPS and Hennepin County Behavioral Health was recently signed at the beginning of July 2023. We are currently waiting for the JPA to be approved and signed by the Hennepin County Commissioners.

2023 Public Safety Aid Proposal

Governor Walz signed a \$300 million public safety aid proposal for Minnesota. This is a one-time public aid and will be provided to cities with police departments to assist with retention and recruitment. In review of the funding aid, I noted the City of Maple Plain will receive roughly \$89,752 and City of Independence will receive \$166,070. The commissioner must certify the aid to each city by September 1, 2023, and payment to each city by December 26, 2023.

These funds must be used to provide public safety, including community violence prevention and intervention programs, community engagement, mental health crisis responses, victim services, training programs, first responder wellness, equipment related to fire, rescue, and emergency services or to pay other personnel or equipment costs.

These funds cannot be used for:

- Employer contribution to the public employee's police and fire fund
- The purchase of an armored or tactical vehicle or substantially similar vehicle.
- The purchase of tear gas, chemical munitions, or substantially similar items; or Article 4 Sec. 27.
- The costs of construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities. For purposes of this clause, "related facilities" includes access roads, lighting, sidewalks, and utility components on or adjacent to the property on which the police station is located that are necessary for safe access to and use of the building.

This funding is meant to assist cities with their public safety needs. This funding is for both police and fire public safety agencies. In discussing the alternatives, in dispersing the funding between police and fire agencies I am proposing it be done based upon the 2023 budgets and the percentage of funding that is contributed toward public safety by each city.

I reviewed the 2023 budgets for WHPS and all fire agencies that serve the City of Maple Plain and the City of Independence. In my review of budgets, 34% of the funding from Maple Plain should be dedicated to fire and 66% towards WHPS. In my review of the funding for Independence, 29% should be dedicated towards fire and 71% towards WHPS. This public safety aid funding, \$58,740 from Maple Plain and \$117,909 from Independence, should be dedicated to WHPS under the 2023 Public Safety Aid.

I am requesting the funding be provided directly to WHPS. This direct funding is more efficient to manage the needs for our agency and follow the proper audit documentation on the use of the public safety funding.

[Bank Signature Cards](#)

Since the signing of the Corporate Authorization Resolution in the April 25, 2023, police commission meeting, new bank signatures have been created in order to add Burak as a signor. The originals will be distributed at the meeting for everyone to sign.

[2024 Budget Proposal](#)

Included in the packets is the 2024 Budget Proposal completed by Director Kroells. As you review the budget you will see an increase of 4.1% for West Hennepin Public Safety Department. City of Independence will see a 4.5% increase, while Maple Plain will see a 2.9% increase. See attached packet for further details.

[Night to Unite Events](#)

WHPS has been working with Maple Plain and Independence residents to locate block party captains to organize Night to Unite festivities in their neighborhoods. This year Night to Unite events are scheduled for Tuesday, August 1, 2023, from 5:30 to 9:00 p.m. Once the block parties have been confirmed, a detailed list will be provided to both city councils. As a reminder, WHPS Officers and Reserves, city staff, Maple Plain Fire and Loretto Fire attend all block parties to provide crime prevention messages and socialize with our citizens. Officer Ben Raskin has been heading up these events.

[Cannabis Legalization](#)

With the recreational use of marijuana and possession of marijuana soon legal in Minnesota, law enforcement officers across the state are bracing for the next steps in handling marijuana use in our communities. WHPS is working with our local leaders and city/county attorneys to understand how recreational use and possession of marijuana is handled in our state. The recreational use of marijuana in public spaces is a big concern for our citizens and our communities. The new marijuana laws rely on city ordinances to regulate the use of marijuana in most public spaces like parks, sidewalks and streets. Currently, neither city has any city ordinances preventing the smoking or vaping of marijuana in our parks, streets, sidewalks or other public spaces. WHPS will continue to work with each city to review city ordinances to properly regulate the use of marijuana in parks and other public spaces. See attached overview of the new laws provided by our criminal attorney, Carson and Clelland.

WHPS is committed to working within the current laws and the needs of our elected officials and our community members. WHPS will continue to find a balance between education and enforcement of legalized use of marijuana. Public safety is our utmost priority.

[West Metro Drug Task Force](#)

Discussion was had at a West Metro Drug Task Force (WMDTF) meeting on June 29, 2023, about the WMDTF joining forces with the Southwest Hennepin Drug Task Force (SHDTF) due to budgeting, staffing and increased narcotics cases in the metro. It was learned many drug task forces across the State of Minnesota are part of the Office of Justice Programs and are provided funding for the Drug

and Violent Crime Enforcement Teams (VCET). See attached map provided. Hennepin County does not have a task force in the VCET and is looking to apply for a VCET team. Discussion was had by Hennepin County Sheriff's Office that they would like to apply for a VCET by combining the SHDTF and WMDTF teams.

A meeting was had on July 13, 2023, with State VCET Coordinator Ken Saas and WMDTF Board of Directors (Chiefs of Police for WHPS, Orono, South Lake, Medina and Minnetrista) and Hennepin County Sheriff's Office command staff to have an initial discussion about joining our efforts in a VCET organization.

A decision has not been reached but I wanted to keep our police commission abreast of the discussion being had. My recommendation is to continue our participation in the drug task force with one agent in the capacity as the WMDTF or a State VCET program. Membership in our current task force or a VCET is a priority for our public safety department and our communities.

June 19 Federal Holiday

As both cities are aware, June 19 was classified as a Federal Holiday effective June 19, 2024. Minnesota Governor Walz retroactively passed a bill making June 19 an observed holiday in Minnesota effective June 19, 2023. Both cities addressed the new holiday by providing it as an additional paid holiday in 2023. WHPS is requesting June 19 be provided as a paid holiday to WHPS employees as well in 2023 and future years. I am requesting we update our holiday dates in our personnel policy to include Juneteenth as a paid holiday.

WHPS Policy Manual Update

As a reminder, WHPS uses the services of Lexipol to provide a comprehensive and updated policy manual. Over the course of each year, Lexipol continuously reviews our policy manual and makes the necessary changes to reflect changes in state, federal and tribal laws that would in turn update our policy manual. I in turn review and approve all those additions and changes as the WHPS Director. I made necessary changes and additions to our policy manual. Those changes or additions have been included for your review and will be posted after our police commission meeting on July 25, 2023.

A summary of policy updates is included for your review. Policies are: 305-Control Devices, 300-Use of Force, 307-Firearms, 430-First Amendment Assemblies, 606-Unmanned Aerial System Operations and 1029-Personnel Employment Policies.

2023 Police Commission Dates and Times

WHPS police commission meetings will be held at WHPS' conference room at 8 a.m. on the following dates: September 26, December 19 (if needed).

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS**

Tuesday, April 25, 2023

8 a.m.

West Hennepin Public Safety Conference Room

MEETING MINUTES

1. Call to Order.

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 8:01 a.m. by Chairperson Marvin Johnson.

Present in Person: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Lynn Betts, Commissioner Andrew Burak, Director Gary Kroells, Recording Secretary Kim Curtis

Others Present: Independence City Administrator Mark Kaltsas

Absent: Andrew Berg, Abdo Solutions

2. 2022 Audit Presented by Abdo Solutions

Two internal controls were noted in the audit – preparation of the financial statements and segregation of duties. This is due to West Hennepin Public Safety (WHPS) being a small police department. These same two internal controls have been noted in previous years' audits. The results of the auditor's tests did not disclose any instances of noncompliance or other matters that were required to be reported under Minnesota statutes.

WHPS' total fund increased by 14.2%, or \$89,009, in 2022. This is due to not paying out payroll funds and benefit premiums when Officer Scott Isaacson went out on unpaid medical leave. \$25,000 (twenty-five thousand dollars) is unbudgeted for In-Kind Reserves. The Crime Prevention fund and Forfeiture fund are restricted for spending. There were no questions of the audit. Commissioners thanked Berg for attending the meeting and reviewing the audit with them. Berg then left the meeting. Motion by Maas-Kusske, seconded by Burak, to accept the 2022 Audit presented by Berg. All voted aye. Motion carried.

Director Kroells said he plans to use money in the Forfeiture Fund account for new Record Management System (RMS) expenses. Last year one squad was totaled and a replacement had to be purchased so WHPS' total fund actually increased \$56,604. Since the Severance fund is underbudgeted and he expects to pay out of it for one officer leaving and an expected future retirement, he requested that \$25,000 be put into

the Severance fund and \$25,000 be put into Capital Improvement Plan (CIP). Motion by Betts, seconded by Maas-Kusske, to move \$25,000 each into the Severance and CIP accounts. All voted aye. Motion carried.

3. Additions to the Agenda

Maas-Kusske stated she'd like Vacation and Sick Time to be on a future meeting agenda.

4. *Consent Agenda*****

There were no questions of the consent agenda items consisting of:

- a) Approval of January 24, 2023, and March 23, 2023, Police Commission Minutes
- b) Review of January, February, March 2023 Activity Reports
- c) Review of January, February, March 2023 Claims
- d) Review of 2023 YTD Budget Report and Cash Asset Report
- e) Review of 2023 Accrued Vacation/Comp/Sick Time Reports

Betts asked why account '206 – Books/Dues/Subscriptions' is so over budget. Recording Secretary explained that mid-year last year WHPS began using an online website for officer training records, but it does not allow for recording the cost of training membership fees. Those expenses are having to be recorded to 206 – Books/Dues/Subscriptions' instead of '307 – Training'. Betts requested that the explanation be noted for the record, so it is understood why these funds are now being recorded to the 206 account instead of 307. Motion by Maas-Kusske, seconded by Johnson, to approve consent agenda items. All voted aye. Motion carried. The January, February and March 2023 Claims were signed and given to Recording Secretary Curtis.

5. Items of Interest -Community Events

- December 30, 2022, WHPS investigator conducted a death investigation at Vinland Treatment Center for a suspected overdose. Case forwarded to Hennepin County Attorney's Office for review of charges for 2nd degree manslaughter.
- Citizens Police Academy started on April 6, 2023
- \$500 donation to WHPS from Maple Plain resident
- On February 18, 2023, WHPS officers saved a woman's life in Independence on a suspected overdose
- Chief Kroells, Sgt. Denneson, and Sgt. Howes attended the Minnesota Chiefs of Police Conference April 11-14, 2023
- Several WHPS officers will attend the funeral of Pope County Deputy Josh Owen killed in the line of duty on April 15, 2023
- WHPS' benevolence fund donated to Deputy Owen's family
- April 18, 2023, a narcotics warrant was conducted by WMDTF at an Independence residence
- New squad is getting graphics put on this week and will be sent to Action Radio for set up

- A \$5,000 donation was provided to WHPS by an Independence property owner for workout equipment
- Delano City Administrator Phil Kern is the new chair for the Highway 12 Safety Coalition. Chief Kroells is now the vice-chair.

Old Business

6. Employee Duty Disability Update

WHPS filed an appeal and has been granted a pre-hearing order scheduled for September 19, 2023. WHPS will be represented by an attorney retained by League of Minnesota Cities (LMC) for the worker compensation hearings. Director Kroells will continue to consult legal counsel and keep the police commission updated.

7. Police Officer Hiring/Recruitment Process

Officer Nick Eldred began working at WHPS on February 22, 2023. As of today he has completed his field training and is released from FTO. Director Kroells was recently advised that a WHPS officer is being backgrounded for a position at another agency. Investigator Zilles will be assigned to the West Metro Drug Task Force and Officer Thompson will go into investigations until the position of the officer leaving has been filled in the next three to four months. Director Kroells is helping fill shifts. Patrol coverage is the priority over the West Metro Drug Task Force. WHPS will be looking at five or six applications and plan to interview them soon.

8. Records Management Discussion

December 24 through December 31, 2022, LETG experienced a hardware failure. Due to this, WHPS is working with its 13 partner agencies in the Lake Minnetonka Area Consortium (LMAC) to protect their data in their record management system (RMS) called Law Enforcement Technology Group (LETG). A joint powers agreement (JPA) is being established between the WHPS and the other LMAC agencies to move their data away from Central Square, owner of LETG.

A new RMS might not be up and functional until 18-24 months from now and at a cost of \$130,000 to \$150,000. Annual maintenance fees would be approximately \$12,000 to \$18,000. Director Kroells will plan for these costs in the future in WHPS' Capital Improvement Plan and will discuss it at the next police commission meeting.

9. New Workout Facility Completed

The new workout room is finished. Equipment was donated from YMCA and purchased from Torque Fitness. Director Kroells is working on a policy allowing employees to work out while on duty and if injured while working out, they cannot file a worker's comp claim. The police commissioners were invited to tour the room after the meeting.

10. Presentation of 2022 Annual Report

The 2022 Annual Report was included in the police commission packets. The commission approved it being put on WHPS' website.

11. 911 Embedded Social Worker Pilot Project JPA

WHPS has been asked to join a pilot program with Hennepin County Behavioral Health for the remainder of 2023. The program places an embedded social worker at the 911 dispatch center and works with callers at the time they call in. A brief program outline was included in the packets. If the police commission agrees to allow WHPS to participate, a JPA is necessary between WHPS and Hennepin County. A draft of the JPA was included in the police commission packets for review. Both WHPS Police Commissioners and County Commissioners will need to sign a final version of the JPA. Motion by Johnson, seconded by Betts, approving WHPS sign the JPA. All voted aye. Motion carried.

New Business

12. 2023 Public Safety Aid

A one-time Public Safety Aid payment to cities with police departments has been proposed by Governor Walz. The purpose is to assist with retention and recruitment of police officers. It is currently being debated in the legislature and projected to be \$330 - \$770 million dollars. Director Kroells learned that WHPS and the other two JPA police agencies in Minnesota are not on the list to receive these funds. State Representative Kristin Robbins scheduled a meeting for WHPS to meet with Commissioner Marquart of the MN Department of Revenue to discuss including JPA agencies if the funds are going to be made available. It is not known at this time if the Public Safety Aid proposal will pass our state legislature. See copy of the letter Director Kroells addressed to Commissioner Marquart that was enclosed in the commissioner packets.

13. PTSD Legislation House File 1234 and Senate File 1959

HF 1234 addresses police officers leaving the profession on duty disability with PTSD. It is supported by MN Chiefs of Police Association, MN Sheriff's Association and MN Police Officers. HF 1234 provides treatment for psychological injuries. It's hoped that providing treatment prior to processing a duty disability benefit will allow a high percentage of those affected by psychological injuries to return to normal duties. Departments are required to initiate wellness programs. Director Kroells attended the House Public Safety Committee in support of HF 1234 and it passed out of Committee. Senate File 1959 is currently being debated in legislature. Enclosed in the packets were copies of HF 1234, SF 1959, an overview from the LMC, MN Chiefs of Police Association review and PERA legislative review.

14. International Chief of Police Conference

Director Kroells is being asked by police chiefs from local police departments to attend the 2023 International Chief of Police Conference being held in San Diego, CA, October 14-17, 2023. Funds were budgeted for training expenses. He estimated the cost for him to attend, including airfare, lodging and registration, to be \$3,000. Motion by Johnson, seconded by Burak, for Director Kroells to attend the International Chief of Police Conference. All voted aye. Motion carried.

15. 2023 Citizens Police Academy Graduation

Citizens Academy graduation will be held on the last night of class on May 25, 2023, at 8 p.m. in the Independence council chambers. All police commissioners are invited to attend.

16. Corporate Authorization Resolution

With the replacement of John DeLong on the police commission with Andrew Burak, an updated Corporate Authorization Resolution needs to be signed by all commissioners. This will remove DeLong as a signor on WHPS' bank accounts and add Burak as a signor. Bank of Maple Plain will notify all commissioners when new bank signature cards are ready for everyone to stop in and sign them. Motion by Betts, seconded by Maas-Kusske, to approve the updated Corporate Authorization Resolution. All voted aye. Motion carried. It was signed by Chairperson Johnson and Director Kroells.

17. Next Police Commission Meeting July 25, 2023, 8 a.m.

The next meeting will be held July 25, 2023, at 8 a.m. in West Hennepin's conference room.

18. Adjourn

Motion by Burak, seconded by Betts, to adjourn. All voted aye. Motion carried. The meeting adjourned at 9:40 a.m.

Date: May 12th, 2023
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: APRIL 2023 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report
April 2023

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	4	3	12	21
Traffic	90	94	296	320
Part III	6	3	9	16
Part IV	18	26	114	116
Part V	139	100	394	367
Total City of Independence	257	226	825	840
City Of Maple Plain				
Criminal	6	6	14	39
Traffic	41	41	127	123
Part III	1	3	5	13
Part IV	24	24	93	80
Part V	52	49	166	202
Total City Of Maple Plain	124	123	405	457
Grand Total Both Cities	381	349	1,230	1,297
TZD	39	30	74	4
Agency Assists	18	20	81	57
Total ICR Reports	438	399	1,385	1,358
How Received				
Fax	12	6	41	56
In Person	12	5	48	73
Mail	2	1	2	11
Other	2	2	4	5
Phone	23	25	78	130
Radio	130	162	510	531
Visual	191	153	555	466
Email	28	22	72	105
Lobby Walk In	38	20	76	5
Total	438	396	1,386	1,382

April 2023 Part I & II

City of Maple Plain #'s 1 & 2

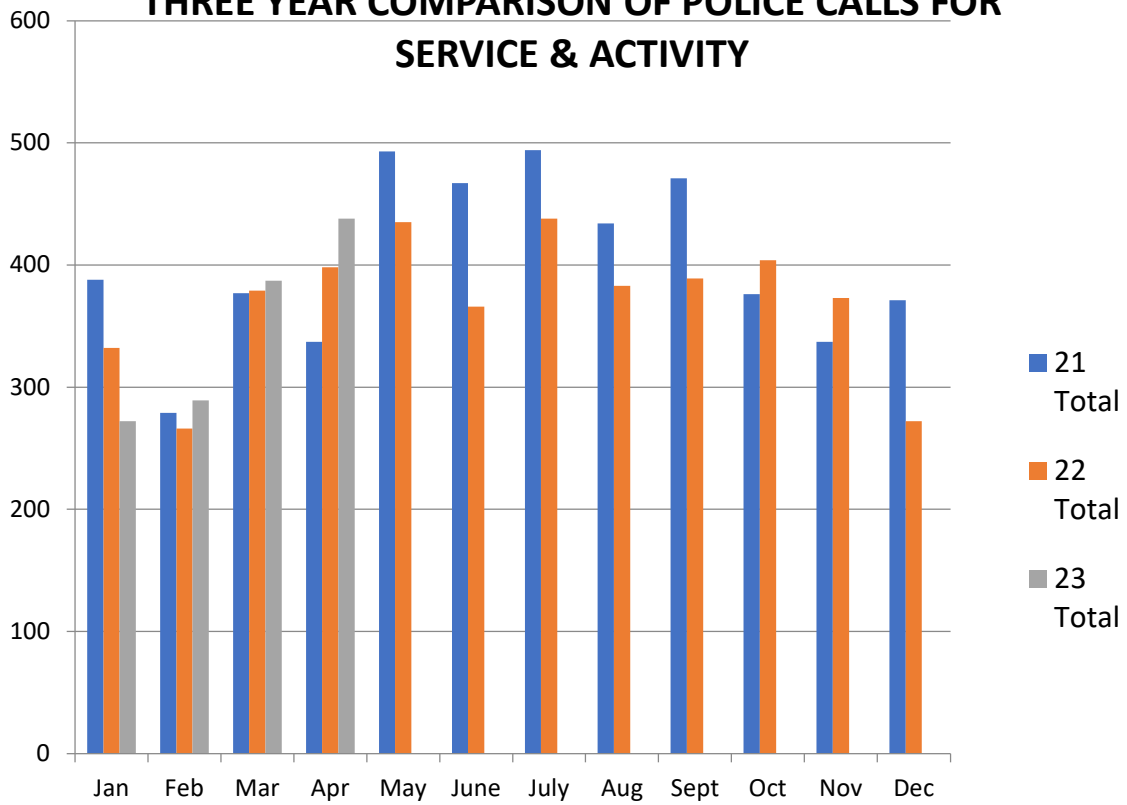
AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23000989	Coercion – Threat	2023-04-03	02	2023-04-03	A7800	2
WHPS	23000991	Unwanted – Trespass Notice Issued	2023-04-03	01	2023-04-03	N3030	2
WHPS	23001065	Traffic/Complain – 3 rd Degree DWI	2023-04-07	02	2023-04-07	JF5J1	2
WHPS	23001080	Domestic	2023-04-10	02	2023-04-10	I0109	2
WHPS	23001371	Threats	2023-04-29	02	2023-04-29	A9B00	2
WHPS	23001383	2 nd Degree DWI Refusal	2023-04-30	02	2023-04-30	JE5J1	2

April 2023 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23000962	DWI Snowmobile Crash	2023-04-01	03	2023-04-01	JG501	2
WHPS	23000995	Dk/Suspected	2023-04-03	03	2023-04-03	JE5J1	2
WHPS	23001321	DWI 3 rd Deg	2023-04-26	05	2023-04-26	JF5J1	2
WHPS	23001342	Chase/Pursuit	2023-04-28	03	2023-04-28	A9B00	2

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
February 2023 Activity Report

Year to Date Activity Report

At the end of April 2023, West Hennepin Public Safety (WHPS) handled year-to-date a total of 1,386 incident complaints. For the month of April; 257 incidents occurred in the City of Independence and 124 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Medical
April 1

5900 block of Henry Street, Maple Plain. Officer was dispatched to a patient having difficulty breathing. Upon arrival, Officer spoke with the reporting party who advised the patient has pulmonary fibrosis and congestive heart failure. The patient had a cough, low blood pressure, and low oxygen levels. North Memorial Paramedics transported the patient to the hospital.

Traffic Complaint
April 2

Intersection of Halgren Road and Highway 12, Maple Plain. Officer was dispatched to a traffic complaint where juveniles were opening the doors while driving and intentionally striking the lane delineators. Officer was unable to locate the suspect vehicle.

DWI Arrest
April 3

Intersection of County Road 6 and County Road 92, Independence. Officer was on routine patrol and observed a vehicle driving 63-mph in a 50-mph zone. Officer stopped the vehicle and spoke to the driver and smelled the odor of an alcoholic beverage. The driver's license status was cancelled – inimical to public safety. Officer walked the driver through a series of tests and ultimately arrested Paul Edward Lawson Jr (36) for DWI. He was arrested for second degree DWI test refusal and DAC-IPS. He was transported to Hennepin County Adult Detention Center where two counterfeit \$100 bills were found.

Welfare Check

April 4

7800 block of Pioneer Creek Road, Independence. Officer was dispatched to check the welfare of the reporting party's elderly mother. Officer arrived on scene and the party was on the couch wearing a winter jacket and watching television. She stated her phone broke and she hasn't been able to get a new one. She had also turned the heat off as she was worried about the bill. Officers spoke with her daughter who advised to turn up the heat and she would help her mom get a new phone. Officers also replaced the smoke detector batteries which were chirping.

Unwanted Person

April 5

5100 block of Highway 12, Maple Plain. Officer was dispatched to an unwanted party in the area. While enroute, Officer called the reporting party who advised the individual was acting off and thought he might be impaired. Report party advised the subject had not made anything threats and was not aggressive. Officer made contact with the subject who was argumentative with Officers but became more cordial. Officers advised he needed to leave. The subject complied and left the property.

Traffic Complaint

April 6

Intersection of County Road 11 and Independence Road, Independence. Officer was dispatched to a traffic complaint where a vehicle was going well under the speed limit. Officer stopped the vehicle and made contact with the driver who stated the vehicle was having mechanical issues. Officer discussed traffic safety and impeding traffic. Vehicle was parked and off the roadway.

DWI Arrest

April 7

Intersection of Highway 12 and Budd Avenue, Maple Plain. Officer was dispatched to a traffic complaint. Reporting party stated the vehicle almost struck the center median, was swerving onto the shoulder, and had speeds varying between 50 to 20-mph. Officer located the vehicle and made contact with the driver who admitted to drinking. Officer detected the odor of alcohol and further indications of impairment. Ultimately, the driver, Jilian Leigh Andrews (44) was arrested for DWI. Breath test indicated 0.24. Driver was transported to Hennepin County Adult Detention Center.

Traffic Complaint
April 11

Intersection of Halgren Road and Highway 12, Maple Plain. Officer was dispatched to a traffic complaint where a vehicle weaving from shoulder to shoulder. Officer initiated a traffic stop and made contact with the driver who advised they did not have a license. Due to driving conduct, Officer had the driver perform tests to ensure the driver was not impaired. The driver did not show any signs of impairment. Driver was cited for No Minnesota Driver's License and was told to park and have a valid driver pick her up.

Suspicious Activity
April 12

6200 block of Highway 12, Maple Plain. Officer was on routine patrol around 1 am and observed lights on in a closed business. Due to the time of night, Officer found this unusual. Officer found the owner of the business inside on the computer. He thanked the Officer for checking and the Officer cleared.

Loose Dog
April 12

5400 block of Moline Road, Independence. Officer was dispatched to a loose dog in the reporting party's yard. Officer arrived on scene and attempted to capture the dog, but it was skittish and would not come close to humans. Report party was told to call back if they were able to capture the dog. The next day, they were able to capture the dog. Officer scanned for a microchip which was also unsuccessful. Reporting party asked to keep the dog until owner's were found. Later, Officers were notified the owners had been found.

Suspicious Activity
April 13

6000 block of Main Street West, Maple Plain. Officer was dispatched to suspicious activity. Reporting party stated a vehicle was on the property and heard banging. Reporting party wanted it checked out. Officer arrived on scene and made contact with the individual who stated he rents a space on the property and was having trouble getting the door open. Reporting party was advised.

Suspicious Activity

April 13

6200 block of Highway 12, Independence. Officer was dispatched to a report of suspicious activity. Reporting party stated there was someone trying to sell them DOT license plates which would exempt the business from paying taxes on their vehicles. Officers arrived on scene and spoke to the individual who stated he was exempt from vehicle registration, and he doesn't have to display registration with his DOT number displayed as a license plate. Officer informed him this was not correct, and he could not drive on public streets without a proper plate. Officer advised him to park and get correct plates on his vehicle before leaving the parking lot.

Assist

April 14

5100 block of Broadmoor Drive, Independence. Officer was dispatched to assist a patient with getting an at home oxygen system to work. Officer arrived on scene and found the machine running properly but the tube had a kink causing flow issues. Officer fixed this problem and made sure it had good flow.

Traffic Complaint

April 14

Intersection of Highway 12 and Halgren Road, Maple Plain. Officer was dispatched to a traffic complaint where the driver was using hand gestures, throwing items out of the vehicle, and drinking beer. Officer stopped the vehicle which had a cracked windshield in multiple places. Contact was made with the driver who admitted he had gotten too close to a vehicle when the highway went from two lanes down to one. Driver denied showing gestures to the other driver. Officer observed no signs of impairment. Verbal warning for the windshield was given.

Welfare Check

April 15

8000 block of Hitsman Lane, Independence. Officer was dispatched to a welfare check by the Post Office. The Postmaster stated the residents haven't gotten their mail from their mailbox in quite some time. Officer made contact with the homeowner who advised they were out of town and forgot to have their mail stopped. Officer set the homeowners up on our house check list until they return.

Civil Matter
April 16

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to a civil matter regarding an individual who took the reporting party's vehicle and her dog. The reporting party stated they had a prior relationship and used to be friends. The two got into a verbal argument and at some point, while the reporting party was asleep, the male took the vehicle and her dog. Officers entered an alert against the vehicle and the suspect. Eventually, the vehicle and the dog was returned.

Recovered Stolen Property
April 17

1900 block of County Road 90, Independence. Officer received a lobby walk-in regarding a possible stolen vehicle. Reporting party stated he just bought a moped from a website. They did not provide him with keys or a title. Reporting party wants us to confirm if the vehicle was stolen. Officer ran the license plate and confirmed it was stolen out of a different city. Officer was able to locate the owners and return the property to him. Case was forwarded to the originating agency to be investigated.

Traffic Stop
April 20

Intersection of County Road 6 and Golf Walk, Independence. Officer was on routine patrol in the area and observed a vehicle driving at a high rate of speed. Radar was activated and indicated 82-mph in a 50-mph zone. Officer eventually caught up with the vehicle and initiated a traffic stop. Driver admitted to trying to ditch the officer as he knew he was speeding. Admitted to driving 75-mph, driver had expired insurance card, and too dark of tint. Driver cited for speed and apologized to the officer.

Suspicious Act
April 20

5100 block of Oak Street, Maple Plain. Officer was dispatched to a suspicious vehicle in a nearby closed business parking lot. Reporting party stated the vehicle had been parking for an extended period of time. Officer arrived on scene and found the parking lot to be empty. Officer advised RP of the findings.

Public Assist
April 21

Intersection of Highway 12 and County Line Road, Independence. Officer assisted a flower truck delivery driver with directions to Watertown. Driver was not familiar with the area and the surrounding roads are closed. Officer had the driver follow to Watertown.

Civil Issue
April 25

5100 block of Industrial Street, Independence. Officer was dispatched to a possible trespassing complaint. Officer spoke to the reporting party who stated he recently evicted a tenant but there was still an employee onsite who refused to leave. Reporting party stated he was fine with them removing their items but wanted the building closed. Officer spoke with the employee leading the removal of the property who advised they would close the building and they would be allowed to keep their things outside for now while they wait for a trailer.

DWI Arrest
April 26

Intersection of County Road 92 and County Road 6, Independence. Officer observed a vehicle at high rate of speed. Officer activated radar which indicated 72-mph in a 50-mph zone and continued driving 60-mph in a 40-mph zone. Officer initiated a traffic stop and spoke to the driver and observed odor of alcohol and indication of impairment. Ultimately, the driver, Dustin David Taran (37) was arrested for DWI, and he provided a breath sample that indicated 0.16. He was booked and released to a sober, responsible party.

Utility Problem
April 27

Intersection of Maple Avenue and Main Street E, Maple Plain. Officer was on routine patrol in the area and noticed the stop sign at the intersection was missing. Officer emailed Maple Plain Public Works advising them of the problem.

Flee Police Arrest
April 28

Intersection of County Road 19 and Willow Street, Independence. Officer observed a vehicle with expired registration. The vehicle was also driving without its lights on while it was raining. Officer initiated a traffic stop and the vehicle began driving recklessly and fleeing a police officer. Officer pursued the vehicle for about a mile before pitting the suspect vehicle. The driver was taken into custody. After speaking with the individual, the driver showed signs of being under the influence of a controlled substance. Ultimately, Graham August Will Dahlhermer (26) was arrested for DWI and Fleeing in a Motor Vehicle. He was transported to Hennepin County Jail without incident.

Threats
April 29

1500 block of Rainbow Avenue, Maple Plain. Officer was dispatched to threats being received by phone. Officer met with the reporting party who was scared by the messages she has received from her sister, whom she hadn't talked to in almost a year. All the text messages that were received alluded to threatening to kill the reporting party. Other family members also received similar texts from the sister stating she was going to kill the reporting party. This case was referred to investigations for charging.

DWI Arrest
April 30

Intersection of Highway 12 and Delano Avenue, Maple Plain. Officer was on routine patrol in the area and observed a vehicle driving over the posted speed limit. Officer initiated a traffic stop on the vehicle and spoke with the driver who showed signs of impairment. The driver, Guadalupe J Castro (49) was arrested for DWI where he refused to breath tests. Driver was booked and transported to Hennepin County Jail on Second Degree DWI.

Date: June 14th, 2023
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: MAY 2023 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle crashes, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

Monthly Activity Report May 2023

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	3	6	15	27
Traffic	129	97	425	417
Part III	6	7	15	23
Part IV	31	37	145	153
Part V	136	147	530	514
Total City of Independence	305	294	1,130	1,134
City Of Maple Plain				
Criminal	4	3	18	27
Traffic	22	13	149	122
Part III	4	1	9	7
Part IV	30	18	123	101
Part V	39	68	205	252
Total City Of Maple Plain	99	103	504	509
Grand Total Both Cities	404	397	1,634	1,643
TZD	19	14	93	44
Agency Assists	23	24	104	124
Total ICR Reports	446	435	1,831	1,811
How Received				
Fax	10	7	51	39
In Person	12	11	60	54
Mail	0	0	2	6
Other	1	0	5	7
Phone	31	50	109	164
Radio	160	180	670	732
Visual	180	132	735	601
Email	14	14	86	87
Lobby Walk In	38	41	114	118
Total	446	435	1,832	1,808

May 2023 Part I & II

City of Maple Plain #'s 1 & 2

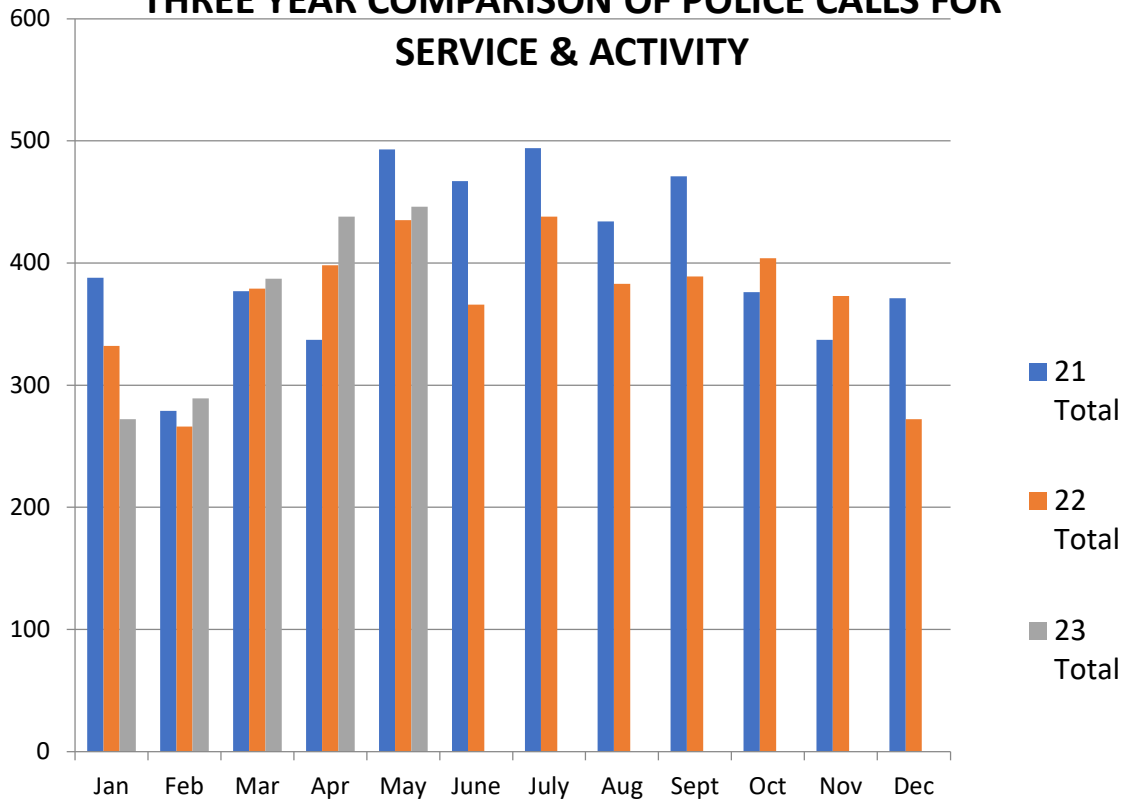
AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23001492	Threats of Violence	2023-05-08	01	2023-05-08	A9b01	2
WHPS	23001524	Domestic	2023-05-10	01	2023-05-10	AL551	2
WHPS	23001668	Citation - Underage Drink	2023-05-21	01	2023-05-21	J3T01	2
WHPS	23001420	Thft Frm Auto Rp	2023-05-02	02	2023-05-02	VE111	1

May 2023 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23001456	Theft From Auto/FTCF	2023-05-05	03	2023-05-05	U155B	2
WHPS	23001488	Thft Frm Auto Rp	2023-05-08	03	2023-05-08	VE111	1
WHPS	23001986	Assault	2023-05-30	03	2023-05-30	AL350	2

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
May 2023 Activity Report

Year to Date Activity Report

At the end of May 2023, West Hennepin Public Safety (WHPS) handled year-to-date a total of 1,832 incident complaints. For the month of May; 305 incidents occurred in the City of Independence and 99 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Suspicious Activity

May 2

700 block of Copeland Road, Independence. Officer was on routine patrol in the area and observed a vehicle in a parking with its lights. Due to the time of night and the business being closed, this was unusual. Officer made contact with the two occupants of the vehicle who explained they were hanging out. Officer didn't see indications of criminal activity. Officer explained a closed business late at night is not a good place to hang out. They left without incident.

