

2023

**BARRINGTON TOWNSHIP DECENNIAL
COMMITTEE ON EFFICIENCY REPORT**

OCTOBER 18, 2023



**BARRINGTON TOWNSHIP REPORT
FOR COMPLIANCE WITH DECENNIAL COMMITTEES ON LOCAL
GOVERNMENT EFFICIENCY ACT**

NAME OF TOWNSHIP: **BARRINGTON**

I. Information about our Township

- A. We are located in **COOK** County. There are **29** townships in our county.
- B. The population of our Township is **16,262**, as of the 2020 census.
- C. We have **THREE** employees of the Township (not including elected officials).
- D. We have **ZERO** employees in our Road District
- E. Our annual budget for 2023 is: **\$958,600.00**
- F. Our Township's equalized assessed valuation for 2023 is **\$1,450,954,740**

II. Information about Our Committee

A. Committee Members:

Township Supervisor	D. ROBERT ALBERDING
Township Trustee	EDGAR ALVARADO
Township Trustee	HELEN EDWARDS
Township Trustee	FRITZ GOHL
Township Trustee	LINDA POST
Township Resident	MARGOT DALLSTROM
Township Resident	DAN LETOURNEAU
Township Resident	VINCE DEGLIGIO
Township Clerk	DANIEL P. FITZGERALD
Township Administrator	JACQUELINE STEPHENS

B. Dates that our Committee Met (50 ILCS 70/20)

First (Organizational) Meeting
(Must occur prior to June 10, 2023): **JUNE 6, 2023**

Second Meeting: **JUNE 18, 2023**

Third Meeting:	AUGUST 15, 2023
Fourth Meeting:	SEPTEMBER 19, 2023
FINAL MEETING	OCTOBER 18, 2023

III. Programs & Services by our Township.

A. Our Township offers the following services and programs:

Clerk's Office: Voter's Registration, Local Registrar service, Freedom of Information, Township Record Retention, Cook County Clerk Vital Township record submissions (budget, levy, caucus, yearly treasurer reporting, etc)

Assessor's Office: Permit Data Entry, Field Work on real property, General Tax Information, Assessment Appeal Assistance and Analysis, Exemption application Assistance and resolution, Resident and Employee Tax Assessment Education and Outreaches, Historical assessment map retention.

Supervisor's Office: **General Assistance,** Emergency Assistance, Case management (networking with local & NFP Agencies, **Unincorporated Road & Bridge,** Branch Pick up, Road & ROW Maintenance and snow removal, Unincorporated Permits, Storm drainage maintenance/infrastructure, Senior and Youth Services (via NFP Grants), Appointment of Barrington Countryside Fire District Trustees (3), Maintenance of two historical cemeteries, Senior Rides (IGA with PACE and Township and local Villages), Food Pantry services, RTA application assistance, Reduced Taxi Fares, Recycling Events, SOS Handicap Placards. Administration of: Township Human Resources, Accounts Payable and Receivable, Public communication via Biannual Newsletters, website and social media, membership collaborations to aid in legislative changes and collaboration efforts (META, BACOG, BCC, TOCC, TOD), Township building maintenance and improvement, new resident information, Coast 2 Coast Prescription card.

B. Other programs/services we could possibly provide:

Resident and/or Senior resource events

Assessment/Tax Bill educational events

More recycling programs: batteries, shoes, shredding, used electronics.

Work Force collaboration: training for the unemployed, or undereducated.

IV. Social Service Agreements

A. We partner with the following not for profits to offer social services:

Entity:

Services Provided:

1. BACOA

Senior Services, LIHEAP

- | | |
|--------------------------------------|---|
| 2. BYFS | Youth and Family Counseling |
| 3. Center for Enriched Living | Adult Day programs for Disabled Persons |
| 4. Children's Advocacy Ctr | Support to Children of Abuse |
| 5. Journey's the Road Home | Homeless Shelter |
| 6. Little City Foundation | Special Needs-variety of support services |
| 7. NISRA | Special Needs recreation services |
| 8. Rahab's Daughters | Human trafficking rescue and rehabilitation |
| 9. Access to Care | Low-Cost Health Care for those w/o insurance. |
| 10. Catholic Charities | Grant collaboration for Emergency Assistance |
| 11. Career Place | Job recruiting for those on General Assistance |
| 12. Ecker Center | Behavioral Health referral services |
| 13. Journey Care | Hospice Services |
| 14. Smart Farm | Organic produce for food pantries |
| 15. The Build Team | Skilled trade volunteers |
| 16. Gigi Playhouse | Special Needs variety of support services |
| 17. American Taxi | Provides taxi services to seniors. |
| 18. Pace | Provides ridership to Seniors/vets and disabled. |
| 19. Barrington Library | Community Services |

B. Our residents have benefitted from these agreements in the following ways:
 Networked Connectivity to the supportive services.

Low cost of Professional Services provided at a Local Level.

C. We have considered possibly offering the following social services or the following additional potential partnerships:

- Salvation Army – grant funding for rental assistance**
- Greater Chicago Food Depository –supplies for food pantry**
- USPS – Passport Services**
- SOS – Senior Citizen Auto School**
- Cook County Sheriff – Drug Take Back/Shredding/Electronic Recycling**

V. Awards and Recognitions

Our Township has received the following awards, distinctions, and recognitions: (List all).

Citizens for Conservation – William H Miller Award-2018

VI. Intergovernmental & Interrelation* Agreements

A. We partner with, or have Intergovernmental Agreements, with the following other listed (List all):

Entity:

1. BACOG*
2. TOI*
3. TOCC*
4. MTA*
5. Cook County
6. Pace
7. Cuba Township
8. Palatine Township
9. Flint/Spring Creek Watershed

Services Offered:

- Executive Board, Legislative
Legislative support
Legislative support
Legislative support
Grant Services for unincorporated roads.
Senior and Disabled Person low-cost ridership
Snow Plowing for Boland Drive
Road maintenance for the CSS
Public Education & Water quality initiatives

- B. Our Township's efficiency has increased through intergovernmental cooperation in the following ways:
- a. Lower Cost to Residents
 - b. No Duplicated Services

VII. Review of Laws, Township Policies, Township Rules and Procedures, Township Training Materials, and other Documents

Y = COMPLIANT N = NOT COMPLIANT R = RESOLVED

- Y State laws applicable to Townships, including, but not limited to the Township Code (60 ILCS)
- Y Illinois Open Meetings Act (5 ILCS 120) – ALL OFFICIALS HAVE COMPLETED AND PASSED THE REQUIREMENT
- Y Policy on public comment – CURRENTLY 2-3 MIN AT EVERY OPEN MEETING IS RECORDED ON AGENDA
- Y Designation of OMA officer (5 ILCS 120/1.05(a)) – SUPERVISOR
- Y All of Elected Officials have completed OMA Training (5 ILCS 120/1.05(b)) – YES, DOCUMENTATION HAS BEEN SUBMITTED AND RECORDED
- Y Schedule of All Township Regular Meetings for Calendar or Fiscal Year (5 ILCS 120/2.03) – PUBLISHED IN LOCAL PAPER, POSTED ON ONSITE AND ON TOWNSHIP WEBSITE, AS WELL AS REPORTED TO COOK COUNTY CLERK
- Y Illinois Freedom of Information Act (5 ILCS 140) – POSTED ON TOWNSHIP WEBSITE AND ONSITE AS PER REQUIREMENTS
- Y Designation of FOIA officer (5 ILCS 140/3.5(a)) – ESTABLISHED BY CURRENT BOARD: TOWN CLERK AND ADMINISTRATOR (ALT)

