

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, September 1, 2020
8:00 a.m.
Independence City Hall**

AGENDA

1. Call to Order

Reports

2. Approval of August 4, 2020 Police Commission Minutes
3. Review of July 2020 Activity Reports
4. Review of July 2020 Claims
5. Review of 2020 YTD Budget and Cash Asset Report
6. Review of 2020 Accrued Vacation/Comp/Sick Time
7. Items of Interest-Community Events
8. Additions to the Agenda

Old Business

9. 2021 Budget Review
10. CARES Act Funding
11. Civil Disobedience Training
12. Night to Unite Events

New Business

13. Adjourn

POLICE COMMISSION PACKET

POLICE COMMISSION MEETING

WEST HENNEPIN PUBLIC SAFETY

Tuesday, September 1, 2020

8:00 a.m.

Independence City Hall

Year to Date Activity Report

Between January 1 and July 31, 2020, West Hennepin Public Safety (WHPS) handled 3,076 incident complaints: 1,049 in Maple Plain, 1,885 in Independence.

The Criminal Part I and Part II cases for both cities have been highlighted for your review in the attached documents.

See attached July 2020 Activity Reports/Director's News and Notes for highlighted cases. Director Kroells will highlight a few cases if requested.

July 2020 Claims

July 2020 claims are attached for review and approval.

2020 YTD Budget & Cash Asset Report

In reviewing the 2020 Budget vs. Actual reports from January 1 to July 31, 2020, WHPS has received \$1,042,183 (56.6%) in income and spent \$1,152,037 (62.57%). This is a difference of -\$109,854.

Balances of other accounts are listed for your review: Crime Prevention \$31,509; Federal Forfeiture Fund \$30,369; Reserves \$8,461; Capital Outlay \$75,368; Military Leave PERA \$1,667; Severance \$68,483.

2020 YTD Accrued Vacation/Comp/Sick Time

The accrued vacation, compensation and sick time reports are attached for review.

Items of Interest/Community Events

- Thank you letter to Investigator Zilles for getting a victim's property back from a burglary
- Grant Fund letter from CenterPoint Energy
- Multiple handmade letters of appreciation from children of a local family

2021 Budget Proposal

Included in the packets is the 2021 Budget Proposal. As you review it you will see an increase of 2.5% for West Hennepin Public Safety Department (WHPS). City of Independence will see a 2.36% increase while Maple Plain will see a 2.72% increase.

I presented WHPS' budget proposal to the Maple Plain City Council at a workshop on August 27, 2020. I also sat in on a budget workshop for the City of Independence on August 13, 2020, to answer any questions regarding the proposed budget.

Included is the same budget proposal that was presented on August 4, 2020, with a few grammatical corrections.

CARES Act Funding

WHPS has reviewed the CARES Act funding with Maple Plain and Independence to document the payroll expenses for our police officers and administrative staff due to COVID-19. WHPS has also created a payroll expense report to document COVID-19 expenses related to police officers' time dealing with this pandemic. This total will be provided to both cities for CARES Act Funding and it will be split between the two cities by utilizing the 2020 formula for funding.

Civil Disobedience Training

WHPS in conjunction with the Lake Area Emergency Management Group (LAEMG) is moving forward with a training plan and equipment purchases to properly protect our officers, our citizens, and our local businesses if civil unrest and riots should happen in our area. Four additional helmets with protective shields have been ordered along with gas masks for each officer. A large quantity of OC pepper spray for crowd control has been placed in each squad.

The past and current riots of Minneapolis have taught us we should not rely on Hennepin County or the State of Minnesota to handle civil unrest incidents that should occur in our lakes area. The LAEMG must prepare for such emergency incidents as a team. We continue to evaluate training needs due to civil unrest and outright riots within our country.

We have been working with Hennepin County Sheriff's Office and FEMA to locate a two-day training course on Mobile Field Force training that has been scheduled for October 5-6, 2020. WHPS and most other lakes area agencies will send a minimum of two officers to this training. Additional training will be identified and all WHPS officers will attend additional mobile field force training by early 2021.

Night to Unite Events

Night to Unite events scheduled for Tuesday, August 4, 2020, have been delayed due to COVID-19. Events have been postponed until October 6, 2020. More information to follow via Facebook and our website if this event should occur.

2020 Police Commission Dates

2020 Police Commission meeting dates, 8:00 a.m. start time in Independence City Hall Chambers

- December 15, 2020 (if needed)

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
BOARD OF COMMISSIONERS
Tuesday, August 4, 2020
8 a.m.
Independence City Hall**

MEETING MINUTES

1. Call to Order.

Pursuant to due call and notice thereof, a regular meeting of the West Hennepin Public Safety Board of Commissioners was called to order at 8:01 a.m. by Chairperson Julie Maas-Kusske.

Present: Commissioner Mayor Julie Maas-Kusske, Commissioner Mayor Marvin Johnson, Commissioner Lynn Betts, Commissioner John DeLong, Director Gary Kroells

Others Present: Interim Maple Plain City Administrator Frank Boyles, Independence City Administrator Mark Kaltsas.

Absent: None

Reports

2. Approval of April 28, 2020 Police Commission Minutes

Motion by Johnson, seconded by Betts to approve the April 28, 2020 Police Commission Minutes. All voted aye. Motion carried.

3. Approval of May 19, 2020 Board of Commissioners Workshop Minutes

Motion by DeLong, seconded by Johnson, to approve the May 19, 2020 Board of Commissioners Workshop Minutes. All voted aye. Motion carried.

Director Kroells welcomed Frank Boyles, Maple Plain's Interim City Administrator until a permanent full-time City Administrator is hired.

4. Review of April, May and June 2020 Activity Reports

From January 1 through June 30, 2020 West Hennepin Public Safety (WHPS) has handled 2,441 incidents: 854 in Maple Plain, 1,587 in Independence.

Everyone read the reports and Director Kroells was not asked to highlight any cases. Johnson did ask for an update on new scams. Director Kroells said the newest one is an unemployment benefits scam where someone gets ahold of your personal information and uses it to apply for and receive unemployment benefits.

Motion by Betts, seconded by DeLong, to approve the April, May and June 2020 Activity Reports. All voted aye. Motion carried.

5. Review of April, May and June 2020 Claims

There were no questions of the April, May and June 2020 claims. Motion by Betts, seconded by DeLong, to approve the April, May and June 2020 claims. All voted aye. Motion carried.

6. Review of 2020 YTD Budget and Cash Asset Report

Between January 1 through June 30, 2020 West Hennepin took in \$906,194 (49.22% in income and spent \$1,018,637 (55.32%) in expenses; a difference of -\$101,451. Projected income from 'State Aid to Law Enforcement', which is received in the fall, has not yet been received. Director Kroells hopes there won't be a decrease in this funding due to the 'Defund the Police' movement.

(Correction to the income and expense amounts listed in the above paragraph: income should be \$906,230 (49.22%); expenses should be \$1,007,681 (54.73%). The corrections are due to interest earned in June that was not included in the report, an HSA payment that was dated in June instead of July and the date that the Budget vs. Actual report in the packets was run.)

Balances of the other accounts are Crime Prevention \$31,664, Reserves \$8,461, Capital Outlay \$71,994, Severance \$68,483, Military Leave PERA 1,667, Federal Forfeiture Fund \$30,369.

Motion by Betts, seconded by DeLong, to approve the 2020 YTD Budget and Cash Asset Reports, subject to audit. All voted aye. Motion carried.

7. Review of 2020 Accrued Vacation/Vacation/Comp/Sick Time

Accrued Vacation, Comp and Sick Time 2020 reports were reviewed by the Police Commission. There were no questions of the reports.

Motion by Johnson, seconded by Betts, to approve Item 7. Vacation/comp/sick Time Reports. All voted aye. Motion carried.

8. Items of Interest-Community Events

The following items were reviewed:

- Thank you email from an Independence resident regarding help for his narcotics addiction
- Thank you card from Larry Stubbs for assisting with a house move on 6-23-2020
- Independence resident donated another 500 KN95 masks to WHPS
- Maple Plain resident thanking WHPS officers for all that they do for our communities
- Reserve Officer Stephen Thomas resignation to seek employment at South Lake Police
- Thank you card for flowers sent to a former police chaplain's wife's funeral
- Thank you card from a citizens thanking WHPS officers for all that they do
- Thank you card for flowers sent to a former reserve officer's mother's funeral
- Thank you card from Ann Reese letting WHPS officers know they are appreciated
- Thank you card from Magnuson family letting WHPS officers know they are appreciated

- Numerous handmade thank you cards from children thanking WHPS officers
- Thank you card from Ella Delaney regarding Loretto Girl scouts tour provided by WHPS
- Independence resident email and video of a traffic stop on Hwy 12. "Why is there never a Cop around when.....never mind!"
- Maple Plain resident thank you phone call regarding City Newsletter and WHPS
- Reserve Officer Dillion Field resignation for a law enforcement job
- Thank you card from Gierke family regarding a medical our staff and Maple Plain Fire handled

Director Kroells gave the background stories on a few of the thank you letters and cards.

9. Additions to the Agenda

There were no additions to the agenda.

Old Business

10. Highway 12 Updates

Both of the past two meetings on May 7 and July 9, 2020 were held virtually and were standard review of Highway 12 concerns and reporting. Both improvement projects at Highway 12 and County Road 92 and Highway 12 and County Road 90 are moving forward and begin in spring 2021. Hennepin County began a virtual open house on July 15 for the County Road 92 project and can be viewed at <https://storymaps.arcgis.com/stories/4ae677ad9ad74f98a2d663161cbacf01>.

This link is also available on WHPS' website and Facebook page.

MnDOT is funding a corridor study for the section of Highway 12 between Maple Plain and Delano but not much has been heard about this project. KLJ Engineering, hired by MnDOT to handle the study, is the same engineering firm that handled the other improvements along Highway 12.

11. Covid-19 Review

WHPS continues to work with the cities of Independence and Maple Plain for FEMA public assistance and discussion of CARES Act funding that both cities have obtained for COVID-19 related expenses but was not provided to WHPS. Director Kroells and Hennepin County Emergency Management recommend that expenses be first reimbursed with CARES Act funding and if additional funding is needed, each city would move toward FEMA reimbursement for public assistance. He also advised both cities to have more discussion about CARES Act funding and how it applies to WHPS and their local fire departments. All Police Commissioners agree that city administrators should work together on CARES Act funding for COVID related expenses and bring that information to the next Police Commission meeting in September. CARES Act funding has to be spent by December 31, 2020; FEMA funding has no end date yet.

WHPS' office remains open to the public; however, the window stays closed until a citizen comes into the lobby and rings the bell for assistance. Permit applications for burn permits and permits to purchase are available on WHPS website. Cleaning procedures of the office, squads and PPE's continue to be followed and PPE's are well

stocked for the time being. No employees at WHPS or either city has contracted COVID-19; however, two officers at Medina Police Department and one officer at Orono Police Department have tested positive. The owner of Monies in Maple Plain recently tested positive for COVID 19. They shut down for a weekend while a cleaning service cleaned and disinfected the inside of the business.

Since Governor Walz's latest mandate went into effect July 22, 2020, requiring all Minnesotans to wear face masks when in public places, WHPS officers have been instructed to wear them while on traffic stops and during any interaction with the public. WHPS has provided all staff with additional masks and cleaning supplies. During this time all officers and staff at WHPS continue to work their full, normal shifts.

12. Potential Deployment of a WHPS Officer

On August 4, 2020, Director Kroells received mobilization orders for an officer to be deployed on August 7, 2020. This will put WHPS one officer down from August 2020 for approximately one year. A replacement officer will not be hired to fill this officer's position. The schedule has been adjusted for WHPS' sergeant, investigator and agent on the West Metro Drug Task Force who will each fill one shift per week to help out. Director Kroells expects overtime to increase. Director Kroells was asked if a Reserve Officer could help out. He said possibly but Reserve Officers are not licensed.

Director Kroells and Administrative Assistant Kim Curtis met with the officer and discussed employer responsibilities and the employee's expectations. The officer and his family will stay on WHPS' benefits through the end of August, then they'll be fully covered by the military until the employee returns next years. While deployed the officer will continue to earn vacation and sick time and WHPS PERA contributions will be set aside.

13. Building Upgrades for WHPS

WHPS and City of Independence continue to work together on building improvement plans and are near final approval. Improvements to WHPS will be new carpet, HVAC units, flooring in the patrol room, an upgraded break room, lighting, possibly cabinets and countertops and a new storage facility for Independence Public Works and police. All upgrades to WHPS will all be covered by City of Independence. This will basically be a complete remodel for the whole facility. Director Kroells was asked to look into HVAC systems being linked to the spread of COVID-19.

North Memorial would like to set up a sub-station in the new storage facility where they can operate out of 7 days/week.

14. International Chiefs of Police Conference

This year's fall conference has been cancelled due to COVID-19. The International Chiefs of Police has elected to host the conference virtually in lieu of an in-person conference. Director Kroells hasn't decided yet if he'll attend virtually or not. MN Chiefs of Police have also cancelled their conference for this year.

New Business

Commissioner Johnson suggested going on to the rest of the agenda items and discuss the 2021 Budget Proposal last. All agreed and the meeting continued.

15. Use of Force and Training Review

Director Kroells gave a presentation on Use of Force, Training and WHPS' Mobile Video Recorders to the Maple Plain City Council at their June 22, 2020, council meeting. The data that was presented at the council meeting also put in both cities' summer newsletters.

The following data is from Director Kroells' 'Use of Force/Response to Resistance' review of contacts between 2015 and 2019:

- 39,610 incident reports
- 1,207 people arrested for various crimes
- 496 Mental Health Crises handled
- 58 incident-documented cases involving Response to Resistance (20 involved mental health incidents vs. arrests)
- 33 RTR's involved soft empty hand, 3 hard empty hand, 6 display taser, 18 display weapon, 1 taser deployment, 0 contact weapons/mace/tear gas/, 0 deadly force
- ZERO officer complaints regarding Use of Force.

During this same period WHPS officers averaged 60 hours of training per year. Peace Officers Standards and Training (POST) only requires 48 hours every three years.

WHPS officers will continue to focus on training. PATROL Online came out with new classes recently for mental health credits toward the POST mandated learning objectives for *Crisis Intervention and Mental Illness Crisis, Conflict Management and Meditation and Implicit Bias, Community Diversity and Cultural Differences*. Director Kroells required all officers to complete a specific set of classes within 30 days that resulted in an additional eight hours of training. Choke holds were discussed and Tasers might begin to be used more often; however, deaths have been associated with them.

A copy of the 'Police Reform' bill recently passed by the Minnesota Special Session on July 22, 2020 was included in the Police Commission packets. Director Kroells offered to provide an overview of the 25 changes. Most were already in WHPS' policies. WHPS will continue to update its policies to stay in compliance with the new requirements. WHPS' policy manual is posted on its website.

