

Agenda for Town of Watertown Board of Fire Commissioners Meeting  
February 12, 2025

**Open Monthly Meeting;**

- Pledge of Allegiance to the Flag
- Open floor for public comment
- Close floor for comment

**Communications**

**Minutes** - Approve last month's minutes.

**Secretary/Treasurer's report and bills**

- Motion to approve and pay bills.
- Approve the Bank Account Reconciliations and Bank Statements (one Board member only)
- All board members sign abstract of bills and vouchers.
- Actual Expenses vs. Budget Review
- Banking & Transfer of Fire Tax Check.

**Chief's Report**

**District Employee Report**

**Committee Reports:**

**Old Business**

**New Business**

- Changes to HR Policy: Holiday Pay -
- Proposal to add (Acting Chiefs) -
- Approve new member: Dony Jin Yim ( Danny Jim) -

**Executive Session:** Matters leading to discipline of a particular person.  
Employment of a particular person,

**Adjourn>**

**TOWN OF WATERTOWN FIRE DISTRICT**  
**ABSTRACT OF AUDITED VOUCHERS**  
GENERAL FUND/Checking

Town of Watertown, Jefferson County  
Date of Audit: 12 FEB 2025

Claimant	Check Number	Check Amount
ADP, INC PAYROLL SERVICE	ACH	\$19,139.58
ADP, INC PAYROLL SERVICE	ACH	\$151.86
ADP, INC PAYROLL SERVICE	ACH	\$151.86
ADP, INC PAYROLL SERVICE	ACH	\$21,469.93
ADP, INC PAYROLL SERVICE	ACH	\$23,455.06
AERIAL TESTING COMPANY	5383	\$2,483.00
BOWERS & COMPANY CPAs PLLC	5384	\$5,000.00
CENTRAL REGION FIRE DISTRICT ASSOC.	5385	\$50.00
CHARTER COMMUNICATIONS	5386	\$113.66
DEFERRED COMPENSATION PLAN	ACH	\$515.42
DM SHAVER INC	5387	\$510.14
DOYLE SECURITY SYSTEMS	5388	\$39.52
EXCELLUS	5380	\$2,056.45
FDRHPO	5389	\$325.00
FIREMATIC Supply Company, Inc	5390	\$3,087.67
First National Bank of Omaha - 7811	ON-LINE	\$398.54
First National Bank of Omaha - 5404	ON-LINE	\$1,249.18
FLETCHER'S CONTRACTING	5391	\$8,890.00
FX CAPRARA KIA	5392	\$235.55
HR One	ACH	\$26,857.02
INKWELL GRAPHICS SIGNS	5393	\$550.00
JPB FIRE SERVICES	5394	\$121.67
JENNIFER LACLAIR, FNP	5395	\$75.00
LOCALITY MEDIA, INC	5396	\$9,901.25
NATIONAL GRID	ON-LINE	\$3,601.36
NYSDCP (NYS DEFERRED COMPENSATION PROGRAM)	ACH	\$515.42
NYSIF (WORKER'S COMPENSATION)	5382	\$2,966.94
NEW YORK STATE AND LOCAL RETIREMENT	ACH	\$18,255.00
NEW YORK STATE AND LOCAL RETIREMENT	ACH	\$894.52
PINSKY LAW FIRM	5397	\$200.00
SHERMAN AIR SERVICE LLC	5398	\$300.00
STATE STREET HARWARE, INC	5399	\$14.98
THOMAS TRASH	5400	\$201.76
TOWN OF WATERTOWN	5401	\$190.00
UNITED UNIFORM	5402	\$261.00
VERIZON WIRELESS	5403	\$341.91
WESTELCOM NETWORK, INC	ACH	\$450.80
WEX BANK	5404	\$1,602.05
WHITE'S LUMBER	5405	\$79.80
ZIEGLER TRUCK & DIESEL	5406	\$80.00
TOTAL		\$156,782.90

The Commissioners, as evidenced by their signature below, certify that the above were audited on the above date and allowed in the amounts shown. The Commissioners certify that there are adequate funds in the appropriate line item, and that the purchasing policy was complied with for these purchases. The Commissioners certify that no reserve funds are utilized to pay the above claims, except as specifically permitted by separate resolution of the district. The Treasurer is hereby authorized and directed to pay each of the claimants the amount opposite his name, except as paid in advance of audit, and as to such, the payment of such is ratified as proper.

Arthur Cooley: [Signature]  
Michael Hanley: [Signature]  
Tammy Guenet: [Signature]  
Warren Day: [Signature]  
Roland Churchill: \_\_\_\_\_

**Town of Watertown Fire District**  
**Balance Sheet**  
**As of January 31, 2025**

<b>Bank Accounts</b>	<b>Amount</b>
<b>050 Community Bank, N. A. Checking</b>	<b>\$9,925.48</b>
<b>100 Truck Reserve, Community Bank MM Public Fund</b>	<b>\$1,107,145.10</b>
<b>101 Bldg Reserve, Community Bank MM Public Fund</b>	<b>\$258,685.14</b>
<b>105 General Fund, Community Bank MM Public Fund</b>	<b>\$9,119.68</b>
<b>Aerial Bond Fund, Community Bank Checking</b>	<b>\$79.22</b>
<b>A230.1 SCBA Reserve Fund, NYCLASS</b>	<b>\$23,577.89</b>
<b>A230.2 Radio Reserve Fund, NYCLASS</b>	<b>\$13,256.13</b>
<b>Aerial Bond Account, NYCLASS</b>	<b>\$309,642.30</b>
<b>General Fund, NYCLASSSS</b>	<b>\$195.88</b>
<b>Employee Retirement Contributions, NYCLASS</b>	<b>\$2,441.79</b>
<b>Total Bank Accounts Cash Assets</b>	<b>\$ 1,734,068.61</b>

Wednesday, January 08, 2025 11:49:17 AM GMT-7 - Cash Basis

Office Monthly Activity Report  
of the Fire District Manager  
January

**Stations**

1. Heat at Station 3 was an issue, reaching around 80 degrees in the live quarter. I needed PSCO controls from Syracuse to repair an automatic valve.
2. We received two quotes for the station repairs and are seeking directions from the commissioners.
3. The floor machine at Station 3 has stopped vacuuming up water. The repair company that fixes them charges \$120 per hour for travel time both ways, parts, and labor. The company is based in Rochester. We have ordered the part and will fix it in-house.