- Y FOIA Officer Training (5 ILCS 140/3.5(b)) – COMPLETED BY ALL EMPLOYEES AND OFFICERS.
- Y Computation and Retention of FOIA Requests (5 ILCS 140/3.5(a)) – RETAINED BY YEAR AND ORDER OF SUBMISSION
- Y Posting Other Required FOIA Information (5 ILCS 140/4(a); 5 ILCS 140/4(b)) – YES – IN COMPLIANCE
- Y List of Types or Categories of FOIA Records under Township’s Control (5 ILCS 140/5) – RECORDED UNDER DEPARTMENTAL CATAGORIES
- Y Periodic Meetings to Review Closed Meeting Minutes (5 ILCS 120/2.06(d)) – YES – AS REQUIRED
- Y IMRF Total Compensation Postings (5 ILCS 120/7.3) – YES – AS REQUIRED
- Y Designation of Whistleblower Auditing Official (50 ILCS 105/4.1) – ADOPTED AS RESOLUTION POLICY
- Y All of our Elected Officials have filed statement of economic interests (5 ILCS 420/4A-101; 5 ILCS 420/4A-101.5) – ALL OFFICIALS ARE IN COMPLIANCE
- Y Sexual harassment prevention training (775 ILCS 5/2-109(c)) – POLICY ADOPTED AND SIGNED BY ALL EMPLOYEES. TRAINING OFFERED VIA MEMBERSHIP ORGANIZATIONS
- Y Our Intergovernmental Agreements – YES, CURRENTLY CONTRACTED WITH PACE, PALATINE TOWNSHIP, CUBA TOWNSHIP, AND COOK COUNTY
- Y Our Social Service Agreements or Contracts – REFER TO SAMPLE
- Y State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act (5 ILCS 430/1-1) – EMPLOYEE HANDBOOK PROVIDED
- Y Our budget and financial documents – BUDGET PROVIDED
- Y Reports on government efficiency, including “Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments” by Wendell Cox (2016); “Local Democracy and Townships in the Chicagoland Area,” by Wendell Cox, (January 2012). – EFFICIENCY DATA IS SUBMITTED AND IN COMPLIANCE FOR ANY EFFICIENCY REPORTING THAT IS REQUESTED

Y Others (List Below or Attach) – RESOLUTIONS AND ORDINANCES

VIII. What Have We Done Well?

- ✓ We do not send out a bill to residents for the services that we do.
- ✓ Low tax levy .03%.
- ✓ No duplication of services within the community.
- ✓ Continuation of public services offered to residents with no lapse or reduction of services during COVID-19.
- ✓ Ethics Ordinances adopted: Whistleblower policy and Sexual Harassment policy.
- ✓ 100% FOIA compliance of request submissions to the Township.
- ✓ Responsive to public: the new administration has recently had a definite improvement in public responsiveness. Many emails and letters commending the township and its staff.
- ✓ IGA that makes a difference: PACE IGA, Cuba Township IGA, Palatine Township IGA, Cook County IGA.
- ✓ Cross training of office employees for minimal labor cost to the Township.
- ✓ No Township Debt recorded.
- ✓ 5-year road maintenance plan implemented, and grants secured for funding of this plan on a yearly basis.
- ✓ Our Township electorate has direct communication to the residents. More transparency and accountability.
- ✓ Complaints can be handled directly by the elected officials.
- ✓ Employee Continuing Education Training, Township Technology advancements, Building Improvements, Road Improvements, Grant Funding networking.
- ✓ Regular attendance of Membership organizations by staff and officials.
- ✓ Barrington Township has significant leadership representation on area governmental boards.
- ✓ First Amendment right information provided to the public both onsite and online.
- ✓ Membership within Township and community organizations have effectively provided increased efficiency in the development of programs, policies, and legislation compliance.

IX. What Inefficiencies Did We Identify/What Are our Next Steps?

- Township residents are unaware of the many Township services and resources. The next step would be to Establish seasonal, professional, educational and agency/business resource events at the Township for residents to take part in.
- Road and Bridge projects in the unincorporated area is underfunded. Barrington Township no longer can create a Road and Bridge levy since the Township no longer has a functioning Road and Bridge district. Grant funds

need to be secured by staff to complete basic road maintenance and storm drainage infrastructure.

- Unfunded mandates imposed by state officials create a financial burden for the township. The township must work with its state representative and senators to eliminate legislative mandates that list unfunded requirements on township budgets.
- Red Tape and regulations – township officials are frustrated over the excessive paperwork required and restrictions on their ability to manage their affairs. One specific idea has been mentioned was that the state gives township officials greater flexibility to transfer funds. If a particular fund accumulates a large balance, officials prefer the ability to transfer between funds would lessen the likelihood that officials would have to increase taxes to shore up a fund balance to complete needed tasks for infrastructure.
- The state needs to supply more grant funding for townships, especially for road and bridge projects and equipment purchases. The frustration over funding relates to the reliance of townships on property taxes as their main source of financing services. It also ties into concerns voiced about unfunded mandates and flexibility to transfer funds.
- Our Township faces the challenge of securing a qualified candidate to be an elected Assessor. It must be addressed that a lack of qualified candidates forces townships to contract an outside entity to perform assessment services. Currently candidates, by legislation, are based upon residency and certifications. To increase the pool of qualified candidates, it is imperative to reduce the cost of training and flexibility of in-person courses on a local level.

X. What Can We Do Better or More Efficiently?

- Explore Social media platforms, mailing lists for all township residents. Possibly create a communication position (PR) at the township, that would handle FOIA/OMA/Newsletter/Website/Event coordinator etc.
- Focus on continuing a long-range maintenance plan for the Township Building.
- Examine policy and procedures with options to improve needs-based funding for Township grant financial assistance programs.

XI. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals. Currently Barrington Township serves 16,262 residents within its boundaries.
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

XII. Our committee's recommendations regarding Increased Accountability and Efficiency:

- Increased Township Board committee participation by expanding resident participation on standing board committees such as:
 - Finance committee
 - Legislative and Policy committee
 - Communications committee
 - Building/Grounds and Emergency Management committee
- Create local township interest through educational opportunities through expanded community events.

XIII. Final Thoughts from the Chairman of this Committee:

Currently there are no overlapping of services provided by the Township and its municipal counterparts. The Township is the community's sole provider of important General Assistance and property Assessment services to its residents. It is worth noting that differences of organizational culture exist between municipal and township governments.

Townships are directed to provide social services that municipalities are not equipped to handle. Providing social services to those in need requires dealing with sensitive client information which the township is more experienced in handling. This is an important variable and a strong Township efficiency in its own right.

Likewise, the Property Assessment services provided by the Township are not duplicated at any other local government unit. This is an efficient means to help the community residents in addressing property tax issues through a non-bias process.

Submitted by: D. Robert Alberding
Robert Alberding Chairman,
Decennial Efficiency Committee of Barrington Township

Date: 10/18/2023

Supplemental Documents

Decennial Committee Minutes
Personnel Handbook
Budget & Appropriation Ordinance
Resolution & Ordinance Log
Agency Grant (template) Agreement
Township Maps



BARRINGTON TOWNSHIP
COOK COUNTY

602 SOUTH HOUGH STREET • BARRINGTON, ILLINOIS 60010-4499 • (847)381-5632 FAX (847)381-0623

**Notice of a Meeting of the Barrington Township
Decennial Committee on Efficiency
Tuesday, June 6, 2023, at 7p.m.**

Notice is hereby given that a meeting of the Barrington Township Decennial Committee on Efficiency has been set for Tuesday, June 6th, 2023, at 7:00 p.m. to be held at the Barrington Township Office.

**AGENDA
June 6, 2023
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Comment
4. Introduction – Purpose and Schedule
5. Review of Jurisdiction and Powers
6. Review of Programs and Services
7. Survey of Residents in Attendance
8. Other Business
9. Adjournment

BARRINGTON TOWNSHIP

MINUTES OF THE DECENNIAL COMMITTEE ON EFFICIENCY

STATE OF ILLINOIS

COUNTY OF COOK

TOWNSHIP OF BARRINGTON

The Committee met on Tuesday, June 6, 2023, at the office of the Town Clerk, located at 602 South Hough Street, Barrington, Illinois.

Supervisor Alberding called the meeting to order at 7:02 PM

ROLL CALL:

Name	Present	Absent
Robert Alberding	X	
Daniel Fitzgerald	X	
Edgar Alvarado	X	
Helen Edwards	X	
Fritz Gohl	X	
Linda Post	X	
Jacqueline Stephens	X	
Margot Dallstream	X	
Vince Deligio	X	
Dan LeTourneau	X	

PUBLIC COMMENT PERIOD: None.

INTRODUCTION – PURPOSE AND SCHEDULE:

Supervisor Alberding described the purpose of the Decennial Committee on Efficiency.

REVIEW OF JURISDICTION AND POWERS:

Supervisor Alberding reviewed the jurisdiction of the Township and passed out the Township map. He advised the members to review the state statutes and ordinances pertaining to the Township. He explained that the powers of the Township would be reviewed and discussed at a future meeting.