16. Squad Update

Squad 65 is a 2016 Ford Explorers with 112,000 miles and needs to be replaced in 2021. Funding is through WHPS' Capital Improvement Plan. Director Kroells recommended placing an order with Davis Chevrolet in Delano as soon as Chevrolet opens their bid process in August. Due to Ford's price increases this year and the current fallout from its union employees sending a demand letter to the Ford CEO to stop making squads for police officers, Director Kroells anticipates police departments moving away from Ford and purchasing Chevrolets and Dodges.

This new squad would be built in December 2020 and arrive early 2021. The estimated bid cost is \$38,700. Squad 64 was taken out of service earlier this year and sold at auction for \$8,400. The proceeds were figured into WHPS' 2020 projected income. WHPS has had great luck with the Chevrolet Tahoes. Director Kroells requested approval to place the order.

Motion by Johnson, seconded by Betts, for Director Kroells to put in a bid for a Chevy Tahoe as soon as Chevrolet's bid process opens. All voted aye. Motion carried.

17. Night to Unite Date Change

Due to COVID-19, this year's Night to Unite events have been postponed to October 6, 2020; however, it more than likely will be completely cancelled. More information will be posted on WHPS' Facebook page and website.

18. Civil Disobedience Training

In 2016 WHPS and the Lakes Area Emergency Management Group felt civil disobedience was very much a reality and high priority so protective helmets and batons were bought for all WHPS officers and all officers participated in riot control training provided by Hennepin County Sheriff's Office. WHPS and Lakes Area Emergency Management Group are moving forward with a training plan and more equipment purchases in order to properly protect our officers in the event that peaceful protests, civil unrest and riots like what we've seen recently should occur in our area. Hennepin County Sheriff's Office will not help small police departments within Hennepin County during an event.

19. CenterPoint Energy Grant

WHPS used City of Independence's application to apply for a \$2,500 CenterPoint Energy grant. WHPS was awarded the grant and will use the funds to purchase gas masks for the officers. They can be used as protection from COVID-19 and during civil unrest incidents. Due to COVID-19, CenterPoint Energy Representative Beth Brown will not present the grant to WHPS at a council meeting. The total cost for outfitting WHPS officers is approximately \$6,000. CARES Act funds could be used to cover the difference for this equipment and possibly even for masks for the Reserve Officers.

20. 2021 Budget Proposal

WHPS' 2021 budget proposal was included in the Police Commission packets. The 2021 budget increased over 2020's budget by 2.5%. City of Independence would see a 2.36% increase and Maple Plain's is 2.72%.

Director Kroells was asked to change the word 'carry' to 'left' on page 3 of the budget. He was also asked on the same page to change the phrase 'cost of living' to 'retention pay'.

Most police departments are going with 3% cost of living increase in 2021. There will be a significant increase in the 2022 budget proposal. There was much discussion about funding the Capital Outlay Plan fund. Benefits could be cut but then employees

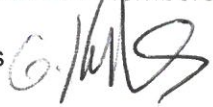
would leave. It's possible that both cities could pursue \$20,000 in COVID funding to help fund WHPS' Capital Improvement Plan.

The Police Commissioners will bring the budget proposal to their respective city councils and further discussion will be had at the next Police Commission meeting on September 1, 2020, 8 a.m. at Independence City Hall.

21. Adjourn

Motion by Johnson, seconded by Betts, to adjourn at 9:58 a.m. All voted aye. Motion carried.



Date: August 11, 2020
To: Public Safety Commissioners
City of Independence Council Members
City of Maple Plain Council Members
From: Director Gary Kroells 
SUBJECT: July 2020 ACTIVITY REPORT

The purpose of this report is to give the reader a quick overview of the activities of the Public Safety Department each month. It also compares monthly and year-to-date information to the reader.

The report is broken down into five categories, as defined by the Criminal Justice Reporting System.

CRIMINAL-- Criminal is broken down into Part I and Part II crimes.

Part I includes crimes against persons versus crimes against property; criminal homicide, forcible rape, robbery assault, aggravated assault, burglary -breaking or entering, larceny-theft, larceny analysis, motor vehicle theft and arson.

Part II includes other assaults, forgery and counterfeiting, fraud, embezzlement, stolen property, buying, receiving, possession; vandalism, weapons, carrying, possessing, etc.; prostitution and commercialized vice, sex offenses; drug abuse violations, gambling, offenses against the family and children, driving under the influence, liquor laws, drunkenness, disorderly conduct, vagrancy, all other offenses, suspicion, curfew and loitering laws - persons under 18; and runaways - persons under 18.

TRAFFIC-- Includes violations of the road and driving laws.

PART III-- Lost and Found: Includes lost and found persons, animals, and property, and stalled and abandoned vehicles.

PART IV-- Casualties: Includes all motor vehicle accidents, boating, and snowmobile; public home occupational accidents, fires, suicides, sudden deaths, burning permits, and burning violations.

PART V-- Miscellaneous Public: Includes open doors, gun permit applications, suspicious activities, animal complaints, motorist assists, alarm calls, parking complaints, house checks, driving complaints, civil matters, family disputes, department assists.

The balance of the report shows the total number of incidents handled, miles driven and how the Public Safety Department received calls. If anyone should desire more detailed statistical data, please contact my office.

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**Monthly Activity Report
July 2020**

Offense	This Month	Same Month Last Year	This Year To Date	Last Year To Date
City Of Independence				
Criminal	6	14	54	54
Traffic	146	174	725	1,007
Part III	11	9	57	66
Part IV	31	25	203	277
Part V	104	138	846	923
Total City of Independence	298	360	1,885	2,327
City Of Maple Plain				
Criminal	7	7	42	37
Traffic	93	60	413	426
Part III	7	6	40	36
Part IV	20	15	131	120
Part V	68	119	423	663
Total City Of Maple Plain	195	207	1,049	1,282
Grand Total Both Cities	493	567	2,934	3,609
TZD	0	8	31	145
Agency Assists	9	14	111	140
Total ICR Reports	502	589	3,076	3,894
How Received				
Fax	8	2	66	52
In Person	6	21	113	193
Mail	1	0	5	6
Other	1	1	11	11
Phone	33	41	239	278
Radio	165	170	1,094	1,181
Visual	243	302	1,276	1,924
Email	26	14	153	49
Lobby Walk In	19	38	119	200
Total	502	589	3,076	3,894

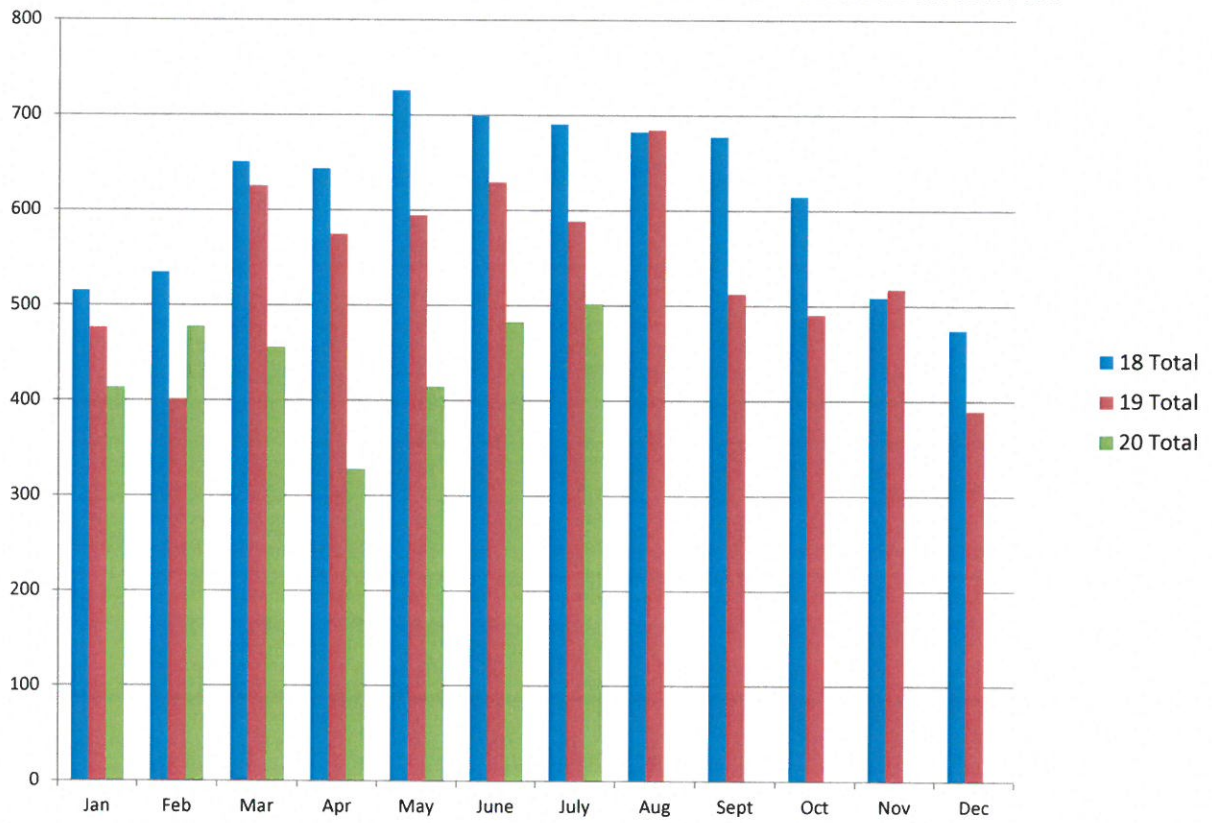
July 2020 Criminal Part I & II
City of Independence Grid #'s 3-5

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	20002628	Possession of Small Amount MJ and Drug Paraphernalia	5	7/4/2020	DC500
WHPS	20002691	3rd Degree DWI	3	7/7/2020	JFW01
WHPS	20002713	Possession of Drug Paraphernalia	3	7/8/2020	DC500
WHPS	20002771	2nd Degree DWI Refusal	5	7/10/2020	JER01
WHPS	20002785	Gross Misdemeanor Domestic Assault	3	7/11/2020	AL451
WHPS	20003024	Misdemeanor Domestic Assault	3	7/29/2020	A5001

July 2020 Criminal Part I & II
City of Maple Plain Grid # 1-2

<u>AGN</u>	<u>ICR</u>	<u>Title</u>	<u>Grid #</u>	<u>Reported Date</u>	<u>MOC range</u>
WHPS	20002602	Damage To Property & Disorderly	2	7/2/2020	P3119
WHPS	20002820	Vehicle Theft	2	7/13/2020	V0021
WHPS	20002822	Property Damage to Storage Unit	2	7/13/2020	P3119
WHPS	20002852	Burglary of Jewelry	1	7/15/2020	B0464
WHPS	20002920	Theft of Stolen Trailer	1	7/20/2020	TS229
WHPS	20002935	Theft of Stolen Vehicle from Storage Unit	1	7/20/2020	VA021
WHPS	20003006	Tresspassing Enter Posted Construcion Site	1	7/25/2020	P3319

THREE YEAR COMPARISON OF POLICE CALLS FOR SERVICE & ACTIVITY



DIRECTOR'S NEWS & NOTES

WEST HENNEPIN PUBLIC SAFETY

July 2020 Activity Report

Year to Date Activity Report

At the end of July 31, 2020 West Hennepin Public Safety (WHPS) handled year-to-date a total 502 incident complaints. For the month of July 298 incidents were in the city of Independence and 195 in the city of Maple Plain.

The Criminal Part I and Part II cases for both cities have been highlighted for your review on the attached documents.

Recent Highlighted Cases:

Welfare Check

July 1 8000 block Pioneer Creek Rd, Independence. Caller was concerned for her elderly neighbor; the grass was very long and has not seen any activity. Officer contact with the neighbor found he is ok; his mower is broken.

Crash

July 1 CO RD 11 & CO RD 92 N, Independence, Motorist of Veh1 reported he was w/b on CR 11, slowing down for a tractor in front of him that was turning off the main road and his vehicle was rear-ended. Driver of Veh2, stated he was not paying attention, he did not see the Veh1 until it was too late, and he was unable to stop. No signs of impairment were found on Veh2 driver and a citation was issued for Following too Close.

Motorist Assist

July 2 1600 block Pioneer Ave, Maple Plain. Officer observed a motorist pull into the Maple Plain Fire Dept parking lot with a flat tire. The driver did not have a sufficient jack to change the tire. Officer assisted with a jack from the MPFD and changed the tire.

GM Property Damage & Disorderly Conduct

July 2 10:22 p.m. 5200 block Bryantwood Dr, Maple Plain. Caller reported a loud crash and a male had a shovel in his hand. Caller noted his car windshield was smashed. As the area was being checked, a 2nd call was received from a resident in Settlers Court in Independence of a male talking loudly. Officer located a male hiding in a yard and his clothing matched the description provided by both callers. Kameron Jackson Anderson, 22 from Maple Plain, was arrested, transported, and booked into HCADC for Gross Misdemeanor 3rd Degree Criminal Damage to Property and Disorderly Conduct.

Fireworks Complaint

July 4 5:22 p.m. 2500 block Nelson Rd, Independence Caller reported complaint of fireworks that 'shook her house". Officer located a small gathering of people, that had lit off some small firecrackers after they heard a large mortar type firework went off. They did not light the mortar off; it was to the south of them.

Dumpster Fire

July 4 5200 block Manchester Dr, Maple Plain. Caller reported he heard some fireworks being lit off earlier and a short time later he heard a "pop" and looked out his window to see the dumpster on fire. Upon arrival the dumpster was fully on fire. MP Fire extinguished the fire. Caller did not see anyone outside or any vehicles leaving the area.

Welfare Check / Assault

July 5 9:05 p.m. 1800 block Newport St, Maple Plain. Female reported a male wanted to harm himself. The male was located, who was intoxicated and PBT registered .203%: he denied wanting to harm himself and the female took responsibility of him. Shortly after, the male refused to exit the female's car and got into an argument. Another friend accepted responsibility of the male. At 11:43 p.m. it was reported an assault occurred between the friend and the intoxicated suspect. Charges pending investigation.

Personal Injury

July 7 5100 block Highway 12, Maple Plain Vehicle backing out of a parking space, struck a female walking in the parking lot. 76-year-old female fell to the ground and hit her head on the pavement. North Memorial EMS transported her to the hospital.

Warrant Arrest

July 7 1800 block Newport St, Maple Plain. Caller reported a male was knocking on her apartment door and she did not want him there. The male was located: Kurt Michael McCaherty, 20 who had a Felony Warrant for 4th Degree Assault. McCaherty was arrested, transported, and booked into Hennepin County Jail for his Felony Warrant.

