



Wilco Group LLC

General Services Administration Federal Supply Service (FSS) Multiple Award Schedule (MAS) Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to- date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

Schedule Title	Federal Supply Schedule Multiple Award Schedule Pricelist FSC Group: MAS Category F, Information Technology (IT) F03, IT Services, FSC/PSC Code D399 Category Attachment H, Professional Services H01. Business Administrative Services Subcategory, FSC/PSC Code R408
Contract Number	47QTCA20D00EW
	For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov .
Contract Period	September 11, 2020 – September 10, 2025
Prime Contractor	Wilco Group, LLC 10 West Walnut Street, Alexandria, VA 22301 Phone: 202-907-5411 Fax: 800-670-6369 http://www.wilcogroupllc.com
Business Size	Woman-owned Small Business
Contract Administrator	Janis Keating jkeating@wilcogroupllc.com
Current as of Modification	PO-0001, September 11, 2020.





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Customer Information

- 1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s):

SIN 54151S, 54151SSTLOC	IT Professional Services
SIN 541611, 541611STLOC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
SIN OLM, OLMSTLOC	Order-Level Materials

- 1b. Prices shown in the pricelist are net. Awarded pricing is found on page 14.
- 1c. A description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who perform services is provided on pages 5-11.
2. Maximum Order
- Maximum order for SINs 54151S, 54151S STLOC **\$500,000**
 - Maximum order for SIN 541611, 541611 STLOC is **\$1,000,000**
 - Maximum order for SIN OLM, OLM STLOC is **\$250,000**
3. Minimum order. **\$100.00**
4. Geographic coverage (delivery area). **Domestic**
5. Point(s) of production (city, county, and State or foreign country). **Alexandria, VA**
6. Discount from list, prices or statement of net price. Government net prices (discounts already deducted).
7. Discounts.
- Quantity: **None**
 - Dollar Volume: **Volume discount of 2% on a Single Purchase or Task Orders at or in excess of \$250,000 with a defined delivery date.**
8. Prompt payment terms. **Net 30 days.** Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold. **Yes.**



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- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **Government purchase cards are NOT accepted or not accepted above the micro-purchase threshold.**
10. Foreign items (list items by country of origin) **None.**
- 11a. Time of delivery. **To be determined between Wilco and the Ordering Activity.**
- 11b. Expedited Delivery. **To be determined between Wilco and the Ordering Activity.**
- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery. **To be determined between Wilco and the Ordering Activity.**
- 11d. Urgent Requirements. **To be determined between Wilco and the Ordering Activity.**
12. F.O.B. point(s). **Destination**
- 13a. Ordering address:
Wilco Group, LLC
10 West Walnut Street, Alexandria, VA 22301
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address:
Wilco Group, LLC
10 West Walnut Street, Alexandria, VA 22301
15. Warranty provision. **Standard Commercial Warranty**
16. Export packing charges, if applicable. **Not Applicable**
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level). **Not Applicable**
18. Terms and conditions of rental, maintenance, and repair (if applicable) **Not Applicable**
19. Terms and conditions of installation (if applicable). **Not Applicable**
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). **Not Applicable**
- 20a. Terms and conditions for any other services (if applicable) **Not Applicable**
21. List of service and distribution points (if applicable). **Not Applicable**
22. List of participating dealers (if applicable). **Not Applicable**
23. Preventive maintenance (if applicable). **Not Applicable**



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- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants) **Not Applicable**
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at www.Section508.gov/. **Not Applicable**
- 25. Data Universal Number System (DUNS) number. **964859776**
- 26. Notification regarding registration in System for Award Management (SAM) database. **Contractor IS registered in the SAM database**



