To find and register for competitions, please follow the directions below:

I've put a list of competitions on our website's homepage (wenatcheefsc.org) where you can see regional competitions dates, registration deadlines, and links to registration sites. If you need info on events offered, cost of events and other details look at the competition announcements.

You can search for other competitions on the following sites

- a. Entryeeze at <u>https://www.entryeeze.com/competitions.htm</u>
- b. USFS EMS at https://www.usfigureskating.org/skate/compete (then scroll to the bottom of the page)

EntryEeze Competitions Registration Directions:

- 1. Go to the registration site, then log in using the skater's USFS# or email & PIN.
- 2. Fill in the data with the SKATER'S info (name, bday, etc)
 - a. The email/address should belong to the parent/guardian.
 - b. Coach(es) names should be the database, so if Ashley is the coach type Tike, then pause for the dropdown to appear. Select her name.
 - c. For test info, choose the Singles/LTS level.
 - i. Aspire levels haven't been updated yet, so if skating in an Aspire event select Freeskate1-4
 - d. Set the PIN to a number you will remember for future logins. This can be used on future registrations as well.
 - e. Press the save skater info button.
- 3. The next menu is to select the event(s) your skater will participate in. The names are created by when setting up the registration, so will vary between different competitions. You may need to hunt around for the correct event.
- 4. Once the event is selected select the level they are competing in... ie. Aspire2, then add to cart.
- *. Repeat steps 3-4 for each event
- 5. Purchase practice ice, if desired. You can usually purchase 1 practice for each event.
 - a. You will receive an email once practice ice time selection is available, usually about 2 weeks before the competition.
- 6. Pay to complete registration.
- 7. For each event with music, you will need to select AND upload your skaters music.
 - a. Go to the main screen and select Competition ightarrow My Music
 - i. Select Choose file and select your skater's music file.
 - Music files for Ashley's skaters can be found here: <u>https://drive.google.com/drive/folders/17-</u> <u>iUI_Jjf4zULI7bS160ZGFpXuGnn7uT</u>
 - 2. Music files for Lily's skaters can be found here: <u>https://drive.google.com/drive/folders/1fs_ICVj17o8m0XV-D77y1-nad4-9Ps_2?usp=drive_link</u>

- b. Select the Upload File button. You must hit the upload button!
- 8. If your skater is in an IJS judged event (usually PrePreliminary or higher Freeskate) you must enter their Planned Program Content (PPC)!
 - a. Go to the main screen and select Competition \rightarrow Planned Program Content
 - b. Select the event that you need to enter data for.
 - c. Fill in the table. Your skater/coach will need to help with this step. An example of a partially filled in table is: Each Row should have data in it once it is complete!

To enter/modify Planned Program Content for an event, click the event name below. Deadline for PPC entry: Tue, Jul 16, 2024 11:59 PM

Well Balanced Free Skate (IJS), Preliminary



Once all these steps are complete, then registration should be complete.