Theft From Auto

May 2

5600 block of Highway 12, Maple Plain. Officer was dispatched to take a report of a stolen license plate. Reporting party stated the license plate was stolen during the day while parked at a nearby business. Officer entered the license plate as stolen.

Crash

May 3

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a property damage crash involving three vehicles, in which one had already left the scene due to a family emergency. It was found that the car that had caused the accident had tried to pass one vehicle and a semi on the shoulder. That car didn't see a sign on the shoulder, swerved to miss it, causing the collision. That driver was cited for the offense.

Neighbor Complaint

May 4

900 block of County Road 19, Independence. Officer was dispatched to a neighbor complaint. Report party stated kids keep driving four-wheels and bikes through her yard. Officer contacted the parent of the children. Both parties advised this is a reoccurring issue and they each wanted the other trespassed from their yards. Officer issued a trespass notice for each party involved.

Crash

May 4

9300 block of Highway 12, Independence. Officer was dispatched to a three-car property damage crash. Officer arrived and located three vehicles involved in a rearend crash. All parties involved denied injuries and refused EMS. It was determined the rear driver accelerated quickly to get onto Highway 12, the sun got in his eyes, and driver attempted to brake but mistakenly pushed the accelerator causing the crash. The third driver was cited for failure to driver with due care.

Noise Complaint

May 5

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to a noise complaint. Reporting party was a neighbor who stated there was an individual yelling and possibly on the phone. Officer arrived on scene and determined the individual was on the phone yelling at Domino's regarding bleu cheese. Officer advised the keep his voice down.

Underage Party

May 6

Intersection of County Road 92 and Lake Sarah Road, Independence. Officer was dispatched to a welfare check regarding a subject sitting in the middle of the road. Officer responded and an assisting agency advised they were chasing individuals through the woods. Officers were able to take them into custody and it was determined there was a nearby party where multiple minors were drinking alcohol. Officers made contact with the homeowners who were out of town and stated their children were supposed to be the only one's home. All minors were issued tickets for underage drinking. Parents were contacted to pick up each minor.

Suspicious Activity

May 6

Intersection of Highway 12 and County Road 92, Independence. Officer was dispatched to a stalled vehicle in the area partially blocking the roadway. Officer arrived on scene and found the vehicle was unoccupied. Officer spoke with the registered owner who advised the vehicle broke down and they were waiting for AAA to tow it. Officer checked a short time later and the vehicle was removed from the roadway.

Warrant Arrest

May 6

5200 block of Highway 12, Maple Plain. Officer was dispatched to a possible suicidal party who stated he was going to take pills and overdose. Reporting party was the subject's mom who advised he's been having a tough time with substance abuse and obtaining work as he just got out of treatment. Officer located the subject who appeared to be in a sound state of mind. The subject did have two active warrants. He was transported to Hennepin County Jail for his warrants.

Fraud

May 8

4700 block of Lake Sarah Heights Circle, Independence. Officer was dispatched to take a call regarding fraudulent charges on the reporting party's account. Reporting party advised she was trying to send money to a different country for a trip she was planning, and the transaction wasn't going through. She contacted her bank and received a call back. The caller remoted into her computer, got her passwords, and eventually sent a transaction of almost \$800 to Bangladesh. Her bank was able to refund her.

Suspicious Activity

May 8

2700 block of Becker Road, Independence. Officer was dispatched to suspicious activity regarding an older vehicle that had stopped by the house. Reporting party thought the driver was scoping out the neighborhood. Reporting party spoke with the driver. The driver advised he was looking for an address to purchase a heater. The driver gave an address in the city of Becker then drove away. Later, neighbors noticed two other cars doing the same thing. Officer conducted extra patrol in the area.

Juvenile Problem
May 9

1500 block of Wyman Avenue, Maple Plain. Officer was dispatched to a report of juveniles entering a vacant building. Officer arrived on scene and located three juveniles who explained they had only made entry into the vestibule area, not the interior of the building. Officers contacts each of their parents and were advised to stay off the private property.

Civil Issue
May 10

3500 block of Lake Haughey Road, Independence. Officer took a phone call from an individual who was asking for a civil escort to get property. It was found that the individual has a no contact order on the homeowner. Officer advised he is not allowed to go to the property at all. A short time later, the homeowner advised the individual was breaking into her house and taking items. Ultimately, the individual was allowed to take his items and was issued a trespass notice. He was advised the severity of the crimes he committed.

Medical
May 11

1900 block of County Road 90, Independence. Officer was dispatched to an individual having chest pain. Officer arrived on scene and was advised that the patient was on his way to the hospital when he pulled over and called 911. MPFD and North Memorial Paramedics arrived and placed an EKG on the patient, which indicated the patient was having a heart attack. Patient was transported to the hospital.

Crash
May 11

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a crash involving two vehicles. One vehicle was attempted to pass the other in the outside lane in the roundabout. The passing vehicle ran out of room to complete the pass, causing the collision. Minor damage to the vehicle and no injuries.

Welfare Check
May 13

6500 block of Meadow Ridge, Independence. Officer was dispatched to a welfare check regarding the reporting party's daughter who is possibly at a prom after party drinking and smoke marijuana. Officer arrived on scene and met with the homeowner who explained the juvenile was there. Officer spoke to the juvenile and didn't smell alcohol or marijuana or show signs of impairment. Juvenile was told to call the reporting party.

Crash
May 13

3500 block of County Road 92, Independence. Officers, North Memorial Paramedics, and Delano Fire were dispatched to a report of a single vehicle roll-over crash. The driver told dispatched he hydroplaned and rolled the vehicle causing injury to his neck. Officers provided medical care along with Delano Fire until Paramedics arrived. It was determined the driver had driven off to the shoulder, hitting a private driveway, and rolled the vehicle end over end. Driver was transported to the emergency room.

Traffic Complaint
May 14

Intersection of Highway 12 and Delano Avenue, Maple Plain. Officer was dispatched to a traffic complaint regarding a vehicle following the reporting party too closely. Officer arrived in the area and observed the suspect vehicle. Officer initiated a traffic stop on the vehicle and found the driver was a juvenile and didn't have a reason to be tailgating. Officer issued a verbal warning for the driver and spoke to the driver's mother.

Abandoned Vehicle
May 15

Intersection of Sunset Lane and Fern Drive, Independence. Officer was dispatched to a parking complaint. Reporting party stated the vehicle had been there all day and looks like it had been in an accident. Officer arrived and identified the registered owner, who we were unable to find contact information for. The vehicle had extensive driver's side and front-end damage as if it had side swiped something significant. One tire was a flat donut, that the tread was worn down completely. The vehicle was not safe to drive on the road due to the damages, therefore the vehicle was towed.

Suspicious Activity
May 16

5600 block of Pioneer Creek Drive, Maple Plain. Officer was dispatched to a suspicious vehicle. Officer arrived and spoke to the occupant of the vehicle who she was a delivery driver and couldn't begin delivery for a few hours, so she was sleeping in the vehicle. Officer called the reporting party and was advised of the situation.

Domestic
May 17

1400 block of Rainbow Avenue, Maple Plain. Officer was dispatched to a phone call of a possible domestic assault. Officer spoke to the reporting party who explained he and his ex-wife were arguing about car insurance. His wife hit him in the arm. He did not want to press charges but wanted an officer to speak to her. Officer called and contacted the female party who advised he cancelled her insurance without her knowledge, so she punched him in the arm. Officer advised both parties to separate and to not get physical.

Traffic
May 18

Intersection of Highway 12 and Budd Avenue, Maple Plain. Officer was on routine patrol and observed a fully loaded claw truck with the tag axle not down. The was so much weight, that the tires were bouncing off the pavement and spinning. Officer stopped the truck and instructed the driver to come to the police department. Officer completed a weight report and determined the truck was almost 14,000 pounds overweight for its registration. Driver was issued a citation and was told to transfer its content before operating on the roadway.

Traffic Complaint
May 19

Intersection of County Road 6 and County Road 90, Independence. Officer was dispatched to a traffic complaint where a vehicle was crossing over the centerline. Officer located the vehicle and initiated a traffic stop. Driver stated he was unaware he was going over the centerline. Officer attempted to contact the reporting party for further information, but they didn't answer. No signs of impairment. Driver was issued a verbal warning for the driving conduct.

Suspicious Activity
May 20

5100 block of Main Street, Maple Plain. Officer was dispatched to an alarm at a nearby closed business. Alarm company advise they had video footage of a male entering the exterior doors and then leaving. Officer approached the business and met with a male who stated he set off the alarm. He explained he was looking for a place to warm up and found the outer door unlocked, not realizing the alarm would go off. He then waited nearby for Officers arrival. Officer gave him a ride home. Nothing criminal occurred.

Verbal Domestic
May 21

Intersection of Moline Road and County Road 110 North, Independence. Officer was dispatched to a possible domestic. Reporting party stated there was a vehicle driving next to a female who was walking in the area. Officer arrived on scene and observed both individuals who appeared to be engaged in civil conversation. Officer spoke to both parties who advised they had just broken up and nothing physical had occurred. Female party wanted to walk home, and the male driver drove in the other direction.

Suspicious Activity
May 22

6400 block of Pagenkopf Road, Independence. Officer was dispatched to a suspicious party on the road taking photos. Officer arrived in the area and located the male in a vehicle leaving the area. Officer stopped the vehicle and spoke to the driver who advised he was taking pictures of the lilacs. Driver showed the pictures on his professional type of camera. Officer did not observe anything that would intrude on a person's privacy. Reporting party was satisfied with the explanation.

Disturbance
May 23

6400 block of Highway 12, Independence. Officer was dispatched to customer trouble at a nearby business. Report party stated an individual was unhappy with their service and pushed him. Officer took statements from both parties involved and witnessed who stated the reporting party got into the employee's face. Ultimately, officer decided no charges would come of it.

Lockout
May 24

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to a residential lockout. Report party stated his door locked behind him when he left, and his dog is inside the residence. Officer was able to unlock the door for him and ensured the dog was okay.

Traffic Complaint
May 26

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a property damage hit and run crash. The officer located the suspected hit and run vehicle. After speaking with both parties, there was no collision or damage, but the reporting party wanted to complain about the other vehicle's driving.

Suspicious Vehicle

May 26

1500 block of Parkview Road, Maple Plain. Officer was dispatched to a vehicle that has driven by the reporting party's house multiple times within the last few minutes. Officer located the vehicle and spoke to the occupants of the vehicle. It was determined the driver had her learner's permit and was practicing driving on quiet road. Nothing criminal.

Assist

May 26

7700 block of Highway 12, Independence. Officer was on routine patrol in the area and observed a vehicle being towed. Officer stopped and asked the occupants standing outside of the vehicle if they needed a ride home. Officer transported both occupants to their residence.

Unwanted Person

May 27

5300 block of Highway 12, Maple Plain. Officer was dispatched to an unwanted party in the area. Officer spoke to the reporting party who stated the subject no longer wanted to stay and wanted his payment back. Reporting party refunded the subject, but he hadn't left yet. Officer was unable to locate the subject but contacted him via phone. Subject stated he was waiting for someone with a car to assist with moving his belongings out.

Arrest

May 30

7900 block of County Road 6, Independence. Officer was dispatched to a possible assault. Officer arrived and observed the reporting party bleeding from the face. He advised he was assaulted by a renter of his home. When the reporting party told the suspect he was going to call the police, he then threw the victim's phone, obstructing his ability to call the police. Jeffrey Michael Weinman (51) was arrested for assault and interfering with emergency communications. He was booked and transported to Hennepin County Jail.

Animal Complaint

May 30

6700 block of Turner Road, Independence. Officer was dispatched to an injured trumpeter swan. Officer arrived on scene and located the swan which appeared to have a broken wing. Officer called Wildlife Rehab and Release organization who sent employees to capture the swan. The swan was successfully captured and transported to the rehab center for treatment.

Arrest
May 30

3700 block of Lake Haughey Road, Independence. Officer was dispatched to an unwanted party at a residence. Reporting party stated she allowed the subject to stay at her place for a couple of nights but no longer wants him there. Reporting party advised the subject may have a warrant. Officer ran the subject and confirmed the warrant. The subject was picked up from the home and removed without incident. He was turned over to the arresting agency to be transported to jail.

Traffic Complaint
May 31

1300 block of Baker Park Road, Maple Plain. Officer was waved down by a driver while on routine patrol in the area. Officer spoke to the individual who explained a bicyclist almost caused a crash after running a stop sign. The two exchanged words and had a road rage episode. Ultimately, Officer discussed following the laws of the road and the two dispersed

Date: July 13th, 2023
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells
SUBJECT: JUNE 2023 ACTIVITY REPORT



The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

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Monthly Activity Report

June 2023

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	0	6	15	33
Traffic	164	124	425	541
Part III	5	5	15	28
Part IV	36	32	145	185
Part V	134	148	664	662
Total City of Independence	339	315	1,264	1,449
City Of Maple Plain				
Criminal	1	4	19	31
Traffic	65	26	214	148
Part III	0	2	9	9
Part IV	20	22	143	123
Part V	49	55	254	307
Total City Of Maple Plain	135	109	639	618
Grand Total Both Cities	474	424	1,903	2,067
TZD	93	32	186	76
Agency Assists	36	22	140	146
Total ICR Reports	510	478	2,229	2,289
How Received				
Fax	12	5	63	44
In Person	17	19	77	73
Mail	0	1	2	7
Other	0	2	5	9
Phone	28	35	137	199
Radio	187	176	857	908
Visual	222	177	957	778
Email	13	32	99	119
Lobby Walk In	31	28	145	146
Total	510	475	2,342	2,283

June 2023 Part I & II

City of Maple Plain #'s 1 & 2

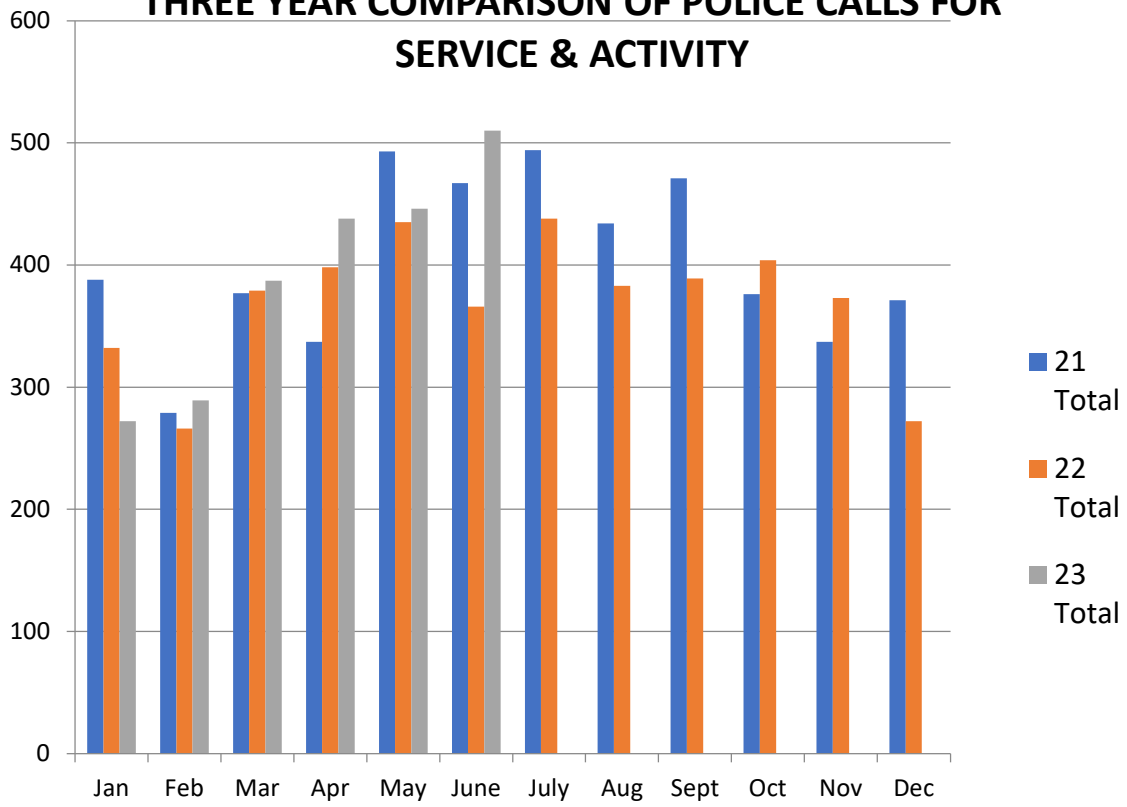
AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
WHPS	23002003	Check Forgery	2023-06-08	02	2023-06-08	C17G1	2

June 2023 Part I & II

City of Independence Grid #'s 3-5

AGN	ICR	Title	Create Date	Grid #	Committed Date	MOC range	UCR Part
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THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY
June 2023 Activity Report

Year to Date Activity Report

At the end of June 2023, West Hennepin Public Safety (WHPS) handled year-to-date a total of 2,342 incident complaints. For the month of June; 339 incidents occurred in the City of Independence and 135 in the City of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Disturbance

June 1

1500 block of Rainbow Avenue, Maple Plain. Officers were dispatched to a possible domestic disturbance with yelling in the background. Officers arrived on scene and spoke to the homeowner who advised everyone had been drinking and they wanted a friend to leave after getting into an argument. The friend refused to leave, was too intoxicated to drive, and was uncooperative with the Officers on scene. Eventually, Officers were able to find a responsible party that would take the subject home.

Suspicious Activity

June 1

1600 block of Delano Avenue, Maple Plain. Officer was dispatched to suspicious activity in the area. Reporting party stated they witnessed an older man on a bicycle looking through vehicles. Later, the officer was on routine patrol in the area and observed an individual match the description of the suspect. Officer spoke to the suspect who stated he was just looking around. The suspect had blood on his arms and legs, likely from falling off the bicycle. He declined EMS. Officer advised to call if he needed any assistance.

Suspicious Activity

June 2

1700 block of Budd Avenue, Maple Plain. Officer was dispatched to a possible slumper in a vehicle at a nearby park. Officer arrived on scene and observed a person asleep in their vehicle. Subject stated he works the night shift and was taking a quick nap on his way home.

Property Damage

June 2

Intersection of County Road 11 and E Lake Rebecca Drive, Independence. Officer was dispatched to a hit deer. Upon arrival, officer made contact with the driver who stated he was uninjured. The windshield of the vehicle was concaved and completely smashed. There was also minor front fender and plastic damage. The vehicle was towed, and the deer was unable to be located.

Traffic Complaint

June 4

Intersection of Highway 12 and Baker Park Road. Officer was dispatched to a traffic complaint to a vehicle weaving in between the lines. Officer located the vehicle and observed the occupants of the vehicle dancing around and weaving between the lines. Officer stopped the vehicle and spoke to the driver who admitted to being distracted by the passengers. Verbal warning issued.

Disturbance

June 4

7900 block of County Road 6, Independence. Officer was dispatched to a possible domestic. Officer arrived and made contact with one party involved who stated there was no domestic, she just wanted to get her clothes, but another tenant locked her out of the house because of possible damage she caused at a friend's house. The other individual eventually unlocked the door and let the subject get her belongings.

Domestic

June 5

1600 block of Marsh Avenue, Maple Plain. Officer was dispatched to a possible domestic. The reporting party stated she didn't want police to respond. Officer called the reporting party who was trying and stated the male party was taking a video of her. Officer responded and spoke to the female who advised nothing physical occurred. The male half was no longer on scene. Officer provided resources and discussed options of having the male half leave the residence.

Traffic Complaint

June 6

Highway 12 and County Road 92, Independence. Officer was dispatched to a vehicle speeding, passing on the right, and following too close. Officer located the vehicle and initiated a traffic stop. Driver was very cooperative and admitted to passing when there was a second lane. Driver was counseled about driving conduct and released.

Suspicious Activity
June 7

100 block of Hamilton Hills, Independence. Officer was dispatched to suspicious activity. Reporting party advised there was a vehicle parked on the backside of their property. Officer arrived on scene and located the vehicle in the tall grass. Two juveniles were found to be in the back of the vehicle. Officer let the pair gather themselves before approaching. After speaking to the juveniles, they apologized, and contact was made with their parents. They were advised to leave the area.

Suspicious Vehicle
June 8

1500 block of Wyman Avenue, Maple Plain. Officer was dispatched to a suspicious vehicle in the area. Reporting party had never seen a vehicle parked there and was worried about opportunity crimes. Officer spoke to the registered owner who advised their son was staying at a friend's house. Nothing criminal.

Forgery
June 8

5600 block of Highway 12, Maple Plain. Officer was dispatched to check forgery. Reporting party stated they wrote a check to an employee. The employee advised they never received the check. The employer pulled a copy of the check that was cashed at the bank and observed a forged signature. Investigation on-going.

Suspicious Activity
June 11

5100 block of Broadmoor Drive, Independence. Officer was dispatched to a possible trespasser on the property. Officer arrived on scene and met with the reporting party who advised she woke up from a nap and observed an individual outside of her front window. Reporting party advised the individual came to the door and attempted to gain access. Ultimately, it was determined the individual may have gone to the wrong door, instead of going to the tenant's area around the back of the house.

Welfare Check
June 12

5000 block of Highway 12, Maple Plain. Officer was dispatched to a call of a person who needs help and was in a ditch. Officer located the caller who was passed out next to their bicycle in the ditch. Due to his level of intoxication, concerning statements that were made, and not being able to care for himself, he was placed on an emergency hold and transported to the hospital for care.

Suspicious Activity

June 13

2000 block of County Line Road, Independence. Officer was dispatched to suspicious activity in the area. Reporting party stated there was a vehicle parked outside of her address and the driver had white clown-type makeup on. Upon arrival, the vehicle had left the area. Officer went to the registered owner's house and spoke to the driver's mother who explained they have been dealing with some increasing mental health concerns and would talk to her about her behavior. Nothing criminal.

Bicycle Crash

June 14

Intersection of County Road 83 and Drake Drive, Independence. Officer was dispatched to a person with a head injury caused by a bicycle crash. Upon arrival, the patient was unconscious on the pavement next to an electric bicycle. MPFD responded and provided care. It appeared there was a bungee type of material caught in the chain wheel that caused the bike to lock up. Patient was wearing a helmet. North Memorial Paramedics arrived and transported the patient to the hospital.

Damage to Property

June 16

200 block of County Road 92, Independence. Officer was dispatched to report someone crashed into a nearby business causing damage to the building. Reporting party stated a vehicle accidentally ran into the side of the building and at the time did not notice much damage. Later, after looking at the area more closely, more damage was noticed. Officer obtained both party's insurance so a claim could be filed with insurance.

Crash

June 16

9000 block of Highway 12, Independence. Officer was dispatched to a two-vehicle crash with one vehicle rolled over. Officer responded along with Delano Fire Department and observed all occupants outside of their vehicles. All parties involved denied serious injuries. It was determined one vehicle was driving westbound and the other vehicle was driving eastbound and attempting to turn into a parking lot. The vehicle that was turning did not see the oncoming vehicle which caused the two vehicles to collide. The driver of the vehicle that was attempting to turn was cited for failure to yield.

Harassment
June 19

5200 block of Bryantwood Drive, Maple Plain. Officer was dispatched to take a harassment/cybercrime report. Officer spoke to the reporting party who stated her social media pages had been hacked and the hackers were asking her friends and family for money to get the accounts back. Case forwarded to investigations for follow-up.

Disturbance
June 20

1500 block of Howard Avenue, Maple Plain. Officer was dispatched to an unwanted person. Officer arrived on scene and spoke to the individuals involved. It was determined there were people moving in and two brothers got into a verbal argument and were being disruptive. It was a verbal argument and nothing physical occurred and the subject left the area prior to officer arrival.

Disturbance
June 21

1100 block of County Road 83, Independence. Officer was dispatched to a disturbance. An individual called upset about a culvert being replaced in his front yard. Reporting party stated he talked to the job supervisor about the storm water from the ditch going into his yard. Reporting party wanted that fixed while they were doing their other work. Officer made contact with the engineer in charge of the project and was told to review the issue and find a solution.

Traffic Complaint
June 22

Intersection of Highway 12 and Budd Ave, Maple Plain. Officer was dispatched to a traffic complaint. Reporting party stated a vehicle was driving aggressive and estimated its speeds were over 90 at times. The vehicle also passed the reporting party on the shoulder on Highway 12 while entering Maple Plain. Officer went to the registered owner's house and spoke to the possible driver who advised no one was driving the vehicle within the noted time frame regardless of being shown photos of his vehicle and license plate on the road. Due to the clarity of the photos, officer was not able to positively identify the suspected driver.

Crash
June 23

Intersection of Highway 12 and Pioneer Avenue, Maple Plain. Officer was monitoring radio traffic from a neighboring agency regarding a hit and run crash. Officer located a vehicle matching the given description and initiated a traffic stop. Officer spoke to the driver who denied being involved in a crash. Photos of the vehicle were sent to the reporting officer and was positively identified by the other driver. The driver was revoked and had an ignition interlock restriction. She was cited for both offenses and for the hit and run.

Trespassing
June 24

Intersection of County Road 6 and Copeland Road, Independence. Officer was dispatched to a report of a suspicious incident. Reporting party stated that overnight, someone came to their property and opened the barn, letting out several livestock. There was no livestock missing. Reporting party had planned on getting trail cameras and double lock the barn doors. Extra patrol requested.

Theft
June 26

5100 block of Broadmoor Drive, Independence. Officer was dispatched to a report of a stolen golf cart. Reporting party is a neighbor who stated they witnessed an individual driveaway with the golf cart. Officers circle the area looking for the golf cart. It was found someone of relation with memory issues took the golf cart without asking. Golf cart was returned to the owners without any damage. Nothing criminal.

Welfare Check
June 27

2000 block of Budd Street, Independence. Officer was dispatched to a welfare check where it was an open 911 line and yelling was heard in the background. Officer responded and spoke with the homeowner who advised it was an accidental call and his sons were arguing. Officer checked the welfare of the boys who appeared to be in good spirits. No problems.

Crash
June 30

Intersection of Highway 12 and County Road 90, Independence. Officer was dispatched to a property damage crash with no injuries. It was found that driver 1 was attempting to pass a semi in the right lane of the roundabout when they ran out of lane and hit the semi-truck, who was in the left lane. Driver 1 was cited for the offense.

West Hennepin Public Safety
Monthly Claims
 April 2023

Type	Date	Num	Name	Memo	Account	Cr	Split	Amount
Check	04/03/2023	HSA	Optum Bank	Employer HSA Contributions	West Hennepin Public Safety	✓	104 C - Employer HSA Contributions	-5,250.00
Deposit	04/05/2023			Deposit	West Hennepin Public Safety	✓	-SPLIT-	223,793.82
General Journal	04/05/2023	643		monthly requisition, April, 2023	West Hennepin Public Safety	✓	1701 - Capital Improvement Fund	-8,333.00
General Journal	04/05/2023	644		City of Independence, May-Dec, 2023 Requisitions	West Hennepin Public Safety	✓	1701 - Capital Improvement Fund	-45,924.84
General Journal	04/05/2023	645		purchased squad 76, 2023 Chevy Tahoe, VIN #819	West Hennepin Public Safety	✓	1701 - Capital Improvement Fund	45,952.50
General Journal	04/05/2023	646		purchased squad 76, 2023 Chevy Tahoe, VIN #829	West Hennepin Public Safety	✓	1701 - Capital Improvement Fund	45,952.50
Check	04/05/2023	34938	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	✓	-SPLIT-	-2,782.83
Check	04/06/2023	34929	TASC	COBRA admin fee	West Hennepin Public Safety	✓	104 D - Benefits Administration Fees	-36.63
Check	04/06/2023	34930	Galls, LLC	uniform expenses	West Hennepin Public Safety	✓	-SPLIT-	-97.73
Check	04/06/2023	34931	Streicher's Police Equipment	uniform and ammo expenses	West Hennepin Public Safety	✓	-SPLIT-	-1,681.30
Check	04/06/2023	34932	Delano True Value	misc. office supplies	West Hennepin Public Safety	✓	-SPLIT-	-52.27
Check	04/06/2023	34933	City of Independence	shared expenses reimbursement	West Hennepin Public Safety	✓	-SPLIT-	-1,620.89
Check	04/06/2023	34934	CenterPoint Energy	office gas heat	West Hennepin Public Safety	✓	207 - Utilities/Gas/Electric	-985.49
Check	04/06/2023	34935	Thomson Reuters - West	monthly subscription	West Hennepin Public Safety	✓	302 A3 - Investigative IT Fees	-117.97
Check	04/06/2023	34936	Delano Carquest	squad part	West Hennepin Public Safety	✓	303 - Auto Maintenance	-1.27
Check	04/06/2023	34939	Hennepin County Chiefs of Police Assoc.	training registration	West Hennepin Public Safety	✓	-SPLIT-	-40.00
Check	04/06/2023	34940	Employee	training expense reimbursement	West Hennepin Public Safety	✓	307 C4 - Range Mileage	-79.91
Check	04/06/2023	34941	Peterson Counseling & Consulting	monthly retainer fee	West Hennepin Public Safety	✓	307 F - Wellness Program	-125.00
Check	04/06/2023	34942	Stryker Sales, LLC	medical equipment part	West Hennepin Public Safety	✓	403 G - Misc Equipment	-194.57
Check	04/06/2023	34943	Madden Galanter Hansen	legal fees	West Hennepin Public Safety	✓	404 - Contingency Fund	-2,479.06
Check	04/06/2023	34944	Postmaster	postage stamps	West Hennepin Public Safety	✓	608 - Citizens Academy	-100.80
Check	04/06/2023	34945	Viridian Weapon Technologies	gun holster	West Hennepin Public Safety	✓	403 G - Misc Equipment	-40.00
Check	04/06/2023	34946	Davis Chevrolet of Delano	VOID: squad mtnc/repairs	West Hennepin Public Safety	✓	-SPLIT-	0.00
Check	04/06/2023	34937	Davis Chevrolet of Delano	squad mtnc/repairs	West Hennepin Public Safety	✓	-SPLIT-	-811.83
Check	04/07/2023	34947	Element Technologies, LLC	monthly IT services	West Hennepin Public Safety	✓	-SPLIT-	-2,666.81
Check	04/07/2023	34948	Löffler - Leasing	copier/printer lease	West Hennepin Public Safety	✓	203 - Office/Opr Equip Maintenance	-201.78
Deposit	04/11/2023			Deposit	West Hennepin Crime Prevention	✓	503 G - Miscellaneous	386.90
Liability Check	04/17/2023	B-MP	Bank of Maple Plain - Paychecks	April 1-15, 2023 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-34,453.82
Liability Check	04/17/2023	IRS	Internal Revenue Service	April 1-15, 2023 payroll	West Hennepin Public Safety	✓	-SPLIT-	-6,666.98
Liability Check	04/17/2023	EJ	John Hancock	April 1-15, 2023 payroll	West Hennepin Public Safety	✓	-SPLIT-	-1,250.00
Liability Check	04/17/2023	MN REV	MN Dept. of Revenue	April 1-15, 2023 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-2,181.00
Liability Check	04/17/2023	HSA	Optum Bank	April 1-15, 2023 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-1,180.00
Liability Check	04/17/2023	FSA	TASC	April 1-15, 2023 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-40.00
Liability Check	04/17/2023	PERA	PERA	April 1-15, 2023 payroll	West Hennepin Public Safety	✓	-SPLIT-	-14,074.65
Check	04/17/2023	B-MP	Bank of Maple Plain	direct deposit batch item fees	West Hennepin Public Safety	✓	101 H - Payroll ACH Fees	-1.20
Check	04/17/2023	B-MP	Bank of Maple Plain	direct deposit batch orig fees	West Hennepin Public Safety	✓	101 H - Payroll ACH Fees	-5.90
Check	04/17/2023	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	✓	101 H - Payroll ACH Fees	-9.95
Deposit	04/20/2023			Deposit	West Hennepin Public Safety	✓	503 V3 - Other	22,217.60
General Journal	04/20/2023	648		JUSTICE funds, Asset ID #21-DEA-683700	503 V3 - Other	✓	West Hennepin Public Safety	22,217.60
General Journal	04/20/2023	649		transfer JUSTICE funds from WHPS account	503 N6 - Justice Funds	✓	West Hennepin Public Safety	22,217.60
Deposit	04/21/2023			Deposit	West Hennepin Crime Prevention	✓	503 G - Miscellaneous	5,000.00
Check	04/25/2023	34949	TASC	COBRA Overpay Reimb	West Hennepin Public Safety	✓	503 V2 - Health Insurance	-449.40
Check	04/25/2023	34950	HealthPartners Clinic	medical ins premiums	West Hennepin Public Safety	✓	104 B - Medical Insurance	-17,876.13
Check	04/25/2023	34951	Optum	HSA admin monthly fees	West Hennepin Public Safety	✓	104 D - Benefits Administration Fees	-72.25
Check	04/25/2023	34952	City of Independence	dental ins premiums	West Hennepin Public Safety	✓	-SPLIT-	-1,599.13
Check	04/25/2023	34953	Standard Insurance Company	life and std ins premiums	West Hennepin Public Safety	✓	-SPLIT-	-571.66
Check	04/25/2023	34954	Employee	uniform expense reimb	West Hennepin Public Safety	✓	-SPLIT-	-197.98
Check	04/25/2023	34955	Cardmember Service	monthly credit card charges	West Hennepin Public Safety	✓	-SPLIT-	-927.77
Check	04/25/2023	34956	Galls, LLC	uniform expense	West Hennepin Public Safety	✓	105 - Uniform Expense	-72.18
Check	04/25/2023	34957	Streicher's Police Equipment	uniform expense	West Hennepin Public Safety	✓	105 - Uniform Expense	-7.99
Check	04/25/2023	34958	Verizon Wireless	cell phones, wireless aircards	West Hennepin Public Safety	✓	201 - Telephone	-1,014.48
Check	04/25/2023	34959	Crow River News	annual newspaper subscription	West Hennepin Public Safety	✓	206 - Books/Dues/Subscriptions	-71.55
Check	04/25/2023	34960	IACP	annual membership renewal	West Hennepin Public Safety	✓	206 - Books/Dues/Subscriptions	-525.00
Check	04/25/2023	34961	Office of MNIT Services	monthly WAN fee	West Hennepin Public Safety	✓	302 A2 - IT Contracted Services/hdwr/sft	-49.30
Check	04/25/2023	34962	Davis Chevrolet of Delano	squad mtnc	West Hennepin Public Safety	✓	303 - Auto Maintenance	-91.18
Check	04/25/2023	34963	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	✓	-SPLIT-	-1,886.98
Check	04/25/2023	34964	Gary's Diesel	VOID: training expenses reimb	West Hennepin Public Safety	✓	-SPLIT-	0.00
Check	04/25/2023	34965	Employee	training expense reimb	West Hennepin Public Safety	✓	307 B3 - Officer Mileage	-72.71
Check	04/25/2023	34966	MHSRC/Range	training registration	West Hennepin Public Safety	✓	307 B4 - Officer Schools	-635.00
Check	04/25/2023	34967	Viridian Weapon Technologies	gun holster	West Hennepin Public Safety	✓	403 G - Misc Equipment	-48.00
Check	04/25/2023	34968	Employee	Citizens Academy expense reimb	West Hennepin Public Safety	✓	608 - Citizens Academy	-21.54
Check	04/25/2023	34969	Bagy Jo, Inc.	Citizens Academy grad shirts	West Hennepin Public Safety	✓	608 - Citizens Academy	-478.00
Check	04/25/2023	34970	Gary Kroells	ETC Conf. expenses reimb	West Hennepin Public Safety	✓	-SPLIT-	-76.92
Check	04/25/2023	34971	Reliance Standard Life Ins.	ltd ins premiums	West Hennepin Public Safety	✓	104 H - Long Term Disability	-578.12
General Journal	04/25/2023	647		1/2 2022 underbudget funds to CIP and Severance	West Hennepin Public Safety	✓	-SPLIT-	-50,000.00
Check	04/28/2023	1593	Torque Fitness LLC	fitness equipment	West Hennepin Crime Prevention	✓	401 - Office Equipment	-683.50
Deposit	04/28/2023			Deposit	West Hennepin Public Safety	✓	-SPLIT-	765.00
Deposit	04/28/2023			Deposit	West Hennepin Public Safety	✓	-SPLIT-	170.25
Deposit	04/30/2023			Interest	West Hennepin Crime Prevention	✓	503 F - Interest	1.26
Deposit	04/30/2023			Interest	West Hennepin Reserves	✓	503 F - Interest	1.19
Deposit	04/30/2023			Interest	West Hennepin Public Safety	✓	503 F - Interest	167.28