**Fleet**

1. The 46-1-1 light tower will not be repaired, as per the chief. The part needed for the hydraulic tank comes from J.P.B. Fire Services.
2. Payroll is progressing well, and Jessie has done an excellent job. However, this project has had numerous issues, primarily due to the lack of support from MicWiz Payroll and ADP Payroll.
3. The 46-0-4 truck is scheduled to go to the body shop on March 10. I received three quotes, all with similar time frames. Ames Brothers had the second lowest price and was the first available.
4. There is a truck with 46-0-3 truck stickers on it, but some are coming off. I am addressing this with the vendor.
5. Had to repair the station air that goes to 46-5~~4~~

**Personal**

1. I will be on vacation from April 19 to April 28, 2025.

Town of Watertown Fire District				
Budget vs. Actuals: Budget_FY25_P&L - FY25 P&L				
AS of: 12 February 2025				
	Total			
	Actual	Budget	over Budget	% of Budget
Income				
600 Insurance Claims Received	1,099.80	0.00	1,099.80	
601 Interest on Deposits	1,325.53	55,000.00	-53,674.47	2.41%
Interest, Special Reserves	4,947.44	75,000.00	-70,052.56	6.60%
Total 601 Interest on Deposits	\$ 6,272.97	\$ 130,000.00	-\$ 123,727.03	4.83%
603 Town Tax Revenue	2,302,290.00	2,122,290.00	180,000.00	108.48%
Sale of Equipment	5,571.00	25,000.00	-19,429.00	22.28%
Total Income	\$ 2,315,233.77	\$ 2,277,290.00	\$ 37,943.77	101.67%
Gross Profit	\$ 2,315,233.77	\$ 2,277,290.00	\$ 37,943.77	101.67%
Expenses				
A-100 Personal Services	0.00	0.00	0.00	
A3410.11 Employee Wages	97,079.18	668,396.00	-571,316.82	14.52%
Employee Stipend for EMT Cert	0.00	0.00	0.00	
Total A-100 Personal Services	\$ 97,079.18	\$ 668,396.00	-\$ 571,316.82	14.52%
A-200 Equipment & Capital Exp.	0.00	0.00	0.00	
804 Chief's Budget Equipment	0.00	98,308.00	-98,308.00	0.00%
828 Medical Supplies	0.00	5,000.00	-5,000.00	0.00%
833 Budget Expense	0.00	29,425.00	-29,425.00	0.00%
Total A-200 Equipment & Capital Exp.	\$ 0.00	\$ 132,733.00	-\$ 132,733.00	0.00%
A-400 Contractural & Other	0.00	0.00	0.00	
800 Audit Fees	5,000.00	25,000.00	-20,000.00	20.00%
802 Officers Mileage	0.00	0.00	0.00	
805 Office Supplies	45.78	3,500.00	-3,454.22	1.31%
806 Postage	0.00	750.00	-750.00	0.00%
807 Conventions	0.00	0.00	0.00	
808 Fire Training	0.00	25,000.00	-25,000.00	0.00%
809 Dues & Subscriptions	336.01	5,000.00	-4,663.99	6.72%
810 Uniforms	658.90	25,000.00	-24,341.10	2.64%
811A Consulting/Grant Fees	0.00	10,000.00	-10,000.00	0.00%
812 Elections	0.00	250.00	-250.00	0.00%
813 Notices	0.00	500.00	-500.00	0.00%
814 Utility	6,362.29	35,000.00	-28,637.71	18.18%
815 Building Repair	8,890.00	20,000.00	-11,110.00	44.45%
815A Bldg Maintenance, Testing, Inspections, etc.	949.94	10,000.00	-9,050.06	9.50%
Total 815 Building Repair	\$ 9,839.94	\$ 30,000.00	-\$ 20,160.06	32.80%
816 Telephone	911.14	11,000.00	-10,088.86	8.28%
817 Maintenance Supplies	1,104.75	10,000.00	-8,895.25	11.05%
818 Apparatus & Equipment Repairs	4,063.55	75,000.00	-70,936.45	5.42%
818A Annual PM, Tests, Inspections	3,220.22	45,000.00	-41,779.78	7.16%
819 Gasoline & Oil	3,416.34	25,000.00	-21,583.66	13.67%
820 Fire Alarm System	98.13	1,000.00	-901.87	9.81%
821 Physicals	140.00	15,000.00	-14,860.00	0.93%
822 Insurance, Liab.	0.00	45,000.00	-45,000.00	0.00%
Cancer Insurance	6,031.15	5,000.00	1,031.15	120.62%
Total 822 Insurance, Liab.	\$ 6,031.15	\$ 50,000.00	-\$ 43,968.85	12.06%
824 Legal Fees	200.00	10,000.00	-9,800.00	2.00%
825 Contingency Fund	0.00	25,000.00	-25,000.00	0.00%
827 Communication Repairs	0.00	2,500.00	-2,500.00	0.00%
829 Waste Removal	403.52	3,500.00	-3,096.48	11.53%
832 Miscellaneous Expenses	0.00	5,000.00	-5,000.00	0.00%
837 IT Expenses	11,002.05	26,100.00	-15,097.95	42.15%
Membership Fees	0.00	0.00	0.00	
Total A-400 Contractural & Other	\$ 52,833.77	\$ 464,100.00	-\$ 411,266.23	11.38%
A-800 Employee Benefits	0.00	0.00	0.00	
791 Payroll Expenses	0.00	0.00	0.00	
A9010.8 ERS State Retirement System	18,279.84	1,000.00	17,279.84	1827.98%
A9015.8 PFRS State Retirement	2,199.78	119,000.00	-116,800.22	1.85%
A9030.8 OASDI (Federal tax, Social Security, etc.	10,368.51	46,788.00	-36,419.49	22.16%
A9031.8 Medicare	2,424.90	0.00	2,424.90	
A9040.8 Workers Compensation	2,966.94	30,000.00	-27,033.06	9.89%
A9050.8 NYS Unemployment Insurance	3,436.18	15,173.00	-11,736.82	22.65%
A9051.8 Federal Unemployment Insurance	474.94	0.00	474.94	
A9060.8 Employee Health Care	2,056.45	60,000.00	-57,943.55	3.43%
A9070.8 Payroll Expenses (Payroll Service Fee)	1,022.83	8,000.00	-6,977.17	12.79%
A9087.8 State Income Tax	3,387.47	0.00	3,387.47	
A9088.8 Federal Income tax	4,499.54	0.00	4,499.54	
A9089.8 NYS Deferred Compensation	791.42	0.00	791.42	
Total A-800 Employee Benefits	\$ 51,908.80	\$ 279,961.00	-\$ 228,052.20	18.54%
A9710.6 Bond Principal	0.00	384,000.00	-384,000.00	0.00%
A9710.7 Interest payment Bonds	0.00	29,101.00	-29,101.00	0.00%
A9901.9 Transfer to other funds	199,000.00	199,000.00	0.00	100.00%
Total Expenses	\$ 400,123.75	\$ 2,157,291.00	-\$ 1,757,167.25	18.55%

Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

The January Monthly Meeting was called to order by Michael Hanley at 6:00 pm.

