



4301 Westbank Drive, Suite B-130  
Austin, Texas 78746  
Phone: 512-614-0901

# INVOICE

Invoice # 10976  
Date: 09/09/2024

Windermere Oaks Water Supply Corporation  
424 Coventry Rd.  
Spicewood, Texas 78669

## 0100 - Windermere Oaks WSC - General

### Services

Date	Attorney	Description	Quantity	Total
08/01/2024	ERS	Confer with J Carlton regarding pending items and possible approaches for board action.	0.80	\$260.00
08/01/2024	JJC	Draft correspondence to Board of Directors regarding need for special meeting; receive and review reply; draft response.	0.40	\$170.00
08/02/2024	JJC	Work regarding board meeting; receive and review correspondence from J. Walker; receive and review correspondence from B. Garceau.	0.30	\$127.50
08/05/2024	JJC	Work regarding special meeting agenda.	0.40	\$170.00
08/06/2024	YAL	Emails regarding the August 10 agenda and revise same.	0.60	\$99.00
08/06/2024	ERS	Review draft agenda; telephone call with J. Walker; revise agenda per discussion.	0.50	\$162.50
08/06/2024	JJC	Review meeting agenda.	0.20	\$85.00
08/09/2024	YAL	Office meeting regarding status of pending projects; research and create binder for August 10 meeting.	2.60	\$429.00
08/10/2024	JJC	Attend special board meeting.	4.00	\$1,700.00
08/20/2024	YAL	Receive and review the draft August 24 agenda and update the file.	0.10	\$16.50
08/21/2024	YAL	Additional research for the August 24 agenda.	0.20	\$33.00
08/21/2024	ERS	Review draft agenda; confer with Y. Lara regarding resolution and items needed for agenda; draft resolution; telephone call from S. Miller regarding cover letter for proposed revised bylaws and	1.00	\$325.00

		resolution regarding same.		
08/22/2024	JJC	Receive and review correspondence from J. Mauldin regarding invoices from Lloyd Gosselink; draft correspondence to Board regarding same.	0.20	\$85.00
08/23/2024	ERS	Review revised resolution for board meeting.	0.20	\$65.00
<b>Services Subtotal</b>				<b>\$3,727.50</b>

## Expenses

Type	Date	Description	Quantity	Rate	Total
Expense	08/31/2024	LawPay Online Payment Fee for Payment of Invoice 10781	1.00	\$732.39	\$732.39
<b>Expenses Subtotal</b>					<b>\$732.39</b>

Time Keeper	Quantity	Rate	Total
John Carlton	5.5	\$425.00	\$2,337.50
Erin Selvera	2.5	\$325.00	\$812.50
Yolanda Lara	3.5	\$165.00	\$577.50
<b>Subtotal</b>			<b>\$4,459.89</b>

## 0101 - Windermere Oaks WSC - Special Projects

Date	Attorney	Description	Quantity	Total
08/01/2024	YAL	Research files provided by CPA firms.	0.30	\$49.50
08/07/2024	YAL	Research and email to L. Cantrell regarding Quick Books files to be locked.	0.10	\$16.50
08/12/2024	JJC	Receive and review correspondence from J. Walker regarding Madigan service; draft response; review files regarding same.	0.40	\$170.00
08/19/2024	ERS	Telephone call with S. Miller regarding revisions to bylaws and process for sending to the Commission with explanation of proposed changes and next steps.	0.30	\$97.50
08/21/2024	YAL	Research and draft the Resolution Approving New and Amended Bylaws.	0.30	\$49.50
08/23/2024	YAL	Additional review and revisions of the Resolution Regarding Proposed Revised Bylaws, finalize, and email to Directors.	0.70	\$115.50

08/28/2024	YAL	Receive and review the updated proposed Bylaws and update the file.	0.10	\$16.50
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Time Keeper	Quantity	Rate	Total
John Carlton	0.4	\$425.00	\$170.00
Erin Selvera	0.3	\$325.00	\$97.50
Yolanda Lara	1.5	\$165.00	\$247.50
		<b>Subtotal</b>	<b>\$515.00</b>

