

# **Wenatchee Figure Skating Club**

## **Board Meeting Minutes**

Date: Thursday, March 26, 2026

Location: Conference Room (2nd Floor) at Town Toyota Center

Attendees: Patrick Smith (President), Vicki Campbell (Vice President), and Miho Motoyama (Secretary)

The meeting was called to order at 5:53 p.m.

### **1. Club Accounting**

Vicki reported that QuickBooks has been fully updated with assistance from Anna, and all financial records have been reconciled through February 2026. The club now has current financial information, including bank balances and account activity over the past 12 months.

Vicki also noted that QuickBooks, as well as GoDaddy website and related payment services, have been switched from monthly to annual billing. This change will save the club approximately \$150 annually and results in a nearly two-year prepayment cycle, which will normalize next year.

Outstanding accounting items were discussed:

- It is unclear whether the US Figure Skating Association (USFSA) club dues for the 2025–2026 season (\$150) have been paid. Vicki has contacted Pam, the membership chair, to verify this.
- The club's storage unit is still registered under Corinne's name; this will need to be updated.
- Preparations for filing the club's tax return, due May 15, 2026, are underway, and necessary documents will be provided to the tax preparers.
- Additionally, 1099 forms must be issued to applicable coaches and vendors.

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## **2. Board Member Renewal / Elections**

Vicki announced that she will not be renewing her position as Vice President next year. The continuation of Karissa as Treasurer remains uncertain. The board will follow up with remaining members to confirm their willingness to continue in their roles. Vacant positions will need to be addressed, and elections will be conducted as required for the upcoming skating season.

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## **3. USFS Governing Council**

Pam has been appointed as the club's delegate to represent Wenatchee Figure Skating Club at the Annual Delegate Meeting in Colorado Springs in May. (Per emails on 3/19/26)

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## **4. Club Storage Organization**

The board discussed the need to clean and organize the club storage in preparation for the next Christmas show. It was agreed that additional effort will be made to ensure the space is well-organized and accessible before rehearsals and show preparations begin.

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## **5. February 2026 Board Meeting Minutes**

Due to a lack of quorum, the board was unable to vote on approval of the February 2026 meeting minutes. This item will be addressed at the next board meeting.

The meeting was adjourned at 6:34 p.m.