The Pledge of Allegiance to the Flag of the United States of America was recited by all.

Attendance:

Commissioners: Michael Hanley, Warren Day, Roland Churchill and Tammy Guenet

Absent: Arthur Colley

Secretary/Treasurer: Jessy Alvarado

Deputy Secretary/Treasurer: William Bamann

Chiefs: 1<sup>st</sup> Assistant Chief Jason Lee, 2<sup>nd</sup> Assistant Chief John Smith

District Manager: Fred Sourwine

Guests: Bob Johnston, Brandon Hulbert, Matthew Smart

Sign in sheet: James Lettiere, Roy Navik, Tom Dowley, David Clement, Brian Gorman, Paul Sabel, Bill C. and Anthony Sparacino.

The floor was opened for public comment. J. Lettiere talked with the Commissioners regarding his fire hydrants on his property, asked the district to review what he pays for the hydrants for the fire tax.

Commissioners listened to several town residents on the fire tax increase, several of the men asked several questions on what the increase was for, Commissioner Warren Day answered their questions with transparency and gave statistics of the decrease in volunteers over the last couple years which raised concerns for the fire district. Commissioner Day stated hiring part-time firefighters to serve and protect our town is our number one priority.

The Commissioners asked if any of the public seated tonight would like to be more active within the district and join committees to look at possible alternatives.

The floor closed to public comment.

The Organizational Meeting of the Board of Fire Commissioners of the Town of Watertown Fire District was held on January 8, 2025, at the Town of Watertown Fire Station #1, 22825 County Route 67, Watertown, NY.

The meeting was called to order by the District Secretary-Treasurer, Jessica Alvarado at 8:00 pm.

Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that Arthur Cooley is appointed Chairman of the Board of Fire Commissioners*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Arthur Cooley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that Michael Hanley is appointed Co-Chairman of the Board of Fire Commissioners*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley			X		
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Roland Churchill, and after a discussion held, the following resolution was approved:

*Be it resolved that Jessica Alvarado is appointed as Secretary and Treasurer of the Town of Watertown Fire District.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that William Bamann is appointed as Deputy Secretary and Deputy Treasurer of the Town of Watertown Fire District.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				

Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

Tammy Guenet	X				
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The Motion carried.

Upon a motion made by Mike Hanley, seconded by Rolly Churchill, and after a discussion held, the following resolution was approved:

*Be it resolved that Dave Johnston is confirmed as Fire Chief*

*Be it resolved that Jason Lee is confirmed as 1<sup>st</sup> Assistant Chief*

*Be it resolved that John Smith is confirmed as 2<sup>nd</sup> Assistant Chief*

*Be it resolved that Fred Sourwine is confirmed as 3rd Assistant Chief*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that Ron Wareham & Brandon Hulbert is confirmed Station 1 Captain.*

*Be it resolved that Terry Smith Jr. is confirmed Station 3 Captain.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Arthur Cooley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that Matt Smart is confirmed foreman of 1-1*

*Be it resolved that Chris Brass is confirmed foreman of 1-2*

*Be it resolved that Jay Guenet is confirmed foreman of 4-2*

*Be it resolved that Bob Johnston is confirmed foreman of 5-2*

*8-1 Vacant*

*Be it resolved that Wayne Scott Sr. is confirmed foreman of 7-1 & 7-2*



Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

*Be it resolved that Debbie Reid is confirmed Secretary of the Town of Watertown Fire Dept.*

*Be it resolved that Jessy Alvarado is confirmed Treasurer of the Town of Watertown Fire Dept.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that \$0.70 per mile is the travel/mileage rate set for approved travel/mileage reimbursement as set forth by the Internal Revenue Service (IRS) for 2025 and the travel allowances established by the IRS Regulations.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that Watertown Daily Times is the official newspaper of the Fire District.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Rolly Churchill, and after a discussion held, the following resolution was approved:

*Be it resolved that the Fire District will use Community Bank and NY CLASS for the year 2025.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

Upon a motion made by Warren Day, seconded by Rolly Churchill, and after a discussion held, the following resolution was approved:

*Be it resolved the fire district treasurer is allowed to pay bills on-line if practical, in lieu of writing paper checks, through Community Bank for 2025.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved to set the monthly Commissioner's Board meetings to be the 2nd Wednesday of each month at 6:00 pm at Station #1, 22825 County Route 67, Watertown, NY.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Tammy Guenet, and after a discussion held, the following resolution was approved:

*Be it resolved to permit the fire district treasurer to pay, in advance of approval, the bills for water/sewer, electricity, natural gas, propane, telephone, cable, internet, motor fuel, security/alarm systems, IT services, postage and freight, any approved bond payments and any reoccurring salaries.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that the Fire District will continue to use Pinsky Law as attorney for 2025 and as needed utilize the attorney from the Association of fire district.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	

Town of Watertown Fire District

Meeting Minutes

January 8, 2025

Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Rolly Churchill, and after a discussion held, the following resolution was approved:

*Be it resolved that Arthur Cooley, Michael Hanley, Warren Day, William Bamann and Jessica Alvarado are authorized to sign checks and Bowers & Company CPAs, PLLC with the authority to audit the checks and financial records of the Fire District.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that Roland Churchill and Tammy Guenet are appointed to the Personnel standing committees and Michael Hanley and Warren Day are appointed to the Finance standing Committee.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Rolly Churchill, and after a discussion held, the following resolution was approved:

*Be it resolved to close the Organizational Meeting at 8:20 pm.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

The regular meeting of the Board of Fire Commissioners of the Town of Watertown Fire District was held on January 8, 2025, at the Town of Watertown Fire Station #1, 22825 County Route 67, Watertown, NY.