REVIEW OF PROGRAMS AND SERVICES:

Supervisor Alberding summarized the various programs and services provided by Barrington Township, this includes having an Assessor's Office, a Food Pantry, providing General Assistance to qualified residents, and addressing certain Road Services.

SURVEY OF RESIDENTS IN ATTENDANCE:

Vince - Appreciated the input regarding the committee objective and asked about the demographics of the Township service area impact. Time constraints specifically associated with resident communications by the Township was requested.

Dan L. - Asked about how to better communicate services offered by the Township, including appeals by the Assessor's Office and the periodic newsletters published by the Township.

Margot - nothing to add.

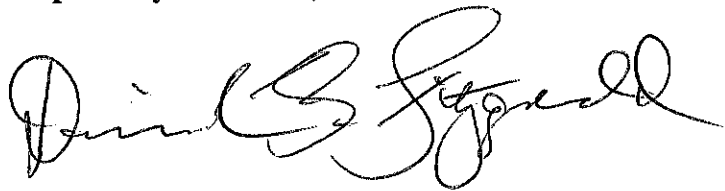
OTHER BUSINESS:

The committee collectively decided to schedule its second meeting for Tuesday, July 18, 2023, at 7:00PM and its third meeting for Tuesday, August 15, 2023, at 7:00PM. Both meetings will be held at the Barrington Township Office.

ADJOURNMENT:

With no further business before the Committee Trustee Edwards moved to adjourn the meeting. Mr. LeTourneau seconded. All in favor. Motion carried. Meeting adjourned at 8:30PM

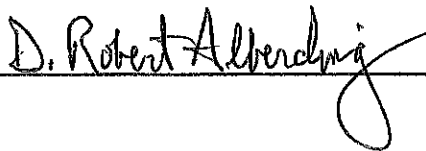
Respectfully submitted,



Clerk Daniel P. Fitzgerald

D. Robert Alberding, Supervisor

Committee Chairman





BARRINGTON TOWNSHIP
COOK COUNTY

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**Notice of a Meeting of the Barrington Township
Decennial Committee on Efficiency
Tuesday, July 18th, 2023, at 7p.m.**

Notice is hereby given that a meeting of the Barrington Township Decennial Committee on Efficiency has been set for Tuesday, July 18th, 2023, at 7:00 p.m. to be held at the Barrington Township Office.

**AGENDA
July 18, 2023
7:00 p.m.**

1. Call to Order
2. Roll Call
3. Public Comment
4. Review of Township's Governing Statutes
5. Discussion of Governing Statutes and Powers
6. Survey of Residents in Attendance
7. Other Business
8. Adjournment

BARRINGTON TOWNSHIP

**MINUTES OF THE DECENNIAL COMMITTEE ON
EFFICIENCY**

STATE OF ILLINOIS

COUNTY OF COOK

TOWNSHIP OF BARRINGTON

The Committee met on Tuesday, July 18, 2023, at the office of the Town Clerk, located at 602 South Hough Street, Barrington, Illinois.

Supervisor Alberding called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGENCE: Led by Supervisor Alberding

ROLL CALL:

Name	Present	Absent
Robert Alberding	X	
Edgar Alvarado	X	
Margot Dallstream	X	
Vince Deligio	X	
Helen Edwards	X	
Daniel Fitzgerald	X	
Fritz Gohl	X	
Dan LeTourneau	X	
Linda Post		X
Jacqueline Stephens	X	

PUBLIC COMMENT PERIOD: None.

REVIEW OF TOWNSHIP'S GOVERNING STATUTES:

Supervisor Alberding referred the Committee to the materials included in the meeting packet and discussed said materials. In particular, he described what the Decennial Committee does, the proposed schedule of the items the Committee will study and analyze, the primary statutory duties of Township, the social services functions provided by Townships, and other statutory functions allocated to Townships by law. Finally, Supervisor Alberding summarized the critical

policies and statutes that impact Townships. He also asked the Committee members to better understand the role of Townships and to evaluate Barrington Township current performance.

DISCUSSION OF GOVERNING STATUTES AND POWERS:

Supervisor Alberding referred the Committee to additional materials, included in the packet including a draft committee report. He explained that he and the Administrator have 'populated' sections of the draft report that have already been completed.

SURVEY OF TOWNSHIP RESIDENTS IN ATTENDANCE:

Dan LeTourneau – Suggested that the Township consider holding an open house for residents, highlighting the many services offered.

Vince Deligio – Mentioned that the Township provides many services but needs to make residents more aware of its offerings and should seek more volunteer opportunities.

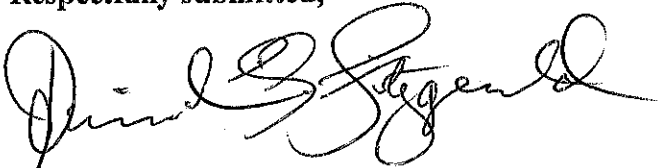
Margot Dallstream – Suggested that the Township survey residents to determine what services they might want in the future.

OTHER BUSINESS: None.

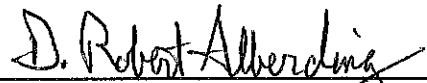
ADJOURNMENT:

With no further business before the Committee, Dan LeTourneau moved to adjourn the meeting. Margot Dallstream seconded. All in favor. Motion carried. The meeting adjourned at 8:48 pm.

Respectfully submitted,



Clerk Daniel P. Fitzgerald



D. Robert Alberding, Supervisor

Committee Chairman



BARRINGTON TOWNSHIP
COOK COUNTY

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**Notice of a Meeting of the Barrington Township
Decennial Committee on Efficiency
Tuesday, August 15th, 2023, at 7p.m.**

Notice is hereby given that a meeting of the Barrington Township Decennial Committee on Efficiency has been set for Tuesday, August 15th, 2023, at 7:00 p.m. to be held at the Barrington Township Office.

AGENDA
August 15, 2023
7:00 p.m.

1. Call to Order
2. Roll Call
3. Public Comment
4. Review of Township's Ordinances, Rules, and Procedures
5. Review Shared Services, Intergovernmental Agreements, and Interrelationships with other Governmental Units and the State.
6. Discussion of Shared Services, Intergovernmental Agreements, and Interrelationships with other Governmental Units and the State.
7. Survey of Residents in Attendance
8. Other Business
9. Adjournment

BARRINGTON TOWNSHIP

**MINUTES OF THE DECENNIAL COMMITTEE ON
EFFICIENCY**

STATE OF ILLINOIS

COUNTY OF COOK

TOWNSHIP OF BARRINGTON

The Committee met on Tuesday, August 15, 2023, at the office of the Town Clerk, located at 602 South Hough Street, Barrington, Illinois.

Supervisor Alberding called the meeting to order at 7:00 PM.

ROLL CALL:

Name	Present	Absent
Robert Alberding	x	
Edgar Alvarado		x
Margot Dallstream		x
Vince Deligio	x	
Helen Edwards	x	
Daniel Fitzgerald	x	
Fritz Gohl		x
Dan LeTourneau	x	
Linda Post		x
Jacqueline Stephens	x	

PUBLIC COMMENT PERIOD: None.

REVIEW OF TOWNSHIP'S ORDINANCES, RULES, AND PROCEDURES

Supervisor Alberding presented detailed summaries describing the responsibilities for the Town Clerk, the Township Supervisor, and the Township Assessor.

REVIEW OF SHARED SERVICES, INTERGOVERNMENTAL AGREEMENTS, AND INTERRELATIONSHIPS WITH OTHER GOVERNMENTAL UNITS AND THE STATE.

Supervisor Alberding referred the committee members to a draft Decennial Committee Template Report. He directed the committee members to the section of this draft template report that outlined the programs and services provided by Barrington Township. He also highlighted the various intergovernmental agreements into which the Township has entered.

DISCUSSION OF SHARED SERVICES, INTERGOVERNMENTAL AGREEMENTS, AND INTERRELATIONSHIPS WITH OTHER GOVERNMENTAL UNITS AND THE STATE.

Supervisor Alberding discussed Intergovernmental Agreements, Township Ordinances, and Social Service Agencies Grant Agreements in more detail. He also advised the committee members about grants directly requested by, and received by, Barrington Township from Cook County which are utilized for projects in the unincorporated area.