Parking Complaint

July 7 Rainbow Park, Maple Plain. Parking complaint of three vehicles were parked in a no parking area. Contact with the three drivers who apologized for the illegal parking and moved their vehicles.

DWI

July 7 Hwy 12/ Co Rd 92, Independence. Traffic complaint on a Chevy pickup truck that struck several centerline delineators and passed 3 cars in a center turn in a no passing zone. Contact with the driver Patrick Montague Schneider, 38 of Jordan, gave a breath test resulting in .12 Breath Alcohol Concentration. Schneider was arrested and transported to Hennepin Co Jail for Gross Misdemeanor DWI and Open Bottle.

Suspicious Act

July 10 5300 block Pioneer Creek Dr. Maple Plain. Officer on routine patrol found an opened overhead door on a storage rental unit that was full of items. Officer closed the door and contacted the storage manager advising of the open door.

Welfare Check

July 10 2000 block Copeland Rd, Independence. Caller requested a welfare check on a woman who had been riding her bike and was not answering her phone. The female was located, she was ok and had lost her phone on her bike ride.

Fireworks

July 11 4100 block Woodhill Dr., Independence. Reported fireworks in the east side of Lake Rebecca. The area was checked, and no fireworks were observed, or located where the caller thought the fireworks occurred.

Threat
July 11

3576 Ihduhapi Trail, Independence. Vinland reported a client was told he could not get on the shuttle to go to the store, so he threatened to beat up the shuttle driver. Upon arrival the client was calm, understood he made inappropriate comments and understood he needs to talk to staff if he is having troubles.

Domestic
July 11

5800 block Main Street, Maple Plain. Victim reported a domestic assault. Jacob Richard Andres, 46 from Maple Plain was arrested, transported to Henn Co Jail, and charged with Gross Misdemeanor Domestic Assault.

Property Damage

July 12

5300 block Lake Sarah Heights Dr, Independence. Reported a vehicle window was shattered, glass was inside and outside of the vehicle. The area was checked and did not find any objects which may have been used to break the window. No witnesses were found.

Vehicle Theft

July 13

5400 block Bryant Street, Maple Plain. Owner returned home, found the side garage service door broken in and his white 2003 Buick LeSabre, license plate 012XAB was stolen.

**July 21st, St. Paul Police Department reported they located the stolen vehicle. The license plates on the vehicle had been removed and replaced with other stolen plates. Owner was notified of his recovered vehicle. Case pending DNA results obtained from the stolen vehicle.

Property Damage

July 13

1200 block Budd Ave., Maple Plain. Attempted theft and damage to multiple storage units. The locks were cut and removed from several units. Cases under investigation.

Burglary

July 15

1800 block Newport Street, Maple Plain. Reported personal property was stolen. Case under investigation.

Medical

July 15

3576 Ihduhapi Trail, Independence. Vinland reported a client may be experiencing excited delirium, was hallucinating, hearing voices and wanted to go to the hospital. North Memorial EMS transported the client to the hospital.

Wire Down /

July 17

5300 block Main Street E. Maple Plain. A semi-truck and trailer hooked the low overhead power lines and snapped the power pole off its base. Power lines were down in multiple locations in the area. The street was shut down for several hours while Xcel responded to repair the lines.

Crash

July 17

Hwy 12/ Main Street, Maple Plain. Veh 1 was stopped in the turn lane for w/b on Main Street from Hwy 12. Driver of Veh 2 was w/b on Hwy 12, admitted to being distracted and rear-ended Veh1. Driver was distracted by looking at fire trucks blocking the road for down wires. Both drivers were wearing seatbelts. Both vehicles were driven from scene.

Illegal Dumping

July 17 5700 block Roberts Rd, Independence. Someone illegally dumped a large amount of broken up concrete which appeared to be from a patio.

Welfare Check

July 17 11:00 p.m. 1500 block Howard Ave, Maple Plain. Reported a male was in the hallway talking loudly and screaming but this was 'normal'. Officer contact with the male who was mildly intoxicated and upset about a friend who was being harassed. Officer advised him to speak with his friend in the morning. The male thanked the Officer for his time and service as a Law Enforcement Officer and returned to his apartment.

Theft

July 20 5300 block Pioneer Creek Dr, Maple Plain. Stolen 10' heavy duty single axle, tilt flatbed trailer with a pintle hitch. License Plate 2864CLT: Frame is a bright blue color. Suspect(s) removed the trailer from the truck, left the pintle hitch pin behind and a bong mouthpiece. Hennepin Co Sheriffs Crime lab responded to process the crime scene. Stolen trailer was entered in NCIC.

Theft

July 20 5300 block Pioneer Creek Drive, Maple Plain. Reported theft from a storage unit of a 1967 Ford ¾ ton pickup truck with MN collector plate: 759797. The vehicle has a red cab with a white top and wooden bed box. Vehicle entered in NCIC. Case under investigation.

Crash

July 21 400 block CR 92, Independence. Veh2 was s/b on CR 92; Driver stated he looked away for a couple seconds and did not see that Veh1 was slowing to turn off the road and rear-ended Veh1. Veh2 ended up in the ditch. Both drivers stated they were not injured and had been wearing their seatbelts. Veh2 driver was cited for Following Too Close and his vehicle was towed from the scene. Veh1 was driven from the scene.

Warrant Pick Up

July 21 3675 Ihduhapi Trail, Independence MN Dept of Corrections filed an Apprehension & Detention Order to pick up their client for violation of his probation sentencing. Lee Anthony Holmes, 48 from Rochester was arrested and transported to Henn Co Jail for MN Dept. of Corrections Felony Warrant, Violation of Probation.

Scam / Fraud

July 23 5200 block Manchester Maple Plain. Caller called resident three times stating he was with the DEA in Texas. He had questions regarding cocaine and credit cards left in a vehicle rented by the resident. The caller wanted to confirm his identity, rule him out and asked for the last four digits of his social security number. Resident gave the info, then realized this was suspicious and hung up. Resident was advised on what to do to protect and monitor his identity and finances.

Property Damage

July 24 9100 block CR 11, Independence. Driver was w/b Co Rd 11, swerved to miss a deer, struck a mailbox and two garbage cans before going into the ditch. Driver was not injured and showed no signs of impairment. Vehicle was towed from the scene. Mailbox owner and Randy's Sanitation were notified of the damage.

Smoke Indoors

July 26 4900 block Drake Street, Maple Plain. MP Fire Dept assisted with a reported 'smoke in the basement' called in by the homeowner. A greyish/white smoke with a heavy smell of electrical was found in the basement. There was no clear evidence showing what caused the smoke. MPFD fanned out the smoke. Resident was advised to not use the dehumidifier and to get her furnace / central air units looked at.

Welfare Check

July 26 3675 Ihduhapi Trl, Independence. Vinland Center client stated he was Bi-Polar and had suicidal thoughts. Client stated he did not have plans but was descriptive on how he would do it. North Memorial arrived and transported him to the hospital.

Electrical Fire

July 26 5200 block Bryantwood Dr, Maple Plain. Reported an electrical fire and Maple Plain Fire was on scene assessing the situation. The renters had drilled a hole near the electrical box and struck a wire which caused a spark and light smoke.

Suspicious Vehicle

July 27 10:22 p.m. 1600 block Pioneer Ave., Maple Plain Caller reported a suspicious vehicle parked next to Maple Plain Public Works building. Contact with the driver who was playing a point spot on the Pokémon game.

Allergic Reaction

July 28 5000 block Perkinsville Rd, Independence. 15-year-old male was transported to the hospital by ambulance for an allergic reaction from bee stings and had difficulty breathing.

Personal Injury Crash

July 29 3100 block CR 92 N, Independence. Reported a vehicle in the ditch appeared to be starting on fire. Upon officer arrival the vehicle was fully engulfed in flames. Delano Fire responded and extinguished the fire. The 17-year-old male driver from Cokato, stated he was s/b on CR 92, looked down for a second and his vehicle left the roadway at the curve, hit a driveway culvert, crossed over the driveway, and struck a tree. North Memorial EMS arrived and took over driver care as he had injuries.

Welfare Check

July 30 1500 block Howard Ave Maple Plain. Caller requested a welfare check on an employee who did not show up for work last night and that was odd. Officer contact with the employee who was not feeling well. No problems found.

Shooting Complaint

July 30 7:40 p.m. 150 block McCulley Rd, Independence. Dispatched to a complaint of people shooting hundreds of rounds of ammo. Property owner was advised of the complaint. And stated they would be wrapping up shooting for the day.

232 contacts of citations, verbal and written warnings were issued for traffic and equipment violations
8 citations for 'hands-free'

West Hennepin Public Safety
Monthly Claims
 July 2020

Type	Date	Num	Name	Memo	Account	Clr	Split	Amount
Check	07/01/2020	HSA	Optum Bank	Employer HSA Contributions	West Hennepin Public Safety	√	104 C · Employer HSA Contributions	-11,250.00
General Journal	07/01/2020	503		monthly requisition, July 2020	West Hennepin Public Safety	√	1701 · Capital Improvement Fund	-4,413.00
Deposit	07/02/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	135,624.75
Deposit	07/02/2020			Deposit	West Hennepin Public Safety	√	503 G · Miscellaneous	150.00
General Journal	07/15/2020	504	Cardmember Service	8 Burris 300216Armalite Rifle Tripler Gen 2, Piv	1701 · Capital Improvement Fund	√	West Hennepin Public Safety	-1,039.92
Liability Check	07/16/2020	IRS	Internal Revenue Service	July 1-1, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-5,846.90
Liability Check	07/16/2020	EJ	John Hancock	July 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-3,050.00
Liability Check	07/16/2020	MN REV	MN Dept. of Revenue	July 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-1,790.38
Liability Check	07/16/2020	HSA	Optum Bank	July 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-705.50
Liability Check	07/16/2020	PERA	PERA	July 1-15, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-11,905.03
Liability Check	07/16/2020	B-MP	Bank of Maple Plain - Paychecks	July 1-15, 2020 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-27,494.72
Check	07/16/2020	B-MP	Bank of Maple Plain	direct deposit ACH service fee	West Hennepin Public Safety	√	101 H · Payroll ACH Fees	-9.95
Check	07/16/2020	B-MP	Bank of Maple Plain	direct deposit batch origination fee	West Hennepin Public Safety	√	101 H · Payroll ACH Fees	-5.90
Check	07/16/2020	B-MP	Bank of Maple Plain	direct deposit batch item fees	West Hennepin Public Safety	√	101 H · Payroll ACH Fees	-1.20
Check	07/17/2020	1573	Williams Towing	dwi forfeiture tow	West Hennepin Crime Prevention	√	607 C · Other	-155.00
Check	07/17/2020	33763	Optum Bank	HSA Administrative Fees	West Hennepin Public Safety	√	104 D · Benefits Administration Fees	-89.25
Check	07/17/2020	33764	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-178.91
Check	07/17/2020	33765	Verizon Wireless	cell phone bill	West Hennepin Public Safety	√	201 · Telephone	-668.10
Check	07/17/2020	33766	Loffler - Leasing	copier lease agreement	West Hennepin Public Safety	√	203 · Office/Opr Equip Maintenance	-234.91
Check	07/17/2020	33767	Office Depot	replenish office supplies	West Hennepin Public Safety	√	204 · Office/Operating Supplies	-59.79
Check	07/17/2020	33768	Ohlin Sales Inc.	batteries	West Hennepin Public Safety	√	204 · Office/Operating Supplies	-400.00
Check	07/17/2020	33769	Crow River News	newspaper subscription	West Hennepin Public Safety	√	206 · Books/Dues/Subscriptions	-48.95
Check	07/17/2020	33770	CenterPoint Energy	office gas usage	West Hennepin Public Safety	√	207 · Utilities/Gas/Electric	-26.73
Check	07/17/2020	33771	Office of MN IT Services	monthly WAN service fee	West Hennepin Public Safety	√	302 A2 · IT Support & Fees	-47.79
Check	07/17/2020	33772	Thomson Reuters - West	CLEAR L.E. Plus	West Hennepin Public Safety	√	302 A3 · Investigator IT Fees	-100.00
Check	07/17/2020	33773	Bureau of Crim. Apprehension	State and BCA Access Fees	West Hennepin Public Safety	√	302 A4 · State IT Connection Fees	-390.00
Check	07/17/2020	33774	BelayHost	domain name hosting	West Hennepin Public Safety	√	302 A5 · Other Billable Svcs	-30.00
Check	07/17/2020	33775	Element Technologies, LLC	IT support & services	West Hennepin Public Safety	√	-SPLIT-	-2,341.40
Check	07/17/2020	33776	Hennepin County Accounts Receivable	radio & MDC fees	West Hennepin Public Safety	√	302 F · Radios/MDCs	-1,159.82
Check	07/17/2020	33777	Delano Carquest	squad maintenance	West Hennepin Public Safety	√	303 · Auto Maintenance	-32.24
Check	07/17/2020	33778	Burda's Towing	squad tow	West Hennepin Public Safety	√	303 · Auto Maintenance	-85.00
Check	07/17/2020	33779	Chevrolet of Delano	squad repair	West Hennepin Public Safety	√	-SPLIT-	-996.78
Check	07/17/2020	33780	Suburban Tire Wholesale Inc.	suburban tire	West Hennepin Public Safety	√	303 · Auto Maintenance	-297.98
Check	07/17/2020	33781	Mid-County Coop	fuel charges	West Hennepin Public Safety	√	-SPLIT-	-1,193.14
Check	07/17/2020	33782	Holiday	squad fuel charges	West Hennepin Public Safety	√	304 · Fuel and Oil	-257.60
Check	07/21/2020	33783	Capital One	monthly credit card charges	West Hennepin Public Safety	√	-SPLIT-	-907.49
Check	07/27/2020	33784	SWATMOD	training registration	West Hennepin Public Safety	√	307 B4 · Officer Schools	-200.00
Check	07/27/2020	33785	City of Independence	dental insurance	West Hennepin Public Safety	√	104 · Health Insurance	-1,120.80
Check	07/27/2020	33786	HealthPartners	medical insurance	West Hennepin Public Safety	√	-SPLIT-	-18,056.41
Check	07/27/2020	33787	Reliance Standard Life Ins	long term disability insurance	West Hennepin Public Safety	√	104 · Health Insurance	-456.53
Check	07/27/2020	33788	Standard Insurance Company	life & short term disability ins	West Hennepin Public Safety	√	-SPLIT-	-640.63
Check	07/27/2020	33789	Streicher's Police Equipment	uniform expenses	West Hennepin Public Safety	√	-SPLIT-	-67.99
Check	07/27/2020	33790	Unifirst Corporation	office rugs, bathroom towels	West Hennepin Public Safety	√	205 · Office Rent & Cleaning	-85.83
Check	07/27/2020	33791	Chevrolet of Delano	squad mtnc	West Hennepin Public Safety	√	-SPLIT-	-93.31
Check	07/27/2020	33792	Mid-County Coop	fuel tank refill	West Hennepin Public Safety	√	304 · Fuel and Oil	-601.13
Check	07/27/2020	33793	Truax Patient Services	Narcan	West Hennepin Public Safety	√	403 H · Squad Equipment	-225.00
Check	07/28/2020	33794	Peterson Counseling & Consulting	counseling service	West Hennepin Public Safety	√	104 B · Wellness Program	-120.00
Deposit	07/28/2020			Interest	West Hennepin Crime Prevention	√	503 F · Interest	2.86
Deposit	07/29/2020			Deposit	West Hennepin Public Safety	√	-SPLIT-	178.00
Liability Check	07/31/2020	IRS	Internal Revenue Service	July 16-31, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-6,030.34
Liability Check	07/31/2020	MN REV	MN Dept. of Revenue	July 16-31, 2020 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-1,889.38
Liability Check	07/31/2020	B-MP	Bank of Maple Plain - Paychecks	July 16-31, 2020 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-29,535.30
Liability Check	07/31/2020	EJ	John Hancock	July 16-31, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-1,050.00
Liability Check	07/31/2020	HSA	Optum Bank	July 16-31, 2020 payroll	West Hennepin Public Safety	√	2100 · Payroll Liabilities	-705.50
Liability Check	07/31/2020	PERA	PERA	July 16-31, 2020 payroll	West Hennepin Public Safety	√	-SPLIT-	-12,011.31
Deposit	07/31/2020			Interest	West Hennepin Reserves	√	503 F · Interest	0.77
Deposit	07/31/2020			Interest	West Hennepin Public Safety	√	503 F · Interest	30.07

