

**REGULAR MEETING MINUTES
OF THE ROWLEY HOUSING AUTHORITY
Friday, December 13, 2024
9 a.m.
Plantation Drive
Rowley, Massachusetts 01969**

PRESIDING: Robert Cianfrocca, Vice Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Joseph Perry
Robert Cianfrocca
Michelene Shinnick
Mary Ellen MacDonald

ABSENT:

Kathy Olmsted

The Regular Meeting was called to order by Chairperson Joseph Perry at 9:00 am.

The Board reviewed the Minutes of November 1, 2024. Upon motion duly made by Michelene Shinnick, seconded by Robert Cianfrocca, it was **VOTED 4-0 to accept the minutes.**

The Board reviewed the bills for November 2024. Upon motion duly made by Robert Cianfrocca, seconded by Mary Ellen MacDonald, it was **VOTED 4-0 to accept the bills.**

The Board reviewed the maintenance clothing allowance and phone re-imbursement. Upon motion duly made by Robert Cianfrocca, seconded by Michelene Shinnick, it was **VOTED 4-0 to approve \$750 for clothing allowance and \$540 for phone re-imbursement.**

Joseph Perry, as the RHA liaison to the CPC, has submitted the application for the Depot Way siding and will let the RHA board know when it is on the CPC agenda.

Cindy reminded the board to take the new board member training.

The next Board meeting was scheduled for February 7, 2025. There being no further business, and upon motion duly made by Robert Cianfrocca, it was **VOTED 4-0 to adjourn at 9:35 a.m.**

Cynthia Dunn, Recording Secretary