Labor Category Descriptions

54151S, IT Professional Services

Professional Service	Description	Minimum Education	Minimum Years of Experience
Senior Subject Matter Expert	Develops requirements from a project's inception to its conclusion for a particular IT subject matter area (i.e., simple to complex systems). Assists other project members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation.	Bachelor's degree	12 years
IT Project Manager V	Provides direction to project teams; prepares and manages the overall project work plan; plans, organizes, monitors, and oversees IT projects, business strategies, and technology development; manages cross functional teams; understands needs of business users as well as development and service support areas, to include organizational/ strategic planning, strategic financial planning, and business process improvement; defines program and project goals, plans and reports; responsible for all aspects of the development and implementation of assigned projects.	Bachelor's degree	12 years
IT Project Manager III	Provides direction to project teams; prepares and manages the overall project work plan; plans, organizes, monitors, and oversees IT projects, business strategies, and technology development; manages cross functional teams; understands needs of business users as well as development and service support areas, to include organizational/ strategic planning, strategic financial planning, and business process improvement; defines program and project goals, plans and reports; responsible for all aspects of the development and implementation of assigned projects.	Bachelor's degree	5 years
Architect V	Responsible for overall system design or the component design of a large IT system or solution that can include detailed documentation of technical requirements and design documents; works with the development team for the development of applications or systems; facilitates and guides requirements gathering, analysis, development of hypotheses/ conclusions; performs analysis of business models, logical specifications and/or	Bachelor's degree	12 years

Professional Service	Description	Minimum Education	Minimum Years of Experience
	user requirements to design client solutions; has expert knowledge of application design and usability principles, issues, and techniques; focused on IT solutions architecture; organizes the development effort of an IT system solution; responsible for the overall vision that underlies the projected solution and transforms the vision through the execution of the solution. Can include roles such as Application Architect, Portfolio Architect, Network Architect, Systems Architect.		
Architect II	Responsible for system design or component design of a large IT system or solution that can include documentation of technical requirements and design documents; works with the development team for the development of applications or systems; facilitates and guides requirements gathering, analysis, development of hypotheses/ conclusions; performs analysis of business models, logical specifications and/or user requirements to design client solutions; has knowledge of application design and usability principles, issues, and techniques; focused on IT solutions architecture; organizes the development effort of an IT system solution; responsible for the vision that underlies the projected solution and transforms the vision through the execution of the solution. Can include roles such as Application Architect, Portfolio Architect, Network Architect, Systems Architect.	Bachelor's degree	3 years
IT Consultant IV	Leads IT and/or management consulting projects that deliver customer-focused results aligned with strategic and operational goals of the Client; obtains and shares internal and external learning and knowledge, problem solving, strategy, methodologies, tool and processes; facilitates identification, review and analysis of strategic issues and advises regarding development and implementation of strategy for the client's environment; may assist in developing, leading and conducting education classes; provides guidance in analyzing, investigating, and resolving issues; analyzes trends and issues and provides recommendations; responsible for development, implementation, and maintenance of guidelines, policies, procedures, and processes; provides vision and guidance for area of responsibility; provides consultation and vision on process tools, methods, product lines, technology, implementation, support, process design, client initiatives, and business activities; may be required to oversee technical implementation and execution of strategic plans; performs research and	Bachelor's degree	7 years



Professional Service	Description	Minimum Education	Minimum Years of Experience
	provides information on technical trends; adheres to project development and documentation standards.		
IT Consultant III	Leads or participates in IT and/or management consulting projects that deliver customer-focused results aligned with strategic and operational goals of the Client; obtains and shares internal and external learning and knowledge, problem solving, strategy, methodologies, tool and processes; supports identification, review and analysis of strategic issues and advises regarding development and implementation of strategy for the client's environment; may assist in developing and conducting education classes; provides assistance in analyzing, investigating, and resolving issues; analyzes trends and issues and provides recommendations; assists with development, implementation, and maintenance of guidelines, policies, procedures, and processes; may be required to help PM and senior consultants oversee technical implementation and execution of strategic plans; performs research and provides information on technical trends; adheres to project development and documentation standards.	Bachelor's degree	5 years
IT Consultant II	Participates in IT and/or management consulting projects that deliver customer-focused results aligned with strategic and operational goals of the Client; obtains and shares internal and external learning and knowledge, problem solving, strategy, methodologies, tool and processes; supports identification; may assist in developing and conducting education classes; provides assistance in analyzing, investigating, and resolving issues; analyzes trends and issues and provides recommendations; assists with development, implementation, and maintenance of guidelines, policies, procedures, and processes; may be required to help PM and senior consultants oversee technical implementation and execution of strategic plans; performs research and provides information on technical trends; adheres to project development and documentation standards.	Bachelor's degree	3 years
IT Analyst IV	Create, analyze, coordinate, and document complex IT projects, products processes and provide recommendations based on analysis for optimal solutions; create/update reports, and propose action and/or implementation plans and present to leadership to assist in decision-making and drive the work to conclusion; provide IT process and/or product subject matter expertise, conduct research, gather	Bachelor's degree	7 years