AUDITED & APPROVED: _____

DATED: _____

West Hennepin Public Safety

Cash Assets

As of July 31, 2020

	Jul 31, 20
ASSETS	
Current Assets	
Checking/Savings	
West Hennepin Public Safety	
1700 · Cash designated for Severance	68,483.68
1701 · Capital Improvement Fund	75,367.99
1704 · Military PERA Designation	1,667.69
West Hennepin Public Safety - Other	89,420.06
Total West Hennepin Public Safety	234,939.42
Total Checking/Savings	234,939.42
Total Current Assets	234,939.42
TOTAL ASSETS	234,939.42
LIABILITIES & EQUITY	0.00

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through July 2020

Ordinary Income/Expense	Jan - Jul 20	Budget	% of Budget
Income			
501 - City of Maple Plain	332,522.60	551,014.00	60.35%
502 - City of Independence	691,185.59	1,145,343.00	60.35%
503 - Other Income			
503 A - Burn Permits	400.00		
503 B - Copies	755.50		
503 F - Interest	352.54		
503 G - Miscellaneous	150.00		
503 I - Reimbursed OT	2,716.00		
503 L - Department Insurance Rebates	570.00		
503 P - Sale of Squad Cars	8,620.00		
503 S - Officer Disability Ins. Reimb.	0.00		
503 V - Expense Reimbursements			
503 V1 - IT Services	4,274.86		
503 V3 - Other	1,811.83		
Total 503 V - Expense Reimbursements	6,086.69		
503 - Other Income - Other	-1,175.61	144,900.00	-0.81%
Total 503 - Other Income	18,475.12	144,900.00	12.75%
Total Income	1,042,183.31	1,841,257.00	56.6%
Gross Profit	1,042,183.31	1,841,257.00	56.6%
Expense			
101 - Payroll Expenses			
101 A - Other Overtime	7,382.26	16,000.00	46.14%
101 B - Court Overtime	116.56		
101 C - Reimbursable Overtime	3,468.89		
101 G - Court On-Call	0.00		
101 H - Payroll ACH Fees	102.30		
101 I - Holiday Pay	1,719.56		
101 J - Hourly Salary	0.00		
101 M - Investigator Incentive	1,400.00		
101 N - Social Security	4,706.64		
101 M - Investigator Incentive	8,484.42		
101 - Payroll Expenses - Other	592,832.56	1,033,148.00	57.38%
Total 101 - Payroll Expenses	620,213.19	1,049,148.00	59.12%
103 - PERA			
103 A - WHPS PERA - Police	91,561.65		
103 B - WHPS PERA - Support Staff	5,829.32		
103 - PERA - Other	0.00	171,088.00	0.0%
Total 103 - PERA	97,390.97	171,088.00	56.92%
104 - Health Insurance			
104 A - Disability Medical Insurance	17,378.16	30,064.00	
104 B - Wellness Program	1,893.00		
104 C - Employer HSA Contributions	37,750.00		
104 D - Benefits Administration Fees	286.35		
104 - Health Insurance - Other	136,866.92	249,282.00	54.9%
Total 104 - Health Insurance	194,174.43	279,346.00	69.51%
105 - Uniform Expense	5,559.88	9,900.00	56.16%
201 - Telephone	5,393.58	19,010.00	28.37%
202 - Postage	807.00	1,300.00	62.08%
203 - Office/Opr Equip Maintenance	2,226.27	8,200.00	27.15%
204 - Office/Operating Supplies	4,822.38	8,450.00	57.07%
205 - Office Rent & Cleaning	1,519.00	6,000.00	25.32%
206 - Books/Dues/Subscriptions	1,175.00	1,745.00	67.34%
207 - Utilities/Gas/Electric	2,077.09	12,785.00	16.25%
301 - Printing	975.00	1,665.00	58.56%

West Hennepin Public Safety
Budget vs. Actual - WHPS Main Acct.
 January through July 2020

	<u>Jan - Jul 20</u>	<u>Budget</u>	<u>% of Budget</u>
302 · Communications			
302 A · Computer Support			
302 A1 · RMS Fees	8,339.77		
302 A2 · IT Support & Fees	15,576.58		
302 A3 · Investigator IT Fees	840.00		
302 A4 · State IT Connection Fees	780.00		
302 A5 · Other Billable Svcs	2,515.05		
Total 302 A · Computer Support	28,051.40		
302 E · Squad Video System			
302 E1 · Hardware	42.00		
302 E2 · Software	315.75		
Total 302 E · Squad Video System	357.75		
302 F · Radios/MDCs			
302 F1 · Rental/Repair Fees	5,525.50		
302 F · Radios/MDCs - Other	2,237.26		
Total 302 F · Radios/MDCs	7,762.76		
302 · Communications - Other	0.00	50,520.00	0.0%
Total 302 · Communications	36,171.91	50,520.00	71.6%
303 · Auto Maintenance	6,874.95	19,000.00	36.18%
304 · Fuel and Oil	12,292.22	35,500.00	34.63%
306 · Insurance			
306 A · Vehicle	10,057.00		
306 B · Worker's Comp	36,415.00		
306 C · Municipality	27,585.00		
306 · Insurance - Other	0.00	71,000.00	0.0%
Total 306 · Insurance	74,057.00	71,000.00	104.31%
307 · Schools & Training			
307 A · Chief's Training			
307 A4 · Chief's School	1,220.00		
Total 307 A · Chief's Training	1,220.00		
307 B · Officer Training			
307 B1 · Officer Lodging	214.08		
307 B4 · Officer Schools	4,990.00		
Total 307 B · Officer Training	5,204.08		
307 E · Support Staff Training			
307 E4 · Support Staff Schools	70.00		
Total 307 E · Support Staff Training	70.00		
307 · Schools & Training - Other	0.00	19,500.00	0.0%
Total 307 · Schools & Training	6,494.08	19,500.00	33.3%
308 · Audit	10,625.00	10,200.00	104.17%
401 · Office Equipment	1,577.90	4,100.00	38.49%
402 · Capital Improvement Plan	58,737.14	53,000.00	110.83%
403 · Equipment			
403 B · Ticketwriter & Software	0.00	600.00	0.0%
403 F · Firearms	4,258.70	4,500.00	94.64%
403 G · Misc Equipment	0.00	500.00	0.0%
403 H · Squad Equipment	1,170.25		
Total 403 · Equipment	5,428.95	5,600.00	96.95%
404 · Contingency Fund	673.55		
601 · Reserve Program			
601 A · View Santa	18.82		
601 B · Training	340.00		
601 C · All Other	892.54		
601 D · Uniform	1,246.98		
601 E · Meetings	79.79		
601 · Reserve Program - Other	192.96	3,000.00	6.43%
Total 601 · Reserve Program	2,771.09	3,000.00	92.37%
602 · Comm. Ed	0.00	200.00	0.0%
608 · Citizens Academy	0.00	800.00	0.0%
609 · Community Policing	0.00	200.00	0.0%
Total Expense	1,152,037.58	1,841,257.00	62.57%
Net Ordinary Income	-109,854.27	0.00	100.0%
Net Income	-109,854.27	0.00	100.0%

West Hennepin Public Safety
Budget vs. Actual - Crime Prevention
 January through July 2020

	Jan - Jul 20
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	551.78
Total Income	551.78
Gross Profit	551.78
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	100.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	495.00
403 · Equipment	12,748.68
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
607 · DWI Forfeiture Expense	321.66
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	13,665.34
Beginning Balance	44,622.60
Ending Balance	31,509.04

**West Hennepin Public Safety
Forfeiture Fund
January through July 2020**

	Jan - Jul 20
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	10,000.00
Total Income	10,000.00
Gross Profit	10,000.00
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	507.50
303 · Auto Maintenance	1,420.19
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	21,199.00
403 · Equipment	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	23,126.69
Beginning Balance	79,458.43
Auditor's adjustment	-35,962.00
Adjusted Beginning Balance	43,496.43
Ending Balance	30,369.74

West Hennepin Public Safety
Budget vs. Actual - Reserves
 January through July 2020

	Jan - Jul 20
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	468.97
Total Income	468.97
Gross Profit	468.97
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
601 · Reserve Program	555.10
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	555.10
Beginning Balance	8,547.56
Ending Balance	8,461.43

**West Hennepin Public Safety
Capital Outlay Fund Report
January - July 2020**

	Jan - Jul 2020
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
402 · Capital Improvement Plan	
<i>(purchased squad 72)</i>	36,925.00
<i>(squad 71, lights installed)</i>	216.75
<i>(squad 72, graphics)</i>	969.90
<i>(squad 70, replaced graphics with new style)</i>	1,069.90
<i>(replaced 2 tasers)</i>	252.20
<i>(squad 62 new DVR system)</i>	1,993.48
<i>(decommission equipment in squad 63)</i>	644.11
<i>(squad 73 build)</i>	2,584.50
<i>(squad 72 build)</i>	11,833.88
<i>(squad 64 decomission - lettering, interior/exterior cleaning)</i>	782.50
<i>8 Burris 300216 Armalite Rifle Tripler Gen 2, Pivot Rings)</i>	1,039.92
Total Expense	58,312.14
Net Ordinary Income	-58,312.14
Beginning Balance	102,745.13
J.E., Jan - Apr Requisitions, \$4,424.00/month	17,696.00
J.E. May - Jul Requisitions, \$4,413.00/month	13,239.00
Ending Balance	75,367.99

West Hennepin Public Safety
Military PERA Designation Report
 January - July 2020

	Jan - Jul 20
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
101 - Payroll Expense	12,141.10
Total Expense	12,141.10
Net Ordinary Income	-12,141.10
 Beginning Balance	 13,808.79
 7.5% Interest	 0.00
Ending Balance	1,667.69

**West Hennepin Public Safety
Severance Fund Report
January - July 2020**

	Jan-Jul 2020
Ordinary Income/Expense	
Income	
501 · City of Maple Plain	0.00
502 · City of Independence	0.00
503 · Other Income	0.00
Total Income	0.00
Gross Profit	0.00
Expense	
101 · Payroll Expenses	0.00
104 · Health Insurance	0.00
105 · Uniform Expense	0.00
201 · Telephone	0.00
202 · Postage	0.00
203 · Office/Opr Equip Maintenance	0.00
204 · Office/Operating Supplies	0.00
205 · Office Rent & Cleaning	0.00
206 · Books/Dues/Subscriptions	0.00
207 · Utilities/Gas/Electric	0.00
301 · Printing	0.00
302 · Communications	0.00
303 · Auto Maintenance	0.00
304 · Fuel and Oil	0.00
306 · Insurance	0.00
307 · Schools & Training	0.00
308 · Audit	0.00
401 · Office Equipment	0.00
402 · Capital Improvement Plan	0.00
403 · Equipment	0.00
404 · Contingency Fund	0.00
601 · Reserve Program	0.00
602 · Comm. Ed	0.00
608 · Citizens Academy	0.00
609 · Community Policing	0.00
Total Expense	0.00
Net Ordinary Income	0.00
Beginning Balance	68,483.68
Ending Balance	68,483.68

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
VACATION/COMP TIME HOURS**

July 2020

<u>EMPLOYEE</u>	<u>POSSIBLE ANNUAL VAC HRS</u>	<u>ACCRUED VACATION</u>	<u>ACCRUED COMP</u>	<u>TOTAL HOURS</u>	<u>\$ AMOUNT</u>
BEN ANDERSON	200	180.82	19.75	200.57	7,792.14
JOSH BROZEK	120	94.00	64.00	158.00	6,138.30
KIM CURTIS	200	193.76	16.25	210.01	6,726.62
RICK DENNESON	200	192.60	35.75	228.35	10,670.80
SHAWN EBELING	80	107.50	3.43	110.93	4,309.63
LYNDA FRANKLIN	200	245.36	6.00	251.36	8,051.06
AARON GEDDES	120	70.17	109.50	179.67	6,980.18
JON HOWES	160	155.66	38.50	194.16	7,543.12
GARY KROELLS	200	237.60		237.60	13,657.25
BEN RASKIN	160	94.30	58.04	152.34	5,918.41
CODY THOMPSON	80	90.54	66.88	157.42	6,115.77
LANCE ZILLES	120	110.00	1.75	111.75	4,341.49
TOTAL		<u>1,772.31</u>	<u>419.85</u>	<u>2,192.16</u>	<u>\$ 88,244.76</u>
			<i>Maple Plain</i>	31.74%	28,008.89
			<i>Independence</i>	68.26%	60,235.87
					<u>88,244.76</u>

NOTE: Comp time is figured on required annual hours and might fluctuate from scheduling.

**WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
ACCUMULATED SICK TIME**

August 2020

<u>EMPLOYEE</u>	<u>SICK HRS</u>	<u>TOTAL SICK</u>	<u>1/3 SICK</u>	<u>1/2 SICK</u>
Ben Anderson	617.00	23,970.45		11,985.23
Josh Brozek	210.00	8,158.50	2,716.78	
Kim Curtis	843.00	27,001.29		13,500.65
Rick Denneson	1024.00	47,851.52		23,925.76
Shawn Ebeling	305.50	11,868.68	3,952.27	
Lynda Franklin	872.75	27,954.18		13,977.09
Aaron Geddes	261.00	10,139.85	3,376.57	
Jon Howes	881.00	34,226.85	11,397.54	
Gary Kroells	953.00	54,778.44		27,389.22
Ben Raskin	1023.00	39,743.55	13,234.60	
Cody Thompson	253.00	9,829.05	3,273.07	
Lance Zilles	478.00	18,570.30	6,183.91	
TOTAL	<u>7,721.25</u>	<u>314,092.66</u>	<u>44,134.75</u>	<u>90,777.94</u>

Total Sick: 134,912.69

Maple Plain 32.48% 41,795.95
Independence 67.52% 93,116.74

Severance as of _____, 2020: \$68,483.68

Severance is currently funded at: 55.07%

NOTE: 960 HRS IS THE MOST THAT CAN BE ACCUMULATED FOR SEVERANCE.



505 Nicollet Mall
P.O. Box 59038
Minneapolis, MN 55459-0038

August 11, 2020

Gary Kroells, Chief of Police
City of Independence
1920 County Road 90
Independence, MN 55359

Dear Gary,

The Community Safety Grant program offers an opportunity for CenterPoint Energy to invest in the cities we serve. For 150 years we have partnered with communities supporting our shared commitment to safety while delivering safe, reliable natural gas.

Since 2003, the program has awarded more than \$2 million in donations and provided funding to support 1053 projects in communities throughout CenterPoint Energy's service area.

Through the grant program, we can help cities leverage local funds to purchase needed safety equipment or support safety projects that are important to your community.

We are pleased to present the City of Independence with a Community Safety Grant in the amount of \$2500 for CRBN gas masks for police officers.

Please confirm receipt of the check as soon as possible by emailing Beth Brown at beth.brown@centerpointenergy.com

Thank you for your efforts to make our community safer.

Sincerely,

A handwritten signature in black ink that reads "Beth Brown".

Beth Brown
Specialist, Community Relations
612-321-4899



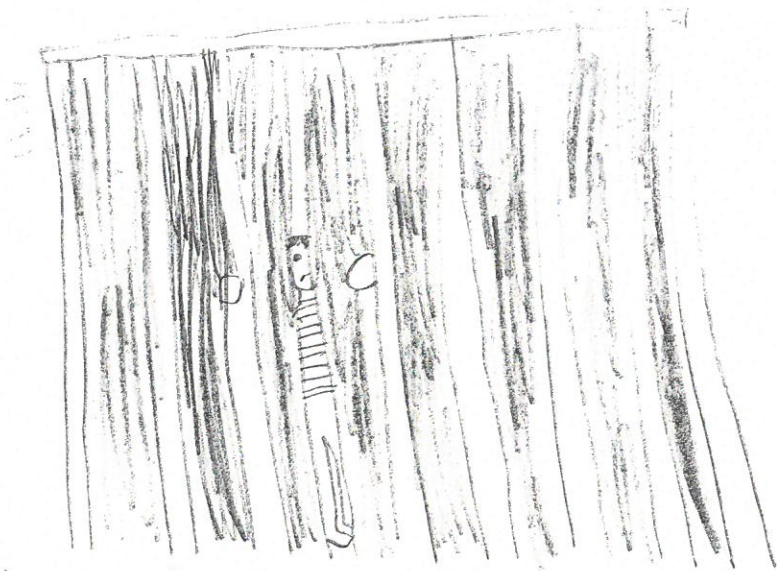
Detective Lance,

Thanks so much for your service.

Please know that you & all of your department are invaluable to our community.

In light of what is going on in our country I believe that the majority of residents feel the same as we do and are disgusted by the treatment of our police & servicemen. Best to you & your family.

Regards



Thanks for getting the
bad guys!!!

Love Anna
P.S. you are awesome



Thank you for keeping
us safe. I'm praying for

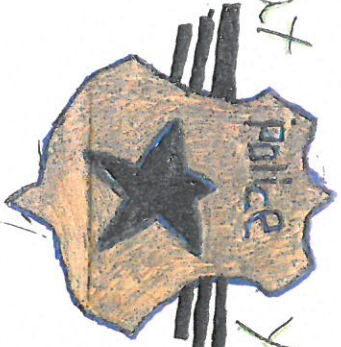
you!

from Bella. age 8

Thank you For protecting

us We really appreciate

What



You do for us

FROM JORDAN

age 11

God Bless You!

Thank you for keeping

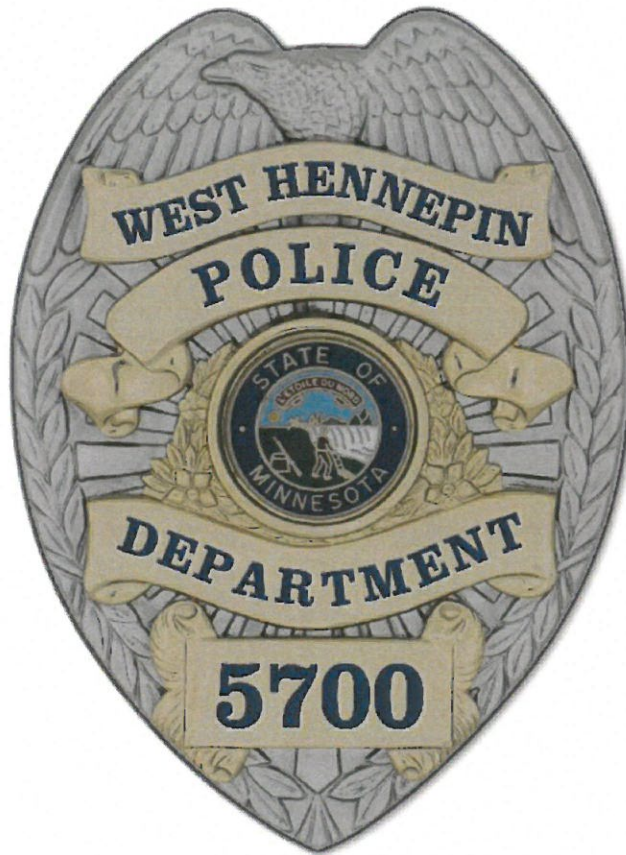
our community

safe!

God bless you!

from Lily aged

**West Hennepin Public Safety
2021
Budget Proposal**



Director Gary Kroells
September 1, 2020

Mission:
To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner

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WEST HENNEPIN PUBLIC SAFETY

2021 Budget Proposal

Police Commission Meeting
September 1, 2020

Budget Introduction

The following is West Hennepin Public Safety's (WHPS) 2021 proposed budget. Upon approval by the Police Commission, the final 2021 budget will be forwarded to the Cities of Maple Plain and Independence. In preparing this proposal I have not attended any budget meetings with the Cities of Maple Plain or Independence.

The 2021 budget proposal reflects the goals and objectives that have been given to West Hennepin Public Safety to operate within. Our primary objectives are:

- 24 hour/7 days per week police coverage for the communities of Maple Plain and Independence
- Performing our own investigations of crimes that occur within the jurisdictions of Maple Plain and Independence
- Members of West Metro Drug Task Force
- Traffic and narcotics enforcement
- Provide emergency management services and planning for both Maple Plain and Independence
- Work in coordination with Maple Plain, Loretto and Delano Fire Departments, which provide fire coverage for our jurisdiction
- Continued operation of our volunteer Reserve Officer Program
- Community education programs, including Citizens Academy, child seat education, Crime-Free Multi-Housing and National Night to Unite
- Members of the Lake Minnetonka SWAT Team

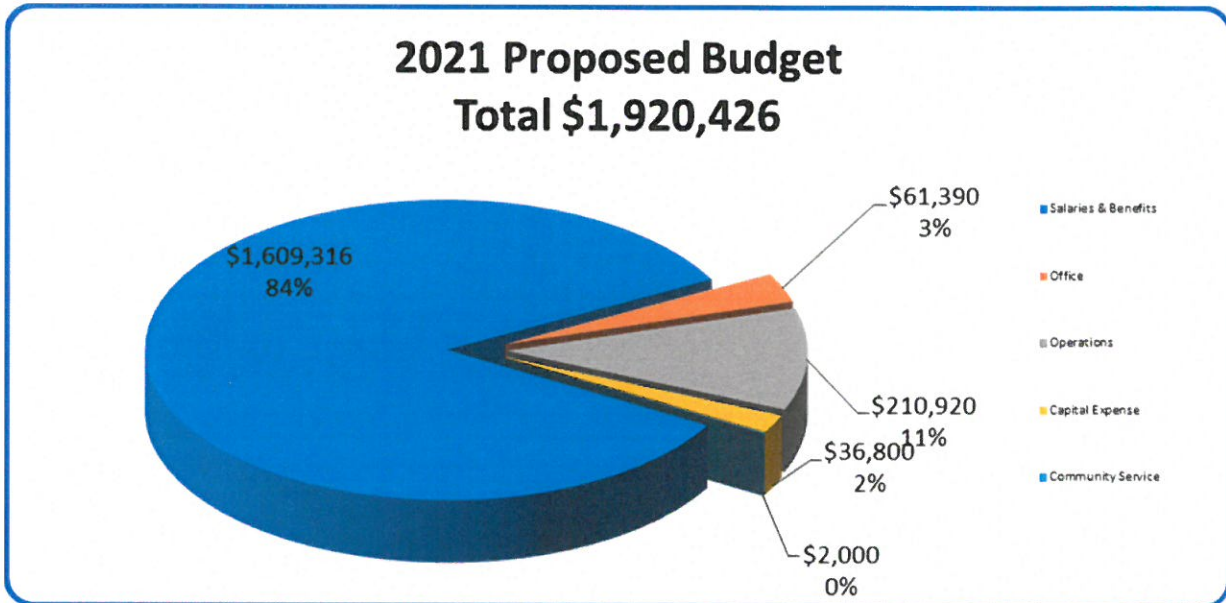
The West Hennepin Public Safety mission is: ***To protect and serve the citizens of Maple Plain and Independence in a professional and compassionate manner.*** This provides highly professional and responsive police services to the citizens of Maple Plain and Independence.

These core values shall serve as a foundation for West Hennepin's vision and form the basis of all functions of West Hennepin Public Safety as we fulfill our Mission:

Honor:	We will conduct ourselves in a manner that brings honor to ourselves, the department, and the community.
Courage:	We will have the courage to do what is right and to stand against what is wrong.
Common Sense:	We will apply common sense to the difficult decisions we must make.
Respect & Dignity:	We will respect the individual rights, human dignity and the value of all members of the community and the department.
Loyalty:	We will provide the highest quality of law enforcement service to the community with the goal of enhancing the quality of life.
Fairness:	We will treat all individuals fairly and equally with compassion.
Trust:	We will conduct ourselves professionally, serving as role models for the community.

2021 Budget Proposal

The proposed budget being submitted to the Police Commission is \$1,920,426. With the adjustment in the funding formula, capital funding, and the increase of projected income the net increase to both cities is \$43,069 or 2.5%. The City of Independence's increase is \$27,664 (2.36%) and the City of Maple Plain's increase is \$15,406 (2.72%). The formula projection has shifted an additional .08% increase toward the City of Maple Plain. For the 2021 budget the City of Independence is at 67.44% and City of Maple Plain is at 32.56%.



The primary changes in the budget are due to:

1. Pay retention for employees.
2. State mandated PERA employer contribution increased \$7,726.
3. Health insurance increased \$21,536.
4. Reduction of \$5,000 from West Metro Drug Task Force in projected income.
5. Reduction in our capital improvement plan by \$25,900.
6. Decrease in services and our reserve program.
7. \$34,000 from the general fund was placed into projected income.
8. Increase in utility services for a shared storage facility.

Our main increase in 2021 is personnel expenses. A 3% pay retention increase was included for all West Hennepin employees to keep our staff competitive within the ten-city survey. Our employees are our most valued asset and we must retain them. Having them leave for another police organization is simply not cost effective or efficient. Too much time, funding, and training is put into our police officers to have them leave to a neighboring agency for an increased salary. Police officers are not around every corner and quite frankly finding good officers will be very difficult due to the current climate facing law enforcement professionals in our country. All of us need to be aware of this dilemma over the next five years. We must remain competitive in the metro area for police officers. West Hennepin is the only police agency in the metro area that is not a member of a police union.

As you review the 2021 Capital Improvement Plan, you will see a decrease in funding to present a relatively flat budget. I have concerns we are not adequately funding our capital improvement plan as we have decreased it from \$95,133 in 2017 and 2018 budgets and we are now at \$30,000 in 2021. We have spent the majority of our federal forfeiture funds and continue to use our crime prevention funds to assist

in maintaining a balanced budget. A WHPS officer was deployed in 2020 through 2021, which could save WHPS some funding regarding salary and benefits that could be used to replenish our Capital Improvement Plan. WHPS will not be hiring a temporary or part-time employee to fill the full-time police officer position while the officer is deployed.

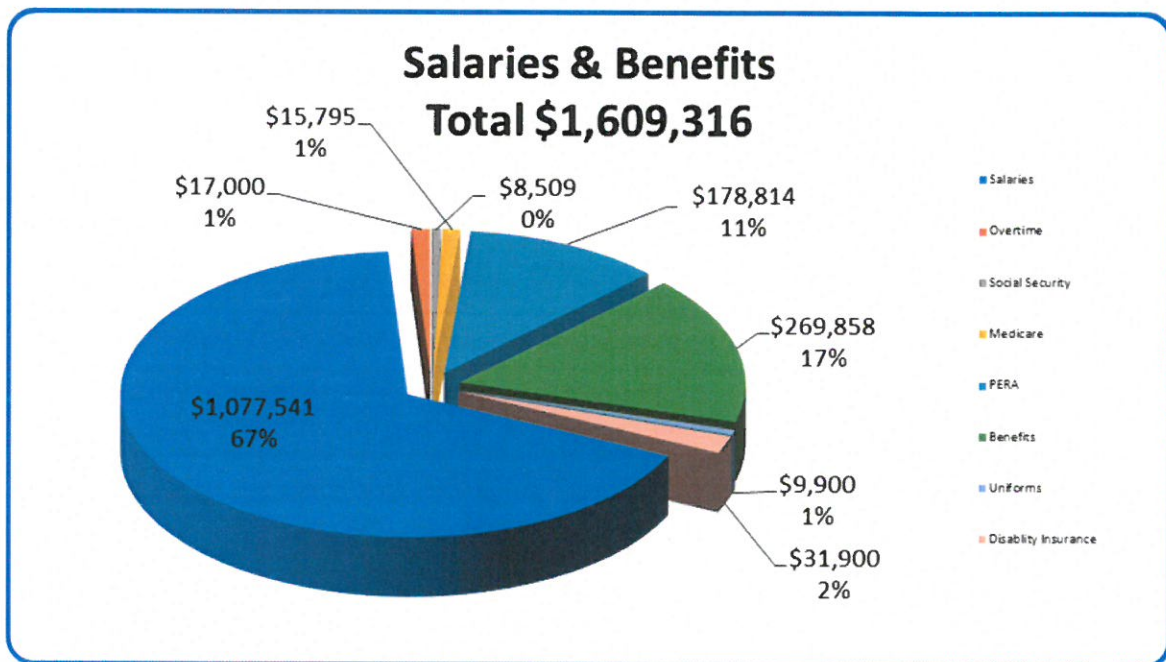
The Capital Improvement Plan does not reflect funding for replacing any infrastructure within the building or office. The City of Independence is planning a major remodel of the facility in 2021. Those facility upgrades and a potential new storage garage, carpet replacement, updated break room and replacement of HVAC, would be handled by the City of Independence without expense to the City of Maple Plain.

