

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
BOARD OF COMMISSIONERS  
Tuesday October 23, 2018  
7:30 a.m.  
City of Maple Plain Conference Room**

**AGENDA**

1. Call to Order

**Reports**

2. Approval of July 24 and August 28, 2018, Commission Minutes
3. Review of June, July, August and September 2018 Activity Reports
4. Review of July, August, September, 2018 Claims
5. Review of 2018 YTD Budget and Cash Asset Report
6. Review of September YTD Accrued Vacation/Comp/Sick Time
7. Items of Interest-Community Events
8. Additions to the Agenda

**Old Business**

9. Highway 12 Safety Coalition
10. Update on WMDTF Forfeiture Funding
11. 2019 Budget
12. Military Deployment Update
13. New Patrol Squad

**New Business**

14. Hennepin County Mitigation Plans Approval
15. New Janitorial Contract
16. View Santa December 1, 2018
17. League of Minnesota Cities Loss Control and Police Operations Liability Survey
18. Malware Incident
19. New Live Scan Fingerprint machine
20. Tri-Tech CAD update
21. 2018 Police Commission Meetings Dates
  - December 18, 2018, Tuesday, 7:30 am (IF NEEDED)
22. Adjourn

# POLICE COMMISSION PACKET

## POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

October 23, 2018 7:30 a.m.

City of Maple Plan Conference Room

### Year to Date Activity Report

Between January 1 and September 30, 2018, West Hennepin Public Safety (WHPS) handled a total of 6,455 incident complaints; 2,413 in Maple Plain and 3,407 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the attached documents.

See attached July through September 2018 Activity Reports/Director's News and Notes for highlighted cases. Chief Kroells will highlight a few cases.

### July, August, September 2018 Claims

The July, August and September 2018 claims are attached for review and approval.

### 2018 YTD Budget & Cash Asset Report

In reviewing the 2018 Budget vs. Actual expenses from January 1 to September 30, 2018, WHPS received \$1,360,790 or 77.92% in income. In reviewing expenses during this same time period you can see that WHPS has spent \$1,351,130 or 77.36%. WHPS is on budget at this time.

Balances of other accounts are listed for your review: Crime Prevention \$52,552, Reserves \$6,933, Capital Outlay \$170,119; and Severance \$68,483.

### YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation and sick time reports are attached for review.

### Items of Interest/Community Events

- Reserve Officer Jeff Strand resignation
- Meeting in Cokato to discuss pedestrian fatality crash on September 20
- October 2 "Going 12 for 12" press conference
- City of Independence Open house on Highway 12 road improvements at County 90 and 92
- October 5 fatality crash on Highway 12 in Independence
- Maple Plain construction update for Howard Ave and Independence construction
- 911 system outage on August 1
- Bike Safety Rally at Hennepin County Library July 28
- Love Out Loud concert at Christ Lutheran on August 19
- WHPS' presentation at West Hennepin Chamber of Commerce
- August 7 Night to Unite Events
- Maple Plain Fire Open House October 6
- Speed trailer donated to Minneota Police Department
- Thank you letter from Minneota Police in regard to the WHPS speed trailer donation
- Thank you card from Ron Maas & family regarding support during death of family member



- Thank you letter to Reserve Officers attending the Bike Safety Rally at HC Library in Maple Plain
- Thank you letter to Reserve Officers attending the Rocking Rogers event in Rogers
- Thank you letter to Reserve Officers attending the Spirits of the Lake Festival in Mound
- Thank you letter from HC Sheriff Richard Stanek for Maple Plain Council meeting in August
- Thank you letter to Police Officers for attending the vehicle fair at the Discovery Center in Maple Plain
- Letter of support to WHPS Police Officers from Mayor Maas-Kusske on September 11
- Congratulations to Sgt. Rick Denneson for 30 years of service to WHPS on October 17

### Highway 12 Safety Coalition

The Highway 12 Safety Coalition met on September 6, 2018. Discussion continues between MnDOT and Hennepin County regarding construction of a round-a-bout at County Road 90 and a controlled intersection at County Road 92 N.

On October 2, 2018, a press conference was held at Independence City Hall to review the "Going 12 for 12" campaign. An open house immediately followed to discuss concept designs for County Roads 90 and 92 and great feedback was received. Further follow up regarding these intersection improvements in 2021 is scheduled for October 24.

On October 5, 2018, a 52 year old female from Bloomington was fatally killed in a head-on crash on Highway 12 just east of Valley Road in Independence. Tamara Freiborg was westbound on Highway 12 when her vehicle crossed over the centerline and stuck a semi-tractor trailer. WHPS staff, along with help from multiple agencies, responded to this crash. Highway 12 was shut down for five hours. Minnesota State Patrol reconstructed the crash scene and WHPS is handling the investigation of the crash. This case is still under investigation.

Many questions and concerns have been brought up regarding the centerline rumble strips repairs made on Highway 12 in September 2018. WHPS and the City of Independence were not consulted on these repairs. This was a MnDOT decision to repair the centerline rumble strips and not to replace them until the spring of 2019.

### Update on WMDTF Forfeiture Funding

The West Metro Drug Task Force (WMDTF) will continue waiting for the pending release of approximately \$700,000 of forfeiture funds from a 2011 narcotics case "Full Blown Fix". Through continued pressure from the WMDTF fiscal agent (a Hennepin County Sheriff's Officer) it was learned that each law enforcement agency participating in the WMDTF needed to submit a request for property seized/forfeited to the Department of Treasury/IRS. WHPS submitted its request October 1, 2018, and expects to receive its share, an estimated \$100,000, in 2019. Additionally, the WMDTF has agreed to issue funding to each law enforcement agency before the end of the year.

### Military Deployment Update

Officer Raskin was deployed to Kuwait and is expected to return to the United States in July 2019. I do not anticipate him returning to work until August, 2019. Administrative Assistant Kim Curtis and I will continue to monitor our employer responsibilities of healthcare, sick time, vacation time and PERA contributions.



### 2019 Budget Proposal

After our last Police Commission meeting a new budget proposal for 2019 was completed with the changes set forth in option #3. This new proposal was forwarded to each city administrator and all Police Commissioners. As you review the revised budget you will see a budget increase of 1.1% for West Hennepin Public Safety Department. City of Independence will see a 0.06% increase and Maple Plain will see a 3.49% increase. See attached packet for further details.

### New Patrol Squad to Replace #61

In July 2018, WHPS ordered a new Ford Police Interceptor to replace Squad #61, a 2014 Ford Police Interceptor. The new squad is expected to arrive at WHPS by mid-November. It will then be taken to Action Radio to get set up with emergency lighting and other necessary equipment. I anticipate the new squad will be in service by January 2019.

### Hennepin County Multi-Jurisdictional Hazard Mitigation Plan

In October 2018, City of Maple Plain and City of Independence were provided the 2018 Hennepin County Multi-Jurisdictional Hazard Mitigation Plan. Since 2015 I have been working with Hennepin County Emergency Management to identify hazards and areas of risk within the two cities.

The purpose of this plan is to identify Hennepin County's major hazards, assess its vulnerabilities and reduce risk using a variety of data and best practice measures to implement mitigation projects. The plan identifies goals and recommended actions and initiatives for each jurisdiction within our county to reduce and prevent injury and damage from hazardous events. The intent of the Plan is to provide unified guidance for ensuring coordination of recovery-related hazard mitigation efforts following a major emergency/disaster and to implement an on-going comprehensive county hazard mitigation strategy intended to reduce the impact of loss of life and property due to effects of natural hazards.

Through continued collaboration with each jurisdiction by providing staff expertise, support, training and education opportunities, Hennepin County Emergency Management will continue to increase its resiliency to the effects of natural hazards.

Hennepin County Emergency Management is requesting each city within Hennepin County to pass a resolution adopting the multi-jurisdictional hazard mitigation plan. I have provided a memo explaining the resolution along with a copy of a resolution to both cities and they have placed it on their October agendas.

### New Janitorial Contract

WHPS was advised a few months ago that our long time cleaning crew, Terry and Nancy Swenson, were retiring. WHPS teamed up with the City of Independence to hire a new cleaning crew at a cheaper price. We are currently in negotiations with Tegrete Corporation for a one year contract. They are expected to start November 4, 2018.

### View Santa 2018

View Santa will be held on Saturday December 1, 2018. The route is the same as last year. WHPS will be in contact with both cities to work on the details of the event. One stop will be at Independence City Hall and the other at Northside Park.

### League of Minnesota Cities Loss Control and Police Operations Liability Survey

On July 26, 2018, Tracy Stille from the League of Minnesota Cities (LMC) visited WHPS to conduct a loss control and police operations liability survey. He was very impressed with our police operations, community programs and risk management initiatives we have in place. See the attached letter from



LMC. In that letter a recommendation was made to add or review three areas in regard to police liability and policy. WHPS is currently working to add these policies and training recommended below:

- Consider additional police mental health training in de-escalation of force, to include reasonable use of force when dealing with mentally ill and disturbed person.
- Consider requiring a waiver and release form for the issuance of retired officer identification cards and any department provided firearms training that allows the retired officers to qualify to carry a concealed firearm, pursuant to the Law Enforcement Officers Safety Act of 2004 (18 U.S. Code §926C).
- Consider a written policy on the training, distribution and delivery of Narcan (naloxone).
- Consider a written policy on interacting with the hearing impaired/disabled (interpreter policy).

One additional concern discussed at the meeting was the Lake Minnetonka SWAT team. LMC has no record of the Lake Minnetonka SWAT team and insurability. They inquired if the SWAT team is a mutual-aid agreement or a joint powers agreement. LMC was advised the Lake Minnetonka SWAT team operates on a mutual-aid agreement but it has not been documented officially in a written agreement between all cities who participate in the SWAT team. I addressed this issue with the chief law enforcement officers from Minnetrista, Orono, Wayzata, and South Lake Minnetonka. In our discussions we are looking at different joint powers agreement models to determine if that is the best course of action for our current SWAT team vs. a mutual-aid agreement. I will further advise as I learn more.

#### Malware Incident

On August 23, components of the Emotet Trojan virus were discovered on multiple systems at WHPS. In addition, MNIT informed WHPS that they detected malicious activity originating from the conference room computer. Emotet Trojan is often delivered via a malicious e-mail. Element IT Services responded quickly and did an outstanding job in handling this situation. Below is a recap of services they provided to fix the problem.

**Element Actions taken:** After an initial clean-up attempt, the conference room computer was removed from WHPS' active server. WHPS uses two firewalls, one for public internet access and one for access to State systems. We have confirmed that the internet firewall (WatchGuard T50) is fully functional and running WatchGuard Full Advanced Security Services Suite. Based on MNIT's notification, we believe that the trojan is attempting to establish connectivity via the State Cisco firewall. We (Element and WHPS) have no visibility into this firewall.

The following steps were taken by Element and WHPS to clear up this malware incident.

- Element conducted an all systems scan on the network (PCs and servers) and they were disinfected as necessary.
- Element contacted Morris Electronics to confirm security services on the Cisco firewall and learned the malware came through the State of Minnesota firewall, not the WHPS firewall. Due to the contract with MNIT, WHPS is responsible for all actions coming through their firewall.
- At our department meeting on October 10 WHPS staff participated in security awareness training.
- Element worked with WHPS on current security offerings and assisted them in improving their current security posture (Mimecast, KnowBe4, Network Detective, Arctic Wolf)

- Element removed the HDD from the conference room computer for possible future forensic analysis and installed a new HDD in that computer.

#### **New Live Scan Fingerprint Machine**

WHPS is scheduled to receive an upgrade of our Live Scan Fingerprint Machine on October 31, 2018, from the BCA. This is long overdue as WHPS has been dealing with a subpar fingerprint machine for the past year. The fingerprint machine comes at no cost to WHPS but WHPS must cover the cost of the printer as it is needed for civil applicants requiring a copy of their fingerprints for various reasons. The cost of this printer and IT support for install will run approximately \$2,000.

#### **Tri-Tech CAD Update**

After many years Hennepin County Sheriff's Office has finally upgraded their CAD (computer automated dispatch) system. Tri-Tech has replaced the prior CAD of Geomobile. This change over comes with some minor problems and issues but so far WHPS and all Hennepin County agencies using Hennepin Dispatch are handling the changeover well.



**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
BOARD OF COMMISSIONERS**

**Tuesday, July 24, 2018**

**7:30 a.m.**

**West Hennepin Public Safety Conference Room**

**MEETING MINUTES**

**1. Call to Order.**

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 7:30 a.m. by Chairperson Julie Maas-Kusske.

Present: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Mike DeLuca, Commissioner Lynn Betts, Director Gary Kroells

Others Present: Maple Plain City Administrator Bobby Schoen, Independence City Administrator Mark Kaltsas

Absent: None

Guest: Roger Schmitz, CenterPoint Energy

**Reports**

**2. Approval of April 17, 2018, Commission Minutes**

There were no questions or comments regarding the April 17, 2018, Commission Minutes. Motion was made by Johnson, seconded by Betts, to approve the April 17, 2018, Minutes. All voted aye. Motion carried.

**3. Review of April, May and June 2018 Activity Reports**

West Hennepin has handled 1,610 incidents between January 1<sup>st</sup> and March 31<sup>st</sup>, 2018; 615 in Maple Plain and 995 in Independence. This is a decrease of 241 incidents for the same time period last year. Criminal Parts 1 and Part II were highlighted in the Activity Reports. There were no questions or comments regarding the April, May or June 2018 Activity Reports. Director Kroells did not highlight any cases because he had just reported them at both city council meetings.

Guest Roger Schmitz from CenterPoint Energy was at the Police Commission to present Director Kroells with a grant check so he was moved up on the agenda from item 18 to 4.

**4. New AED on CenterPoint Energy Grant**

Director Kroells submitted a CenterPoint Energy grant application for a 3<sup>rd</sup> AED defibrillator and West Hennepin Public Safety was awarded a 50/50 matching grant. CenterPoint Energy representative Roger Schmitz presented Director Kroells with a

check for \$1,395.00. With these funds West Hennepin will purchase a 3<sup>rd</sup> AED defibrillator and 2 smaller medical bags. Photographs were taken of Director Kroells and the Police Commission receiving the check. Roger Schmitz then left the meeting.

#### **5. Review of April, May and June 2018 Claims**

There were no questions or comments on any of the claims reports in the Police Commission packets. Motion by DeLuca, seconded by Betts, to approve the April, May and June 2018 claims, subject to audit. All voted aye. Motion carried.

#### **6. Review of 2018 YTD Budget and Cash Asset Reports**

As of July 19, 2018, West Hennepin has received \$996,465.10 (57.06%) in income and spent \$1,030,206 (58.99%) in expenses. West Metro Drug Task Force funds have not been received. Most of West Hennepin's projected income will be received later this fall.

Balances in other accounts are Crime Prevention \$58,568, Reserves \$6,261, Capital Outlay \$148,197, Severance \$68,483.

Director Kroells looked into investing funds into CD's. He checked with local banks and learned that a one year \$50,000 CD would earn \$125-\$600. Neither he nor the Police Commissioners felt that so little return was worth tying up \$50,000 for one year so he will not pursue anything further.

#### **7. Review of March 2018 YTD Accrued Vacation/Comp/Sick Time**

There were no questions about the reports. Director Kroells pointed out that a few employees' are over in their vacation hours but are scheduled to take them in the fall during hunting season.

Director Kroells said he reviewed West Hennepin's Vacation Benefits and Severance Pay Policies. Vacation Benefits Police 106.5.1 states 'employees may not accrue more than one years' worth of vacation time on the books at the end of the fiscal year.' He told the Police Commission that employees are allowed to accrue more vacation hours than their current vacation benefit as long as they are within policy by December 31<sup>st</sup> each year.

Director Kroells also reviewed Severance Pay Policy 1061.4 (B) which states, 'Employees will be paid for vacation time earned not to exceed employee's annual vacation benefit.'

Director Kroells ensured the Police Commissioner that officers do take time off and get away.

#### **8. Items of Interest**

Items of interest discussed by Director Kroells were:

- Liberty Triathlon June 9
- Guns vs. Hoses Softball Game June 28
- Bike Rodeo July 28



- Tour De Tonka August 4
- Officer Howes Tour of WHPS for Discovery Center Children on June 21, 2018
- Thank you email from resident for moving a speed limit sign on Co Rd 92
- Thank you phone call in regards to Officer Thompson's response to a personal injury crash in Maple Plain, June 29
- Night to Unite Events August 7
- Thank you email for Police and Fire Escort for Orono High School Special Olympics Basketball team playing for gold medal
- Thank you card from McCoy family for flower arrangements from WHPS for father's funeral
- Thank you from a resident for Officer Thompson's response to a medical in Independence on April 6
- Street reconstruction on Independence Street and Howard Ave.
- Lynda Franklin Employee Recognition for suspense files within Hennepin County

## **9. Additions to the Agenda**

None.

## **Old Business**

### **10. Highway 12 Safety Coalition**

Discussions continue between Hennepin County and MnDOT for a roundabout at Hwy 12/County Road 90 and a controlled intersection at Hwy 12/County Road 92 North. Hennepin County is leading the project at County Road 92 N. MnDOT will support them. Property owners who will be affected by the construction will be contacted. An open house is expected to be hosted sometime in August by City of Independence to show the different concept plans. Both intersection projects will be constructed in spring of 2021.

### **11. Update on WMDTF Forfeiture Funding**

Funds have been approved for release from a cleared 2011 case but neither West Hennepin nor the other participating WMDTF agencies have received any funds yet. The IRS takes 1.5 years to release forfeiture funds. Director Kroells is hoping the funds will be distributed in 2019.

### **12. Lexipol Policy Changes**

Lexipol policies were updated from August 2017 to January 2018. A list of changes was in the Police Commissioners packets with brief descriptions. There were no questions of the policy changes.

### **13. Military Pending Deployment Update**

Officer Ben Raskin has not received mobilization orders yet but Director Kroells is moving forward with plans that he will be deployed this fall. Officer Raskin, Director Kroells and Administrative Assistant Kim Curtis met on June 22, 2019. Employer responsibilities, employee expectations, FLMA healthcare, sick and vacation time and PERA contributions were discussed. Officer Raskin will buy back his PERA. West Hennepin will set aside the Employer's PERA portion plus 8% annual interest rate per

Minnesota State Statute 353.01, subd 16, (8). If deployed, Officer Raskin will return in July 2019.

#### **14. Lakes Area Chaplain Program**

Officer Aaron Geddes is working with Chaplain Dan Carlson to reach out to local churches to develop a local chaplain program versus using the Lakes Area Management Chaplain Program. They would like to find two to three clergy to join West Hennepin's Chaplain Program.

### **New Business**

#### **15. 2019 Budget Proposal**

Director Kroells' presented his 2019 budget proposal as \$1,801,827. This is a 3.2% increase for West Hennepin. City of Independence's increase is 2.10% and Maple Plain's is 5.46%. The primary changes in it are due to:

- Formula adjustment from the League of Minnesota Cities workers compensation and auto insurance increased \$20,000 from last year.
- Cost of living increases for employees, including step increases \$53,005 or 5.37%
- Increase of PERA employer contribution to 11.3 % for an additional cost of \$15,142.
- Health insurance increased \$10,800
- \$3,000 increase in projected income, including \$30,000 from the West Metro Drug Task Force
- Decrease in capital improvement plan of \$42,783 to reduce budget increases. Investigator vehicle purchase will be delayed until funding available.
- Increase of services including fuel cost and auto maintenance of \$7,450.
- Decrease of \$2,685 for office supplies, cleaning services and equipment.

A 3% salary increase for officers is \$55,000. A few are not at top salary yet. Most police departments and their unions are in negotiations for 2019 salaries so Director Kroells has not been able to do a 2019 ten-city survey yet but he will provide that information to the Police Commission once it is available.

Director Kroells would like to promote a second supervisor before Sgt. Rick Denneson retires. Sgt. Denneson has over 30 years of service in and can retire any time. In succession planning for his replacement, multiple West Hennepin officers are interested in the second supervisor position.

Director Kroells was asked if employees pay any portion of their benefits costs and if West Hennepin should put money into salaries or benefits. He said that West Hennepin needs to be competitive in benefits and salary or West Hennepin will lose employees. He asked what percent increase was comfortable for each council member. DeLuca said he didn't think he could sell this 2019 budget proposal to the Maple Plain Council.



Director Kroells offered to look at a 2 – 2.5% salary increase and see where else he can decrease.

At 8:50 a.m., Betts left the meeting for another appointment.

The Police Commission agreed to meet again and discuss the budget proposal after Director Kroells has had a chance make some adjustments. Motion by Johnson, seconded by DeLuca to further discuss at an additional meeting. All voted aye. Motion carried.

#### **16. Purchase and Implementation of Viridian Weapon Mounted Cameras**

Since December 2017, West Hennepin has participated in a weapon mounted camera system provided by Viridian Weapon Technologies. The results have been very good and Director Kroells asked for the Police Commission's approval to purchase 10 cameras for West Hennepin's officers at a cost of \$6,130. An additional \$1,500 would be used to purchase 'instant on' duty holsters for a total program cost of \$7,630. The funds would come from the Crime Prevention account. Motion by DeLuca, seconded by Johnson, for Director Kroells to purchase 10 weapon mounted cameras and 'instant on' duty holsters using Crime Prevention funds. All voted aye. Motion carried.

#### **17. Resolution for Records Retention Policy**

West Hennepin does not currently have a records retention policy in place. A resolution adopting State of Minnesota's records retention policies, recommended by the League of MN Cities, was presented to the Police Commission for adoption. Motion by DeLuca, seconded by Maas-Kusske, for the Police Commission to approve the Resolution adopting the Records Retention Policy for West Hennepin. All voted aye. Motion carried. Maas-Kusske and Director Kroells signed the resolution.

#### **18. New Patrol Squad Order Proposal**

Squad 61 is due to be replaced. Funding for a new squad has been put in Capital Improvement. A memo from Officer Jon Howes regarding a 2018 squad purchase, squad options and squad setup was included in the Police Commissioners packets. He recommended purchasing a squad from Waconia Ford for \$33,223. Action Radio will set up the new squad.

Motion by DeLuca, seconded by Maas-Kusske, for Director Kroells to move forward with the new squad car order. All voted aye. Motion carried.

#### **19. Emergency Management Updates**

Director Kroells explained the meanings of 'Shelter in Place' and 'Evacuation' on West Hennepin's website and in the city newsletters. A local business, MacDermid Enthone located at 5630 Pioneer Creek Drive' stores and mixes numerous hazardous chemical on site. Director Kroells and Maple Plain Fire Chief Justin McCoy performed an onsite inspection and reviewed the company's emergency management plan. Future tours will be completed.

It took Director Kroells over one year to complete but he has earned the '*Emergency Management Certificate as a Minnesota Director/Practitioner*' certificate from the State

of Minnesota Department of Public Safety Division of Homeland Security and Emergency Management. A copy of the letter and certificate he received were in the Police Commission packets.

## **20. Service Boundaries for City of Independence Fire Zones**

When Director Kroells learned that fire boundaries had not been discussed between Maple Plain, Delano and Loretto Fire Departments in over 25 years, he called a meeting on July 11, 2018, with the fire chiefs. City administrators were invited to attend as well and did except Delano City Administrator Phil Kern who was unable to make it. They discussed fire boundaries, goals and objectives, response times to certain intersections, emergency management notification, joint training between fire agencies and West Hennepin, active shooter and mass casualty training and Delano Fire current dispatching vs. dual paging. Overall it was a very good meeting and more will be held in the future.

## **21. Night to Unite Events**

Parties are being organized for Night to Unite on August 7, 2018, 5:30 to 9 p.m. Once locations are confirmed a list will be sent to council members. Maple Plain will again host a large block party at North Side Park. City of Independence will have individual block parties. Officer Lance Zilles is doing a great job heading up these events. West Hennepin officers and Reserves and Maple Plain and Loretto Fire Departments attend all block parties.

