

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, January 16, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Dave Peterson (President), Vicki Campbell (Vice President), Corinne Wei (Treasurer), Miho Motoyama (Secretary), Arnica Briody (Member at Large), Jaime Pakinas (Co-competition Chair), and Teka Sellers (Club Member)

Dave called the meeting to order at 6:03pm.

Secretary Report

- 1) November minutes were reviewed. Dave moved the motion to approve the minutes and Arnica seconded the motion.
- 2) December meeting was cancelled due to members' scheduling conflicts.

Treasurer Report

- 1) The club currently has \$61,073.57 in a bank account.
- 2) Corrine is still waiting for the invoice from TTC on the holiday show ice time (approximately \$8,700)

Skating Director Report

(Since Ashley was absent, she gave her agenda to Dave to report)

- 1) Caleb Niva (Ice dance coach) is planning to come on Sunday, March 2 to help our club skaters take virtual ice dance tests (Time:TBD) Coaches will evaluate and determine skaters who are ready to take tests. Ashley would need parent volunteers to help with filming tests.
- 2) Ashley would also need parent volunteers to lead/organize this year's Apple Blossom Festival Youth Parade if skaters are interested in participating. Ashley and other coaches might be gone to out-of-town skating competitions.
- 3) If there is enough interest, the club might host another skating exhibition this year sometime around March.

Holiday Ice Show 2024 (Review)

Per Dave:

- 1) The quality of the holiday show was excellent again this year and people enjoyed the show very much.
- 2) Having two shows on Saturday has been working out quite well.

- 3) Forming the holiday show planning committee early is essential so that the committee has ample time to plan ahead and the club can gather as many members/volunteers as possible to help the show be successful again.

Per Arnica and Vicki:

- 1) Approximately, 990 people attended this year compared to about 1,150 people last year.
- 2) The club was able to make a total of about \$5,000 in silent auction, flowers, and concession stand items combined (expenses not included).
- 3) 33 businesses had donated various merchandise and services to the silent auction. The club will ask skaters to sign their names to send thank-you cards soon.
- 4) The motion to provide the check (\$150) to Kris Hemmerling who has helped Arnica and the club with setting up the silent auction online, was moved first by Arnica and seconded by Vicki.

Per Teka:

- 1) She stressed the importance of running the dress rehearsal the exact same way as the actual show in every aspect (timing, music, lights, costumes, props, and even the locker room assignment) so that skaters, coaches, parent volunteers, and other staff who are involved to help in the show would know what to do. (For example, if we didn't test the "smoke machine" during the dress rehearsal to know how to properly showcase it, then we wouldn't use it during the actual shows, etc)
- 2) We need to clarify "a point person" or a person in charge for the show so that if we have questions or concerns, we know who to go to get a final decision.
- 3) The board should discuss setting the "show date" possibly earlier. As winter break approaches, people are more likely to be gone out of town and on vacations, then we tend to lose more audience to the show.

Apple Ice Classic 2025

- 1) The club plans to hold this year's AIC on Saturday, August 16 ~ Sunday, August 17. (The club in-person testing session: Friday, August 15)
- 2) Jaime and Anna (competition chairs) will work on the announcement for this year and will also collaborate soon with LOC members to start planning AIC.

Dave called the meeting to adjourn at 7:35pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, February 20, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Dave Peterson (President), Vicki Campbell (Vice President), Corinne Wei (Treasurer), Miho Motoyama (Secretary), and Arnica Briody (Member at Large)

Dave called the meeting to order at 6:05pm.

Secretary Report

- 1) January minutes were reviewed. Since there was no correction needed, Dave made a motion to approve the minutes and Vicki seconded the motion.