The meeting was called to order by the District Secretary-Treasurer, Jessica Alvarado at 8:25pm.

Budget vs. Actual review: Commissioners reviewed document and discussed.

Minutes: The minutes of the December meeting and Special Meeting were provided for review/approval.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved:

*Be it resolved that the aforementioned minutes from the December meetings are approved.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Bills and Treasurer's Report: Deputy Secretary-Treasurer Bamann presented the bills (see attached Abstract of Bills), financial reports, and Bank Statements. The Commissioners were reminded to review and sign the Abstract of Bills as well as sign the Vouchers for payment. One Commissioner also needs to review and sign/initial the account reconciliations and Bank Statements.

Upon a motion made by Mike Hanley, seconded by Tammy Guenet, and after a discussion held, the following resolution was approved:

*Be it resolved that the bills presented on the attached abstract of bills be paid.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Tammy Guenet , and after a discussion held, the following resolution was approved:

*Be it resolved that The Town of Watertown Fire District will transfer funds from NYCLASS to the Checking account to pay February 2025 bills.*

Commissioner	Yes	No	Abstain	Absent	Recuse
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Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved.

*Be it resolved that the Town of Watertown Fire District approved lettering for the Fire Chief vehicle.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion Carried.

Chief's Report: See Chief's Report attached.

Upon a motion made by Rolly Churchill, seconded by Warren Day, and after a discussion held, the following resolution was approved.

*Be it resolved the Board of Fire Commissioners approved QuickBooks Payroll Elite and after three (3) months go to premium.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved.

*Be it resolved the Board of Fire Commissioners approved Excellus Health, Vision & Dental Insurance though broker, Bill Chamberlain.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

Upon a motion made by Warren Day, seconded by Tammy Guenet, and after a discussion held, the following resolution was approved.

*Be it resolved the Commissioners approved employees to pay 20% and Employer will pay 80% towards the health, vision & dental insurance.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

*The Motion carried.*

Upon a motion made by Mike Hanley, seconded by Warren Day, and after a discussion held, the following resolution was approved.

*Be it resolved the Commissioners approved to give a \$100.00 gift card to Sheriff Deputy Perez for law enforcement at our January Commissioners meeting.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Brian Wilcox	X				

*The Motion carried.*

Executive Session: 8:40pm

Upon a motion made by Warren Day, seconded by Mike Cooley, and after a discussion held, the following resolution was approved:

*Be it resolved that the Board of Fire Commissioners shall go into Executive Session to discuss personnel matters.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Brian Wilcox	X				

*The Motion carried.*

Upon a motion made by Mike Hanley, seconded by Tammy Guenet, and after a discussion held, the following resolution was approved:

Town of Watertown Fire District  
Meeting Minutes  
January 8, 2025

*Be it resolved that the Board of Fire Commissioners shall come out of Executive Session to discuss personnel matters.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried and The Board came out of executive session at 8:45pm.

Upon a motion made by Warren Day, seconded by Mike Hanley, and after a discussion held, the following resolution was approved.

*Be it resolved that the Board of Fire Commissioners will discipline B. Hulbert for an incident that occurred backing a vehicle into the truck bay that resulted in damage. Discipline will be as follows: To hold training for proper vehicle operations & safety awareness per Fire Chief & MTO.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried.

Upon a motion made by Warren Day, seconded by Tammy Guenet, and after a discussion held, the following resolution was approved:

*Be it resolved that this meeting is adjourned.*

Commissioner	Yes	No	Abstain	Absent	Recuse
Arthur Cooley				X	
Michael Hanley	X				
Roland Churchill	X				
Warren Day	X				
Tammy Guenet	X				

The Motion carried and meeting adjourned at 9:00 pm.

*Respectfully submitted,*

*Jessica Alvarado  
Secretary/Treasurer*

Temp Return Service Requested

TOWN OF WATERTOWN FIRE DISTRICT  
GENERAL CHECKING  
22825 COUNTY ROUTE 67  
WATERTOWN NY 13601

**PUBLIC FUND NON INTEREST CKG**

**XXXXXX0162**

Previous Balance	29,132.72	Statement Dates	1/01/25 thru 2/02/25
10 Deposits/Credits	81,169.96	Days in the Statement Period	33
35 Checks/Debits	100,377.20	Average Ledger	9,315.60
Service Charge	0.00	Average Collected	8,577.84
Interest Paid	0.00		
Ending Balance	9,925.48		

**TRANSACTIONS**

Date	Description	Credits/Debits	Balance
1/03	ADP Tax ADP Tax CCD K3H3A 010301A01 25/01/03	-5,031.93	24,100.79
1/03	WAGE PAY ADP WAGE PAY CCD 659072611268H3A 25/01/03	-14,107.65	9,993.14
1/07	Deposit	698.00	10,691.14
1/08	Transfer from x0692 to x0162	7,500.00	18,191.14
1/08	Bill Paid-NATIONAL GRID NIAGAR A MOHAWK POWER CORP Conf #181	-23.54	18,167.60
1/08	Bill Paid-FIRST BANKCARD CENTE R MASTERCARD AND VIS Conf #180	-1,052.86	17,114.74
1/08	Bill Paid-NATIONAL GRID NIAGAR A MOHAWK POWER CORP Conf #183	-1,083.53	16,031.21
1/08	Bill Paid-FIRST BANKCARD CENTE R MASTERCARD AND VIS Conf #179	-1,139.02	14,892.19
1/08	Bill Paid-NATIONAL GRID NIAGAR A MOHAWK POWER CORP Conf #182	-1,323.49	13,568.70
1/08	CONS COLL 9102716322 PPD 51496R TOWN OF WATERTOWN FIRE	-8.28	13,560.42
1/08	CONS COLL 9102716322 PPD 51496R TOWN OF WATERTOWN FIRE	-656.62	12,903.80
1/09	Check 5342	-65.00	12,838.80
1/10	ADP FEES ADP PAYROLL FEES CCD 417574361320 25/01/10	-145.65	12,693.15
1/10	Check 5338	-500.00	12,193.15
1/13	ACCTVERIFY INTUIT PPD TOWN OF WATERTOWN FIRE	0.18	12,193.33
1/13	ACCTVERIFY INTUIT PPD TOWN OF WATERTOWN FIRE	0.20	12,193.53
1/13	ACCTVERIFY INTUIT PPD TOWN OF WATERTOWN FIRE	-0.38	12,193.15
1/13	PAYMENTS NATIONWIDE PPD DCD0012160709 NEW YORK STATE DEFERRE	-128.80	12,064.35
1/13	PAYMENTS NATIONWIDE PPD DCD0012160708 NEW YORK STATE DEFERRE	-147.20	11,917.15
1/13	Check 5373	-201.76	11,715.39
1/13	Check 5374	-140.75	11,574.64
1/14	Check 5366	-6,031.15	5,543.49
1/14	Check 5369	-220.00	5,323.49
1/15	Transfer from x0692 to x0162	21,400.00	26,723.49



