

**ANNUAL AND REGULAR MEETING MINUTES
OF THE ROWLEY HOUSING AUTHORITY
Friday September 4, 2026
9 a.m.
Community Room
Plantation Drive, Rowley, Massachusetts**

PRESIDING: Michelene Shinnick, Vice Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Michelene Shinnick
Kathy Olmsted
Mary Ellen MacDonald
Robert Cianfrocca

ABSENT:

Joseph Perry

The Regular Meeting was called to order by Vice Chairperson, Michelene Shinnick at 9:15 am.

The Board reviewed the Minutes of July 10, 2026. Upon motion made by Kathy Olmsted and seconded by Mary Ellen MacDonald, it was **VOTED 4-0 to accept the minutes**. There was no board meeting in August.

The Board reviewed the bills for July and part of August 2026. The Board asked Cindy to find out why Rowley Electric was charging an ACH fee. Upon motion made by Mary Ellen McDonald and seconded by Kathy Olmsted, it was **VOTED 4-0 to accept the bills**.

The Board reviewed the quarterly financial reports for the period ending 6-30-2026. There were no questions.

Cindy advised the Board that the Plantation exterior door project is moving through the EOHLC process.

The next meeting was scheduled for October 2, 2026.

There being no further business, and upon motion made by Robert Cianfrocca, it was **VOTED 4-0 to adjourn at 9:40 a.m.**

Cynthia Dunn, Recording Secretary