## **22. Special Budget Meeting Date to Be Determined**

Director Kroells will make adjustments to his budget proposal and contact the Police Commissioners with suggested dates to meet in August to discuss his adjusted budget.

After the special budget meeting is held in August 2018, the next meeting is scheduled for October 23, 2018, Tuesday, 7:30 a.m. in West Hennepin Public Safety's Conference Room

Before adjournment, Maas-Kusske said there's no need to include incidents with each monthly Activity Report. They're already discussed at city council meetings and in newspapers as weekly Media Releases. There's no need for the repetitiveness. Police Commissioners agreed but there was no motion.

## **23. Adjourn**

Motion by Johnson, seconded by Maas-Kusske, to adjourn at 9:10 a.m. All voted aye. Motion carried.



**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
BOARD OF COMMISSIONERS  
Tuesday, August 28, 2018  
7 a.m.  
West Hennepin Public Safety Conference Room**

**MEETING MINUTES**

**1. Call to Order.**

Pursuant to due call and notice thereof, a special meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 7:07 a.m. by Chairperson Julie Maas-Kusske.

Present: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Mike DeLuca, Director Gary Kroells

Others Present: Maple Plain City Administrator Bobby Schoen, Independence City Administrator Mark Kaltsas

Absent: Commissioner Lynn Betts arrived at 7:20 a.m.

Motion by Johnson, seconded by DeLuca, to approve the agenda of this special meeting. All voted aye. Motion carried.

**2. Military Deployment Orders**

Officer Raskin received official deployment orders advising he will be active as of September 20, 2018, and deployed September 23, 2018. The orders state he will be on active duty for 400 days, the maximum number of days for National Guard, but he expects to be in the United States in July 2019 and back to work at West Hennepin by August 2019. On August 23, 2018, Officer Raskin turned in his official request for a military leave of absence to Director Kroells.

**3. Ten City Survey Results**

Director Kroells presented a ten city survey to the Police Commission members. A few cities are noted as 'pending' because they're still negotiating their 2019 salaries and benefits. West Hennepin's rankings were presented as '*Salaries*' and '*Salaries Plus Benefits*'. Director Kroells is in 5<sup>th</sup> place for salary but will change to 6<sup>th</sup> in both scenarios; officers (including the sergeant) are in 7<sup>th</sup> place based on salary alone but will be in 5<sup>th</sup> place based on salary and benefits; and clerical is in 4<sup>th</sup> place based on salary but will be in 3<sup>rd</sup> place in salary and benefits. All Police Commissioners agreed that West Hennepin being in the middle was good.

#### **4. 2019 Budget Discussion**

Director Kroells presented the Police Commission with four options for the proposed 2019 budget:

1. adopt the original budget as proposed on July 24, 2018.
2. reduce cost of living increases for employees and reduce Capital Improvement by \$5,000.
3. show similar cost of living reductions for employees plus an additional \$25,000 reduction in Capital Improvement.
4. show similar cost of living reductions for employees plus an additional \$35,000 reduction in Capital Improvement.

The Commissioners discussed all four options with Director Kroells and felt they could comfortably go back to their respective city councils with option #3 for approval. This option allows for a 2.5% cost of living increase for West Hennepin's eight police officers and one sergeant; a 2% cost of living increase for the chief and two administrative assistants and replacing the investigator's vehicle in 2020 instead of 2019. Motion by Johnson, seconded by DeLuca, to present option #3 to their city councils for approval. All voted aye. Motion carried.

#### **5. Next Meeting Scheduled for October 23, 2018, 7:30 a.m. in West Hennepin Public Safety's Conference Room**

#### **6. Adjourn**

Motion by Johnson, seconded by Betts, to adjourn at 7:55 a.m. All voted aye. Motion carried.



Date: July 11, 2018

To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members

From: Director Gary Kroells *G. Kroells*

SUBJECT: JUNE 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

\\WHPS#0\share\monthlyactivityreport\2018\lettertocouncilmonthlyreport.docx

*West Hennepin Public Safety Department*  
1918 County Road 90 / Maple Plain, Minnesota 55359  
Phone: (763) 479-0500 / Fax: (763) 479-0504  
Web Address: <http://www.westhennepin.com> E-mail: [westhennepin@westhennepin.com](mailto:westhennepin@westhennepin.com)

# Monthly Activity Report

## June 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
<b>City Of Independence</b>				
Criminal	11	11	65	55
Traffic	150	199	889	1,102
Part III	8	10	40	46
Part IV	26	30	191	181
Part V	159	191	816	926
<b>Total City of Independence</b>	<b>354</b>	<b>441</b>	<b>2,001</b>	<b>2,310</b>
<b>City Of Maple Plain</b>				
Criminal	4	5	27	28
Traffic	102	151	569	669
Part III	3	3	17	22
Part IV	22	15	127	94
Part V	156	155	718	774
<b>Total City Of Maple Plain</b>	<b>287</b>	<b>329</b>	<b>1,458</b>	<b>1,587</b>
<b>Grand Total Both Cities</b>	<b>641</b>	<b>770</b>	<b>3,459</b>	<b>3,897</b>
TZD	32	28	93	113
Agency Assists	59	61	220	317
<b>Total ICR Reports</b>	<b>700</b>	<b>831</b>	<b>3,772</b>	<b>4,214</b>
Mileage	11,603	9,528	79,030	72,088
<b>How Received</b>				
Fax	10	14	78	73
In Person	20	15	158	156
Mail	0	1	6	8
Other	3	3	17	18
Phone	41	39	223	175
Radio	199	221	1,069	1,075
Visual	387	482	1,995	2,419
Email	2	7	24	30
Lobby Walk In	38	49	202	260
<b>Total</b>	<b>700</b>	<b>831</b>	<b>3,772</b>	<b>4,214</b>



June 2018 Criminal Part I & II

City of Independence Grid #'s 3-5

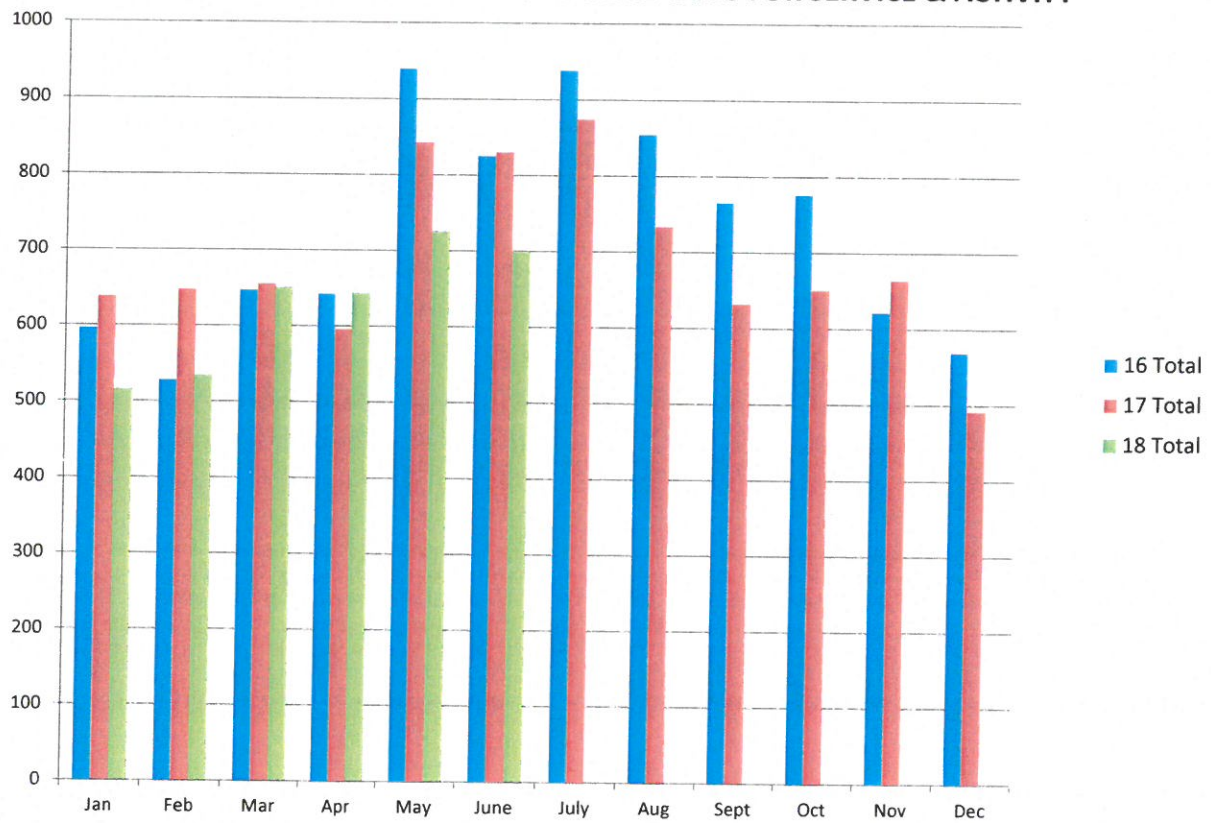
<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Create Date</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	18003117	Weapons Felony Assault	43253	5	43253	A2523
WHPS	18003138	Domestic	43254	3	43254	AL351
WHPS	18003142	Theft Report	43254	3	43254	TD029
WHPS	18003408	Theft From Auto	43264	3	43264	TC151
WHPS	18003460	Damage to Property	43267	3	43267	P3119
WHPS	18003467	DWI	43267	3	43267	JFR01
WHPS	18003745	Drugs-Paraphernalia Possession / DAR - Driving After Revocation	43281	3	43281	DC500
WHPS	18003747	Damage to Property	43281	5	43281	P3119
WHPS	18003758	Damage to Property	43281	3	43281	P3119
WHPS	18003759	Vandalism	43281	3	43281	P3119
WHPS	18003772	3rd Degree DWI /Crash/Personal Injury	43281	3	43281	JFWA1

June 2018 Criminal Part I & II

City of Maple Plain Grid # 1-2

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Create Date</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	18003155	Burglary	43255	1	43255	B0794
WHPS	18003289	Drugs - Possess Small Amount of Marijuana / DAR - Driving after revocation	43259	1	43259	DA540
WHPS	18003431	Domestic Strangulation	43265	2	43265	AN052
WHPS	18003438	NSF Check	43266	1	43266	U202C

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY June 2018 Activity Report

### Year to Date Activity Report

At the end of June 30, 2018 West Hennepin Public Safety (WHPS) handled a year to date total of 3,772 incident complaints. 2,001 in Independence and 1,458 in Maple Plain. For the month of June, 287 incidents were in Maple Plain and 354 incidents occurred in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

### Recent Highlighted Cases:

#### Domestic

June 2

5:45 a.m. 5200 Manchester Dr., Maple Plain. A noise complaint was received of a female and male yelling loudly and a child crying. WHPS, assisted by Orono PD, knocked and announced themselves but the residents would not open the door. The Knox box key was obtained and as officers returned to the apartment, a male opened the door. Both female and male stated they were having a verbal domestic, no assault occurred. The child was smiling and running around and was ok. Both adults agreed they would stay without further disturbance of the peace.

#### Weapons Felony Assault

June 2

7:47 a.m. CR 17/ CR 6, Independence. Caller reported a vehicle passed his vehicle and another vehicle going approximately 100 mph. At a stop sign, the caller pulled up next to the suspect vehicle, rolled his window down and told the suspect driver to 'slow down' and 'driving like that was not worth it'. The suspect driver pointed a silver handgun out his driver's window at the caller. The caller leaned back in his seat to get out of the way and the suspect male put the gun back in his vehicle and drove off. Caller gave Dispatch the suspect's license plate. Grant Pedersen, 19, of Buffalo, MN, was located at his residence, interviewed, arrested and charged with Weapons Felony Assault.

#### Vehicle Fire

June 2

5:03 p.m., CR 11/Townline Rd, Independence. Rec'd call of a U-Haul trailer on fire. The driver was able to unhook it from his vehicle and Loretto Fire put the fire out. It sustained very little damage and was towed from the scene. The driver's belongings were loaded into another trailer.

#### Domestic

June 3

5:07 p.m., 3000 block Becker Rd, Independence. Rec'd call of a domestic between husband and wife. Wife was arrested for misdemeanor domestic assault and transported to HC Jail.

#### Burglary

June 4

1:50 p.m., 5000 block Pioneer Creek Dr., Maple Plain. Call rec'd of two rental units whose locks were cut off and are missing and two units with damaged locks. Lists of stolen items are being put together. Case is under investigation.

#### Suspicious Activity

June 5

11:01 a.m., 2000 block CR 92, Independence. A caller reported seeing a male get out of a van and hook something on the pole of a street sign. Caller didn't call 911 until the next day because she'd made eye contact with male and was afraid he'd find out she called. An officer responded to the street sign and saw a transom saver for a boat motor that the male must have found on the road and hung on the sign in case the owner backtracked looking for it. The caller was advised of same.



#### Customer Trouble

June 6 1:44 p.m., 5000 block Hwy 12, Maple Plain. Police were called to a business to help remove a customer causing problems and refusing to leave. The customer was spoken to and left peacefully

#### Taxi No Pay

June 7 3:03 a.m., 5000 block Hwy 12, Maple Plain. Police were approached by a taxi cab who reported that his customer's credit card was declined and the customer had no cash. Both agreed that payment arrangements would be made the following day.

#### \*\* WHPS daily receives MULTIPLE reports of Phone Scams\*\*

June 7 11:20 a.m., 3000 block CR 90, Independence. Report taken from a resident who rec'd the same IRS scam phone call four times within 24 hours. The caller left a voicemail each time stating the resident owes the IRS money and if they don't pay, they'll be arrested.

#### No Contact Order Violation

June 7 11:59 a.m., CR 6/CR 92 S, Independence. During a traffic stop the driver was found to have a revoked license. It was also learned that she had a no contact order against the front passenger of her vehicle. Alexander McGraw, 30, of Plymouth, MN, was arrested for violating the No Contact Order and brought to HC Jail. Driver was given a verbal warning for No Proof of Insurance and cited for DAR and cracked windshield.

#### Personal Injury Crash

June 7 8:02 p.m., CR 11/Countyline Rd, Independence. Police and Delano Fire responded to a one vehicle crash. The vehicle was westbound CR 11 when a deer ran out in front it. The driver swerved, went in the ditch, hit a driveway and rolled the vehicle. All three occupants sustained minor injuries. Two were released to their parents; the third was taken by ambulance to HCMC.

#### Domestic

June 10 1:03 p.m., 1000 block Baker Park Rd, Maple Plain. Police responded to a verbal domestic between father and son. The parties had separated themselves by the time officers responded. Both parties were spoken to and agreed to try to work things out.

#### Parking Complaint

June 11 7:41 p.m. 2000 block Independence Rd, Independence. Rec'd a parking complaint of vehicles using his driveway near the bridge fishing area to turn around, vehicle lights shine into his house, loud vehicle acceleration and being flipped off by the drivers. Caller said he'll attempt to get vehicle license plates.

#### Community Relations

June 12 10:28 a.m., 5000 block Independence St., Maple Plain. An officer stopped at the Discovery Center to read books to some small children, hand out junior officer stickers and give a tour of his squad car.

#### Theft from Auto

June 13 1 0:41 p.m. 3:20 p.m. 18 Golf Walk, Independence. Responded to a report of a theft from a motor vehicle. Police met with the victim who thought he locked the vehicle and when he came back to the vehicle the center console was open. His credit cards were sitting on the seat and his wallet was missing along with \$1,300 cash that was in the wallet. No damage to the vehicle. The case is under investigation.



#### Juvenile Complaint

June 14 1:47 p.m. 5000 Pagenkopf Rd, Independence. Driver reported two boys threw something at her van. She discovered it was paintballs after arriving at her destination. The paint washed off and she wanted Police to speak with the parents so they could deal with the issue. Approximately 30 min had lapsed from the time of the incident and when Police were notified. The neighborhood was checked and no one knew of anything.

#### Motorist Assist

June 14 8: 5:42 p.m. Hwy 12/ Nelson Rd, Independence. Police observed a truck that was stopped and a male walking away from it. Contact with the male who stated his truck ran out of gas. Police gave the male a ride to the gas station for gas and back to his truck to fill it.

#### Domestic Strangulation

June 14 9:20 p.m. 5000 Hwy 12, Maple Plain. Caller reported her boyfriend was hitting and choking her multiple times. Medina and Orono PD responded and assisted WHPS Police. 21 year old female victim from Mound was outside the room and stated her boyfriend had been sleeping and she woke him up when she found on his phone he had been texting another girl. She began yelling at him and he pushed her down and began to choke her. Police found boyfriend Alexander William McGraw, 30 from Plymouth attempting to climb out the rear window to escape. McGraw was taken into custody. McGraw was arrested and transported to Hennepin Co Jail: charged with Felony Domestic Assault by Strangulation, No Contact Order Violation and McGraw had two active Warrants for domestic related incidents.

#### Welfare Check

June 15 200 CR 92N, Independence. Police responded to a welfare check on a female who left a message and letters stating she was going to kill herself. The female confirmed she was suffering from depression and was transported to the hospital by ambulance.

#### Domestic / Civil Assist

June 15 5000 Clayton Dr. Independence. Resident wanted his girlfriend transported to detox as she was intoxicated and obnoxious. Police could not force her to go to detox given the current situation. Resident declined Police speaking with her and wanted her probation officer to know of the alcohol violation and remove her from the property. Her probation officer was notified.

#### Road Debris

June 16 CR 90/ Hwy 12, Independence. Police dispatched to road debris of a tree blocking the e/b lane of traffic. Police located a rotten tree that had fallen due to the wind and was able to move the tree into the ditch.

#### 3rd Degree DWI Refusal

June 16 10:26 p.m. CR 6 /CR 19, Independence. Vehicle was stopped for no tail lights and found the driver was driving with only the running lights to the front on. Driver Sara Ashley Doherty, 36 from Loretto submitted inadequate breath samples for breath alcohol concentration. Doherty was arrested and transported to HC Jail for 3rd Degree DWI and 3rd Degree DWI Refusal.

#### Utility Check

June 17 CR 11/ CR 90, Independence. While on patrol, Police observed 3 large fire ball explosion type flashes of light coming from the Loretto area. Power went out in Independence, Medina, Greenfield, Orono, Mound, and Minnetrista. Wright Hennepin Electric was contacted and located an issue at Hwy 55/Rolling Hills. Power was out for approximately 2 hours.

Prowler  
Jun 19

10:24 p.m., 5000 block Pioneer Creek Dr, Maple Plain. Report received of interrupted burglary/theft in a gated area of a closed business. Three males were running from the area and one of had a bolt cutter. Numerous PD officers and Maple Grove PD K-9 responded to assist in searching the area and perimeter. The suspects were not located. It was determined the access gate was left open to the storage area and no forced entry was attempted. The case is under investigation.

Prowler  
June 20

1:17 a.m. 5000 Bryantwood Dr, Maple Plain. Report received of possible car prowler. Caller saw a handcart by a vehicle; did not actually see someone enter or near a vehicle but thought it was suspicious. Police were familiar with a family that recently moved to the area and had used a handcart moving items between their storage and their apartment.

Trespassing  
June 20

8:20 p.m. 7000 Pioneer Creek Rd, Independence. Police responded to a report of three males on three ATVs riding on property that is clearly posted no trespassing. The manager showed a video of the three dirt bikes riding off the property. He followed them and they went to 200 CR 92 residence. Police responded to the residence and found three juveniles all covered in mud who said they had been riding on the property. Police advised they had ridden past no trespassing signs and someone had tried to talk to them. They understood their mistake. Their parents were contacted and advised what had happened. No citations were issued.

#### BEWARE NEW PHONE SCAM

June 21

5000 Hwy 12, Independence. Business reported a phone scam from someone reporting to be from Xcel Energy. Caller said the resident owed over \$1,000 and asked for their bank account info. The business is on auto-pay, recognized it as a scam and hung up on the caller. Business called Xcel Energy to report the scam call and was advised to report it to their local police

Warrant Arrest  
June 22

Baker Park Rd / Hwy 12, Maple Plain. A Lieutenant from Minneapolis PD reported seeing two males in this area that were involved in a series of burglaries in other cities. Police located the two males walking down the middle of the street. Kim Kovac Patterson, 57 of St. Paul had a warrant out of the Ramsey Co Sheriff's Office for an open container with a \$200.00 bail. He was arrested and transported to Hennepin Co Jail. No criminal activity found or warrants for the other male who was then released.

Prowler  
June 23

12:14 a.m. 1800 Newport Street, Maple Plain. Received a call about a taller white male wearing a t-shirt and jeans seen looking into cars at Newport Apartments and the male took off running towards Budd Ave. The information was 12 minutes after the incident occurred; the area was checked and did not find anyone fitting the description. There were a number of people all outside the apartments who did not see anything.

Crash PI  
June 25

Two vehicle accident at the intersection of Halgren Rd and Hwy 12, Maple Plain. Driver #1 stated he was traveling EB on Hwy 12 and in the process of making a left hand turn onto Halgren Rd when he turned in front of Veh #2. Driver of vehicle #2 stated he swerved to the right trying to avoid the vehicle but still ended up making contact. Driver #2 had a scratch on his forehead, cuts on his hand from the windshield and some obvious contusions on his wrist/forearm area. North Ambulance arrived and assisted with Driver #2 and his passenger. He and his passenger were going to the doctor for further evaluation. Driver of Veh#1 was issued a citation for Failure to Yield. Both vehicles towed from the scene.

#### Identity Theft

June 25

1500 Prairieland Ave, Maple Plain, Reported a package from Home Depot was delivered to a residents previous address in Maple Plain. The residents picked up the package and discovered it was a rope from Home Depot. They called Home Depot who reported a Home Depot Credit Card was opened up in her name. The rope was ordered as well as 10 thermostats. Home Depot would not provide any information to the victim on where the account was opened or where the thermostats were shipped to. Home Depot started their investigation and would contact the victim of their findings. The total amount charged on the Home Depot Credit Card was approx. \$4,700.00.

#### Pick Up / Warrant

June 27

Police responded to 6000 CR 11, Independence for a warrant check on Nathaniel Lawrence Matten 27, from Independence. Female answered the door and stated she did not know if he was home and gave permission to search the house. Police located two individuals in the most upstairs portion of the house. Both individuals were identified as Robert Lawrence Klinkner, 54 Clearwater and Laura Lee Diemert, 53 from Monticello,. Diemert had one warrant out of Hennepin County for no insurance and 3 warrants out of Wright County for DAS and other driving violations. Klinkner was clear and did not have a warrant. Police continued the search and located Matten on the main floor in the north east storage room lying on the floor trying to hide. Matten had felony warrants from McLeod County Sheriff's Office and Stearns Sheriff's Office. Matten was arrested and transported to Hennepin County Jail.

#### Baler Fire

June 28

1900 Copeland Rd, Independence. Received a call of a barn full of hay was on fire. Police arrived and noticed a John Deere 469 Round Baler was on fire but no barn fire. The homeowner had finished using the baler, was putting it away and noticed it was on fire. Possibly a heated bearing caused the fire and started the leftover hay on fire. He was able to detach the tractor and attempted to extinguish the fire but was unsuccessful. He was not injured. Delano Fire responded and extinguished the fire.

#### Neighbor Trouble

June 30

5000 block Sunset Ln, Independence. Police were called to an issue of a mailbox that was installed on or very near to a property line between two neighbors. Both neighbors were talked to but at this time the issue has not been resolved.

#### Vandalism

June 30

1000/2000 blocks Copeland Rd, Independence. Two mailboxes were damage. In both cases, a brick was located near the mailboxes, which appeared to have been intentionally thrown at them. Both damage cases are under investigation.