SURVEY OF TOWNSHIP RESIDENTS IN ATTENDANCE:

Dan LeTourneau – Asked how the Township can make residents more aware of the many programs and services offered. He also asked if the Township could attend periodic meetings of neighboring townships or villages and describe the programs and services provided by the Township.

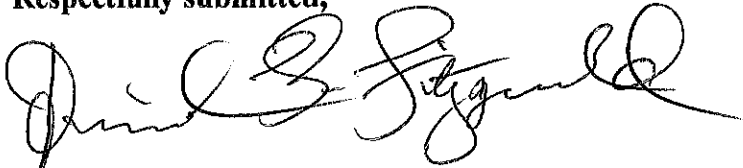
Vince Deligio – Agreed that the Township should investigate ways to educate the public about the programs and services it provides. He also suggested that the Township consider creating a community inbox. Finally, he mentioned possibly investigating e-mail blasts to Township residents.

OTHER BUSINESS: None.

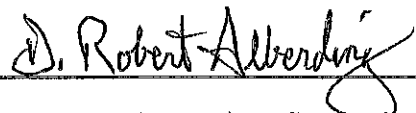
ADJOURNMENT:

With no further business before the Committee Mr. LeTourneau moved to adjourn the meeting. Ms. Stephens seconded. All in favor. Motion carried. The meeting adjourned at 8:50 PM.

Respectfully submitted,



Clerk Daniel P. Fitzgerald



D. Robert Alberding, Supervisor
Committee Chairman



BARRINGTON TOWNSHIP
COOK COUNTY

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**Notice of a Meeting of the Barrington Township
Decennial Committee on Efficiency
Tuesday, September 19th, 2023, at 7p.m.**

Notice is hereby given that a meeting of the Barrington Township Decennial Committee on Efficiency has been set for Tuesday, September 19th, 2023, at 7:00 p.m. to be held at the Barrington Township Office.

AGENDA
September 19, 2023
7:00 p.m.

1. Call to Order
2. Roll Call
3. Public Comment
4. Review Committee minutes: June 6, 2023; July 18, 2023; and August 15, 2023
5. Examine the committee Draft Report for Additional Considerations and Finalization.
6. Survey of Residents in Attendance
7. Other Business
8. Adjournment

BARRINGTON TOWNSHIP

MINUTES OF THE DECENNIAL COMMITTEE ON EFFICIENCY

STATE OF ILLINOIS

COUNTY OF COOK

TOWNSHIP OF BARRINGTON

The Committee met on Tuesday, September 19, 2023, at the office of the Town Clerk, located at 602 South Hough Street, Barrington, Illinois.

Supervisor Alberding called the meeting to order at 7:10 PM.

PLEDGE OF ALLEGIANCE: Lead by Supervisor Alberding.

ROLL CALL:

Name	Present	Absent
Robert Alberding	X	
Edgar Alvarado	X	
Margot Dallstream	X	
Vince Deligio	X	
Helen Edwards		X
Daniel Fitzgerald	X	
Fritz Gohl	X	
Dan LeTourneau	X	
Linda Post		X
Jacqueline Stephens	X	

PUBLIC COMMENT PERIOD: None.

**REVIEW OF PREVIOUS MEETING MINUTES: JUNE 6, 2023, JULY 18, 2023, AND
AUGUST 15, 2023:**

Supervisor Alberding summarized the minutes of each prior meeting. He then invited the committee members to review the minutes of the previous committee meetings. Discussion

ensued. The committee members did not identify any issues from the past minutes that should have been addressed.

EXAMINE THE COMMITTEE DRAFT REPORT FOR ADDITIONAL CONSIDERATIONS AND FINALIZATION:

Supervisor Alberding presented the Committee Draft Report and opened discussion for any additional considerations. Discussion ensued and committee members offered their input and comments.

SURVEY OF TOWNSHIP RESIDENTS IN ATTENDANCE:

Margot Dallstream – She will consider the remaining question for the draft report regarding increased accountability and efficiency.

Vince Deligio – He will consider the remaining question for the draft report regarding increased accountability and efficiency.

Dan LeTourneau – He will consider the remaining question for the draft report regarding increased accountability and efficiency.

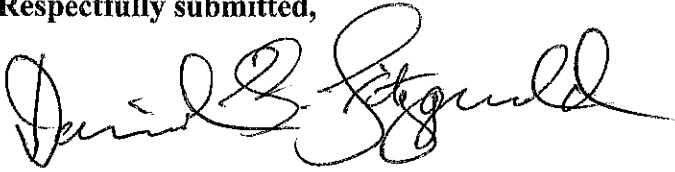
OTHER BUSINESS:

The next decennial committee meeting is scheduled for Wednesday October 18, 2023 at 7:00 PM at the Barrington Township Office.

ADJOURNMENT:

With no further business before the Committee Ms. Dallstream moved to adjourn the meeting. Trustee Gohl seconded. All in favor. Motion carried. The meeting adjourned at 8:32 PM.

Respectfully submitted,



Clerk Daniel P. Fitzgerald



D. Robert Alberding, Supervisor
Committee Chairman



BARRINGTON TOWNSHIP
COOK COUNTY

602 SOUTH HOUGH STREET • BARRINGTON, ILLINOIS 60010-4499 • (847)381-5632 FAX (847)381-0623

**Notice of a Meeting of the Barrington Township
Decennial Committee on Efficiency
Wednesday, October 18th, 2023, at 7p.m.**

Notice is hereby given that a meeting of the Barrington Township Decennial Committee on Efficiency has been set for Wednesday, October 18th, 2023, at 7:00 p.m. to be held at the Barrington Township Office.

AGENDA
October 18, 2023
7:00 p.m.

1. Call to Order
2. Roll Call
3. Public Comment
4. Examine and approve the 2023 Barrington Township Efficiency Final Report
5. Survey of Residents in Attendance
6. Other Business
7. Adjournment

BARRINGTON TOWNSHIP

**MINUTES OF THE DECENNIAL COMMITTEE ON
EFFICIENCY**

STATE OF ILLINOIS

COUNTY OF COOK

TOWNSHIP OF BARRINGTON

The Committee met on Tuesday, October 18, 2023, at the office of the Town Clerk, located at 602 South Hough Street, Barrington, Illinois.

Supervisor Alberding called the meeting to order at 7:10 PM.

PLEDGE OF ALLEGIANCE: Lead by Supervisor Alberding.

ROLL CALL FOR ATTENDANCE:

Name	Present	Absent
Robert Alberding	X	
Edgar Alvarado		X
Margot Dallstream	X	
Vince Deligio		X
Helen Edwards		X
Daniel Fitzgerald	X	
Fritz Gohl	X	
Dan LeTourneau		X
Linda Post		X
Jacqueline Stephens	X	

PUBLIC COMMENT: None.

**EXAMINE AND APPROVE THE 2023 BARRINGTON TOWNSHIP EFFICIENCY
FINAL REPORT:**

Ms. Dallstream moved to approve the report. Trustee Gohl seconded. Discussion ensued.

Roll Call vote for approval of the 2023 Barrington Township Efficiency Final Report:

Name	YES	No	Absent
Robert Alberding	X		
Edgar Alvarado			X
Margot Dallstream	X		
Vince Deligio			X
Helen Edwards			X
Daniel Fitzgerald	X		
Fritz Gohl	X		
Dan LeTourneau			X
Linda Post			X
Jacqueline Stephens	X		

Motion Carries. The Decennial Committee passes the 2023 Barrington Township Efficiency Final Report.

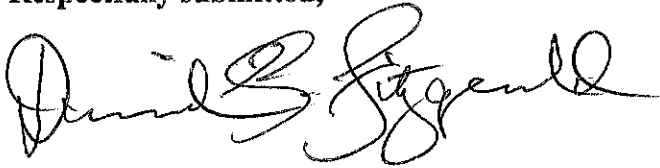
SURVEY OF TOWNSHIP RESIDENTS IN ATTENDANCE: Not applicable.

OTHER BUSINESS: None.

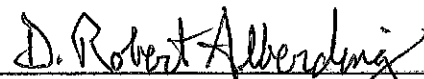
ADJOURNMENT:

With no further business before the Committee, Ms. Dallstream moved to adjourn the meeting. Administrator Stephens seconded. All in favor. Motion carried. The meeting adjourned at 7:41 PM.