Skating Director Report

(Per Ashley's email notes)

- 1) The jump harness on the ice has been out of commission for a while now. Paul has been working on getting it back up and running. He could also use help from the board or TTC to get it up to complete the rest of the work.
- 2) The Special Olympics will be held on Saturday, March 1 (Figure skating events are from 8:30am to 12pm, and speed skating events are from 1pm to 3pm). Volunteer spots are pretty much filled except for an announcer. Club members or anyone can attend and cheer for athletes at these events.
- 3) According to Alexis (rink manager), TTC will take out both sheets of ice for maintenance from July 3 to July 14, 2025.
- 4) Ashley would like the board to start thinking about reviewing the club membership options for the 2025-2026 season.
- 5) Miho organized the virtual ice dance test session (practice and filming) which will be held on Sunday, March 2.
- 6) Ashley has been approached by Mark Miller who is interested in putting on a Gala style ice show event collaborating with our club. She suggests the board to talk about it and explore ideas to see if it can be done.
- 7) Ashley is putting the holiday show feedback survey together and will send it to the board for review. (Arnica is assisting Ashley to finalize the survey)

Apple Ice Classic 2025

- 1) The club is still waiting for \$5000 funding from Chelan County Lodging Tax Funds which will most likely be used to cover AIC officials' and judges' hotel accommodations.
- 2) Miho has been in contact with a director of sales, Kendall Long, from Residence Inn by Marriott, which was the AIC official hotel last year. After some negotiation, Kendall has offered us the same discount rate for the block rooms. The block room rate is \$189 instead of a regular rate of \$279 (standard double queen room). Miho moved the motion to make a lodging contract with Residence Inn again this year, and the motion is seconded by Vicki and Arnica.

Holiday Ice Show 2025

- 1) The tentative date is set on Saturday, December 20.
- 2) Although there was a brief conversation about a "Gala" ice show replacing our club's holiday ice show, the majority of the board members strongly believes in continuing to host our annual holiday ice show as it has been very important and memorable for our club members and their families. In addition, it gives a great opportunity for all club members including beginning skaters to be able to showcase their talents locally.
- 3) Arnica is coordinating a subcommittee to start planning this year's holiday ice show soon.

President Report

- 1) Dave suggested clarifying each board members' terms, and starting to recruit new members as well as reelecting current members for the 2025-2026 season.
- 2) Dave brought up an idea of forming "a junior board" run by club skaters. One of Junior board members' tasks may be to help with the annual holiday ice show.
- 3) The board would need to come up with the 2025-2026 season's financial plans to appropriately allocate the club's money to various events such as Apple Ice Classic and the holiday ice show.

Test Chair Report

- 1) The virtual test session (practice and filming) on Sunday, March 2 will be held during a few freestyle times provided by TTC. We tentatively plan to have 15 club skaters taking approximately 38 partnered pattern ice dance tests with our guest coach/partner, Caleb Niva.

Coaching Staff

- 1) The board is still looking for additional part-time skating coaches to provide private lessons as current coaches are already booked up and there seems to be more need in finding coaches for beginning level skaters. Arnica might look into Learn-to-Skate online newsletter to see if it's worth enough to place an advertisement on it.

Other Upcoming Event

- 1) Apple Blossom Festival and Parade - Arnica mentioned that she can help organize for club skaters and families to participate in the youth parade this year. The club would need volunteers to register for the parade, reserve a truck and a trailer, and decorate the float.

The meeting was adjourned at 7:42pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, March 27, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Dave Peterson (President), Vicki Campbell (Vice President), Miho Motoyama (Secretary), Arnica Briody (Member at Large), and Jaime Pakinas (Competition Co-Chair)

Dave called the meeting to order at 5:55pm.

Secretary Report

- 1) February minutes were reviewed. Since there was no revision needed, Dave made a motion to approve the minutes and Vicki seconded the motion.

Treasurer Report

(Per Corinne's email)

- 1) The club has received a \$5,000 check from Chelan County Lodging Tax Funds and it is deposited to the club account.

Skating Director Report

(Per Ashley/Dave)

- 1) The jump harness on the ice has been fixed and working very well for skaters to learn jumps.