#### Accident/PI/3<sup>rd</sup> Degree DWI

June 30

11:11 p.m., County Road 6 and 92. Officers responded to a single vehicle rollover. Two persons were standing near the vehicle and had very minor injuries/superficial cuts. They initially stated the driver fled the scene; however, witnesses stated the two persons were the only occupants and they had assisted them out of the overturned vehicle. Both persons exhibited signs of impairment. The owner of the vehicle, Jessica Kyostia, 29 of New Hope, was determined to be the driver. She failed field sobriety tests and submitted to a breath test which resulted in .312 breath alcohol concentration. Kyostia was arrested for 3<sup>rd</sup> Degree DWI and transported to Hennepin County Jail.





Date: August 2, 2018

To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members

From: Director Gary Kroells *GK*

SUBJECT: JULY 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

\\WHPS#0\share\monthlyactivityreport\2018\lettertocouncilmonthlyreport.docx

*West Hennepin Public Safety Department*  
1918 County Road 90 / Maple Plain, Minnesota 55359  
Phone: (763) 479-0500 / Fax: (763) 479-0504  
Web Address: <http://www.westhennepin.com> E-mail: [westhennepin@westhennepin.com](mailto:westhennepin@westhennepin.com)



# Monthly Activity Report

## July 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
<b>City Of Independence</b>				
Criminal	12	6	77	61
Traffic	150	246	1,039	1,348
Part III	8	12	48	58
Part IV	26	25	217	206
Part V	159	183	975	1,109
<b>Total City of Independence</b>	<b>355</b>	<b>472</b>	<b>2,356</b>	<b>2,782</b>
<b>City Of Maple Plain</b>				
Criminal	8	4	35	32
Traffic	102	100	671	769
Part III	3	6	20	28
Part IV	22	9	149	103
Part V	156	162	874	936
<b>Total City Of Maple Plain</b>	<b>291</b>	<b>281</b>	<b>1,749</b>	<b>1,868</b>
<b>Grand Total Both Cities</b>	<b>646</b>	<b>753</b>	<b>4,105</b>	<b>4,650</b>
TZD	13	93	106	206
Agency Assists	32	121	252	438
<b>Total ICR Reports</b>	<b>691</b>	<b>874</b>	<b>4,463</b>	<b>5,088</b>
Mileage	12,480	16,718	91,510	88,806
<b>How Received</b>				
Fax	9	5	87	78
In Person	30	24	188	180
Mail	5	0	11	8
Other	1	8	18	26
Phone	38	26	261	201
Radio	218	212	1,287	1,287
Visual	332	554	2,327	2,973
Email	11	7	35	37
Lobby Walk In	47	38	249	298
<b>Total</b>	<b>691</b>	<b>874</b>	<b>4,463</b>	<b>5,088</b>

**July 2018 Criminal Part I & II**

**City of Independence Grid #'s 3-5**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18003839	3rd Degree DWI	7/4/2018	3	7/4/2018	JFW01
WHPS	18003927	Damage to Property	7/7/2018	5	7/7/2018	P3119
WHPS	18004000	Damage to Property	7/10/2018	3	7/10/2018	P3119
WHPS	18004010	Stolen Property	7/11/2018	3	7/11/2018	VB112
WHPS	18004039	CSC	7/17/2018	3	7/17/2018	L1B41
WHPS	18004163	Fraud - Credit Card	7/22/2018	3	7/22/2018	U0560
WHPS	18004275	CVO DWI	7/4/2018	3	7/4/2018	JGW08
WHPS	18004320	4th Degree DWI	7/24/2018	3	7/24/2018	JGW01
WHPS	18004321	3rd Degree DWI	7/25/2018	5	7/25/2018	DC500
WHPS	18004387	Theft From Auto	7/27/2018	3	7/27/2018	TR159
WHPS	18004430	Theft From Auto	7/29/2018	5	7/29/2018	TC159
WHPS	18004431	Theft From Auto	7/29/2018	3	7/29/2018	TC159

**July 2018 Criminal Part I & II**

**City of Maple Plain Grid # 1-2**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18003963	Damage to Property	7/9/2018	2	7/9/2018	P3119
WHPS	18003997	Felony Fraud Computer Crime	7/10/2018	2	7/10/2018	U120G
WHPS	18004166	Felony Criminal Damage to Property	7/17/2018	1	7/17/2018	P3119
WHPS	18004222	4th Degree DWI	7/20/2018	1	7/20/2018	DA540
WHPS	18004288	Credit Card Fraud - Unauthorized Use	7/23/2018	2	7/23/2018	U0550
WHPS	18004366	3rd Degree DWI -Refusal	7/26/2018	1	7/26/2018	JFR01
WHPS	18004388	Theft From Auto	7/27/2018	2	7/27/2018	TR159
WHPS	18004425	2 Citations: Minor Underage Consumption of Alcohol	7/29/2018	2	7/29/2018	M4140

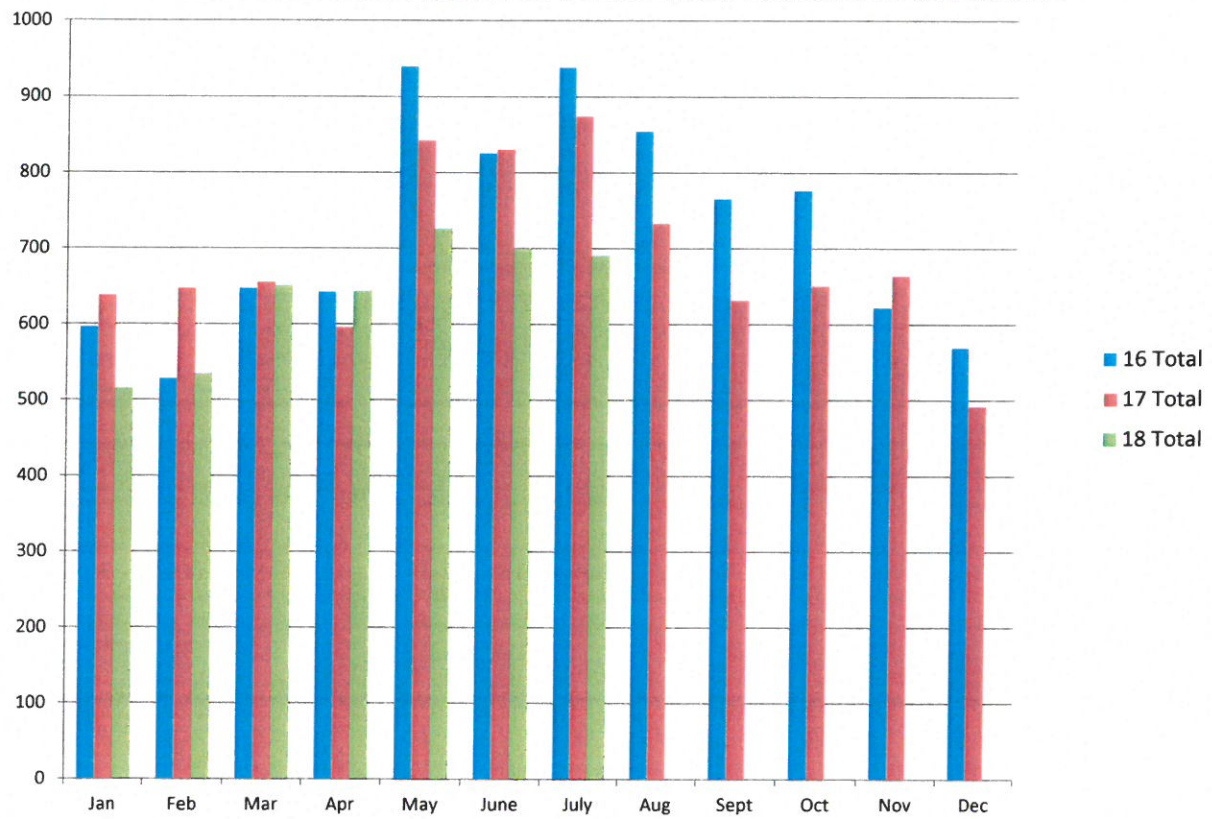
**July 2018 Criminal Part I & II**

**Towards Zero Death Grant Shift**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18004222	4th Degree DWI / Open Bottle in Motor Vehicle - Possession / Minor Consumption of Alcohol / Drugs - Small Amount of Marijuana in Motor Vehicle	7/20/2018	65	7/20/2018	JFW01 / DA540



### THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY July 2018 Activity Report

### Year to Date Activity Report

At the end of July 31, 2018 West Hennepin Public Safety (WHPS) handled a year to date total of 4,463 incident complaints. 2,356 In Independence and 1,749 in Maple Plain. For the month of July, 355 incidents occurred in Independence and 291 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

### Recent Highlighted Cases:

#### Drunk Problem

July 1 12:14 a.m., 3000 block Brei Kessel Rd, Independence. Police responded to a party who'd been drinking and was exhibiting bizarre behavior. He was unable to care for himself and was transported to HCMC.

#### Crash/PD-Commercial Vehicle Inspection

July 2 Fox Ridge Cir/Ingerson Rd, Independence. Officers were dispatched to a property damage crash. Vehicle one pulled out in front of vehicle two and was struck in the left rear/passenger area. Driver one complained of neck pain and was checked out by paramedics but was not transported. The driver of vehicle two said that vehicle one pulled out in front of him and he was unable to stop and avoid striking it. Vehicle two was determined be a commercial vehicle so a CV Inspector responded to the scene. Multiple commercial vehicle violations were found and the vehicle was put out of service.

#### Landlord/Tenant Dispute

July 3 1000 block Budd Ave, Maple Plain. A tenant called police to report damage in her apartment due to a water leak from the apartment above hers and the landlord will not take care of it. Prior to calling police the tenant called city hall demanding they fix the damage. An officer responded to the apartment, noted the damage and reiterated to the tenant that it was civil issue, not a police matter, and she needed to work it out with management. As the officer was leaving, a repair person arrived to fix the issue.

#### Fireworks

July 3 400 block CR 110, Independence. Police were called to a fireworks complaint. Upon arrival, no fireworks were being shot but a large amount of smoke could be seen. It was believed to have come from a house on Anderson Estates Rd but the officer could not determine which house.

#### Suspicious Act-Underage Consumption

July 4 1:26 a.m. 1000 block Perkins Ln, Maple Plain. A resident called in a suspicious, occupied vehicle parked in front of his house. Contact was made with the parties in the vehicle. The driver said he picked up the three occupants from a party to give them rides to their homes but couldn't find one of their residences so he pulled over to look up directions. Two of the three passengers were PBT'd and found to be intoxicated. They were cited for underage drinking and released to their parents.

#### DWI

July 4 CR 6/157, Independence. Police received a call of a vehicle in the ditch. The driver got out of the vehicle upon officers' arrival. He admitted drinking too much and showed signs of impairment. He failed field sobriety tests and gave a breath sample which resulted in .198 breath alcohol concentration. Brandon Paul Rosenlund, 30 of Howard Lake, was arrested for DWI and booked into Hennepin County Jail. His vehicle was impounded.



#### Suspicious Act

July 5, 2018 4000 block Lake Sarah Dr, Independence. Police were called to the area for a suspicious vehicle driving slowly through the neighborhood. The vehicle was located. The driver was looking for an address and doing some work for a builder. No crime committed.

#### Crash/PD

July 5 Hwy 12/Baker Park Rd, Maple Plain. Police were dispatched to a 2 vehicle property damage crash, no injuries. Vehicle one was on Baker Park Rd, in the right turn lane, when it was rear ended by vehicle two. Both vehicles sustained damage to their bumpers. A state crash report was completed. Both drivers were able to drive their vehicles from the scene.

#### Police Assist

July 6 Co 92 & Hwy 12, Independence. Driver was unloading a large excavator for BNSF Railway and there is not a very good spot to unload in the area. Police assisted with traffic control while it was unloaded.

#### Domestic

July 6 1900 CR 92, Independence. Step-son had kicked in a shed door to get his dirt bike out and when confronted yelled and argued with his step-dad. Step-son said he would try to do better at following the rules at home or get his own place.

#### Car Stalled

July 7 Hitsman Lane/ Hwy 12, Independence. Police observed and stopped a vehicle driven with a flat front tire on the driver's side. The driver was unaware her tire was flat. She contacted her husband and he arrived shortly thereafter. Police assisted in changing the flat tire.

#### Alarm

July 7 600 Nelson Rd, Independence. Police dispatched for an alarm that had been sounding all day; located the cause of the alarm on a mini excavator. There were no keys in the ignition. Police disconnected the battery which caused the alarm to stop sounding. No other issues were found. Police business card was left on the excavator with a note regarding the alarm and the R/P was called and advised of the findings.

#### Medical

July 8 3675 Ihduhapi Tr. Independence. Police responded to a male who was agitated, said he was hearing voices and they were telling him bad things about himself and he needs to talk to someone about this problem so it doesn't get any worse. He was having trouble with depression and not feeling of any worth as well. North Memorial EMS responded and transported him to the hospital.

#### Motorist Assist

July 8 11:27 p.m. Hwy 12/ Valley Rd, Independence. Dispatched by radio to a motorist assist, the driver stated he ran out of gas and his phone is not getting service to call his mom. The driver was transported to Holiday Station in Delano where he purchased a gas can and gas. Gas was put in his vehicle, then his vehicle would not start, it had a dead battery. Police used jumper cables from the squad and jump-started the car.

#### Cell Phone Found

July 9 CR 110 /CR 83, Independence. Motorist dropped off a cell phone found on the side of the road. Shortly after, the owner called her cell phone and was surprised it was answered by the Police. She thought she had left it somewhere in her house. The owner picked up her phone.

#### Missing / Stolen Bike

July 9 5400 Main Street, Maple Plain. Resident reported he had just noticed his mountain bike; dark blue in color with knobby tires that was in his driveway was missing / stolen. Approximate loss \$100.00

#### Welfare Check / Intoxication

July 9 7:19 p.m. Budd Ave / Oak Street, Maple Plain. Police on routine patrol observed a female on the corner of the road standing next to a mountain bike. The female was trying to get on her bike but proceeded to fall and hit her face on the sidewalk. Contact with the female who was bleeding from a contusion below her left eye from her fall. Also had scrapes on her knuckles and elbows that were also bleeding. In speaking with the female it was apparent she was highly intoxicated. North Memorial arrived and checked the female's vitals and cleaned up her injuries. The female provided a PBT of .248% of breath alcohol concentration. The female was released to a responsible sober party; her sister who would watch over and stay with her.

#### Traffic Complaint

July 9 4300 Lake Sarah Rd, Independence. Female caller reported a teenage male driver with two passengers drove past her, very close while she was walking her dog. The female thought the driver was speeding. She yelled and gestured for the driver to stop. The driver stopped a distance away, went in reverse and left. The 17 yoa juvenile male driver was located at his residence in Greenfield and stated he stopped and taunted the female by going in reverse and spinning his tires. Police advised his actions were not acceptable and the female was only looking to educate the driver. His mother who was on vacation in Alaska was contacted and advised of the complaint.

#### Fraud

July 11 5700 Three Oaks, Independence. Report of ID fraud. Resident reported receiving letters from MN Unemployment Office. Contact with the office found someone used his social security number to file a claim with the MN Unemployment Insurance. He was advised to contact his bank and his credit bureaus to ensure more applications and accounts were not opened in his name.

#### Car Theft

July 12 5400 Clayton Dr, Maple Plain, Resident reported her black Toyota Rav-4 was stolen during the night. Officer responding to the residence located the vehicle parked at the intersection of Clayton and Prairieland. The vehicle appeared undamaged. Resident came to the scene and found there was nothing missing other than about 1/4 tank of gas. She did not wish to pursue the investigation any further. Said it was her own fault for leaving the keys inside and did not know of anyone that would use her vehicle.

#### Parking Complaint

July 12 MP Public Works reported an asphalt company parked vehicles at Prairieland and Bryant Street, Maple Plain. PW could not get his loader through and no emergency vehicles can get through. Officer spoke with the job foreman about the complaint.

#### Vehicle Tampering

July 12 5300 Clayton Drive, Maple Plain. Resident reported she had left her vehicle unlocked. She came out in the morning, the passenger door was ajar and someone had gone through it sometime during the night. Resident checked the vehicle and did not believe anything was missing. Photos were taken of the vehicle.

#### Theft from Auto

July 12 5300 Clayton Drive, Maple Plain. Resident reported sometime after midnight, someone went into her vehicle. A black backpack valued at \$40 that contained a pair of white tennis shoes valued at \$80 orthotic inserts valued at \$200, and two pickle ball racquets valued at \$120 each were missing. Resident called later stating her back pack was found at Massage Envy in Burnsville. The pickle ball racquets were only items missing from the bag.

#### Crash/ Hit and Run

July 12 5400 Hwy 12, Maple Plain. Motorist had parked his Jeep at 6 a.m. and when he came out around 5 p.m., found damage to the driver's side door and the driver's side fender. Motorist went home, spoke with his insurance company who requested he report it to the police. White paint transfer was found on the vehicle. Unknown what vehicle had struck it.

#### Pick up Warrant

July 12 5300 Sunset Lane, Independence. Officer stopped at residence for an active Felony Warrant for 2nd Degree Assault. Parents confirmed their 32 year old daughter was at home and she was taken into custody without incident. She was transported to and booked into the Hennepin County Jail.

#### Disturbance

July 12 Independence Street, Maple Plain. Officer was dispatched to Northside Park for a possible domestic involving a male and female yelling at each other. Officer arrival found the male and female in the parking lot talking with each other calmly across the hood of a vehicle. The male stated the female was talking loudly, but at one point their conversation got heated and the female began to yell at him but there were no problems. The situation was not physical. No crime was committed.

#### Dog Bite

July 14 Female was riding her bike to her friend's house in the 6100 block of Wood Hill Lane, Independence when a medium black sized lab ran off its property and circled around her bike. The dog bit the female on her left ankle breaking the skin. The dog owner was issued a citation for Dog at Large and given a notice of 'potentially dangerous dog'.

#### Health and Welfare

July 14 Vinland National Center, 3675 Ihduhapi Trail Independence. Resident was found intoxicated and provided a PBT breath sample which resulted in .14 breath alcohol concentration. Resident was transported to Main Detox who refused to accept him. An ambulance was called to take him to HCMC as he was unable to take care of himself.

#### Trespassing

July 16 Vinland National Center 3675 Ihduhapi Trail, Independence. Reported safety concerns when a male stopped to visit his brother over the weekend. The male wandered over to the female section and started handing out his phone number asking female clients if they needed a new "plug" which means connect them to a drug dealer. The male was trespassed from the center.

#### Medical / Unconscious / DOA

July 16 1500 Three Oaks Ave, Maple Plain. 54 year old male from Brooklyn Park was laying sod, did not feel well, and took a break. A coworker checked on him and found him lying outside in the grass, unconscious and not breathing. Lifesaving efforts were attempted by WHPS Officers, Maple Plain FD and North Ambulance EMS but were unsuccessful.

#### Medical Burn

July 17 5900 Hwy 12, Maple Plain. Dispatched for a male who received burns to his right arm, right side of his face and right ear. He was standing over a car engine carburetor they had just poured gas into, trying to get it started to get it on a car trailer when flames shot up burning him. WHPS Officers, Maple Plain FD and North Ambulance treated the male who was ultimately transported to HCMC with suspected 2nd degree burns.

#### Property Damage

July 18 2300 Budd Street, Independence. Reported a vehicle was driven through a fence and into a yard. The male driver thought a road was there and did not see the fence until last minute. The male left without contacting the homeowner. License plate was given to the officer and charges are pending contact with the driver.

#### Suspicious Act

July 19 18 Golf Walk, Independence. Officers dispatched to a suspicious vehicle, a white smaller size Ford pickup with a white topper, no license plates on it, was in a business parking lot with two occupants that got out and started looking in vehicles. The male occupants then got in the vehicle and left. It did not appear anything had been taken from any vehicles. Officers searched the area and were unable to locate the vehicle.

#### Pickup / Warrant

July 19 Flipping Bills Gas Station in Delano, Officer recognized sitting at a table, 40 year old male from Glencoe who had two outstanding warrants for Felony 5th Degree and Misdemeanor Theft. Male was taken into custody without incident and transported to Hennepin County Jail.

#### 4<sup>th</sup> Degree DWI

July 20 Hwy 12 & Baker Park RD, Maple Plain. Received a traffic complaint of a vehicle driven on the shoulder of the road for approximately 7 miles. Officer observed the driver fail to signal their turn and the vehicle was stopped. Driver Savannah Christine Hoffman, 31 from Stanchfield submitted a breath test which resulted in .13 breath alcohol concentration. An open alcohol container was found in the back seat under a car seat. Hoffman was arrested for 4<sup>th</sup> Degree DWI and Open Bottle in Motor Vehicle. Front passenger, Bryan Shawn Nummela, 30 from Stanchfield was found to be in possession of marijuana and was cited for Possession of Marijuana in Motor Vehicle. The rear passenger Jamie Lynn Harrison-Vaughn, 20 from Isanti was found to be intoxicated and was cited for Underage Consumption. All three were released to a responsible sober person.

#### Email Scam

July 20 1400 Copeland Rd, Independence. Residents received an email scam to send money to stop porno videos being sent out to their contacts. They were advised to ignore the email as it is a scam and to change their user names and passwords to protect any future hacking of their email.

#### Crash / Property Damage

July 20 Copeland Rd & Hwy 12 Independence. Driver of Veh # 1 was stopped in traffic and so was the driver of Veh # 2. The driver of Veh # 3 stated she was texting and did not notice the stopped traffic, struck Veh # 2 which then struck Veh # 1. Driver of Veh # 3 was cited for Texting and Driving.

#### Theft

July 21 5200 Bryantwood Dr, Maple Plain. Resident reported on July 2<sup>nd</sup> someone was accessing his account at TCF Bank and taking money out of it. A new card arrived and on July 20th, the account was accessed again and money was taken. The locations of the withdrawals all appeared to be happening in California. The total amount taken at this time was \$1,240.00. The case was forwarded to Investigations.

#### CVO DWI

July 22 Officers responded to a motorcycle crash on County 19 and Moline Rd in Independence. Driver Michael Kenneth White, 37 from Burnsville and passenger Amanda Sue Fraley-Gleiter, 33 from Alma WI were lying in the ditch, Maple Plain Fire was treating Fraley-Gleiter who was Air Lifted by North Memorial Air care to the hospital. Fraley-Gleiter sustained substantial bodily injuries. White admitted to drinking and was given field sobriety tests and a preliminary breath test resulted in .17 breath alcohol concentration. A search warrant was issued for a blood sample, a sample was taken from White and the results are pending. White was taken into custody and transported to Hennepin County Jail where he was charged with Felony Criminal Vehicular Operation, Substantial Bodily Harm – Under the Influence of Alcohol.

#### Water Rescue

July 23 2300 Independence Rd, Independence. Officers responded to an overturned boat in the water. Officer located a boat that was approximately 100 feet from shore and observed two hands hanging on to the edge of the boat on the backside. Maple Plain Fire Rescue responded; launched their rescue boat and rescued the 85 year old male who was hanging on to the boat. The male stated he was trying to push a bog away from their house when he lost his balance and went into the lake backwards. He was unable to get back into the boat, did not have a life preserver on and had to shut off the boat motor as it was still running. He stated he was ok and was driven home by family who would care for him. WHPS advised him to take it easy and in the future to use a life jacket and a friend to assist.



#### Road Debris

July 24 Hwy 12 / CR 92, Independence. A citizen reported road debris on the Highway was causing traffic issues. Officer found a truck had lost its trailer load of lumber and branches. Officer and a Reserve Officer assisted with reloading the lumber and escorted him to his home. He was warned for not having his load properly secured.