Apr 23

AUDITED & APPROVED: _____

DATE: _____

West Hennepin Public Safety
Monthly Claims
 May 2023

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Liability Check	05/01/2023	B-MP	Bank of Maple Plain - Paychecks	April 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-35,337.67
Liability Check	05/01/2023	IRS	Internal Revenue Service	April 16-30, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,435.12
Liability Check	05/01/2023	EJ	John Hancock	April 16-30, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	05/01/2023	MN REV	MN Dept. of Revenue	April 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,391.00
Liability Check	05/01/2023	HSA	Optum Bank	April 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,180.00
Liability Check	05/01/2023	PERA	PERA	April 16-30, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-14,687.35
Liability Check	05/01/2023	FSA	TASC	April 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-40.00
Check	05/02/2023	34972	Peterson Counseling & Consulting	consulting service	West Hennepin Public Safety	√	307 F - Wellness Program	-125.00
Deposit	05/05/2023			Deposit	West Hennepin Public Safety	√	-SPLIT-	171,928.38
General Journal	05/05/2023	650		monthly requisition, May 2023	West Hennepin Public Safety	√	1701 - Capital Improvement Fund	-2,592.40
Check	05/08/2023	1594	Williams Towing	forfeiture tow 23001383	West Hennepin Crime Prevention	√	-SPLIT-	-175.00
Check	05/11/2023	34973	Employee	uniform expense reimb	West Hennepin Public Safety	√	105 - Uniform Expense	-517.50
Check	05/11/2023	34974	Galls, LLC	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-400.97
Check	05/11/2023	34975	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-237.96
Check	05/11/2023	34976	Loffler - Leasing	monthly copier lease	West Hennepin Public Safety	√	203 - Office/Opr Equip Maintenance	-345.44
Check	05/11/2023	34977	Elan Financial Services	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-832.76
Check	05/11/2023	34978	City of Independence	shared utility reimb	West Hennepin Public Safety	√	207 - Utilities/Gas/Electric	-703.06
Check	05/11/2023	34979	CenterPoint Energy	monthly utility bill	West Hennepin Public Safety	√	207 - Utilities/Gas/Electric	-504.59
Check	05/11/2023	34980	Office of MNIT Services	monthly WAN service	West Hennepin Public Safety	√	302 A2 - IT Contracted Services/hdwr/sft	-49.30
Check	05/11/2023	34981	Element Technologies, LLC	monthly IT support	West Hennepin Public Safety	√	-SPLIT-	-5,558.02
Check	05/11/2023	34982	Thomson Reuters - West	monthly website access	West Hennepin Public Safety	√	302 A3 - Investigative IT Fees	-117.97
Check	05/11/2023	34983	Hennepin County Accounts Receivable	monthly radio & MDC fees	West Hennepin Public Safety	√	302 F - Radios, MDCs	-1,282.40
Check	05/11/2023	34984	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	√	-SPLIT-	-1,385.14
Check	05/11/2023	34985	Employee	trng expense reimb	West Hennepin Public Safety	√	307 B2 - Officer Meals	-48.24
Check	05/11/2023	34986	Employee	training expenses reimb	West Hennepin Public Safety	√	307 B2 - Officer Meals	-53.68
Check	05/11/2023	34987	Abdo	2022 audit balance due	West Hennepin Public Safety	√	308 - Audit	-3,000.00
Check	05/11/2023	34988	Action Fleet, LLC	squad repair	West Hennepin Public Safety	√	303 - Auto Maintenance	-312.20
Check	05/11/2023	34989	Viridian Weapon Technologies	holster	West Hennepin Public Safety	√	403 - Equipment	-48.00
Check	05/11/2023	34990	Madden Galanter Hansen	legal fees	West Hennepin Public Safety	√	404 - Contingency Fund	-956.25
Check	05/11/2023	34991	Transport Graphics	new squad graphics setup	West Hennepin Public Safety	√	402 - Capital Improvement Plan	-1,657.85
Check	05/11/2023	34992	Stahlke Bus Service, Inc.	bus fare fee	West Hennepin Public Safety	√	608 - Citizens Academy	-179.55
Check	05/11/2023	34993	Employee	Reserve Mtg expenses reimb	West Hennepin Public Safety	√	601 E - Meetings	-102.06
Check	05/11/2023	34994	Employee	uniform expenses	West Hennepin Public Safety	√	105 - Uniform Expense	-44.58
Check	05/11/2023	34995	Galls, LLC	uniform expense	West Hennepin Public Safety	√	601 D - Uniform	-159.30
Check	05/11/2023	1595	Elan Financial Services	workout room expense	West Hennepin Crime Prevention	√	404 - Contingency Fund	-1,276.56
Deposit	05/11/2023			Deposit	West Hennepin Public Safety	√	-SPLIT-	1,000.00
General Journal	05/11/2023	651		squad 76 graphics	West Hennepin Public Safety	√	1701 - Capital Improvement Fund	1,657.85
Liability Check	05/16/2023	B-MP	Bank of Maple Plain - Paychecks	May 1-15, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-34,883.18
Liability Check	05/16/2023	IRS	Internal Revenue Service	May 1-15, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,342.16
Liability Check	05/16/2023	EJ	John Hancock	May 1-15, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	05/16/2023	MN REV	MN Dept. of Revenue	May 1-15, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,350.00
Liability Check	05/16/2023	HSA	Optum Bank	August 1-15, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,180.00
Liability Check	05/16/2023	PERA	PERA	May 1-15, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-14,493.70
Liability Check	05/16/2023	FSA	TASC	May 1-15, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-40.00
Check	05/16/2023	B-MP	Bank of Maple Plain	direct deposit batch item fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-1.20
Check	05/16/2023	B-MP	Bank of Maple Plain	direct deposit batch orig fees	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-5.90
Check	05/16/2023	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-9.95
Check	05/22/2023	ACH	HealthPartners Group	medical ins premiums	West Hennepin Public Safety	√	104 B - Medical Insurance	-17,876.13
Check	05/25/2023	34996	HealthPartners Group	VOID: medical ins premium	West Hennepin Public Safety	√	104 B - Medical Insurance	0.00
Check	05/25/2023	34998	City of Independence	reimbursement for shared expenses	West Hennepin Public Safety	√	-SPLIT-	-1,426.69
Check	05/25/2023	34999	Standard Insurance Company	life and std ins premiums	West Hennepin Public Safety	√	-SPLIT-	-602.76
Check	05/25/2023	35001	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-243.97
Check	05/25/2023	35002	Employee	uniform expense reimb	West Hennepin Public Safety	√	105 - Uniform Expense	-19.17
Check	05/25/2023	35003	Employee	uniform expense reimb	West Hennepin Public Safety	√	105 - Uniform Expense	-160.21
Check	05/25/2023	35004	Verizon Wireless	officer cell phones, wireless aircards	West Hennepin Public Safety	√	201 - Telephone	-745.70
Check	05/25/2023	35005	Driver and Vehicle Services	registration renewal	West Hennepin Public Safety	√	303 - Auto Maintenance	-14.25
Check	05/25/2023	35006	Davis Chevrolet of Delano	squad maintenance	West Hennepin Public Safety	√	-SPLIT-	-1,999.86
Check	05/25/2023	35007	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	-SPLIT-	-1,856.72
Check	05/25/2023	35008	Stahlke Bus Service, Inc.	bus service to Plymouth	West Hennepin Public Safety	√	608 - Citizens Academy	-143.25
Check	05/25/2023	35000	Reliance Standard Life Ins.	ltd insurance premiums	West Hennepin Public Safety	√	104 H - Long Term Disability	-633.92
Check	05/25/2023	34997	HealthPartners Group	medical ins premiums	West Hennepin Public Safety	√	104 B - Medical Insurance	-12,766.17
Deposit	05/26/2023			Deposit	West Hennepin Crime Prevention	√	503 G - Miscellaneous	100.00
Deposit	05/26/2023			Deposit	West Hennepin Public Safety	√	-SPLIT-	320.00
Deposit	05/26/2023			Deposit	West Hennepin Public Safety	√	-SPLIT-	128.50
Check	05/26/2023	35009	Williams Towing	tire change	West Hennepin Public Safety	√	303 - Auto Maintenance	-125.00
Deposit	05/26/2023			Deposit	West Hennepin Crime Prevention	√	503 G - Miscellaneous	500.00
Deposit	05/31/2023			Interest	West Hennepin Crime Prevention	√	503 F - Interest	2.24
Deposit	05/31/2023			Interest	West Hennepin Reserves	√	503 F - Interest	1.31
Deposit	05/31/2023			Interest	West Hennepin Public Safety	√	503 F - Interest	187.02

AUDITED & APPROVED: _____

DATE: _____

West Hennepin Public Safety
Monthly Claims
 June 2023

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Liability Check	06/01/2023	B-MP	Bank of Maple Plain - Paychecks	May 16-31, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-34,492.14
Liability Check	06/01/2023	IRS	Internal Revenue Service	May 16-31, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,218.30
Liability Check	06/01/2023	EJ	John Hancock	May 16-31, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	06/01/2023	MN REV	MN Dept. of Revenue	May 16-31, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,313.00
Liability Check	06/01/2023	HSA	Optum Bank	May 16-31, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,180.00
Liability Check	06/01/2023	PERA	PERA	May 16-31, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-14,312.13
Liability Check	06/01/2023	FSA	TASC	May 16-31, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-40.00
Check	06/05/2023	ACH	Harland Clarke	checks order	West Hennepin Crime Prevention	√	204 - Office/Operating Supplies	-36.39
Deposit	06/05/2023			Deposit	West Hennepin Crime Prevention	√	503 G - Miscellaneous	5,700.00
Deposit	06/05/2023			Deposit	West Hennepin Public Safety	√	-SPLIT-	171,528.38
General Journal	06/05/2023	652		monthly requisition, June 2023	West Hennepin Public Safety	√	1701 - Capital Improvement Fund	-2,592.40
Check	06/05/2023	1596	Flock Safety	cameras	West Hennepin Crime Prevention	√	-SPLIT-	-5,700.00
Deposit	06/08/2023			Deposit	West Hennepin Crime Prevention	√	-SPLIT-	465.00
Deposit	06/08/2023			Deposit	West Hennepin Public Safety	√	503 J - Reimbursed OT	550.48
Check	06/09/2023	35020	HealthPartners Inc	medical insurance premiums	West Hennepin Public Safety	√	104 B - Medical Insurance	-16,598.64
Check	06/09/2023	35010	Galls, LLC	uniform expense	West Hennepin Public Safety	√	105 - Uniform Expense	-27.00
Check	06/09/2023	35011	Loffler - Leasing	copier lease	West Hennepin Public Safety	√	203 - Office/Opr Equip Maintenance	-282.54
Check	06/09/2023	35012	Tactical Solutions	radar certifications	West Hennepin Public Safety	√	203 - Office/Opr Equip Maintenance	-241.00
Check	06/09/2023	35013	Delano True Value	garage/shed supplies	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-27.78
Check	06/09/2023	35014	TimeClock Plus, LLC	ScheduleAnywhere License	West Hennepin Public Safety	√	206 - Books/Dues/Subscriptions	-1,200.00
Check	06/09/2023	35015	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 - Utilities/Gas/Electric	-214.66
Check	06/09/2023	35016	City of Independence	WHPS' share office utility bill	West Hennepin Public Safety	√	207 - Utilities/Gas/Electric	-646.87
Check	06/09/2023	35017	Element Technologies, LLC	monthly IT support	West Hennepin Public Safety	√	-SPLIT-	-4,552.13
Check	06/09/2023	35018	Thomson Reuters - West	investigator tool	West Hennepin Public Safety	√	302 A3 - Investigative IT Fees	-117.97
Check	06/09/2023	35019	Hennepin County Accounts Receivable	radio/MDC fees	West Hennepin Public Safety	√	302 F - Radios, MDCs	-1,282.40
Check	06/09/2023	35021	Davis Chevrolet of Delano	squad mtrc	West Hennepin Public Safety	√	-SPLIT-	-139.30
Check	06/09/2023	35022	Suburban Tire & Auto Service Inc.	squad tires	West Hennepin Public Safety	√	-SPLIT-	-702.10
Check	06/09/2023	35023	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 - Fuel and Oil	-599.06
Check	06/09/2023	35024	Employee	training expense reimb	West Hennepin Public Safety	√	307 B1 - Officer Lodging	-297.04
Check	06/09/2023	35025	North Memorial	training registration	West Hennepin Public Safety	√	307 B4 - Officer Schools	-40.00
Check	06/09/2023	35026	Peterson Counseling & Consulting		West Hennepin Public Safety	√	307 F - Wellness Program	-125.00
Check	06/09/2023	35027	Hennepin County Information Technology	radio/MDC fees	West Hennepin Public Safety	√	403 F - Firearms	-1,252.40
Check	06/09/2023	35028	Madden Galanter Hansen	legal fees	West Hennepin Public Safety	√	404 - Contingency Fund	-2,216.03
Check	06/12/2023	35029	Williams Towing	squad tire service	West Hennepin Public Safety	√	303 - Auto Maintenance	-125.00
Check	06/12/2023	35030	Office of MNIT Services	monthly WAN service	West Hennepin Public Safety	√	302 A2 - IT Contracted Services/hdwr/sft	-49.30
Check	06/13/2023	35031	Elan Financial Services	monthly credit card bill	West Hennepin Public Safety	√	-SPLIT-	-2,066.22
Check	06/14/2023	HSA	Optum Bank	HSA Employer Contribution	West Hennepin Public Safety	√	104 C - Employer HSA Contributions	-1,500.00
Liability Check	06/16/2023	B-MP	Bank of Maple Plain - Paychecks	direct deposits	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-34,755.17
Liability Check	06/16/2023	IRS	Internal Revenue Service		West Hennepin Public Safety	√	-SPLIT-	-7,235.96
Liability Check	06/16/2023	EJ	John Hancock	June 1-15, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,250.00
Liability Check	06/16/2023	MN REV	MN Dept. of Revenue	June 1-15, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,332.00
Liability Check	06/16/2023	HSA	Optum Bank	June 1-15, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,180.00
Liability Check	06/16/2023	DD230616-18	PERA	Jun 1-15, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-14,410.72
Liability Check	06/16/2023	FSA	TASC	Jun 1-15, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-40.00
Check	06/16/2023	B-MP	Bank of Maple Plain	direct deposit batch item fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-1.20
Check	06/16/2023	B-MP	Bank of Maple Plain	direct deposit batch orig fees	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-5.90
Check	06/16/2023	B-MP	Bank of Maple Plain	direct deposit service fee	West Hennepin Public Safety	√	101 H - Payroll ACH Fees	-9.95
Deposit	06/23/2023			Deposit	West Hennepin Public Safety	√	503 V3 - Other	5,615.69
General Journal	06/23/2023	653		JUSTICE funds, Asset ID #22-DEA-695640	503 V3 - Other	√	West Hennepin Public Safety	5,615.69
Check	06/26/2023	35032	TASC	COBRA Admin Fees	West Hennepin Public Safety	√	104 D - Benefits Administration Fees	-39.18
Check	06/26/2023	35033	Standard Insurance Company	life and std ins premiums	West Hennepin Public Safety	√	-SPLIT-	-580.66
Check	06/26/2023	35034	City of Independence	shared expenses reimb	West Hennepin Public Safety	√	-SPLIT-	-1,599.13
Check	06/26/2023	35035	Streichers Police Equipment	uniform expense	West Hennepin Public Safety	√	105 - Uniform Expense	-299.00
Check	06/26/2023	35036	Verizon Wireless	cell phones, wireless aircards	West Hennepin Public Safety	√	201 - Telephone	-745.66
Check	06/26/2023	35039	Applied Concepts, Inc.	squad 76 setup expense	West Hennepin Public Safety	√	402 - Capital Improvement Plan	-136.00
Check	06/26/2023	35037	Davis Chevrolet of Delano	squad mtrc	West Hennepin Public Safety	√	-SPLIT-	-64.06
Check	06/26/2023	35038	Mid-County Coop	fuel tank fills	West Hennepin Public Safety	√	-SPLIT-	-1,938.16
Check	06/26/2023	35040	Action Fleet, LLC	squad decommission	West Hennepin Public Safety	√	-SPLIT-	-18,223.66
Check	06/26/2023	35041	Brownells, Inc.	firearms cleaning/mtrc supplies	West Hennepin Public Safety	√	403 F - Firearms	-121.95
Paycheck	06/27/2023	35042	Employee	Severance Check	West Hennepin Public Safety	√	-SPLIT-	-10,426.37
General Journal	06/27/2023	654		transfer JUSTICE funds from WHPS account	West Hennepin Forfeiture Fund	√	503 N6 - Justice Funds	5,615.69
General Journal	06/27/2023	655		Employee's severance pay	1700 - Cash designated for Severance	√	West Hennepin Public Safety	-5,261.69
General Journal	06/27/2023	656		decommission squad 62	1701 - Capital Improvement Fund	√	West Hennepin Public Safety	-427.50
General Journal	06/27/2023	657		squad 76 setup	1701 - Capital Improvement Fund	√	West Hennepin Public Safety	-17,796.16
General Journal	06/27/2023	658		squad 76, VSS Cable Kit	1701 - Capital Improvement Fund	√	West Hennepin Public Safety	-136.00
Check	06/27/2023	35043	Winning Edge	Employee plaque	West Hennepin Public Safety	√	204 - Office/Operating Supplies	-152.39
Liability Check	06/27/2023	IRS	Internal Revenue Service	Employee Severance Pay	West Hennepin Public Safety	√	-SPLIT-	-2,511.62
Liability Check	06/27/2023	MN REV	MN Dept. of Revenue	Employee Severance Pay	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-756.00
Liability Check	06/27/2023	PERA	PERA	Employee Severance Check	West Hennepin Public Safety	√	-SPLIT-	-889.27
Check	06/27/2023	35044	Reliance Standard Life Ins.	ltd insurance premium	West Hennepin Public Safety	√	104 H - Long Term Disability	-633.92
Deposit	06/28/2023			Deposit	West Hennepin Public Safety	√	-SPLIT-	1,414.50
Deposit	06/28/2023			Deposit	West Hennepin Public Safety	√	-SPLIT-	460.00
Check	06/28/2023	35045	West Hennepin Public Safety Petty Cash	replenish office petty cash	West Hennepin Public Safety	√	-SPLIT-	-200.00
Check	06/28/2023	35046	Mid-County Coop	fuel tank fill	West Hennepin Public Safety	√	304 - Fuel and Oil	-658.61
Check	06/28/2023	35047	Tegrete	bathroom/cleaning supplies	West Hennepin Public Safety	√	-SPLIT-	-789.91
Liability Check	06/30/2023	B-MP	Bank of Maple Plain - Paychecks	Jun 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-36,119.59
Liability Check	06/30/2023	IRS	Internal Revenue Service	Jun 16-30, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-7,531.82
Liability Check	06/30/2023	EJ	John Hancock	Jun 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,050.00
Liability Check	06/30/2023	MN REC	MN Dept. of Revenue	Jun 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-2,434.00
Liability Check	06/30/2023	HSA	Optum Bank	Jun 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-1,330.00
Liability Check	06/30/2023	FSA	TASC	Jun 16-30, 2023 payroll	West Hennepin Public Safety	√	2100 - Payroll Liabilities	-40.00
Liability Check	06/30/2023	PERA	PERA	Jun 16-30, 2023 payroll	West Hennepin Public Safety	√	-SPLIT-	-14,951.88
Deposit	06/30/2023			Interest	West Hennepin Public Safety	√	503 F - Interest	185.72
Deposit	06/30/2023			Interest	West Hennepin Crime Prevention	√	503 F - Interest	2.87
Deposit	06/30/2023			Interest	West Hennepin Reserves	√	503 F - Interest	1.36

Jun 23

AUDITED & APPROVED:

DATE:

West Hennepin Public Safety
Cash Assets
As of June 30, 2023

	<u>Jun 30, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
West Hennepin Public Safety	
1700 · Cash designated for Severance	74,244.02
1701 · Capital Improvement Fund	33,483.66
1704 · Military PERA Designation	23,411.43
West Hennepin Public Safety - Other	<u>279,237.74</u>
Total West Hennepin Public Safety	<u>410,376.85</u>
Total Checking/Savings	<u>410,376.85</u>
Total Current Assets	<u>410,376.85</u>
TOTAL ASSETS	<u>410,376.85</u>
LIABILITIES & EQUITY	0.00

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through June 2023

	<u>Jan - Jun 23</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
501 · City of Maple Plain	366,878.27	668,171.00	54.91%
502 · City of Independence	847,469.69	1,479,622.00	57.28%
503 · Other Income			
503 A · Burn Permits	1,775.00	1,500.00	118.33%
503 B · Copies	609.25	700.00	87.04%
503 F · Interest	895.94		
503 G · Miscellaneous	0.00	1,200.00	0.0%
503 I · Reimbursed OT	7,386.99	6,500.00	113.65%
503 O · POST Reimb./State Aid			
503 O1 · State Aid to LE	0.00	90,000.00	0.0%
503 O2 · POST Reimb	0.00	9,000.00	0.0%
Total 503 O · POST Reimb./State Aid	0.00	99,000.00	0.0%
503 P · Sale of Squad Cars	0.00	8,000.00	0.0%
503 S · Officer Disability Ins. Reimb.	0.00	900.00	0.0%
503 V · Expense Reimbursements			
503 V2 · Health Insurance	2,374.18		
503 V3 · Other	10,216.28		
Total 503 V · Expense Reimbursements	12,590.46		
Total 503 · Other Income	23,257.64	117,800.00	19.74%
Total Income	1,237,605.60	2,265,593.00	54.63%
Gross Profit	1,237,605.60	2,265,593.00	54.63%
Expense			
101 · Payroll Expenses			
Overtime	0.00	17,000.00	0.0%
101 A · Other Overtime	12,569.53		
101 B · Court Overtime	153.36		
101 C · Reimbursable Overtime	7,117.11		
101 D · Severance Pay	11,980.89		
101 G · Court On-Call	102.24		
101 H · Payroll ACH Fees	85.00		
101 I · Holiday Pay	4,592.96		
101 J · Hourly Salary	2,075.52		
101 M · Investigator Incentive	1,200.00		
101 N · Social Security	4,453.85	8,870.00	50.21%
101 O · Medicare	8,877.90	17,798.00	49.88%
101 · Payroll Expenses - Other	587,248.30	1,259,593.00	46.62%
Total 101 · Payroll Expenses	640,456.66	1,303,261.00	49.14%
103 · PERA			
103 A · WHPS PERA - Police	96,030.44		
103 B · WHPS PERA - Support Staff	5,524.56		
103 · PERA - Other	0.00	202,667.00	0.0%
Total 103 · PERA	101,555.00	202,667.00	50.11%

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through June 2023

	<u>Jan - Jun 23</u>	<u>Budget</u>	<u>% of Budget</u>
104 - Health Insurance			
104 A - Disability Medical Insurance	6,221.79	19,500.00	31.91%
104 B - Medical Insurance	113,907.89		
104 C - Employer HSA Contributions	26,750.00		
104 D - Benefits Administration Fees	1,040.71		
104 E - Dental Insurance	8,010.97		
104 F - Life Insurance	2,201.75		
104 G - Short Term Disability	2,208.73		
104 H - Long Term Disability	4,042.26		
104 - Health Insurance - Other	-6,909.00	267,664.00	-2.58%
Total 104 - Health Insurance	157,475.10	287,164.00	54.84%
105 - Uniform Expense	9,159.24	9,900.00	92.52%
201 - Telephone	5,835.56	19,240.00	30.33%
202 - Postage	863.11	1,400.00	61.65%
203 - Office/Opr Equip Maintenance	2,437.67	8,900.00	27.39%
204 - Office/Operating Supplies	3,714.23	9,790.00	37.94%
205 - Office Rent & Cleaning	3,061.50	6,600.00	46.39%
206 - Books/Dues/Subscriptions	8,228.55	2,350.00	350.15%
207 - Utilities/Gas/Electric	13,129.55	23,315.00	56.31%
301 - Printing	267.50	2,027.00	13.2%
302 - Communications			
302 A - Computer Support			
302 A1 - RMS Fees	9,976.27	10,780.00	92.54%
302 A2 - IT Contracted Services/hdwr/sft	9,991.80	29,000.00	34.45%
302 A2a - IT Support & Fees	4,773.00		
302 A2c - Computer Hardware	6,692.91		
302 A2d - Web Hosting/Email Spam Filterin	856.98	6,600.00	12.99%
302 A3 - Investigative IT Fees	947.82	1,500.00	63.19%
302 A4 - State IT Connection Fees	0.00	2,100.00	0.0%
302 A5 - Other Billable Services	1,803.27		
Total 302 A - Computer Support	35,042.05	49,980.00	70.11%
302 E - Squad Video System	0.00	1,000.00	0.0%
302 F - Radios, MDCs	5,129.60	16,820.00	30.5%
302 - Communications - Other	280.31		
Total 302 - Communications	40,451.96	67,800.00	59.66%
303 - Auto Maintenance	11,567.30	19,800.00	58.42%
304 - Fuel and Oil	16,332.90	37,570.00	43.47%
306 - Insurance			
306 A - Municipal Prop/Liab, Vehicle	36,734.00		
306 B - Worker's Comp	57,599.00		
306 - Insurance - Other	0.00	98,809.00	0.0%
Total 306 - Insurance	94,333.00	98,809.00	95.47%
307 - Schools & Training			
307 A - Chief's Training			

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through June 2023

	<u>Jan - Jun 23</u>	<u>Budget</u>	<u>% of Budget</u>
307 A2 · Chief's Meals	17.64		
307 A3 · Chief's Mileage	50.00		
307 A4 · Chief's School	565.00		
Total 307 A · Chief's Training	632.64		
307 B · Officer Training			
307 B1 · Officer Lodging	297.04		
307 B2 · Officer Meals	193.02		
307 B3 · Officer Mileage	72.71		
307 B4 · Officer Schools	5,059.00		
Total 307 B · Officer Training	5,621.77		
307 C · Range Training			
307 C4 · Range Mileage	79.91		
307 C7 · Range Supplies	25.58		
Total 307 C · Range Training	105.49		
307 E · Support Staff Training			
307 E4 · Support Staff Schools	395.00		
Total 307 E · Support Staff Training	395.00		
307 F · Wellness Program	625.00		
307 · Schools & Training - Other	0.00	27,400.00	0.0%
Total 307 · Schools & Training	7,379.90	27,400.00	26.93%
308 · Audit	11,400.00	12,000.00	95.0%
401 · Office Equipment	1,118.26	8,000.00	13.98%
402 · Capital Improvement Plan	142,925.01	100,000.00	142.93%
403 · Equipment			
403 F · Firearms	6,466.78		
403 G · Misc Equipment	1,241.85		
403 H · Squad Equipment	1,162.72		
403 · Equipment - Other	48.00	14,700.00	0.33%
Total 403 · Equipment	8,919.35	14,700.00	60.68%
404 · Contingency Fund	11,466.42		
601 · Reserve Program			
601 B · Training	80.00		
601 D · Uniform	270.27		
601 E · Meetings	102.06		
601 · Reserve Program - Other	0.00	1,500.00	0.0%
Total 601 · Reserve Program	452.33	1,500.00	30.16%
608 · Citizens Academy	1,292.23	1,000.00	129.22%
609 · Community Policing	0.00	400.00	0.0%
Total Expense	1,293,822.33	2,265,593.00	57.11%
Net Ordinary Income	-56,216.73	0.00	100.0%
Net Income	-56,216.73	0.00	100.0%

West Hennepin Public Safety
Budget vs. Actual - Crime Prevention
 January - June 2023

	Jan - Jun '23
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	13,417.01
Total Income	13,417.01
Gross Profit	13,417.01
Expense	
101 · Payroll Expenses	0.00
103 · PERA	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	36.39
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	14,663.50
402 · Capital Improvement Plan	0.00
403 · Equipment	5,700.00
404 · Contingency Fund	1,276.56
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	21,676.45
Beginning Balance	15,129.48
Ending Balance	6,870.04

West Hennepin Public Safety Forfeiture Fund

January - June 2023

	JUSTICE FUNDS	TREASURY FUNDS
	Jan - Jun '23	Jan - Jun '23
Ordinary Income/Expense		
Income		
501 · City of Maple Plain	0.00	0.00
502 · City of Independence	0.00	0.00
503 · Other Income	0.00	0.00
01/24/23, Justice Funds, Asset ID #21-DEA-678710	15,573.89	
01/24/23, Justice Funds, Asset ID #21-DEA-673035	18,530.72	
01/24/23, Justice Funds, Asset ID #21-DEA-671150	32,187.92	
04/20/23, Justice Funds, Asset ID #21-DEA-683700	22,217.60	
06/23/23, Justice funds, Asset ID #22-DEA-695640	5,615.69	
Total Income	94,125.82	0.00
Gross Profit	94,125.82	0.00
Expense		
101 · Payroll Expenses	0.00	0.00
103 · PERA	0.00	0.00
104 · Health Insurance	0.00	0.00
105 · Uniform Expense	0.00	0.00
201 · Telephone	0.00	0.00
202 · Postage	0.00	0.00
203 · Office/Opr Equip Maintenance	0.00	0.00
204 · Office/Operating Supplies	0.00	0.00
205 · Office Rent & Cleaning	0.00	0.00
206 · Books/Dues/Subscriptions	0.00	0.00
207 · Utilities/Gas/Electric	0.00	0.00
301 · Printing	0.00	0.00
302 · Communications	0.00	0.00
303 · Auto Maintenance	0.00	0.00
304 · Fuel and Oil	0.00	0.00
306 · Insurance	0.00	0.00
307 · Schools & Training	0.00	0.00
308 · Audit	0.00	0.00
401 · Office Equipment	0.00	0.00
402 · Capital Improvement Plan	0.00	0.00
403 · Equipment	0.00	0.00
601 · Reserve Program	0.00	0.00
608 · Citizens Academy	0.00	0.00
Total Expense	0.00	0.00
Net Ordinary Income	94,125.82	0.00
Beginning Balance	22,457.96	20,369.74
Ending Balance	116,583.78	20,369.74 = 136,953.52

West Hennepin Public Safety
Budget vs. Actual - Reserves
 January - Jun 2023

	Jan - Jun '23
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	6.39
Total Income	6.39
Gross Profit	6.39
Expense	
101 · Payroll Expenses	0.00
103 · PERA	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	0.00
Beginning Balance	3,858.66
Ending Balance	3,865.05

**West Hennepin Public Safety
Capital Outlay Fund Report
January - June 2023**

	Jan - Jun '23
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
402 · Capital Improvement Plan	142,925.01
<i>purchased squad 77, '19 Ford Explorer</i>	25,500.00
<i>squad 77 build</i>	4,370.00
<i>squad 77 graphics</i>	1,132.50
<i>purchased squad 76, '23 Chevy Tahoe</i>	45,952.50
<i>purchased squad 79, '23 Chevy Tahoe</i>	45,952.50
<i>new squad 76 graphics</i>	1,657.85
<i>decommission squad 62</i>	427.50
<i>squad 76 equipment setup</i>	17,796.16
<i>squad 76, VSS Cable Kit</i>	136.00
Total Expense	142,925.01
Net Ordinary Income	-142,925.01
Beginning Balance	66,963.03
J.E., Jan Requisition, 1 @ 8,337.00	8,337.00
J.E. Feb-Apr Requisitions @ \$8,333.00 per month	24,999.00
J.E. City of Ind CIP Requisitions, May-Dec	45,924.84
J.E., 2022 budget	25,000.00
J.E., City of MP CIP Requisition, May-June	5,184.80
Ending Balance	33,483.66

West Hennepin Public Safety
Military PERA Designation Report
January - June 2023

	<u>Jan -Jun '23</u>
Beginning Balance	23,411.43
8% Interest = 1,872.91	
	<u>Subtotal</u> 0.00
Ending Balance	<u>23,411.43</u>

**West Hennepin Public Safety
Severance Fund Report
January - June 2023**

	Jan - Jun '23
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
J.E., Josh Brozek severance pay	5,261.69
Total Expense	5,261.69
Net Ordinary Income	-5,261.69
Beginning Balance	54,505.71
JE. From 2022 budget	25,000.00
Ending Balance	74,244.02

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
VACATION/COMP TIME HOURS**

June 2023

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	293.16	55.25	348.41	17,061.64
KAYLEN BOEDDEKER	80	33.26	21.75	55.01	1,753.72
KIM CURTIS	200	200.60	19.00	219.60	8,551.22
RICK DENNESON	200	179.44	45.25	224.69	13,234.24
SHAWN EBELING	120	133.50	24.43	157.93	7,339.01
NICK ELDRED	80	40.00	26.25	66.25	3,003.78
JON HOWES	200	210.00	48.75	258.75	13,227.30
GARY KROELLS	200	236.64		236.64	16,950.52
BEN RASKIN	200	232.91	51.00	283.91	13,903.07
CODY THOMPSON	120	128.08	24.63	152.71	6,923.87
LANCE ZILLES	120	108.00	21.75	129.75	6,059.33
TOTAL		<u>1,795.59</u>	<u>338.06</u>	<u>2,133.65</u>	<u>\$ 108,007.70</u>
			<i>Maple Plain</i>	31.11%	33,601.19
			<i>Independence</i>	68.89%	<u>74,406.50</u>
					108,007.70

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
ACCUMULATED SICK TIME**

June 2023

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	809.00	39,616.73		19,808.37
Kaylen Boeddeker	62.50	1,992.50	663.50	
Kim Curtis	771.50	30,042.21		15,021.11
Rick Denneson	1,008.00	59,371.20		29,685.60
Shawn Ebeling	403.50	18,750.65	6,243.96	
Nick Eldred	32.00	1,413.12	470.57	
Jon Howes	986.00	50,404.32	16,784.64	
Gary Kroells	1,008.00	72,203.04		36,101.52
Ben Raskin	1,008.00	49,361.76	16,437.47	
Cody Thompson	411.00	18,634.74	6,205.37	
Lance Zilles	682.50	31,872.75	10,613.63	
TOTAL	7,182.00	373,663.02	57,419.14	100,616.59

Total Sick: 158,035.73

Maple Plain	31.11%	49,164.91
Independence	68.89%	108,870.81

Severance as of June 1, 2023:	\$74,244.02
Severance as of June 30, 2023:	\$74,244.02

Severance is currently funded at: 46.98%

NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.