Respectfully submitted,



Clerk Daniel P. Fitzgerald



**D. Robert Alberding, Supervisor
Committee Chairman**

BARRINGTON TOWNSHIP
PERSONNEL HANDBOOK
BOARD APPROVED 12-12-17

EMPLOYMENT APPLICATIONS:

Anyone applying for a position with the Township must fill out an application and must include education and experience which qualifies them for the position for which they are applying. Barrington Township is a drug free workplace and requires the appropriate testing prior to employment.

HIRING OF PERSONNEL:

Hiring of personnel is the responsibility of the Supervisor and the Assessor and shall be done within the parameters of the approved budget. Each position is covered by a written position description, including education, experience, standards of performance, and any additional duties and responsibilities.

PERFORMANCE EVALUATION:

An annual evaluation of each employee's job performance will be prepared in writing by his or her respective supervisor. The Supervisor will evaluate the office staff and the Assessor will evaluate the Assessor's staff. Evaluations will be in writing and reviewed with the employee and signed by the employee and his or her supervisor. Evaluations will become part of the employee's permanent personnel record.

SALARIES:

Salaries are approved by the Board of Trustees for elected officials. For non-elected employees, compensation is established within the parameters of similar positions and approved as part of the annual budget process. Salaries are to be determined by the Supervisor and Assessor in accordance to their office for employees, not elected officials.

PAYROLL:

Pay checks are issued twice a month, on the 15th and the last day of the month. Payment is made on an hourly basis for all employees, except for elected officials who are determined prior to the Township election. Trustees are paid on a quarterly basis, cemetery trustees on an annual basis (usually by their annual meeting in January). All other elected officials are paid on a semi-monthly basis.

OVERTIME:

Overtime is to be worked only when necessary and with required prior approval of the Supervisor. Overtime of 1 ½ times an individual's salary will be paid for hours worked over thirty-seven and one half (37 1/2) hours in any scheduled work week.

ELECTED OFFICIALS VACATION AND ABSENCE:

All elected officials should notify the Supervisor of their vacation and expected absence if it affects township business.

HOLIDAYS:

The following are paid holidays for elected and non-elected employees:

- New Year's Day
- Martin Luther King Day
- President' Day
- Memorial Day
- Independence Day
- Labor Day
- Columbus Day
- Veteran's Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Eve
- Christmas Day

PERSONAL DAYS:

Each office employee is entitled to two (2) paid personal days per year to be used within one year with no carry over. Personal days must be scheduled with the immediate supervisor and with prior notice. Personal day may not be the day before or day after a holiday.

DRESS CODE:

Employees are expected to wear attire which is presentable and conforms to the atmosphere of a professional office environment.

SICK LEAVE:

Sick pay will be accrued at the rate of 4 hours per month; per year or until IMRF disability benefits become effective (after 30 days) whichever is shorter. Sick leave cannot be carried over to the following year. Sick pay is not a vested benefit. Accrued sick pay will not be paid when the employment relationship ends.

POLITICAL ACTIVITIES:

Employees are not to circulate any political petitions nor are they allowed to promote any political cause nor work on any political activity in the township office.

OUTSIDE EMPLOYMENT:

Any elected official or staff member who has employment outside of the Township shall not perform duties on behalf of said employment on Township property. This includes, but is not limited to, telephone, computer or fax machine.

GRIEVANCES:

Grievances should be brought to the attention of the Supervisor. If the problem is not resolved, the employee has the right to appear before the Board of Trustees.

DRUG FREE:

It is the intent of Barrington Township to make a good faith effort to maintain a drug free work place for its staff. The manufacture, distribution, dispensing, or use of any controlled substance in any township facility is strictly prohibited.

HARASSMENT/DISCRIMINATION:

Harassment/Discrimination violates State and Federal laws. It is the intent of Barrington Township to provide an environment free from unwelcome harassment/discrimination based on sex, gender, age, ethnicity, etc. The abuse of any person through any harassing or discriminatory conduct or communication, whether verbal or physical, will be grounds for termination after due process.

PROCEDURES IN CASE OF VIOLATIONS:

The aggrieved person should inform the person engaging in harassment or discrimination that such conduct or communications are offensive and must stop. If the aggravated person decides to proceed with either an informal or formal complaint as provided in paragraphs 3 and 4 below, such complaint should be brought as soon as possible after any infraction while facts are known and fresh and while any potential witnesses are available, but in no event more than 120 days after the occurrence.

Informal complaints of violations of these policies may be made to any of the following:

- a) The person's immediate supervisor.
- b) The Township Supervisor.
- c) The Township Clerk.

origin or disability. The making of stereotypical or demeaning remarks such as name calling, racial slurs, or to display or circulate demeaning written or visual materials; the defacing of Township or private property of any person that creates a hostile, intimidating, or offensive environment will violate this policy and will be grounds for termination after due process.

NATURE OF EMPLOYMENT:

Employment with the Township of Barrington is voluntarily entered into, and the employee is free to resign at will at any time, with or without cause. Similarly, the Barrington Township office may terminate the employment relationship at will at any time, with or without notice or cause, so long as there is no violation of applicable federal or state laws.

Policies set forth in this handbook are not intended to create a contract, nor are they to be constructed to constitute contractual obligations of any kind or a contract of employment between the Township of Barrington office and any of its employees. The provisions of this handbook have been developed at the discretion of management and except for its policy of employment at will, may be amended or cancelled at anytime at the Township Supervisor's or Assessor's sole discretion.

These provisions supersede all existing policies and practices and may not be amended or added without the express written approval of the Barrington Township Supervisor or Assessor.

BARRINGTON TOWNSHIP

ASSESSOR'S OFFICE ADOPTION OF THE TOWNSHIP EMPLOYEE HANDBOOK

BE IT MOVED, that the Barrington Township Assessor' Office hereby adopts the Barrington Township Personnel Handbook in the form approved for use by the Barrington Township at this meeting and, unless otherwise mentioned, all future changes made to said handbook in the future.

Budget & Appropriation Ordinance Barrington Township Ordinance No. 2023-O-01

An ordinance appropriating for all town purposes for Barrington Township, Cook County, Illinois,
for the fiscal year beginning March 1, 2023, and ending February 29, 2024

BE IT ORDAINED by the Board of Trustees of Barrington Township, Cook County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Palatine Township, be and the same are hereby appropriated for the town purposes Barrington Township, Cook County, Illinois, as hereinafter specified for the fiscal year beginning March 1, 2023, and ending February 29, 2024.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds:

TOWN FUND

		2023-2024 BUDGET
BEGINNING CASH BALANCE		\$ 414,367
 <u>ESTIMATED REVENUES</u>		
10-400	PROPERTY TAXES	485,000
10-402	REPLACEMENT TAXES	5,000
10-403	TIF	-
10-406	PACE	21,000
	COOK COUNTY COVID 19 GRANT	-
10-409	PERMITS	2,000
10-410	INTEREST INCOME	3,000
10-412	MISCELLANEOUS REVENUE	1,500
10-420	G.A. SALARY ALLOCATION	15,000
10-421	SCHOOL DISTRICT 300	-
10-422	COOK COUNTY CDBG GRANT	100,000
10-423	MFT - ANTICIPATED APPROPRIATION	2,946
	GA - HISTORICAL ACCOUNTING ALLOCATION	
10-424	APPROPRIATION	58,000
 <u>TOTAL ESTIMATED REVENUES</u>		 693,446
 <u>ESTIMATED EXPENDITURES</u>		
ADMINISTRATIVE SALARIES:		
10-500	SUPERVISOR	30,000
10-500	TOWN CLERK	11,000
10-500	ASSESSOR	7,200
10-500	BOARD OF TRUSTEES	16,800
10-500	EMPLOYEES	105,000