Test Chair Report

(Per Miho)

- 1) The filming ice dance sessions with Caleb for virtual tests on Sunday, March 2 went smoothly.
- 2) A total of 35 ice dance tests were submitted virtually and had 97% of a passing rate.

Membership Fee Renewal

(Per Vicki)

- 1) Since the US Figure Skating Association has raised their annual fee for the 2025~2026 season from \$77 to \$85 per skater, our membership fee will also need to be raised to cover those obligatory dues.
- 2) The suggested membership fee for the new season is \$195 per 1st skater (\$185 last season).

- 3) Aspire/Junior Academy category (\$55) will be replaced with the “Introductory Skater” category (\$110).
- 4) Above motion was first moved by Arnica and seconded by Miho.

Fundraising

(Per Arnica)

- 1) Fundraising tasks take a lot of time and effort, and Arnica suggested creating subcommittees for club members to volunteer.
- 2) The subcommittee can create and plan various fundraising opportunities to raise money for the club related events, such as Apple Ice Classic and Holiday Ice Show.
- 3) The above idea can be proposed to all members at the annual club meeting in June.

Apple Ice Classic 2025

(Per Jaime)

- 1) The AIC announcements were drafted by Jaime and Anna (Competition Co-Chairs), and sent to Mike Otis who is the chief referee to review.
- 2) Mike has checked the announcements and recommended a couple of registration fees to be changed to lower entry fees in order to promote and encourage skaters to enter more events.
- 3) Jaime and Anna have taken Mike’s suggestions into consideration and came up with the following fee structures:
 - A) The free program - the fee changes from \$60 to \$40 (3rd event)
 - B) Jump/Spin Challenge event - the fee changes from \$75 to \$40 (2nd event) and from \$60 to \$40 (3rd event)
- 4) Above motions are moved first by Vicki and seconded by Arnica.

Holiday Ice Show 2025

(Per Arnica)

- 1) There was a suggestion at the last holiday show planning committee that skaters and coaches could use more time on ice to rehearse for the show, mostly for the opening, closing/bow, and group numbers.
- 2) Vicki said, with a limited show budget the club has, it might be difficult for the club to afford longer rehearsal time on ice as paying for the ice time is the biggest expense for the holiday ice show.
- 3) Instead, the other possible suggestion to improve the quality of the show could be to increase more off-ice practice time which doesn’t involve purchasing the costly ice time.

- 4) During the show committee meeting, Arnica and Teka talked about starting the preparation early, especially asking for donations and sponsorships for the fundraising event at the holiday ice show.

President Report

(Per Dave)

- 1) The board would need to decide when the next annual club meeting will be and announce it to all members next month.
- 2) The board would also need to discuss the board members' terms, new nominations, and elections for 2025~2026 board positions.

Other Upcoming Events and Topics

(Per Arnica)

- 1) WFSC will participate in the Apple Blossom Youth Parade on Saturday, April 26 and everyone is invited to walk. Arnica has organized the float decoration party (6pm on Wednesday, April 23 at Town Toyota Center).
- 2) As skating members have been increasing lately, Ashley, other coaches, and the board all agree that the club would need more skating coaches. Arnica suggested listing an ad on the National Learn to Skate website.

Dave called the meeting to adjourn at 7:43pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, April 17, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Dave Peterson (President), Vicki Campbell (Vice President), Miho Motoyama (Secretary), Anna Hall, (Competition Co-Chair), Jaime Pakinas (Competition Co-Chair), and Jaime Poole (Club Member)

Dave called the meeting to order at 5:46pm.

Secretary Report

- 1) Since the board didn't have a quorum to vote, a motion to approve the March meeting minutes was postponed to the May meeting.

