

**ANNUAL AND REGULAR MEETING MINUTES
OF THE ROWLEY HOUSING AUTHORITY
Friday May 1, 2026
9 a.m.
Community Room
Plantation Drive, Rowley, Massachusetts**

PRESIDING: Joseph Perry, Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Joseph Perry
Michelene Shinnick
Kathy Olmsted
Mary Ellen MacDonald
Robert Cianfrocca

ABSENT:

The Annual Meeting was called to order at 9 am by Joseph Perry, Chairperson, and he turned the meeting over to the Acting Executive Director, Cynthia Dunn. Nominations for the officers for a term of one year were conducted.

Upon motion duly made by Michelene Shinnick and seconded by Mary Ellen MacDonald, **Joseph Perry was elected as Chairperson 5-0.**

Upon motion duly made by Joseph Perry and seconded by Mary Ellen MacDonald, **Michelene Shinnick was elected as Vice Chairperson 5-0.**

Upon motion duly made by Joseph Perry and seconded by Kathy Olmsted, Mary Ellen MacDonald **was elected as Treasurer 5-0.**

There being no further business and upon motion duly made by Kathy Olmsted, **the meeting was adjourned at 9:15 am.**

The Regular Meeting was called to order by Chairperson, Joseph Perry at 9:15 am.

The Board reviewed the Minutes of May 1, 2026. Upon motion made by Kathy Olmsted and seconded by Michelene Shinnick, it was **VOTED 5-0 to accept the minutes.** There was no board meeting in June.

The Board reviewed the bills for April 2026. Upon motion made by Michelene Shinnick and seconded by Mary Ellen McDonald, it was **VOTED 5-0 to approve the bills.**

Cindy advised the board that the new Capital Plan system has begun rolling out and the annual plan should be ready for the July board meeting.

There being no further business, and upon motion made by Michelene Shinnick, it was **VOTED 4-0 to adjourn at 9:40 a.m.**

Cynthia Dunn, Recording Secretary