Gary Kroells

From: Julie Maas-Kusske [REDACTED]
Sent: Tuesday, June 6, 2023 12:25 AM
To: Gary Kroells
Subject: Fwd: [REDACTED]

Dear Chief Kroells,

Kudos to Sergeant Howes and Officer Eldred for going above and beyond in a professional and compassionate manner. Please see the emails below, start at the bottom.

Together we are better!

Mayor Julie

Julie M. Maas-Kusske
City of Maple Plain
[REDACTED] Home Phone

Your Neighbor, Your Voice

----- Forwarded message -----
From: Julie Maas-Kusske [REDACTED]
Date: Tue, Jun 6, 2023 at 12:23 AM
Subject: Re: [REDACTED]

Thank you [REDACTED] for trusting me with [REDACTED] story. A very special thank you for being willing to look up my officers names so they can be appropriately thanked and acknowledged by the Chief. I truly believe WHPS is one of the best, if not the best police department around. I will continue to keep [REDACTED] and [REDACTED] family in my prayers. [REDACTED] is blessed to have such a loving family who truly care about [REDACTED] well being. I'm sorry for all your family has been through. I am grateful for the wonderful people that have helped along the way and that things are moving in the right direction. Take care!

Mayor Julie

Julie M. Maas-Kusske
City of Maple Plain
[REDACTED] Home Phone

Your Neighbor, Your Voice

On Mon, Jun 5, 2023 at 1:04 PM [REDACTED] wrote:
June 5, 2023

Re: Sgt John Howes
Officer Nick Eldred

Dear Mayor Julie,

It was great to see you at our board meeting last Wednesday.

As I explained to you last week, our grandson [REDACTED] and his girl friend, [REDACTED] left the State of Minnesota in October to remove [REDACTED] and [REDACTED] from an abusive situation. The [REDACTED] are: [REDACTED] who is [REDACTED] years old and [REDACTED] who is [REDACTED] years old.

[REDACTED] and [REDACTED] are the parents of [REDACTED]. Mr. [REDACTED] was arrested for a DUI and child endangerment the middle of October.

Unfortunately there was an old court order from Illinois giving both parents joint custody of just [REDACTED] M [REDACTED] used that order demanding [REDACTED] be returned to Minnesota. Mr. [REDACTED] mother flew to Florida and bought [REDACTED] back the end of November.

Hennepin County Court system has been trying to work with both parents to settle this situation.

M [REDACTED] has been abusive to the court personnel. The police have been called numerous times for yelling at [REDACTED]. The neighbors have been very concerned for [REDACTED].

Your two officers found the apartment to be a filthy mess-dishes in the sink, the apartment smelled [REDACTED] was sleeping on filthy sheets. The police showed [REDACTED] how to use the washing machine to wash [REDACTED] clothes and sheets.

The officers did a wonderful job of keeping [REDACTED] the Court, the Evaluator and Child Protection informed. They became very concerned when they found out [REDACTED] had "met" a man on the internet while playing a video game.

The officers continued to check on [REDACTED] as the Evaluator was working with [REDACTED] and the Court to remove [REDACTED] from the apartment.

[REDACTED] has been so touched that so many people went out of their way to help reunite [REDACTED] family.

Your officers truly went above and beyond their call of duty to help [REDACTED] get back to [REDACTED] Mommy and little [REDACTED].

Thank you, Julie for contacting these officers captain to receive the recognition they desire.

Sincerely,

[REDACTED]
[REDACTED]
Sent from my iPad

Gary Kroells

From: [REDACTED]
Sent: Saturday, June 10, 2023 5:06 PM
To: Gary Kroells
Subject: Re: Additional Sign

Oh gosh, THANKS SO MUCH.

I really appreciate you & committee taking the time to review my request. Please extend my appreciation to those who considered the request.

Great!!

Regards, [REDACTED]

On Thursday, June 8, 2023 at 02:47:41 PM CDT, Gary Kroells [REDACTED] wrote:

[REDACTED]

We were able to take your request to Hennepin County and they have agreed to put up your requested sign as you had mentioned in your letter. It just was approved today so I would expect to see the sign in the next two weeks or less.

Thanks for reaching out and letting us know how we could improve traffic safety.

Have a great day.

I will stop out sometime and say hi to you and Mike.



Gary Kroells

Director of Public Safety

West Hennepin Public
Safety Department

Office: 763-479-0500



Fax: 763-479-0504

Email:



1918 County Road 90

Maple Plain, MN 55359

www.westhennepin.com



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DATA STORAGE SERVER SHARING AND GOVERNANCE AGREEMENT

This Data Storage Server Sharing and Governance Agreement (this "Agreement") is made this ____ day of _____ 2023 by and among the following agencies: Champlin Police Department, Corcoran Police Department, Dayton Police Department, Deephaven Police Department, Medina Police Department, Minnetrista Police Department, Osseo Police Department, Rogers Police Department, South Lake Minnetonka Police Department, Three Rivers Park Police, University of Minnesota Police Department, Wayzata Police Department, and West Hennepin Public Safety Department. The above-named agencies may be collectively referred to herein as the "Members" or each a "Member". This Agreement shall be effective as of the date listed above.

RECITALS

WHEREAS, each of the Members provides law enforcement services to a certain (or multiple) public entity(ies) in the State of Minnesota and each party utilizes a records management system (an "RMS") to process, organize and refer to storage law enforcement data related to the provision of those services (such data the "Member Data"); and

WHEREAS, each Member currently engages a third party contractor to store Member Data created and/or managed by each Member's RMS; and

WHEREAS, the Members desire to collaborate to establish and implement a shared local data storage site to house existing and future-created Member Data created by each Member's RMS, in order to best protect the Member Data; and

WHEREAS, the Members further desire to collaborate in securing and funding professional services necessary to implement the migration of Member Data from a third party storage location to the newly established local storage site; and

WHEREAS, all Members agree that sharing the costs of establishing and implementing this local storage site as well as the costs of migration of the data allows for significant costs savings for all involved Members; and

WHEREAS, all Members therefore agree to share in the costs of establishing the data storage site and migrating Member Data thereto, as outlined in the terms of this Agreement.

NOW THEREFORE, the Members agree as follows:

TERMS

- 1) **PURPOSE:** The purpose of this Agreement is to cooperatively coordinate efforts and share costs to develop and implement a local, legally compliant data storage location and to engage services to migrate stored Member Data to that location, and thereafter maintain currently existing and later-created data in compliance with all FBI and CJIS security requirements.
- 2) **AUTHORIZED REPRESENTATIVE:** The Members nominate and empower the following authorized representative for purposes of managing contractor work:

Brian Tholen, Chief of Police
South Lake Minnetonka Police Department
24150 Smithtown Road
Shorewood, Minnesota 55331

The above identified authorized representative shall serve in the role unless and until a different authorized representative is appointed by the Governing Board.

The authorized representative shall be empowered to facilitate the contracted work contemplated herein and shall oversee contractors' compliance with the same on behalf of the Members. The authorized representative shall pay all contractor invoices and collect reimbursement from the Members, as contemplated herein.

- 3) **MEMBER GOVERNING BOARD.** The Members hereby establish a Governing Board to oversee the implementation of the terms herein. The Governing Board shall consist of the Chief Law Enforcement Officer of each Member or his/her designee. The Governing Board shall meet on a regular basis. The presence of a simple majority of the Governing Board Members shall constitute a quorum. Each Governing Board Member shall have one equal vote on all matters decided by the Governing Board. Unless a different threshold is specifically identified herein for a particular decision, decisions shall be determined by a majority of the Governing Board Members present and voting on a particular topic, provided a quorum of the Governing Board Members is present.

All issues involving this Agreement shall be reviewed and resolved by the Governing Board whenever possible. The Governing Board may also review the terms and conditions of this Agreement and make recommendations to the Members' governing bodies concerning amendments to this Agreement. The Governing Board shall select a Chairperson and rotate that position annually among its Members. The Chairperson shall be the contact person for all Members.

The Governing Board shall obtain and maintain liability insurance in amounts not less than the statutory limits established under the Municipal Tort Claims Act, Minnesota Statutes Chapter 466 ("Chapter 466") and may obtain other insurance it deems necessary to insure the actions of the Governing Board and the obligations of this Agreement including, without limitation, the indemnification obligations contained herein. The Members' respective liabilities shall be governed by the provisions of Chapter 466 and nothing in this Agreement constitutes a waiver by any Member of any

statutory or common law defense, immunity, or limit on liability provided for by applicable law. In no event shall the statutory limits provided for in Chapter 466 be aggregated to make each Member liable beyond the statutory limits.

- 4) **INITIAL COSTS:** The procurement contemplated by this Agreement is limited to data storage considerations and each Member shall continue to be responsible for its own RMS costs and any costs associated with altering the designated hosting location to which RMS data will be fed. The Members, through the authorized representative identified above, will engage GTEL Advisors, LLC for consultant services related to the proper design and establishment of the new data storage site and will engage Morris Electronics, Inc. to consult and assist in the procurement, installation, and maintenance of the appropriate hardware for the same. GTEL Advisors, LLC shall also assist in the technical aspects of migrating Member Data from the existing storage location to the selected local storage location. GTEL Advisors, LLC and Morris Electronics, Inc. are collectively referred to herein as the "Contractors". The authorized representative shall pay all contractor invoices for all services rendered pursuant to this Agreement and then invoice the Members equally for such costs. Members shall pay such invoices promptly to the authorized representatives and not later than thirty (30) days after receipt of the same. Prior to the initiation of a hardware acquisition valued at fifty thousand dollars (\$50,000.00) or more, the authorized representative shall obtain the approval of the Governing Board of said purchase. The authorized representative is authorized to make all reasonable purchases recommended by the Contractors and related to the purpose of this Agreement which are valued at less than this amount. The authorized representative shall ensure that Contractors comply with all applicable public competitive bidding requirements for any purchases made pursuant to this Agreement.
- 5) **HOSTING/ON-GOING SUPPORT COSTS:** South Lake Minnetonka Police Department agrees to provide a secure location for the housing of necessary data storage equipment, at no cost to the Members. Hosting and on-going support services will be acquired from one or both of the Contractors or from a separate contractor selected by the Governing Board. The contractor selected for hosting duties shall be responsible for maintaining all Member Data in compliance with all FBI and CJIS security requirements. The nominated contractor(s) selected to provide these services shall also forecast funding needs for end of service life replacements, standard maintenance and repairs, anticipated upgrades, and decommissioning costs and these anticipated costs shall be shared with the Members to facilitate reasonable budgeting. The authorized representative shall pay all invoices for hosting and on-going support services and invoice the Members equally for said costs. Each Member is responsible to budget for all reasonably anticipated support and maintenance costs.
- 6) **NEW PARTIES.** If another law enforcement agency or government entity that is not a party to this Agreement wishes to become a Member (that agency or entity a "Joining Agency"), the Joining Agency may request that it be added as a party to this Agreement or request that the Agreement be otherwise amended to accommodate the needs of the Joining Agency. This request shall be subject to the approval of a majority of the then current Members of this Agreement. The parties shall then execute an amendment to this Agreement that adds the new governmental entity as a party to this Agreement, and sets forth the particular terms of that collaboration.

7) **TERM AND MEMBER WITHDRAWAL.** This Agreement shall terminate on the tenth anniversary of the effective date set forth on page one, unless extended by separate agreement of the then remaining Members. The Agreement may be terminated earlier only as follows:

- a. Immediate termination may occur upon the unanimous agreement of all then remaining Members; or
- b. Early termination may occur upon a $\frac{3}{4}$ majority vote of the then remaining Members, however, such termination shall not take effect for at least one (1) year after notice of that decision has been provided to all remaining Members.

Any termination shall require all remaining Members to pay their proportionate share of the reasonably forecasted decommissioning costs for any and all data storage site(s) established pursuant to this Agreement. Such payment shall be made no later than thirty (30) days prior to the effective date of the termination.

Members may withdraw from this Agreement prior to termination as set forth above upon the provision of seven (7) years' notice provided to the Chairperson of the Governing Board. Members which withdraw from this Agreement are not entitled to any property, or assets purchased pursuant to this Agreement. Withdrawing Members shall be responsible for any and all costs incurred related to their withdrawal. Withdrawing Members shall be entitled to a copy of their data which has been stored pursuant to this Agreement. However, a withdrawing Member shall not be entitled to removal or immediate deletion of their embedded and stored data. The Members agree that Member Data shall be stored, maintained and protected pursuant to this Agreement and applicable law, at all times, when housed at a storage site established pursuant to this Agreement. A withdrawing Member may request that the Member's data be deleted when feasible, but the remaining Members shall have no obligation to complete the deletion until the servers on the storage site(s) are decommissioned.

The Governing Board shall establish a withdrawal fee to be collected from all withdrawing Members upon withdrawal. Withdrawing Members shall pay this withdrawal fee no later than thirty (30) days prior to the effective date of the withdrawal. The withdrawal fee shall reflect each Member's proportionate share of reasonably projected decommissioning costs upon the termination of this Agreement.

Upon the termination of this Agreement, the remaining Members shall properly decommission any and all data storage sites established pursuant to this Agreement and take all necessary steps to permanently secure or delete all stored data, in compliance with all applicable law. Any purchased infrastructure may be sold after full and proper decommissioning and removal or deletion of Member Data and any value therefore may be used to offset the costs of decommissioning the site. In the event a positive balance of funds is held by the remaining Members after decommissioning is complete, the Governing Board shall disburse the funds in the Governing Board's discretion.

8) **INDEMNIFICATION.** Each Member shall hold harmless, defend and indemnify all other Members; their officials, employees and agents, from and against any and all

claims, losses, liabilities, damages attributable to the indemnifying Member (collectively "Claims"). This obligation shall include, without limitation, costs and expenses (including defense, settlement, and reasonable attorneys' fees) for Claims as a result of any damages arising from or related to data storage on the contemplated servers. This obligation shall survive termination of or withdrawal from this Agreement. Upon a compliant withdrawal of a Member from this Agreement, the remaining Members agree to hold harmless, defend and indemnify the withdrawing Member from any Claims related to improper storage of the withdrawing Member's data which remains on the servers established pursuant to this Agreement. All obligations of this Section 8 shall be subject to the liability limitations set forth in Chapter 466 and in no event shall the statutory limits provided for in Chapter 466 be aggregated to make each Member liable beyond the statutory limits.

- 9) **DATA PRACTICES:** All data collected, created, received, maintained or disseminated for any purpose by the activities of the Members with respect to this Agreement, shall be governed by Minnesota Statutes Chapter 13, as amended. All records kept by the Members shall be subject to examination by the representatives of each Member.
- 10) **AUDITS:** Pursuant to Minnesota Statutes Chapter §16C.05, subd. 5, any books, records, documents, and accounting procedures and practices of the Members relevant to this Agreement are subject to examination by the Legislative Auditor or the State Auditor, as appropriate. The Members shall maintain these per the Minnesota Government Data Practices guidelines.
- 11) **NOTICE:** The Members' agents for purposes of administration of this Agreement are:

Champlin Police:

Chief [REDACTED]
11955 Champlin Drive
Champlin, Mn 55316

Corcoran Police:

Public Safety Director Matt Gottschalk
8200 County Road 116
Corcoran, MN 55340

Dayton Police:

Chief Paul Enga
13700 Zanzibar Lane North
Dayton, MN 55327

Deephaven:

Chief Cory Johnson
20225 Cottagewood Road
Deephaven, MN 55331

Medina Police:

Chief Jason Nelson
600 Clydesdale Trail
Medina, MN 55340

Minnetrista Police:

Public Safety Director Paul Falls
7701 County Road 110 West
Minnetrista, MN 55364

Osseo Police:

Chief Shane Mikkelson
408 1st Ave NW
Osseo, MN 55369

Rogers Police:

Chief Dan Wills
21860 Industrial Court
Roger, MN 55374

South Lake Minnetonka Police:

Chief Brian Tholen
24150 Smithtown Road
Shorewood, MN 55331

Three Rivers Park Police:

Chief Josh Foust
4301 County Road 24
Maple Plain, MN 55359

University of Minnesota Police:

Chief Matt Clark
511 SE Washington Ave #1
Minneapolis, MN 55455

Wayzata Police:

Chief Marc Schultz
600 Rice Street East
Wayzata, MN 55391

West Hennepin Public Safety:

Public Safety Director Gary Kroells
1918 County Road 90
Independence, MN 55359

- 12) **APPLICABLE LAW:** The execution, interpretation and performance of this Agreement shall be controlled and governed by the laws of the State of Minnesota.
- 13) **ENTIRE AGREEMENT; AMENDMENTS:** This Agreement constitutes the entire Agreement between the Members, and no other agreement prior to or contemporaneous with this Agreement shall be effective, except as expressly set forth or incorporated herein. Any purported amendment to this Agreement is not effective unless it is in writing and executed by all Members.
- 14) **WAIVER:** One or more waivers by any Member of any provision, term, condition or covenant of this Agreement shall not be construed by the other Members as a waiver of a subsequent breach of the same by the other Members.
- 15) **SEVERABILITY:** Should any part or portion of this Agreement be held invalid or unenforceable, the remaining provisions shall be valid and binding upon the Members unless such invalidity or non-enforceability would cause the Agreement to fail its purpose.
- 16) **AUTHORIZATION CERTIFICATION:** By endorsing this Agreement, each of the undersigned representatives represents and warrants that he/she is an authorized representative of the identified Member, and has obtained any and all necessary authority to fully bind his/her entity to the terms of this Agreement.

[Signature pages to follow]

IN WITNESS WHEREOF, the Member parties of this Agreement, by their respective duly authorized officers, have caused this Agreement to be duly executed on the date and year written below, intending to be bound thereby.

Champlin Police

Signed: _____
Print: _____
Its: _____

Date: _____, 2023

Corcoran Police:

Signed: _____
Print: _____
Its: _____

Date: _____, 2023

Dayton Police:

Signed: _____
Print: _____
Its: _____

Date: _____, 2023

Deephaven:

Signed: _____
Print: _____
Its: _____

Date: _____, 2023

Medina Police:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

Minnetrissa Police:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

Osseo Police:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

Rogers Police:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

South Lake Minnetonka Police:

Signed: _____

Print: _____

Its: Mayor Todd Carlson: Coordinating Committee Chair

Email: Tcarlson@excelsiormn.org

Date: _____, 2023

Three Rivers Park Police:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

University of Minnesota Police:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

Wayzata Police:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

West Hennepin Public Safety:

Signed: _____

Print: _____

Its: _____

Date: _____, 2023

Professional Services Contract

This Professional Services Contract (this "Agreement") is entered into as of this [REDACTED] day of [REDACTED], 2023 by and between the South Lake Minnetonka Police Department ("Client") with offices at 24150 Smithtown Road, Shorewood, MN 55331 and GTEL Advisors, LLC ("Contractor") with offices at 6120 Berkshire Lane N, Plymouth, MN 5. Client and Contractor are sometimes collectively referred to herein as the "Parties" or each a "Party".

Terms and Conditions

1. Term of Agreement

- 1.1. Effective date: The Effective Date of this is [REDACTED], 2023, or the date all the required signatures are completed on this Agreement.

The Contractor must not begin work under this Contract until it is fully executed, and the Contractor has been notified by the Client's authorized representative in writing.

- 1.2. Expiration date: The expiration of this Agreement will be one year from the effective date. This Agreement will auto-renew for one additional one-year term unless either party notifies the other in writing of the intent to terminate the Agreement at least 30 days prior to the expiration date. The Agreement may be terminated with 30 days written notice at any time by either Party. All fees due to Contractor for all work completed prior to the notice of termination must be paid within 30 days of the termination date.

2. Scope of Services

The Contractor shall provide the Client with professional services related to data migration between existing and new data storage locations, including project management support, business analysis, quality assurance, and subject matter expertise. Specific tasks and activities will be assigned by and at the direction of the Client's authorized representative through written work orders and may include, but are not limited to, the typical needs of evaluating, managing, procuring, or implementing information systems for the Client. All work orders shall be prepared with a project cost estimate and not to exceed limitation unless otherwise specified in writing.

- 2.1 Data Migration Efforts – Assist with data migration efforts from existing RMS hosted environment to a new environment as determined by the Customer

3. Pricing

Prices listed below are inclusive of all services required for, or incidental to, completing the Services required under this Contract, and there shall be no payment of per diem, out of pocket expenses, travel costs, mark-up or administrative or service or processing fee of any kind by the Client to the Contractor.

Prices shall remain fixed and firm for a term no less than one year from the contract's initial effective date. The Parties may mutually consider an upward or downward adjustment after the first year period, to be effective thereafter until the termination date of the Agreement.

It is the Contractor's responsibility to request any price adjustment under this provision. For any adjustment to be effective, it must be submitted ninety (90) days prior to the expiration of the then current anniversary date/year. Any adjustment received after ninety (90) days from the expiration of the then current contract year may not be considered. The Client reserves the right to reject any price adjustments submitted by the Contractor. If no adjustment request is received, the Client will assume that the Contractor has agreed that next year's term will be without any price adjustment.

Client shall pay Contractor not-to-exceed hourly rates below for various staff levels to complete the required tasks and deliverables as stated above:

Position Number	Staff Position	Hourly Rate
1	Senior Consultant	\$175.00
2	Security Consultant – CISSP	\$175.00
3	Data Conversion Developer	\$175.00
4	Process Consultant	\$175.00
5	Policy / Accreditation Expert	\$175.00
6	Technical Architect	\$175.00
7	Senior Developer	\$175.00
8	Developer	\$175.00
9	Project Manager	\$175.00
10	Analyst	\$175.00
11	Financial Analyst	\$175.00

1. Notwithstanding the rates above, compensation to the Contractor shall be based on the work assigned. The Contractor shall not exceed the maximum hourly rates when calculating the not-to-exceed cost statement required for each assignment.
2. The positions identified in the table above shall be the same as the key positions identified to the Client. The Client expects that the key personnel, in those positions, will be performing the services, as needed.

Staff Position Descriptions:

Senior Consultant

- Assist with business development activities as needed including marketing of MIS and valuation services

- Leading custom professional services projects and liaising with the local team and Client as needed to deliver projects to time, cost, and quality expectations
- Building credible partnerships with business development teams to provide support, advice, and guidance
- Providing technical guidance to internal and external stakeholders, and executing research-based consulting projects relating to the development, implementation, and evaluation of pre-employment screening and selection programs
- Custom design competencies-based assessment services
- Designing and facilitating workshops and assessment related training
- Developing data analytic reports
- Project managing complex assessment projects, coordinate internal and external resources
- Contributing to the methodology section of Client proposals including recommendations around appropriate design solutions and accurate costings that reflect actual delivery time
- Contributing to the development of Statement of Work

Senior Consultant – CISSP

Security and risk Management

- Confidentiality, integrity, and availability of information.
 - Security governance principles and alignment with business strategy.
 - Regulatory compliance requirements, including privacy and licensing.
 - Professional and organizational code of ethics.
 - Development, implementation, and enforcement of security policies and guidelines.
 - Business continuity (BC) planning.
 - Threat modeling concepts and methodologies.
- Risk management for supply chains.

- Establishment of security awareness training programs.

Asset Security

- Classification of data and data-bearing assets.
- Ownership of systems and data for defining roles and accountability.
- Protecting privacy per the demands of regulatory compliance.
- Asset retention and secure IT asset disposal (SITAD).
- Data security controls and protection methods.
- Establishment of asset-handling rules and regulations.

Security Architecture and Engineering

- Implementation of secure design principles in computer engineering.
- Selection of controls based upon information security requirements.
- Understanding the security capabilities of different information systems.
- Assessing and mitigating vulnerabilities across different architectures and systems.
- Application of cryptographic controls.
- Incorporation of security principles and controls in facility and site design.

Communication and Network Security

- Implementation of secure design principles in networking architectures.
- Security of network components, such as NAC devices, and CDNs.
- Security of wireless networks and systems.
- Security of communication channels, such as remote access and virtual networks.
- Application and management of communication and authentication protocols.

Identity and Access Management

- Physical and logical access to information, systems, devices, and facilities.

- Identity management and authentication for people, services, and devices.
- Integration of access controls in third-party cloud, federated, and on-premises services.
- Implementation of access controls, such rule- and role-based access.
- Management of the identity and access provisioning lifecycle.

Security Assessment and Training

- Design and validation of internal, external, and third-party auditing strategies and tests.
- Security control testing, such as penetration testing and vulnerability assessments.
- Collection of technical and administrative security process information.
- Analysis of test results and report generation.

Security Operations

- Incident investigation procedures and techniques.
- Investigation types and requirements according to industry standards and regulations.
- Application of logging and monitoring activities and intrusion detection and prevention.
- Secure provisioning and inventorying of resources.
- Application of detective and preventive security measures.
- Backup and disaster recovery strategies and business continuity planning.

Software Development Security

- Integration of security controls throughout the software development lifecycle (SDLC).
- Identification and application of security controls in development environments.
- Assessment of software development security controls.
- Definition and application of secure coding standards and guidelines.

Data Conversion Developer

- Conversion execution metrics (volume, target complete, duration)

- Data-related defect tracking
- Intermediate tables ready for conversion
- Extract and aggregate data from multiple sources and well as clean, crosswalk and analyze data
- Manage relationships with stakeholders and SMEs
- Understands the benefits of using state of the art methods and tools in their application on a particular engagement
- Creates data maps and transaction workflow documents showing exactly how every field of information will be converted
- Acts as a resource during conversion and answers questions, troubleshoots problems as they occur, supports implementation of new procedures, conducts last minute training if necessary and provides support during conversion week
- Communicates strategic goals
- Supervise a team of data consultants/associates to complete new business data transition activities

Process Consultant

- Identify technical problems and develop solutions to support business objectives and plan for seamlessly integrating new process with existing business processes
- Identify opportunities for business process optimization and develop business modeling standards and guidelines
- Liaise with business partners to analyze complex processes, with clear understanding of business goals and objectives
- Ensures process redesigns and improvements are effectively used to constantly improve business performance
- Responsible for the overall quality of end to end process and workflow in support of analyzing and re-engineering business processes at the Segment and Corporate level
- Leads Executive level Business Intelligence and Data Mining efforts leading Data mining initiatives in order to report the overall health and wellness of the organization across 19 functional areas on a quarterly basis
- Meet with decision makers, systems owners, and end users to define business, financial, and operations requirements and systems goals
- Support and lead engagement teams performing business process reengineering, process transformation, process documentation support services under the supervision of a manager
- Collaborate with business partners to assess processes and identify opportunities for process automation to increase efficiencies and reduce operational risk
- Engage with Application Owners and Delivery Managers to obtain alignment and ensure adherence to defined processes and standards

Policy / Accreditation Expert

- Collaborates with manager on budget preparation and management
- Provide leadership on accreditation programs to ensure successful survey process from initiation to timely submissions, appropriate responses to requests for additional information and identify proactively opportunities to improve on future re-accreditation efforts
- Provide Subject Matter Expert (SME) recommendation(s) on accreditation standards and skills to recognize the appropriate information is compliant
- Acts as a key contributor for accreditation readiness committee(s)
- Monitors mock audits activity to proactively identify opportunities for improvement for projects related to annual operating plan and/or regulatory related topics using PDSA (Plan, Do, Study, Act) process
- Maintains liaison relationship with peers in functional departments by coordinating periodic (quarterly) joint sessions / meetings of key accreditation and quality and safety leaders
- Maintains timelines continuously for all accreditation activities that can be communicated effectively to Senior Leadership to identify priorities and updates
- Solves problems independently with the ability to prioritize in a fast-paced environment
- Collaborates with the Contracts and Finance Specialist if the activity is funded by commercial support to ensure that the appropriate information is communicated to the learners prior to the CME activity

Technical Architect

- Creates control system designs, and works with the engineering teams to implement and test those designs to meet established requirements
- Maintains and archives design documents, models, source code, and other work products necessary for the project
- As required, leads local team of contract resources to accomplish development objectives
- Review federal, state, and company policies to determine applicability to systems functionality, design, and operation
- Provide expertise in other technologies as part of the overall solution Relational Databases
- Assist Client Infrastructure Team to provide appropriate (and secure) server/application access instructions for all staff and consultants
- Leading the Development team to ensure quality solutions
- Communicating Client requirements to the team
- Architect solutions for on-premises applications and cloud-based applications
- Focus on opportunities for code reuse

Senior Developer

- Work with Business Analysts, Project Leaders and Clients to review the business requirements, prepare technical design documents and non-functional and functional prototypes as needed
- Perform software construction, unit testing and debugging
- Contribute to the design and development in all tiers of web application including front end design, back-end design, database design and unit testing
- Work with large datasets in a real-time environment
- Continually improve availability, scalability, performance and automation of our services
- Be a major contributor to our backend architecture
- Design for supportability in operations and customer service
- Proactively drive the continues improvement to reduce delivery costs and refine estimation
- Large amounts of data will be processed daily, hence experience with large data processing systems and/or distributed computation is desired
- As a team manager, experience in development management styles expected (eg Scrum, Kanban or other forms), accompanied by good communication and interpersonal skills
- Senior Developer shall have 10+ Years of experience in a Developer role

Developer

- Work with Business Analysts, Project Leaders and Clients to review the business requirements, prepare technical design documents and non-functional and functional prototypes as needed
- Perform software construction, unit testing and debugging
- Contribute to the design and development in all tiers of web application including front end design, back-end design, database design and unit testing
- Work with large datasets in a real-time environment
- Continually improve availability, scalability, performance and automation of our services
- Be a major contributor to our backend architecture
- Design for supportability in operations and customer service
- Proactively drive the continues improvement to reduce delivery costs and refine estimation
- Large amounts of data will be processed daily, hence experience with large data processing systems and/or distributed computation is desired
- As a team manager, experience in development management styles expected (eg Scrum, Kanban or other forms), accompanied by good communication and interpersonal skills

Project Manager

- Work with product / project leaders to prioritize development and implementation based on scope, timing and backlog
- Work with engineering to solve technical problems related to development / implementation
- Work with QA to build test cases and schedule releases
- Build deployment timelines and communication plans with stakeholders
- Management of sprint planning, story greening and story grooming sessions
- Initiate, plan, execute and deliver projects
- Drives internal process and is committed to executing jobs to the highest quality standards
- Develops project timelines based on resource availability and helps to scope jobs for Client's longer-term needs
- Develops project timeliness based on resource availability and helps to scope jobs for Client's longer-term needs
- Establish team priorities and drive functional and technical solutions and issues to closure

Analyst

- Providing ad hoc assistance to various team members
- Identifying system data quality issues and providing optional solutions
- Analyzes the forecasts, reports, financials and other data sources for Operations
- Performs complex analyses of business groups and objectives and needs of the operations environment
- Researches and analyzes the proposals and business operations projects
- Assist the Data Management function within the team
- Use systems to ensure data is accurate, correcting and backfilling information
- Use internal systems to analyze metadata deliverables
- Provides high-level expertise in information modeling, requirement analysis and facilitation using methodologies such as Integrated DEFinition (IDEF) or related techniques
- Gathers requirements using facilitation techniques in order to collect and define data
- Processes requirements necessary to support complex large scale and/or decision support systems
- Uses information gathered to develop database specifications
- Designs relational database schemas to support large-scale, mid-tier Clients/server, or web-based applications
- Provides technical guidance in software engineering techniques and automated support tools
- Extract, Transform and Load (ETL) processes

Financial Analyst

- Communicate with business area Clients and/or partners to obtain necessary supporting information /documentation
- Acts as liaison between finance and business lines to develop and maintain accurate and efficient budget methodology for assigned categories
- Acts as liaison between finance and business units providing guidance involving financial issues
- Assist sector finance leads, making sure all parties (business and finance) have full visibility over the status and outlook of their projects
- Understand key business events which drive changes to the P&L
- Gain an understanding of key financial contract terms and conditions and ensure appropriate judgement applied to financials including revenue recognition review of new business and ensure correct accounting treatment
- Where required provide business partnering to support bid activity including preparing, checking and approving models
- Decision support to the business project owners
- Effective and efficient management of the accounting close process - Meet accounting close deadlines, ability to communicate and resolve issues with business partners
- Participate in Third Party Reviews

3. Invoices and Payment

The Contractor shall invoice the Client and all invoices shall contain the following information:

I. Contractor's Information:

- Name of the Contractor as specified on the executed Agreement.
- Date of invoice
- Unique Invoice number

II. Client Information:

- Applicable Client Purchase or Work Order

III. Pricing Information:

- Unit price as stated above
- Total price as stated above

IV. Goods or Services Provided:

- Description
- Quantity

4. Authorized Representative

The Client's authorized representative for this Agreement is:

Brian J. Tholen
South Lake Minnetonka Chief of Police
Address: 24150 Smithtown Road, Shorewood MN 55331

The Parties have executed this Agreement effective as of the last date that the Agreement is executed below:

Contractor

Client

By: _____

By: _____

Name: Jeff Gottstein

Name: Brian Tholen

Title: President

Title: South Lake Minnetonka Chief of Police

Date: _____

Date: _____

Professional Services Contract

This Professional Services Contract (this "Agreement") is entered into as of this [REDACTED] day of [REDACTED], 2023 by and between the South Lake Minnetonka Police Department ("Client") with offices at 24150 Smithtown Road, Shorewood, MN 55331 and Morris Electronics Inc, ("Contractor") with offices at 9 E Highway 28, Morris, MN 56267. Client and Contractor are sometimes collectively referred to herein as the "Parties" or each a "Party".