Treasurer Report

(Per Corinne's email on 4/16/25)

- 1) The club has an account balance of \$51,302.35

Apple Ice Classic 2025

(Per Anna and Jaime)

- 1) Anna and Jaime recently had a meeting with Mike Otis who is a AIC chief referee and went over the details of how the competition will be run this year in regards to how many/what types of competition events AIC will hold, registration fees for each event, and etc.
- 2) Mike reviewed them, and with a fee discount of 2nd and 3rd event, he anticipates that competitors will more likely to register for multiple events to compete in.
- 3) Anna and Jaime also created a budget for this year based on the actual revenue/expenses from AIC last year.
- 4) Dave reminded them that \$5,000 the club has received from Chelan County Lodging Tax Funds can be applied to AIC (The fund will mainly be used to help pay for officials/judges' hotel accommodations)

Test Chair Report

(Per Miho)

- 1) Although registration fees for the club in-person testing session have stayed the same for the last several years, they need to be re-evaluated as both the USFS test fee and the ice time fee through TTC have been raised.

- 2) The increase of a registration fee by \$5 or \$10 per test was proposed to meet the above expenses. Since the board didn't have enough members to move the motion, the topic will be discussed again at the next meeting in May.

President Report

(Per Dave)

- 1) Dave stated that nominations and elections for 2025~2026 board positions are coming up in June.
- 2) Arnica Briody (Wrena's mom) has submitted a resignation notice to end her term as a board member (member-at-large) effective April 1st, 2025. (per email on March 28)
- 3) Corinne Wei (Stella's mom) has decided to end her term as a club treasurer at the end of June. (per email on April 10)

Miscellaneous

- 1) The possible dates for the annual club member's meeting were discussed. It will tentatively be set either on Tuesday, June 3 or Thursday, June 5. The meeting date will depend on the availability of the venue (Crunch Pak room).

Dave called the meeting to adjourn at 6:58pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Monday, May 19, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Dave Peterson (President), Vicki Campbell (Vice President), Miho Motoyama (Secretary), Brian Bolz (Member at Large), and Karissa Gerber (Club Member)

Dave called the meeting to order at 5:39pm.

Secretary Report

- 1) Addendum via emails on May 3:
The two proposals of the registration fee changes (fixed rate) for the AIC group events were approved by a majority of board members.
 - A) Mini Production fee changed from \$280 (\$35/skater, max 8) to \$140 (\$60 base plus \$10/skater, max 8)
 - B) Production Ensemble fee changed from \$350 (\$35/skater, average 10 skaters) to \$210 (\$110 base plus \$10/skater, average 10 skaters)
- 2) Both March and April board meeting minutes were reviewed, and Brian first made a motion to approve the minutes and Vicki seconded the motion.

Treasurer Report

(Per Corinne's email on 5/19/25)

- 1) The current balance in the Numerica Credit Union account is \$54,372.60
- 2) Before Corinne took over as treasurer, the club used Cashmere Valley Bank for most transactions and there is still a balance of \$77.85 remaining in that account. Corinne has contacted Tyler who is a previous treasurer (a signatory) to write a check to the club for that amount so that the club can close the account before CVB starts charging a monthly fee for being inactive. Corinne is currently waiting for the check from Tyler.

Apple Ice Classic 2025

- 1) Anna (Competition Co-Chair) has completed the AIC announcement, submitted an application for a competition sanction request, and the application is currently under review.
- 2) Once it's approved by USFS, Vicki will officially open the registration site through Entryeeze for skaters to start signing up.

- 3) Miho keeps in contact with the official hotel group coordinator in Embassy Suites and 13 rooms out of 20 block rate rooms are secured so far for AIC judges and officials including Jeff Lancaster, our competition videographer. If some judges are willing to share a room with other judges to help us keep the expenses low, then, we can release those extra rooms back to the out-of-town competitors and their families to reserve.
- 4) We provide a hotel room with a block discount rate for Jeff, and he will pay for his own stay.

Holiday Ice Show 2025

(Per Vicki)

- 1) To accommodate skaters' costume changes, the star room and locker rooms 1~4 are already reserved for the two shows as well as for the dress rehearsal. In addition, the Crunch Pak room is also reserved so that skaters and parents can wait there during the show.
- 2) The show rehearsals (opening, finale, and bows) will more likely be on Sunday afternoons as they were last year.
- 3) Aside from having a show committee and coaches, a proposal of having a creative show director with a certain pay is one of the related topics to still be discussed further during the board meeting.