#### Solicitor Complaint

July 24 5300 Joyce Street, Maple Plain. Reported two younger females, estimated to be around 12 years old stopped at a resident's house trying to sell Christian based TV subscriptions. When questioned what organization they were with, they couldn't answer. The females left on foot and it was reported that two adult females were waiting at the end of the driveway for them. The area was checked and they were not located.

#### 4<sup>th</sup> Degree DWI

July 24 11:33 p.m. Vehicle was stopped traveling 65 mph / 55 mph in the 8500 block of CR 6, Independence. While having contact with the driver Kyle John Erlandson, 22 of Mound, a moderate odor of alcohol coming from the vehicle was noted. The driver admitted to drinking alcohol. Roadside tests were administered and indicated impairment. Erlandson submitted a breath test which resulted in .13 breath alcohol concentration. Erlandson was arrested and charged with 4<sup>th</sup> Degree DWI and was released to a responsible party.

#### 3<sup>rd</sup> Degree DWI

July 25 12:45 a.m. CR 6 / Nelson Rd, Independence. Vehicle traveling 64 mph / 50 mph was stopped. The driver, Luke Lyden 25 from Champlin, stated he was heading home which was in the opposite direction as he was headed towards Watertown. Lyden failed field sobriety tests and submitted a breath sample which resulted in .18 breath alcohol concentration. Lyden was arrested, transported to Hennepin Co Jail and booked for 3<sup>rd</sup> Degree DWI and Small Amount of Marijuana. Passenger Samantha Marie Kuehn, 22 of Brooklyn Park was intoxicated and unable to drive. Kuehn was given a ride to WHPS to make arrangements for a ride.

#### Welfare Check

July 26 7:42 a.m. Caller reported finding a juvenile male sleeping in the ditch along County 90 north of Pagenkopf Rd, Independence. The male got up and started walking south. Officer responded and located the male who stated his parents had kicked him out of the house and he had nowhere to go. Contact with the father who said that was not the case and to bring his son home. Father explained they were having issues with their 16 year old son following rules and obeying his parents. Officer told the son, he is 16 and needs to listen and follow his parent's rules. Son stated he understood.

#### 3<sup>rd</sup> Degree DWI Refusal

July 26 12:49 p.m. Hwy 12/ Maple Ave. Maple Plain. Officer observed a vehicle turn in front of another vehicle that had to stop to avoid a crash. While speaking with the driver, Jaime McCarty 32 from Rockford, Officer noticed a strong odor of alcohol. McCarty was given field sobriety tests and a preliminary breath test resulted in .34 alcohol concentration. McCarty was brought to the police station and McCarty refused testing. McCarty was arrested and transported to Hennepin County Jail charged with 3<sup>rd</sup> Degree DWI Refusal.

#### Suspicious Act

July 27 HWY 12 & Pioneer Creek Center, Maple Plain, Officer observed a male driving a lawn mower on the shoulder of HWY 12 traveling eastbound in the westbound shoulder. Contact with the driver, who stated he had permission to unload his lawn mower from the back of his truck at Herc-U-Lift's loading dock and he was riding it back to his house on Main Street. He was told he cannot ride the mower on the shoulder of the highway. He needs to stay off all county roads and highways.

#### Theft from Auto

July 27 1100 CR 83, Independence. Someone entered an unlocked vehicle during the night and stole a wallet containing credit /debit card, gift card & insurance cards inside it. Hennepin Co Crime Lab responded and recovered a print left at the crime scene. On June 28<sup>th</sup> a resident reported several items found in the grass on the south side of Parkview Rd, Maple Plain. The items were the cards stolen from the resident. The wallet was not found.

#### Theft from Auto

July 27 5760 Maple Ridge Dr. Maple Plain. Resident reported he had left his vehicle unlocked overnight and in the morning found the glove box was open. His wallet money clip was stolen which contained his MN DL, insurance cards and several banking debit cards. Officer responding to more calls of theft from MV's was flagged down by a resident reporting he found personal items scattered around the neighborhood and he and other neighbors had picked them up. They were found to be the resident's items.

#### Attempted Theft from Motor Vehicle

July 27 5810 Maple Ridge Drive, Maple Plain. Resident reported his vehicle had been rummaged through. At time of report no loss found. Officer found an obvious glove mark, print left on a window.

#### Attempted Theft from Motor Vehicle

July 27 5790 Maple Ridge Drive, Maple Plain, Resident reported their unlocked vehicle had been tampered with. Henn Co Crime Lab responded to process the fingerprints left at the scene. No loss reported.

#### Suspicious Act

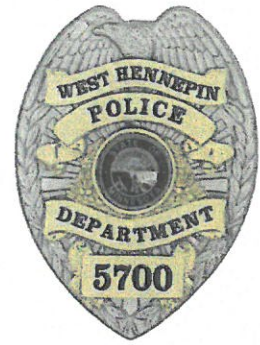
July 27 Independence Street / Perkins Maple Plain. Officer observed a male walking on Independence Street with a bag and a camera. Contact with the male who was hired by the city to finish the special assessment examinations on 4 – 5 properties.

#### Suspicious Act / Underage Consumption

July 29 1:20 a.m. Rainbow Park, Maple Plain. Officer located an unoccupied vehicle and found two males and one female using the playground equipment. While speaking with them, Officer could smell a moderate odor of a fruity alcoholic beverage coming from them, all denied drinking. The males, Spencer James Overturf, 19 from Maple Plain and Nicholas Emilio Gherardi 18 from Orono provided PBT samples which registered .093% and .092% respectively. Both admitted to drinking a few beers earlier and their female friend had picked them up from a party since she was sober and brought them to the park. Overturf and Gherardi were issued citations for Minor Consumption of Alcohol.


#### Crash/ PI

July 30 5400 Lake Sarah Heights Dr, Independence. Officer responded to a personal injury crash with one person bleeding. 45 yoa female driver from Independence stated she was talking on her phone to her brother, told him she felt like she was going to pass out, and then woke up after the crash. Female had facial injuries from her vehicle striking a tree. She was transported to the hospital by ambulance.



Date: September 11, 2018

To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members

From: Director Gary Kroells 

SUBJECT: AUGUST 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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# Monthly Activity Report

## August 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
<b>City Of Independence</b>				
Criminal	8	20	92	81
Traffic	151	196	1,238	1,544
Part III	4	6	57	64
Part IV	26	29	247	235
Part V	164	153	1,142	1,262
<b>Total City of Independence</b>	<b>353</b>	<b>404</b>	<b>2,776</b>	<b>3,186</b>
<b>City Of Maple Plain</b>				
Criminal	6	20	41	81
Traffic	84	109	755	878
Part III	7	6	27	34
Part IV	19	21	168	124
Part V	172	144	1,046	1,080
<b>Total City Of Maple Plain</b>	<b>288</b>	<b>300</b>	<b>2,037</b>	<b>2,197</b>
<b>Grand Total Both Cities</b>	<b>641</b>	<b>704</b>	<b>4,813</b>	<b>5,383</b>
TZD	20	8	95	214
Agency Assists	22	30	238	439
<b>Total ICR Reports</b>	<b>683</b>	<b>734</b>	<b>5,146</b>	<b>5,822</b>
Mileage	9,062	14,553	100,572	103,359
<b>How Received</b>				
Fax	7	17	94	95
In Person	46	19	234	199
Mail	2	2	13	10
Other	4	7	22	33
Phone	38	35	299	236
Radio	190	187	1,477	1,474
Visual	352	419	2,679	3,392
Email	8	5	43	42
Lobby Walk In	36	43	285	341
<b>Total</b>	<b>683</b>	<b>734</b>	<b>5,146</b>	<b>5,822</b>

**August 2018 Criminal Part I & II**

**City of Independence Grid #'s 3-5**

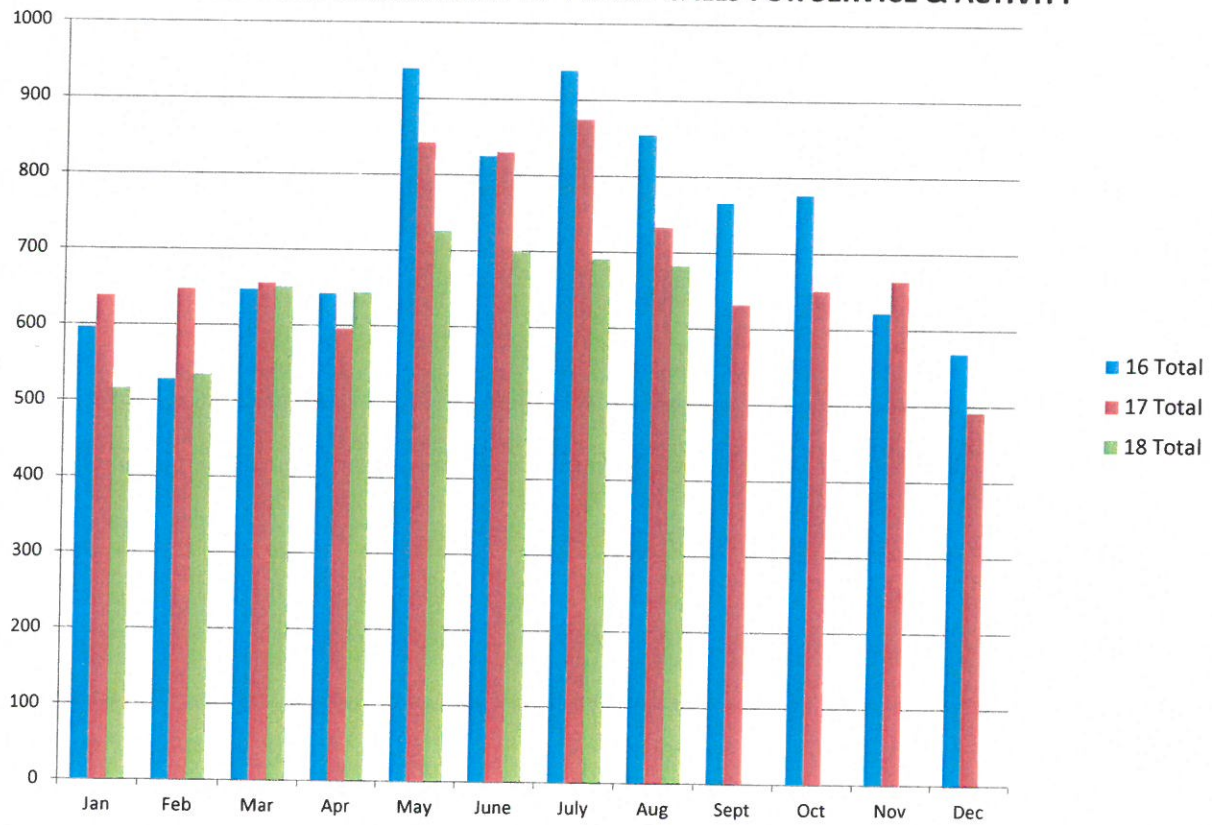
<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18004647	Theft/Fraudulent	43321	5	43321	C1111
WHPS	18004763	Motor Vehicle Tampering / 3rd Degree Refusal	43327	5	43327	JFR01
WHPS	18004773	Vandalism	43328	3	43328	P3119
WHPS	18004789	Drugs-Paraphernalia Possession	43329	3	43329	DC500
WHPS	18004821	Domestic Assault-Misdemeanor-Commits Act to Commit Bodily Harm	43329	3	43329	AL315
WHPS	18004988	4th Degree DWI	43337	5	43337	JGF01
WHPS	18005124	3rd Degree DWI	43342	3	43342	JFW01
WHPS	18005139	4th Degree DWI	43343	3	43343	JGW01

**August 2018 Criminal Part I & II**

**City of Maple Plain Grid # 1-2**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18004506	Drugs - Possess Small Amount of Marijuana	43315	1	43315	DA540
WHPS	18004619	Counterfeit Money	43320	2	43320	C1142
WHPS	18004722	4th Degree DWI	43324	1	43324	JGW01
WHPS	18004755	Vandalism/Egging of Vehicle	43327	2	43327	P3119
WHPS	18004930	Threats / Nonconsensual dissemination of private sexual pictures / Domestic Assault - Misdemeanor	43334	2	43334	A5542
WHPS	18005027	Theft of Boat Parts	43339	1	43339	TB169

**THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY**





# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY

### August 2018 Activity Report

#### Year to Date Activity Report

At the end of August 31, 2018 West Hennepin Public Safety (WHPS) handled a year to date total of 5,146 incident complaints. 2,776 In Independence and 2,037 in Maple Plain. For the month of August, 353 incidents occurred in Independence and 288 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

#### Recent Highlighted Cases:

##### Animal Complaint

Aug 1 5:18 a.m. 700 Copeland Rd, Independence. Report received of a dog at large in the area, The dog was described as "Toto" from the Wizard of Oz. The area was checked and the dog was not located.

##### Welfare Check

Aug 1 6:08 a.m. 1500 Wyman Ave. Maple Plain. Male called reporting there was a big party occurring at Haven Homes and requested police services. Officer arrived on scene and met with staff. There was no party besides their shift change occurring.

##### Agency Assist Crow Wing Co Probation

Aug 2 3675 Ihduhapi Trl. Independence. Crow Wing Co Probation Officer requested an agency assist to pick up at Vinland Center a 25 year old male from Brainerd who violated his probation release by breaking the program rules. The male was arrested without incident and transported to Hennepin Co Jail where Crow Wing Co Sheriff's Office would pick him up.

##### Assist

Aug 3 6:28 a.m. Routine patrol observed a 33 yoa male from MPLS who did not have walking apparel on and a 34 yoa female from Coon Rapids wearing high heels were walking NB on County Road 90, Independence. Contact with the male and female: They were staying with friends in Mound, the house is undergoing renovations and the water was not on. They rode with their roommates to Baker Park Campground to shower. They decided to walk back to Mound not realizing how far it was from Baker Park. Officer offered them a ride to Mound and they agreed.

##### Traffic Complaint

Aug 4 Hwy 12/ CR 90, Independence. Reported a w/b vehicle was all over the road and almost hit the center median. Contact with the driver who stated he is an Uber driver and he was heading home to New Hope. When asked, the driver did not know what city he was in, he was slow to respond, had a hard time speaking and stated he takes medication for depression and a laxative. He refused medical attention or an ambulance, stating he was tired. Uber driver was not allowed to drive and called his ex-wife to come pick him up.

##### ATV Complaint

Aug 6 2055 CR 90, Independence. City Public Works reported someone was driving ATV's on city property at Pioneer Creek Park. Estimated damage under \$100 dollars.

#### Welfare Check

Aug 7 6:19 p.m. Dispatched for a welfare check of a male with a walker struggling to walk along Hwy 12 near Baker Park Rd, Maple Plain. Officer found the 55 year old male from Menomonie, WI on the shoulder of Hwy 12 leaning over a walker. The male stated after his doctor's appointment n MPLS; he rode the bus to the Park N Ride and was attempting to get to the Maple Plain Motel. Officer gave the male a ride to the motel and they had no vacancies. Arrangements were made for a room at the Grand Stay in Delano and the Officer gave him a ride to the hotel.

#### Suicidal Threats

Aug 8 5200 Bryantwood Dr., Maple Plain. Dispatched for a female who was texting suicidal threats. A 29 yoa female was located outside on her patio, reclined in a lawn chair, and appeared to sleeping with a marijuana pipe in hand. Officer was able to rouse her by talking to her. She admitted sending the messages and she was feeling depressed and needs to talk to someone. North Memorial responded and transported the female to the hospital. Four children were in the apartment and the father arrived and took over care for them.

#### Found Property

Aug 10 1500 Budd Ave., Maple Plain. Resident reported a bike with a flat tire was left in front of his house. He pulled the bike off the edge of the road and put it in his front yard. No one came to get it and the police picked it up until the owner calls looking for it.

#### Fireworks

Aug 10 8:18 p.m. 5200 Manchester Dr, Maple Plain. Responded to a fireworks complaint in the area. Several remnants of aerial fireworks were found in the business parking lot of 5100 Pioneer Creek Dr. MP and several persons were nearby. The business owner's staff was advised of the complaint and warned for the use of fireworks.

#### Assist Drunk Problem

Aug 12 CR 19 / Marsh Ridge, Independence. Uber driver reported a drunken person would not get out of his car. While enroute the driver called back stating the female got out and he left the area. Officer found the female standing along the roadside. She stated the Uber driver was weird and she didn't know what the issue was with him. The female was transported to her residence in the 5900 block of Henry Street, Maple Plain.

#### Traffic Complaint – 4<sup>th</sup> Degree DWI

Aug 12 10:22 p.m. Driving complaint received of vehicle all over the road w/b Hwy 12 near CR 90, Independence. Officer observed the driving conduct and stopped the vehicle. Contact with the driver Ashley Brooke Lyrek, 23 of Delano showed signs of impairment, DRE evaluation was conducted further indicating the drivers' impairment. Driver admitted taking several prescribed medications throughout the day. Search warrant was issued for a blood sample. Charges pending for 4<sup>th</sup> Degree DWI. Lyrek was released to responsible party.

#### Stalled Tractor

Aug 13 CR 6 / CR 90, Independence. Officer observed a stalled tractor which had leaked hydraulic fluid. The famer had someone coming with floor dry and a hydraulic hose.

#### Threat / Welfare Check / Trespass

Aug 13 9100 Hwy 12, Independence. Ex-employee was upset and threatened to shoot his employer. Wright Co Sheriff's Office assisted in checking the ex-employee as he was in their city. Contact with the ex-employee who stated he was upset, was just fine and his threats were made in jest. Ex-employee was trespassed from the employers property and advised would be arrested if he went onto the property.

#### Attempted Theft / MV Tampering

Aug 15 2:34 p.m. 700 Copeland Rd, Independence. Reported a car alarm sounding in a business parking lot and someone was getting into a gray jeep Commander and took off. The driver and vehicle returned to the scene and a witness observed the driver tampering with another vehicle and left. Officers located the vehicle and found Justin Bacon, 41 from Delano urinating in the parking lot of 240 Babcock Blvd, Delano. Contact with the Bacon, a very strong odor of an alcoholic beverage was coming from him. Bacon provided a Preliminary Breath Test which resulted in .190 breath alcohol concentration. Bacon was arrested and refused to provide a breath test and was transported to Hennepin Co Jail. A search warrant was later conducted on Bacon's home in Delano on suspicion of stealing golf clubs from motor vehicles at a golf course. The stolen golf clubs were recovered inside his home and chargers are pending for possession of stolen property and 3rd Degree DWI Test Refusal.

#### Dumpster Fire

Aug 16 5100 Oak Street, Maple Plain. Maple Plain Fire assisted with a extinguishing a dumpster fire at a business. A cause was not determined for the fire. Investigation of the store cameras are being viewed for possible determination of the cause and suspects.

#### Trespassing

Aug 17 9100 Hwy 12, Independence. Resident reported a male was on his property in violation of his trespass notice. The ex-employee, 37 yoa male from Maple Plain said he was trying to retrieve personal property. The property was at another location and the employee was going to deliver it to the male's mother on Monday. Citation was issued to the male for Violation of Trespass Order.

#### Fall

Aug 17 9:18 p.m. 2600 Valley Rd, Independence. Responded to a report of someone trapped under a vehicle. On scene arrival found the patient, 77 yoa female was trapped under the open driver's door of her vehicle. She said she had been there since 5pm and was having difficulty breathing. North Memorial Ambulance arrived and transported the patient to North Memorial Hospital.

#### Neighbor Problem

Aug 20 2500 Nelson Rd, Independence. Reported a neighbor removed a couple of property stakes from the property line. The neighbor had a surveyor coming for the property and both were advised to keep the peace and be present for the survey.

#### Suspicious Person

Aug 20 3000 CR 90, Independence. Resident reported he found a female near his shed who thought her husband was in the shed; GPS on her phone showed he was there. The husband was not there and she left. Resident gave Officer the license plate and vehicle description. Officer located the vehicle at 5000 Pioneer Creek Dr, Maple Plain and a 41 yoa female from Excelsior standing outside her vehicle who appeared to be agitated. She confirmed she had been looking in the back yard in Independence for her husband, as she is having trust issues, couldn't find him at work, and his GPS was showing at the address in Independence. Her husband was located in the 1500 block of Budd, MP. The resident was called and advised of Officer findings.

#### IRS Scam

Aug 20 2900 Copeland Rd, Independence. Resident reported he has received multiple IRS phone scam messages IF he does not call them back the police will arrest him. Resident was advised the Police are not looking for him, will not be arresting him and the PD has received many multiple reports from others on the IRS phone scam. Do not call back or answer; Delete the voice messages.



#### Suspicious Act – Illegal Dumping

Aug 21 1200 Poplar Ave, Maple Plain. Reported observed an illegal dumping of a trailer full of brush at the Maple Plain Compost. Contact with the driver, 63 yoa male from Independence who admitted he lived in Independence, used the MP Compost site and did not check with City of Independence to see if they have a compost site. He admitted not wanting to burn at his house because it will wreck his yard. He was advised of alternatives: chipping and other options. The City of MP Public Works requested a warning be issued. The male was issued a Written Warning Public Nuisance – Dumping any Garbage, Rubbish on Public / Private Property.

#### Hit and Run Accident

Aug 21 1500 Wyman Ave, Maple Plain. Employee leaving work noticed large scruff marks on her vehicle. Photos were taken of the scruff marks which appeared to be red or burgundy in color. It is unknown who struck her vehicle and then drove off.

#### Vandalism

Aug 21 9:57 p.m. 1500 Howard Ave., Maple Plain. Resident reported sometime between 4 p.m. and 7:30 p.m. someone threw several eggs in the hallway near his apartment. There were egg yolks and broken egg shells down a 20 yard section of the hallway on the 2nd floor. Photos were taken. No suspects at the time of the report.

#### Tree / Pole Fire

Aug 22 7800 CR 6, Independence. Passerby reported some trees were on fire behind a residence. He stopped and was unable to find anyone at home. Officer found the homeowner who was burning stumps from some lilac bushes in the back of his house. No danger. He was taking a nap when the passerby stopped and he didn't hear him.

#### Suspicious Act

Aug 24 4500 CR 92, Independence. Maple Plain, Caller reported a suspicious male walked behind the barn like he knew what he was doing. A short time later the caller stated he spoke with male who was Russian and spoke very little English. The male asked if they had a horse he could walk and then left. The area was checked and male was not located.

#### Suspicious Act

Aug 25 12:02 a.m. 5200 Bryantwood Dr, Maple Plain. Reported a suspicious vehicle in the parking lot for past 45 min. Vehicle was located and occupied by two males. The passenger lived at the complex and the driver did not. While speaking with them, Officer detected an odor of burnt marijuana and advised the males of his suspicion and they both produced pipes with marijuana residue and a trace amount of marijuana in a plastic container. The items were seized.

#### Car Theft

Aug 25 8:06 a.m. 7900 CR 6, Independence. Vehicle owner reported his truck was stolen and the driver was enroute to Buffalo to assault his ex-girlfriends new boyfriend who apparently stayed overnight with her. Wright County and Hennepin County Sheriffs were notified of the theft and possible destination to their cities. The vehicle owner reported the driver had called and was returning to the scene with the truck. Contact with the 22 yoa driver from MPLS who admitted he stole his boss's truck, took off without permission and he did not have a valid driver's license. A citation was issued for Driving after Suspension. The vehicle owner did not want to pursue charges for theft and would help the driver move out of the home.

#### DWI / Minor Consumption

Aug 25 CR 11 / CR 92 independence. Vehicle stopped for speed. Contact with the driver, Officer detected the faint odor of alcohol coming from his breath. The driver Dylan Alexander Ohlenkamp, 20 of Delano provided a breath sample with resulted in .11 Breath Alcohol Concentration. Ohlenkamp was arrested for 4<sup>th</sup> Degree DWI and Speed. Passenger Charles Andrew Larsen, 20 of Maple Grove admitted to drinking. PBT resulted in .041 Breath Alcohol Concentration. Larsen was arrested for Minor Consumption of Alcohol. Both were released to a responsible person.