Terms and Conditions

1. Term of Agreement

- 1.1. Effective date: The Effective Date of this is [REDACTED], 2023, or the date all the required signatures are completed on this Agreement.

The Contractor must not begin work under this Contract until it is fully executed and the Contractor has been notified by the Client's authorized representative in writing.

- 1.2. Expiration date: The expiration of this Agreement will be one year from the effective date. This Agreement will auto-renew for one additional one-year term unless either party notifies the other in writing of the intent to terminate the Agreement at least 30 days prior to the expiration date. The Agreement may be terminated with 30 days written notice at any time by either party. All fees due to the contractor for all work completed prior to the notice of termination must be paid within 30 days of the termination date.

2. Scope of Services

The Contractor shall provide the Client with professional services and support and project expertise for procurement of hosting hardware, implementation and migration of data from the current hosted location. Specific tasks and activities will be assigned by and at the direction of the Client's authorized representative through written work or purchase orders. All work orders shall be prepared with a project cost estimate and not to exceed limitation unless otherwise specified in writing.

The Contractor shall comply with all applicable public bidding requirements as set forth in Minnesota Statutes Chapter 471 in the procurement of hardware or other equipment pursuant to this engagement.

3. Pricing

Prices listed below are per hour for all time required to complete the Services required under this Contract, in addition to the hourly rate the Contractor will invoice for any approved hardware provided by the Contractor, out of pocket expenses, travel costs, mark-up or administrative fee of 10% for any hardware required but not provided by the Contractor.

Prices shall remain fixed and firm for a term no less than one year from the contract's initial effective date. The Parties may mutually consider an upward or downward adjustment after the first year period, to be effective thereafter until the termination date of the contract.

It is the Contractor's responsibility to request any price adjustment under this provision. For any

adjustment to be effective, it must be submitted ninety (90) days prior to the expiration of the then current anniversary date/year. Any adjustment received after ninety (90) days from the expiration of the then current contract year may not be considered. The Client reserves the right to reject any price adjustments submitted by the Contractor. If no adjustment request is received, the Client will assume that the Contractor has agreed that next year's term will be without any price adjustment.

Client shall pay Contractor \$175 per hour.

1. Notwithstanding the rate above, compensation to the Contractor shall be based on the work assigned
2. All travel expenses will be billed as incurred, however, Contractor shall obtain Client approval if aggregate travel expenses exceed or are projected to exceed five thousand dollars (\$5,000.00)

3. Invoices and Payment

The Contractor shall invoice the Client and all invoices shall contain the following information:

I. Contractor's Information:

- Name of the Contractor as specified on the executed Agreement.
- Date of invoice
- Unique Invoice number

II. Client Information:

- Applicable Client Work or Purchase Order

III. Pricing Information:

- Unit price as stated above
- Total price as stated above

IV. Goods or Services Provided:

- Description
- Quantity

4. Authorized Representative

The Client's authorized representative for this Agreement is:

Chief Brian J. Tholen, South Lake Minnetonka Police Department
Address: 24150 Smithtown Road, Shorewood MN 55331

The Parties have executed this Agreement effective as of the last date that the Agreement is executed below:

Contractor

Client

By: _____

By: _____

Name: Shawn L Larsen

Name: Brian Tholen

Title: President

Title: South Lake Minnetonka Chief of Police

Date: _____

Date: _____

Estimated Public Safety Aid for Cities and Eligible Towns
(per SF2416, as proposed to be amended by A-1)

Bjorn Arneson, SCRFA
 bjorn.arneson@senate.mn

City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
ADA	1,719	1,719	0.04%	75,224
ADAMS	689	689	0.01%	30,151
ADRIAN	1,192	1,192	0.02%	52,162
AFTON	2,966	2,966	0.06%	129,793
AITKIN	2,196	2,196	0.05%	96,098
AKELEY	416	416	0.01%	18,204
ALBANY	2,802	2,802	0.06%	122,616
ALBERT LEA	18,301	18,301	0.38%	800,857
ALBERTA	92	92	0.00%	4,026
ALBERTVILLE	7,998	7,998	0.17%	349,995
ALDEN	575	575	0.01%	25,162
ALDRICH	35	35	0.00%	1,532
ALEXANDRIA	14,690	14,690	0.31%	642,839
ALPHA	101	101	0.00%	4,420
ALTURA	467	467	0.01%	20,436
ALVARADO	388	388	0.01%	16,979
AMBOY	532	532	0.01%	23,280
ANDOVER	32,708	32,708	0.68%	1,431,312
ANNANDALE	3,387	3,387	0.07%	148,216
ANOKA	18,041	18,041	0.38%	789,480
APPLE VALLEY	56,318	56,318	1.17%	2,464,493
APPLETON	1,411	1,411	0.03%	61,746
ARCO	86	86	0.00%	3,763
ARDEN HILLS	9,897	9,897	0.21%	433,096
ARGYLE	547	547	0.01%	23,937
ARLINGTON	2,280	2,280	0.05%	99,773
ASHBY	471	471	0.01%	20,611
ASKOV	333	333	0.01%	14,572
ATWATER	1,119	1,119	0.02%	48,968
AUDUBON	554	554	0.01%	24,243
AURORA	1,688	1,688	0.04%	73,867
AUSTIN	26,492	26,492	0.55%	1,159,298
AVOCA	110	110	0.00%	4,814
AVON	1,647	1,647	0.03%	72,073
BABBITT	1,384	1,384	0.03%	60,564
BACKUS	268	268	0.01%	11,728
BADGER	425	425	0.01%	18,598
BAGLEY	1,294	1,294	0.03%	56,626
BALATON	590	590	0.01%	25,819
BARNESVILLE	2,784	2,784	0.06%	121,829
BARNUM	625	625	0.01%	27,350
BARRETT	369	369	0.01%	16,148
BARRY	16	16	0.00%	700
BATTLE LAKE	854	854	0.02%	37,371
BAUDETTE	970	970	0.02%	42,447
BAXTER	8,911	8,911	0.19%	389,948

**Estimated Public Safety Aid for Cities and Eligible Towns
(per SF2416, as proposed to be amended by A-1)**

Bjorn Arneson, SCRFA
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
BAYPORT	3,826	3,826	0.08%	167,427
BEARDSLEY	216	216	0.00%	9,452
BEAVER BAY	122	122	0.00%	5,339
BEAVER CREEK	279	279	0.01%	12,209
BECKER	4,960	4,960	0.10%	217,051
BEJOU	89	89	0.00%	3,895
BELGRADE	740	740	0.02%	32,383
BELLE PLAINE	7,373	7,373	0.15%	322,645
BELLECHESTER	176	176	0.00%	7,702
BELLINGHAM	148	148	0.00%	6,477
BELTRAMI	87	87	0.00%	3,807
BELVIEW	288	288	0.01%	12,603
BEMIDJI	15,147	15,147	0.32%	662,837
BENA	151	151	0.00%	6,608
BENSON	3,529	3,529	0.07%	154,430
BERTHA	554	554	0.01%	24,243
BETHEL	472	472	0.01%	20,655
BIG FALLS	173	173	0.00%	7,571
BIG LAKE	12,165	12,165	0.25%	532,344
BIGELOW	225	225	0.00%	9,846
BIGFORK	399	399	0.01%	17,460
BINGHAM LAKE	139	139	0.00%	6,083
BIRCHWOOD	864	864	0.02%	37,809
BIRD ISLAND	1,000	1,000	0.02%	43,760
BISCAY	113	113	0.00%	4,945
BIWABIK	960	960	0.02%	42,010
BLACKDUCK	840	840	0.02%	36,759
BLAINE	70,979	70,979	1.48%	3,106,062
BLOMKEST	146	146	0.00%	6,389
BLOOMING PRAIRIE	1,958	1,958	0.04%	85,683
BLOOMINGTON	90,974	90,974	1.90%	3,981,050
BLUE EARTH	3,157	3,157	0.07%	138,151
BLUFFTON	208	208	0.00%	9,102
BOCK	76	76	0.00%	3,326
BORUP	101	101	0.00%	4,420
BOVEY	822	822	0.02%	35,971
BOWLUS	277	277	0.01%	12,122
BOY RIVER	26	26	0.00%	1,138
BOYD	141	141	0.00%	6,170
BRAHAM	1,782	1,782	0.04%	77,981
BRAINERD	14,679	14,679	0.31%	642,357
BRANDON	502	502	0.01%	21,968
BRECKENRIDGE	3,343	3,343	0.07%	146,291
BREEZY POINT	2,667	2,667	0.06%	116,709
BREWSTER	502	502	0.01%	21,968
BRICELYN	345	345	0.01%	15,097

**Estimated Public Safety Aid for Cities and Eligible Towns
(per SF2416, as proposed to be amended by A-1)**

Bjorn Arneson, SCRFA
bjorn.arneson@senate.mn

City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
BROOK PARK	133	133	0.00%	5,820
BROOKLYN CENTER	33,585	33,585	0.70%	1,469,690
BROOKLYN PARK	86,106	86,106	1.79%	3,768,024
BROOKS	119	119	0.00%	5,207
BROOKSTON	117	117	0.00%	5,120
BROOTEN	634	634	0.01%	27,744
BROWERVILLE	833	833	0.02%	36,452
BROWNS VALLEY	551	551	0.01%	24,112
BROWNSDALE	644	644	0.01%	28,182
BROWNSVILLE	565	565	0.01%	24,725
BROWNTON	731	731	0.02%	31,989
BRUNO	87	87	0.00%	3,807
BUCKMAN	310	310	0.01%	13,566
BUFFALO	16,378	16,378	0.34%	716,706
BUFFALO LAKE	656	656	0.01%	28,707
BUHL	957	957	0.02%	41,879
BURNSVILLE	64,627	64,627	1.35%	2,828,097
BURTRUM	122	122	0.00%	5,339
BUTTERFIELD	596	596	0.01%	26,081
BYRON	6,553	6,553	0.14%	286,761
CALEDONIA	2,841	2,841	0.06%	124,323
CALLAWAY	193	193	0.00%	8,446
CALUMET	331	331	0.01%	14,485
CAMBRIDGE	9,862	9,862	0.21%	431,564
CAMPBELL	159	159	0.00%	6,958
CANBY	1,662	1,662	0.03%	72,730
CANNON FALLS	4,236	4,236	0.09%	185,369
CANTON	312	312	0.01%	13,653
CARLOS	498	498	0.01%	21,793
CARLTON	961	961	0.02%	42,054
CARVER	5,861	5,861	0.12%	256,479
CASS LAKE	687	687	0.01%	30,063
CEDAR MILLS	63	63	0.00%	2,757
CENTER CITY	639	639	0.01%	27,963
CENTERVILLE	3,912	3,912	0.08%	171,190
CEYLON	301	301	0.01%	13,172
CHAMPLIN	23,786	23,786	0.50%	1,040,883
CHANDLER	276	276	0.01%	12,078
CHANHASSEN	25,936	25,936	0.54%	1,134,967
CHASKA	27,931	27,931	0.58%	1,222,269
CHATFIELD	3,010	3,010	0.06%	131,719
CHICKAMAW BEACH	130	130	0.00%	5,689
CHISAGO CITY	5,632	5,632	0.12%	246,458
CHISHOLM	4,732	4,732	0.10%	207,074
CHOKIO	396	396	0.01%	17,329
CIRCLE PINES	4,974	4,974	0.10%	217,664

Estimated Public Safety Aid for Cities and Eligible Towns
(per SF2416, as proposed to be amended by A-1)

Bjorn Arneson, SCRFA
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City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
CLARA CITY	1,412	1,412	0.03%	61,790
CLAREMONT	510	510	0.01%	22,318
CLARISSA	657	657	0.01%	28,751
CLARKFIELD	832	832	0.02%	36,409
CLARKS GROVE	687	687	0.01%	30,063
CLEAR LAKE	651	651	0.01%	28,488
CLEARBROOK	461	461	0.01%	20,173
CLEARWATER	2,088	2,088	0.04%	91,372
CLEMENTS	151	151	0.00%	6,608
CLEVELAND	759	759	0.02%	33,214
CLIMAX	238	238	0.00%	10,415
CLINTON	393	393	0.01%	17,198
CLITHERALL	63	63	0.00%	2,757
CLONTARF	130	130	0.00%	5,689
CLOQUET	12,715	12,715	0.26%	556,412
COATES	146	146	0.00%	6,389
COBDEN	34	34	0.00%	1,488
COHASSET	2,677	2,677	0.06%	117,146
COKATO	2,819	2,819	0.06%	123,360
COLD SPRING	4,208	4,208	0.09%	184,143
COLERAINE	1,991	1,991	0.04%	87,127
COLOGNE	2,057	2,057	0.04%	90,015
COLUMBIA HEIGHTS	21,859	21,859	0.46%	956,556
COLUMBUS	4,167	4,167	0.09%	182,349
COMFREY	389	389	0.01%	17,023
COMSTOCK	98	98	0.00%	4,289
CONGER	152	152	0.00%	6,652
COOK	537	537	0.01%	23,499
COON RAPIDS	64,128	64,128	1.34%	2,806,261
CORCORAN	6,688	6,688	0.14%	292,669
CORRELL	26	26	0.00%	1,138
COSMOS	506	506	0.01%	22,143
COTTAGE GROVE	39,605	39,605	0.83%	1,733,127
COTTONWOOD	1,145	1,145	0.02%	50,106
COURTLAND	742	742	0.02%	32,470
CREDIT RIVER	5,474	5,474	0.11%	239,544
CROMWELL	243	243	0.01%	10,634
CROOKSTON	7,332	7,332	0.15%	320,851
CROSBY	2,392	2,392	0.05%	104,675
CROSSLAKE	2,466	2,466	0.05%	107,913
CRYSTAL	23,083	23,083	0.48%	1,010,119
CURRIE	221	221	0.00%	9,671
CUYUNA	311	311	0.01%	13,609
CYRUS	315	315	0.01%	13,784
DAKOTA	293	293	0.01%	12,822
DALTON	209	209	0.00%	9,146

**Estimated Public Safety Aid for Cities and Eligible Towns
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DANUBE	455	455	0.01%	19,911
DANVERS	104	104	0.00%	4,551
DARFUR	83	83	0.00%	3,632
DARWIN	347	347	0.01%	15,185
DASSEL	1,485	1,485	0.03%	64,984
DAWSON	1,466	1,466	0.03%	64,153
DAYTON	8,021	8,021	0.17%	351,001
DEEPHAVEN	3,885	3,885	0.08%	170,009
DEER CREEK	329	329	0.01%	14,397
DEER RIVER	901	901	0.02%	39,428
DEERWOOD	536	536	0.01%	23,456
DEGRAFF	112	112	0.00%	4,901
DELANO	6,654	6,654	0.14%	291,181
DELAVAN	170	170	0.00%	7,439
DELHI	46	46	0.00%	2,013
DELLWOOD	1,173	1,173	0.02%	51,331
DENHAM	37	37	0.00%	1,619
DENNISON	222	222	0.00%	9,715
DENT	171	171	0.00%	7,483
DETROIT LAKES	9,990	9,990	0.21%	437,165
DEXTER	329	329	0.01%	14,397
DILWORTH	4,639	4,639	0.10%	203,004
DODGE CENTER	2,847	2,847	0.06%	124,586
DONALDSON	20	20	0.00%	875
DONNELLY	216	216	0.00%	9,452
DORAN	35	35	0.00%	1,532
DOVER	792	792	0.02%	34,658
DOVRAY	57	57	0.00%	2,494
DULUTH	85,667	85,667	1.79%	3,748,814
DUMONT	74	74	0.00%	3,238
DUNDAS	1,784	1,784	0.04%	78,068
DUNDEE	72	72	0.00%	3,151
DUNNELL	132	132	0.00%	5,776
EAGAN	69,086	69,086	1.44%	3,023,224
EAGLE BEND	541	541	0.01%	23,674
EAGLE LAKE	3,282	3,282	0.07%	143,621
EAST BETHEL	11,791	11,791	0.25%	515,978
EAST GRAND FORKS	9,105	9,105	0.19%	398,438
EAST GULL LAKE	1,039	1,039	0.02%	45,467
EASTON	175	175	0.00%	7,658
ECHO	237	237	0.00%	10,371
EDEN PRAIRIE	64,142	64,142	1.34%	2,806,873
EDEN VALLEY	1,026	1,026	0.02%	44,898
EDGERTON	1,247	1,247	0.03%	54,569
EDINA	53,572	53,572	1.12%	2,344,327
EFFIE	108	108	0.00%	4,726

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EITZEN	277	277	0.01%	12,122
ELBA	128	128	0.00%	5,601
ELBOW LAKE	1,281	1,281	0.03%	56,057
ELGIN	1,147	1,147	0.02%	50,193
ELIZABETH	166	166	0.00%	7,264
ELK RIVER	26,179	26,179	0.55%	1,145,601
ELKO NEW MARKET	4,920	4,920	0.10%	215,301
ELKTON	131	131	0.00%	5,733
ELLENDALE	675	675	0.01%	29,538
ELLSWORTH	500	500	0.01%	21,880
ELMDALE	113	113	0.00%	4,945
ELMORE	541	541	0.01%	23,674
ELROSA	217	217	0.00%	9,496
ELY	3,209	3,209	0.07%	140,427
ELYSIAN	730	730	0.02%	31,945
EMILY	861	861	0.02%	37,678
EMMONS	365	365	0.01%	15,973
EMPIRE	3,160	3,160	0.07%	138,283
ERHARD	133	133	0.00%	5,820
ERSKINE	397	397	0.01%	17,373
EVAN	69	69	0.00%	3,019
EVANSVILLE	604	604	0.01%	26,431
EVELETH	3,469	3,469	0.07%	151,804
EXCELSIOR	2,360	2,360	0.05%	103,274
EYOTA	2,032	2,032	0.04%	88,921
FAIRFAX	1,224	1,224	0.03%	53,563
FAIRMONT	10,417	10,417	0.22%	455,851
FALCON HEIGHTS	5,125	5,125	0.11%	224,272
FARIBAULT	24,298	24,298	0.51%	1,063,288
FARMINGTON	23,654	23,654	0.49%	1,035,106
FARWELL	56	56	0.00%	2,451
FEDERAL DAM	125	125	0.00%	5,470
FELTON	176	176	0.00%	7,702
FERGUS FALLS	14,042	14,042	0.29%	614,482
FERTILE	800	800	0.02%	35,008
FIFTY LAKES	453	453	0.01%	19,823
FINLAYSON	302	302	0.01%	13,216
FISHER	416	416	0.01%	18,204
FLENSBURG	215	215	0.00%	9,408
FLOODWOOD	512	512	0.01%	22,405
FLORENCE	28	28	0.00%	1,225
FOLEY	2,699	2,699	0.06%	118,109
FORADA	170	170	0.00%	7,439
FOREST LAKE	20,991	20,991	0.44%	918,572
FORESTON	561	561	0.01%	24,550
FORT RIPLEY	85	85	0.00%	3,720

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FOSTON	1,416	1,416	0.03%	61,965
FOUNTAIN	409	409	0.01%	17,898
FOXHOME	122	122	0.00%	5,339
FRANKLIN	490	490	0.01%	21,443
FRAZEE	1,329	1,329	0.03%	58,157
FREEBORN	260	260	0.01%	11,378
FREEPORT	682	682	0.01%	29,845
FRIDLEY	29,536	29,536	0.62%	1,292,504
FROST	214	214	0.00%	9,365
FULDA	1,361	1,361	0.03%	59,558
FUNKLEY	18	18	0.00%	788
GARFIELD	350	350	0.01%	15,316
GARRISON	199	199	0.00%	8,708
GARVIN	123	123	0.00%	5,383
GARY	232	232	0.00%	10,152
GAYLORD	2,313	2,313	0.05%	101,218
GEM LAKE	534	534	0.01%	23,368
GENEVA	508	508	0.01%	22,230
GENOLA	70	70	0.00%	3,063
GEORGETOWN	86	86	0.00%	3,763
GHENT	375	375	0.01%	16,410
GIBBON	791	791	0.02%	34,614
GILBERT	1,675	1,675	0.03%	73,299
GILMAN	223	223	0.00%	9,759
GLENCOE	5,761	5,761	0.12%	252,103
GLENVILLE	587	587	0.01%	25,687
GLENWOOD	2,668	2,668	0.06%	116,752
GLYNDON	1,313	1,313	0.03%	57,457
GOLDEN VALLEY	22,334	22,334	0.47%	977,343
GONVICK	274	274	0.01%	11,990
GOOD THUNDER	559	559	0.01%	24,462
GOODHUE	1,261	1,261	0.03%	55,182
GOODRIDGE	108	108	0.00%	4,726
GOODVIEW	4,132	4,132	0.09%	180,818
GRACEVILLE	537	537	0.01%	23,499
GRANADA	289	289	0.01%	12,647
GRAND MARAIS	1,346	1,346	0.03%	58,901
GRAND MEADOW	1,140	1,140	0.02%	49,887
GRAND RAPIDS	11,283	11,283	0.24%	493,747
GRANITE FALLS	2,687	2,687	0.06%	117,584
GRANT	4,000	4,000	0.08%	175,041
GRASSTON	155	155	0.00%	6,783
GREEN ISLE	613	613	0.01%	26,825
GREENBUSH	680	680	0.01%	29,757
GREENFIELD	2,921	2,921	0.06%	127,824
GREENWALD	200	200	0.00%	8,752

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GREENWOOD	724	724	0.02%	31,682
GREY EAGLE	327	327	0.01%	14,310
GROVE CITY	624	624	0.01%	27,306
GRYGLA	179	179	0.00%	7,833
GULLY	61	61	0.00%	2,669
HACKENSACK	302	302	0.01%	13,216
HADLEY	55	55	0.00%	2,407
HALLOCK	892	892	0.02%	39,034
HALMA	57	57	0.00%	2,494
HALSTAD	558	558	0.01%	24,418
HAM LAKE	16,489	16,489	0.34%	721,564
HAMBURG	567	567	0.01%	24,812
HAMMOND	131	131	0.00%	5,733
HAMPTON	741	741	0.02%	32,426
HANCOCK	845	845	0.02%	36,977
HANLEY FALLS	237	237	0.00%	10,371
HANOVER	3,610	3,610	0.08%	157,975
HANSKA	379	379	0.01%	16,585
HARDING	122	122	0.00%	5,339
HARDWICK	188	188	0.00%	8,227
HARMONY	1,042	1,042	0.02%	45,598
HARRIS	1,119	1,119	0.02%	48,968
HARTLAND	313	313	0.01%	13,697
HASTINGS	22,303	22,303	0.46%	975,986
HATFIELD	54	54	0.00%	2,363
HAWLEY	2,228	2,228	0.05%	97,498
HAYFIELD	1,371	1,371	0.03%	59,995
HAYWARD	250	250	0.01%	10,940
HAZEL RUN	54	54	0.00%	2,363
HECTOR	1,005	1,005	0.02%	43,979
HEIDELBERG	137	137	0.00%	5,995
HENDERSON	976	976	0.02%	42,710
HENDRICKS	609	609	0.01%	26,650
HENDRUM	286	286	0.01%	12,515
HENNING	850	850	0.02%	37,196
HENRIETTE	59	59	0.00%	2,582
HERMAN	386	386	0.01%	16,891
HERMANTOWN	10,030	10,030	0.21%	438,916
HERON LAKE	603	603	0.01%	26,387
HEWITT	253	253	0.01%	11,071
HIBBING	16,064	16,064	0.33%	702,965
HILL CITY	618	618	0.01%	27,044
HILLMAN	23	23	0.00%	1,006
HILLS	689	689	0.01%	30,151
HILLTOP	971	971	0.02%	42,491
HINCKLEY	1,926	1,926	0.04%	84,282

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HITTERDAL	208	208	0.00%	9,102
HOFFMAN	703	703	0.01%	30,763
HOKAH	554	554	0.01%	24,243
HOLDINGFORD	745	745	0.02%	32,601
HOLLAND	175	175	0.00%	7,658
HOLLANDALE	309	309	0.01%	13,522
HOLLOWAY	88	88	0.00%	3,851
HOLT	91	91	0.00%	3,982
HOPKINS	18,926	18,926	0.39%	828,207
HOUSTON	994	994	0.02%	43,498
HOWARD LAKE	2,126	2,126	0.04%	93,034
HOYT LAKES	2,003	2,003	0.04%	87,652
HUGO	16,071	16,071	0.33%	703,272
HUMBOLDT	40	40	0.00%	1,750
HUTCHINSON	14,703	14,703	0.31%	643,408
IHLEN	63	63	0.00%	2,757
INDEPENDENCE	3,795	3,795	0.08%	166,070
INTERNATIONAL FALLS	5,737	5,737	0.12%	251,053
INVER GROVE HEIGHTS	35,743	35,743	0.74%	1,564,124
IONA	162	162	0.00%	7,089
IRON JUNCTION	109	109	0.00%	4,770
IRONTON	584	584	0.01%	25,556
ISANTI	7,022	7,022	0.15%	307,285
ISLE	820	820	0.02%	35,883
IVANHOE	549	549	0.01%	24,024
JACKSON	3,328	3,328	0.07%	145,634
JANESVILLE	2,437	2,437	0.05%	106,644
JASPER	601	601	0.01%	26,300
JEFFERS	354	354	0.01%	15,491
JENKINS	500	500	0.01%	21,880
JOHNSON	26	26	0.00%	1,138
JORDAN	6,802	6,802	0.14%	297,658
KANDIYOHI	567	567	0.01%	24,812
KARLSTAD	699	699	0.01%	30,588
KASOTA	713	713	0.01%	31,201
KASSON	6,921	6,921	0.14%	302,865
KEEWATIN	975	975	0.02%	42,666
KELLIHER	259	259	0.01%	11,334
KELLOGG	421	421	0.01%	18,423
KENNEDY	173	173	0.00%	7,571
KENNETH	60	60	0.00%	2,626
KENSINGTON	267	267	0.01%	11,684
KENT	63	63	0.00%	2,757
KENYON	1,912	1,912	0.04%	83,670
KERKHOVEN	816	816	0.02%	35,708
KERRICK	71	71	0.00%	3,107

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KETTLE RIVER	169	169	0.00%	7,395
KIESTER	483	483	0.01%	21,136
KILKENNY	151	151	0.00%	6,608
KIMBALL	808	808	0.02%	35,358
KINBRAE	8	8	0.00%	350
KINGSTON	183	183	0.00%	8,008
KINNEY	151	151	0.00%	6,608
LACRESCENT	5,333	5,333	0.11%	233,374
LAFAYETTE	494	494	0.01%	21,618
LAKE BENTON	679	679	0.01%	29,713
LAKE BRONSON	175	175	0.00%	7,658
LAKE CITY	5,310	5,310	0.11%	232,367
LAKE CRYSTAL	2,544	2,544	0.05%	111,326
LAKE ELMO	12,655	12,655	0.26%	553,787
LAKE HENRY	72	72	0.00%	3,151
LAKE LILLIAN	244	244	0.01%	10,678
LAKE PARK	729	729	0.02%	31,901
LAKE SAINT CROIX BEACH	1,030	1,030	0.02%	45,073
LAKE SHORE	1,080	1,080	0.02%	47,261
LAKE WILSON	251	251	0.01%	10,984
LAKEFIELD	1,739	1,739	0.04%	76,099
LAKELAND	1,699	1,699	0.04%	74,349
LAKELAND SHORES	339	339	0.01%	14,835
LAKEVILLE	72,135	72,135	1.50%	3,156,649
LAMBERTON	785	785	0.02%	34,352
LANCASTER	361	361	0.01%	15,797
LANDFALL	817	817	0.02%	35,752
LANESBORO	723	723	0.02%	31,639
LAPORTE	140	140	0.00%	6,126
LAPRAIRIE	647	647	0.01%	28,313
LASALLE	78	78	0.00%	3,413
LASTRUP	119	119	0.00%	5,207
LAUDERDALE	2,247	2,247	0.05%	98,329
LECENTER	2,519	2,519	0.05%	110,232
LENGBY	91	91	0.00%	3,982
LEONARD	41	41	0.00%	1,794
LEONIDAS	53	53	0.00%	2,319
LEROY	968	968	0.02%	42,360
LESTER PRAIRIE	1,904	1,904	0.04%	83,320
LESUEUR	4,221	4,221	0.09%	184,712
LEWISTON	1,521	1,521	0.03%	66,559
LEWISVILLE	204	204	0.00%	8,927
LEXINGTON	2,610	2,610	0.05%	114,214
LILYDALE	803	803	0.02%	35,140
LINDSTROM	4,920	4,920	0.10%	215,301
LINO LAKES	21,236	21,236	0.44%	929,294

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LISMORE	200	200	0.00%	8,752
LITCHFIELD	6,629	6,629	0.14%	290,087
LITTLE CANADA	10,766	10,766	0.22%	471,123
LITTLE FALLS	9,114	9,114	0.19%	398,831
LITTLEFORK	553	553	0.01%	24,199
LONG BEACH	341	341	0.01%	14,922
LONG LAKE	1,734	1,734	0.04%	75,880
LONG PRAIRIE	3,720	3,720	0.08%	162,788
LONGVILLE	155	155	0.00%	6,783
LONSDALE	4,779	4,779	0.10%	209,130
LORETTO	647	647	0.01%	28,313
LOUISBURG	31	31	0.00%	1,357
LOWRY	333	333	0.01%	14,572
LUCAN	212	212	0.00%	9,277
LUVERNE	4,937	4,937	0.10%	216,045
LYLE	527	527	0.01%	23,062
LYND	432	432	0.01%	18,904
MABEL	715	715	0.01%	31,289
MADELIA	2,388	2,388	0.05%	104,500
MADISON	1,519	1,519	0.03%	66,472
MADISON LAKE	1,258	1,258	0.03%	55,050
MAGNOLIA	195	195	0.00%	8,533
MAHNOMEN	1,234	1,234	0.03%	54,000
MAHTOMEDI	8,151	8,151	0.17%	356,690
MANCHESTER	50	50	0.00%	2,188
MANHATTAN BEACH	62	62	0.00%	2,713
MANKATO	44,688	44,688	0.93%	1,955,560
MANTORVILLE	1,115	1,115	0.02%	48,793
MAPLE GROVE	70,247	70,247	1.46%	3,074,030
MAPLE LAKE	2,182	2,182	0.05%	95,485
MAPLE PLAIN	2,051	2,051	0.04%	89,752
MAPLETON	1,701	1,701	0.04%	74,436
MAPLEVIEW	145	145	0.00%	6,345
MAPLEWOOD	42,139	42,139	0.88%	1,844,015
MARBLE	611	611	0.01%	26,738
MARIETTA	116	116	0.00%	5,076
MARINE ON SAINT CROIX	667	667	0.01%	29,188
MARSHALL	13,618	13,618	0.28%	595,928
MAYER	2,526	2,526	0.05%	110,539
MAYNARD	317	317	0.01%	13,872
MAZEPPA	890	890	0.02%	38,947
MCGRATH	41	41	0.00%	1,794
MCGREGOR	387	387	0.01%	16,935
MCINTOSH	599	599	0.01%	26,212
MCKINLEY	102	102	0.00%	4,464
MEADOWLANDS	133	133	0.00%	5,820

**Estimated Public Safety Aid for Cities and Eligible Towns
(per SF2416, as proposed to be amended by A-1)**

Bjorn Arneson, SCRFA
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City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
MEDFORD	1,348	1,348	0.03%	58,989
MEDICINE LAKE	333	333	0.01%	14,572
MEDINA	7,123	7,123	0.15%	311,705
MEIRE GROVE	180	180	0.00%	7,877
MELROSE	3,616	3,616	0.08%	158,237
MENAHGA	1,349	1,349	0.03%	59,033
MENDOTA	209	209	0.00%	9,146
MENDOTA HEIGHTS	11,652	11,652	0.24%	509,895
MENTOR	103	103	0.00%	4,507
MIDDLE RIVER	304	304	0.01%	13,303
MIESVILLE	138	138	0.00%	6,039
MILACA	3,034	3,034	0.06%	132,769
MILAN	422	422	0.01%	18,467
MILLERVILLE	100	100	0.00%	4,376
MILLVILLE	152	152	0.00%	6,652
MILROY	256	256	0.01%	11,203
MILTONA	437	437	0.01%	19,123
MINNEAPOLIS	434,346	434,346	9.05%	19,007,112
MINNEISKA	97	97	0.00%	4,245
MINNEOTA	1,360	1,360	0.03%	59,514
MINNESOTA CITY	200	200	0.00%	8,752
MINNESOTA LAKE	654	654	0.01%	28,619
MINNETONKA	54,704	54,704	1.14%	2,393,864
MINNETONKA BEACH	547	547	0.01%	23,937
MINNETRISTA	8,593	8,593	0.18%	376,032
MIZPAH	57	57	0.00%	2,494
MONTEVIDEO	5,359	5,359	0.11%	234,511
MONTGOMERY	3,376	3,376	0.07%	147,735
MONTICELLO	14,619	14,619	0.30%	639,732
MONTROSE	3,837	3,837	0.08%	167,908
MOORHEAD	44,583	44,583	0.93%	1,950,966
MOOSE LAKE	2,603	2,603	0.05%	113,908
MORA	3,733	3,733	0.08%	163,357
MORGAN	880	880	0.02%	38,509
MORRIS	4,863	4,863	0.10%	212,806
MORRISTOWN	955	955	0.02%	41,791
MORTON	407	407	0.01%	17,810
MOTLEY	680	680	0.01%	29,757
MOUND	9,408	9,408	0.20%	411,697
MOUNDS VIEW	13,133	13,133	0.27%	574,704
MOUNTAIN IRON	2,862	2,862	0.06%	125,242
MOUNTAIN LAKE	2,027	2,027	0.04%	88,702
MURDOCK	310	310	0.01%	13,566
MYRTLE	49	49	0.00%	2,144
NASHUA	65	65	0.00%	2,844
NASHWAUK	957	957	0.02%	41,879