CHECKING DEPOSIT

DATE 1/7/25

TOWN OF WATERTOWN FIRE DISTRICT

698.00

86000162

6031

\$\$\$50-\$\$\$500

20

#0 01/07/2025 \$698.00

CHECKING DEPOSIT

DATE 1 30 25

TOWN OF WATERTOWN FIRE DISTRICT

571.00

86000162

6031

\$\$\$50-\$\$\$500

20

#0 01/30/2025 \$5,571.00

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5338

DATE 01/10/2025

PAY TO THE ORDER OF ASSOC. OF FIRE DISTRICTS STATE OF NY

\$500.00

Five hundred and 00/100

ASSOC. OF FIRE DISTRICTS STATE OF NY

P.O. BOX 1625

BALDWIN, NY 11510

MEMO 11328

\$\$\$5338P K021307559C A6000162P

#5338 01/10/2025 \$500.00

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5342

DATE 01/09/2025

PAY TO THE ORDER OF CHRISTINE BUCKLEY

\$65.00

Sixty-five and 00/100

Christine Buckley

27734 Marsh Creek

Hamden, New York 13601

United States

MEMO

\$\$\$5342P K021307559C A6000162P

#5342 01/09/2025 \$65.00

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5365

DATE 01/15/2025

PAY TO THE ORDER OF ADVANTAGE WATERTOWN

\$25.88

Twenty-five and 88/100

Auto Value Parts Store

342 Court Street

Watertown, NY 13601

MEMO

\$\$\$5365P K021307559C A6000162P

#5365 01/15/2025 \$25.88

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5366

DATE 01/14/2025

PAY TO THE ORDER OF ACE AMMUNITION

\$6,031.15

Six thousand thirty-one and 15/100

ACE Ammunition

Firearms Research Program

P.O. Box 41215

Boston, MA 02241-1215

MEMO

\$\$\$5366P K021307559C A6000162P

#5366 01/14/2025 \$6,031.15

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5367

DATE 01/21/2025

PAY TO THE ORDER OF CHARTER COMMUNICATIONS

\$113.66

One hundred thirteen and 66/100

CHARTER COMMUNICATIONS

P.O. BOX 77385

Pittsburgh, PA 15201-0085

MEMO

\$\$\$5367P K021307559C A6000162P

#5367 01/21/2025 \$113.66

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5369

DATE 01/14/2025

PAY TO THE ORDER OF DM SHAWER, INC.

\$220.00

Two hundred twenty and 00/100

DM SHAWER, INC.

P.O. Box 68

Clayton, NY 13624

MEMO

\$\$\$5369P K021307559C A6000162P

#5369 01/14/2025 \$220.00

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5370

DATE 01/15/2025

PAY TO THE ORDER OF DOWLE SECURITY SYSTEMS, INC.

\$58.61

Fifty-eight and 61/100

DOWLE SECURITY SYSTEMS, INC.

P.O. Box 1333

Buffalo, NY 14240-1333

MEMO

\$\$\$5370P K021307559C A6000162P

#5370 01/15/2025 \$58.61

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5371

DATE 01/21/2025

PAY TO THE ORDER OF FORTHPO

\$325.00

Three hundred twenty-five and 00/100

Port Drum Regional Health Planning Organization

120 Washington Street

Watertown, New York 13601

MEMO

\$\$\$5371P K021307559C A6000162P

#5371 01/21/2025 \$325.00

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5372

DATE 01/21/2025

PAY TO THE ORDER OF FIRE FIGHTING EQUIPMENT CO., INC.

\$140.00

One hundred forty and 00/100

FIRE FIGHTING EQUIPMENT CO., INC.

P.O. BOX 968

201 S. GEORGE STREET

ROME, NY 13448

MEMO

\$\$\$5372P K021307559C A6000162P

#5372 01/21/2025 \$140.00

TOWN OF WATERTOWN FIRE DISTRICT

Community Bank

5373

DATE 01/13/2025

PAY TO THE ORDER OF THOMAS TRASH SERVICE

\$201.76

Two hundred one and 76/100

THOMAS TRASH SERVICE

P.O. BOX 18

ADAMS, NY 13605

MEMO

\$\$\$5373P K021307559C A6000162P

#5373 01/13/2025 \$201.76

TOWN OF WATERTOWN FIRE DISTRICT  
68 Community Bank  
01/13/2025  
5374  
PAY TO THE ORDER OF TOWN OF WATERTOWN \$140.75  
One hundred forty and 75/100 DOLLARS  
TOWN OF WATERTOWN  
7200 E. 17th St.  
NEW YORK  
WATERTOWN, NY 13601  
MEMO  
#005374# 10213075594 86000162#

#5374 01/13/2025 \$140.75

TOWN OF WATERTOWN FIRE DISTRICT  
68 Community Bank  
01/27/2025  
5375  
PAY TO THE ORDER OF UNITED UNIFORM \$270.00  
One hundred seventy and 00/100 DOLLARS  
UNITED UNIFORM  
100 The Colonnade Drive  
3375 Pine Plaza  
Raleigh, NC 27602  
MEMO  
#005375# 10213075594 86000162#

#5375 01/27/2025 \$270.00

TOWN OF WATERTOWN FIRE DISTRICT  
68 Community Bank  
01/15/2025  
5378  
PAY TO THE ORDER OF VERIZON WIRELESS \$341.91  
Three hundred forty-one and 91/100 DOLLARS  
VERIZON WIRELESS  
PO BOX 628  
NEW JERSEY  
NEWARK, NJ 07101-0068  
MEMO  
#005378# 10213075594 86000162#

