

**ANNUAL AND REGULAR MEETING MINUTES
OF THE ROWLEY HOUSING AUTHORITY
Friday, June 6, 2025
9 a.m.
Conference Room, Plantation Drive
Rowley, Massachusetts**

PRESIDING: Joseph Perry, Chairperson

RECORDING SEC'Y: Cindy Dunn

COMMISSIONERS PRESENT

Joseph Perry
Michelene Shinnick
Kathy Olmsted

ABSENT:

Robert Cianfrocca
Mary Ellen MacDonald

The Annual Meeting was called to order at 9 am by Joseph Perry, Chairperson, and he turned the meeting over to the Acting Executive Director, Cynthia Dunn. Nominations for the officers for a term of one year were conducted.

Upon motion duly made by Kathy Olmsted and seconded by Michelene Shinnick, **Joseph Perry was elected as Chairperson 3-0.**

Upon motion duly made by Joseph Perry and seconded by Kathy Olmsted, **Michelene Shinnick was elected as Vice Chairperson 3-0.**

Upon motion duly made by Kathy Olmsted and seconded by Joseph Perry, Mary Ellen MacDonald **was elected as Treasurer 3-0.**

There being no further business and upon motion duly made by Kathy Olmsted, **the meeting was adjourned at 9:10 am. 3-0.**

The Regular Meeting was called to order by Chairperson, Joseph Perry at 9:10 am.

The Board reviewed the Minutes of March 14 and April 4, 2025. Upon motion made by Michelene Shinnick and seconded by Kathy Olmsted, it was **VOTED 3-0 to accept both sets of minutes.** There was no meeting held in May.

The Board reviewed the bills for April and May 2025. Upon motion made by Michelene Shinnick and seconded by Kathy Olmsted, it was **VOTED 3-0 to accept the bills.**

Joseph Perry advised the board that the CPC funds to the RHA for the siding project were approved at Town Meeting.

There being no further business, and upon motion made by Kathy Olmsted, it was **VOTED 3-0 to adjourn at 9:35 a.m.**

Cynthia Dunn, Recording Secretary