Board of Directors

- 1) Since both Arnica and Songge have resigned as members at large, and Corinne has decided to step down as treasurer at the end of this skating season, the club has 3 vacant board positions to fill.
- 2) The rest of the board members (Dave, Vicki, Miho, and Brian) are also up for reelection.
- 3) Vicki will contact several parents of club skaters who have shown interest in being a part of the board members (Jamie Pakinas, Jamie Poole, Karissa Gerber, and Patrick Smith)

President Report

- 1) Annual club meeting for all members will take place at 5:30pm on Tuesday, June 3 at Crunch Pak room.
- 2) The club will supply simple meals such as sandwiches, fruits, and etc.
- 3) The meeting agenda includes but are not limited to speeches from the president and coaches, awards, nominations and reelections for board positions, and AIC and holiday ice show 2025.

Skating Director Report

(Per Ashley/Dave/Vicki)

- 1) The club will host a special “Competition and Performance skating seminar” with Liam and Kaela Kapeikis on Sunday, June 8 at the community rink.
- 2) Ashley will interview a prospective skating coach who has contacted her recently.

Miscellaneous

- 1) Brian and Dave encouraged the board to pursue an opportunity to host future figure skating events such as National Qualifying Series events, National Showcase Competition, and Excel National Final and Festival. Although these events are huge and take months to plan, they can bring a great revenue to the club.

Dave called the meeting to adjourn at 6:43pm.

Wenatchee Figure Skating Club Annual Club Meeting Minutes

Date: Tuesday, June 3, 2025

Location: Crunch Pak room at TTC

Attendees: Dave Peterson (President), Vicki Campbell (Vice President), Corinne Wei (Treasurer), Miho Motoyama (Secretary), Brian Bolz (Board Member), Ashley Tike (Skating Director), and available club coaches, members, and families

Dave called the meeting to order at 5:48pm

President Report

(Per Dave)

- 1) The club had a successful Apple Ice Classic competition last year with more competitors registering for various competition events compared to the previous year.
- 2) The annual holiday ice show had fantastic reviews by communities thanks to coaches' dedication and skaters' hard work. The fundraising led by Arnica was also a huge success. The club had a positive revenue and thanked Arnica, all the other volunteers, and corporate sponsors for this great opportunity.

Upcoming Important Dates/Events:

- 1) Apple Ice Classic – August 15-17, 2025 (Per Anna/Vicki)
 - **Registration is now OPEN** - Register at <https://comp.entryeeze.com/Home.aspx?cid=304>
 - Testing for club skaters will take place on Aug 15.
 - If skaters want to be in the ensemble group, register now. For more info, talk to Coach Ashley or Coach Lily. Cost includes practices, coaching, and costumes.
 - Anna and Jaime (Competition chairs) are looking for various volunteers to help run the AIC including medical volunteers.
- 2) Holiday Show – December 20, 2025 (Per Vicki)
 - Please let the board members know if you would like to help organize/lead the show this year.
- 3) The rink will be closed from July 3 to July 15 due to renovations.

Membership Renewal:

(Per Vicki)

- 1) **Join or renew membership to the Wenatchee Figure Skating Club.** Skaters must be club members if they want to compete, test, take part in the holiday show or clinics, or participate in other club sponsored activities.
- 2) To join/renew, visit
<https://comp.entryeeze.com/Membership/Welcome.aspx?cid=406>.
 - If renewing your membership, log into your WFSC Entryeeze account and select the Appy/Renew tab. Select the membership that is correct for each skater.
 - If you were an Aspire member, or it is your 1st year with the club, select the introductory membership.
 - If you will be joining the club, a skater under 18 must have a parent member as well. You will need to use the “new member” option. Each member (skaters and parents) will need their own USFS #.

