

DOLPHIN FOUNDATION FOR EDUCATION AND ARTS

PO Box 2330
GULF SHORES, AL 36547

FUNDING APPLICATION



DOLPHIN FOUNDATION

FOR EDUCATION AND ARTS

Enclosed is the application for use by persons or organizations wishing request funding through the **Dolphin Foundation for Education and Arts** to benefit or create a program for the **Gulf Shores City Schools**.

The following instructions and forms are intended to assist persons or organizations in applying for consideration in funding assistance.

All required documents and attachments must be complete and submitted directly to the Dolphin Foundation for Education and Arts Funding Committee. Applications are available on the Foundation website, <http://www.thegsdf.org/>. You may complete the application online or submit to the applications to info@thegsdf.org. **Applications that do not contain required documents or who submit incomplete or out-of-date documents will not be permitted to participate. No verbal request for funding will be accepted.**

DEFINITIONS

Applicant: Name of the applicant or the organization.

Mailing Address: A mailing address must be provided.

Telephone: Applicant's or organization's telephone number.

Contact Person: The contact person is the individual to whom the Dolphin Foundation for Education and Arts will direct communications. This may be a specific person or the individual representing the organization.

Contact Address: Contact person's physical mailing address if different than the previously supplied mailing address.

Contact Telephone: Contact person's telephone number, if different than the previous telephone number provided.

Contact E-Mail: Contact person's electronic mail address.

Website Address: List the complete internet address of the applicant organization, if applicable.

Social Media Accounts: List of all social media accounts associated with the applicant's organization, if applicable.

Disbursement Address: List the address where paper checks will be sent, if different from provided mailing address

REQUIRED ATTACHMENTS

(Failure to provide any of these documents may result in an automatic denial.)

Attachment A/Page 3 - Grading Outline and Communication Timeline

Attachment B/Page 4 - Application Request

Attachment C/Page 5 - Statement Summarizing the Funding Needs

Attachment D/Page 7 - Cooperative Agreement

Attachment E/Page 8 – Organization Funding Sources and Request

(Attachment A)

The Dolphin Foundation for Education and Arts Grading Outline for Funds Distribution Committee

Persons or organizations benefiting the Gulf Shores City Schools are responsible for presenting their funding requests directly to the Dolphin Foundation's Funding Committee. If deemed applicable, the Funding Committee can call a meeting for the applicants to present the details of their request. At the meeting, all persons or organization's representative should be prepared to answer the following questions for the Funding Committee and provide a detailed description of how the requested funds will be utilized. All funding applications will be evaluated based of the five aspects listed below.

For Existing Programs:

- Defined Enhancement or Improvement of the Current Program
- Community of Students Affected (Inclusiveness and Numbers of Students)
- Quantifiable Results (How will it be quantified – survey, data metrics, etc.)
- Overall General Goodwill Generated (Intangible aspect for Students or School)
- Alignment of Gulf Shores City Schools Focus and Framework
- Any Matching Funds that are Available for this Project

For New Programs:

- Necessity of the Program
- Community of Students Affected (Inclusiveness and Numbers of Students)
- Quantifiable Results (How will it be quantified – survey, data metrics, etc.)
- Overall General Goodwill Generated (Intangible aspect for Students or School)
- Alignment of Gulf Shores City Schools Focus and Framework
- Any Matching Funds that are Available for this Project

All applications must be submitted 45 days prior to the date of desired funds disbursement.

(Attachment B)
DOLPHIN FOUNDATION FOR EDUCATION AND ARTS

APPLICATION REQUEST

FOR CONSIDERATION, APPLICATIONS MUST BE TYPED or CLEARLY LEGIBLE, COMPLETED AND SUBMITTED TO THE DOLPHIN FOUNDATION FOR EDUCATION AND ARTS FUNDING COMMITTEE

Applicant: _____

Mailing Address: _____

Telephone: () _____

Contact Person: _____

Contact Address: _____
(If different from the above address – All correspondence will be sent to this address.)

Contact Telephone: () _____ Fax: () _____

Contact: E-Mail Address: _____

Website Address (required, if available): _____

Social Media Accounts (required, if available) _____

Disbursement Address: _____
(This is the address where paper checks will be sent.)

CERTIFYING OFFICIAL (IF ORGANIZATION)

I, _____, am the duly appointed representative of
(Name)

_____ authorized to certify and affirm all
(Organization)

statements enclosed in this application.

____ I CERTIFY THAT I HAVE READ ALL THE CERTIFICATIONS SET FORTH IN THIS DOCUMENT AND AFFIRM THEIR ACCURACY. IN ADDITION, BY CHECKING NEXT TO THE STATEMENT, I ACKNOWLEDGE AND AGREE TO COMPLY WITH THAT CERTIFICATION.

(Signature)

(Typed or Printed Name)

(Title)

(Date Completed)

(Attachment C)

Request for Funding Summary

Please make the summary brief and focused

(Attachment D)
COOPERATIVE AGREEMENT

The Dolphin Foundation for Education and Arts is committed to providing organized leadership, direction and support in working with the citizens or organizations to help improve the quality of life by identifying, evaluating, and supporting and/or funding service needs and programs within Gulf Shores City Schools.

This agreement exists between the Dolphin Foundation for Education and Arts

and _____(Person or *Organization Name*).

The following cooperative agreement is intended to assure The Dolphin Foundation for Education and Arts fulfills its stewardship responsibilities to its donors and to assure partners are treated in an equitable manner.

An organization that is awarded support from The Dolphin Foundation for Education and Arts agrees to:

- Adhere to all Gulf Shores City Schools’ rules and regulations
- Reporting upon request from the Dolphin Foundation Board to show the awarded funds were appropriately used in the manner in which the request was originally submitted
- Participate actively in promoting fundraising campaigns with the Dolphin Foundation for Education and Arts by encouraging and enlisting the participation of its organizations members or other member of the community

Fundraising Policies:

The Dolphin Foundation for Education and Arts shall be operated exclusively for the support and enhancement of the opportunities for the students, teachers, and parents of the Gulf Shores City Schools as well as the City of Gulf Shores. All organizations will be expected to do all they can to support a successful Dolphin Foundation for Education and Arts.

Should an organization/person fail to abide by these agreements, or should discontinue providing the services within Gulf Shores City Schools as recognized by the Funds Committee, The Dolphin Foundation for Education and Arts may terminate, at its discretion, this agreement and the balance of the funds will not be disbursed.

(Signature)

(Typed or Printed Name)

(Title)

(Attachment E)

Organization Funding Sources and Request

ORGANIZATIION OR PERSONAL FUNDING SOURCES:

I, _____, personally plan to contribute \$ _____ to this project.

My organization, _____, plans to contribute \$ _____ to this project.

In addition, or in lieu of, these contributions, the following fundraising campaigns/activities are plan to contribute to this project. The fundraisers or other programs are listed below with their expected contribution.

TYPE: _____ AMOUNT \$ _____

TYPE: _____ AMOUNT \$ _____

TYPE: _____ AMOUNT \$ _____

OFFICAL FUNDING REQUEST AMOUNT FROM THE DOLPHIN FOUNDATION FOR EDUCATION AND ARTS:

\$ _____ ONE TIME REQUEST _____ ANNUAL FUNDING

IF ANNUAL, THE DURATION OF THE FUNDING _____

REQUESTED FUNDS ARE USED FOR: _____

FUNDS ARE NEEDED BY THIS DATE: _____

I, or my organization, (*print name*) _____
adhere to these standards.

will will not

I have read the above request and approve the submittal from _____ (teacher) in association with _____ (school and department) _____ (Principal)