2026 Christmas Craft Fair Vendor Contract

Aspen Park Improvement Association Fundraising Committee (hereafter "Fair Committee") and _____(hereafter "Vendor") hereby agree to the following:

The Vendor will rent a space from the Fair Committee at **Aspen Park Community Center** from **_Friday December 4____** to **_Saturday December 5, _2025_**. Unloading/ setup is from **_4:30pm-6:00pm on Friday Dec 5th_**, Set-up must be completed by **6:30pm Friday Dec 4__** unless otherwise arranged, with tear-down ending at **__5pm Saturday Dec 5__**. Event hours are (open for sales) **10:30am-4:30pm Saturday December 5__.**

The Vendor will rent the following space(s):

_____6' Table, $50__ /_table_ General Public/ non APIA member*

_____6' Table, $45_/_table__ APIA members only*

_____Additional Table, _$25 / table_ Rate after purchase of One table* Must be used by the same Vendor or Minor Child of Vendor. (No subletting of tables to another vendor)

_____Vendor will share One table with an Additional Vendor $15 Additional Fee** For **Two Vendors sharing One Table**, **Must purchase One Table at full price** then add $15 fee Additional Vendor's name _____

***Additional Fees may apply based on table location & your displays, see Vendor Request Form for more details and complete fees.**

The Fair Committee will provide the table, chairs, and electricity. The Vendor will provide all decorations, cables, and equipment necessary to run the table. Table fees are non refundable.

The Vendor agrees to abide by the following guidelines: **Vendor is responsible for set up, take down and removal of all items and display devices at the end of the event. Signature below releases APIA and Aspen Park Community Center from all liability for theft, damage, loss, injury or death**. **The Vendor takes responsibility for any damages or incidents that occur at his/her table area.**

The Vendor will employ the following assistants:_____

The Vendor attests that all his/her products are authentic and handmade.

The Vendor will not sublet or rent out his/her assigned space at any time.

The Vendor will be responsible for any required permits, licenses, or taxes required by the county or state.

The Fair Committee is permitted to take photographs of the booths and vendors and use these photographs for advertisement or promotion purposes.

In witness to their agreement to the terms of this contract, the parties affix their signatures here:_____ _____

Vendor One signature & date
Address_____
City, state, ZIP_____

if applicable, Vendor 2 signature & date
Address_____
City, state, ZIP _____

Fair Committee Signature & Date_____