#### Noise Complaint

Aug 25 10:32 p.m. 5400 Bryant Street, Maple Plain. Reported a male was intoxicated and refused to quiet down. Officer arrival could hear music playing from the deck and several males "hooting". The homeowner was advised of the complaint, he stated no one asked him to be quiet earlier; he apologized, turned the radio off and stated they would be quiet. The complainant was advised of the outcome and thanked the Officer for his response.

#### Abandoned Boat

Aug 26 1700 County Line Rd, Independence, Dispatched to an abandoned fiberglass boat in a pasture on private property. The registered owner from North Branch was located who stated he sold it to a male approximately 4-5 years ago. The owner did not have the name or contact info for the purchaser. The owner was displeased that he had to pay to have the boat removed when told to pick up the boat. The owner was advised he needed to make sure that vehicles or rec vehicle titles are transferred over when sold. Since he failed to make sure the title was transferred and he is the R/O he was responsible to remove it.

#### Burglary / Theft

Aug 27 5300 Pioneer Creek Dr, Maple Plain. Reported theft of unknown person(s) entered two very large boats which had been kept in a storage lot and stole \$20,000+ worth of stereo equipment. Hennepin County Sheriff's Crime lab responded, evidence and DNA were collected. The case is under investigation and charges pending results.

#### Vehicle in Ditch

Aug 28 1200 CO 83, Independence. Caller reported a vehicle in the ditch. Officer located the vehicle and driver. The driver had just picked up the loaner car up while his was being repaired. He forgot something and did a U-turn to go back, thought the car would turn sharper, didn't realize how steep the ditch was, ended going off the road and getting stuck. No damages. The dealership owner came and pulled him out.

#### Suspicious Activity

Aug 29 MP Plain Compost, Maple Plain. MP Public Works reported observing possible illegal dumping at the compost by someone who did not live in MP. Officer made contact with the registered owner of the vehicle, 3200 Bri Kessel Rd, Independence who apologized and was unaware the compost site is for Maple Plain residents only.

#### Bitcoin Attempted Scam

Aug 29 6200 Waldemar Way, Independence. Resident reported he had received an extortion letter requesting payment for keeping a secret, payable in Bitcoin. Resident had seen a Bitcoin scam reported on the local news channel and knew it was a scam. Resident did not respond to the letter or pay Bitcoin as knew it was a scam. He wanted Police to be aware of his attempted scam.

#### Theft from MV

Aug 29 2000 Lakeshore Drive, Independence. Resident reported sometime on Sunday night Aug 26<sup>th</sup>, someone entered her unlocked car and stole a car phone charging cord and port from her vehicle.

PI Crash  
 Aug 29      Main Street / Baker Park Rd, Maple Plain. Police dispatched for a reported personal injury crash involving a motorcycle. 49 yoa motor vehicle driver from Loretto stated he looked both ways at the intersection, pulled out and struck a motorcycle ridden by a 55 yoa male from St. Louis Park. The m/c rider had injuries and was transported to the hospital by ambulance. The motorist was issued a citation for Failure to Yield at an Intersection.

PI Crash  
 Aug 30      Hitsman Lane / Hwy 12, Independence. Rush-hour traffic was slowing in front of the Rider on his motorcycle and he ended up laying down his bike to avoid hitting the vehicle in front of him. Rider was wearing protective equipment; helmet, leather jacket and jeans and glasses which protected him from serious injury.

Unconscious  
 Aug 30      CR 19, Saddle Ridge, Independence WHPS was dispatched to a report of a bicycle rider on the side of the road, was unconscious and not breathing. Officer's responded and found Maple Plain Fire was taking care of the male who was conscious and breathing, but highly intoxicated. PBT was submitted which resulted in .23 breath alcohol concentration. North Memorial Ambulance transported Steven Roger Hubbard, 59 Wayzata to the hospital. His bicycle was taken to the PD for safekeeping.

Crash  
 Aug 30      Bryant Street / Pioneer Ave., Maple Plain. Motorist pulled out of a parking lot and T-boned a vehicle, striking the driver's side. The struck vehicle was not drivable and was towed. The motorist stated he was pulling out of the parking lot and did not see the vehicle coming. It was hard to see around the vehicles parked along the road curb on Bryant Street. Motorist was issued a citation for Failure to Yield when entering an intersection.

3<sup>rd</sup> Degree DWI  
 Aug 30      CR 6/ CR 90, Independence. Dispatched for a traffic complaint and Officer observed the vehicle cross the fog and center line. Contact with the driver a strong odor of alcohol was coming from the vehicle. Driver Jase Carl Miller, 33 from Watertown, submitted a breath test which resulted in .16 breath alcohol concentration. Miller was arrested, transported and booked into Hennepin Co Jail for 3<sup>rd</sup> Degree DWI.

Dumping Complaint  
 Aug 31      2000 Lindgren Lane Independence. Reported that someone has dumped a large pile of acorns along the swamp on Lindgren Lane. Reporter thought possibly a landscape business that has nowhere else to get rid of them dumped them. Unknown who dumped the acorns.

4<sup>th</sup> Degree DWI  
 Aug 31      CR 6 /Game Farm Rd, Independence. Vehicle stopped for speeding 72 / 50 MPH. Contact with the driver Lew Anthony Erickson, 59 of Orono, an odor of alcohol was detected. Erickson provided a breath sample which resulted in .09 breath alcohol concentration. Erickson was arrested for 4<sup>th</sup> Degree DWI and Open Bottle in Motor Vehicle and released to a responsible person.





Date: October 2, 2018

To: Public Safety Commissioners  
City of Independence Council Members  
City of Maple Plain Council Members

From: Director Gary Kroells *GMS*

SUBJECT: SEPTEMBER 2018 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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# Monthly Activity Report

## September 2018

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
<b>City Of Independence</b>				
Criminal	9	11	101	92
Traffic	209	184	1,447	1,615
Part III	8	8	65	73
Part IV	25	23	272	255
Part V	116	137	1,258	1,372
<b>Total City of Independence</b>	<b>367</b>	<b>363</b>	<b>3,143</b>	<b>3,407</b>
<b>City Of Maple Plain</b>				
Criminal	1	6	42	87
Traffic	72	71	827	949
Part III	5	9	32	43
Part IV	22	20	190	144
Part V	142	110	1,188	1,190
<b>Total City Of Maple Plain</b>	<b>242</b>	<b>216</b>	<b>2,279</b>	<b>2,413</b>
<b>Grand Total Both Cities</b>	<b>609</b>	<b>579</b>	<b>5,422</b>	<b>5,820</b>
TZD	43	18	138	185
Agency Assists	26	55	264	450
<b>Total ICR Reports</b>	<b>678</b>	<b>634</b>	<b>5,824</b>	<b>6,455</b>
Mileage	11,731	9,814	112,303	113,173
<b>How Received</b>				
Fax	12	7	106	102
In Person	83	29	317	228
Mail	1	2	14	12
Other	2	2	24	35
Phone	25	39	324	275
Radio	154	165	1,631	1,639
Visual	365	351	3,044	3,743
Email	4	2	47	44
Lobby Walk In	32	37	317	377
<b>Total</b>	<b>678</b>	<b>634</b>	<b>5,824</b>	<b>6,455</b>



**September 2018 Criminal Part I & II**  
**City of Independence Grid #'s 3-5**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18005149	Drugs-Small Amount Marijuana not in MV	9/1/2018	3	9/1/2018	DA540
WHPS	18005155	Drugs - Possess Small Amount of Marijuana	9/1/2018	3	9/1/2018	DA540
WHPS	18005193	Damage to Property - 3rd Degree - Reduce Value	9/3/2018	3	9/3/2018	B1960
WHPS	18005251	Theft of iPhone	9/6/2018	3	9/6/2018	TD999
WHPS	18005329	Theft of Signs	9/11/2018	5	9/11/2018	TR999
WHPS	18005491	DWI - Third-Degree Driving While Impaired /Open bottle law; Possession	9/16/2018	3	9/16/2018	JFW01
WHPS	18005642	Damage Property/ Vandalism/Mailboxes X 27	9/22/2018	5	9/22/2018	P3119
WHPS	18005653	DWI - Third-Degree Driving While Impaired	9/23/2018	4	9/23/2018	JFW01
WHPS	18005655	DWI - Third-Degree Driving While Impaired	9/23/2018	4	9/23/2018	JFR01

**September 2018 Criminal Part I & II**  
**City of Maple Plain Grid # 1-2**

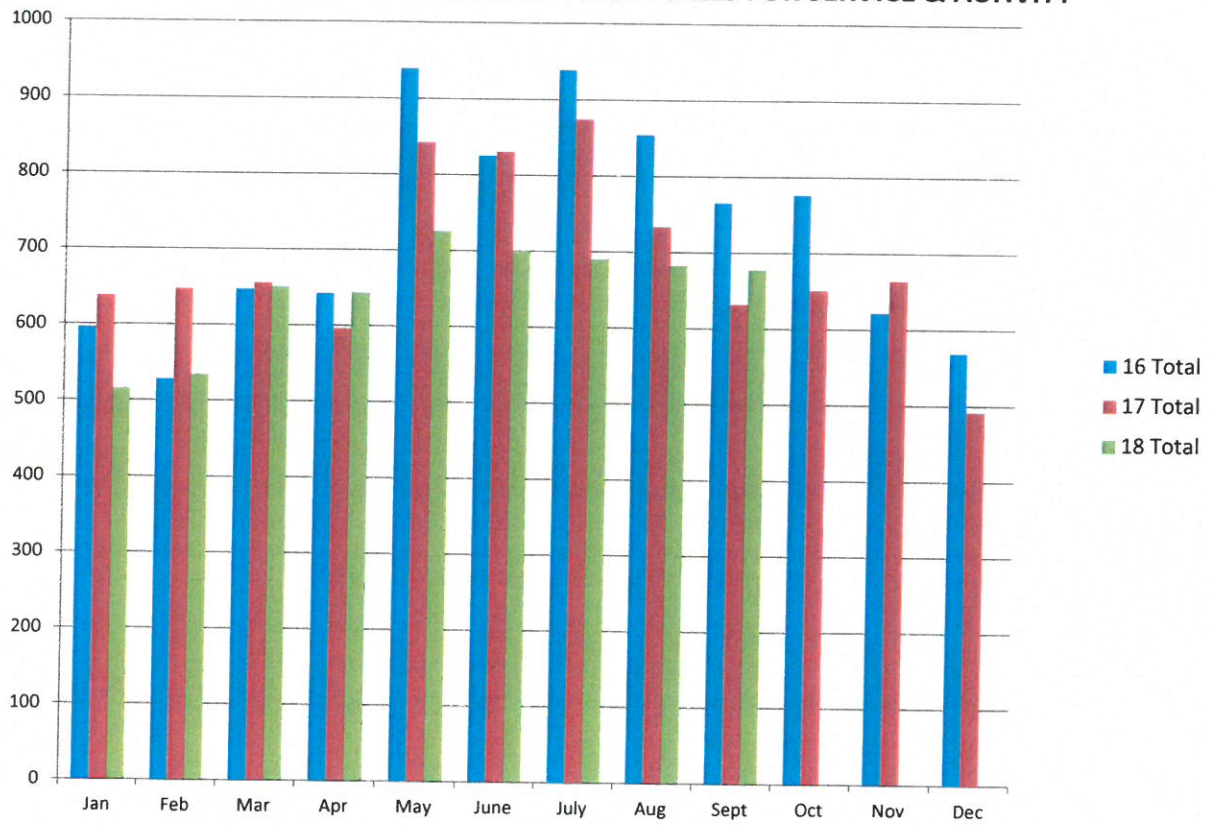
<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18005268	Fraudulent Financial Credit Card Illegal Use	9/7/2018	2	9/7/2018	U0550

**September 2018 Criminal Part I & II**  
**Towards Zero Death Grant Shift**

<a href="#">AGN</a>	<a href="#">ICR</a>	<a href="#">Title</a>	<a href="#">Create Date</a>	<a href="#">Grid #</a>	<a href="#">Reported Date</a>	<a href="#">MOC range</a>
WHPS	18005177	DWI - Third-Degree Driving While Impaired	9/2/2018	72	9/2/2018	JFW01
WHPS	18005446	DWI - Third-Degree Driving While Impaired / Traffic - Speeding - Exceed Limit / Traffic regulation - failure to drive in sing	9/15/2018	67	9/15/2018	JFW01
WHPS	18005617	Drugs - Possess Small Amount of Marijuana	9/21/2018	20	9/21/2018	DA540



### THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



# DIRECTOR'S NEWS & NOTES

## WEST HENNEPIN PUBLIC SAFETY September 2018 Activity Report

### Year to Date Activity Report

At the end of September 30, 2018 West Hennepin Public Safety (WHPS) handled year-to-date a total of 5,824 incident complaints; 3,143 Independence and 2,279 in Maple Plain. For the month of September; 367 incidents occurred in Independence and 242 incidents were in Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

### Recent Highlighted Cases:

#### Possession of Marijuana

Sept 1 1:02 a.m. Hwy 12/ Valley Rd, Independence. Vehicle stopped for speeding, 68/ 55 MPH. Contact with the driver Tyler Kenneth Tripp, 36 of Watertown; Officer observed green leafy flakes on the drivers leg/top of thigh believed to be marijuana and Tripp acknowledged it was marijuana. A small container in the glove box containing a green leafy bud was found. Tripp was cited for Possession of Small Amount of Marijuana.

#### Suspicious Act-Possession of Marijuana

Sept 1 12:09 p.m. 500 Game Farm Rd, Independence. Caller reported a suspicious vehicle, which has been returning to their area for several weeks, was back again in their area. Contact with the driver who stated he grew up around here a long time ago, is back in the area and admitted to frequenting the area and looking for wildlife/enjoying the country. While speaking with the driver, Kevin Michael O'Neill 62, from Mound a very strong odor of fresh marijuana was coming from the vehicle. O'Neill denied possessing marijuana and then retrieved a bait puck which contained approximately 1.5 grams of marijuana. The marijuana was seized and O'Neill was cited for Small Amount of Marijuana in Motor Vehicle. The caller was advised of the Officer's findings.

#### Sign /Signal Problem

Sept 2 Hwy 12/ County Line Rd, Independence. Temporary stop signs were creating a buzz on social media for creating an unsafe intersection. WHPS Sgt contacted MN DOT and they advised to lay down the stop signs at the intersection if they were causing a hazard. WHPS Sgt responded and took down the signs and placed a sandbag on them so they wouldn't fly away.

#### Domestic Stalking

Sept 3 7900 CR 6, independence. Reported an ex-boyfriend wouldn't leave the property and had attempted to break in through the garage. Pry marks were found on the door and footprints left on the top an RV to access an upper window. Witness observed a male trying to break into a garage using two metal yard stakes. Contact with Harley Daniel Zappa, 22 from Minneapolis who stated he was dropped off by Uber and didn't have a key to the garage and was going to gain access by going through the apartment. Zappa claimed once it was clear his ex-girlfriend did not want him on the property, he sat on the stairs in front of the house. Zappa was arrested and transported to Henn Co Jail and booked and charges pending for 3<sup>rd</sup> Degree Damage to Property, Stalking and Domestic Assault.

#### Welfare Check

Sept 4 1500 Howard Ave, Maple Plain. Reported a female was walking in the hallway telling people her stalker was in her apartment. Officer found the female in her apartment with her apartment door propped all the way open. She stated everything was ok and she was not telling people there was a stalker in her apartment. Officer advised her he was checking to make sure all was ok. It was clear she could leave if she wished and she stated it all was ok.



#### Disturbance

Sept 4 1500 Wyman Ave, Maple Plain. Reported a patient was swinging a metal rod and threatening staff. Officer was able to remove the rod from the patient, Family transported him to the hospital as it was determined the patient was likely suffering from a possible infection or medication issue causing the disruption.

#### Customer Problem

Sept 4 200 CR 92, Independence. Dispatched for a disruptive customer, refusing to pay a bill and screaming at people. Officer located 52 yoa female from Plymouth who stated she had paid and was leaving. The female had ordered a liquor drink and a manager had observed she drank it. She claimed she spilled the drink on the ground and asked for a new one which started the incident. The female has a b-card prohibiting her from consuming alcohol and the B-card violation was sent to the state. Management did not want any charges, but wanted her trespassed from the property. She was issued a Trespass Order,

#### Crash

Sept 5 6000 CR 6, Independence. Motorist driving westbound CO RD 6, traveling up a hill into the sunset did not see a truck pulling a trailer was turning into a driveway until it was too late. He hit his brakes swerved to the right to avoid a collision but ended up side swiping the trailer. No injuries. Motorist was issued a citation for Fail to Drive with Due Care.

#### Crash

Sept 6 12:08 a.m. CR 90 / Marsh Point, Independence. Officer observed a vehicle in the ditch up against a tree. Contact with the 60 yoa driver from Litchfield stated he was not injured and did not need medical assistance. He was heading home and thinks he all of a sudden fell asleep. While talking with the driver, Officer did not detect any alcohol or drug impairment. Vehicle had heavy front end damage and was no longer operable. The driver did not have anyone to call for a ride at this time of night and was given a ride to Delano Hotel and would call a friend in the morning.

#### Recovered Stolen

Sept 6 12:09 a.m. 1500 Howard Ave, Maple Plain. Officer found an unoccupied vehicle in the parking lot. The vehicle came back stolen out of Minneapolis. Minneapolis Police confirmed the vehicle was stolen. The vehicle was inventoried and the keys were in the center console. Nothing else of value or evidence was found inside the vehicle. There are no known suspects, leads or evidence in regards to who had taken the vehicle. The vehicle was towed from the lot.

#### Illegal Dumping

Sept 7 1270 Poplar Ave. Maple Plain. City of Maple Plain Public Works reported employees of a landscaping company were illegally dumping at the compost site in Maple Plain. WHPS Chief spoke with the owner of the company explaining his activity was illegal and his landscape company is unable to dump any material at the compost site. The compost site is for residents of Maple Plain to drop off compost. He understood and will no longer do it. He had been previously advised of this activity and was warned the next time it is a citation for illegal dumping. He disagreed but understood.

#### Disturbance

Sept 8 3675 Ihduhapi Trail Independence. Received call of a male was being confrontational with Vinland Center staff that was ejecting the male from their facility due to his behavior, yelling at staff, punching holes in walls and doors. The male apologized; believed there may be something off with his meds as he knew he reacted poorly. Unable to reach family members a Reserve Officer transported the male to Buffalo. A family member later called and stated he was picking up the male.



#### Missing Person

Sept 8 12:18 a.m. 4800 Hwy 12, Maple Plain. Boyfriend reported while he was paying his bill, his girlfriend left on foot. She left her car, was not answering her phone and was not familiar with the area or people. Multiple police agencies assisted in searching for the female. A phone ping was done and an approximate location was found. The female was located at a house in the 5400 block of Bryant Street, MP. The female stated she was fine and was at the house on her own free will. The boyfriend was called and advised she was found and staying with a friend.

#### PI Crash

Sept 9 9000 CR 6, Independence Veh # 1 westbound on CR 6 slowed down to make a left hand turn, was rear-ended by Veh# 2. Driver of Veh #2 stated he was traveling w/b with his cruise control activated at 53mph, did see Veh#1 ahead put on their left blinker, but believed the vehicle was pulling to the right shoulder . He attempted to overtake the vehicle on the left side when he then collided with the vehicle as it turned left. Veh #2 driver cited Failure to Drive with Due Care.

#### Stalled Vehicle on RR Tracks

Sept 10 RR Tracks / Valley Rd, Independence. Dispatched to RR crossing arms were coming down and a vehicle was stalled on the tracks. Motorist had gotten lost going to Buffalo, stopped in the middle of Valley Road to look at her map, as there was no traffic. Motorist quickly tried to pull off the road to not block an approaching car, her vehicle got hung up on the RR tracks and the crossing arms started to come down. Two bystanders advised the driver to get out of her car as a train was coming and the driver did, but then got back into the car to try and get it off the tracks. The two bystanders helped and pushed the vehicle out of the path of the oncoming train. Burlington Northern was advised the tracks had been cleared. No damage to the crossing was observed, and the driver's vehicle had minor damage to the front bumper.

#### Pain

Sept 14 1500 block Howard Ave Maple Plain. Female reported she had been in the hospital a few days ago and she was not feeling well. She had a friend over the other day and they were having a pudding fight and her pain meds accidentally got flushed down the drain during the pudding shenanigans. North Memorial Ambulance arrived and transported her to the hospital.

#### Disturbance / Fight

Sept 14 10:22 p.m. 1500 Howard Ave. Maple Plain. Dispatched to a call of two males arguing and fighting outside of the building. Upon arrival the two males were yelling and fighting on the 2<sup>nd</sup> floor. The males stated a confrontation of things put into an apartment and sliding stuff under his door started the yelling and pushing. They were advised to take it up with management and agreed to stay away from each other for the evening.

#### 3<sup>rd</sup> Degree DWI

Sept 15 Vehicle was stopped for speed. Contact with the driver an odor of alcohol was coming from the vehicle. Paul Vincent Mock, 71 submitted a breath test which resulted in .18 breath alcohol concentration. Mock was transported to Hennepin Co Jail and booked for 3<sup>rd</sup> Degree DWI.

#### Neighbor Complaint

Sept 15 1500 Howard Ave Maple Plain. Reported an issue in the main floor common area with other tenant's dogs being off leash and running at his dog while he is walking his dog on leash.

#### Stuck in Elevator

Sept 17 1:37 p.m. 1500 Howard Ave Maple Plain. Reported people stuck in the elevator due a storm and a city wide power outage. Maple Plain Fire Rescue attempted the rescue and was able to get the people out of the elevator.

#### Suspicious Act

Sept 18

9:44 p.m. 5400 Clayton Dr. Maple Plain. Report received of suspicious activity of people in a yard with flashlights at a vacant home. Officer found a male in the back yard who stated he had been subcontracted to perform work on the residence today and wanted to get a start on the project. He had paperwork indicating the work to be performed. The male was advised of the complaint and the cities noise ordinance regarding performing work after hours. Officer returned the R/P's call and was advised of his findings.

#### Lift Assist

Sept 18

10:22 p.m. 5300 Hwy 12, Maple Plain. Officer responded to a lift assist and found a 69 year old female inside her locked unit shouting. The landlord opened the door, the female was sitting on the floor and stated she had consumed some wine and just needed help up. She was assisted to her bed however she was unable to maintain her balance. Another tenant and friend agreed to check on the female until she sobered up. No apparent medical needed other than intoxicated. The friend was advised to call 911 if the female needed any further assistance.

#### Illness

Sept 20

3675 Ihduhapi Trail, Independence. Dispatched by radio to Vinland Center for someone who was detoxing and unresponsive but breathing. Loretto Fire assisted WHPS Officer and made contact with the victim who was lying in her bed breathing but not responsive. Officer was able to wake her for about 20 seconds before she went back to sleep. North Memorial arrived on scene, female was woken up, put on a cot and fell back asleep. She was transported to the hospital.

#### Suicidal Male

Sept 21

3576 Ihduhapi Trail, Independence. Vinland Center reported a male who was bleeding from the wrist after using a razor blade. North Memorial Ambulance arrived and assisted with the male. The male stated he was not trying to kill himself, only injure himself as his wife did not want to be with him. The male voluntarily went to the hospital for further treatment.

#### Disturbance

Sept 22

3576 Ihduhapi Trail, Independence. Vinland Center reported treatment resident threatening staff and other residents. Officers responded and found subject sitting in his room on his bed, was civil and appeared calm but stated he was angry earlier about an issue with a phone card and said some things he now regrets and was apologetic. North Memorial Ambulance arrived and assisted with the male who was transported to the hospital.

