

**REGULAR MEETING MINUTES
OF THE ROWLEY HOUSING AUTHORITY
Friday, January 7, 2022
Remote**

PRESIDING: Joseph Perry, Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Joseph Perry
Mary Ellen MacDonald
Kathy Olmsted
Robert Cianfrocca

ABSENT:

The Regular Meeting was called to order by Chairperson, Joseph Perry at 9 am.

Jenna Milne, Fee Accountant, presented the FY2022 Operating Budget. Upon motion duly made by Kathy Olmsted, seconded Mary Ellen MacDonald by it was **VOTED 4-0 to approve the FY2022 Budget.**

The Board reviewed the Regular Meeting Minutes of November 5, 2021. Upon motion duly made by Kathy Olmsted, seconded by Mary Ellen MacDonald it was **VOTED 4-0 to approve the minutes.**

The Board reviewed the bills for November and December. Upon motion duly made by Mary Ellen MacDonald, seconded by Robert Cianfrocca it was **VOTED 4-0 to approve the bills.**

COVID 19 Update – Cindy advised the Board that in response to the Omicron variant, the RHA is still operating with masks and social distancing protocols. The Board discussed the need for all RHA employees to be vaccinated and boosted as an essential function of their job. Upon motion duly made by Mary Ellen MacDonald, seconded by Kathy Olmsted it was **VOTED 4-0 to require employees to be up to date on COVID 19 vaccinations and boosters.**

Depot Way Septic System. A preconstruction meeting was held but the likely start day of the project will be in the spring of 2022.

There being no further business, and upon motion duly made by Kathy Olmsted, seconded by Mary Ellen MacDonald it was **VOTED 4-0 to adjourn at 9:45 am.**

Cynthia Dunn, Recording Secretary