

**REGULAR MEETING MINUTES
OF THE ROWLEY HOUSING AUTHORITY
Friday, April 4, 2025
9 a.m.
Conference Room, Plantation Drive
Rowley, Massachusetts**

PRESIDING: Joseph Perry, Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Joseph Perry
Robert Cianfrocca
Michelene Shinnick
Mary Ellen MacDonald
Kathy Olmsted

ABSENT:

The Regular Meeting was called to order by Chairperson Joseph Perry at 9:00 am.

The Board reviewed the Minutes of February 7, 2025. Upon motion made by Kathy Olmsted, seconded by Michelene Shinnick, it was **VOTED 5-0 to accept the minutes**. The March minutes will be reviewed at the next board meeting.

The Board reviewed the bills for March 2025. Upon motion made by Mary Ellen MacDonald, seconded by Robert Cianfrocca, it was **VOTED 5-0 to accept the bills**.

Cindy reported that the siding project is in the planning phase and that she is submitting a HILAPP grant to cover the gap in funding. This grant will leverage the CPC award that still needs to be approved at Town meeting.

The board reviewed the financial reports for January and February, and the CFA amendment 16 that Joseph Perry will sign via DocuSign. Upon motion made by Mary Ellen MacDonald, seconded by Kathy Olmsted, it was **VOTED 5-0 to accept the CFA award increasing our FY2028 funding to \$256,589.36**.

Cindy reminded the board to take the new board member training. Two more members need to complete the training.

The next Board meeting was scheduled for May 2, 2025. There being no further business, and upon motion made by Robert Cianfrocca, it was **VOTED 5-0 to adjourn at 9:30 a.m.**

Cynthia Dunn, Recording Secretary