In last year's budget I recommended the need for a second patrol supervisor to be promoted from our current patrol officer staff. I did not promote a second supervisor in 2020 as expected as I delayed the promotional process until our officer returns from a deployment in 2021. A second supervisor in 2021 puts WHPS in a positive position to mentor a second supervisor as our current second in command prepares for retirement over the next year. Preparing now promotes a smooth transition in the upcoming years.

Projected income increased \$36,000 due to general fund and crime prevention dollars to help with future budgets. I have concerns on the future of our state aid to law enforcement funding and the sustainability of it due to the current climate to defund law enforcement in our state and country. The state aid for law enforcement is set at \$94,000 and we must start looking at our projected income and how it pertains to the city budget. I am concerned we are relying on the projected income to lower our budget and one day that income might not arrive from the state. Any reduction to the projected income as presented will increase the contributions of both cities.

The 2021 budget reflects a 2.5% overall increase, with a 2.36% increase to the City of Independence and 2.72% to the City of Maple Plain. I am confident we can work together and find this budget manageable.

Personnel



The Personnel section of the budget accounts for 84% of our total overall budget. It includes health and dental benefits, overtime, PERA contributions and medical disability insurance that West Hennepin is mandated to pay. The budget does reflect a 3% cost of living increase for West Hennepin personnel.

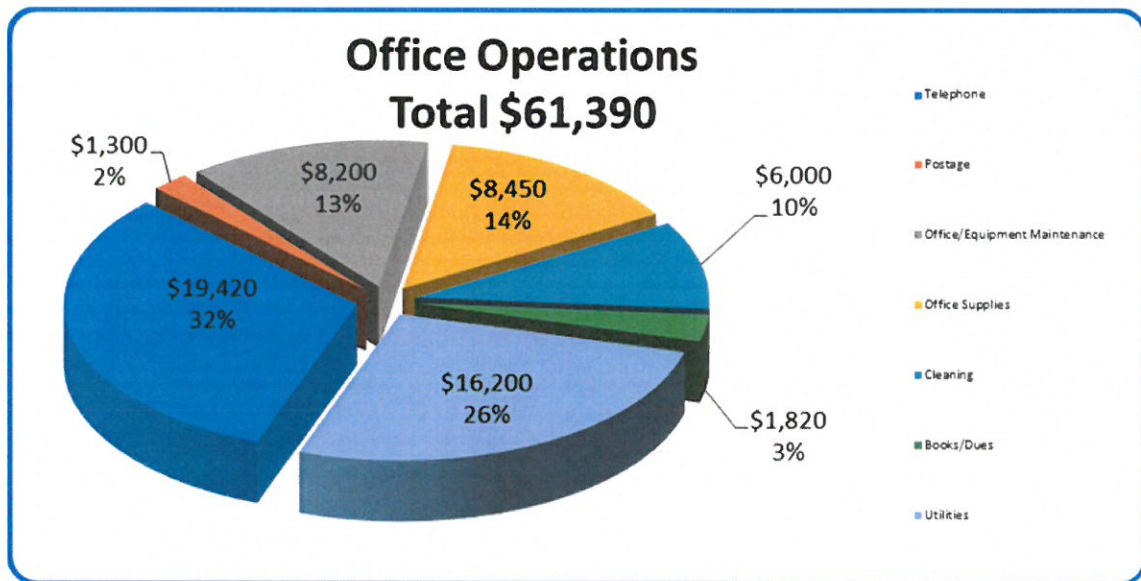
Health Benefits

Our health care representative, Bill Singer from AT Group, advised the most cost affordable plan is to stay with HealthPartners. HealthPartners is expected to increase their rate for West Hennepin by 5% in 2021. The overall increase is 6.90% due to employees getting older along with the 5% increase. This cost increase has been included in the 2021 budget along with a 6% increase in our Delta Dental plan. The Disability Medical Insurance line item went up slightly due to the health benefits increases. Again, this is an unfunded, mandated expenditure that West Hennepin is mandated to pay until the year 2023.

PERA

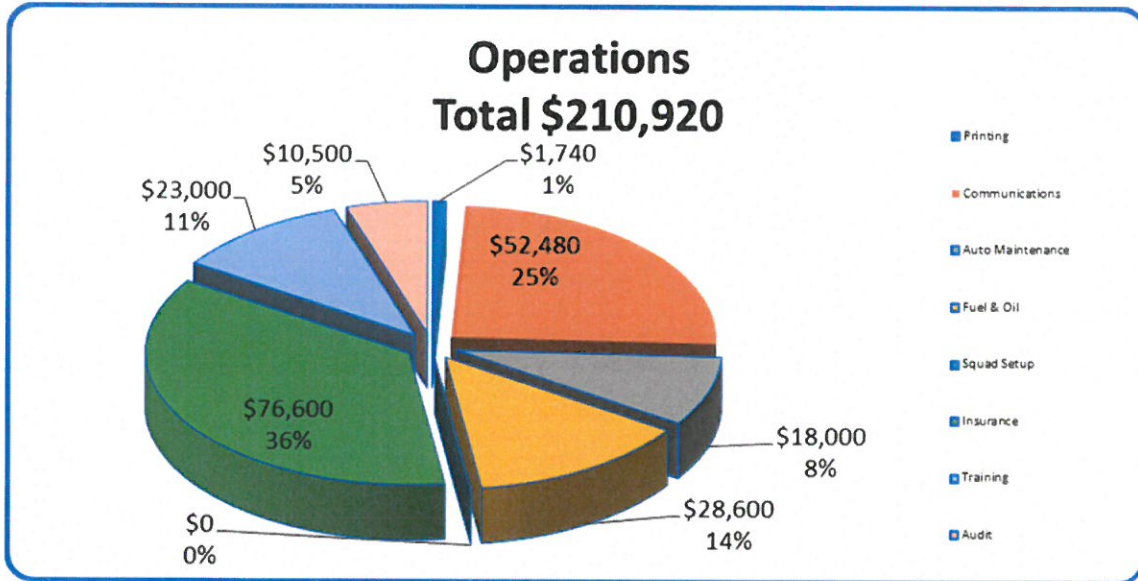
PERA Employer contributions for the Police and Fire Fund in 2021 remained the same at 17.70% for the employer and 11.80% contributions for the employees. Due to cost of living increases for our employees PERA increased \$7,726 for 2021.

Office



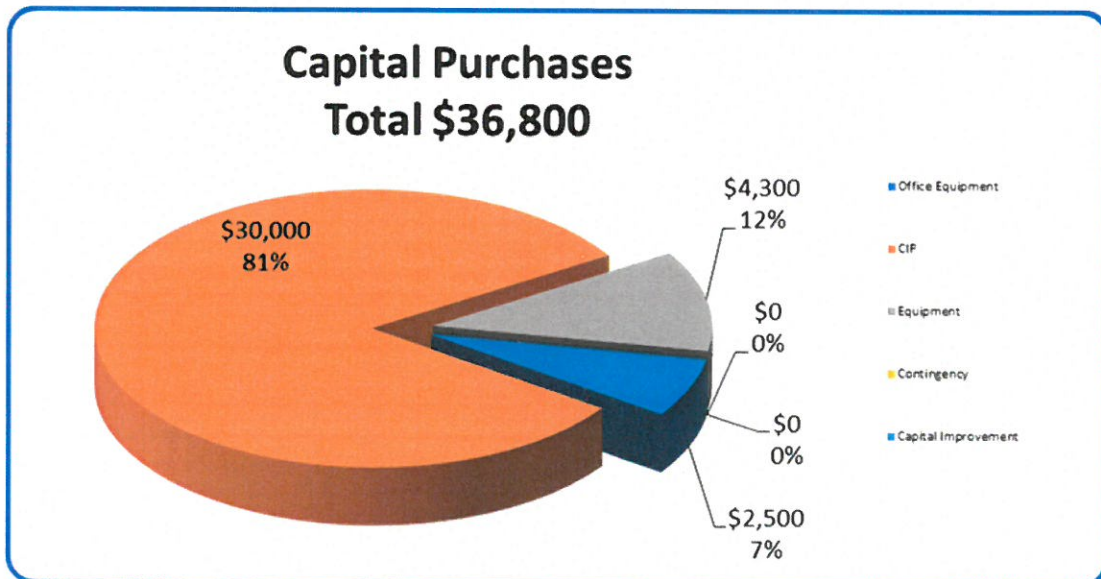
The office section of the budget sees a 6.35% or \$3,900 increase due to increased utilities services for an additional storage garage for WHPS patrol vehicles. See attached break down under office operations in this budget packet.

Operations



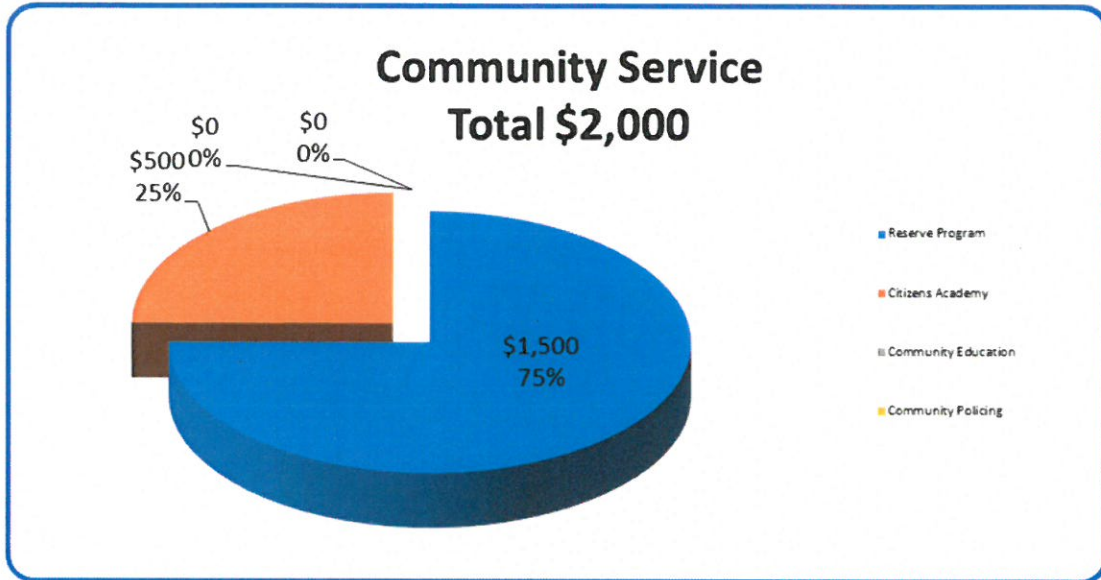
Accounts 301 – 308. This section of the budget sees an increase of \$3,535 or 1.68% in 2021.

Capital Purchases



Line items 401 - 405. This section of the budget shows a decrease of -70.38% or \$25,900. See Capital Improvement Plan on page 19 and page 20 for further references.

Community Service



This section of the budget shows a decrease of -110% or \$2,200. For a third year in a row we have decreased the Reserve Officer funding to provide for some line item cuts in our budget. Reserve Officers donate thousands of hours each year to West Hennepin and our residents' benefit from those volunteer hours.

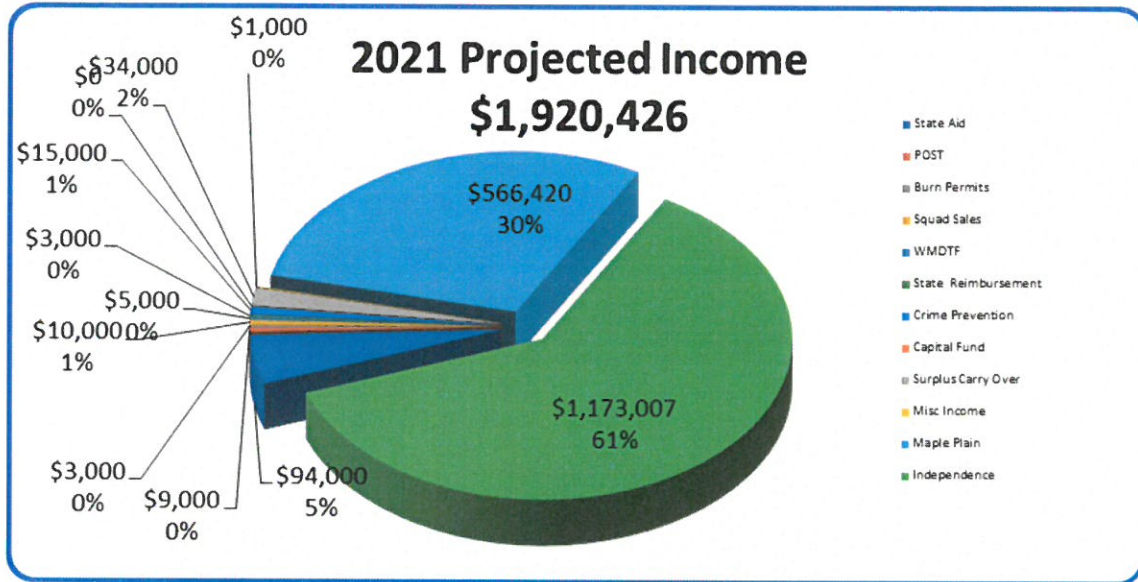
Formula Projection for 2021

In 2021 the shared services formula for the Joint Powers Agreement (JPA) with West Hennepin Public Safety is set at 32.56% for Maple Plain and 67.44% for Independence. This year shows an increase of 0.08% for Maple Plain and a reduction of this same amount for Independence.

The table below shows the history of the formula breakdown over the past ten years. It shows a consistent pattern with Maple Plain at 33% and Independence at 67%.