10-587F	RAHAB'S DAUGHTERS	1,000
10-587G	SHELTER, INC.	-
10-602	PACE TRANSPORTATION EXPENSE	<u>35,000</u>
TOTAL HEALTH/SOCIAL SERVICES		<u>84,100</u>
CEMETERY EXPENSE:		
10-500	CEMETERY TRUSTEES	1,500
10-622	CEMETERY MAINTENANCE	<u>15,000</u>
TOTAL CEMETERY EXPENSE		<u>16,500</u>
CONTINGENCIES:		
10-699	PROVISION FOR CONTINGENCY	<u>500</u>
TOTAL CONTINGENCIES		<u>500</u>
ASSESSOR OFFICE		
10-520A	SOCIAL SECURITY	3,200
10-520A	MEDICARE	800
10-520A	IMRF	2,100
10-520A	UNEMPLOYEMENT BENEFITS	150
10-520A	STATE	2,100
10-532A	DUES	400
10-533A	SUBSCRIPTIONS	50
10-536A	APPRAISAL SERVICES	1,200
10-536A	LEGAL	500
10-538A	OFFICE SUPPLIES	1,600
10-541A	TRAVEL EXPENSES	900
10-542A	SCHOOL	1,500
10-544A	PHONE	750
10-544A	INTERNET	850
10-544A	UTILITIES (GAS, ELECTRIC, WATER)	2,200
10-550A	EQUIPMENT PURCHASE	250
10-552A	EQUIPMENT RENTAL/LEASE	2,000
10-554A	RISK MANAGEMENT INSURANCE	3,000
10-556A	HOSPITALIZATION	6,600
10-558A	MISCELLANEOUS EXPENSE	350
10-562A	PUBLICATIONS	250
10-566A	COMPUTER MAINTENANCE	1,000
10-800	SALARIES	<u>60,000</u>
TOTAL ASSESSOR OFFICE		91,750
<u>TOTAL ESTIMATED EXPENDITURES</u>		<u>558,975</u>
<u>SURPLUS (DEFICIT)</u>		134,471
ESTIMATED ENDING CASH BALANCE		\$ 548,838

GENERAL ASSISTANCE FUND

2023-2024
BUDGET

BEGINNING CASH BALANCE \$ 283,051

ESTIMATED REVENUES

20-400	PROPERTY TAXES	2,500
20-410	INTEREST INCOME	2,700
20-412	MISCELLANEOUS REVENUE	100
20-412	SCHOOL DISTRICT 300 - SETTLEMENT	-

TOTAL ESTIMATED REVENUES 5,300

ESTIMATED EXPENDITURES

ADMINISTRATION:

20-510	ALLOCATED G.A. SALARIES	15,000
20-520	CATASTROPHIC INSURANCE	2,500
20-528	BUILDING MAINTENANCE	2,000
20-532	DUES	200
20-536	LEGAL	2,500
20-547	ACCOUNTING	63,700
20-546	AUDIT	525
20-538	OFFICE SUPPLIES	100
20-544	TELEPHONE	200
20-541	TRAVEL AND CONVENTION EXPENSE	200
20-542	TRAINING	500
20-542	SCHOOL	1,000
20-550	EQUIPMENT PURCHASES	-
20-566	COMPUTER MAINTENANCE - SOFTWARE	2,500
20-558	MISCELLANEOUS EXPENSE	500

TOTAL ADMINISTRATION 91,425

HEARING OFFICER EXPENSE:

20-600	HEARING OFFICER EXPENSE	200
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TOTAL HEARING OFFICER EXPENSE 200

HOME RELIEF:

20-700	BURIAL EXPENSE	-
20-702	PERSONAL INCIDENTALS	-
20-704	FOOD	-
20-706	MEDICAL CARE	-
20-708	SHELTER	5,000
20-709	INSURANCE - LIABILITY	-
20-710	TELEPHONE	-
20-712	TRANSIENT	-
20-714	TRAVEL	-
20-715	TRAINING - GA RECIPIENT PROVISION	-

TOTAL ALL FUNDS

	<u>2023-2024 BUDGET</u>
<u>TOTAL ESTIMATED REVENUES</u>	\$ 698,745.75
<u>TOTAL ESTIMATED EXPENDITURES</u>	<u>\$ 958,600.00</u>
<u>SURPLUS (DEFICIT)</u>	\$ (259,854.25)
BEGINNING CASH BALANCE	<u>697,417.47</u>
ESTIMATED ENDING CASH BALANCE	<u><u>\$ 437,563.22</u></u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

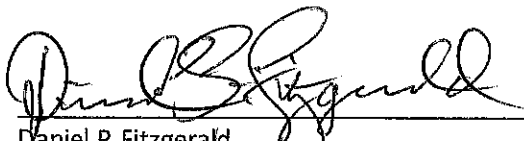
SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of NINE HUNDRED FIFTY-EIGHT THOUSAND AND SIX HUNDRED DOLLARS (\$958,600.00) for the fiscal year beginning March 1, 2023, and ending FEBRUARY 2024.

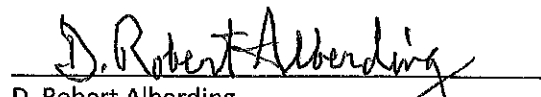
SECTION 6: That Section 3 shall be and is a summary of the Annual Proposed Budget & Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Amended Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this 11th day of April 2023 pursuant to a roll call vote by the Board of Trustees of Barrington Township, Cook County, Illinois

Board of Trustees		AYE	NAY	ABSENT
D. Robert Alberding	SUPERVISOR	X		
Edgar Alvarado	TRUSTEE			X
Fritz Gohl	TRUSTEE	X		
Helen Edwards	TRUSTEE			X
Linda Post	TRUSTEE	X		


 Daniel P. Fitzgerald
 Town Clerk


 D. Robert Alberding
 Supervisor, Board of Trustees

**CERTIFIED ESTIMATE OF REVENUES BY SOURCE
BARRINGTON TOWNSHIP**

The undersigned, Supervisor, Chief Fiscal Officer, of Barrington Township, Cook County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Barrington Township, Cook County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this 11th day of April 2023



Supervisor – Chief fiscal Officer

Filed this _____ day of _____ 2023.

County Clerk

BARRINGTON TOWNSHIP

RESOLUTION /
ORDINANCE LOG

Document #	Date	Title
2016		
2016-01	4/12/2016	Senior Citizens
2016-02	4/12/2016	Time Annual Town Meeting
2016-03	6/14/2016	Prevailing Wage
2016-04	11/9/2016	Tax Levy
2016-05	12/13/2016	Reimbursement Expenses
2017		
2017-01	3/14/2017	Community Dvlpt Block Grant Disaster Recovery Program
2017-02	4/11/2017	Senior Citizens
2017-03	4/11/2017	Time Annual Town Meeting
2017-04	6/13/2017	Prevailing Wage
2017-05	6/13/2017	IMRF Fund-Officials
2017-06	11/8/2017	Tax Levy
2017-07	12/12/2017	Sexual Harassment Ordinance
2018		
2018-01	4/10/2018	Senior Citizens
2018-02	4/10/2018	Time Annual Town Meeting
2018-03	6/12/2018	Prevailing Wage
2018-04	11/8/2018	Tax Levy
2018-05	12/11/2018	Sexual Harrassment Ordinance - Revised
2019		
2019-01	4/9/2019	Senior Citizens
2019-02	4/9/2019	Time of Annual Town Meeting 2020
2019-03	10/8/2019	Appointment of BCFPD Trustees
2019-04	11/7/2019	Tax Levy
2019-05	12/11/2019	Sexual Harrassment Policy
2020		
2020-01	3/10/2020	An ordinance regarding mailboxes in the public right-of-way
2020-02	4/14/2020	Senior Citizens
2020-03	4/14/2020	Time of Annual Town Meeting 2021
2020-04	10/28/2020	IGA with Cook County
2020-05	12/8/2020	Tax Levy
2020-06	12/8/2020	Resolution honoring the retiring BACOG Executive Director, Janet L. Agnoletti
2021		
2021-01	3/9/2021	Resolution for Appointment of Fire Protection District Trustees and Certification of Appointment
2021-02	4/13/2021	Resolution Senior Citizens
2021-03	4/13/2021	Resolution Time of Annual Town Meeting 2022
2021-04	5/11/2021	Resolution of Appreciation and Dedication to Amy Nykaza
2021-05	6/8/2021	Resolution for the Appointment of IMRF Authorized Agent
2021-06	7/13/2021	Resolution to establish the food pantry and angel fund as auditable entities beginning 5/17/21