Board Members Renewal/Nomination:

- 1) Vicki Campbell, Miho Motoyama, and Brian Bolz, are current club board members up for re-election.
- 2) Patrick Smith (Ryan’s dad), Jamie Pakinas (Emma’s mom), Jamie Poole (Issac’s mom), and Karissa Gerber (Raylee’s mom) are nominated to be new board members.
- 3) The motions above two proposals were first moved by Melissa (Mackenzie’s mom) and seconded by Sierra (Lola’s mom). Dave announced that the motions have been passed by club members’ majority votes.

Skating Director/Coaches Report:

(Per Ashley/Lily)

- 1) Sign up if skaters are interested in a production ensemble to skate at Apple Ice Classic. The cost (\$150) includes coaching fee, ice time, and costume fee.
- 2) Special skating clinic will be held by Liam and Kaela Kapeikis on Sunday, June 8. Participants will learn various jumps, spins, and skating skills along with Q and A sessions with Liam and Kaela.
- 3) Freestyle session etiquettes and safety rules were explained and reviewed.
 - a) Make sure to pay the FS session fee before getting on the ice.
 - b) Be attentive on the ice (Both advanced and beginning skaters need to watch out for each other to create a safe environment)

- c) Wear the orange vest when skating with music.
- d) Skaters are allowed to put their competition music on twice during each FS session except during lessons.
- e) Wear skating appropriate attires (No jeans or sweatpants and no hoodies)
- f) Come early to stretch and warm up.
- g) The door by the ice will be closed during FS sessions to maximize skaters' practice time.
- h) Priority on the ice is given to skaters who are skating with music, getting private lessons, and on the harness.
- i) Practice spins in the middle of the ice and leave corners for skaters practicing lutz jumps.

Awards:

- 1) Awards and certificates were presented to skaters for their achievements including skating tests passed, axel awards, and various certificates given by coaches.

The annual meeting was adjourned at 6:58pm.

**Wenatchee Figure Skating Club
Board Meeting Minutes**

Date: Wednesday, June 18, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Dave Peterson (President), Vicki Campbell (Vice President), Karissa Gerber (New Board Member), Patrick Smith (New Board Member), and Jaime Poole (New Board Member)

Dave called the meeting to order at 5:57pm.

Treasurer Report: Corinne emailed the following description of the treasurer position

I'm mainly responsible for keeping track of the club's finances—things like managing the bank account, recording income and expenses, and making sure all the bills are paid on time. I also prepare financial reports for the board, and make sure we're following any legal and tax requirements for nonprofits. At the end of the year (June 30), our accountant (Geoff Bailey) will file tax and we communicate through emails of any questions.

On a practical level, I handle things like paying bills and reimbursing people for approved expenses, and record books. There's more time involved when the club hosts an event because I have to access multiple websites (bank account, Stripe, Venmo, and entryeeze etc) to categorize transactions correctly. It's also important to keep organized records for transparency and possible audits. This role works closely with the rest of the board to support decision-making and long-term planning.

Board of Directors:

1. Karissa Gerber volunteered to become treasurer. Vicki made the motion and Patrick seconded the motion to approve her appointment. All approved.
2. Patrick Smith volunteered to become President. Vicki made the motion and Jaime Poole seconded the motion to approve his appointment. All approved.

Apple Ice Classic:

1. Registration opened late May for the competition.
2. Most of the prep work for finding vendors, hotels, judges, etc is complete.
3. Patrick brought up looking for sponsors, and it was recommended he talk to Jaime Pakinas about what can be done.

Dave called the meeting to adjourn at 6:39pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, July 24, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Patrick Rizzs-Smith (President), Vicki Campbell (Vice President), Karissa Gerber (Treasurer), Miho Motoyama (Secretary), Brian Bolz (Member at Large), and Jaime Pakinas (Member at Large)

The meeting is called to order at 5:45pm.

