

**REGULAR MEETING MINUTES  
OF THE ROWLEY HOUSING AUTHORITY  
Friday, February 7, 2025  
9 a.m.  
Remote Participation**

PRESIDING: Robert Cianfrocca, Vice Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Robert Cianfrocca  
Michelene Shinnick  
Mary Ellen MacDonald  
Kathy Olmsted

ABSENT:

Joseph Perry

The Regular Meeting was called to order by Vice Chairperson Robert Cianfrocca at 9:00 am.

The Board reviewed the Minutes of December 13, 2024. Upon motion duly made by Michelene Shinnick, seconded by Mary Ellen MacDonald it was **VOTED by roll call 4-0 to accept the minutes.** Kathy Olmsted abstained as she was not present at the December meeting. There was no meeting held in January.

The Board reviewed the bills for December 2024 and January 2025. Upon motion duly made by Mary Ellen MacDonald, seconded by Kathy Olmsted, it was **VOTED 4-0 to accept the bills.**

Cindy and Michelene let the board know that Joseph Perry was sick. Cindy said she would send a card from the board; and she would also be attending the CPC meeting. Michelene offered to attend the CPC meeting, too.

Cindy reminded the board to take the new board member training.

The next Board meeting was scheduled for March 7, 2025. There being no further business, and upon motion duly made by Michelene Shinnick, it was **VOTED 4-0 to adjourn at 9:30 a.m.**

---

Cynthia Dunn, Recording Secretary