#### 3<sup>rd</sup> Degree DWI

Sept 23

8:39 p.m. 4900 Sunset Lane, Independence. Dispatched to a vehicle in the ditch. Contact with driver Theresa Euphemia Johnson, 64, Loretto stated she got stuck trying to turn around and had ordered a tow truck. Officer speaking with Johnson could smell a strong odor of an alcoholic beverage emitting from the vehicle. Johnson admitted to consuming two glasses of wine, they just left from celebrating at a home down the road. Johnson submitted a breath test which resulted in .17 breath alcohol concentration. Johnson was arrested for 3<sup>rd</sup> Degree DWI and transported to HC Jail.

#### 3<sup>rd</sup> Degree DWI Refusal

Sept 23

9:25 p.m. 4900 Sunset Lane, Independence. Officer waiting for Johnson's vehicle tow to arrive, Johnson's sister, Jane Frances Theis 69, of Loretto returned to the scene, parked in the middle of the road, got out leaving the driver's door open, walked towards the squad nearly falling over. Theis wanted to know what was going on with her sister. Officer could detect a clear odor of alcohol on her breath. Theis denied consumption then said may have had one glass of wine 3 hours earlier. Preliminary breath test resulted in .133 breath alcohol concentration. Theis was arrested and transported to WHPS PD where Theis refused to submit to a breath test. Theis was arrested for 3<sup>rd</sup> Degree DWI Test Refusal and 4<sup>th</sup> Degree DWI. She was released to a sober friend.

#### Hawk Crosswalk Signal Problem

Sept 25 Budd Ave. / Hwy 12, Maple Plain. An elderly pedestrian stated the Hawk Crosswalk Signal was not triggering for her. Officer tested both sides, worked perfectly. Officer advised the female to touch the silver arrow that activates the flashing lights on the signal indicator next time; she thanked the Officer for his assistance.

#### Suspicious

Sept 25 12:04 a.m. 1500 Howard Ave, Maple Plain. Reported noises were heard in a vacant apartment, someone was in it. Officer knew the apartment was empty, had no reason or authority to enter the apartment. Caller was advised to call management and have them check the apartment.

#### Found Wallet

Sept 29 5700 Maple Ridge Dr, Maple Plain Resident found a wallet in the bushes by his mailbox and asked for Police assistance to try and get it back to the owner. The owner was located whose vehicle had been broken into and her wallet stolen from it about two months prior in Maple Plain. The wallet was soaking wet and had been out in the weather for the past two months. Officer delivered it to the owner in 1100 block of CR 83, Independence.



**West Hennepin Public Safety**  
**Monthly Claims**  
**July 2018**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Jul 18								
Paycheck	07/02/2018	32341	Payroll Checks	Payroll Checks	West Hennepin Public Safety	✓	-SPLIT-	11,354.35
Liability Check	07/02/2018	IRS	Internal Revenue Service	June 16-30, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-5,297.74
Liability Check	07/02/2018	EJ	John Hancock	June 16-30, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-2,875.00
Liability Check	07/02/2018	MN REV	MN Dept. of Revenue	June 16-30, 2018 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-1,725.38
Liability Check	07/02/2018	HSA	Optum Bank	June 16-30, 2018 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-487.23
Liability Check	07/02/2018	PERA	PERA	June 16-30, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-9,768.49
Liability Check	07/02/2018	FSA	TASC	June 16-30, 2018 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-25.09
Check	07/02/2018	HSA	Optum Bank	Employer HSA Contributions	West Hennepin Public Safety	✓	104 A - HSA	-11,437.50
Deposit	07/05/2018			Deposit	West Hennepin Public Safety	✓	501 - City of Maple Plain	39,908.05
Deposit	07/05/2018			Deposit	West Hennepin Reserves	✓	503 U - Donations-Reserves	640.00
Check	07/05/2018	1640	West Hennepin Public Safety	Liberty Triathlon Expense	West Hennepin Reserves	✓	101 C - Reimbursable Overtime	-360.00
Check	07/10/2018	32345	Associated Bank	direct deposit July 1-15, 2018	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-2,009.89
Check	07/10/2018	32346	State Bank of Delano	direct deposit July 1-15, 2018	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-2,150.00
Check	07/10/2018	32347	Wings Financial Credit Union	direct deposit July 1-15, 2018	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-9,283.61
Check	07/10/2018	32348	Employee	uniform expense reimbursement	West Hennepin Public Safety	✓	105 - Uniform Expense	-20.00
Check	07/10/2018	32349	Streich's Police Equipment	officer uniforms expense	West Hennepin Public Safety	✓	-SPLIT-	-278.94
Check	07/10/2018	32350	T & T Cleaning Services	monthly office cleaning	West Hennepin Public Safety	✓	205 - Office Rent & Cleaning	-280.00
Check	07/10/2018	32351	CenterPoint Energy	monthly office gas usage	West Hennepin Public Safety	✓	207 - Utilities/Gas/Electric	-28.04
Check	07/10/2018	32352	City of Independence	2nd Qtr shared utilities	West Hennepin Public Safety	✓	207 - Utilities/Gas/Electric	-1,852.84
Check	07/10/2018	32353	Waconia Ford	squad mtrc & repairs	West Hennepin Public Safety	✓	-SPLIT-	-2,479.81
Check	07/10/2018	32354	Bureau of Crim. Apprehension	2nd Qtr Access Fees	West Hennepin Public Safety	✓	302 A4 - State IT Connection Fees	-390.00
Check	07/10/2018	32355	Element Technologies, LLC	computer support/updates	West Hennepin Public Safety	✓	-SPLIT-	-2,259.95
Check	07/10/2018	32356	BelayHost	domain name hosting	West Hennepin Public Safety	✓	302 A5 - Other Billable Svcs	-30.00
Check	07/10/2018	32357	Hennepin County Accounts Receivable	radio/mtrc fees	West Hennepin Public Safety	✓	302 F1 - Rental/Repair Fees	-1,001.31
Check	07/10/2018	32358	Holiday	monthly squad fuel charges	West Hennepin Public Safety	✓	304 - Fuel and Oil	-2,738.18
Check	07/10/2018	32359	Hennepin County Accounts Receivable	purchase 1 mobile radio	West Hennepin Public Safety	✓	405 - Capital Improvement	-1,213.20
General Journal	07/10/2018	418		purchase Sgt. Dennesson's radio	1701 - Capital Improvement Fund	✓	West Hennepin Public Safety	-1,213.20
Check	07/10/2018	32374	Wings Financial Credit Union	direct deposit July 1-15, 2018	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-767.67
Liability Adjust	07/10/2018				2100 - Payroll Liabilities	✓	2100 - Payroll Liabilities	-767.67
Deposit	07/10/2018			Deposit	West Hennepin Public Safety	✓	503 O - POST Reimb./State Aid	81.50
Deposit	07/11/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	89,767.61
Check	07/11/2018	32360	Employee	meeting expense reimb	West Hennepin Public Safety	✓	404 - Contingency Fund	-5.43
Check	07/11/2018	32361	Office of MN IT Services	monthly WAN service	West Hennepin Public Safety	✓	302 A2 - IT Support & Fees	-61.00
General Journal	07/11/2018	419		monthly requisition, July, 2018	West Hennepin Public Safety	✓	1701 - Capital Improvement Fund	-7,927.75
Paycheck	07/16/2018	32362	Payroll Checks	July 1-15, 2018 paycheck	West Hennepin Public Safety	✓	-SPLIT-	11,325.36
Liability Check	07/16/2018	IRS	Internal Revenue Service	July 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-5,406.64
Liability Check	07/16/2018	EJ	John Hancock	July 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-2,875.00
Liability Check	07/16/2018	MN REV	MN Dept. of Revenue	July 1-15, 2018 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-1,790.38
Liability Check	07/16/2018	HSA	Optum Bank	July 1-15, 2018 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-487.23
Liability Check	07/16/2018	PERA	PERA	July 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-10,040.27
Liability Check	07/16/2018	FSA	TASC	July 1-15, 2018 payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-25.09
Check	07/16/2018	32373	Cardmember Service	credit card charges	West Hennepin Public Safety	✓	-SPLIT-	-581.90
Check	07/25/2018	32375	Associated Bank	direct deposit, Pay Period July 16-31, 2018	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-2,009.89
Check	07/25/2018	32376	State Bank of Delano	direct deposit, Pay Period July 16-31, 2018	West Hennepin Public Safety	✓	-SPLIT-	-2,150.00
Check	07/25/2018	32377	Wings Financial Credit Union	direct deposit, Pay Period July 16-31, 2018	West Hennepin Public Safety	✓	-SPLIT-	-10,051.28
Check	07/25/2018	32378	City of Independence	dental ins premium reimbursement	West Hennepin Public Safety	✓	104 - Health Insurance	-1,133.80
Check	07/25/2018	32379	HealthPartners	medical ins premium	West Hennepin Public Safety	✓	104 - Health Insurance	-13,998.99
Check	07/25/2018	32380	Reliance Standard Life Ins.	ltd insurance premium	West Hennepin Public Safety	✓	104 - Health Insurance	-383.29
Check	07/25/2018	32381	Standard Insurance Company	life ins premium	West Hennepin Public Safety	✓	104 - Health Insurance	-490.11
Check	07/25/2018	32382	Optum Bank	2nd Qtr 2018 Admin Fees for HSA accounts	West Hennepin Public Safety	✓	104 A - HSA	-102.00
Check	07/25/2018	32383	Employee	uniform expense reimb	West Hennepin Public Safety	✓	105 - Uniform Expense	-24.99
Check	07/25/2018	32384	Verizon Wireless	cell phones/squad wireless air cards	West Hennepin Public Safety	✓	201 - Telephone	-676.65
Check	07/25/2018	32385	Loffler Companies, Inc.	copier lease	West Hennepin Public Safety	✓	203 - Office/Opr Equip Maintenance	-227.08
Check	07/25/2018	32386	Unifirst Corporation	office rugs/bathroom towels	West Hennepin Public Safety	✓	-SPLIT-	-98.16
Check	07/25/2018	32387	Suburban Tire & Auto Service Inc.	4 squad tires	West Hennepin Public Safety	✓	303 - Auto Maintenance	-654.20
Check	07/25/2018	32388	Waconia Ford	squad repair	West Hennepin Public Safety	✓	303 - Auto Maintenance	-642.60
Check	07/25/2018	32389	Advanced First Aid Inc.	VOID: new AED	West Hennepin Public Safety	✓	401 - Office Equipment	0.00
Check	07/25/2018	32390	Streich's Police Equipment	rifle parts	West Hennepin Public Safety	✓	403 F - Firearms	-648.00
Check	07/25/2018	32391	On-Site Medical Services Inc.	annual officer hearing tests	West Hennepin Public Safety	✓	404 - Contingency Fund	-475.00
Liability Adjust	07/25/2018				2100 - Payroll Liabilities	✓	2100 - Payroll Liabilities	-2,009.89
Liability Adjust	07/25/2018				2100 - Payroll Liabilities	✓	2100 - Payroll Liabilities	-2,150.00
Liability Adjust	07/25/2018				2100 - Payroll Liabilities	✓	2100 - Payroll Liabilities	-10,051.28
Deposit	07/25/2018			Deposit	West Hennepin Crime Prevention	✓	503 E - Grants	1,395.00
Check	07/25/2018	1553	Advanced First Aid Inc.	1 AED	West Hennepin Crime Prevention	✓	403 H - Squad Equipment	-2,177.00
General Journal	07/25/2018	420		Streich's - rifle accessories	1701 - Capital Improvement Fund	✓	West Hennepin Public Safety	-648.00
Check	07/31/2018	32392	City of Independence	monthly office phone bill	West Hennepin Public Safety	✓	201 - Telephone	-601.88
Deposit	07/31/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	310.00
Deposit	07/31/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	219.10
Deposit	07/31/2018			Interest	West Hennepin Public Safety	✓	503 F - Interest	95.95
Deposit	07/31/2018			Interest	West Hennepin Crime Prevention	✓	503 F - Interest	21.72
Deposit	07/31/2018			Interest	West Hennepin Reserves	✓	503 F - Interest	2.43

**AUDITED & APPROVED:**

**DATE:**

**West Hennepin Public Safety**  
**Monthly Claims**  
**August 2018**

	Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Aug 18									
	Paycheck	08/01/2018		Paychecks	July 16-31, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	12,145.09
	Liability Check	08/01/2018	IRS	Internal Revenue Service	July 16-31, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-5,357.12
	Liability Check	08/01/2018	MN REV	MN Dept. of Revenue	July 16-31, 2018 payroll	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-1,786.38
	Liability Check	08/01/2018	EJ	John Hancock	July 16-31, 2018 payroll contributions	West Hennepin Public Safety	✓	-SPLIT-	-875.00
	Liability Check	08/01/2018	HSA	Optum Bank	July 16-31, 2018 payroll contributions	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-487.23
	Liability Check	08/01/2018	FSA	TASC	July 16-31, 2018 payroll contributions	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-25.09
	Liability Check	08/01/2018	PERA	PERA	July 16-31, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-9,672.81
	Deposit	08/08/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	128,790.66
	General Journal	08/08/2018	421		monthly requisition, August 2018	West Hennepin Public Safety	✓	1701 Capital Improvement Fund	-7,927.75
	Check	08/08/2018	32404	H & H Sports Shop, Inc.	police uniform expense	West Hennepin Public Safety	✓	105 Uniform Expense	-506.00
	Check	08/10/2018	32405	Associated Bank	direct deposit, Pay Period Aug 1-15, 2018	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-2,009.89
	Check	08/10/2018	32406	State Bank of Delano	direct deposit, Pay Period Aug 1-15, 2018	West Hennepin Public Safety	✓	-SPLIT-	-2,150.00
	Check	08/10/2018	32407	Wings Financial Credit Union	direct deposit, Pay Period Aug 1-15, 2018	West Hennepin Public Safety	✓	-SPLIT-	-10,051.28
	Liability Adjust	08/10/2018				2100 Payroll Liabilities	✓	2100 Payroll Liabilities	-2,009.89
	Liability Adjust	08/10/2018				2100 Payroll Liabilities	✓	2100 Payroll Liabilities	-2,150.00
	Liability Adjust	08/10/2018				2100 Payroll Liabilities	✓	2100 Payroll Liabilities	-10,051.28
	Check	08/10/2018	32408	Aspen Mills	officer uniform expenses	West Hennepin Public Safety	✓	-SPLIT-	-1,137.80
	Check	08/10/2018	32409	Loffler Companies, Inc.	copier lease	West Hennepin Public Safety	✓	203 Office/Oper Equip Maintenance	-246.28
	Check	08/10/2018	32410	Ohlin Sales Inc.	office batteries	West Hennepin Public Safety	✓	-SPLIT-	-303.75
	Check	08/10/2018	32411	Sirchie	evidence bags	West Hennepin Public Safety	✓	204 Office/Operating Supplies	-87.11
	Check	08/10/2018	32412	T & T Cleaning Services	office cleaning services	West Hennepin Public Safety	✓	205 Office Rent & Cleaning	-350.00
	Check	08/10/2018	32413	CenterPoint Energy	monthly office gas bill	West Hennepin Public Safety	✓	207 Utilities/Gas/Electric	-26.85
	Check	08/10/2018	32414	Office of MN IT Services	monthly WAN services	West Hennepin Public Safety	✓	302 A2 IT Support & Fees	-61.00
	Check	08/10/2018	32415	Element Technologies, LLC	computer IT support	West Hennepin Public Safety	✓	302 A2 IT Support & Fees	-1,750.00
	Check	08/10/2018	32416	Hennepin County Info. Tech. Dept.	radios/MDCs fees	West Hennepin Public Safety	✓	302 F1 Rental/Repair Fees	-960.87
	Check	08/10/2018	32417	Employee	squad expense reimb	West Hennepin Public Safety	✓	303 Auto Maintenance	-7.13
	Check	08/10/2018	32418	Burda's Towing	squad 64 tire service	West Hennepin Public Safety	✓	303 Auto Maintenance	-65.00
	Check	08/10/2018	32419	Chevrolet of Delano	squad 60 repairs	West Hennepin Public Safety	✓	303 Auto Maintenance	-498.66
	Check	08/10/2018	32420	Walser/Nisson Wayzata	squad 60 repairs	West Hennepin Public Safety	✓	303 Auto Maintenance	-78.74
	Check	08/10/2018	32421	Waconia Dodge	squad 68 maintenance	West Hennepin Public Safety	✓	303 Auto Maintenance	-64.62
	Check	08/10/2018	32422	Waconia Ford	squad 64 repair	West Hennepin Public Safety	✓	303 Auto Maintenance	-488.78
	Check	08/10/2018	32423	Suburban Tire Wholesale Inc.	squad tires	West Hennepin Public Safety	✓	-SPLIT-	-1,308.40
	Check	08/10/2018	32424	Holiday	squad fuel/misc charges	West Hennepin Public Safety	✓	-SPLIT-	-2,434.10
	Check	08/10/2018	32425	Abdo Eick & Meyers	Office of St Auditor Fin Reporting Form	West Hennepin Public Safety	✓	308 Audit	-680.00
	Check	08/10/2018	32426	LETG, LLC	thermal paper rolls	West Hennepin Public Safety	✓	403 B Ticketwriter & Software	-300.00
	Check	08/10/2018	32427	Alert Fire & Safety Co.	annual fire extinguisher service	West Hennepin Public Safety	✓	403 H Squad Equipment	-650.60
	Check	08/10/2018	32428	Winning Edge	recognition awards	West Hennepin Public Safety	✓	-SPLIT-	-183.86
	Check	08/10/2018	32429	Axon	annual taser assurance plan	West Hennepin Public Safety	✓	601 F Equipment	-370.00
	Check	08/10/2018	1554	Viridian Weapon Technologies	weapon-mounted cameras	West Hennepin Crime Prevention	✓	403 G Misc Equipment	-5,250.00
	Check	08/10/2018	32430	Ancom Communications	test carrier for radio d-clips	West Hennepin Public Safety	✓	204 Office/Operating Supplies	-77.90
	Deposit	08/10/2018			Deposit	West Hennepin Public Safety	✓	503 O POST Reimb /State Aid	9,570.04
	Check	08/13/2018	32431	Streicher's Police Equipment	squad and officer uniform expenses	West Hennepin Public Safety	✓	-SPLIT-	-1,678.27
	Check	08/14/2018	32432	Cardmember Service	misc. credit card charges	West Hennepin Public Safety	✓	-SPLIT-	-500.20
	Check	08/16/2018	1555	Driver and Vehicle Services	forfeiture expense	West Hennepin Crime Prevention	✓	607 C Other	-20.75
	Check	08/16/2018	1556	Driver and Vehicle Services	forfeiture expense	West Hennepin Crime Prevention	✓	607 C Other	-20.75
	Paycheck	08/16/2018		Paychecks	August 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-12,412.34
	Liability Check	08/16/2018	IRS	Internal Revenue Service	August 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-5,398.68
	Liability Check	08/16/2018	MN REV	MN Dept. of Revenue	August 1-15, 2018 payroll	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-1,809.38
	Liability Check	08/16/2018	EJ	John Hancock	August 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-875.00
	Liability Check	08/16/2018	HSA	Optum Bank	August 1-15, 2018 payroll	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-487.23
	Liability Check	08/16/2018	0FSA	TASC	August 1-15, 2018 Payroll	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-25.09
	Liability Check	08/16/2018	PERA	PERA	August 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-9,771.64
	Check	08/24/2018	32444	Associated Bank	direct deposit, Pay Period August 16-31, 2018	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-2,009.89
	Check	08/24/2018	32445	CoTrust Bank	direct deposit, Pay Period August 16-31, 2018	West Hennepin Public Safety	✓	-SPLIT-	-2,150.00
	Check	08/24/2018	32446	Wings Financial Credit Union	direct deposit, Pay Period August 16-31, 2018	West Hennepin Public Safety	✓	-SPLIT-	-10,051.28
	Liability Adjust	08/24/2018				2100 Payroll Liabilities	✓	2100 Payroll Liabilities	-2,009.89
	Liability Adjust	08/24/2018				2100 Payroll Liabilities	✓	2100 Payroll Liabilities	-2,150.00
	Liability Adjust	08/24/2018				2100 Payroll Liabilities	✓	2100 Payroll Liabilities	-10,051.28
	Check	08/24/2018	32447	City of Independence	dental ins premium	West Hennepin Public Safety	✓	104 Health Insurance	-1,133.80
	Check	08/24/2018	32448	HealthPartners	medical ins premium	West Hennepin Public Safety	✓	104 Health Insurance	-14,524.65
	Check	08/24/2018	32449	Standard Insurance Company	life ins premium	West Hennepin Public Safety	✓	104 Health Insurance	-490.11
	Check	08/24/2018	32450	Reliance Standard Life Ins.	ltd ins premium	West Hennepin Public Safety	✓	104 Health Insurance	-383.29
	Check	08/24/2018	32451	Employee	uniform expense reim	West Hennepin Public Safety	✓	105 Uniform Expense	-49.98
	Check	08/24/2018	32452	Verizon Wireless	cell phones/wireless aicards	West Hennepin Public Safety	✓	201 Telephone	-676.65
	Check	08/24/2018	32453	Unifirst Corporation	office rugs/bathroom towels	West Hennepin Public Safety	✓	205 Office Rent & Cleaning	-68.21
	Check	08/24/2018	32454	Waconia Ford	squad mtn	West Hennepin Public Safety	✓	303 Auto Maintenance	-470.15
	Check	08/24/2018	32455	West Hennepin Public Safety Petty Cash	replenish petty cash	West Hennepin Public Safety	✓	-SPLIT-	-100.00
	Check	08/28/2018	32456	City of Independence	VOID: office phone bill	West Hennepin Public Safety	✓	201 Telephone	0.00
	Check	08/28/2018	32457	West Hennepin Public Safety	VOID: void	West Hennepin Public Safety	✓	404 Contingency Fund	0.00
	Check	08/28/2018	32458	City of Independence	office phone bill	West Hennepin Public Safety	✓	201 Telephone	-601.02
	Deposit	08/30/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	8,188.27
	Deposit	08/30/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	270.00
	Paycheck	08/31/2018		Paychecks	August 16-31, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-12,588.00
	Liability Check	08/31/2018	IRS	Internal Revenue Service	Aug 16-31, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-5,482.70
	Liability Check	08/31/2018	EJ	John Hancock	Aug 16-31, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-875.00
	Liability Check	08/31/2018	MN REV	MN Dept. of Revenue	Aug 16-31, 2018 payroll	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-1,829.38
	Liability Check	08/31/2018	HSA	Optum Bank	Aug 16-31, 2018 payroll	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-487.23
	Liability Check	08/31/2018	PERA	PERA	Aug 16-31, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-9,854.95
	Liability Check	08/31/2018	FSA	TASC	Aug 16-31, 2018 payroll	West Hennepin Public Safety	✓	2100 Payroll Liabilities	-25.09
	Deposit	08/31/2018			Interest	West Hennepin Crime Prevention	✓	503 F Interest	23.07

West Hennepin Public Safety  
Monthly Claims  
August 2018

Aug 18

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Deposit	08/31/2018			Interest	West Hennepin Reserves	√	503 F - Interest	2.74
Deposit	08/31/2018			Interest	West Hennepin Public Safety	√	503 F - Interest	114.48

AUDITED & APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

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**West Hennepin Public Safety**  
**Monthly Claims**  
**September 2018**

