



2026 Contract for Equine Program

This Therapeutic Riding Services Contract is entered into by Paws for Reflection Ranch, the Therapeutic Riding Instructor certified by PATH (Professional Association of Therapeutic Horsemanship) or being supervised by a PATH certified instructor, and the Client/Participant.

The Therapeutic Riding Instructor, under the auspices of the Ranch, agrees to provide specialized therapeutic horseback riding lessons to the Client/Participant under the terms and conditions set forth herein.

The following will be provided by the Instructor and Paws for Reflection Ranch:

- 30-minute private lesson
- 60-minute private lesson
- 60-minute group lesson
- 50-minute Horsemanship session

Note: Your current session type is listed in your patient portal on Therapy Notes. You may change your session type at any time by providing notice and receiving approval from the instructor.

- Consultation with family and other therapists on an as-needed basis
- Use of the Ranch's horses, tack, and adaptive equipment
- Use of an ASTI-certified horseback riding helmet

The following will be provided by the client:

- Written summary of any diagnosis the rider may have, therapeutic goals that the rider/guardian may have for the rider, and any medications and/or general medical history that may be relevant to effectiveness of riding lessons documented on the Rider Information Form.
- Commitment and punctuality to attend the scheduled lesson and timely communication of any changes to the student's schedule or needs.
- Appropriate attire for the rider as described below.

Attire: Client must always wear closed-toed shoes and weather-appropriate clothing. Attending class in open-toed shoes or crocs will result in the rider not being allowed to interact with the horse and the lesson being canceled or rescheduled at the instructor's discretion. Clients must wear an ASTI-certified helmet during the riding portion of the class. Helmets are provided by the ranch but can be purchased by the rider and must be ASTI-approved and signed off by the instructor. A helmet waiver is available for clients with extreme sensory or physical needs, but it is understood that all students will work towards being able to wear a helmet. A physician's note may be required in the event of medical reasons for a student not wearing a helmet.

Billing: Fees for services in the therapeutic riding program are as follows:

- 30 Min Individual: \$50 per session.
- 60 Min Group: \$65 per session.
- 60 Min Individual: \$75 per session.
- 50 Min Horsemanship: \$70 per session.

Fees for the scheduled weekly session will be charged to the credit card on file on the day the session is scheduled.

- **Suspension of Services:** Riding lessons will be immediately suspended if payment for the scheduled weekly session is not successfully processed for three consecutive weeks.



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Changes/Termination: The agreement shall remain in force indefinitely until services are terminated by either the client or the Ranch/Instructor with a minimum of 10 days' notice.

Cancellations:

- No refunds or credits will be given except in the event of family emergencies, hospitalizations, natural disasters, or a death in the family (doctors notes may be requested with any instance).
- Non-emergency cancellations: If the client cancels a lesson with less than 24 hours of notice for non-emergency reasons, no make-up will be offered, and the lesson will be charged as usual. Non-emergency cancellations with more than 24 hours of notice may be rescheduled with the instructor and are subject to staff, volunteer and horse availability. (See Makeup Policy)
- Staff Cancellations: If the instructor cancels a lesson for any reason, the client will not be charged for the missed lesson if a rescheduling is not possible or is declined by the client.
- Weather cancellations: If the ranch closes or classes are canceled due to extreme weather, the client will not be charged for the missed lesson if a rescheduling is not possible or is declined by the client. (In the event of cold or inclement weather, Paws follows the Midlothian Independent School District weather closure schedule.)
- Holidays: If your lesson falls on a Ranch closure day due to the holiday schedule, you will not be charged for that lesson.
- Vacations: All planned absences due to vacation or conflicting appointments must be communicated to the instructor in writing/text/email two weeks prior to the absence. Clients must attend/pay a minimum of three (3) sessions per month. If extenuating circumstances prevent this, please discuss the situation immediately with your Instructor and the Ranch Director to make appropriate arrangements.

Make-up Lessons: In the event of a lesson canceled with 24-hour notice, the instructor will make every effort to schedule a make-up lesson. Make-up lessons are not guaranteed and are subject to the availability of the instructor, an appropriate horse, and volunteers (if needed) and must be scheduled within 3 weeks of the absence. Make-up lessons missed for any reason will not be rescheduled and are not subject to credits or refunds.

Confidentiality: The Ranch/Instructor will protect the confidentiality of information obtained during therapeutic riding lessons. In the event that information needs to be shared for any reason, the Ranch/instructor will obtain permission from those involved prior to the release of the information.

Questions regarding lessons or the program:

Director of Equine Services:

Cassandra Bellus

972-775-8966 ext:103

Cbellus@pawsranch.net

Questions regarding billing processes and credits:

Executive Director:

Melinda Goff

972-775-8966 ext:110

Mgoff@pawsranch.net



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I agree with all the above terms and understand that my credit card will be charged weekly in the amount of the lesson type initialed above.

Client Name: _____

Guardian Signature: _____

Date _____

Instructor Signature: _____

Date _____

Director Signature: _____

Date _____