Estimated Public Safety Aid for Cities and Eligible Towns
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Bjorn Arneson, SCRFA
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City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
NASSAU	65	65	0.00%	2,844
NELSON	182	182	0.00%	7,964
NERSTRAND	273	273	0.01%	11,947
NEVIS	384	384	0.01%	16,804
NEW AUBURN	414	414	0.01%	18,117
NEW BRIGHTON	23,705	23,705	0.49%	1,037,338
NEW GERMANY	465	465	0.01%	20,349
NEW HOPE	21,870	21,870	0.46%	957,038
NEW LONDON	1,276	1,276	0.03%	55,838
NEW MUNICH	360	360	0.01%	15,754
NEW PRAGUE	8,221	8,221	0.17%	359,753
NEW RICHLAND	1,229	1,229	0.03%	53,781
NEW TRIER	86	86	0.00%	3,763
NEW ULM	14,070	14,070	0.29%	615,707
NEW YORK MILLS	1,287	1,287	0.03%	56,320
NEWFOLDEN	351	351	0.01%	15,360
NEWPORT	3,890	3,890	0.08%	170,228
NICOLLET	1,165	1,165	0.02%	50,981
NIELSVILLE	77	77	0.00%	3,370
NIMROD	83	83	0.00%	3,632
NISSWA	2,033	2,033	0.04%	88,965
NORCROSS	52	52	0.00%	2,276
NORTH BRANCH	11,115	11,115	0.23%	486,396
NORTH MANKATO	14,461	14,461	0.30%	632,818
NORTH OAKS	5,306	5,306	0.11%	232,192
NORTH SAINT PAUL	12,397	12,397	0.26%	542,496
NORTHFIELD	20,547	20,547	0.43%	899,143
NORTHOME	153	153	0.00%	6,695
NORTHROP	221	221	0.00%	9,671
NORWOOD YOUNG AMERICA	3,992	3,992	0.08%	174,691
NOWTHEN	4,529	4,529	0.09%	198,190
OAK GROVE	9,009	9,009	0.19%	394,237
OAK PARK HEIGHTS	4,830	4,830	0.10%	211,362
OAKDALE	28,135	28,135	0.59%	1,231,196
ODESSA	106	106	0.00%	4,639
ODIN	119	119	0.00%	5,207
OGEMA	206	206	0.00%	9,015
OGILVIE	392	392	0.01%	17,154
OKABENA	206	206	0.00%	9,015
OKLEE	413	413	0.01%	18,073
OLIVIA	2,334	2,334	0.05%	102,137
ONAMIA	786	786	0.02%	34,396
ORMSBY	119	119	0.00%	5,207
ORONO	8,485	8,485	0.18%	371,306
ORONOCO	1,808	1,808	0.04%	79,119
ORR	209	209	0.00%	9,146

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ORTONVILLE	2,046	2,046	0.04%	89,534
OSAKIS	1,780	1,780	0.04%	77,893
OSLO	237	237	0.00%	10,371
OSSEO	2,681	2,681	0.06%	117,321
OSTRANDER	231	231	0.00%	10,109
OTSEGO	21,289	21,289	0.44%	931,613
OTTERTAIL	643	643	0.01%	28,138
OWATONNA	26,647	26,647	0.56%	1,166,081
PALISADE	167	167	0.00%	7,308
PARK RAPIDS	4,247	4,247	0.09%	185,850
PARKERS PRAIRIE	1,011	1,011	0.02%	44,242
PAYNESVILLE	2,449	2,449	0.05%	107,169
PEASE	239	239	0.00%	10,459
PELICAN RAPIDS	2,554	2,554	0.05%	111,764
PEMBERTON	228	228	0.00%	9,977
PENNOCK	479	479	0.01%	20,961
PEQUOT LAKES	2,449	2,449	0.05%	107,169
PERHAM	3,576	3,576	0.07%	156,487
PERLEY	112	112	0.00%	4,901
PETERSON	234	234	0.00%	10,240
PIERZ	1,417	1,417	0.03%	62,008
PILLAGER	513	513	0.01%	22,449
PINE CITY	3,159	3,159	0.07%	138,239
PINE ISLAND	3,842	3,842	0.08%	168,127
PINE RIVER	924	924	0.02%	40,435
PINE SPRINGS	376	376	0.01%	16,454
PIPESTONE	4,138	4,138	0.09%	181,080
PLAINVIEW	3,516	3,516	0.07%	153,861
PLATO	332	332	0.01%	14,528
PLUMMER	278	278	0.01%	12,165
PLYMOUTH	81,184	81,184	1.69%	3,552,636
PORTER	158	158	0.00%	6,914
PRESTON	1,329	1,329	0.03%	58,157
PRINCETON	5,100	5,100	0.11%	223,178
PRINSBURG	517	517	0.01%	22,624
PRIOR LAKE	27,832	27,832	0.58%	1,217,937
PROCTOR	3,097	3,097	0.06%	135,526
QUAMBA	108	108	0.00%	4,726
RACINE	462	462	0.01%	20,217
RAMSEY	28,520	28,520	0.59%	1,248,044
RANDALL	605	605	0.01%	26,475
RANDOLPH	484	484	0.01%	21,180
RANIER	568	568	0.01%	24,856
RAYMOND	790	790	0.02%	34,571
RED LAKE FALLS	1,339	1,339	0.03%	58,595
RED WING	16,588	16,588	0.35%	725,896

Estimated Public Safety Aid for Cities and Eligible Towns
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REDWOOD FALLS	5,067	5,067	0.11%	221,733
REGAL	43	43	0.00%	1,882
REMER	400	400	0.01%	17,504
RENVILLE	1,292	1,292	0.03%	56,538
REVERE	88	88	0.00%	3,851
RICE	2,053	2,053	0.04%	89,840
RICE LAKE	4,101	4,101	0.09%	179,461
RICHFIELD	36,661	36,661	0.76%	1,604,296
RICHMOND	1,489	1,489	0.03%	65,159
RICHVILLE	76	76	0.00%	3,326
RIVERTON	122	122	0.00%	5,339
ROBBINSDALE	14,838	14,838	0.31%	649,315
ROCHESTER	122,065	122,065	2.54%	5,341,601
ROCK CREEK	1,729	1,729	0.04%	75,662
ROCKFORD	4,601	4,601	0.10%	201,341
ROCKVILLE	2,398	2,398	0.05%	104,937
ROGERS	13,905	13,905	0.29%	608,487
ROLLINGSTONE	678	678	0.01%	29,669
ROOSEVELT	152	152	0.00%	6,652
ROSCOE	127	127	0.00%	5,558
ROSE CREEK	406	406	0.01%	17,767
ROSEAU	2,729	2,729	0.06%	119,422
ROSEMOUNT	26,133	26,133	0.54%	1,143,588
ROSEVILLE	36,440	36,440	0.76%	1,594,625
ROTHSAY	487	487	0.01%	21,311
ROUND LAKE	374	374	0.01%	16,366
ROYALTON	1,276	1,276	0.03%	55,838
RUSH CITY	3,160	3,160	0.07%	138,283
RUSHFORD	1,860	1,860	0.04%	81,394
RUSHFORD VILLAGE	794	794	0.02%	34,746
RUSHMORE	362	362	0.01%	15,841
RUSSELL	347	347	0.01%	15,185
RUTHTON	224	224	0.00%	9,802
RUTLEDGE	220	220	0.00%	9,627
SABIN	617	617	0.01%	27,000
SACRED HEART	506	506	0.01%	22,143
SAINT ANTHONY	91	91	0.00%	3,982
SAINT ANTHONY VILLAGE	9,175	9,175	0.19%	401,501
SAINT AUGUSTA	3,559	3,559	0.07%	155,743
SAINT BONIFACIUS	2,296	2,296	0.05%	100,474
SAINT CHARLES	3,981	3,981	0.08%	174,210
SAINT CLAIR	746	746	0.02%	32,645
SAINT CLOUD	68,746	68,746	1.43%	3,008,346
SAINT FRANCIS	8,292	8,292	0.17%	362,860
SAINT HILAIRE	264	264	0.01%	11,553
SAINT JAMES	4,749	4,749	0.10%	207,818

**Estimated Public Safety Aid for Cities and Eligible Towns
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City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
SAINT JOSEPH	7,151	7,151	0.15%	312,930
SAINT LEO	91	91	0.00%	3,982
SAINT LOUIS PARK	50,144	50,144	1.04%	2,194,317
SAINT MARTIN	313	313	0.01%	13,697
SAINT MARY'S POINT	350	350	0.01%	15,316
SAINT MICHAEL	19,029	19,029	0.40%	832,715
SAINT PAUL	312,040	312,040	6.50%	13,654,964
SAINT PAUL PARK	5,507	5,507	0.11%	240,988
SAINT PETER	12,066	12,066	0.25%	528,012
SAINT ROSA	58	58	0.00%	2,538
SAINT STEPHEN	802	802	0.02%	35,096
SAINT VINCENT	56	56	0.00%	2,451
SANBORN	320	320	0.01%	14,003
SANDSTONE	2,228	2,228	0.05%	97,498
SARGEANT	62	62	0.00%	2,713
SARTELL	19,522	19,522	0.41%	854,289
SAUK CENTRE	4,624	4,624	0.10%	202,348
SAUK RAPIDS	13,730	13,730	0.29%	600,829
SAVAGE	32,516	32,516	0.68%	1,422,910
SCANDIA	4,034	4,034	0.08%	176,529
SCANLON	996	996	0.02%	43,585
SEAFORTH	81	81	0.00%	3,545
SEBEKA	738	738	0.02%	32,295
SEDAN	45	45	0.00%	1,969
SHAFFER	1,169	1,169	0.02%	51,156
SHAKOPEE	45,593	45,593	0.95%	1,995,163
SHELLY	177	177	0.00%	7,746
SHERBURN	1,052	1,052	0.02%	46,036
SHEVLIN	136	136	0.00%	5,951
SHOREVIEW	26,967	26,967	0.56%	1,180,084
SHOREWOOD	7,827	7,827	0.16%	342,512
SILVER BAY	1,862	1,862	0.04%	81,482
SILVER LAKE	871	871	0.02%	38,115
SKYLINE	286	286	0.01%	12,515
SLAYTON	1,996	1,996	0.04%	87,346
SLEEPY EYE	3,431	3,431	0.07%	150,142
SOBIESKI	209	209	0.00%	9,146
SOLWAY	78	78	0.00%	3,413
SOUTH HAVEN	185	185	0.00%	8,096
SOUTH SAINT PAUL	20,745	20,745	0.43%	907,807
SPICER	1,107	1,107	0.02%	48,443
SPRING GROVE	1,250	1,250	0.03%	54,700
SPRING HILL	68	68	0.00%	2,976
SPRING LAKE PARK	7,544	7,544	0.16%	330,128
SPRING PARK	1,736	1,736	0.04%	75,968
SPRING VALLEY	2,455	2,455	0.05%	107,432

**Estimated Public Safety Aid for Cities and Eligible Towns
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City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
SPRINGFIELD	2,012	2,012	0.04%	88,046
SQUAW LAKE	100	100	0.00%	4,376
STACY	1,708	1,708	0.04%	74,743
STAPLES	2,957	2,957	0.06%	129,399
STARBUCK	1,376	1,376	0.03%	60,214
STEEN	170	170	0.00%	7,439
STEPHEN	588	588	0.01%	25,731
STEWART	489	489	0.01%	21,399
STEWARTVILLE	6,850	6,850	0.14%	299,758
STILLWATER	19,464	19,464	0.41%	851,750
STOCKTON	806	806	0.02%	35,271
STORDEN	228	228	0.00%	9,977
STRANDQUIST	71	71	0.00%	3,107
STRATHCONA	25	25	0.00%	1,094
STURGEON LAKE	443	443	0.01%	19,386
SUNBURG	93	93	0.00%	4,070
SUNFISH LAKE	527	527	0.01%	23,062
SWANVILLE	331	331	0.01%	14,485
TACONITE	645	645	0.01%	28,225
TAMARACK	62	62	0.00%	2,713
TAOPI	62	62	0.00%	2,713
TAUNTON	135	135	0.00%	5,908
TAYLORS FALLS	1,067	1,067	0.02%	46,692
TENSTRIKE	186	186	0.00%	8,139
THIEF RIVER FALLS	8,647	8,647	0.18%	378,395
TINTAH	66	66	0.00%	2,888
TONKA BAY	1,433	1,433	0.03%	62,709
TOWER	426	426	0.01%	18,642
TRACY	2,065	2,065	0.04%	90,365
TRAIL	39	39	0.00%	1,707
TRIMONT	700	700	0.01%	30,632
TROMMALD	103	103	0.00%	4,507
TROSKY	96	96	0.00%	4,201
TRUMAN	1,084	1,084	0.02%	47,436
TURTLE RIVER	88	88	0.00%	3,851
TWIN LAKES	133	133	0.00%	5,820
TWIN VALLEY	717	717	0.01%	31,376
TWO HARBORS	3,631	3,631	0.08%	158,894
TYLER	1,121	1,121	0.02%	49,055
ULEN	484	484	0.01%	21,180
UNDERWOOD	359	359	0.01%	15,710
UPSALA	484	484	0.01%	21,180
URBANK	52	52	0.00%	2,276
UTICA	264	264	0.01%	11,553
VADNAIS HEIGHTS	13,080	13,080	0.27%	572,385
VERGAS	349	349	0.01%	15,272

**Estimated Public Safety Aid for Cities and Eligible Towns
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VERMILLION	439	439	0.01%	19,211
VERNDALE	507	507	0.01%	22,186
VERNON CENTER	326	326	0.01%	14,266
VESTA	273	273	0.01%	11,947
VICTORIA	10,968	10,968	0.23%	479,963
VIKING	76	76	0.00%	3,326
VILLARD	226	226	0.00%	9,890
VINING	66	66	0.00%	2,888
VIRGINIA	8,331	8,331	0.17%	364,567
WABASHA	2,590	2,590	0.05%	113,339
WABASSO	734	734	0.02%	32,120
WACONIA	13,297	13,297	0.28%	581,881
WADENA	4,311	4,311	0.09%	188,651
WAHKON	240	240	0.01%	10,502
WAITE PARK	8,368	8,368	0.17%	366,186
WALDORF	200	200	0.00%	8,752
WALKER	980	980	0.02%	42,885
WALNUT GROVE	744	744	0.02%	32,558
WALTERS	66	66	0.00%	2,888
WALTHAM	169	169	0.00%	7,395
WANAMINGO	1,143	1,143	0.02%	50,018
WANDA	75	75	0.00%	3,282
WARBA	165	165	0.00%	7,220
WARREN	1,592	1,592	0.03%	69,666
WARROAD	1,823	1,823	0.04%	79,775
WASECA	9,221	9,221	0.19%	403,514
WATERTOWN	4,819	4,819	0.10%	210,881
WATERVILLE	1,754	1,754	0.04%	76,756
WATKINS	1,034	1,034	0.02%	45,248
WATSON	181	181	0.00%	7,921
WAUBUN	410	410	0.01%	17,942
WAVERLY	1,999	1,999	0.04%	87,477
WAYZATA	4,481	4,481	0.09%	196,090
WELCOME	704	704	0.01%	30,807
WELLS	2,386	2,386	0.05%	104,412
WENDELL	167	167	0.00%	7,308
WEST CONCORD	859	859	0.02%	37,590
WEST SAINT PAUL	20,882	20,882	0.44%	913,803
WEST UNION	91	91	0.00%	3,982
WESTBROOK	772	772	0.02%	33,783
WESTPORT	44	44	0.00%	1,925
WHALAN	69	69	0.00%	3,019
WHEATON	1,440	1,440	0.03%	63,015
WHITE BEAR LAKE	25,067	25,067	0.52%	1,096,939
WHITE BEAR TOWNSHIP	10,985	10,985	0.23%	480,707
WILDER	62	62	0.00%	2,713

**Estimated Public Safety Aid for Cities and Eligible Towns
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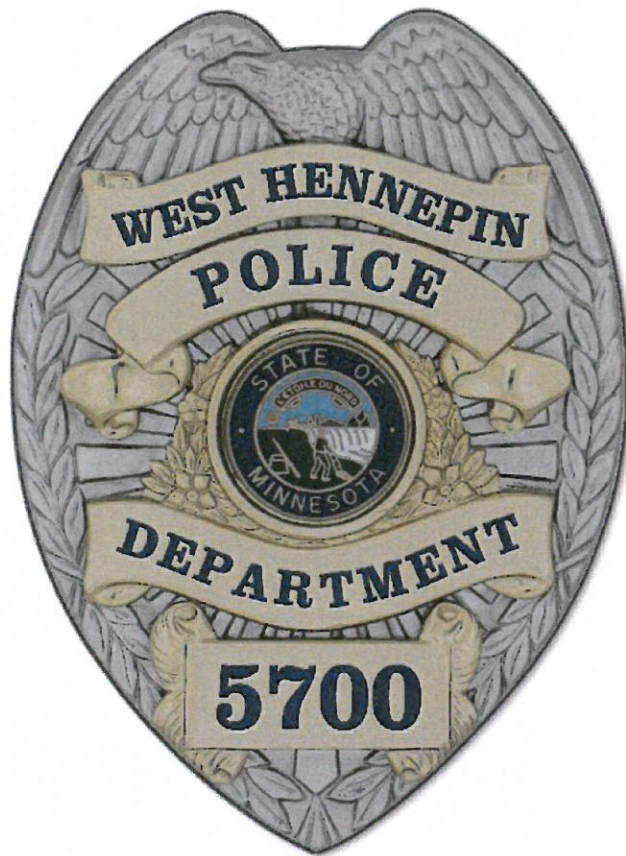
Bjorn Arneson, SCRFA
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City/Town	Total 2021 population	Aid-eligible population	Share of total aid-eligible pop	Aid amount
WILLERNIE	519	519	0.01%	22,712
WILLIAMS	179	179	0.00%	7,833
WILLMAR	21,076	21,076	0.44%	922,292
WILLOW RIVER	393	393	0.01%	17,198
WILMONT	329	329	0.01%	14,397
WILTON	268	268	0.01%	11,728
WINDOM	4,868	4,868	0.10%	213,025
WINGER	174	174	0.00%	7,614
WINNEBAGO	1,377	1,377	0.03%	60,258
WINONA	25,405	25,405	0.53%	1,111,730
WINSTED	2,242	2,242	0.05%	98,111
WINTHROP	1,340	1,340	0.03%	58,639
WINTON	167	167	0.00%	7,308
WOLF LAKE	70	70	0.00%	3,063
WOLVERTON	124	124	0.00%	5,426
WOOD LAKE	372	372	0.01%	16,279
WOODBURY	75,723	75,723	1.58%	3,313,661
WOODLAND	390	390	0.01%	17,067
WOODSTOCK	110	110	0.00%	4,814
WORTHINGTON	13,861	13,861	0.29%	606,562
WRENSHALL	441	441	0.01%	19,298
WRIGHT	172	172	0.00%	7,527
WYKOFF	434	434	0.01%	18,992
WYOMING	8,070	8,070	0.17%	353,146
ZEMPLE	77	77	0.00%	3,370
ZIMMERMAN	6,383	6,383	0.13%	279,322
ZUMBRO FALLS	156	156	0.00%	6,827
ZUMBROTA	3,781	3,781	0.08%	165,458
TOTAL	4,798,870	4,798,870	100.00%	210,000,000

Calculated city per capita aid amount: \$ 43.76

* Info on city employment of peace officer per Dept of Revenue

**West Hennepin Public Safety
2024
Budget Proposal**



Director Gary Kroells
July 25, 2023

Mission:
To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner

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WEST HENNEPIN PUBLIC SAFETY

2024 Budget Proposal

Police Commission Meeting
July 25, 2023

Budget Introduction

The following is West Hennepin Public Safety's (WHPS) 2024 proposed budget. Upon approval by the Police Commission, the final 2024 budget will be forwarded to the Cities of Maple Plain and Independence.

The 2024 budget proposal reflects the goals and objectives that have been given to West Hennepin Public Safety to operate within. Our primary objectives are:

- 24 hour/7 days per week police coverage for the communities of Maple Plain and Independence
- Performing our own investigations of crimes that occur within the jurisdictions of Maple Plain and Independence
- Members of West Metro Drug Task Force
- Traffic and narcotics enforcement
- Provide emergency management services and planning for both Maple Plain and Independence
- Work in coordination with Maple Plain, Loretto and Delano Fire Departments, which provide fire coverage for our jurisdiction
- Continued operation of our volunteer Reserve Officer Program
- Community education programs, including Citizens Academy, child seat education, and National Night to Unite
- Members of the Lake Minnetonka SWAT Team

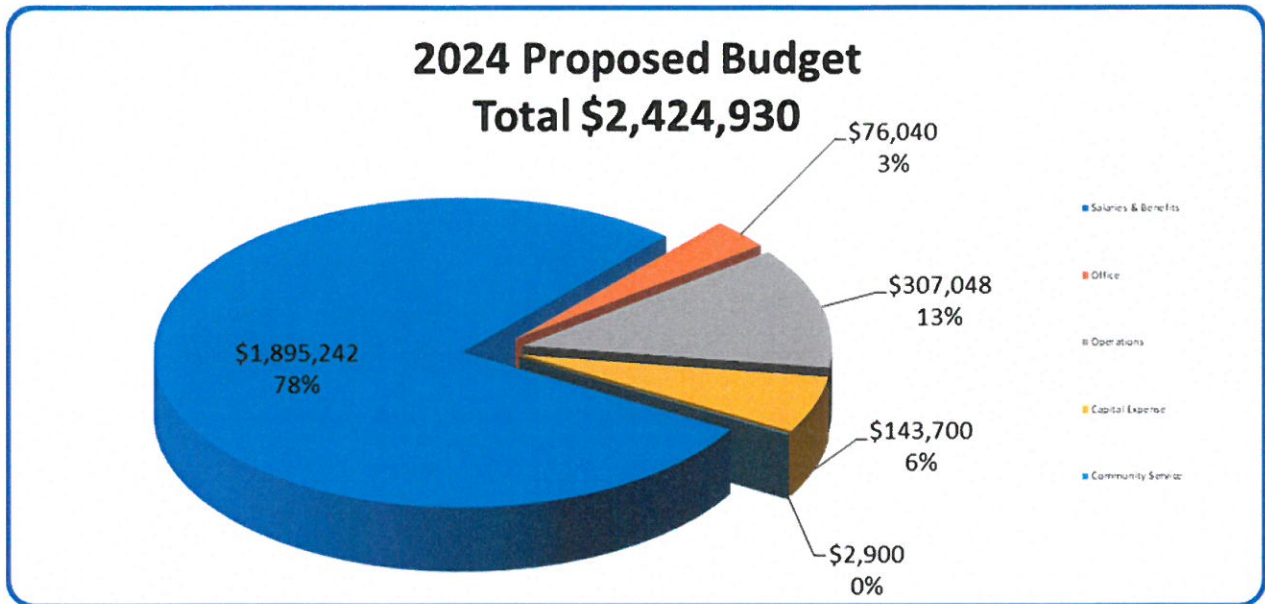
The West Hennepin Public Safety Department mission is: ***To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner.*** This provides highly professional and responsive police services to the citizens of Maple Plain and Independence.

These core values shall serve as a foundation for WHPS' vision and form the basis of all functions of WHPS as we fulfill our mission:

- | | |
|--------------------|---|
| Honor: | We will conduct ourselves in a manner that brings honor to ourselves, the department, and the community. |
| Courage: | We will have the courage to do what is right and to stand against what is wrong. |
| Common Sense: | We will apply common sense to the difficult decisions we must make. |
| Respect & Dignity: | We will respect the individual rights, human dignity and the value of all members of the community and the department. |
| Loyalty: | We will provide the highest quality of law enforcement service to the community with the goal of enhancing the quality of life. |
| Fairness: | We will treat all individuals fairly and equally with compassion. |
| Trust: | We will conduct ourselves professionally, serving as role models for the community. |

2024 Budget Proposal

The proposed budget being submitted to the Police Commission is \$2,424,930. With the adjustment in the funding formula, capital funding, and the increases of the projected income due to the public safety aid the net increase to both cities are \$90,737 or 4.1%. The City of Independence's increase is \$70,538 (4.55%) and the City of Maple Plain's increase is \$20,199 (2.93%). The formula projection has shifted an additional 0.36% increase toward the City of Independence. For the 2023 budget the City of Independence is at 69.25% and City of Maple Plain is at 30.75%.



The primary changes in the budget are due to:

1. Three percent salary increases for police officers and staff was \$63,452.
2. State mandated PERA employer contribution increased \$8,825.
3. Health insurance increased \$17,853 due to increased rates.
4. Increase in capital improvement plan for future capital needs by \$20,000.
5. Increase in RMS data migration of \$11,320.
6. Another year of 20% increases (\$11,933) in workers compensation insurance from the League of Mn Cities due to PTSD claims. This is the fourth year of 20% increases.
7. Increase in municipal/auto insurance of \$9,356 from the League of Mn Cities
8. Increase in projected income of \$68,600 due to onetime aid from the State of Minnesota in regard to public safety aid. This will be used for equipment, training, and wellness for officers.

Our main increase in 2024 is personnel expenses. A 3% pay retention increase was included for all WHPS employees to keep our staff competitive within the ten-city survey. Our employees are our most valued asset and we must retain them. Having them leave for another police organization is simply not cost effective or efficient. Too much time, funding and training is put into our police officers to have them leave to a neighboring agency.

Keeping in mind this same thought process, we continue to stay competitive with our medical benefits for our staff. WHPS did not make any changes in our medical or dental benefits for 2024. The budget increase for Health Partners medical plan was 8.5%. Last year significant discussion was had on moving away from the Health Partners Open Access network and moving towards Health Partners Select Network which limits the employees to only Health Partners Hospitals and Clinics.

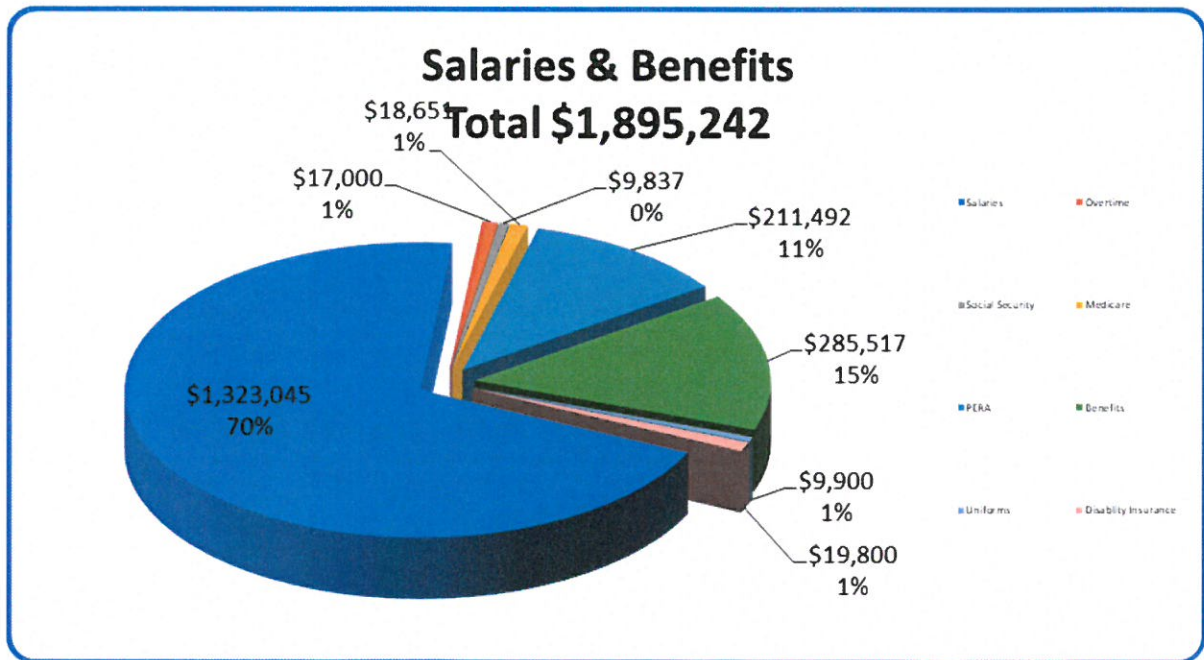
The Select Network would save 16% on our premiums but comes at a reduction in medical options for employees. Additionally, 2.9% could be saved by eliminating the employees access to Mayo Clinic, but again we are reducing network medical options. The 2024 budget reflects the same medical plan as 2023 for all staff at West Hennepin PSD.

As you review the 2024 Capital Improvement Plan, you will see a \$20,000 increase in capital funding to position WHPS future expenses over the next three years. This increase in 2024 starts the fund in a positive direction.

Projected income increased \$68,000 due to the Minnesota legislatures passing a onetime public safety aid funding in December 2023. This public safety aid will be used for officer wellness, officer training and police equipment needs over the next three years.

The 2023 budget reflects a 4.1% overall increase, with a 4.55% increase to the City of Independence and 2.93% to the City of Maple Plain. I am confident we can work together and find this budget manageable.

Personnel



The Personnel section of the budget accounts for 78% of our total overall budget. It includes health and dental benefits, overtime, PERA contributions and any medical disability insurance that WHPS is required to pay.

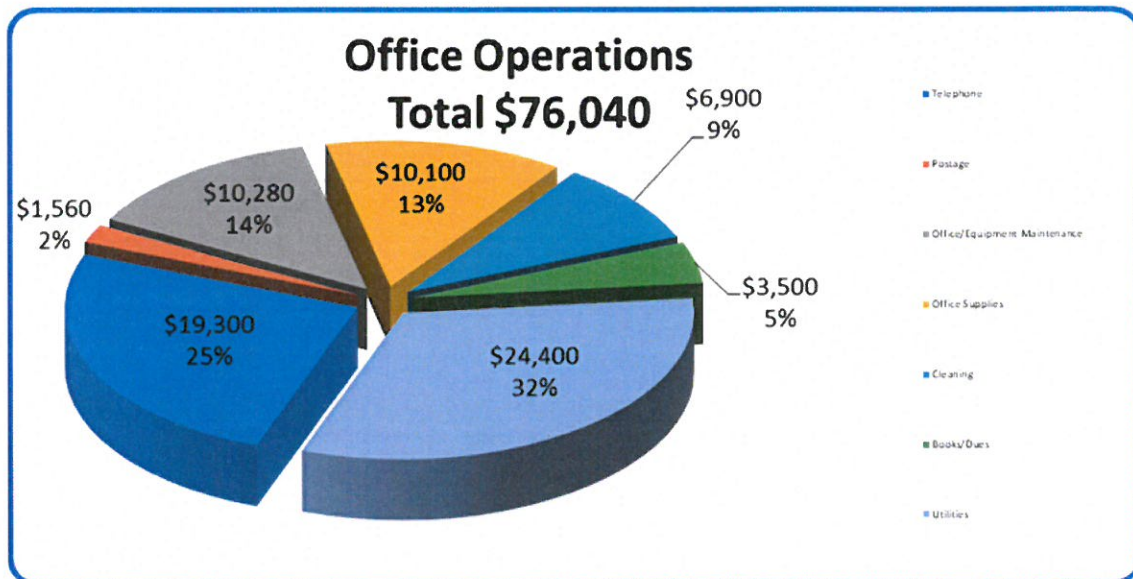
Health Benefits

Our health care representative, Bill Singer from AT Group, and I reviewed several options available for WHPS employees. No changes were made in 2024 with the current medical plan. West Hennepin Public Safety employees are currently covered with a HealthPartners open access 3000/6000 HSA plan. WHPS health care medical benefits will increase by \$17,853 or 8.5%.

PERA

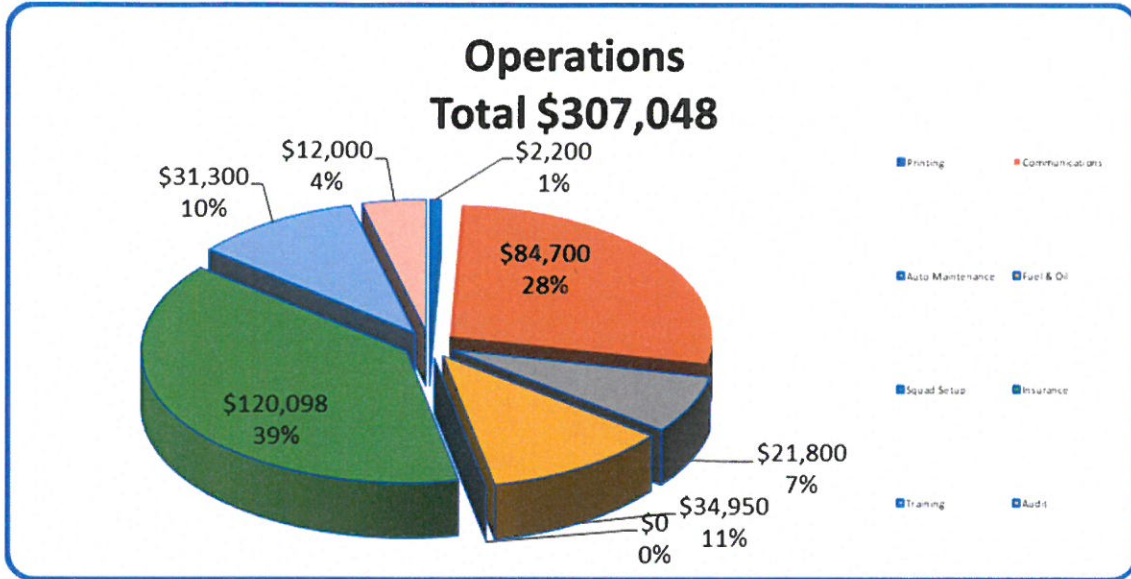
PERA Employer contributions for the Police and Fire Fund in 2023 remained the same at 17.70% for the employer and 11.80% contributions for the employees. Due to proposed payroll increases for our employees PERA increased \$8,825 for 2024.