2021-07	10/12/2021	Resolution to establish D.Robert Alberding as President of the Barrington Township Food Pantry
2021-08	10/12/2021	For appointment of Township Supervisor to the Barrington Township Food Pantry Board.
2021-09	12/14/2021	Tax Levy
2022		
2022-01	1/11/2022	WHISTLEBLOWER PROTECTION POLICY
2022-02	4/12/2022	Senior Citizens
2022-03	4/12/2022	Time of Annual Town Meeting 2023
2022-04	9/13/2022	IGA with Cuba Township for Plowing
2022-05	9/13/2022	IGA with Cook County for 2022 resurfacing project - College Street Subdivision
2022-06	9/13/2022	Ordinance to Adopt Remote Attendance Policy
2022-07	12/13/2022	Certificate of 2022 Town Fund and General Assistance Tax Levy
2023		
2023-01	2/14/2023	Invest in Cook - Authorization to proceed with Grant Application
2023-02	4/11/2023	Senior Citizen Service
2023-03	4/11/2023	Time of Annual Town Meeting 2024
2023-O-01	4/11/2023	Budget & Appropriation Ordinance - 2023/2024
2023-R-04	8/8/2023	FOIA Resolution - Township policy by means of submission
2023-R-05	8/8/2023	Ceremonial Resolution Honoring the 34th Anniversary of the Children's Advocacy Center of North and Northwest Cook County
2023-R-06	9/12/2023	IGA with Cuba Township for Plowing
2023-R-07	10/10/2023	IGA with Cook County for 2023 resurfacing project & Storm Drainage Infrastructure - College Street Subdivision

GRANT AGREEMENT

This Agreement, dated this 11th day of April 2023 is by and between Barrington Township (“Township”), a body politic and corporate, and «Agency_Name» (“Recipient”); and

RECITALS

WHEREAS, the Township provides services and programs for youths, seniors, disabled, and indigents pursuant to the Illinois Township Code; and

WHEREAS, the Township may provide funds to third parties to perform these services; and

WHEREAS, the Recipient provides services, as described in its Grant Application, hereto attached and incorporated herein; and

WHEREAS, the Township desires that the Recipient provide the services described in the Grant Application and the Grant Applicant desires to provide these services; and

NOW WHEREFORE it is agreed by the parties that:

1. Recitals. The above Recitals are incorporated herein.

2. Consideration. That the Township will compensate the Recipient in the amount of \$«M_2023_Decision» from the General Town Funds for the services, programs set forth in the Recipient’s Grant Application hereto attached and incorporated herein. Compensation shall be made upon executing of the Agreement by both parties.

3. Term. That the Recipient shall provide the services to the Township residents from March 1, 2023, to February 29, 2024, unless specified otherwise in the Grant Application.

4. Warrants. Recipient represents and warrants that this will be expended for services to Barrington Township residents.

5. Recipient agrees and warrants as follows:

- a. No person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, service, facility, or activity offered or provided by «Agency_Name» on the grounds of race, color, national origin, sex, age, religion, or handicap.
- b. That the Recipient shall comply with all provisions of the Illinois Prevailing Wage Act (820ILCS 130), to the degree that it is applicable to the services provided.
- c. None of the funds provided, directly or indirectly under this Agreement shall be used for any partisan political activity, or to further the election or defeat of any candidate for any office, or for lobbying or propaganda purposes designed to support or defeat any legislation, either pending or proposed, before any governmental body.

- d. That it will cooperate with the Township's auditor and provide any and all documents requested by the auditor. Further it will provide and pay for at its own expense any audits or other accounting reports or information required by any state or federal law, which may be applicable to this agreement.
- e. Recipient shall, at any reasonable time during normal business hours, and as often as may be deemed necessary, make available to the Township for examination all its books, records, lists, statements and any other written data or documents and shall permit the Township or its designated representatives to audit and inspect all such documents, and inspect the facilities.
- f. That it is an Illinois Not for Profit Corporation, in good standing.
- g. Recipient warrants that it has all local, state, and federal, licenses and is required to perform the services subject to this agreement.

6. Recipient will provide the following to the Township.

- a) Monthly or other periodic statements or reports setting forth the services rendered, or facilities or programs provided, the per diem, per hour, per client or other basis for computing charges to the Township for such services, programs, or facilities, and such other information as may be requested by the Township. Payment by the Township shall be made only after receipt of all such information.
- b) At such times and in such forms as the Township may require, any other statements, records, reports, data, or information pertaining to matters covered by this Agreement. Information relating to personal, medical, and financial data will be treated as confidential.
- c) Upon request by the Township, Recipient shall provide copies of its mailing list, membership list, staff roster, clients/customers served, and any other internal books, records or documents relating to or involved in operations. Shall not be required to disclose any matters which are confidential either according to statute or law.

7. Recipient shall provide the Township with a written report signed by its Director or whoever else is deemed to be in charge of services and facilities including the following:

- a. A description of each program, service, activity, or facility provided or offered by a statement that all such programs, services, activities, and facilities are accessible to the handicapped within the meaning of the Rehabilitation Act of 1973 and the Rules and Regulations on Handicap adopted by the Department of the Treasury effective as of October 17, 1983: or
- c. An identification of those programs, services, activities, or facilities which are not accessible to the handicapped.
- d. With respect to those programs, services, activities, identified in response to "c" above, a detailed statement setting forth the specific steps (including timetables) to be taken to achieve accessibility.

- e. If structural modifications will be required to achieve accessibility, a detailed statement setting forth the modifications required and the timetable for completion.

8. Indemnification. The Recipient will indemnify, save harmless and defend the Township, its agents, servants, and employees, and each of them against and hold it and them harmless from any and all lawsuits, claims, demands, liabilities, losses and expenses, including court costs and attorney's fees, for or on account of any injury to any person, or any death at any time resulting from such injury, or any damage to property, which may arise or which may be alleged to have arisen out of or in connection with the scope of service covered by this contract upon award. The foregoing indemnity shall apply except if such injury, death, or damage is caused directly by the willful and wanton conduct of the County, its agents, servants, or employees or any other person indemnified hereunder.

9. Assignment. The services performed under this Agreement are shall not be assigned or subcontracted to any other entity without the express written consent of the Township.

10. Early Termination. This Agreement may be terminated by either party at any time, upon not less than fourteen (14) days written notice delivered by mail or in person to the other parties. Notices shall be delivered to the persons designated in paragraph fourteen.

11. Entire Agreement. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof and contains all of the agreements between the parties hereto with respect to the said matter. Each party to this agreement acknowledges that no representations, inducements, promises, or agreements, oral or otherwise, have been made by either party which are not embodied herein, and that no other agreements, statements, or promises not contained within this Agreement shall be valid or binding.

12. Default. If the Recipient fails to comply with any of the terms or conditions of this Agreement, or with any of its representations hereunder, the Township shall give written notice specifying the default. Recipient shall have 30 days thereafter to correct any defaults alleged and to come into compliance with this Agreement.

- a. If Recipient fails or refuses to cure such default within such time period or any extension allowed by the Township, the Township may terminate, suspend or otherwise modify at its sole discretion any further funding or payments under this Agreement.
- b. If Recipient has expended any funds received from the Township in violation of this Agreement, or in violation of any statute, Rule or Regulations, Code provision or case law decision, Recipient shall reimburse the Township for such funds and shall indemnify and hold the Township harmless against any claims, demands, costs, expenses or fees of any nature whatsoever arising out of or relating to such acts or omissions of Recipient.
- c. In the event of a breach of this Agreement or default in any of the terms of this Agreement, the party not in default may pursue any of its rights under the laws of the State

of Illinois as well as in addition to any rights provided for herein. The prevailing party shall be entitled to attorney's fees and costs incurred.

13. Jurisdiction and Venue. It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Illinois, and any claim shall be brought in the Circuit Court of Cook County Illinois.

14. Any notices required hereunder shall be sent by registered mail, return receipt requested, or shall be delivered in person, at the following addresses:

D. Robert Alberding
Barrington Township
602 South Hough Street
Barrington, Illinois 60010

«Agency_Name»
«Agency_Contact», «agency_title»
«Address»
«City», «State», «State»«Zip»

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first above written.