#5378 01/15/2025 \$341.91

TOWN OF WATERTOWN FIRE DISTRICT  
68 Community Bank  
01/21/2025  
5379  
PAY TO THE ORDER OF WFX BANK \$1,715.65  
One thousand seven hundred fifteen and 65/100 DOLLARS  
WFX BANK  
P.O. BOX 6793  
CIVIL, STICHAL, IL 60107-6793  
MEMO  
#005379# 10213075594 86000162#

#5379 01/21/2025 \$1,715.65

TOWN OF WATERTOWN FIRE DISTRICT  
68 Community Bank  
01/31/2025  
5380  
PAY TO THE ORDER OF EXCELLUS \$2,056.45  
Two thousand fifty-six and 45/100 DOLLARS  
EXCELLUS  
HEALTH INSURANCE  
MEMO  
#005380# 10213075594 86000162# 700002056457

#5380 01/31/2025 \$2,056.45

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley  
Signature

dated: 12 Feb 2025

Michael Hanley  
Print Name

Fire Commissioner

Temp Return Service Requested

TOWN OF WATERTOWN FIRE DISTRICT  
GENERAL FUNDS  
22825 COUNTY ROUTE 67  
WATERTOWN NY 13601

**MONEY MARKET PUBLIC FUND NE**

**XXXXXX0692**

Previous Balance	3,498.69	Statement Dates	1/01/25 thru 2/02/25
3 Deposits/Credits	80,500.00	Days in the Statement Period	33
5 Checks/Debits	74,900.00	Average Ledger	13,450.20
Service Charge	0.00	Average Collected	13,450.20
Interest Paid	20.99	Interest Earned	21.89
Ending Balance	9,119.68	Annual Percentage Yield Earned	1.81%
		2025 Interest Paid	20.99

**TRANSACTIONS**

Date	Description	Credits/Debits	Balance
1/02	LGIP NEW YORK CLASS PPD NY-01-1717-0001 Town of Watertown Fire	28,500.00	31,998.69
1/08	Transfer from x0692 to x0162	-7,500.00	24,498.69
1/15	Transfer from x0692 to x0162	-21,400.00	3,098.69
1/28	Transfer from x0692 to x0162	-3,000.00	98.69
1/30	LGIP NEW YORK CLASS PPD NY-01-1717-0004 Town of Watertown Fire	10,000.00	10,098.69
1/30	LGIP NEW YORK CLASS PPD NY-01-1717-0004 Town of Watertown Fire	42,000.00	52,098.69
1/30	Transfer from x0692 to x0162	-8,000.00	44,098.69
1/30	Transfer from x0692 to x0162	-35,000.00	9,098.69
1/31	Interest Deposit	20.99	9,119.68

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025  
Signature

Michael Hanley, Fire Commissioner  
Print Name

Town of Watertown Fire District  
General Funds, Period Ending 01/31/2025

**RECONCILIATION REPORT**

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance	3,498.69
Checks and payments cleared (5)	-74,900.00
Deposits and other credits cleared (4)	80,520.99
Statement ending balance	9,119.68

Uncleared transactions as of 01/31/2025	-44,672.59
Register balance as of 01/31/2025	-35,552.91

**Details**

Checks and payments cleared (5)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/08/2025	Transfer			-7,500.00
01/15/2025	Transfer			-21,400.00
01/28/2025	Transfer			-3,000.00
01/30/2025	Transfer			-8,000.00
01/30/2025	Transfer			-35,000.00

Total	74,900.00
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Deposits and other credits cleared (4)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
12/31/2024	Transfer			28,500.00
01/30/2025	Transfer			10,000.00
01/30/2025	Transfer			42,000.00
01/31/2025	Deposit			20.99

Total	80,520.99
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I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025

Signature

Michael Hanley, Fire Commissioner

Print Name

Temp Return Service Requested

TOWN OF WATERTOWN FIRE DISTRICT  
AERIAL TRUCK FUND  
22825 COUNTY ROUTE 67  
WATERTOWN NY 13601

**PUBLIC FUND MONEY MANAGEMENT**

**XXXXXX2246**

Previous Balance	79.22	Statement Dates	1/01/25 thru 2/02/25
Deposits/Credits	0.00	Days in the Statement Period	33
Checks/Debits	0.00	Average Ledger	79.22
Service Charge	0.00	Average Collected	79.22
Interest Paid	0.00		
Ending Balance	79.22		

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025

Signature

Michael Hanley, Fire Commissioner

Print Name

Town of Watertown Fire District  
Aerial Bond Account, Period Ending 01/31/2025

**RECONCILIATION REPORT**

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance	79.22
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (0)	0.00
Statement ending balance	<u>79.22</u>
Register balance as of 01/31/2025	79.22

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025

Signature

Michael Hanley, Fire Commissioner

Print Name

Temp Return Service Requested

TOWN OF WATERTOWN FIRE DISTRICT  
BUILDING FUNDS  
22825 COUNTY ROUTE 67  
WATERTOWN NY 13601

**MONEY MARKET PUBLIC FUND NE**

**XXXXXX1377**

Previous Balance	257,773.25	Statement Dates	1/01/25 thru 2/02/25
Deposits/Credits	0.00	Days in the Statement Period	33
Checks/Debits	0.00	Average Ledger	257,773.25
Service Charge	0.00	Average Collected	257,773.25
Interest Paid	911.89	Interest Earned	970.57
Ending Balance	258,685.14	Annual Percentage Yield Earned	4.24%
		2025 Interest Paid	911.89

**TRANSACTIONS**

Date	Description	Credits/Debits	Balance
1/31	Interest Deposit	911.89	258,685.14

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025  
Signature

Michael Hanley, Fire Commissioner  
Print Name

TRANSACTIONS (CONT.)