Office



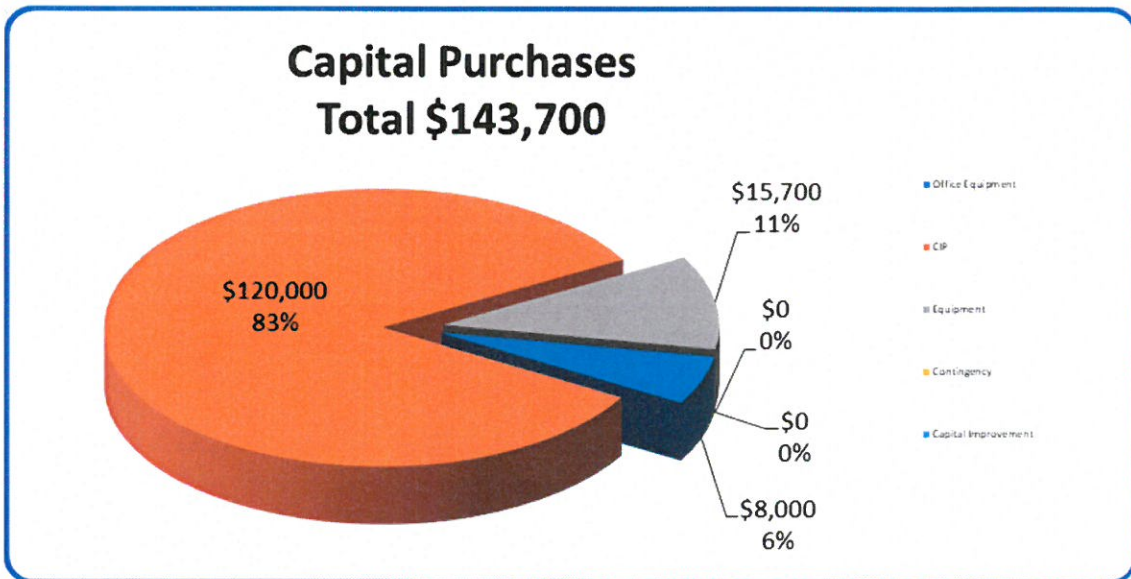
The office section of the budget sees a 5.85% or \$4,445 increase due to increased services for current and future needs. See attached break down under office operations in this budget packet.

Operations



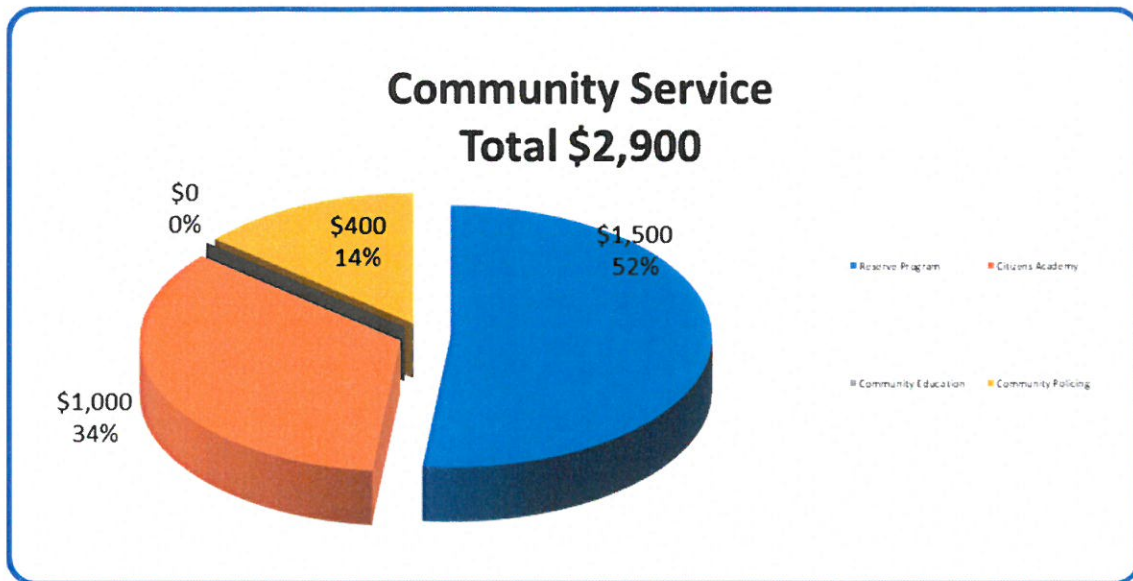
Accounts 301 – 308. This section of the budget sees an increase of \$41,642 or 13.56% in 2023. These increases are primarily due to the increased costs for worker comprehensive insurance and our IT and communication needs.

Capital Purchases



Line items 401 - 405. This section of the budget shows an increase 14.61% or \$21,000. See Capital Improvement Plan on page 19 and page 20 for further references.

Community Service



This section of the budget shows no changes. Reserve Officers donate thousands of hours each year to WHPS and our residents benefit from those volunteer hours.

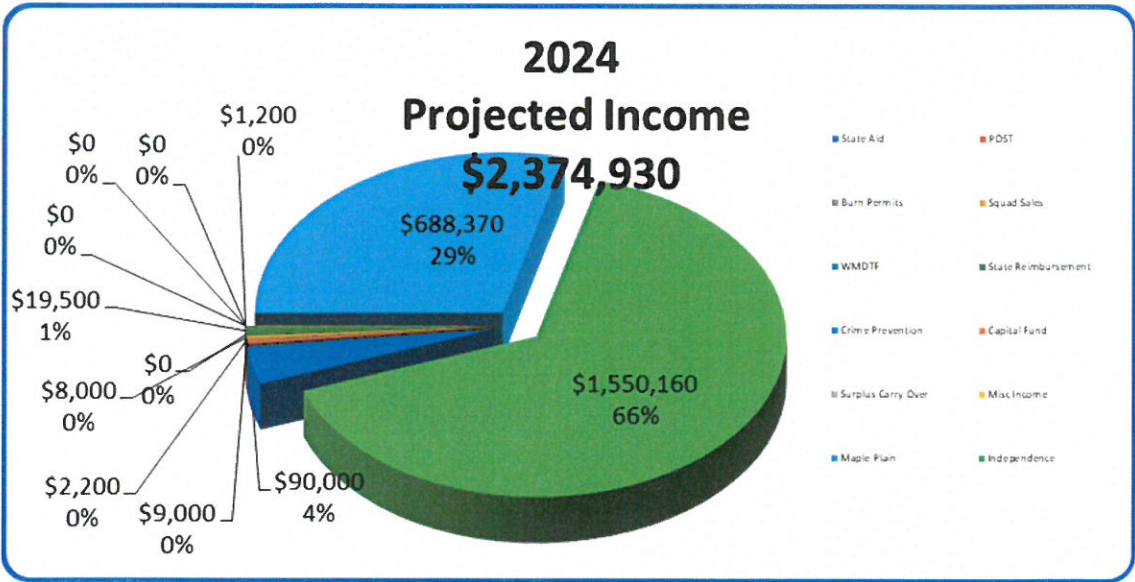
Formula Projection for 2024

In 2024 the shared services formula for the Joint Powers Agreement (JPA) with WHPS is set at 30.75% for Maple Plain and 69.25% for Independence. This year shows an increase of 0.36% for Independence and a reduction of this same amount for Maple Plain.

The table below shows the history of the formula breakdown over the past ten years. It shows a consistent pattern with Maple Plain at 32% and Independence at 68%.

History of Formula Breakdown		
	Maple Plain	Independence
2015	33.28%	66.72%
2016	32.33%	67.67%
2017	31.44%	68.56%
2018	30.98%	69.02%
2019	31.74%	68.26%
2020	32.48%	67.52%
2021	32.56%	67.44%
2022	32.29%	67.71%
2023	31.11%	68.89%
2024	30.75%	69.25%
10 Year Average:	31.89%	68.11%

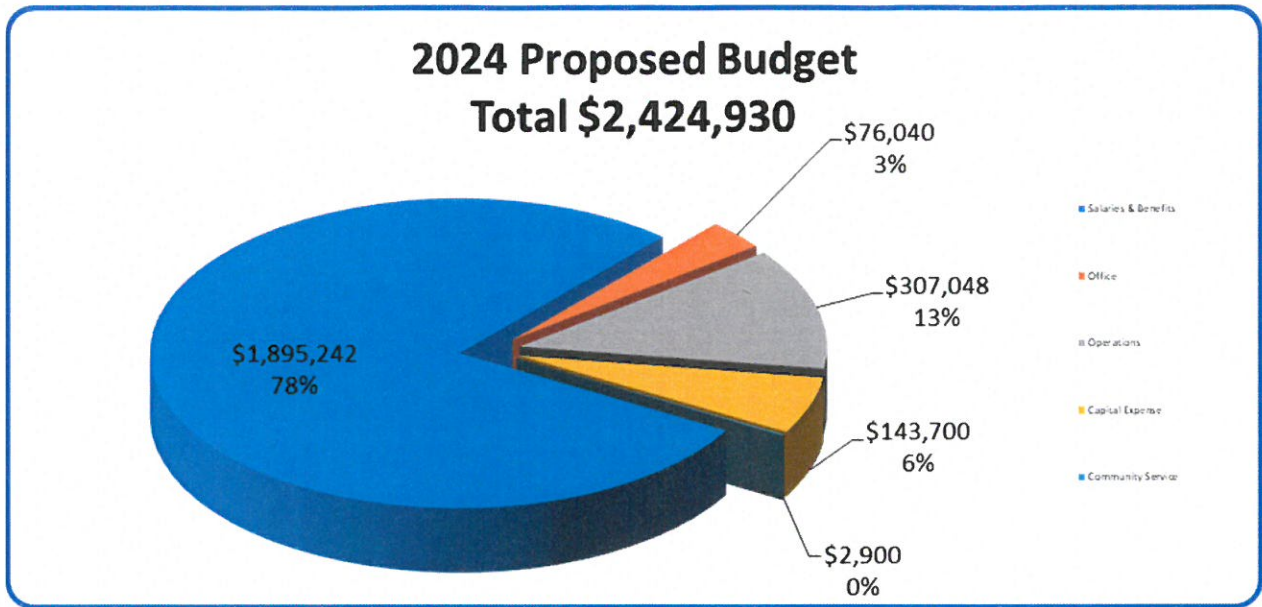
Projected Income for 2024



The projected income for the 2024 budget is an increase of \$68,600.

The projected income increases have resulted in a reduction of funding for the proposed budget coming directly from the Cities of Maple Plain and Independence. The percentage of the budget funded by the two cities has decreased 94.9% in 2023 to 92.3% in 2024.

Conclusion



I would ask the Police Commission to review and present the 2024 proposed budget to your respective councils and adopt the budget as presented. This budget will meet our primary objectives of providing public safety services to the citizens of Maple Plain and Independence.

This table provides a 15-year historical overview of WHPS budgets. In reviewing the 15-year averages, the overall annual budget increase is 4.09%.

Year	Total WHPS Budget		Maple Plain		Independence		# of officers	Comments
	Budget	% of increase	Budget	% Increase	Budget	% Increase		
2010	\$1,331,199	0.00%	\$405,528	-0.03%	\$809,720	0.00%	9	
2011	\$1,375,284	3.31%	\$411,921	1.58%	\$802,826	-0.85%	9	
2012	\$1,391,625	1.19%	\$424,393	3.03%	\$805,731	0.36%	9	
2013	\$1,460,032	4.92%	\$448,857	5.76%	\$838,374	4.05%	9	
2014	\$1,491,827	2.18%	\$465,063	3.61%	\$888,564	5.99%	10	
2015	\$1,539,392	3.19%	\$481,332	3.49%	\$965,060	8.61%	10	
2016	\$1,599,114	3.88%	\$484,694	0.49%	\$1,012,420	4.68%	10	
2017	\$1,679,283	5.50%	\$499,480	2.80%	\$1,089,303	6.80%	10	
2018	\$1,746,488	3.85%	\$500,300	0.02%	\$1,114,388	2.30%	10	
2019	\$1,767,749	1.10%	\$518,397	3.49%	\$1,115,052	0.06%	10	
2020	\$1,841,257	3.70%	\$551,014	5.92%	\$1,145,343	2.64%	10	
2021	\$1,898,923	2.50%	\$559,417	2.72%	\$1,158,505	2.36%	10	
2022	\$2,054,293	9.9%	\$616,894	8.90%	\$1,314,399	12.0%	10	
2023	\$2,322,199	12.04%	\$685,781	10.05%	\$1,518,618	13.45%	10	
2024	\$2,424,930	4.1%	\$688,370	2.93%	\$1,550,160	4.55%	10	
Average		4.09%		3.65%		4.47%		

DESCRIPTION		2022 Budget	2023 Budget	2024 Budget	
101	SALARIES/REG.	1,135,251	1,259,593	1,323,045	
	Social Security	9,090	8,869	9,837	
	Medicare	16,617	17,798	18,651	
	SALARY/OT	18,000	17,000	17,000	
103	PERA	187,886	202,667	211,492	
104	HEALTH INS	293,317	267,664	285,517	
105	UNIFORMS	9,900	9,900	9,900	
104A	DISABILITY MEDICAL INS.	34,132	19,500	19,800	
	SUB/PERSONNEL	1,704,193	1,802,992	1,895,242	4.87%
201	TELEPHONE	17,500.00	19,240.00	19,300.00	
202	POSTAGE	1,400.00	1,400.00	1,560.00	
203	OFF/OPR/EQUIP MAINT	8,600.00	8,900.00	10,280.00	
204	OFF/OPR SUPPLIES	8,900.00	9,790.00	10,100.00	
205	RENT/CLEANING	6,400.00	6,600.00	6,900.00	
206	BOOKS/DUES/SUBSCRIPT	2,150.00	2,350.00	3,500.00	
207	UTILITIES/ELECTRIC/GAS	16,450.00	23,315.00	24,400.00	
	SUB/OFFICE	61,400	71,595	76,040	5.85%
301	PRINTING	1,850.00	2,027.00	2,200.00	
302	COMMUNICATIONS	55,450.00	67,800.00	84,700.00	
303	AUTO MAINT	18,000.00	19,800.00	21,800.00	
304	FUEL & OIL	35,500.00	37,570.00	34,950.00	
306	INSURANCE	89,600.00	98,809.00	120,098.00	
307	SCHOOLS & TRAINING	24,700.00	27,900.00	31,300.00	
308	AUDIT	10,900.00	12,000.00	12,000.00	
	SUB/OPR SERVICES	236,000.00	265,406.00	307,048.00	13.56%
401	OFF EQUIP	5,000.00	8,000.00	8,000.00	
402	CAPITAL IMPROVEMENT F	35,000.00	100,000.00	120,000.00	
403	EQUIPMENT	9,800.00	14,700.00	15,700.00	
404	CONTINGENCY FUND	-	-	-	
	SUB/CAPITAL	49,800	122,700	143,700	14.61%
601	RESERVE PROGRAM	1,500.00	1,500.00	1,500.00	
602	COMMUNITY EDUCATION				
603	OTHER PROGRAMS				
604	UNCATEGORIZED EXP				
606	DRUG FORFEITURE EXP				
607	DWI FORFEITURE EXP				
608	CITIZENS ACADEMY	1,000.00	1,000.00	1,000.00	
609	COMMUNITY POLICING	400.00	400.00	400.00	
	SUB/COMMUNITY SVCS	2,900	2,900	2,900	0.00%
	TOTAL EXPENSES	2,054,293	2,265,593	2,424,930	
	Approved Budget	2,054,293	2,265,593	2,424,930	
	Percent of Budget increase	6.52%	9.33%	6.57%	
503	PROJECTED INCOME	\$ 123,000	\$ 117,800	\$ 186,400	
502	INDEPENDENCE	\$ 1,314,399	\$ 1,479,622	\$ 1,550,160	4.55%
501	MAPLEPLAIN	\$ 616,894	\$ 668,171	\$ 688,370	2.93%
	Total City Contribution	1,931,293	2,147,793	2,238,530	
	Percentage of City Contribu	94.0%	94.8%	92.3%	
	% of increase with projected	9.9%	10.1%	4.1%	
504	TOTAL INCOME	2,054,293	2,265,593	2,424,930	

**West Hennepin Public Safety
Personnel 2023**

		2022 Budget	2023 Budget	2024 Budget	Comments
101	Salaries/Regular	1,135,251	1,259,593	1,323,045	
101	Social Security	9,090	8,869	9,837	
101	Medicare	16,617	17,798	18,651	
101	Overtime	18,000	17,000	17,000	
103	PERA	187,886	202,667	211,492	
104	Benefits(Health, Dental, Life,MSRA)				
	Health	268,116	240,012	252,000	
	Dental	15,276	15,720	21,180	
	MSRS	9,265	11,272	11,557	
	Life	660	660	780	
	Total Benefits	293,317	267,664	285,517	
104A	Disability Medical Insurance-	34,132	19,500	19,800	
105	Uniforms	9,900	9,900	9,900	
	Total Personnel	1,704,193	1,802,992	1,895,242	

WHPS OFFICE FOR 2023

		<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>Comments</u>
201	<u>TELEPHONE</u>				
	CELL PHONES	\$7,000	\$7,700	\$8,500	Verizon 3 iPhone X65 Month=\$180 4 Squad I Phone x 60 Month= \$240
	OFFICE	\$3,600	\$3,960	\$4,200	RingCentral-Internet
	Air Card	\$5,800	\$6,380	\$4,800	5 MDC & 3 IPAD x50x12=4800
	REPAIRS/EQUIPMENT	\$1,100	\$1,200	\$1,800	
	SUB TOTAL	\$17,500	\$19,240	\$19,300	
202	<u>POSTAGE</u>				
	SHIPPING	\$500	\$500	\$560	
	STAMPS	\$900	\$900	\$1,000	
	SUB TOTAL	\$1,400	\$1,400	\$1,560	
203	<u>OFF/OPR/EQUIP/MAINT</u>				
	COPY MACH RENTAL MAINT	\$3,700	\$3,700	\$3,900	300 per month X12 = 3600
	ALCOHOL/TINT METER MAINT				
	STATE COMPUTER MAINT				
	OTHER COMPUTER MAINT	\$2,200	\$2,400	\$3,380	DTF Rental 65x12=780
	OTHER OFFICE EQUIP MAINT	\$1,500	\$1,500	\$1,600	
	MISC. EQUIP MAINT	\$1,200	\$1,300	\$1,400	Scale recertification yearly 500; radar calibration check 350
	SUB TOTAL	\$8,600	\$8,900	\$10,280	
204	<u>OFF/OPR SUPPLIES</u>				
	OFFICE SUPPLIES	\$8,900	\$9,790	\$10,100	Paper, light bulbs, Office Supplies & maintenance,
	SUB TOTAL	\$8,900	\$9,790	\$10,100	
205	<u>RENT/CLEANING</u>				
	CLEANING	\$6,400	\$6,600	\$6,900	weekly cleaning 116/week X 52 = 6,058; ; cleaning supplies 800
	SUB TOTAL	\$6,400	\$6,600	\$6,900	
206	<u>BOOKS/DUES/SUBSCRIPTIONS</u>				
	Certified Crime Fighter Report	\$350	\$400	\$500	
	DUES	\$1,300	\$1,400	\$1,500	
	SUBSCRIPTIONS	\$500	\$550	\$1,500	QB Payroll Support 1500
	SUB TOTAL	\$2,150	\$2,350	\$3,500	
207	<u>UTILITIES/ELECTRIC/GAS</u>				
	Gas -Heating	\$7,750	\$11,235	\$11,800	45%
	Electricity - NSP	\$8,200	\$11,480	\$12,000	40%
	Pump Tanks	\$500	\$600	\$600	Enviromental pump out from garage
	SUB TOTAL	\$16,450	\$23,315	\$24,400	
	TOTAL EXPENSES	\$61,400	\$71,595	\$76,040	

WHPS OPER/SERV FOR 2023

		<u>2022</u>	<u>2023</u>	<u>2024</u>	Comments
301	PRINTING				
	PRINTING	\$800	\$872	\$900	
	PRINT/TAGS/Citation Paper	\$1,050	\$1,155	\$1,300	Printer paper for squads/ vs tickets
	SUB TOTALS	\$1,850	\$2,027	\$2,200	
302	COMMUNICATIONS				
302 A1	RMS FEES	\$9,800	\$10,780	\$15,000	LETG Maintenance/LETG Server Host 8,800 Quickbooks Software Mtn 1,400
302 A2a	IT SUPPORT & FEES	\$20,000	\$29,000	\$33,000	Contracted IT Svcs (Element Tech), WAN fees
302 A2b	computer software	\$2,000	\$2,200	\$2,300	
302 A2c	computer hardware	\$2,000	\$2,200	\$2,300	
302 A2d	web hosting/email spam filtering	\$1,600	\$2,200	\$2,300	MSoftware
302 A3	INVESTIGATOR IT FEES	\$1,350	\$1,500	\$1,700	Accurint/(LexisNexis) 60 X12=720, APS=400, Crimnet=200
302 A4	STATE IT CONNECTION FEES	\$1,900	\$2,100	\$2,300	BCA MINJIS CJDN 1900 per year
302 A5	OTHER BILLABLE SERVICES				Covert Wireless, Adobe Acropro, WAN fees
302 D	BUILDING SECURITY SYSTEM				hardware, software
302 E	SQUAD VIDEO SYSTEM	\$1,000	\$1,000	\$1,200	Panasonic AMA for Arb. Video
302 F	RADIOS/MDCs	\$4,700	\$5,170	\$5,300	5 MDC 88X 12 months = \$5280
302 F1	RENTAL & REPAIR FEES	\$1,500	\$1,600	\$1,800	repairs/installs
302 F1	squad radios-leases rental lease (new 2014/10 year lease done in 2024)	\$4,200	\$4,200	\$4,200	6 leased sqd radios X 690 per year = 4140
302 F1	portable radio-lease for 2018? (2018 10 year lease done in 2029)	\$3,700	\$4,000	\$4,200	15 radios fees per year =280x12=\$3360
302 F2	Net Motion Lic & maintenance fee	\$1,700	\$1,850	\$2,000	140 per month for MN IT Net Motion/Router
-	RENTAL/REPAIR				duplicate line-removed to above
-	BCA RENTAL				
-	RMS Data Migration			\$7,100	Annual Data Migration with LMAC
	SUB TOTALS	\$55,450	\$67,800	\$84,700	
303	AUTO MAINT	\$18,000	\$19,800	\$21,800	
304	FUEL/OIL				
	FUEL/OIL	\$34,500	\$36,570	\$33,550	11,000 gal X \$3.05 = \$33,550
	OIL	\$1,000	\$1,000	\$1,400	
	SUB TOTAL	\$35,500	\$37,570	\$34,950	
305	SQUAD SETUP/PARTS				
	SET-UP COSTS	\$0	\$0	\$0	Moved to CIP
	PARTS	\$0	\$0	\$0	Moved to CIP
	SUB TOTALS	\$0	\$0	\$0	
306	INSURANCE				True Costs:
	MUNICIPALITY/AUTO/EMP INS.	\$40,000	\$39,144	\$48,500	2022 - \$35,572, 2023-39,144, 20% inc 2023
	WORKERS COMP	\$49,600	\$59,665	\$71,598	2022 - \$48,534, 2023-59,665, 20% inc 2023
	SUB TOTALS	\$89,600	\$98,809	\$120,098	
307	SCHOOLS & TRAINING				
	CHIEF	\$2,200	\$3,000	\$3,200	
	EMERGENCY MANAGEMENT	\$1,000	\$1,000	\$1,000	AMEM Fall Conference, Lake Area training/drills
	ADMIN	\$1,500	\$1,500	\$2,000	BCA mandatory certification, PLEAA POST Training, Medical, Haz Mat, Blood borne, Patrol Online Training 10 X 105
	OFFICERS	\$11,000	\$12,000	\$14,000	
	SWAT OFFICERS	\$2,500	\$3,500	\$4,000	Two Officers in SWAT, dues, training
	OFFICER WELLNESS	\$6,500	\$6,900	\$7,100	NEW 2021
	SUB TOTALS	\$24,700	\$27,900	\$31,300	
308	AUDIT	\$10,900	\$12,000	\$12,000	True cost in 2023 - \$11,400
	TOTAL EXPENSES	\$236,000	\$265,906	\$307,048	

WHPS CAPITAL FOR 2023

		<u>2022</u>	<u>2023</u>	<u>2024</u>	
401	OFFICE EQUIP				Comments
	COMPUTERS	5,000	8,000	8,000	
	PRINTER/SCANNER				
	FILE CABINETS				
	MISC. ITEMS				
	SUB TOTALS	5,000	8,000	8,000	
402	CAPITAL IMP. PLAN				
	CIP	35,000	100,000	120,000	See Capital Improvement Plan
	LIC.				
	EXCISE TAX				
	SUB TOTALS	35,000	100,000	120,000	
403	EQUIPMENT				
	Radar- Stalker	0	0	0	
	Ticket Writer & Software	500	700	700	Ticket writer maintenance fee/printers replacement
	Hardware for TW & RMS	300	500	500	
	Squad MDC	0	4,500	4,500	MDC upgrade
	Moblie Radios		0	0	Moved into services under leasing
	Firearms	5,000	5,000	5,500	1000 for ERU, practice ammo, Training center;FATS, Targets
	Misc equipment	4,000	4,000	4,500	40 MM Supplies
		9,800	14,700	15,700	
404	CONTINGENCY FUND	0	0	0	
405	Capital Improvement	0	0	0	See Capital Improvement Worksheet
	TOTAL EXPENSES	49,800	122,700	143,700	

WHPS COMMUNITY SERVICE FOR 2023

		<u>2022</u>	<u>2023</u>	<u>2024</u>	
601	RESERVE PROGRAM				
	VIEW SANTA	500	500	500	
	UNIFORMS	1000	1000	1000	Hiring of new reserves/uniforms
	OTHER	0	0	0	
	SUB TOTAL	1,500	1,500	1,500	
602	Community Education				
	CURRICULUM				
	SUPPLIES	0	0	0	
	SPEAKERS				
	REWARDS	0	0	0	
	OTHER				
	SUB TOTAL	0	0	0	
603	SWMDTF MEMBERSHIP	0	0	0	
604	ENCUMBERED ITEMS				
	DESIGNATED				
	NON-DESIGNATED				
	SUB TOTAL	0	0	0	
605	CITIZENS ACADEMY	1000	1000	1000	
606	COMMUNITY POLICING	400	400	400	Night to Unite handouts
607	DWI Forfeiture Expense				
	TOTAL EXPENSES	2,900	2,900	2,900	

WHPSD PROJECTED INCOME FOR 2023

	<u>2022</u>	<u>2023</u>	<u>2024</u>	
PROJECTED INCOME				
STATE AID TO LE	\$ 94,000	\$ 90,000	\$ 90,000	Late Sept
POST	\$ 9,000	\$ 9,000	\$ 9,000	
EMERG MGT				
BURN PERMITS/COPIES	\$ 2,000	\$ 2,200	\$ 2,200	
SQUAD SALES	\$ 7,000	\$ 8,000	\$ 8,000	
WMDTF Forfeiture	\$ -	\$ -		
SAFE AND SOBER GRANT	\$7,000	\$ 6,500	\$ 6,500	
DRUG TASK FORCE				
State Reimbursement Disability	\$ 3,000	\$ 900	\$ 19,500	
2023 State Aid for Equipment	\$ -	\$ -	\$ 25,000	
2023 State Aid for Training/Welne			\$ 25,000	
2023 State Aid for 11th Officer			\$ -	
Transfer from Capital Fund	\$0	\$ -		
Moblie Radio				
Portables				
Carry over from prior year	\$ -	\$ -		
MISC INCOME	\$ 1,000	\$ 1,200	\$ 1,200	
SUB TOTAL	123,000	117,800	186,400	
INDEPENDENCE	1,330,475	1,479,622	1,550,160	
Percentage of budget	67.71%	68.89%	69.25%	
Percentage of net change				
MAPLE PLAIN	600,818	668,171	688,370	
Percentage of budget	32.29%	31.11%	30.75%	
Percentage of net change				
TOTAL BUDGET	2,054,293	2,265,593	2,424,930	
Percent increase per year	6.52%	9.33%	6.57%	

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
Formula Projection For 2023**

TAX CAPACITY			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	<u>Total</u>
2021-2022	2,721,923	8,366,201	
2022-2023	2,969,955	8,840,950	
2023-2024	3,335,099	10,829,179	
TOTAL	9,026,977	28,036,330	37,063,307
Percentage	<i>0.2435556</i>	<i>0.7564444</i>	

POPULATION			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	
2020	1,823	3,778	
2021	2,051	3,795	
2022	1,950	3,771	
TOTAL	5,824	11,344	17,168
Percentage	<i>0.3392358</i>	<i>0.6607642</i>	

CALLS FOR SERVICE			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	
2020	1,800	3,200	
2021	1,471	3,157	
2022	1,281	2,898	
TOTAL	3,271	6,357	9,628
Percentage	<i>0.339738</i>	<i>0.660262</i>	

FORMULA COMPUTATION			
	<u>Maple Plain</u>	<u>Independence</u>	
TAX CAPACITY	<i>0.2435556</i>	<i>0.7564444</i>	
POPULATION	<i>0.3392358</i>	<i>0.6607642</i>	
CALLS FOR SERVICE	<i>0.339738</i>	<i>0.6602617</i>	
TOTAL	<i>0.92252968</i>	<i>2.077470</i>	3.0000
2024 Formula	30.75%	69.25%	

History of Formula Breakdown		
	Maple Plain	Independence
2011	33.91%	66.09%
2012	34.50%	65.50%
2013	34.87%	65.13%
2014	34.36%	65.64%
2015	33.28%	66.72%
2016	32.33%	67.67%
2017	31.44%	68.56%
2018	30.98%	69.02%
2019	31.74%	68.26%
2020	32.48%	67.52%
2021	32.56%	67.44%
2022	32.29%	67.71%
2023	31.11%	68.89%
2024	30.75%	69.25%


Category	Purchase Year	Item	Cost	2017 Estimated Amounts	2018 Estimated Amounts	2019 Estimated Amounts	2020 Estimated Amounts	2021 Estimated Amounts	2022 Estimated Amounts	2023 Estimated Amounts	2024 Estimated Amounts	2025 Estimated Amounts	2026 Estimated Amounts	2027 Estimated Amounts	2028 Estimated Amounts	2029 Estimated Amounts	2030 Estimated Amounts
Camera	2029	Squad Video Camera (new all)	50,000	-	8,000	8,000	16,000	-	-	7,500	7,500	7,500	7,500	7,500	7,500	7,500	-
Camera	2029	Body Cameras (15) Crime Prev.	25,000	-	-	-	-	-	-	3,500	3,500	3,500	3,500	3,500	3,500	3,500	-
Camera	2021	Computer upgrade for cameras	4,000	-	-	4,000	-	-	-	-	-	-	-	-	-	-	-
Camera	2032	New video system City/WHPS	100,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Camera	2029	Squad Video Camera (4)	45,000	-	-	-	-	-	-	-	-	-	-	-	-	45,000	-
RMS	2024	New RMS for WHPS	75,000	-	-	-	-	-	-	28,000	28,000	28,000	-	-	-	-	-
Camera	2029	Computer Upgrade for cameras	15,000	-	-	-	-	-	-	-	-	-	-	-	-	15,000	-
Server	2021	New computer server	10,000	-	-	-	10,000	-	-	-	-	-	-	-	-	-	-
Server	2021	New Computer Server	15,000	-	-	-	-	-	-	-	-	-	-	15,000	-	-	-
Equipment	2017	Squad Build (Squad D)	13,000	0	13,000	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	2018	Squad Build (Chief Squad)	15,000	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	2019	Squad Build (WMDTF)	6,000	-	-	6,000	-	-	-	-	-	-	-	-	-	-	-
Equipment	2019	Squad Build (Investigator C)	6,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	2020	Squad Build (Squad A)	15,000	-	15,000	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	2020	Squad Build (Squad B)	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Equipment	2021	Squad Build (Squad S)	15,000	-	-	-	15,000	-	-	-	-	-	-	-	-	-	-
Equipment	2022	Squad Build (Squad D)	18,000	-	-	-	-	18,000	-	-	-	-	-	-	-	-	-
Equipment	2026	Squad Build (Chief Squad)	18,000	-	-	-	-	-	-	-	-	-	18,000	-	-	-	-
Equipment	2025	Squad Build (WMDTF)	12,000	-	-	-	-	-	-	-	-	11,000	-	-	-	-	-
Equipment	2023	Squad Build (Squad A)	20,000	-	-	-	-	-	20,000	-	-	-	-	-	-	-	-
Equipment	2024	Squad Build (Squad B)	20,000	-	-	-	-	-	-	20,000	-	-	-	-	-	-	-
Equipment	2029	Squad Build (Investigator C)	15,000	-	-	-	-	-	-	-	-	-	-	-	-	15,000	-
Equipment	2026	Squad Build (Squad S)	22,000	-	-	-	-	-	-	-	-	-	22,000	-	-	-	-
Equipment	2026	Squad Build (Squad D)	22,000	-	-	-	-	-	-	-	-	22,000	-	-	-	-	-
Equipment	2027	Squad Build (WMDTF)	17,000	-	-	-	-	-	-	-	-	-	-	17,000	-	-	-
Equipment	2028	Squad Build (Squad A)	24,000	-	-	-	-	-	-	-	-	-	-	-	24,000	-	-
Equipment	2028	Squad Build (Squad B)	24,000	-	-	-	-	-	-	-	-	-	-	-	24,000	-	-
Equipment	2029	Squad Build (Chief Squad)	20,000	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-
Equipment	2029	Squad Build (Investigator C)	20,000	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-
Equipment	2030	Squad Build (Squad S)	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
Equipment	2030	Squad Build (Squad D)	25,000	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
Office	2020	Patrol Operations room upgrade finished '17	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Office	2027	New furniture/Upgrades	8,000	-	-	-	-	8,000	-	-	-	-	-	-	-	-	-
SWAT	2021	New Vests and Equipment	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-
SWAT	2028	New Vests and Equipment	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rifles	2017	Two new rifles	18,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rifles	2027	Six new Rifles	3,000	-	-	-	-	-	-	-	-	-	-	18,000	-	-	-
Shield	2017	Ballistic Shield	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Shield	2021	Ballistic Shield	3,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Shield	2025	Ballistic Shield	3,100	-	-	-	-	-	-	-	-	3,100	-	-	-	-	-
Radios	2028	15 new portable radios for staff	120,000	-	45,000	-	-	-	-	-	-	-	-	-	120,000	-	-
Tasers	2028	8 new X2 Tasers	30,000	-	20,000	-	-	-	-	-	-	-	-	-	30,000	-	-
Tasers	402	squad clip From separate squad clip sheet	30,000	-	70,000	35,000	37,000	74,000	75,000	96,000	52,000	97,000	112,000	93,000	120,000	48,000	134,000
Total Capital				\$ 8,000	\$ 171,000	\$ 58,000	\$ 97,000	\$ 93,000	\$ 155,000	\$ 111,000	\$ 150,100	\$ 185,000	\$ 157,000	\$ 339,000	\$ 174,000	\$ 184,000	
percent increase						102.00%											
REVENUES				\$ 94,333	\$ 94,333	\$ 30,800	\$ 53,000	\$ 30,000	\$ 35,000	\$ 100,000	\$ 120,000	\$ 140,000	\$ 150,000	\$ 160,000	\$ 155,000	\$ 120,000	\$ 122,000
Independence/Maple Plain																	
Interest on investments																	
Miscellaneous/grants																	
TOTAL REVENUES				\$ 94,333	\$ 94,333	\$ 30,800	\$ 53,000	\$ 30,000	\$ 35,000	\$ 100,000	\$ 120,000	\$ 140,000	\$ 150,000	\$ 160,000	\$ 155,000	\$ 120,000	\$ 122,000
EXPENDITURES				\$ 80,000	\$ 171,000	\$ 58,000	\$ 97,000	\$ 93,000	\$ 155,000	\$ 111,000	\$ 150,100	\$ 185,000	\$ 157,000	\$ 339,000	\$ 174,000	\$ 184,000	
Capital outlay - Public Safety																	
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES				\$ 86,333	\$ (76,667)	\$ (27,200)	\$ (55,000)	\$ (67,000)	\$ (58,000)	\$ (55,000)	\$ 99,000	\$ (10,100)	\$ (35,000)	\$ 3,000	\$ (184,000)	\$ (54,000)	\$ (62,000)
OTHER FINANCING SOURCES																	
Transfers in																	
Transfers out																	
TOTAL OTHER FINANCING SOURCES				\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
NET CHANGE IN FUND BALANCES				\$ 86,333	\$ (76,667)	\$ (27,200)	\$ (55,000)	\$ (67,000)	\$ (58,000)	\$ (55,000)	\$ 99,000	\$ (10,100)	\$ (35,000)	\$ 3,000	\$ (184,000)	\$ (54,000)	\$ (62,000)
FUND BALANCES JANUARY 1				\$ 147,740	\$ 147,740	\$ 119,490	\$ 102,745	\$ 97,433	\$ 57,907	\$ 91,963	\$ 36,963	\$ 45,963	\$ 35,963	\$ 863	\$ 3,963	\$ (180,137)	\$ (234,137)
FUND BALANCES, DECEMBER 31				\$ 119,490	\$ 102,745	\$ 97,433	\$ 97,907	\$ 57,907	\$ 91,963	\$ 36,963	\$ 45,963	\$ 35,963	\$ 863	\$ 3,963	\$ (180,137)	\$ (234,137)	\$ (296,137)