TOWNSHIP OF BARRINGTON

By: D. Robert Alberding
D. Robert Alberding, Supervisor

Attest: Daniel P. Fitzgerald
Daniel P. Fitzgerald, Township Clerk

«Agency_Name»

By: _____
Printed Agency Representative Name and Title

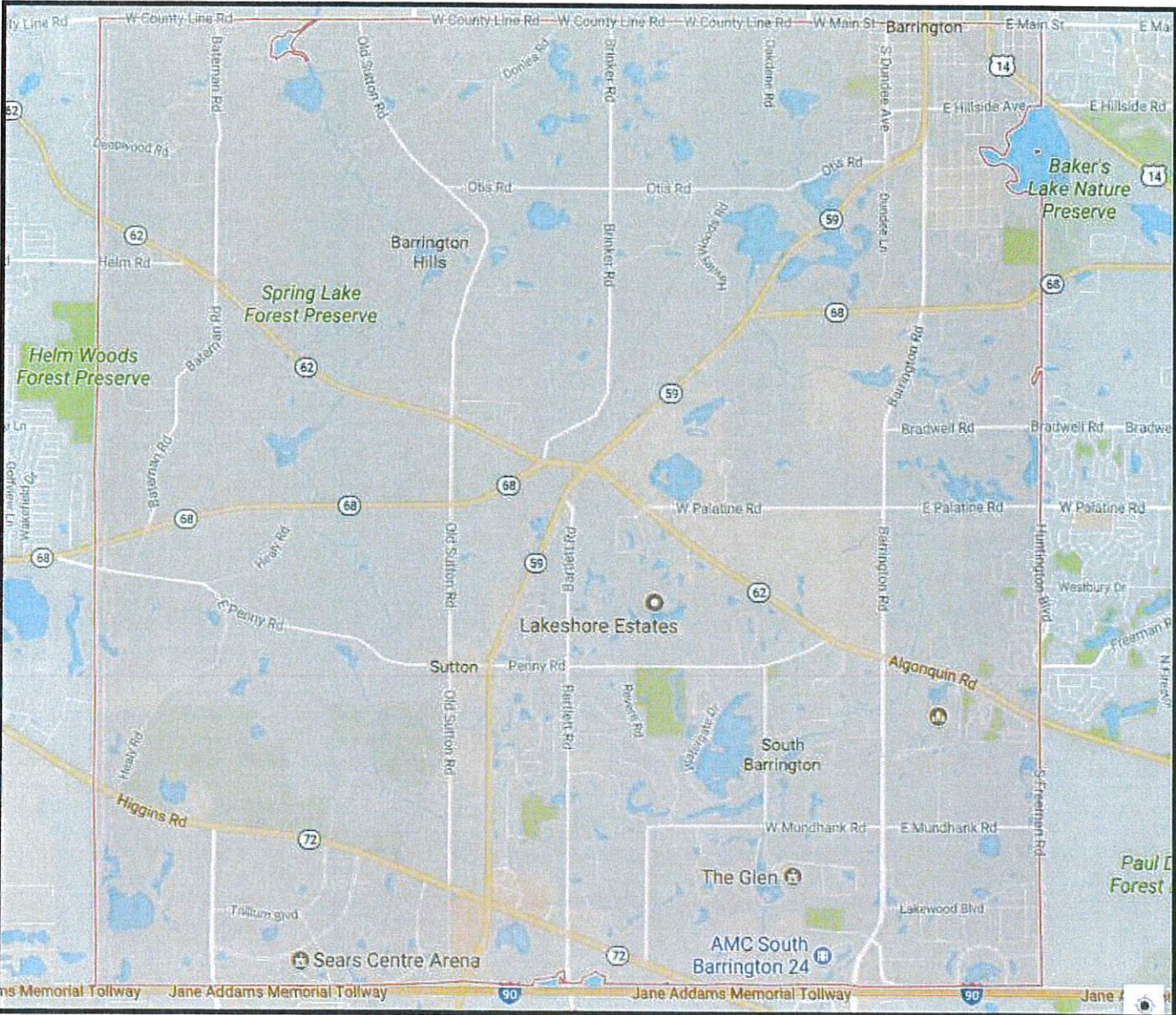
Signature

Attest: _____
Printed Agency Witness Name

Signature

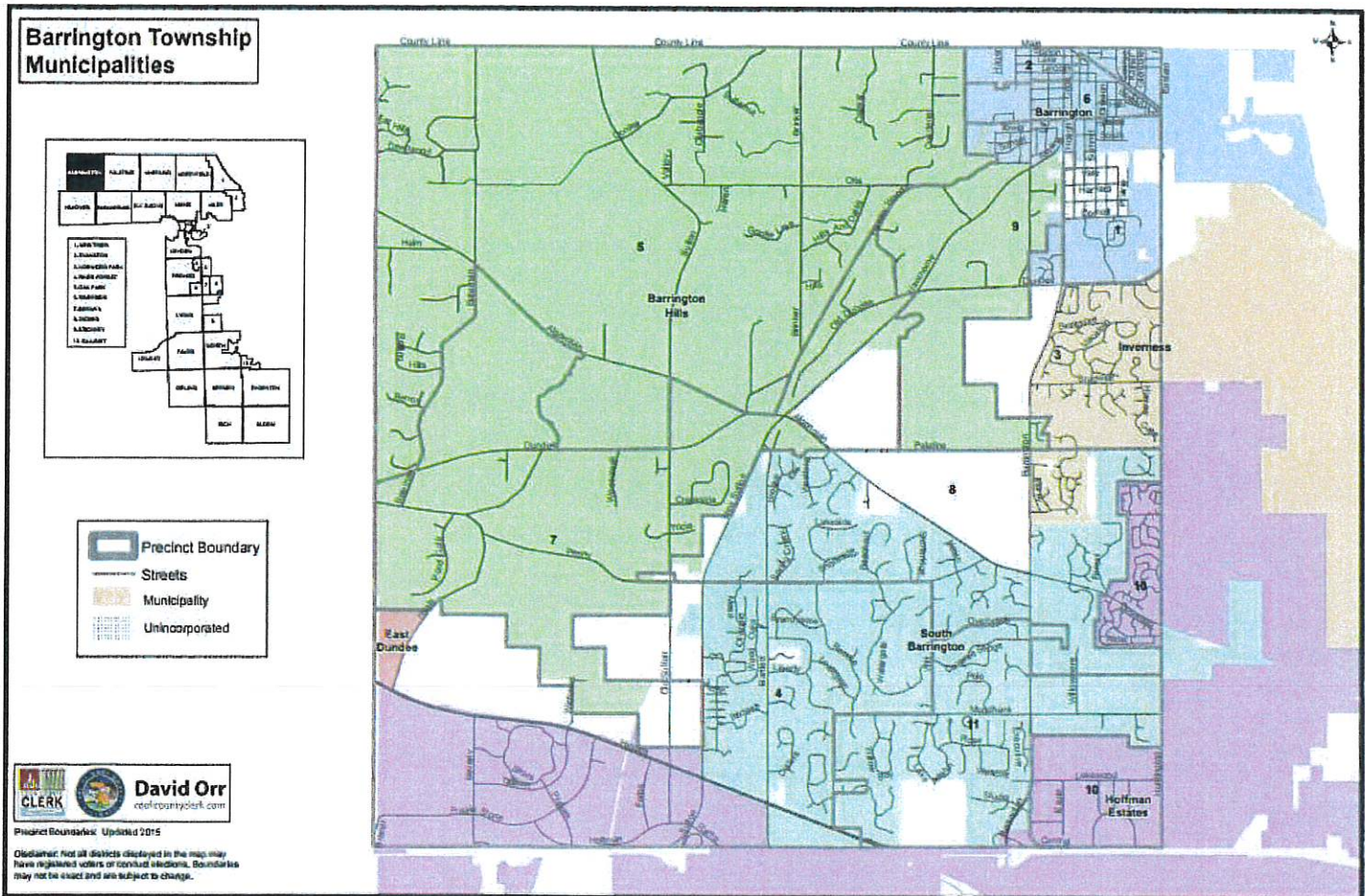
BARRINGTON TOWNSHIP SERVICE AREA MAP

Barrington Township is in Cook County, Illinois, USA. As of the 2020 Census Pop. 16,262. The township serves an area of 36.02 mi².



BARRINGTON TOWNSHIP SERVICE AREA MAP

Barrington Township is in Cook County, Illinois, USA. As of the 2016 Census Pop. 16,026. The township serves an area of 36.02 mi².



http://cookcountyclerk.com/aboutus/map_room/Documents/Township%20with%20Precincts/Barrington%20Township%20Package.pdf