

**REGULAR MEETING MINUTES  
OF THE ROWLEY HOUSING AUTHORITY  
Friday, December 1, 2023  
Plantation Community Room, Rowley, MA**

PRESIDING: Joseph Perry, Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Joseph Perry  
Kathy Olmsted  
Robert Cianfrocca  
Mary Ellen MacDonald  
Michelene Shinnick

ABSENT:

The Regular Meeting was called to order by Chairperson, Joseph Perry at 9 am.

The Board reviewed the Minutes of November 3, 2023. Upon motion duly made by Robert Cianfrocca, seconded by Mary Ellen MacDonald, it was **VOTED unanimously to accept the minutes.**

The Board reviewed the bills for November 2023. Upon motion duly made by Robert Cianfrocca, seconded by Mary Ellen MacDonald, it was **VOTED unanimously to accept the bills.**

The Board discussed transferring \$50,000 from the operating fund to the MMDT account to earn more interest. Upon motion duly made by Kathy Olmsted, seconded by Robert Cianfrocca, it was **VOTED unanimously to transfer the funds.**

Cindy advised the board that resident service coordinator is coming to Rowley on Tuesdays each week.

The next board meeting was scheduled for February 2, 2024, and will be remote. There will be no board meeting in January. There being no further business, and upon motion duly made by Michelene Shinnick it was **VOTED unanimously to adjourn at 9:25 am.**

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Cynthia Dunn, Recording Secretary