Category	Purchase Year	Item	Cost	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
				Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
Squad	2018	Chief Squad	35,000	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2018	Squad D	35,000	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2019	WMDTF Squad	35,000	-	-	25,000	-	-	-	-	-	-	-	-	-	-	-
Squad	2021	Squad A	37,000	-	-	35,000	-	-	-	-	-	-	-	-	-	-	-
Squad	2020	Squad B	37,000	-	-	-	37,000	-	-	-	-	-	-	-	-	-	-
Squad	2022	Investigator Squad C	37,000	-	-	-	-	37,000	-	-	-	-	-	-	-	-	-
Squad	2021	Squad S	37,000	-	-	-	-	37,000	-	-	-	-	-	-	-	-	-
Squad	2023	Squad D (Purchase new in 2023)	48,000	-	-	-	-	-	38,000	48,000	-	-	-	-	-	-	-
Squad	2024	Squad B (Every 4)	52,000	-	-	-	-	-	-	48,000	52,000	-	-	-	-	-	-
Squad	2025	Squad A (Every 4)	52,000	-	-	-	-	-	-	-	-	52,000	-	-	-	-	-
Squad	2026	Chief Squad (Every 7)	54,000	-	-	-	-	-	-	-	-	-	45,000	-	-	-	-
Squad	2025	WMDTF Squad (Every 6)	45,000	-	-	-	-	-	-	-	-	45,000	-	-	-	-	-
Squad	2029	Investigator Squad C (7 years)	48,000	-	-	-	-	-	-	-	-	-	-	-	48,000	-	-
Squad	2026	Squad S (Every 4)	56,000	-	-	-	-	-	-	-	-	-	56,000	-	-	-	-
Squad	2026	Squad D	56,000	-	-	-	-	-	-	-	-	-	56,000	-	-	-	-
Squad	2027	WMDTF Squad (Every 7)	48,000	-	-	-	-	-	-	-	-	-	-	48,000	-	-	-
Squad	2028	Squad B	60,000	-	-	-	-	-	-	-	-	-	-	-	60,000	-	-
Squad	2028	Squad A	60,000	-	-	-	-	-	-	-	-	-	-	-	60,000	-	-
Squad	2033	Chief Squad	64,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2036	Investigator Vehicle	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2030	Squad S	67,000	-	-	-	-	-	-	-	-	-	-	-	-	-	67,000
Squad	2030	Squad D	67,000	-	-	-	-	-	-	-	-	-	-	-	-	-	67,000

Total squad \$ - \$ 70,000 \$ 35,000 \$ 62,000 \$ 74,000 \$ 75,000 \$ 96,000 \$ 52,000 \$ 97,000 \$ 112,000 \$ 93,000 \$ 120,000 \$ 48,000 \$ 134,000

MEMORANDUM

TO: CLIENT POLICE DEPARTMENTS

FROM: PEGGY LARKIN, CITY ATTORNEY 

SUBJECT: CANNABIS LAW UPDATES

DATE: JULY 14, 2023

BACKGROUND

This memo provides a review of new developments in the law relating to legislation recently enacted by the Minnesota Legislature. Please contact David Ross, Peggy Larkin, or Joe Murphy at the City Attorney's office at any time with questions regarding this information or any criminal law or procedure issues.

**PERSONAL ADULT USE, POSSESSION, AND TRANSPORTATION OF CANNABIS FLOWER
AND PRODUCTS EFFECTIVE AUGUST 1, 2023**
Minnesota Statute § 342.09, Subdivision 1(a)

An individual 21 years of age or older may: (1) use, possess, or transport cannabis paraphernalia; (2) possess or transport two ounces or less of adult-use cannabis flower in a public place; (3) possess two pounds or less of adult-use cannabis flower in the individual's private residence; (4) possess or transport eight grams or less of adult-use cannabis concentrate; and (5) possess or transport edible cannabis products or lower-potency hemp edibles infused with a combined total of 800 milligrams or less of tetrahydrocannabinol.

An individual 21 years of age or older may also give, for no remuneration, to an individual who is at least 21 years of age: (1) two ounces or less of adult-use cannabis flower; (2) eight grams or less of adult-use cannabis concentrate; or (3) an edible cannabis product or lower-potency hemp edible infused with 800 milligrams or less of tetrahydrocannabinol. Only licensed retailers may sell cannabis. However, that limitation does not appear to include seeds in the new legislation.

An individual 21 years of age or older may grow up to eight marijuana plants at home. However, only four may be budding at the same time. May be grown indoors or outdoors but must be in an enclosed space or locked space and not open to public view.

An individual 21 years of age or older may use adult-use cannabis flower and adult cannabis products in the following locations:

- A private residence, including the individual's curtilage or yard;
- On private property, not generally accessible by the public, unless the individual is explicitly prohibited from consuming cannabis products on the property by the owner of the property; and,
- On the premises of an establishment or event licensed to permit on-site consumption

Prohibited locations for use include Motor vehicles (similar to alcohol use/containers), school property, correctional facilities, and multi-family units. Smoking is prohibited at these locations. However, the prohibition

at these locations does not include the use of edibles. The prohibited locations are very similar to alcohol and cigarette laws within current legislation.

It will be a misdemeanor crime to have cannabis in vehicle while:

- In packaging or a container that does not comply with the law;
- Has been removed from packaging;
- Packaging with seal broken;
- Packaging where contents have been partially removed; and,
- It will be a crime for the owner of the vehicle or driver (if the owner is not present) to allow open packages in motor vehicle.

Cities may enact ordinances prohibiting cannabis use in public places. The ordinance cannot prohibit use in private residence including the person’s curtilage or yard; private property not generally accessible by the public, unless the person is explicitly prohibited from consuming cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or, the premises of an establishment or event licensed to permit on-site consumption. The penalty cannot exceed a petty misdemeanor penalty.

Because cannabis use and possession is now permissible, it is likely any search of a vehicle based on the smell of marijuana will be deemed unconstitutional. However, the smell of marijuana can still contribute to developing probable cause for driving while impaired.

Marijuana remains a Schedule I drug under federal law, meaning it is illegal, with limited exceptions, to grow, process, sell or possess marijuana from a federal standpoint. Regardless of the recent changes in Minnesota law related to the legalization of marijuana, an individual who is a current user of marijuana is still federally defined as an “unlawful user” of a controlled substance and is prohibited from shipping, transporting, receiving, or possessing firearms or ammunition.

PROHIBITED USE, POSSESSION, AND TRANSPORTATION EFFECTIVE AUGUST 1, 2023

Minnesota Statute § 342.09, Subdivision 1(b)

- An individual under age 21 may not use, possess, or transport cannabis products;
- An individual 21 years of age or older may not use cannabis products in a motor vehicle, a public school, or a state correctional facility;
- A person may not use cannabis flower, cannabis products, or hemp-derived consumer products in a manner that involves the inhalation of smoke, aerosol, or vapor in any location where smoking is prohibited; and,
- A person may not operate a motor vehicle while under the influence of cannabis products.

DRIVING WHILE IMPAIRED IN A MOTOR VEHICLE AMENDMENTS EFFECTIVE AUGUST 1, 2023

Minnesota Statute § 169A.20, Subdivision 1

It is a crime for any person to drive, operate, or be in physical control of any motor vehicle, within the state of Minnesota or any boundary water of Minnesota when the person is under the influence of cannabis flower, a cannabis product, a lower-potency hemp edible, a hemp-derived consumer product, an artificially derived cannabinoid, or tetrahydrocannabinols.

PENALTIES

Possession Crimes: Minnesota Statute § 152.0623

Felony

- More than 2 pounds but not more than 10 kilograms of cannabis flower;
- More than 160 grams but not more than 2 kilograms of cannabis concentrate; and,
- Edible cannabis products, lower-potency hemp edibles, or hemp-derived consumer products infused with more than 16 grams but not more than 200 grams of THC.

Gross Misdemeanor

- More than 1 pound but less than 2 pounds outside of the home;
- More than 80 grams but less than 160 grams of concentrate; and
- More than 8 grams but less than 16 grams of edibles.

Misdemeanor

- Between 4 ounces and 1 pound outside of the home;
- Between 16 and 80 grams of concentrate; and,
- Between 1,600 milligrams and eight grams of edibles.

Petty Misdemeanor

- Between 2 and 4 ounces outside of the home;
- Between 8 and 16 grams of concentrate;
- Between 800 milligrams and 1,600 milligrams of edibles; and,
- Public use where prohibited.

Sale Crimes: Minnesota Statute § 152.0264

Felony

- More than two ounces of flower, more than eight ounces of concentrate, or more than 800 milligrams:
 - To a minor (if defendant is three years older or more than minor);
 - Within 10 years of a two or more convictions under sub. 2 or 3 (gross misdemeanor or misdemeanor); and,
 - Within 10 years of a conviction under this subdivision.

Gross Misdemeanor

- Sale of more than two ounces of flower, eight ounces of concentrate or 800 milligrams of edibles:
 - In a school or park;
 - Within 10 years of a conviction under sub. 1, 2, or 3; and,
 - Unlawfully sells to a minor (Similar to alcohol and tobacco, police departments will conduct compliance checks).

Misdemeanor

- More than 2 ounces of flower;
- More than 8 ounces of concentrate; and,
- More than 800 milligrams of edibles.

Petty Misdemeanor

- Not more than 2 ounces of flower, eight grams of concentrate, 800 milligrams of edibles.

Sale by a Minor

- Misdemeanor – greater than 2 ounces of flower, eight grams of concentrate, 800 milligrams of edibles
- Petty misdemeanor –less than the above

Cultivation Crimes

Felony

- More than 23 plants

Gross Misdemeanor

- Between 16 and 23 plants (lawfully, an individual over 21 can only have up to eight plants, so it is unclear in the new legislation the penalty for between 9 and 15 plants).

EXPUNGEMENT OF PRIOR CANNABIS OFFENSES

Minnesotans with non-violent misdemeanor and petty misdemeanor marijuana possession charges and convictions. The BCA will undertake this effort. It is estimated between 60,000 and 70,000 cases expected to be automatically expunged, another 230,000 to be reviewed for expungement.

CONCLUSION

What remains a crime?

- Driving under the influence (the legislation does not create a per se limit similar to the 0.08 alcohol per se limit). Officers will need to use the same process for determining if a person is under the influence of cannabis while operating a vehicle as they would have prior to the new law being enacted;
- Possessing more than legally permitted;
- Selling without a license;
- Open marijuana container or product in a vehicle (trunk allowed); and,
- Public use (will vary by city).



Minnesota Law Enforcement Manual Updates February 2023

Lexipol legal and public safety experts monitor changing legislation and industry trends and provide you with updated policy content as appropriate.

The information below details the updates now available to your policy manual. We highly recommend you review these updates and process them within Lexipol's Knowledge Management System (KMS).

Lexipol offers step-by-step instructions and an informational video for getting updated policy content into your manual. If you subscribe to Lexipol Management Services, your Project Manager will begin processing your updates and contact you soon for final approval.

Please note: Most policies are receiving updates to remove index terms because the index term function has been replaced by the KMS Manual Text Search feature. Accepting all the updates will accomplish this removal. If your agency has customized affected sections/subsections (indicated by a "Modified" label next to the section/subsection edit level label), you will need to delete the index terms manually during the update process, so that customized content is not changed.

There may be some sections/subsections that show an update flag but are not reflected in the Release Notes and do not appear to be changed or appear to be the deletion/addition of text entities. This is due to internal system corrections that do not affect policy content. You should accept these updates unless you have customized the section/subsection, in which case you may want to reject or edit the update to preserve your customization.

If you have questions about updating your manual, please contact Customer Service at 949.309.3894 or customersupport@lexipol.com.

New Daily Training Bulletins (DTBs) are released specifically to target new policies and changes to your manual and can help your staff become well-versed in your policies. If you are not yet subscribing to the DTBs, please contact Customer Service for information on how to get this invaluable tool.

Legal Disclaimer

Lexipol strives to provide the most current and legally sound policies possible. These policies and updates, however, do not constitute legal advice. As always, you are urged to carefully review all content and updates for applicability to your agency and check with your agency's legal advisor for appropriate legal review before changing or adopting any policy.

Policy

Priority

Chapter 3 – General Operations

Use of Force

Major

Conducted Energy Device

Critical

Firearms

Major

Chapter 4 – Patrol Operations

First Amendment Assemblies

Major

Chapter 6 – Investigation Operations

Unmanned Aerial System

Major

Total: 5

Chapter 3 – General Operations

Use of Force

As part of ongoing quality maintenance of policy content, and in collaboration with Axon, the Conducted Energy Device Policy was completely revised and refreshed. As part of the update, an existing text entity has been replaced with a new term and initialism: "[EMDTdevice]" has been replaced with "CED" (conducted energy device). That change affected several other policies, including this one. Changes to this policy include:

- In **NOTIFICATIONS TO SUPERVISORS**, a text entity has been replaced with the new term.
-

Conducted Energy Device

As part of ongoing quality maintenance of policy content, and in collaboration with Axon, this policy has been completely reviewed and refreshed. The updated policy aligns with the release of Axon's TASER 10™ and is the only TASER 10-compliant policy currently available. Lexipol recommends that you accept all updates prior to modifying any content to avoid mixing old and new content, which could result in conflicting or confusing policies. Changes to this policy include:

- In **PURPOSE AND SCOPE**, an existing text entity has been replaced with a new term and initialism. Throughout the policy, "[EMDTdevice]" has been replaced with "CED" (conducted energy device).
- **POLICY** has been updated for consistency with other policies in your manual.
- **ISSUANCE AND CARRYING [EMDT DEVICE]S** has been renamed **ISSUANCE AND CARRYING CEDS**. The content has been updated to improve readability, to include additional responsibilities, and to incorporate current technology. Some content has been moved to **USER RESPONSIBILITIES**.
- **USER RESPONSIBILITIES** has been added as a new subsection in **ISSUANCE AND CARRYING CEDS** to include content related to a functions test and what to do with damaged, inoperative, or expired equipment.
- In **VERBAL AND VISUAL WARNINGS**, content has been updated to include current best practices, including those related to current technology.
- **USE OF THE [EMDT DEVICE]** has been renamed **USE OF THE CED**, and content has been updated to include current best practices.
- **APPLICATION OF THE [EMDT DEVICE]** has been renamed **APPLICATION OF THE CED**, and has been updated for clarity.
- **SPECIAL DEPLOYMENT CONSIDERATIONS** has been updated to include an additional consideration and for clarity.
- **TARGETING CONSIDERATIONS, ACTIONS FOLLOWING DEPLOYMENTS, and MEDICAL TREATMENT** have been updated to include current best practices.
- **MULTIPLE APPLICATIONS OF THE [EMDT DEVICE]** has been renamed **MULTIPLE APPLICATIONS OF THE CED**, and content has been updated to include current best practices, including practices related to current technology.
- **DANGEROUS ANIMALS** has been updated to be more concise.

- **TASER® CAM™** has been deleted in its entirety. General provisions are addressed in the Portable Audio/Video Recorders Policy.
- In **OFF-DUTY CONSIDERATIONS** and **REPORTS**, serial commas have been added.
- **DOCUMENTATION** has been updated to include current best practices, including practices related to current technology.
- **[EMDT DEVICE] REPORT FORM** has been renamed **CED REPORT FORM**, and content has been updated to better articulate necessary report details.
- **SUPERVISOR RESPONSIBILITIES** has been updated to better articulate current technology requirements and for clarification.
- **TRAINING** has been updated to incorporate current best practice topics.
- Serial commas have been added and gendered pronouns have been removed in the updated sections, where applicable.
- The Guide Sheet has been updated.

Firearms

As part of ongoing quality maintenance of policy content, and in collaboration with Axon, the Conducted Energy Device Policy was completely revised and refreshed. As part of the update, an existing text entity has been replaced with a new term and initialism: "[EMDTdevice]" has been replaced with "CED" (conducted energy device). That change affected several other policies, including this one. Changes to this policy include:

- In **DESTRUCTION OF ANIMALS**, a text entity has been replaced with the new term, and content has been updated for consistency with the update to the Conducted Energy Device Policy.

Unrelated to the CED update, additional changes include:

- In **AUTHORIZATION TO CARRY FIREARMS**, spacing has been corrected, and a serial comma has been added.
- In **FLYING WHILE ARMED**, spacing has been corrected, a text entity and serial commas have been added, and gendered pronouns have been removed.
- In **CARRYING FIREARMS OUT OF STATE**, text entities have been corrected, gendered pronouns have been removed, and serial commas have been added.

Chapter 4 – Patrol Operations

First Amendment Assemblies

As part of ongoing quality maintenance of policy content, and in collaboration with Axon, the Conducted Energy Device Policy was completely revised and refreshed. As part of the update, an existing text entity has been replaced with a new term and initialism: "[EMDTdevice]" has been replaced with "CED" (conducted energy device). That change affected several other policies, including this one. Changes to this policy include:

- In **USE OF FORCE**, a text entity has been replaced with the new term.

Chapter 6 – Investigation Operations

Unmanned Aerial System

This policy has been updated as part of routine maintenance and to remain consistent with the Federal Aviation Administration's incremental approach to integrating unmanned aerial systems (UAS) into national airspace based on the need for operational flexibility. Changes to this policy include:

- The policy title has changed from **Unmanned Aerial System (UAS) Operations** to **Unmanned Aerial System**.
- In **DEFINITIONS**, capitalization has been corrected.
- In **POLICY**, text has been replaced with an initialism and a text entity has been corrected.
- **PRIVACY** has been updated to remove content relating to altitude regulations that are not applicable to the section and are generally covered in **USE OF UAS**.
- **PROGRAM COORDINATOR** has been updated with additional responsibilities, serial commas have been added, and text entities and punctuation have been corrected.
- **USE OF UAS** has been updated to remove restrictions on UAS use, and instead to require that UAS operations be conducted consistent with FAA regulations.
- The Guide Sheet has been updated.

PERSONNEL EMPLOYMENT POLICIES

1029.1 PURPOSE AND SCOPE

Agency Content

The following schedule pertains to full-time employee benefits of the Department.

1029.2 WORK SCHEDULE

Agency Content

A. The normal work year for a full-time employee is two thousand and eighty hours (2080) to be accounted for by each employee through:

1. Scheduled hours of work;
2. Holidays;
3. Vacations;
4. Sick Leave;
5. Training;
6. Comp Time Off

B. Nothing contained in these policies or any other shall be interpreted to be a guarantee of a minimum or maximum of hours the Employer may assign employees.

1029.2.1 SALARY

Agency Content

A. A salary schedule has been developed which reflects the annual and anniversary salary increases for employees. The annual salary increase becomes effective January 1st of each year. The salary step increase becomes effective each year in the following pay period after the anniversary date of employment with the West Hennepin Public Safety Department. Salary will be approved by the West Hennepin Public Safety Commission as recommended by the Director of Public Safety.

B. The salary schedule for Department personnel is based on a five (5) year step to maximize pay grade: start, 6 months, 1 year, 2 years, 3 years, 4 years, 5 years or unless otherwise stated at time of hire.

1029.2.2 OVERTIME

Agency Content

A. Employees will be compensated at one and one-half (1-1/2) times the employee's regular base pay for hours worked in excess of the employee's regularly scheduled shift or 40 hours per week. Changes of shifts do not qualify an employee for overtime under this provision.

B. For the purpose of computing overtime compensation, overtime hours worked shall not be pyramided, compounded or paid twice for the same hours worked.

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PERSONNEL EMPLOYMENT POLICIES

C. Overtime will be calculated to the nearest thirty (30) minutes.

D. Employees have an obligation to work overtime if requested by the Employer, unless unusual circumstances prevent the employee from so working.

E. Any employee has the option of taking overtime at one and one-half (1-1/2) times the regular pay or as comp time off at one and one-half (1-1/2) times regular pay.

1029.2.3 COMP TIME

Agency Content

Full-time employees may not carry on the books into the next calendar year more than 40 hours of comp time without the written permission of the Director of Public Safety setting forth the timetable in which the comp time will be used. Part-time employees may accumulate comp time based upon the amount of hours worked per day agreed upon at time of hiring.

1029.2.4 COURT TIME

Agency Content

An employee who is required to appear in court during his scheduled off duty time shall receive a minimum of two (2) hours pay at one and one-half (1-1/2) times the employee's base pay rate. An extension or early report to a regularly scheduled shift for court appearance does not qualify the employee for the two (2) hour minimum.

1029.3 SICK LEAVE ACCRUAL

Agency Content

A. Sick leave benefits are accrued one day (8 hrs) per month. A normal workday per month for a full-time employee is based on an eight- (8) hour day, twelve days (96 hrs) per year. A part-time (over 20 hours per week) employee is based on the amount of hours worked per day agreed upon at time of hiring.

B. Sick leave may be accumulated to a maximum of one hundred twenty (120) days (960 hours) for full-time employees. Sick leave for part-time employees may be accumulated based upon the amount of hours worked per day agreed upon at time of hiring.

C. When an employee has accumulated over 960 hours of sick leave they will bank the hours in a fund established by West Hennepin Public Safety for the purpose of retirement health insurance/ medical payments. All hours will be deposited to the employees post-employment Health Care Savings Plan account administered by the Minnesota State Retirement System at 50% and converted to a monetary value by using the employees wage for that year.

D. To be eligible for paid sick leave, the employee shall follow the Sick Leave Policy 1006.

1029.4 SEVERANCE PAY

Agency Content

A. Upon death, retirement, layoff, or voluntary termination, full-time employees shall choose one of the two options to receive severance or termination pay based on accumulated sick leave as follows:

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PERSONNEL EMPLOYMENT POLICIES

1. If employed continuously for at least three (3) years, thirty-three and one-third (33-1/3) percent of accumulated sick leave not to exceed three hundred twenty (320) hours paid in cash.
 2. If employed continuously for at least twenty (20) years, fifty (50) percent of accumulated sick leave will be paid into the employee retirement fund as outlined under Sick Leave Accrual Policy 1029.3 1.
- B. Employees will be paid for maximum of 40 hours of accrued comp time, accrued vacation time not to exceed employees current vacation benefit and any accrued holiday pay.
- C. All severance hours will be paid using the employees wage for that year.
- D. In case of death of an employee such severance pay as provided for shall be paid to the employee's beneficiary or spouse.

1029.5 VACATION BENEFITS

Agency Content

Employees begin accruing vacation from date of hire and may begin to take vacation after six (6) months of employment are completed.

Vacation is to be accrued as follows:

- 1-4 years 80 Hours per year
- 5-10 years 120 Hours per year
- 11-15 years 160 Hours per year
- 16 plus years 200 Hours per year

Employees may not accrue more than one year's worth of vacation time on the books at the end of the fiscal year, without the written permission of the Director of Public Safety, setting forth the time table in which the vacation time will be used.

1029.5.1 VACATION OFF REQUEST

Agency Content

Vacation-off requests will be awarded as personnel availability allows.

A. Seniority-based vacation requests are allowed when submitted as follows:

1. January 1 , " March 31 vacation requests need to be submitted by December 15th of the previous year.
2. April 1 , " December 31 vacation requests need to be submitted by March 15th. All requests will have a priority ranking of each vacation allotment.
3. The request will be submitted to the scheduling sergeant on or before December 15 or March 15.

B. All other vacation requests will be submitted to the scheduling sergeant at a minimum of two weeks before the date(s) the vacation request is for. These request will prioritized in the order they were received.

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PERSONNEL EMPLOYMENT POLICIES

1029.6 HOLIDAYS

Agency Content

A. Each qualifying employee shall receive at their regular rate of pay, eighty-eight (88) hours of holiday pay, paid the first week of December of each year.

B. The twelve (12) holidays referred to are as follows:

New Year's Day (January)

Martin Luther King Day (January)

President's Day (February)

Easter (March)

Memorial Day (May)

Juneteenth (June)

Independence Day (July)

Labor Day (September)

Veterans Day (November)

Thanksgiving Day & Friday after Thanksgiving (November)

Christmas Day (December)

C. The following option is available when the department is at its current full authorized personnel (8 officers) in lieu of the policy stated in A above. Employees may elect to take part or all of their holidays as floating holiday. Employees electing this option will submit to the sergeant the number of holidays and the dates they wish to take off. If there is a conflict with officers wishing the same day off seniority will prevail. In case of an unexpected personnel shortage the Chief has the right to cancel all floating holidays and pay officers according to the policy as stated in paragraph A.

D. If a person is scheduled to work any of the above stated holidays they will be paid at their overtime rate for the hours worked. When possible, shifts worked on holidays will be 8-hour shifts.

1029.6.1 INSURANCE BENEFITS

Agency Content

A. WHPS provides benefit-earning employees with health insurance and dental insurance coverage. Full-time employees receive family coverage. Part-time employees receive single coverage. Dependent health and dental coverage for the full and part-time (more than 20 hours per week) employee is an option. Under the Department's Hospital and Dental Program full-time and part-time employees must take single health and dental insurance coverage. Employee eligibility for the above benefits begins on the first of the month after the employee's first full month of employment.

B. WHPS will pay the premium for the life insurance for each full-time employee, up to \$10,000 face value of the policy.

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PERSONNEL EMPLOYMENT POLICIES

C. WHPS will provide a professional liability insurance policy for each full-time employee.

D. The dependent portion of the health and dental coverage will include wife or husband and sons or daughters of same.

1029.6.2 RESIGNATIONS

Agency Content

An employee wishing to resign from the Department shall forward a written request to the Director of Public Safety at least two weeks prior to the date of resignation. Failure to follow this procedure will result in a resignation not in good standing. The employee will not be eligible for severance pay. Unusual circumstances will be handled on a case by case basis.

1029.6.3 LEAVE OF ABSENCE

Agency Content

A. LEAVE OF ABSENCE

The Department is of such a size that it is very difficult to provide a leave of absence for Department members for extended periods of time.

1. Employees must request a leave of absence in writing at least 14 days prior to effective date to the Director of Public Safety.

2. Employees on leave must submit formal application for reinstatement at least 14 days prior to termination of leave. If an employee is found to be able to satisfactorily perform their former assignment, they will be rehired in his/her former rank.

3. Leaves may be granted for only the most serious reasons such as leaves in the Departments interests, including attendance at police schools, or other leaves. Leaves of absence for business reasons or to try out other employment will not be granted.

4. The length of the leave of absence will be determined by the Director of Public Safety based on the Department needs and the availability of Department members to perform the tasks of the Department member requesting leave of absence.

B. MILITARY LEAVE

Any employee of the Department who is conscripted or who enlists in the armed forces during periods of national emergency shall be carried on military leave of absence. For military service of more than two months, vacancies will not be carried on personnel rosters. Returning officer still capable of performing the full functions of their former position must make formal written application for reinstatement within two weeks of discharge or separation. Employees will be rehired in their former rank.

C. BONE MORROW DONATION

Under Minnesota law, an eligible employee who seeks to undergo a medical procedure to donate bone marrow is entitled to up to 40 hours of paid leave. Eligibility is determined according to state law. The employer may request that the employee provide medical verification of the purpose of

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PERSONNEL EMPLOYMENT POLICIES

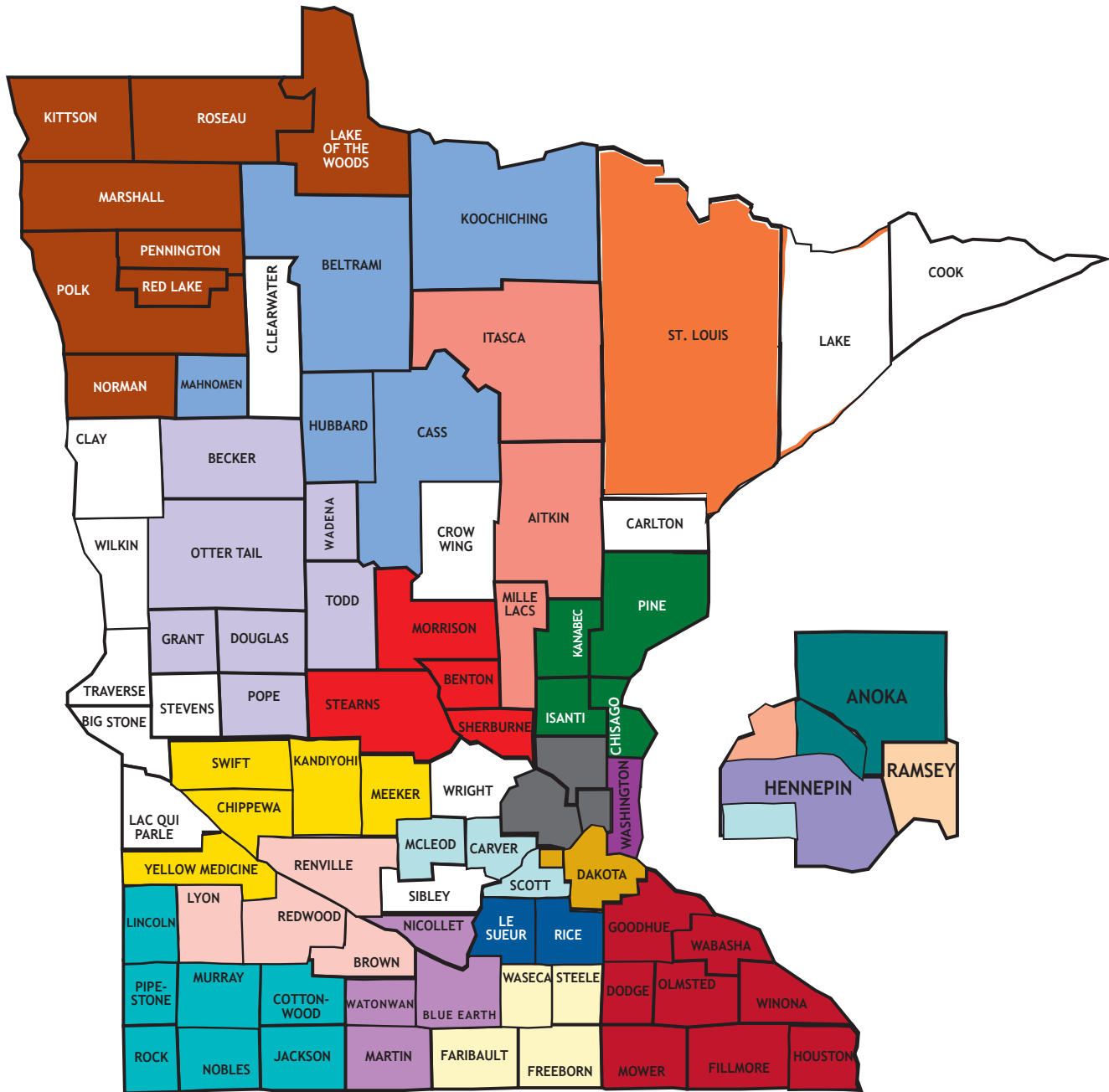
the leave and the length of leave required. The employer will not retaliate against an employee for requesting or obtaining a leave of absence for bone marrow donation.

D. FUNERAL LEAVE

Each employee shall be entitled to paid funeral leave or family emergency leave of a maximum of three (3) days per event to attend funerals of parents, spouse's parents, spouse, children, brother, or sister, grandparent and grandchild. Other relatives who are not immediate family: maximum of one day. The term 'Other Relatives Who Are Not Immediate Family' means a brother-in-law, sister-in-law, or grandparent-in-law. Employees who need additional time off because of the death of a family member included in the above definitions may use accrued vacation leave or compensatory time, subject to authorization by the employee's supervisor.

2022 Drug and Violent Crime Enforcement Teams

Department of Public Safety
OFFICE OF JUSTICE PROGRAMS



- | | | |
|--|--|--|
| ■ Paul Bunyan Gang & Drug TF
(includes White Earth Tribal Police Dept.) | ■ East Central Task Force | ■ Dakota County Drug Task Force
(includes portion of Scott Co.) |
| ■ Ramsey County VCET | ■ CEE-VI Gang & Narcotics TF | ■ Brown, Lyon Redwood, Renville (BLRR) Gang
and Drug TF |
| ■ Lake Superior Drug & Violent Crime TF | ■ Southwest Metro Drug Task Force | ■ Buffalo Ridge Drug and Violent Crimes Task Force |
| ■ Pine to Prairie Drug Task Force | ■ Anoka-Hennepin Narcotics & Violent Crime TF | ■ Minnesota River Valley Drug TF |
| ■ Aitkin, Itasca, Mille Lacs (AIIM) VCET | ■ Washington County Drug Task Force | ■ South Central Gang & Drug TF |
| ■ West Central MN Drug Task Force | ■ Northwest Metro Drug Task Force | ■ Southeast Minnesota Gang & Drug TF |
| ■ Central Minnesota VOTF | ■ Hennepin County Violent Offender TF | ■ Cannon River VCET |
| | | Areas not in a Task Force |