Professional Service	Description	Minimum Education	Minimum Years of Experience
	requirements, and conduct analysis and/or coordination activities related to IT processes, projects and/or services; display a technical aptitude and the ability to coordinate, design, and manage IT processes and work.		
IT Analyst III	Support efforts to create, analyze, coordinate, and document complex IT projects, products processes and provide recommendations based on analysis for optimal solutions; create/update reports, and propose action and/or implementation plans and present to leadership to assist in decision-making and drive the work to conclusion; provide IT process and/or product subject matter expertise, conduct research, gather requirements, and conduct analysis and/or coordination activities related to IT processes, projects and/or services; display a technical aptitude and the ability to coordinate, design, and manage IT processes and work.	Bachelor's degree	5 years
Database Administrator IV	Responsibilities of the DB Admin include: 1) installs, upgrades, resolves (patches, updates) to applications, 2) Implements the database design, that can include setup (creating tables, columns, data types, constraints), improving availability and response times, 3) Creates databases logical design that involves data architecture design, data modeling, and schema definition, 4) performs industry research for data and DB technologies and related software, tools, standards and training.	Bachelor's degree	7 years
Quality Assurance Manager III	Establishes and maintains a process for evaluating software and associated documentation; determines the resources required for quality control; maintains the level of quality throughout the software life cycle; conducts formal and informal reviews at pre-determined points throughout the development life cycle; works with client to develop QA metrics; tracks and reports upon QA metrics and analyzes trends.	Bachelor's degree	5 years



541611, Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services

Professional Service	Description	Minimum Education	Minimum Years of Experience
Business Analyst V	Acts as liaison between business areas and IT; participates in research to evaluate business requirements and recommends solutions or assist in problem resolution; works with client to plan and initiate the project; performs research, collection and collation of data from studies; performs assessments and projections as part of analysis process.	Bachelor's degree	12 years
Business Analyst IV	Acts as liaison between business areas and IT; participates in research to evaluate business requirements and recommends solutions or assist in problem resolution; works with client to plan and initiate the project; performs research, collection and collation of data from studies; performs assessments and projections as part of analysis process.	Bachelor's degree	7 years
Business Analyst III	Acts as liaison between business areas and IT; participates in research to evaluate business requirements and recommends solutions or assist in problem resolution; works with client to plan and initiate the project; performs research, collection and collation of data from studies; performs assessments and projections as part of analysis process.	Bachelor's degree	5 years
Business Analyst II	Acts as liaison between business areas and IT; participates in research to evaluate business requirements and recommends solutions or assist in problem resolution; works with client to plan and initiate the project; performs research, collection and collation of data from studies; performs assessments and projections as part of analysis process.	Bachelor's degree	3 years
Business Analyst I	Acts as liaison between business areas and IT; participates in research to evaluate business requirements and recommends solutions or assist in problem resolution; works with client to plan and initiate the project; performs research, collection and collation of data from studies; performs assessments and projections as part of analysis process.	Bachelor's degree	1 year
Project Manager V	Provides direction to project teams; prepares and manages the overall project work plan; plans, organizes, monitors, and oversees IT projects, business strategies, and technology development; manages cross functional teams; understands needs of business users as well as development and service support areas, to include	Bachelor's degree	12 years