Date	Description	Credits/Debits	Balance
1/15	Check 5365	-25.88	26,697.61
1/15	Check 5370	-58.61	26,639.00
1/15	Check 5378	-341.91	26,297.09
1/16	ADP Tax ADP Tax CCD K3H3A 011702A01 25/01/16	-5,728.74	20,568.35
1/16	WAGE PAY ADP WAGE PAY CCD 930736360816H3A 25/01/16	-15,741.19	4,827.16
1/21	Check 5367	-113.66	4,713.50
1/21	Check 5371	-325.00	4,388.50
1/21	Check 5372	-140.00	4,248.50
1/21	Check 5379	-1,715.65	2,532.85
1/24	ADP FEES ADP PAYROLL FEES CCD 470076030982 25/01/24	-151.86	2,380.99
1/27	ACCTVERIFY WFD TOWN OF WATE CCD 14072987 25/01/27	0.58	2,381.57
1/27	ACCTVERIFY WFD TOWN OF WATE CCD 14072987 25/01/27	-0.58	2,380.99
1/27	Check 5375	-270.00	2,110.99
1/28	Transfer from x0692 to x0162	3,000.00	5,110.99
1/30	Transfer from x0692 to x0162	8,000.00	13,110.99
1/30	Transfer from x0692 to x0162	35,000.00	48,110.99
1/30	Deposit	5,571.00	53,681.99
1/30	Wire Transfer Out NEW YORK STATE AND LOCAL RETIR 021000021 638357702 SYSTEM 110 STATE STREET, MAIL DROP 5- ALBANY, NY 12244-0001 JPMCHASE NEW YORK NY LOCATION CODE: 51496 ERS 20250130MMQFMP79000053 20250130MMQFMP2H043384 01301010FT01	-18,255.00	35,426.99
1/30	ADP Tax ADP Tax CCD K3H3A 013103A01 25/01/30	-6,371.98	29,055.01
1/30	WAGE PAY ADP WAGE PAY CCD 551074088312H3A 25/01/30	-17,073.08	11,981.93
1/31	Check 5380	-2,056.45	9,925.48

CHECKS IN NUMBER ORDER

Date	Check No.	Amount	Date	Check No.	Amount
1/10	5338	500.00	1/21	5372 /	140.00
1/09	5342*	65.00	1/13	5373 /	201.76
1/15	5365*	25.88	1/13	5374 /	140.75
1/14	5366	6,031.15	1/27	5375 /	270.00
1/21	5367	113.66	1/15	5378 /	341.91
1/14	5369*	220.00	1/21	5379 /	1,715.65
1/15	5370	58.61	1/31	5380 /	2,056.45
1/21	5371	325.00			

\* Denotes missing check numbers

*Wage*



Town of Watertown Fire District  
Bldg Res MMKPFNE 1377 - 2, Period Ending 01/31/2025

**RECONCILIATION REPORT**

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance	257,773.25
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	911.89
Statement ending balance	258,685.14

Register balance as of 01/31/2025	258,685.14
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**Details**

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2025	Deposit			911.89

Total	911.89
-------	--------

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025

Signature

Michael Hanley, Fire Commissioner

Print Name

Temp Return Service Requested

TOWN OF WATERTOWN FIRE DISTRICT  
22825 COUNTY ROUTE 67  
WATERTOWN NY 13601

**MONEY MARKET PUBLIC FUND NE**

**XXXXXX1393**

Previous Balance	1,103,242.35	Statement Dates	1/01/25 thru 2/02/25
Deposits/Credits	0.00	Days in the Statement Period	33
Checks/Debits	0.00	Average Ledger	1,103,242.35
Service Charge	0.00	Average Collected	1,103,242.35
Interest Paid	3,902.75	Interest Earned	4,153.91
Ending Balance	1,107,145.10	Annual Percentage Yield Earned	4.24%
		2025 Interest Paid	3,902.75

**TRANSACTIONS**

Date	Description	Credits/Debits	Balance
1/31	Interest Deposit	3,902.75	1,107,145.10

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Haney dated: 12 Feb 2025  
Signature

Michael Haney, Fire Commissioner  
Print Name

Town of Watertown Fire District  
Truck Res MMKPFNE 1393 - 2, Period Ending 01/31/2025

**RECONCILIATION REPORT**

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

**Summary**

USD

Statement beginning balance	1,103,242.35
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	3,902.75
Statement ending balance	<u>1,107,145.10</u>

Register balance as of 01/31/2025	1,107,145.10
-----------------------------------	--------------

**Details**

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2025	Deposit			3,902.75
Total				3,902.75

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025

Signature

Michael Hanley, Fire Commissioner

Print Name



## Summary Statement

January 31, 2025

Page 1 of 7

Investor ID:  1717

0001270-0010255 PDF# 742575

**Town of Watertown Fire District**  
**22825 County Route 67**  
**Watertown, NY 13601**

### NYCLASS

#### NYCLASS

Average Monthly Yield: 4.2526%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NY-01-1717-0001 General Fund	465.30	0.00	273.75	4.33	4.33	275.02	195.88
NY-01-1717-0002 Radio Reserve Fund	13,208.32	0.00	0.00	47.81	47.81	13,233.79	13,256.13
NY-01-1717-0003 SCBA Reserve Fund	23,492.90	0.00	0.00	84.99	84.99	23,538.18	23,577.89
NY-01-1717-0004 Aerial Bond for new KME	360,350.55	0.00	52,000.00	1,291.75	1,291.75	356,012.33	309,642.30
NY-01-1717-0005 Employee Retirement Contributions	2,159.58	273.75	0.00	8.46	8.46	2,358.27	2,441.79
<b>TOTAL</b>	<b>399,676.65</b>	<b>273.75</b>	<b>52,273.75</b>	<b>1,437.34</b>	<b>1,437.34</b>	<b>395,417.59</b>	<b>349,113.99</b>

Tel: (855) 804-9980

<https://www.newyorkclass.org/>



Account Statement

January 31, 2025

Page 2 of 7

Account Number: ██████████-0001

General Fund

Account Summary

Average Monthly Yield: 4.2626%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	465.30	0.00	273.75	4.33	4.33	275.02	195.88

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2025	Beginning Balance			465.30	
01/10/2025	Transfer Out to NY-01-1717-0005		273.75		7865341
01/31/2025	Income Dividend Reinvestment	4.33			
01/31/2025	Ending Balance			195.88	

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Honley Signature dated: 12 Feb 2025

Michael Honley Print Name, Fire Commissioner

Town of Watertown Fire District

NY-01-1717-0001 NYCLASS General Fund, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	465.30
Checks and payments cleared (3)	-52,273.75
Deposits and other credits cleared (3)	52,004.33
Statement ending balance	195.88

Register balance as of 01/31/2025	195.88
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Details

Checks and payments cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/10/2025	Transfer			-273.75
01/30/2025	Transfer			-10,000.00
01/30/2025	Transfer			-42,000.00
Total				-52,273.75