	Maple Plain	Independence
2011	33.91%	66.09%
2012	34.50%	65.50%
2013	34.87%	65.13%
2014	34.36%	65.64%
2015	33.28%	66.72%
2016	32.33%	67.67%
2017	31.44%	68.56%
2018	30.98%	69.02%
2019	31.74%	68.26%
2020	32.48%	67.52%
2021	32.56%	67.44%

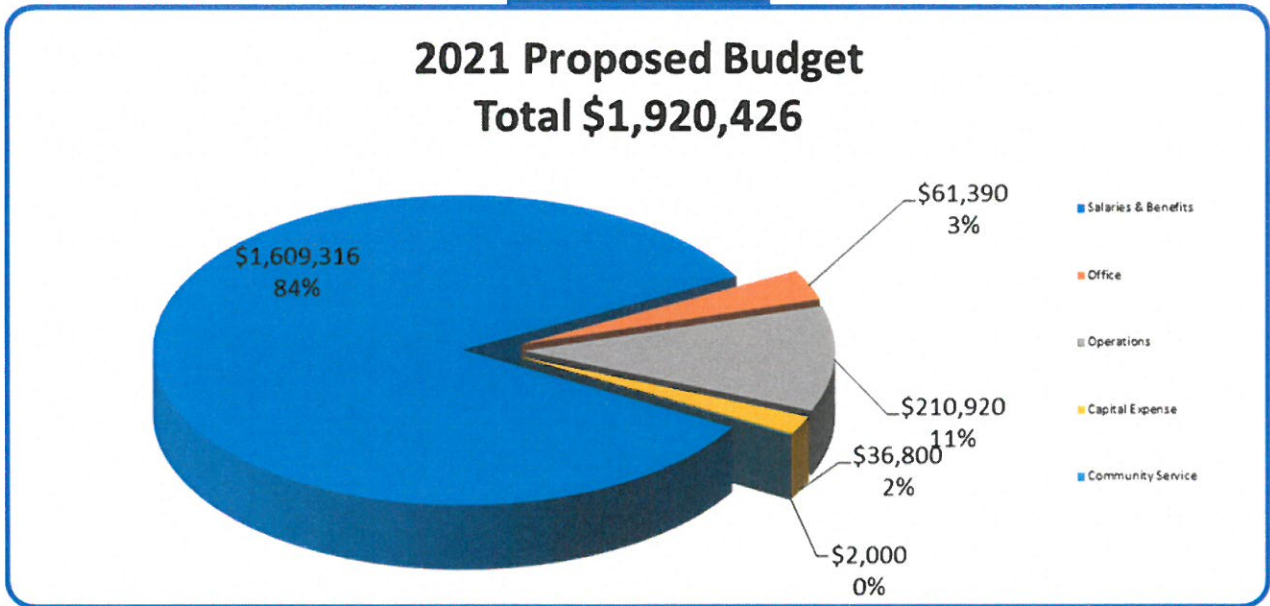
Projected Income for 2021



The projected income for the 2021 budget is an increase of \$36,100. Most of the income, \$34,000, is being removed from our general fund obligation due to the 2019 budget surplus. An additional \$15,000 of equipment purchase is funded from the Crime Prevention Account.

The projected income has resulted in a consistent budget percent of funding coming from the Cities of Maple Plain and Independence. The percentage of the budget funded by the two cities has decreased from 92.4% in 2019 to 90.6% in 2021.

Conclusion



I would ask the Police Commission to review and present this 2021 proposed budget to your respective councils and adopt the budget as presented. This budget will meet our primary objectives of providing public safety services to the citizens of Maple Plain and Independence.

This table provides a 15-year historical overview of West Hennepin's budgets. In reviewing the 15-year averages, the overall annual budget increase is 3.29%. As you can see, the 2021 overall budget increase is 2.5% is well below the long-term average. If we could maintain an overall budget increase around 3%, we would provide a stable budget for many future years.

Year	Total WHPS Budget		Maple Plain		Independence		# of officers	Comments
	Budget	% of increase	Budget	% Increase	Budget	% Increase		
2007	\$1,325,727	13.59%	\$424,997	13.66%	\$821,329	13.66%	9	
2008	\$1,352,166	1.99%	\$429,646	1.09%	\$845,261	2.91%	9	
2009	\$1,331,199	-1.55%	\$405,650	-5.59%	\$809,691	-4.21%	9	
2010	\$1,331,199	0.00%	\$405,528	-0.03%	\$809,720	0.00%	9	
2011	\$1,375,284	3.31%	\$411,921	1.58%	\$802,826	-0.85%	9	
2012	\$1,391,625	1.19%	\$424,393	3.03%	\$805,731	0.36%	9	
2013	\$1,460,032	4.92%	\$448,857	5.76%	\$838,374	4.05%	9	
2014	\$1,491,827	2.18%	\$465,063	3.61%	\$888,564	5.99%	10	
2015	\$1,539,392	3.19%	\$481,332	3.49%	\$965,060	8.61%	10	
2016	\$1,599,114	3.88%	\$484,694	0.49%	\$1,012,420	4.68%	10	
2017	\$1,679,283	5.50%	\$499,480	2.80%	\$1,089,303	6.80%	10	
2018	\$1,746,488	3.85%	\$500,300	0.02%	\$1,114,388	2.30%	10	
2019	\$1,767,749	1.10%	\$518,397	3.49%	\$1,115,052	0.06%	10	
2020	\$1,841,257	3.70%	\$551,014	5.92%	\$1,145,343	2.64%	10	
2021	\$1,898,923	2.50%	\$559,417	2.72%	\$1,158,505	2.36%	10	
Average		3.29%		2.80%		3.29%		

	DESCRIPTION	2017 Budget	2018 Budget	2019 Budget	2020 Budget	2021 Budget
101	SALARIES/REG.	917,366	954,555	999,537	1,033,148	1,077,541
	Social Security					8,509
	Medicare					15,795
	SALARY/OT	21,000	18,000	18,000	16,000	17,000
103	PERA	140,282	145,360	158,997	171,088	178,814
104	HEALTH INS	208,180	230,560	238,536	250,158	269,858
105	UNIFORMS	8,800	9,900	9,900	9,900	9,900
104A	DISABILITY MEDICAL INS.	22,000	23,700	26,064	30,064	31,900
	SUB/PERSONNEL	1,317,628	1,382,075	1,451,034	1,510,358	1,609,316
201	TELEPHONE	18,940.00	19,840.00	18,900.00	19,010.00	19,420.00
202	POSTAGE	1,200.00	1,300.00	1,300.00	1,300.00	1,300.00
203	OFF/OPR/EQUIP MAINT	9,540.00	9,750.00	8,100.00	8,200.00	8,200.00
204	OFF/OPR SUPPLIES	8,000.00	8,160.00	8,450.00	8,450.00	8,450.00
205	RENT/CLEANING	5,700.00	5,840.00	5,840.00	6,000.00	6,000.00
206	BOOKS/DUES/SUBSCRIPT	1,450.00	1,625.00	1,710.00	1,745.00	1,820.00
207	UTILITIES/ELECTRIC/GAS	18,000.00	12,200.00	12,570.00	12,785.00	16,200.00
	SUB/OFFICE	62,830	58,715	56,870	57,490	61,390
301	PRINTING	1,500.00	1,575.00	1,620.00	1,665.00	1,740.00
302	COMMUNICATIONS	52,792.00	54,440.00	50,015.00	50,520.00	52,480.00
303	AUTO MAINT	20,000.00	22,000.00	22,600.00	19,000.00	18,000.00
304	FUEL & OIL	27,050.00	30,900.00	35,550.00	35,500.00	28,600.00
306	INSURANCE	51,000.00	49,000.00	69,000.00	71,000.00	76,600.00
307	SCHOOLS & TRAINING	17,000.00	18,900.00	19,200.00	19,500.00	23,000.00
308	AUDIT	9,100.00	9,200.00	9,800.00	10,200.00	10,500.00
	SUB/OPR SERVICES	178,442.00	186,015.00	207,785.00	207,385.00	210,920.00
401	OFF EQUIP	4,050.00	3,550.00	3,550.00	4,100.00	2,500.00
402	CAPITAL IMPROVEMENT F	95,133.00	95,133.00	30,800.00	53,000.00	30,000.00
403	EQUIPMENT	13,300.00	13,300.00	11,850.00	5,600.00	4,300.00
404	CONTINGENCY FUND	2,000.00	2,000.00	-	-	-
	SUB/CAPITAL	114,483	113,983	46,200	62,700	36,800
601	RESERVE PROGRAM	4,300.00	4,300.00	4,200.00	3,000.00	1,500.00
602	COMMUNITY EDUCATION	200.00	200.00	200.00	200.00	-
603	OTHER PROGRAMS					
604	UNCATEGORIZED EXP					
606	DRUG FORFEITURE EXP					
607	DWI FORFEITURE EXP					
608	CITIZENS ACADEMY	1,000.00	900.00	800.00	800.00	500.00
609	COMMUNITY POLICING	400.00	300.00	200.00	200.00	-
	SUB/COMMUNITY SVCS	5,900	5,700	5,400	4,200	2,000
	TOTAL EXPENSES	1,679,283	1,746,488	1,767,289	1,842,133	1,920,426
	Approved Budget	1,679,283	1,746,488	1,767,289	1,842,133	1,920,426
	Percent of Budget increase	6.27%	3.85%	1.18%	4.06%	4.08%
503	PROJECTED INCOME	\$ 90,500	\$ 131,800	\$ 134,300	\$ 144,900	\$ 181,000
502	INDEPENDENCE	\$ 1,089,270	\$ 1,114,388	\$ 1,115,052	\$ 1,145,343	\$ 1,173,007
501	MAPLEPLAIN	\$ 499,513	\$ 500,300	\$ 518,397	\$ 551,014	\$ 566,420
	Total City Contribution	1,588,783	1,614,688	1,633,449	1,696,357	1,739,426
	Percentage of City Contribut	94.6%	92.5%	92.4%	92.1%	90.6%
	% of increase with projectec	7.4%	1.6%	1.1%	3.7%	2.5%
504	TOTAL INCOME	1,679,283	1,746,488	1,767,749	1,841,257	1,920,426

**West Hennepin Public Safety
Personnel 2021**

		2018 Budget	2019 Budget	2020 Budget	2021 Budget	Comments
101	Salaries/Regular	954,555	999,537	1,033,148	1,077,541	
101	Social Security				8,509	
101	Medicare				15,795	
101	Overtime	18,000	18,000	16,000	17,000	
103	PERA	145,360	158,997	171,088	178,814	
104	Benefits(Health, Dental, Life,MSRA)					
	Health	215,500	222,600	228,456	248,712	
	Dental	14,400	15,276	15,276	15,276	
	MSRA			5,766	5,210	
	Life	660	660	660	660	
	Total Benefits	230,560	238,536	250,158	269,858	
104A	Disablity Medical Insurance-Keding	23,700	27,400	30,064	31,900	
105	Uniforms	9,900	9,900	9,900	9,900	
	Total Personnel	1,382,075	1,452,370	1,510,358	1,609,316	

WHPS OFFICE FOR 2021

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Comments</u>
201 TELEPHONE						
CELL PHONES	\$5,040	\$5,140	\$5,300	\$5,460	\$5,620	Verizon 3 iPhone X65 Month=\$180
OFFICE	\$7,500	\$8,000	\$8,250	\$8,250	\$8,350	4 Squad I Phone x 60 Month= \$240
Air Card	\$5,400	\$5,600	\$4,200	\$4,300	\$4,450	Frontier 600 X 12 & 800 equip maintenance
REPAIRS/EQUIPMENT	\$1,000	\$1,100	\$1,150	\$1,000	\$1,000	5 MDC & 2 IPAD x50x12=4200
SUB TOTAL	\$18,940	\$19,840	\$18,900	\$19,010	\$19,420	
202 POSTAGE						
SHIPPING	\$400	\$450	\$450	\$450	\$450	
STAMPS	\$800	\$850	\$850	\$850	\$850	
SUB TOTAL	\$1,200	\$1,300	\$1,300	\$1,300	\$1,300	
203 OFF/OPR/EQUIP/MAINT						
COPY MACH RENTAL MAINT	\$5,040	\$5,160	\$3,600	\$3,700	\$3,700	300 per month X12 = 3600
ALCOHOL/TINT METER MAINT						
STATE COMPUTER MAINT						
OTHER COMPUTER MAINT	\$2,000	\$2,040	\$2,000	\$2,000	\$2,000	additional 2000 moved to Logicnet increase
OTHER OFFICE EQUIP MAINT	\$1,500	\$1,530	\$1,500	\$1,500	\$1,500	
MISC. EQUIP MAINT	\$1,000	\$1,020	\$1,000	\$1,000	\$1,000	Scale recertification yearly 500; radar calibration check 350
SUB TOTAL	\$9,540	\$9,750	\$8,100	\$8,200	\$8,200	
204 OFF/OPR SUPPLIES						
OFFICE SUPPLIES	\$8,000	\$8,160	\$8,450	\$8,450	\$8,450	Paper, light bulbs, Office Supplies & maintenance,
FILM/DEVELOPING						
SUB TOTAL	\$8,000	\$8,160	\$8,450	\$8,450	\$8,450	
205 RENT/CLEANING						
RENT STORAGE GARAGE	\$0	\$0	\$0	\$0	\$0	City of Maple Plain took over this garage in 2016 weekly cleaning 70 per week X 52 =3640:
CLEANING	\$5,700	\$5,840	\$5,840	\$6,000	\$6,000	Rugs 125 X 12=1500 cleaning supplies 700
SUB TOTAL	\$5,700	\$5,840	\$5,840	\$6,000	\$6,000	
206 BOOKS/DUES/SUBSCRIPTIONS						
BOOKS	\$250	\$275	\$300	\$310	\$320	
DUES	\$1,000	\$1,100	\$1,135	\$1,150	\$1,200	
SUBSCRIPTIONS	\$200	\$250	\$275	\$285	\$300	
SUB TOTAL	\$1,450	\$1,625	\$1,710	\$1,745	\$1,820	
207 ULTILITIES/ELECTRIC/GAS						
Gas -Heating	\$12,500	\$5,000	\$5,150	\$5,300	\$7,500	
Electricity - NSP	\$4,500	\$6,100	\$6,285	\$6,485	\$8,200	
Pump Tanks	\$1,000	\$1,100	\$1,135	\$1,000	\$500	Enviromental pump out from garage
SUB TOTAL	\$18,000	\$12,200	\$12,570	\$12,785	\$16,200	
TOTAL EXPENSES	\$62,830	\$58,715	\$56,870	\$57,490	\$61,390	