## 0106 - Windermere Oaks WSC - PIA Requests

Date	Attorney	Description	Quantity	Total
08/01/2024	JMS	Attention regarding Public Information Act request received from D. Flunker; email to B. Garceau regarding same.	0.20	\$37.00
08/02/2024	JMS	Email to J. Walker and L. Cantrell; conduct research on and work regarding Public Information Act request received from D. Flunker August 1.	1.10	\$203.50
08/06/2024	JMS	Email to T. Hargett; email to L. Cantrell; review responsive information to July 16 Public Information Act request.	0.20	\$37.00
08/08/2024	JMS	Continue research and work regarding response to Attorney General complaint related to Public Information Act request from D. Flunker dated February 6, 2023; continue research and work regarding response to Attorney General complaint related to Public Information Act request from P. Flunker dated May 22, 2023.	2.60	\$481.00
08/09/2024	JMS	Attention regarding and preparation of summary of all pending Public Information Act request; complete review of and redaction of responsive information to Public Information Act request received July 16; continue research and work regarding response to Attorney General complaint related to Public Information Act request from D. Flunker dated February 6, 2023; continue research and work regarding response to Attorney General complaint related to Public Information Act request from P. Flunker dated May 22, 2023.	3.10	\$573.50
08/12/2024	JMS	Complete review of and redactions to responsive information to July 16 Public Information Act request from D. Flunker; email to D. Flunker; email to J. Walker.	0.90	\$166.50
08/13/2024	JMS	Continue research and work regarding response to Attorney General complaint related to Public Information Act request from D. Flunker dated February 6, 2023; continue research and work regarding response to Attorney General complaint related to Public	0.40	\$74.00

		Information Act request from P. Flunker dated May 22, 2023; attention regarding Public Information Act request received August 1 from D. Flunker.		
08/14/2024	JMS	Attention regarding correspondence received from J. Gimenez related to the Public Information Act; draft correspondence to D. Flunker regarding previous Public Information Act request; email to D. Flunker; email to J. Walker.	0.60	\$111.00
08/14/2024	JJC	Work regarding pending requests.	0.20	\$85.00
08/16/2024	JMS	Attention regarding correspondence regarding the Public Information Act received from J. Gimenez; attention regarding correspondence regarding the Public Information Act received from D. Flunker.	0.10	\$18.50
08/19/2024	JMS	Attention regarding Public Information Act correspondence from D. Flunker; emails to J. Walker; emails to L. Cantrell.	0.40	\$74.00
08/20/2024	JMS	Draft correspondence to D. Flunker in response to Public Information Act request received August 1; review responsive information for same; review Public Information Act law; email to J. Gimenez in response to Public Information Act correspondence received; email to D. Flunker; email to J. Walker.	1.00	\$185.00
08/21/2024	JMS	Review of and attention regarding Public Information Act request received from D. Flunker; emails to J. Walker and B. Garceau on same.	0.30	\$55.50
08/26/2024	JMS	Continue draft of response to Attorney General complaint filed by D. Flunker regarding February 6, 2023 Public Information Act request; draft additional correspondence to Mr. Flunker regarding same; email to D. Flunker; email to J. Walker; email to J. Walker regarding May 22, 2023 Public Information Act request from P. Flunker and associated Attorney General complaint; review correspondence from B. Garceau.	1.30	\$240.50
08/27/2024	JMS	Review Public Information Act request received from D. Flunker; emails to L. Cantrell; attention regarding previous Public Information Act requests received from D. Flunker.	0.60	\$111.00
08/28/2024	JMS	Review correspondence from D. Flunker regarding June 21, 2024 Public Information Act request; review relevant law under the Public Information Act; email to B. Garceau; work regarding June 21, 2024 request from D. Flunker; draft correspondence to D. Flunker on same; draft correspondence to D. Flunker in response to August 19, 2024 Public Information Act request; email to D. Flunker; email to J. Walker and B. Garceau; email to D. Flunker; email to B. Garceau and J. Walker.	1.20	\$222.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.2	\$425.00	\$85.00
Jennifer Schein	14.0	\$185.00	\$2,590.00

**Subtotal      \$2,675.00**

## 0107 - Windermere Oaks WSC - IRS Examination

Date	Attorney	Description	Quantity	Total
08/01/2024	ERS	Emails from Y. Romero and to the board regarding the filing deadlines for document requests.	0.20	\$65.00
08/01/2024	YAL	Receive email from Y. Romero and calendar deadline to provide responsive documents.	0.10	\$16.50
08/09/2024	YAL	Research and email to the Directors regarding the deadline to respond to the third IDR request.	0.30	\$49.50
08/12/2024	YAL	Email with S. Miller regarding responsive items and research same in the file.	0.10	\$16.50
08/12/2024	JJC	Receive and review correspondence from S. Miller.	0.20	\$85.00
08/13/2024	YAL	Receive and review S. Miller response to IRS IDR #3 and update the file.	0.20	\$33.00
08/14/2024	JJC	Review response to IRS records request.	0.30	\$127.50
08/21/2024	YAL	Revise the response to the IRS third IDR request and update the file.	0.30	\$49.50
08/21/2024	ERS	Review draft responses from S. Miller for pending document request; email from S. Miller regarding explanation to accompany IRS filing; telephone call with S. Miller regarding IRS filing.	1.30	\$422.50
08/22/2024	YAL	Finalize the response to the third IDR response and email to S. Miller.	0.20	\$33.00
08/23/2024	YAL	Research and draft letter to current and previous CPA's, Accountants and Bookkeepers and update the file.	0.50	\$82.50
08/23/2024	ERS	Review request for information from current and former CPAs.	0.10	\$32.50