Type	Date	Num	Name	Memo	Account	Cir	Split	Amount
Sep 18								
Deposit	09/04/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	128,790.62
General Journal	09/04/2018	422		monthly requisition, Sept., 2018	West Hennepin Public Safety	✓	1701 - Capital Improvement Fund	-7,927.75
Check	09/11/2018	32470	Associated Bank	direct deposit, Pay Period Sept 1-15, 2018	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-2,009.89
Check	09/11/2018	32471	CorTrust Bank	direct deposit, Pay Period Sept 1-15, 2018	West Hennepin Public Safety	✓	-SPLIT-	-2,150.00
Check	09/11/2018	32472	Wings Financial Credit Union	direct deposit, Pay Period Sept 1-15, 2018	West Hennepin Public Safety	✓	-SPLIT-	-10,051.28
Check	09/11/2018	32473	Loflier Companies, Inc.	Agmt #016-0912398-000	West Hennepin Public Safety	✓	203 - Office/Opr Equip Maintenance	-265.06
Check	09/11/2018	32474	T & T Cleaning Services	August office cleaning	West Hennepin Public Safety	✓	203 - Office Rent & Cleaning	-280.00
Check	09/11/2018	32475	Crow River News	subscription renewal	West Hennepin Public Safety	✓	206 - Books/Dues/Subscriptions	-42.00
Check	09/11/2018	32476	CenterPoint Energy	office gas usage	West Hennepin Public Safety	✓	207 - Utilities/Gas/Electric	-28.15
Check	09/11/2018	32477	Element Technologies, LLC	IT service	West Hennepin Public Safety	✓	302 A2 - IT Support & Fees	-1,750.00
Check	09/11/2018	32478	Office of MN IT Services	monthly WAN usage	West Hennepin Public Safety	✓	302 A2 - IT Support & Fees	-61.00
Check	09/11/2018	32479	Delano Carquest	charge on account	West Hennepin Public Safety	✓	303 - Auto Maintenance	-47.55
Check	09/11/2018	32480	Holiday	fuel charges	West Hennepin Public Safety	✓	304 - Fuel and Oil	-2,380.77
Check	09/11/2018	32481	The DOBO's	meetings expenses	West Hennepin Public Safety	✓	404 - Contingency Fund	-148.08
Check	09/11/2018	32482	Maple Plain Family Center	dept. meeting expense	West Hennepin Public Safety	✓	404 - Contingency Fund	-12.00
Liability Adjust	09/11/2018				2100 - Payroll Liabilities	✓	2100 - Payroll Liabilities	-10,051.28
Check	09/11/2018	32483	Hennepin County Info. Tech. Dept.	radio fees	West Hennepin Public Safety	✓	302 F1 - Rental/Repair Fees	-960.87
Check	09/11/2018	1557	Creative Services of New England	badge stickers	West Hennepin Crime Prevention	✓	204 - Office/Operating Supplies	-353.95
Check	09/14/2018	32484	Cardmember Service	charges on account	West Hennepin Public Safety	✓	-SPLIT-	-914.49
Paycheck	09/17/2018	32485	Payroll Checks	Sept. 1-15, 2018 payroll	West Hennepin Public Safety	✓	-SPLIT-	-13,450.69
Liability Check	09/17/2018	IRS	Internal Revenue Service	Sept. 1-15, 2018 Payroll	West Hennepin Public Safety	✓	-SPLIT-	-5,667.62
Liability Check	09/17/2018	MN REV	MN Dept. of Revenue	Sept. 1-15, 2018 Payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-1,907.38
Liability Check	09/17/2018	EJ	John Hancock	Sept. 1-15, 2018 Payroll	West Hennepin Public Safety	✓	-SPLIT-	-875.00
Liability Check	09/17/2018	HSA	Optum Bank	Sept. 1-15, 2018 Payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-487.23
Liability Check	09/17/2018	FSA	TASC	Sept. 1-15, 2018 Payroll	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-25.09
Liability Check	09/17/2018	PERA	PERA	Sept. 1-15, 2018 Payroll	West Hennepin Public Safety	✓	-SPLIT-	-10,190.21
Deposit	09/17/2018			Deposit	West Hennepin Reserves	✓	-SPLIT-	385.00
Check	09/25/2018	32498	Associated Bank	direct deposit, Pay Period Sept 16-30, 2018	West Hennepin Public Safety	✓	2100 - Payroll Liabilities	-2,009.89
Check	09/25/2018	32499	CorTrust Bank	direct deposit, Pay Period Sept 16-30, 2018	West Hennepin Public Safety	✓	-SPLIT-	-2,150.00
Check	09/25/2018	32500	Wings Financial Credit Union	direct deposit, Pay Period Sept 16-30, 2018	West Hennepin Public Safety	✓	-SPLIT-	-10,051.28
Check	09/25/2018	32502	HealthPartners	medical insurance premium	West Hennepin Public Safety	✓	104 - Health Insurance	-14,261.52
Check	09/25/2018	32507	Verizon Wireless	squad cells, squad wireless a/cards	West Hennepin Public Safety	✓	201 - Telephone	-676.67
Check	09/25/2018	32508	Chevrolet of Delano	squad maintenance	West Hennepin Public Safety	✓	303 - Auto Maintenance	-139.65
Check	09/25/2018	32510	Wesley's Auto Glass LLC	squad windshield	West Hennepin Public Safety	✓	303 - Auto Maintenance	-225.00
Check	09/25/2018	32512	Employee	training expenses	West Hennepin Public Safety	✓	-SPLIT-	-319.40
Check	09/25/2018	32513	United Farmers Coop	speed sign expense	West Hennepin Public Safety	✓	204 - Office/Operating Supplies	-3.98
Check	09/25/2018	32503	City of Independence	dental insurance premium	West Hennepin Public Safety	✓	104 - Health Insurance	-1,133.80
Check	09/25/2018	32505	Standard Insurance Company	life insurance premium	West Hennepin Public Safety	✓	104 - Health Insurance	-490.11
Check	09/25/2018	32509	Waconia Ford	squad maintenance	West Hennepin Public Safety	✓	-SPLIT-	-142.89
Check	09/25/2018	32506	Streichler's Police Equipment	uniform expenses	West Hennepin Public Safety	✓	-SPLIT-	-250.60
Check	09/25/2018	32501	TASC	COBRA Admin. Fee	West Hennepin Public Safety	✓	104 - Health Insurance	-34.62
Check	09/25/2018	32504	Reliance Standard Life Ins.	long term disability ins.	West Hennepin Public Safety	✓	104 - Health Insurance	-363.29
Check	09/25/2018	32496	Voided	VOID: voided	West Hennepin Public Safety	✓	404 - Contingency Fund	0.00
Check	09/25/2018	32497	Voided	VOID: voided	West Hennepin Public Safety	✓	404 - Contingency Fund	0.00
Check	09/25/2018	32511	City of Corcoran	IACP - Chief's lodging	West Hennepin Public Safety	✓	307 A1 - Chief's Lodging	-397.00
Check	09/26/2018	32517	Uniforms Unlimited	office rugs/bathroom supplies	West Hennepin Public Safety	✓	-SPLIT-	-137.12
Check	09/26/2018	32514	Action Target	firearms training supplies	West Hennepin Public Safety	✓	403 F - Firearms	-419.79
Check	09/26/2018	32515	City of Independence	monthly office phone bill	West Hennepin Public Safety	✓	201 - Telephone	-601.93
Check	09/26/2018	32516	Waconia Ford	squad repair/mtn	West Hennepin Public Safety	✓	-SPLIT-	-553.40
Deposit	09/28/2018			Deposit	West Hennepin Public Safety	✓	503 O - POST Reimb./State Aid	86,275.96
Deposit	09/28/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	310.00
Deposit	09/28/2018			Deposit	West Hennepin Public Safety	✓	-SPLIT-	784.10
Deposit	09/30/2018			Interest	West Hennepin Reserves	✓	503 F - Interest	2.25
Deposit	09/30/2018			Interest	West Hennepin Crime Prevention	✓	503 F - Interest	17.49
Deposit	09/30/2018			Interest	West Hennepin Public Safety	✓	503 F - Interest	106.39

Sep 18

AUDITED &amp; APPROVED:

DATE:

# West Hennepin Public Safety

## Cash Assets

As of September 30, 2018

	Sep 30, 18
ASSETS	
Current Assets	
Checking/Savings	
West Hennepin Crime Prevention	52,552.16
West Hennepin Public Safety	
1700 · Cash designated for Severance	68,483.68
1701 · Capital Improvement Fund	170,119.32
West Hennepin Public Safety - Other	108,019.33
Total West Hennepin Public Safety	346,622.33
West Hennepin Reserves	6,933.48
Total Checking/Savings	406,107.97
Total Current Assets	406,107.97
TOTAL ASSETS	406,107.97
LIABILITIES & EQUITY	0.00

**West Hennepin Public Safety**  
**Budget vs. Actual - WHPS Main Acct.**  
January through September, 2018

	Jan - Sep 18	Budget	% of Budget
Ordinary Income/Expense			
Income			
501 - City of Maple Plain	380,575.85	500,300.00	76.07%
502 - City of Independence	847,740.29	1,114,388.00	76.07%
503 - Other Income			
503 A - Burn Permits	2,120.00		
503 B - Copies	1,354.75		
503 F - Interest	551.17		
503 G - Miscellaneous	-505.98		
503 I - Reimbursed OT	8,936.11		
503 O - POST Reimb./State Aid	95,927.50		
503 P - Sale of Squad Cars	15,000.00		
503 V - Expense Reimbursements			
503 V1 - IT Services	4,725.00		
503 V2 - Health Insurance	352.80		
503 V3 - Other	4,013.29		
Total 503 V - Expense Reimbursements	9,091.09		
503 - Other Income - Other	0.00	131,800.00	0.0%
Total 503 - Other Income	132,474.64	131,800.00	100.51%
Total Income	1,360,790.78	1,746,488.00	77.92%
Gross Profit	1,360,790.78	1,746,488.00	77.92%
Expense			
101 - Payroll Expenses			
Overtime	0.00	18,000.00	0.0%
101 A - Other Overtime	9,387.45		
101 B - Court Overtime	353.39		
101 C - Reimbursable Overtime	11,066.56		
101 E - Uniform Allowance	0.00		
101 U - Unemployment Insurance Claim	0.00		
101 - Payroll Expenses - Other	808,407.84	1,099,915.00	73.5%
Total 101 - Payroll Expenses	829,215.24	1,117,915.00	74.18%
104 - Health Insurance			
104 A - HSA	50,204.00		
104 - Health Insurance - Other	153,519.00	254,260.00	60.38%
Total 104 - Health Insurance	203,723.00	254,260.00	80.12%
105 - Uniform Expense	9,123.41	9,900.00	92.16%
201 - Telephone	11,514.85	19,840.00	58.04%
202 - Postage	577.72	1,300.00	44.44%
203 - Office/Opr Equip Maintenance	3,570.08	9,750.00	36.62%
204 - Office/Operating Supplies	3,777.31	8,160.00	46.29%
205 - Office Rent & Cleaning	2,892.16	5,840.00	49.52%
206 - Books/Dues/Subscriptions	1,072.95	1,625.00	66.03%
207 - Utilities/Gas/Electric	6,627.95	12,200.00	54.33%
301 - Printing	66.50	1,575.00	4.22%
302 - Communications			
302 A - Computer Support			
302 A1 - RMS Fees	8,469.18	8,020.00	105.6%
302 A2 - IT Support & Fees	18,805.80	25,350.00	74.19%
302 A3 - Investigator IT Fees	604.00	1,020.00	59.22%
302 A4 - State IT Connection Fees	900.00	1,700.00	52.94%
302 A5 - Other Billable Svcs	2,089.51		
302 A - Computer Support - Other	-932.73		
Total 302 A - Computer Support	29,935.76	36,090.00	82.95%
302 B - Radio/Pagers	-1,007.58		
302 E - Squad Video System	0.00	1,800.00	0.0%
302 F - Radios/MDCs			
302 F1 - Rental/Repair Fees	8,364.31	15,050.00	55.58%
302 F2 - Net Motion Lic/Mtnc/Router Fees	0.00	1,500.00	0.0%
Total 302 F - Radios/MDCs	8,364.31	16,550.00	50.54%
Total 302 - Communications	37,292.49	54,440.00	68.5%



**West Hennepin Public Safety**  
**Budget vs. Actual - WHPS Main Acct.**  
January through September, 2018

	<u>Jan - Sep 18</u>	<u>Budget</u>	<u>% of Budget</u>
303 - Auto Maintenance			
303 A - WMDTF Auto Maintenance	1,925.40		
303 - Auto Maintenance - Other	17,054.49	22,000.00	77.52%
Total 303 - Auto Maintenance	18,979.89	22,000.00	86.27%
304 - Fuel and Oil	15,435.62	30,900.00	49.95%
306 - Insurance			
306 A - Vehicle	7,025.00		
306 B - Worker's Comp	35,547.00		
306 C - Municipality	23,904.00		
306 - Insurance - Other	0.00	49,000.00	0.0%
Total 306 - Insurance	66,476.00	49,000.00	135.67%
307 - Schools & Training			
307 A - Chief's Training			
307 A1 - Chief's Lodging	786.46		
307 A2 - Chief's Meals	39.75		
307 A3 - Chief's Mileage	333.40		
307 A4 - Chief's School	1,170.00		
Total 307 A - Chief's Training	2,329.61		
307 B - Officer Training			
307 B1 - Officer Lodging	672.26		
307 B2 - Officer Meals	84.37		
307 B3 - Officer Mileage	36.60		
307 B4 - Officer Schools	5,504.00		
Total 307 B - Officer Training	6,297.23		
307 C - Range Training			
307 C7 - Range Supplies	6.44		
Total 307 C - Range Training	6.44		
307 - Schools & Training - Other	0.00	18,900.00	0.0%
Total 307 - Schools & Training	8,633.28	18,900.00	45.68%
308 - Audit	9,980.00	9,200.00	108.48%
401 - Office Equipment	-1,883.44	3,550.00	-53.06%
402 - Capital Improvement Plan	45,558.85	95,133.00	47.89%
403 - Equipment			
403 B - Ticketwriter & Software	300.00		
403 F - Firearms	5,134.72		
403 G - Misc Equipment	436.00		
403 H - Squad Equipment	926.34		
403 - Equipment - Other	600.00	13,300.00	4.51%
Total 403 - Equipment	7,397.06	13,300.00	55.62%
404 - Contingency Fund	1,022.95	2,000.00	51.15%
405 - Capital Improvement	66,279.20		
601 - Reserve Program			
601 B - Training	250.00		
601 C - All Other	223.92		
601 D - Uniform	1,309.81		
601 E - Meetings	246.80		
601 F - Equipment	890.00		
601 G - Details	28.87		
601 - Reserve Program - Other	55.99	4,300.00	1.3%
Total 601 - Reserve Program	3,005.39	4,300.00	69.89%
602 - Comm. Ed	0.00	200.00	0.0%
608 - Citizens Academy	792.03	900.00	88.0%
609 - Community Policing	0.00	300.00	0.0%
Total Expense	1,351,130.49	1,746,488.00	77.36%
Net Ordinary Income	9,660.29	0.00	100.0%
Net Income	9,660.29	0.00	100.0%

**West Hennepin Public Safety**  
**Budget vs. Actual - Crime Prevention**  
January through September, 2018

	<u>Jan - Sep 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	1,706.12
Total Income	<u>1,706.12</u>
Gross Profit	1,706.12
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	100.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	1,200.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	22,427.00
404 · Contingency Fund	198.92
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	223.54
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	<u>24,149.46</u>
Net Ordinary Income	<u>-22,443.34</u>
Beginning Balance	<u>74,995.50</u>
Ending Balance	<u>52,552.16</u>

**West Hennepin Public Safety**  
**Budget vs. Actual - Reserves**  
January through September, 2018

	<u>Jan - Sep 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	1,436.55
Total Income	<u>1,436.55</u>
Gross Profit	1,436.55
Expense	
101 · Payroll Expenses	360.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
404 · Contingency Fund	0.00
601 · Reserve Program	410.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	<u>770.00</u>
Net Ordinary Income	<u>666.55</u>
Beginning Balance	<u>6,266.93</u>
Ending Balance	<u>6,933.48</u>



**West Hennepin Public Safety**  
**Capital Outlay Fund Report**  
January through September, 2018

	<u>Jan - Sep 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	<u>0.00</u>
Gross Profit	0.00
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	34,597.83
350.00, decommission Chief's Tahoe, squad 57	
34,132.24, purchase Chief's Durago, squad 68	
115.59, new base radio expense	
403 · Equipment	46,735.20
44,874.00, new radios	
1,213.20, Sgt. Denneson's radio	
648.00, rifle accessories	
404 · Contingency Fund	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	<u>81,333.03</u>
Net Ordinary Income	<u>-81,333.03</u>
Beginning Balance	147,740.10
J.E., Jan-Jul Requisitions (9 @ 7,927.75 each)	71,349.75
Funds moved from 2017 to 2018 budget	<u>32,362.50</u>
Ending Balance	<u>170,119.32</u>

**West Hennepin Public Safety**  
**Severance Fund Report**  
January through September 2018

	<u>Jan - Sep 18</u>
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	<u>0.00</u>
Gross Profit	0.00
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
404 · Contingency Fund	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	<u>0.00</u>
Net Ordinary Income	0.00
Beginning Balance	36,121.18
Funds moved from 2017 to 2018 budget	<u>32,362.50</u>
Ending Balance	<u>68,483.68</u>

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
VACATION/COMP TIME HOURS**

September 2018

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	133.14	8.50	141.64	5,162.78
JOSH BROZEK	80	52.00	40.00	92.00	3,312.92
KIM CURTIS	200	180.66	20.00	200.66	6,057.93
RICK DENNESON	200	226.50	42.25	268.75	11,782.00
SHAWN EBELING	80	70.62	16.68	87.30	3,181.90
LYNDA FRANKLIN	200	150.18	1.25	151.43	4,571.67
AARON GEDDES	80	64.13	82.00	146.13	4,325.45
JON HOWES	160	142.99	45.75	188.74	6,879.57
GARY KROELLS	200	176.00	0.00	176.00	9,537.44
BEN RASKIN	160	26.31	40.25	66.56	2,426.11
CODY THOMPSON	80	95.86	2.00	97.86	2,896.66
LANCE ZILLES	80	35.26	16.50	51.76	1,684.27
<b>TOTAL</b>		<b><u>1,353.65</u></b>	<b><u>315.18</u></b>	<b><u>1,668.83</u></b>	<b><u>\$ 61,818.70</u></b>
				<i>Maple Plain</i>	30.98%
				<i>Independence</i>	69.02%
					<u>19,151.43</u>
					<u>42,667.26</u>
					<u>61,818.70</u>

**NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.**

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT  
ACCUMULATED SICK TIME**

September 2018

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	994.50	36,249.53		18,124.76
Josh Brozek	323.50	11,649.24	3,879.20	
Kim Curtis	759.50	22,929.31	7,635.46	
Rick Denneson	1032.00	45,242.88		22,621.44
Shawn Ebeling	197.50	7,198.88	2,397.23	
Lynda Franklin	792.50	23,925.58	7,967.22	
Aaron Geddes	77.00	2,279.20	758.97	
Jon Howes	747.00	27,228.15	9,066.97	
Gary Kroells	1016.00	55,057.04		27,528.52
Ben Raskin	956.00	34,846.20	11,603.78	
Cody Thompson	148.00	4,815.92	1,603.70	
Lance Zilles	339.00	11,031.06	3,673.34	
<b>TOTAL</b>	<b><u>7,382.50</u></b>	<b><u>282,452.97</u></b>	<b><u>48,585.87</u></b>	<b><u>68,274.72</u></b>

Total Sick: 116,860.59

Maple Plain 30.98% 36,203.41  
Independence 69.02% 80,657.18

**NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.**



September 5, 2018  
Jeffrey Strand  
5934 Henry Street  
Maple Plain, MN 55359

Dear Chief Kroells,

I am writing this letter to inform you that I will be retiring from the West Hennepin Police Department.

I have been thinking about retiring and finally decided that this is the right time. I turned 70 a few months ago and always thought this would be the time to retire.

In the past year my grandchildren, Oliver, Owen, and Sam have grown and are at the age where Cheri and I spend a great deal of time with the kids. I think it is very important to help out as much as possible during these formative years. My mother is getting older and needs more help. She may stop driving soon and then I will be helping out more often than I do at this time. My mother in law is 98 years old this month and she needs more help from Cheri and I. My involvement with church activities has increased over the years and as I grow older is becoming more so.

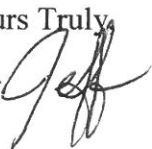
It is with deep regret that I will be leaving an outstanding organization such as the West Hennepin Police Department. It has been an honor and privilege to serve with all the folks who make this police department a great place to start and finish a career in police work.

I will miss all of you. The staff, police officers, reserve officers, and of course you Chief Kroells. You have a great sense of humor and treat everyone with dignity and respect.

I wish all of you and your families well and hope that each one of you have a happy and fulfilling life.

Yours Truly,

Jeff

A handwritten signature in black ink, appearing to read 'Jeff', written over the printed name 'Jeff'.



# Minneota Police Department

129 East First Street  
PO Box 307  
Minneota, MN 56264

507-872-6185 Office / **Police Chief Bill Bolt** / 507-872-9917 Fax  
507-360-7864 Cell

September 24, 2018

Chief Gary Kroells  
West Hennepin Public Safety  
1918 County Road 90  
Maple Plain, MN 55359

Reference: Gift of Speed Trailer to the Minneota Police Department.

Chief Kroells,

On behalf of the residents of Minneota I would like to thank you for your generous gift of your department's speed trailer. We have long wanted a speed trailer but small town budgets often don't allow for such an expense. For years I have borrowed the MNDOT trailer (when available) but thanks to your gift I will be able to have this trailer out almost every day of the week.

Today was the first day we used it and I have already seen a positive reaction in driving behavior and a large amount of public support. Please visit our city Facebook page at "City of Minneota Government and Police Department" to see the photos and public support.

Sincerely,

Chief Bill Bolt

A handwritten signature in blue ink that reads "Bill Bolt". The signature is stylized with a large, flowing "B" and a clear "Bolt" at the end.



# THANK YOU



Perhaps you sent a lovely card,  
or sat quietly on a chair.

Perhaps you sent a funeral spray,  
if so we saw it there.

Perhaps you spoke the kindest words,  
that anyone could say.

Perhaps you were not there at all,  
just thought of us that day.

Whatever you did to console our hearts, We

*Thank You*  
so much whatever the part.

*The Family of*

*Ernie J. Maas*

We are grateful for the  
beautiful flower arrangement.

Thank you for keeping and other  
eye on our flower; as we didn't  
have to worry about them while  
we celebrated Ernie's life.

For, Judy, Julie & families  
Joan & Steve

## Gary Kroells

---

**From:** Rakocy, Holly <hrakocy@hclib.org>  
**Sent:** Saturday, August 11, 2018 10:40 AM  
**To:** West Hennepin; Lisa Schreier; Titus Winger; Nate Faust; Steven Fenner; Justin McCoy Email  
**Cc:** Gary Kroells; Rick Denneson  
**Subject:** RE: [External] Re: Bike Rodeo and More Tomorrow!

Hello Ben, Lisa, Titus, Nate, Steven, and Justin (and MPFD Crew),

Thank you for partnering with Maple Plain Library to plan and host the "Trails to Libraries" Bike Safety Rally on Saturday, July 28. We had great weather, and I counted 43 people stopping at the Safety Tent, the Fire Engine, the Gear West tent, the Hennepin County tent, the Bike "Wash" and the Story Walk. McGarry's sold two lemonades. The weather probably helped to bring families out on a summer Saturday.

Thank you, too, for working to change the location from Christ Lutheran Church to Main Street. We know you had to bring a lot of equipment!

We'd like to schedule a debriefing session with you. I'll send an email soon.