WHPSD OPER/SERV FOR 2021

		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Comments</u>
	PRINTING						
301	PRINTING	\$600	\$650	\$670	\$690	\$720	
	PRINT/TAGS/Citation Paper	\$900	\$925	\$950	\$975	\$1,020	Printer paper for squads/ vs tickets
	SUB TOTALS	\$1,500	\$1,575	\$1,620	\$1,665	\$1,740	
	COMMUNICATIONS						
302	RMS FEES	\$7,860	\$8,020	\$8,200	\$8,400	\$8,820	LETG Maintenance, LETG Server Host, Quickbooks 800
302 A1	IT SUPPORT & FEES	\$20,000	\$20,000	\$18,000	\$18,550	\$19,550	Contracted IT Svcs (Element Tech), WAN fees
302 A2	computer software	\$2,000	\$2,000	\$2,000	\$1,800	\$1,800	
302 A2	computer hardware	\$2,000	\$2,000	\$2,000	\$1,800	\$1,800	
302 A2	web hosting/email spam filtering	\$1,260	\$1,350	\$1,400	\$1,400	\$1,500	MSoftware
302 A2	INVESTIGATOR IT FEES	\$1,000	\$1,020	\$1,050	\$1,070	\$1,200	Accurint/(LexisNexis) 50 X12=600, APS=400, Crimnet=20
302 A3	STATE IT CONNECTION FEES	\$1,700	\$1,700	\$1,755	\$1,800	\$1,850	BCA MINJIS CJDN 1700 per year
302 A4	OTHER BILLABLE SERVICES						Covert Wireless, WAN fees
302 A5	BUILDING SECURITY SYSTEM						hardware, software
302 D	SQUAD VIDEO SYSTEM	\$1,800	\$1,800	\$800	\$600	\$600	Panasonic AMA for Arb. Video
302 E	RADIOS/MDCs	\$3,800	\$4,800	\$4,200	\$4,400	\$4,400	5 MDC 70X 12 months = \$4200
302 F	RENTAL & REPAIR FEES	\$1,500	\$1,550	\$1,500	\$1,500	\$1,500	repairs/installs
	squad radios-leases						6 leased sqd radios X 690 per year = 4140
302 F1	rental lease (new 2014/10 year lease done in 2024)	\$4,432	\$4,500	\$4,200	\$4,200	\$4,200	
302 F1	portable radio-lease for 2018? (2018 10 year lease done in 2029)	\$4,000	\$4,200	\$3,360	\$3,400	\$3,600	15 radios fees per year =280x12=\$3360
302 F1	Net Motion Lic & maintenance fee	\$1,440	\$1,500	\$1,550	\$1,600	\$1,660	125 per month for MN IT Net Motion/Router
302 F2	RENTAL/REPAIR	\$0	\$0	\$0	\$0	\$0	duplicate line-removed to above
-	BCA RENTAL						
-	RMS Upgrade						
-	SUB TOTALS	\$52,792	\$54,440	\$50,015	\$50,520	\$52,480	
	AUTO MAINT	\$20,000	\$22,000	\$22,600	\$19,000	\$18,000	
303							
	FUEL/OIL						
304	FUEL/OIL	\$26,250	\$29,900	\$34,500	\$34,500	\$27,600	11,500 gal X \$2.40 = \$27,600
	OIL	\$800	\$1,000	\$1,050	\$1,000	\$1,000	
	SUB TOTAL	\$27,050	\$30,900	\$35,550	\$35,500	\$28,600	
	SQUAD SETUP/PARTS						
305	SET-UP COSTS	\$0	\$0	\$0	\$0	\$0	Moved to CIP
	PARTS	\$0	\$0	\$0	\$0	\$0	Moved to CIP
	SUB TOTALS	\$0	\$0	\$0	\$0	\$0	
	INSURANCE						
306	MUNICIPALITY/AUTO/EMP INS.	\$27,000	\$22,000	\$32,000	\$33,000	\$39,000	True Cost in 2020 was \$37,642
	WORKERS COMP	\$24,000	\$27,000	\$37,000	\$38,000	\$37,600	True Cost in 2020 was \$36,415
	SUB TOTALS	\$51,000	\$49,000	\$69,000	\$71,000	\$76,600	
	SCHOOLS & TRAINING						
307	CHIEF	\$2,000	\$2,200	\$2,200	\$2,200	\$2,000	State Chiefs, Chiefs fall training, IACP
	EMERGENCY MANAGEMENT	\$1,000	\$1,200	\$1,200	\$1,000	\$800	AMEM Fall Conference, Lake Area training/drills
	ADMIN	\$1,500	\$1,500	\$1,500	\$1,500	\$1,200	BCA mandatory certification, PLEAA
	OFFICERS	\$9,000	\$10,000	\$10,500	\$11,000	\$10,500	POST Training, Medical, Haz Mat, Blood borne, Patrol Online Training 10 X 105
	SWAT OFFICERS	\$2,500	\$2,500	\$2,600	\$2,600	\$2,500	Two Officers in SWAT, dues, training
	OFFICER WELLNESS	\$1,000	\$1,500	\$1,200	\$1,200	\$6,000	NEW 2021
	SUB TOTALS	\$17,000	\$18,900	\$19,200	\$19,500	\$23,000	
	AUDIT	\$9,100	\$9,200	\$9,800	\$10,200	\$10,500	
308							
	TOTAL EXPENSES	\$178,442	\$186,015	\$207,785	\$207,385	\$210,920	

WHPS CAPITAL FOR 2021

		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Comments</u>
401	OFFICE EQUIP						
	COMPUTERS	3,000	2,500	2,500	2,800	2,500	One Computer for WHPS
	PRINTER/SCANNER	800	800	800	1000	0	office Scanner
	FILE CABINETS	0	0	0		0	
	MISC. ITEMS	250	250	250	300	0	
	SUB TOTALS	4,050	3,550	3,550	4,100	2,500	
402	CAPITAL IMP. PLAN						
	CIP	94,333	94,333	30,000	53,000	30,000	See Capital Improvement Plan
	LIC.	300	300	300	0	0	
	EXCISE TAX	500	500	500	0	0	
	SUB TOTALS	95,133	95,133	30,800	53,000	30,000	
403	EQUIPMENT						
	Radar- Stalker	2500	2500	0	0	0	
	Ticket Writer & Software	500	500	500	600	500	Ticket writer maintenance fee/printers replacement
	Hardware for TW & RMS	300	300	350		300	
	Squad MDC	5,000	5,000	4,500	0	0	0 MDC upgrade
	Moblie Radios	0	0	0		0	Moved into services under leasing
	Firearms	4,500	4,500	6,000	4,500	3,000	1000 for ERU, practice ammo, Training center;FATS, Targets
	Misc equipment	500	500	500	500	500	
	SUB TOTALS	13,300	13,300	11,850	5,600	4,300	
404	CONTINGENCY FUND	2,000	2,000	0	0	0	
405	Capital Improvement	0	0	0	0	0	See Capital Improvement Worksheet
	TOTAL EXPENSES	114,483	113,983	46,200	62,700	36,800	

WHPS COMMUNITY SERVICE FOR 2021

		<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Comments</u>
601	RESERVE PROGRAM						
	VIEW SANTA	500	500	500	500	500	
	UNIFORMS	3500	3500	3500	2500	1000	Hiring of new reserves/uniforms
	OTHER	300	300	200	0	0	
	SUB TOTAL	4,300	4,300	4,200	3,000	1,500	
602	Community Education						
	CURRICULUM						
	SUPPLIES	100	100	0	0	0	
	SPEAKERS						
	REWARDS	100	100	200	200	0	
	OTHER						
	SUB TOTAL	200	200	200	200	0	
603	SWMDTF MEMBERSHIP	0	0	0	0	0	
604	ENCUMBERED ITEMS						
	DESIGNATED						
	NON-DESIGNATED						
	SUB TOTAL	0	0	0	0	0	
605	CITIZENS ACADEMY	1000	900	800	800	500	
606	COMMUNITY POLICING	400	300	200	200	0	Night to Unite handouts
607	DWI Forfeiture Expense						
	TOTAL EXPENSES	5,900	5,700	5,400	4,200	2,000	

WHPSD PROJECTED INCOME FOR 2021

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	
PROJECTED INCOME						
STATE AID TO LE	\$ 70,000	\$ 78,000	\$ 85,000	\$ 91,000	\$ 94,000	Late Sept
POST	\$ 3,000	\$ 6,500	\$ 9,000	\$ 9,000	\$ 9,000	
EMERG MGT						
BURN PERMITS/COPIES	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,700	\$ 3,000	
SQUAD SALES	\$ 10,000	\$ 20,000	\$ 3,000	\$ 10,000	\$ 10,000	
WMDTF Forfeiture	\$ -	\$ 20,000	\$ 30,000	\$ 10,000	\$ 5,000	
SAFE AND SOBER GRANT				\$8,000	\$7,000	
DRUG TASK FORCE						
State Reimbursement Keding	\$ 4,000	\$ 3,800	\$ 3,800	\$ 3,200	\$ 3,000	Late Sept
Crime Prevention for Equipment	\$ -	\$ -	\$ -	\$ 10,000	\$ 15,000	
Rifle & Equipment						
Light Bar & Truck Vault						
Transfer from Capital Fund						
Moblie Radio						
Portables						
Carry over from prior year	\$ -	\$ -	\$ -		\$ 34,000	
MISC INCOME	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
SUB TOTAL	90,500	131,800	134,300	144,900	181,000	
INDEPENDENCE	1,089,270	1,114,388	1,115,052	1,145,343	1,173,007	
Percentage of budget	68.56%	69.02%	68.26%	67.52%	67.44%	
Percentage of net change						
MAPLE PLAIN	499,513	500,300	518,397	551,014	566,420	
Percentage of budget	31.44%	30.98%	31.74%	32.48%	32.56%	
Percentage of net change						
TOTAL BUDGET	1,679,283	1,746,488	1,767,289	1,842,133	1,920,426	
Percent increase per year	6.27%	3.85%	1.18%	4.06%	4.08%	

WEST HENNEPIN PUBLIC SAFETY DEPARTMENT
Formula Projection For 2021

TAX CAPACITY			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	<u>Total</u>
2017-2018	2,241,644	7,261,941	
2018-2019	2,373,505	7,505,558	
2020-2021	2,531,035	7,830,055	
TOTAL	7,146,184	22,597,554	29,743,738
Percentage	<i>0.2402584</i>	<i>0.7597416</i>	

POPULATION			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	
2017	1,830	3,706	
2018	1,864	3,763	
2019	1,823	3,778	
TOTAL	5,517	11,247	16,764
Percentage	<i>0.3290981</i>	<i>0.6709019</i>	

CALLS FOR SERVICE			
<u>Year</u>	<u>Maple Plain</u>	<u>Independence</u>	
2017	3,111	4217	
2018	2,913	3,997	
2019	2,255	3,821	
TOTAL	8,279	12,035	20,314
Percentage	<i>0.407551</i>	<i>0.592449</i>	

FORMULA COMPUTATION			
	<u>Maple Plain</u>	<u>Independence</u>	
TAX CAPACITY	0.2402584	0.7597416	
POPULATION	0.3290981	0.6709019	
CALLS FOR SERVICE	0.407551	0.5924486	
TOTAL	0.97690795	2.023092	3.0000
2021 Formula	32.56%	67.44%	

History of Formula Breakdown		
	Maple Plain	Independence
2011	33.91%	66.09%
2012	34.50%	65.50%
2013	34.87%	65.13%
2014	34.36%	65.64%
2015	33.28%	66.72%
2016	32.33%	67.67%
2017	31.44%	68.56%
2018	30.98%	69.02%
2019	31.74%	68.26%
2020	32.48%	67.52%
2021	32.56%	67.44%

Category	Purchase Year	Item	Cost	2017 Estimated Amounts	2018 Estimated Amounts	2019 Estimated Amounts	2020 Estimated Amounts	2021 Estimated Amounts	2022 Estimated Amounts	2023 Estimated Amounts	2024 Estimated Amounts	2025 Estimated Amounts	2026 Estimated Amounts	2027 Estimated Amounts	2028 Estimated Amounts	2029 Estimated Amounts	2030 Estimated Amounts
Squad	2018	Chief Squad (#57 2011 every 6)	35,000	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2018	Squad D (#61 2014)	35,000	-	35,000	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2019	WMDTF Squad (2012 in service 2016 4 yrs)	35,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2021	Squad A (#65 2016)	37,000	-	-	35,000	-	37,000	-	-	-	-	-	-	-	-	-
Squad	2020	Squad B (#64 2016)	37,000	-	-	-	37,000	-	-	-	-	-	-	-	-	-	-
Squad	2019	Investigator Squad C (2008 is 2015 5 yrs)	37,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2021	Squad S (#62 2016 every 4 years sgt squad)	37,000	-	-	-	-	37,000	-	-	-	-	-	-	-	-	-
Squad	2022	Squad D (Purchase new in 2022)	38,000	-	-	-	-	-	38,000	-	-	-	-	-	-	-	-
Squad	2024	Squad B (Every 4)	40,000	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-
Squad	2024	Squad A (Every 4)	40,000	-	-	-	-	-	-	-	40,000	-	-	-	-	-	-
Squad	2023	Chief Squad (Every 6)	40,000	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-
Squad	2025	WMDTF Squad (Every 4)	40,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Squad	2025	Investigator Squad C (5 years)	41,000	-	-	-	-	-	-	-	-	41,000	-	-	-	-	-
Squad	2026	Squad S (Every 4)	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-
Squad	2026	Squad D	40,000	-	-	-	-	-	-	-	-	-	-	40,000	-	-	-
Squad	2027	WMDTF Squad (Every 4)	42,000	-	-	-	-	-	-	-	-	-	-	-	42,000	-	-
Squad	2028	Squad B	43,000	-	-	-	-	-	-	-	-	-	-	-	-	43,000	-
Squad	2028	Squad A	43,000	-	-	-	-	-	-	-	-	-	-	-	-	-	43,000
Squad	2029	Chief Squad	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000
Squad	2029	Investigator Vehicle	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000
Squad	2030	Squad S	44,000	-	-	-	-	-	-	-	-	-	-	-	-	-	44,000
Squad	2030	Squad D	45,000	-	-	-	-	-	-	-	-	-	-	-	-	-	45,000

Total squad \$ 70,000 \$ 35,000 \$ 62,000 \$ 74,000 \$ 38,000 \$ 40,000 \$ 80,000 \$ 41,000 \$ 80,000 \$ 42,000 \$ 86,000 \$ 90,000 \$ 89,000

MOVED SQUAD D (#61) TO 2018 PURCHASE
 CIP Purchase moved to following year
 Reference here will purchase new DTI or RV vehicle
 CIP Not Purchased-Delayed