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/29/2025	Transfer			42,000.00
01/29/2025	Transfer			10,000.00
01/31/2025	Deposit			4.33
Total				52,004.33

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Flanley dated: 12 Feb 2025

Signature

Michael Flanley, Fire Commissioner

Print Name



Account Statement

January 31, 2025

Page 3 of 7

Account Number: ██████████-0002

Radio Reserve Fund

Account Summary

Average Monthly Yield: 4.2526%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	13,208.32	0.00	0.00	47.81	47.81	13,233.79	13,256.13

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2025	Beginning Balance			13,208.32	
01/31/2025	Income Dividend Reinvestment	47.81			
01/31/2025	Ending Balance			13,256.13	

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Signature Michael Hanley dated: 12 Feb 2025

Print Name Michael Hanley, Fire Commissioner

Town of Watertown Fire District

NY-01-1717-0002 NYCLASS Radio Reserve, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	13,208.32
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	47.81
Statement ending balance	13,256.13

Register balance as of 01/31/2025	13,256.13
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Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2025	Deposit			47.81

Total	47.81
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I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Haney dated: 12 Feb 2025

Signature

Michael Haney, Fire Commissioner

Print Name





Account Statement

January 31, 2025

Page 4 of 7

Account Number: [REDACTED]-0003

SCBA Reserve Fund

Account Summary

Average Monthly Yield: 4.2526%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	23,492.90	0.00	0.00	84.99	84.99	23,538.18	23,577.89

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2025	Beginning Balance			23,492.90	
01/31/2025	Income Dividend Reinvestment	84.99			
01/31/2025	Ending Balance			23,577.89	

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanney Signature dated: 12 Feb 2025

Michael Hanney Print Name, Fire Commissioner

Town of Watertown Fire District

NY-01-1717-0003 NYCLASS SCBA Reserve, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	23,492.90
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (1)	84.99
Statement ending balance	<u>23,577.89</u>

Register balance as of 01/31/2025	23,577.89
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Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2025	Deposit			84.99
Total				84.99

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025

Signature

Michael Hanley, Fire Commissioner

Print Name



Account Statement

January 31, 2025

Page 5 of 7

Account Number: [REDACTED]-0004

Aerial Bond for new KME

Account Summary

Average Monthly Yield: 4.2526%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	360,350.55	0.00	52,000.00	1,291.75	1,291.75	356,012.33	309,642.30

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2025	Beginning Balance			360,350.55	
01/29/2025	Withdrawal		42,000.00		7950791
01/29/2025	Withdrawal		10,000.00		7950807
01/31/2025	Income Dividend Reinvestment	1,291.75			
01/31/2025	Ending Balance			309,642.30	

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Henry dated: 12 Feb 2025

Signature

Michael Henry, Fire Commissioner

Print Name

Town of Watertown Fire District

NY-01-1717-0004 NYCLASS AERIAL TRK, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	360,350.55
Checks and payments cleared (2)	-52,000.00
Deposits and other credits cleared (1)	1,291.75
Statement ending balance	309,642.30

Register balance as of 01/31/2025	309,642.30
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Details

Checks and payments cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/29/2025	Transfer			-42,000.00
01/29/2025	Transfer			-10,000.00
Total				-52,000.00

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/31/2025	Deposit			1,291.75
Total				1,291.75

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley dated: 12 Feb 2025

Signature

Michael Hanley, Fire Commissioner

Print Name



Account Statement

January 31, 2025

Page 6 of 7

Account Number: ██████████-0005

Employee Retirement Contributions

Account Summary

Average Monthly Yield: 4.2526%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NYCLASS	2,159.58	273.75	0.00	8.46	8.46	2,358.27	2,441.79

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2025	Beginning Balance			2,159.58	
01/10/2025	Transfer In from NY-01-1717-0001	273.75			7865341
01/31/2025	Income Dividend Reinvestment	8.46			
01/31/2025	Ending Balance			2,441.79	

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

Michael Hanley Signature dated: 12 Feb 2025

Michael Hanley Print Name, Fire Commissioner

Town of Watertown Fire District

NY-01-1717-0005 NYCLASS Employee Retirement Contributions, Period Ending 01/31/2025

RECONCILIATION REPORT

Reconciled on: 02/05/2025

Reconciled by: Bill Bamann

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	2,159.58
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (2)	282.21
Statement ending balance	2,441.79

Register balance as of 01/31/2025	2,441.79
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Details

Deposits and other credits cleared (2)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/10/2025	Transfer			273.75
01/31/2025	Deposit			8.46
Total				282.21

I have reviewed and find these statements to be true and accurate with no evidence of errors or misappropriations.

*Michael Honey*

Signature

dated: *12 Feb 2025*

*Michael Honey*

Print Name

Fire Commissioner



## NYCLASS

### NYCLASS

Date	Dividend Rate	Daily Yield
01/01/2025	0.00000000	4.3262%
01/02/2025	0.00017658	4.2945%
01/03/2025	0.000351894	4.2815%
01/04/2025	0.00000000	4.2814%
01/05/2025	0.00000000	4.2814%
01/06/2025	0.00017512	4.2892%
01/07/2025	0.00016972	4.2695%
01/08/2025	0.00017186	4.2773%
01/09/2025	0.00016409	4.2489%
01/10/2025	0.000349473	4.2519%
01/11/2025	0.00000000	4.2519%
01/12/2025	0.00000000	4.2519%
01/13/2025	0.00016434	4.2499%
01/14/2025	0.00016392	4.2483%
01/15/2025	0.00016826	4.2641%
01/16/2025	0.00016040	4.2355%
01/17/2025	0.000464324	4.2367%
01/18/2025	0.00000000	4.2370%
01/19/2025	0.00000000	4.2370%
01/20/2025	0.00000000	4.2370%
01/21/2025	0.00015688	4.2227%
01/22/2025	0.00016102	4.2331%
01/23/2025	0.00016195	4.2411%
01/24/2025	0.000348435	4.2393%
01/25/2025	0.00000000	4.2393%
01/26/2025	0.00000000	4.2393%
01/27/2025	0.00016190	4.2399%
01/28/2025	0.00015866	4.2291%
01/29/2025	0.00016002	4.2341%
01/30/2025	0.00015921	4.2311%
01/31/2025	0.00015919	4.2307%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**