Time Keeper	Quantity	Rate	Total
John Carlton	0.5	\$425.00	\$212.50
Erin Selvera	1.6	\$325.00	\$520.00
Yolanda Lara	1.7	\$165.00	\$280.50
		<b>Subtotal</b>	<b>\$1,013.00</b>

## 0102 - PUC Docket 55454 and Compliance Docket 56167

Date	Attorney	Description	Quantity	Total
08/09/2024	MLP	Prepare timeline of recent events and compile correspondence and documents associated with the timeline and events.	0.50	\$137.50
08/13/2024	YAL	Email from S. Miller regarding proposed amended and restated Bylaws and research regarding same.	0.20	\$35.00
08/21/2024	ERS	Review and revise draft resolution regarding proposed Bylaw amendments.	0.70	\$280.00
08/29/2024	YAL	Research and obtain the Joint Response to Order No. 6, review the response and update the file.	0.20	\$35.00
08/30/2024	YAL	Receive and review Order No. 7, update the file, and email to Directors.	0.10	\$17.50

Time Keeper	Quantity	Rate	Total
Michael Parsons	0.5	\$275.00	\$137.50
Erin Selvera	0.7	\$400.00	\$280.00
Yolanda Lara	0.5	\$175.00	\$87.50
		<b>Subtotal</b>	<b>\$505.00</b>

## 0103 - PUC Docket 55840 - CCN Amendment

Date	Attorney	Description	Quantity	Total
08/08/2024	MLP	Review Staff's recommendation on sufficiency of notice and proposed procedural schedule; prepare correspondence to J. Walker, B. Garceau, S. Miller, and L. Cantrell regarding same.	0.20	\$55.00
08/09/2024	MLP	Prepare timeline of recent events and compile correspondence and documents associated with the timeline and events.	1.20	\$330.00
08/13/2024	YAL	Research regarding fully executed Madigan Service Agreement.	0.50	\$87.50
08/13/2024	JJC	Research regarding agreement history.	0.20	\$105.00
08/28/2024	MLP	Prepare correspondence to J. Walker regarding next steps in certificate of convenience and necessity amendment.	0.20	\$55.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.2	\$525.00	\$105.00
Michael Parsons	1.6	\$275.00	\$440.00
Yolanda Lara	0.5	\$175.00	\$87.50
		<b>Subtotal</b>	<b>\$632.50</b>

## 0104 - PUC Docket 56273 - Rate Case Expenses in Docket 50788

Date	Attorney	Description	Quantity	Total
08/14/2024	JJC	Receive and review correspondence from Commissioner regarding Cobos memo on docket; prepare for Commission meeting.	0.40	\$210.00
08/22/2024	ERS	Email from B. Garceau regarding rate case expenses for rate appeal; review contested case documents regarding rate case expenses granted by commission; email to B. Garceau regarding same.	0.40	\$160.00

Time Keeper	Quantity	Rate	Total
John Carlton	0.4	\$525.00	\$210.00
Erin Selvera	0.4	\$400.00	\$160.00
		<b>Subtotal</b>	<b>\$370.00</b>

## 0105 - PUC Docket 56727 - Refunds from Docket 50788

Date	Attorney	Description	Quantity	Total
08/02/2024	MLP	Prepare correspondence to L. Cantrell with how to approach and construct compliance reports.	0.20	\$55.00
08/09/2024	MLP	Prepare timeline of recent events and compile correspondence and documents associated with the timeline and events.	0.80	\$220.00
08/14/2024	YAL	Finalize the compliance report, update the file, efile with PUC, and email courtesy copy to attorneys of record and client.	0.30	\$52.50

08/14/2024	MLP	Review spreadsheets that make up compliance report; draft cover letter.	1.30	\$357.50
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Time Keeper	Quantity	Rate	Total
Michael Parsons	2.3	\$275.00	\$632.50
Yolanda Lara	0.3	\$175.00	\$52.50
		<b>Subtotal</b>	<b>\$685.00</b>

**Subtotal** **\$10,855.39**

**Total** **\$10,855.39**

## Statement of Account

Outstanding Balance	New Charges	Payments Received	Total Amount Outstanding
( \$0.00	+ \$10,855.39	) - ( \$0.00	) = <b>\$10,855.39</b>

## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
10976	09/09/2024	\$10,855.39	\$0.00	\$10,855.39
			<b>Outstanding Balance</b>	<b>\$10,855.39</b>
			<b>Total Amount Outstanding</b>	<b>\$10,855.39</b>

Please make all amounts payable to: The Carlton Law Firm, P.L.L.C., and please note our address:

**The Carlton Law Firm, P.L.L.C.**  
**4301 Westbank Drive, Suite B-130**  
**Austin, Texas 78746**

**Payment is due upon receipt.** Please include invoice numbers as an additional reference so we may accurately identify and apply your payment. Thank you!