Professional Service	Description	Minimum Education	Minimum Years of Experience
	organizational/ strategic planning, strategic financial planning, and business process improvement; defines program and project goals, plans and reports; responsible for all aspects of the development and implementation of assigned projects.		
Project Manager III	Provides direction to project teams; prepares and manages the overall project work plan; plans, organizes, monitors, and oversees IT projects, business strategies, and technology development; manages cross functional teams; understands needs of business users as well as development and service support areas, to include organizational/ strategic planning, strategic financial planning, and business process improvement; defines program and project goals, plans and reports; responsible for all aspects of the development and implementation of assigned projects.	Bachelor's degree	5 years
Consultant IV	Leads IT and/or management consulting projects that deliver customer-focused results aligned with strategic and operational goals of the Client; obtains and shares internal and external learning and knowledge, problem solving, strategy, methodologies, tool and processes; facilitates identification, review and analysis of strategic issues and advises regarding development and implementation of strategy for the client's environment; may assist in developing, leading and conducting education classes; provides guidance in analyzing, investigating, and resolving issues; analyzes trends and issues and provides recommendations; responsible for development, implementation, and maintenance of guidelines, policies, procedures, and processes; provides vision and guidance for area of responsibility; provides consultation and vision on process tools, methods, product lines, technology, implementation, support, process design, client initiatives, and business activities; may be required to oversee technical implementation and execution of strategic plans; performs research and provides information on technical trends; adheres to project development and documentation standards.	Bachelor's degree	7 years
Consultant III	Leads or participates in IT and/or management consulting projects that deliver customer-focused results aligned with strategic and operational goals of the Client; obtains and shares internal and external learning and knowledge, problem solving, strategy, methodologies, tool and processes; supports identification, review and analysis of strategic issues and advises regarding development and implementation of strategy for the	Bachelor's degree	5 years



Professional Service	Description	Minimum Education	Minimum Years of Experience
	client's environment; may assist in developing and conducting education classes; provides assistance in analyzing, investigating, and resolving issues; analyzes trends and issues and provides recommendations; assists with development, implementation, and maintenance of guidelines, policies, procedures, and processes; may be required to help PM and senior consultants oversee technical implementation and execution of strategic plans; performs research and provides information on technical trends; adheres to project development and documentation standards.		
Consultant II	Participates in IT and/or management consulting projects that deliver customer-focused results aligned with strategic and operational goals of the Client; obtains and shares internal and external learning and knowledge, problem solving, strategy, methodologies, tool and processes; supports identification; may assist in developing and conducting education classes; provides assistance in analyzing, investigating, and resolving issues; analyzes trends and issues and provides recommendations; assists with development, implementation, and maintenance of guidelines, policies, procedures, and processes; may be required to help PM and senior consultants oversee technical implementation and execution of strategic plans; performs research and provides information on technical trends; adheres to project development and documentation standards.	Bachelor's degree	3 years



Substitution Matrix

SIN	Professional Service	Minimum Education	Minimum Years of Experience	Allowable Substitutions
54151S	Senior Subject Matter Expert	Bachelor's degree	12 years	Master Degree can substitute for 5 years' experience Associate's, 14 years
54151S	IT Project Manager V	Bachelor's degree	12 years	Master Degree can substitute for 5 years' experience Associate's, 14 years
54151S	IT Project Manager III	Bachelor's degree	5 years	Master Degree can substitute for 3 years' experience Associate's, 7 years
54151S	Architect V	Bachelor's degree	12 years	Master Degree can substitute for 5 years' experience Associate's, 14 years
54151S	Architect II	Bachelor's degree	3 years	Master Degree can substitute for 2 years' experience Associate's, 5 years
54151S	IT Consultant IV	Bachelor's degree	7 years	Master Degree can substitute for 4 years' experience Associate's, 9 years
54151S	IT Consultant II	Bachelor's degree	3 years	Master Degree can substitute for 2 years' experience Associate's, 5 years
54151S	IT Analyst IV	Bachelor's degree	7 years	Master Degree can substitute for 4 years' experience Associate's, 9 years
54151S	IT Analyst III	Bachelor's degree	5 years	Master Degree can substitute for 3 years' experience Associate's, 7 years
54151S	Database Administrator IV	Bachelor's degree	7 years	Master Degree can substitute for 4 years' experience Associate's, 9 years
54151S	Quality Assurance Manager III	Bachelor's degree	5 years	Master Degree can substitute for 3 years' experience



