

Microsoft 365 & Copilot

Readiness Assessment

Know where you stand. Understand the gaps. Move forward with a practical plan.

Before you begin, or expand your Copilot investment, understand what could help or hinder success.

JTK Solutions reviews the business, governance, technical, adoption and measurement foundations around your planned rollout or expansion, then turns the findings into clear, prioritised next steps.

You are:

- Considering Microsoft 365 Copilot
- Planning a pilot or wider rollout
- Seeking an independent view before further investment
- Partners needing specialist customer support

What we assess

- Strategy and sponsorship
- Governance and security
- Technical readiness
- Adoption and enablement
- Value and measurement

What is included

- Readiness questionnaire
- Stakeholder discovery session
- Review of agreed evidence
- Five-area readiness scorecard
- Findings, risks and strengths
- Prioritised action plan and workshop

What you receive

- Plain-English readiness report
- A clear view of what is ready and what needs attention

Practical direction

- Recommendations with suggested owners and priorities
- A phased roadmap to support your next decision

A simple four-step approach

01

DISCOVER

Agree goals, scope and stakeholders.

02

ASSESS

Gather responses and review evidence.

03

PRIORITISE

Identify strengths, gaps, risks and actions.

04

PLAN

Present the roadmap and agree the next move.

A defined, evidence-led engagement

Scope and fixed price are agreed before work begins. The assessment is a point-in-time review, not a technical audit, legal opinion, compliance certification or guarantee of outcomes.

NEXT STEP

Book a readiness discussion

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