~ Holly

Holly Rakocy, Librarian  
Hennepin County Library – Maple Plain  
612-543-5701  
[hrakocy@hclib.org](mailto:hrakocy@hclib.org)

**From:** West Hennepin <[whpsreserves@gmail.com](mailto:whpsreserves@gmail.com)>  
**Sent:** Friday, July 27, 2018 4:19 PM  
**To:** Reserve Lisa <[thepuzlr@pro-ns.net](mailto:thepuzlr@pro-ns.net)>; Titus Winger <[titus@tituswinger.com](mailto:titus@tituswinger.com)>; Nate Faust <[kd0otk@gmail.com](mailto:kd0otk@gmail.com)>; Steven Fenner <[StevenFenner@outlook.com](mailto:StevenFenner@outlook.com)>; Justin McCoy <[mccjus@gmail.com](mailto:mccjus@gmail.com)>  
**Cc:** Rakocy, Holly <[hrakocy@hclib.org](mailto:hrakocy@hclib.org)>; GKroells@westhennepin.com; RDenneson@westhennepin.com  
**Subject:** [External] Re: Bike Rodeo and More Tomorrow!

Hello Lisa, Titus, Nate, Steven and Justin (and MPFD Crew)

Thanks for helping the MP Library make this a great event. Hopefully with some good weather and interested kids/families you will have many visitors from around the area tomorrow.

Lisa is in charge of the Bike Rodeo and course set up. The actual event is from 10-noon but our Reserves will be there early to set up the course.

Maple Plain public works dropped off multiple sets of barricades and some cones to use. The city is aware Main Street will be shut down between Budd/Maple. There is only a couple of driveways in between the two intersections. Please make contact with the homeowners before the event.

Medina PD borrowed us a bunch of very nice tall cones to use as well. Lisa, the library needs to borrow a few for their event inside the library.

Chief Justin McCoy will be with the Fire Department Crew and will work with Lisa to find the best location to set up the fire truck. I am on duty and will be there for set up if at all possible.





## Maple Plain Library

5184 Main Street East | Maple Plain 55359 | (612) 543-5700

# Bike Safety Rally

**Saturday, July 28, 10 a.m. – Noon**

Cycle on a safety course to learn the rules for bicycling on sidewalks and trails.

Stay safe while riding your bike! Learn about bike maintenance.

Participate in a story stroll. This is a great event for families with young children.

In the event of inclement weather, the bike maintenance check will be moved into the Library, along with some other activities. Part of the #trailstolibraries event series.

Collaborators: City of Maple Plain, West Hennepin Public Safety, Maple Plain Fire Department, Gear West, Hennepin County Public Works. Sponsor: Friends of the Hennepin County Library.

HENNEPIN COUNTY  
LIBRARY





Jeffrey A. Beahen  
Chief of Police

**ROGERS POLICE DEPARTMENT**

21860 Industrial Court  
Rogers, MN 55374  
Main: 763-428-3450  
Fax: 763-428-1900  
[www.rogersmn.gov](http://www.rogersmn.gov)

July 20, 2018

West Hennepin Public Safety Department  
Chief Gary Kroells  
1918 County Road 90  
Maple Plain, MN 55359

Chief Kroells,

THANK YOU for the reserve assistance your agency provided during Rockin' Rogers Days. The West Hennepin Public Safety Department Reserves conducted themselves in an exemplary fashion throughout the event.

We look forward to partnering with your agency on events in the years to come.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Beahen'.

Jeffrey A. Beahen  
Chief of Police

*cc: Steve Fenner*

# Orono Police Department

*Proudly Serving Orono, Minnetonka Beach, Spring Park and Mound  
Dedicated to Fairness, Service, Pride and Quality*

August 31, 2018

Chief Gary Kroells  
West Hennepin Public Safety  
1918 County Road 90  
Maple Plain, MN 55359

Dear Chief Gary Kroells,

On behalf of the Orono Police Department, I want to thank Reserve Officers Titus Winger and Steven Fenner for helping with the Spirit of the Lakes Festival on Saturday July 21<sup>st</sup>, 2018. Over a thousand citizens attended the parade and festival. It was imperative to have enough personnel to ensure the safety of the public. The entire event went without any major incidents or complaints and this is largely due to the professionalism and training your department has impressed upon your reserves. The Orono Police Department appreciates the time and commitment from your Reserve Officers and would be happy to have him help on any future events in our city.

Sincerely,



Officer Susan Schultz #519  
Orono Police Department  
Spirit of the Lakes Coordinator

[sschultz@ci.orono.mn.us](mailto:sschultz@ci.orono.mn.us)





**RICHARD W. STANEK**  
HENNEPIN COUNTY SHERIFF

September 4, 2018

Police Chief Gary Kroells  
West Hennepin Public Safety  
1918 County Road 90  
Maple Plain, MN 55359

Dear Chief Kroells,

Thank you for including the Hennepin County Sheriff's Office on the agenda at the August 27<sup>th</sup> meeting of the Maple Plain City Council.

The cities and districts within Hennepin County are all unique in their respective public safety needs and challenges, and the time we spent at this meeting allowed us to hear first-hand about the great city we collaboratively service. We truly valued the opportunity to speak with the Council and you directly about the partnership between the West Hennepin Public Safety Department, the City of Maple Plain, and the Sheriff's Office.

Thank you for your on-going commitment and support of public safety. In the future, please do not hesitate to contact me directly at 612-348-2347 or [rich.stanek@hennepin.us](mailto:rich.stanek@hennepin.us). You may also reach our Director of Intergovernmental Affairs, Samantha Kleinfield, via email [Samantha.kleinfield@hennepin.us](mailto:Samantha.kleinfield@hennepin.us) or by calling 612-348-3540.

Sincerely,

Richard W. Stanek  
Hennepin County Sheriff



many  
thanks

Gary, Josh, + Aaron -

Thank you for another  
awesome vehicle fair/open house.

Everyone had a great time and  
we appreciate you making our  
event a priority!

As always, the MRAP was  
a hit!

- Katy + Jessica @ the  
Discovery Center



**Mayor Julie Maas-Kusske**  
*Your Neighbor, Your Voice*

9-11-18

Dear Chief,  
I have deep appreciation for all  
you & your staff do to serve + protect  
our great community. You are all our  
hometown heroes, thank you!

Gratefully,  
Julie Maas-Kusske

October 17, 2018



Sgt. Rick Denneson

**RE: 30 YEAR ANNIVERSARY**

Dear Sgt. Denneson:

On behalf of everyone at West Hennepin Public Safety, thank you for 30 years of dedicated service to our police department.

Rick, you are an integral part of this organization and an invaluable team member. Your meritorious service to West Hennepin Public Safety has not gone unnoticed and is greatly appreciated. West Hennepin Public Safety could not be more proud to have you as a role model for our patrol officers. You have always exhibited all facets of the core values that serve as the foundation of our police department – honor, courage, common sense, respect and dignity, loyalty, fairness and trust. It is an honor to work with and beside you.

Your contributions have made West Hennepin Public Safety the police department that it is today. Thank you for your 30 years of service.

Sincerely,

**WEST HENNEPIN PUBLIC SAFETY**

A handwritten signature in black ink that reads "Gary S. Kroells".

Gary Kroells  
Director of Public Safety

cc: personnel file

GSK/kc

S: Letters/2018/Letter of Commendation, Rick Denneson, Oct 17.doc

*West Hennepin Public Safety Department*  
1918 County Road 90 / Maple Plain, Minnesota 55359  
Phone: (763) 479-0500 / Fax: (763) 479-0504  
Web Address: <http://www.westhennepin.com> E-mail: [westhennepin@westhennepin.com](mailto:westhennepin@westhennepin.com)





CONNECTING & INNOVATING  
SINCE 1913

August 10, 2018

Gary Kroells  
Police Chief  
**West Hennepin Public Safety Department**  
1918 County Road 90  
Maple Plain, MN 55359

**Re: Loss Control Meeting and Police Operations Liability Survey  
Conducted on July 26, 2018**

Dear Chief Kroells:

On the above date, I met with you to discuss various areas of safety and loss control and completed a police operations liability survey. These meetings and survey were in conjunction with the City of West Hennepin Public Safety's participation in the **League of Minnesota Cities Insurance Trust workers' compensation and property casualty insurance program**. As a result of this meeting and survey, I have reached some general conclusions. Those conclusions and my discussions with you are below.

**Purpose:**

The purpose of my visit was to conduct a [police liability survey](#) to identify areas and job tasks where there is known or potential liability for employees and the department. During my visit, we discussed the following areas that affect police department personnel relating to police liability.

- Use of Force/Response to Resistance
- Pursuit & Vehicle Operations
- Property & Evidence Procedures
- Response to Vulnerable Persons
- Jail & Detention
- Records & Retention
- Special Operations & Communications
- Mutual Aid & Joint Powers Agreements
- Internal Audits
- Miscellaneous Liability Issues

**Conclusions:**

- The West Hennepin Public Safety Department functions as a joint powers organization to protect and serve the citizens of Maple Plain and Independence. It is overseen by a Board of Commissioners from each city.
- The Public Safety Department already has in place many best practices, policies and procedures relating to the prevention of police liability and workers' compensation claims, as well as providing service and transparency to the public. Examples of these best practices includes your annual public safety report, your subscription to our PATROL Online training program, a recent compliance audit by a POST Standards Coordinator, a comprehensive Lexipol policy manual, Viridian weapon mounted cameras, Police Reserve program, West Metro Drug Task Force, Lake Minnetonka SWAT Team, Alcohol Compliance Checks, Night



to Unite, Hwy 12 Safety Coalition, CodeRED Emergency Notification Service, Toward Zero Deaths Initiative, an active crime prevention program, in-squad cameras, Citizens Police Academy, Toys for Tots, bike safety program, the use of social media, as well as many best practices in community policing that have been provided to the residents and visitors of the community.

- The West Hennepin Public Safety Department's workers' compensation claim history over the last five years was reviewed. There were 10 claims filed from 2013-2018 with total incurred costs of \$649 (see the provided worker's compensation claims data analysis report for the West Hennepin Public Safety Department for additional details as to the types and causes of workplace injuries).
- The Workers' Compensation Insurance [Experience Modification Factor](#) for the West Hennepin Public Safety Department is .76 which translates (approximately) to a decreased premium of 24% *below* average.
- The West Hennepin Public Safety Department's property and casualty claim history over the last ten years was also reviewed. There were 22 total claims filed from 2008-2018 with total incurred costs of \$59,584. There were zero police liability claims (see the provided property casualty claims data analysis report for the West Hennepin Public Safety Department for additional details as to the types of claims that include general liability, property, auto liability, and auto physical damage claims).
- The Property Casualty Insurance Experience Modification Factor for the West Hennepin Public Safety Department is .904 which translates (approximately) to a decreased premium of 9.6% *below* average.
- The police officers are currently receiving their required safety training through [PATROL Online](#). PATROL is a LMCIT police training program which helps MN police officers stay current on their [OSHA Training](#), [Mandated POST Training](#) and various Minnesota legal issues based on Minnesota case law.
- The West Hennepin Public Safety Department should consider applying for a safety grant through the MN Department of Labor and Industry. The Safety Grant Program awards funds, with a dollar-for-dollar match up to \$10,000, to qualifying employers for safety equipment purchases and safety projects designed to reduce the risk of injury or illness to their employees and this grant also includes building security upgrades. Here is a [link to the online application](#) and additional qualifying details can be obtained by contacting Margie Mohr, OSHA Safety Grant Specialist, at (651) 284-5162 or email at [margie.mohr@state.mn.us](mailto:margie.mohr@state.mn.us).
- I provided to you a brochure describing a new [Stretch 'N Bend](#) exercise program which has been implemented by many police and fire departments in MN. With a goal to reduce, if not eliminate, worker injuries, similar programs have been put in place by many MN cities, including the [City of Maplewood](#). I have attached a PowerPoint presentation of this program if you decide to adopt and implement a stretching exercise program as part of your city wellness program.
- In an effort to help reduce police liability exposures and improve workplace safety within the police department, the city may wish to consider implementing the *new* recommendations that are listed in Appendix. If considered, I do understand that some of these recommendations could take some time to plan, budget, and complete.



### **LMCIT Police Liability Trends in Police Operations:**

Police liability is a major component of LMCIT's liability loss costs. Police liability costs amounted to about 39% of all liability costs during 2012-15 up from 26% from 2007-10. Police liability losses during 2012-15 amount to about 21% of all liability claims averaging about 485 claims per year up from 7% and 159 claims per year from 2007-10.

[Police liability claims](#) have resulted in a variety of incidents, including alleged Driver's Privacy Protection Act (DPPA), excessive force, civil rights violations, and unreasonable seizure claims. Costs remain quite variable from year to year due to a relatively small number of claims with significant damages and expenses, or due to several claims related to one noteworthy incident, such as the Driver's Privacy Protection Act (DPPA) and the [Metro Gang Strike Force \(MGSF\)](#) claims.

### **Liability Review of Police Operations:**

I then discussed with you the specific tasks, operations, and procedures performed in the Police Department and what, if any, of these tasks have increased liability risk factors. We then discussed the policies and procedures as well as alternative methods and/or tools that could be used to reduce these liabilities.

- I provided a copy of the new police liability information memo, "Police Department Management and Liability Issues". This memorandum includes information on special police management challenges and selected liability issues ranging from hiring, discipline and termination considerations to special working conditions such as scheduling, physical fitness standards, working with unions, fitness-for-duty examinations, regulating off-duty conduct and off-duty employment. Below is the web link to this memorandum that includes additional relevant links to the statutes and rules, forms, model policies, and additional League of MN Cities memorandums: [LMC Information Memo – Police Department Management and Liability Issues](#).
- I provided an informational brochure on our contract review service. This is a free program that helps guard member cities from problems that can arise in contractual relationships, such as joint powers and mutual aid agreements. Additional details and contact information can be found at the following link: [Contract Review Service](#). We discussed having you future joint powers agreement reviewed by the LMCIT contract review attorney Chris Smith and he can be contacted at (651)281-1269 or email at [csmith@lmc.org](mailto:csmith@lmc.org)
- We discussed the new legislation that requires and provides funding for 16 hours of training for peace officers in crisis response, conflict management, and cultural diversity. Additional information that includes the record-keeping requirements, funding, and the timelines can be found at this link: [Focus on New Laws: Peace Officer Training and Funding](#).
- We discussed many aspects and liabilities associated with the police property and evidence room. I was impressed with the best practices that have been put in place including security, ventilation, policies and procedures, training, audits, and safety based on the below recommendations from the MN Office of the State Auditor and the International Association of Property and Evidence (IAPE).

[Best Practices Review: Property and Evidence Room Policies and Procedures Manuals](#)

[IAPE Professional Standards Manual](#)



As discussed, I have also attached a LMCIT police property and evidence room *self-inspection checklist* that can be used to further evaluate and help reduce exposure to police liability and workplace injuries within the property and evidence room. This self-inspection checklist can be completed and filed with your next annual inspection records to show that your property and evidence room inspections and audits are being completed and you are following all of the best practices.

- I mentioned that the LMC has recently posted an informational memo on our web-site, entitled, "[Providing Assistance in Emergencies: Coverage and Liability Issues](#)". This memo explains how the League of MN Cities Insurance Trust (LMCIT) coverage applies in emergency situations and when city emergency personnel (including police officers) voluntarily provide first aid or other assistance at an emergency scene while they are not on duty, and other potential problems cities need to be aware of. If your joint powers entity evaluates their own situation and decides to adopt a written policy on this topic, draft language for a model policy is included on page 8 of this memorandum.
- It is important to understand the exposures to lawsuits and the state statutes and judicial decisions that limit liability as addressed in [Chapter 17 of the Handbook for MN Cities](#). We discussed many aspects of police liabilities including use of force, pursuit and vehicle operations, property and evidence procedures, response to vulnerable persons, jail and detention, special operations and communications, mutual aid and joint powers agreements, internal audits, and miscellaneous liability issues.
- As a result of our discussions, I've included loss control recommendations aimed at reducing workplace injuries and police liability for your consideration in the Appendix. Steps should be taken to reduce these liabilities by evaluating and considering these recommendations.

#### **Status of Past Recommendations:**

There were no previous loss control recommendations discussed.

#### **Response:**

I have submitted *new* recommendations for your consideration in the Appendix aimed at reducing police liability and as a tool to help guide your risk management efforts. The decision to complete the recommendations, either in part or in full or the decision not to complete recommendations, lies entirely with the insured. The League of Minnesota Cities Insurance Trust believes completion of recommendations can ultimately reduce property, liability or workers' compensation losses as the case may be.

I am available to offer additional assistance if needed. Please contact me by mail, telephone or e-mail to let me know what, if any progress you are making on each recommendation. I look forward to hearing from you.

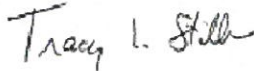
#### **Service Plan:**

A loss control consultant will contact you again in approximately one year (or sooner) to schedule the next loss control meeting. We can decide closer to the time what area of safety and loss control to focus on at the next visit. Survey areas that could be considered include a fleet management survey, an employment litigation survey, or a workplace injuries and safety survey.

In the meantime, if you need assistance prior to our next meeting, please don't hesitate to contact me. We can also address any other safety or loss control topics the city might have and provide resources at our next meeting. Of course, if there is something more important to address during the next meeting, we can certainly change the agenda.

Thank you again for your time and courtesy extended to me during my visit. As always, if you have any safety or loss control related questions, please do not hesitate to contact us.

Sincerely,



Tracy L. Stille

Loss Control Consultant – Public Safety Specialist

Office: (651) 215-4051; Cell: (651) 341-5366; Email: [tstille@lmc.org](mailto:tstille@lmc.org)

**Attachments and Relevant Links:**

- LMCIT Stretch 'N Bend Program for Police - PowerPoint Presentation
- Police Property & Evidence room Self-Inspection Checklist, *League of MN Cities Insurance Trust*
- Sample Policy #AD-034, Oakdale Police Department – Interacting with the Hearing Impaired/Disabled Communication
- IACP Naloxone Toolkit and sample naloxone policies
- HR218 Wavier and Release Form - Sample

**Resources provided the day of my visit or via email:**

- Your City & the ADA, Making your community welcoming and accessible for all your residents, League of MN Cities
- LMCIT Contract Review Service
- LMCIT FirstNet Online Safety Training
- LMCIT Member Center – account information
- LMC Blogs, Information and Resources
- Workers' Compensation and Property Casualty Insurance Claims Data
- LMCIT Police Liability and Workers' Compensation Claims Data
- LMCIT Net Diligence eRisk Hub Program
- LMCIT Training Safety Officer (TSO) Program
- LMCIT Websites and Resources for Public Safety Departments
- LMCIT Research Department
- LMCIT Human Resources & Benefits
- LMC Memos – use these features to get the most out of LMC memos
- Police Department Management and Liability Issues – LMCIT Information Memo
- LMCIT Stretch 'N Bend Program Brochure
- OSHA Workplace Safety Consultation – Safety Grant Program
- Mental Health First Aid for Public Safety



## Recommendations Appendix

**West Hennepin Public Safety Department** – 1918 County Road 90, Maple Plain, MN



### **Police Department Recommendations:**

**1-07/18: Consider additional police mental health training in the de-escalation of force, to include reasonable use of force training, when dealing with mentally ill and disturbed persons.** Consider having some of your police officers attend the *new* [Mental Health First Aid \(MHFA\)](#) or similar Mental Health/Crisis Intervention Team (CIT) training. Mental Health First Aid is a three-year certification and provides the tools and training in identifying, understanding and responding to signs of mental illnesses and addiction. Currently, LMCIT has partnered with Fairview Health Services and offered these courses throughout the State of MN and are planning additional course offerings at five locations in September thru November of 2018 ([click HERE for the dates and locations](#)). These workshops also meet MN Stat. 626.8469 POST training requirements for crisis intervention and mental illness crises training.

Eagan police officer Joe Moseng attended one of these classes and had the opportunity to use what he learned in one of the sessions shortly thereafter. [Click here to watch “Joe’s story” \(a powerful 2-minute video clip\)](#). If officers are not available for any of the LMCIT course offerings, additional course information can be obtained at this [MHFA link](#) or by contacting Tiffany Utke, Community Health Coordinator, at Fairview Health Services at [tutkel@fairview.org](mailto:tutkel@fairview.org).

Similar training that members of the Police Department could complete is also available through the [MN CIT Officer’s Association](#), [A.T.O.M. – Association of Training Officers of Minnesota](#), or the [Mental Health Crisis Response Institute](#) (MHCRI – a program of the Barbara Schneider Foundation). We also discussed the difference between mental health first aid training and Crisis Intervention Team (CIT) training. Below is a link that describes these two mental health training programs:

[Mental Health First Aid or CIT: What Should Law Enforcement Do?](#)

Recommendations and comments are provided for loss control and risk exposure improvement purposes only in conjunction with the insurance program referenced above. They are not made for the purpose of complying with the requirements of any law, rule or regulation. We do not infer or imply in the making of these recommendations and comments that all sites were reviewed or that all possible hazards were noted. The final responsibility for conducting loss control and risk management programs must rest with the insured.



**2-07/18: Consider requiring a waiver and release form for the issuance of retired officer identification cards and any department provided firearms training that allows the retired officers to qualify to carry a concealed firearm, pursuant to the Law Enforcement Officers Safety Act of 2004 (18 U.S. Code §926C).** As discussed, although the police department cannot waive liability for any injuries or claims resulting from the willful, wanton, or intentional misconduct of the City or any person acting on behalf of the City, a waiver form is recommended to assist the City for any claims of liability or fault that could be made against the City or the Department for issuing the identification card or that are in any manner related to actions taken by the “qualified retired law enforcement officer” during the application and certification and re-certification process and when carrying a concealed firearm. The waiver form would also require the officer to immediately inform the police department upon any plea agreement or conviction that would restrict or negate the right to receive or hold an identification card under LEOSA or Minnesota law. *A sample waiver form is attached for your considered use.*

**3-07/18: Consider adding the listed or similar policies to the policy and/or procedures manual, operations manual or standard operating procedures of the police department.** These policies promote confidence, professional conduct and provides staff with the guidance necessary to perform department operations as well as provides staff with the information to act decisively, consistently, and legally. The below policies are just some of the recommended policies for MN police departments. Proper policy development and policy training, especially those areas that have been shown to be high-risk, are important components in reducing law enforcement liability. If not available with your Lexipol membership, an [IACP membership](#) allows the police department access to the below and additional model policies as well as policy updates from the [IACP National Law Enforcement Policy Center](#). The concepts and issues papers (white papers) for each of these policies are also available.

- **Consider a written policy on the training, distribution and delivery of Narcan (naloxone).** As you consider this option for treating opiate overdoses, this policy would provide authorization and guidelines for the administration of intranasal naloxone in emergency situations where opioid overdose is suspected and this policy should be considered whenever the police officers have been supplied to administer or delivery the heroin antidote Naloxone (Narcan). The antidote can temporarily reverse the lethal effects of an opiate overdose to revive an unconscious victim. It is also important that officers be properly trained in its delivery. I have attached several sample policies and the IACP naloxone toolkit for your review which is also available from the [IACP National Law Enforcement Policy Center](#).
- **Consider a written policy on interacting with the hearing impaired/disabled communication (interpreter policy).** It is the purpose of this policy to provide department members with the it guidance on effective communication during police contacts with the deaf, persons who are hearing impaired or otherwise disabled in their communication, and to take all reasonable steps to accommodate such individuals in any law enforcement contact where an interpreter would be appropriate in accordance with [Minn. Stat. 611.32, Subd. 2](#). In speaking with you, I mentioned that the City of Oakdale has shared with me their attached policy which was adopted following recent [discrimination lawsuit](#). The MN Human Rights Department also determined that the police need training on dealing with hearing-impaired suspects as well as a standard policy.