SIN	Professional Service	Minimum Education	Minimum Years of Experience	Allowable Substitutions
				Associate's, 7 years
541611	Project Manager V	Bachelor's degree	12 years	Master Degree can substitute for 5 years' experience Associate's, 14 years
541611	Project Manager III	Bachelor's degree	5 years	Master Degree can substitute for 3 years' experience Associate's, 7 years
541611	Business Analyst V	Bachelor's degree	12 years	Master Degree can substitute for 5 years' experience Associate's, 14 years
541611	Business Analyst IV	Bachelor's degree	7 years	Master Degree can substitute for 4 years' experience Associate's, 9 years
541611	Business Analyst III	Bachelor's degree	5 years	Master Degree can substitute for 3 years' experience Associate's, 7 years
541611	Business Analyst II	Bachelor's degree	3 years	Master Degree can substitute for 2 years' experience Associate's, 5 years
541611	Business Analyst I	Bachelor's degree	1 year	Master Degree can substitute for 1 years' experience Associate's, 3 years
541611	Consultant III	Bachelor's degree	5 years	Master Degree can substitute for 3 years' experience Associate's, 7 years
541611	Consultant II	Bachelor's degree	3 years	Master Degree can substitute for 2 years' experience Associate's, 5 years



MAS Approved Pricelist

SIN	Professional Service	GSA Price 9/11/20 – 9/10/21	GSA Price 9/11/21 – 9/10/22	GSA Price 9/11/22 – 9/10/23	GSA Price 9/11/23 – 9/10/24	GSA Price 9/11/24 – 9/10/25
54151S	Senior Subject Matter Expert	\$185.63	\$191.20	\$196.94	\$202.85	\$208.93
54151S	IT Project Manager V	\$183.50	\$189.01	\$194.68	\$200.52	\$206.53
54151S	IT Project Manager III	\$162.19	\$167.06	\$172.07	\$177.23	\$182.55
54151S	Architect V	\$171.66	\$176.81	\$182.12	\$187.58	\$193.21
54151S	Architect II	\$164.09	\$169.01	\$174.08	\$179.30	\$184.68
54151S	IT Consultant IV	\$194.39	\$200.22	\$206.23	\$212.42	\$218.79
54151S	IT Consultant III	\$191.79	\$197.54	\$203.47	\$209.57	\$215.86
54151S	IT Consultant II	\$185.87	\$191.45	\$197.19	\$203.10	\$209.20
54151S	IT Analyst IV	\$134.96	\$139.01	\$143.18	\$147.48	\$151.90
54151S	IT Analyst III	\$130.23	\$134.13	\$138.16	\$142.30	\$146.57
54151S	Database Administrator IV	\$164.56	\$169.50	\$174.58	\$179.82	\$185.21
54151S	Quality Assurance Manager III	\$118.39	\$121.94	\$125.60	\$129.37	\$133.25
541611	Business Analyst V	\$141.59	\$145.84	\$150.21	\$154.72	\$159.36
541611	Business Analyst IV	\$134.96	\$139.01	\$143.18	\$147.48	\$151.90
541611	Business Analyst III	\$129.04	\$132.91	\$136.90	\$141.01	\$145.24
541611	Business Analyst II	\$114.84	\$118.28	\$121.83	\$125.48	\$129.25
541611	Business Analyst I	\$91.16	\$93.89	\$96.71	\$99.61	\$102.60
541611	Project Manager V	\$183.50	\$189.01	\$194.68	\$200.52	\$206.53
541611	Project Manager III	\$162.19	\$167.06	\$172.07	\$177.23	\$182.55
541611	Consultant IV	\$194.39	\$200.22	\$206.23	\$212.42	\$218.79
541611	Consultant III	\$191.79	\$197.54	\$203.47	\$209.57	\$215.86
541611	Consultant II	\$185.87	\$191.45	\$197.19	\$203.10	\$209.20