Treasurer Report

- 1) Karissa, a new treasurer, has been working with Corinne and Vicki to obtain all the necessary financial documents and checkbooks so that she can start recording the club's income and expenses.
- 2) Karissa has also communicated with Numerica Credit Union (the club bank) to put her name on the account so that she can be authorised to start writing checks on behalf of the club.
- 3) Furthermore, she has been working on learning and understanding the club quickbooks as she will be providing financial records at future board meetings.

Secretary Report

- 1) Addendum via email communications between board members on July 15: Miho's proposal of increasing the club in-person test fee by \$5 (each test) was approved by board members with a majority of votes. This proposal was due to the fee increase in both U.S. Figure Skating test fee and the ice time fee.
- 2) Both May and June board meeting minutes as well as June annual club meeting minutes were reviewed, and Brian first made a motion to approve those minutes and Vicki seconded the motion.

The Club In-Person Test Session

(Per Miho, Test chair)

- 1) The club will host an in-person testing session on Friday, August 15, the day before Apple Ice Classic.
- 2) The Entryeeze registration site is open and the notification email was sent to all club members so that skaters can start signing up online (Deadline: 8/1/25)

- 3) Since we have qualified test judges and Caleb (a dance coach/partner) coming to Wenatchee, we can offer skating skills, singles, and ice dance tests from pre-preliminary to all the way up to gold level.

Apple Ice Classic 2025

(Per Jamie, Co-competition chair)

- 1) The AIC registration has closed and Mike Otis (a chief referee) is currently working on the master schedule.
- 2) Jaime/Anna will communicate with Melissa soon to set up the AIC volunteer site for people to start signing up.
- 3) Qualified medical volunteers are often harder to find, and Jaime is looking for a volunteer with a proper qualification to fill the 8:00am-1:00pm slot on Saturday and 8:00am-12:00pm slot on Sunday. (Corinne has graciously offered to help with the 1:00pm-4:00pm slot on Saturday)
- 4) Other competition related tasks such as ordering medals and working with vendors are being done smoothly in a timely manner.

(Per Vicki, Online registrar)

- 5) For AIC this year, a total of 125 skaters have been registered including 6 teams and 218 starts which are estimated to be about 50 more starts than last year.
- 6) Competitors' and judges/officials' badges are made by Vicki and will be printed by Anna.

(Per Miho, Hotel coordinator)

- 7) So far, 18 rooms with a discounted block rate (\$189 plus tax) have been reserved out of 20 rooms we initially have held with 50% attrition. Since we have passed our attrition requirement, we will not be penalized.
- 8) One of the technical specialists (Ann Doherty) had to cancel coming to AIC last minute due to her medical reason. Since then, Mike has talked with Beth Crane to get help with IJS events and we ended up not having to fly another TS out of state which saved us a huge expense. Beth is also a judge who lives locally and doesn't need a hotel reservation which is also an advantage to keep the competition expenses low.
- 9) Since there was no objection, appreciation gifts to judges and officials of AIC and test judges remain the same as previous year (Amazon gift cards: \$45 to judges who help with both the test session and AIC, and \$30 to rest of the judges/officials who assist at AIC)

(Per Brian, Operations manager)

- 10) This year's showcase competition events at AIC will have a partition dividing the ice by setting up the black curtains. This will provide competitors time and space to practice before their turn to skate.

Miscellaneous

Fundraising

- 1) Karissa brought up a question of how the club members can get involved in more activities to raise money for the club. Brian commented that fundraising is necessary and something the club/board needs to talk about.
- 2) The club can consider planning/participating in smaller fundraising events such as Wenatchee Wild Chuck-a-Puck or car wash. Another idea is to start contacting various local businesses for earning corporate sponsorships (Confluence Health, Stemilt, and etc.) In addition, the club should continue to apply every year for grants with Chelan County and the City of Wenatchee lodging tax funds which help AIC and Holiday ice show expenses.

The meeting was called to adjourn at 6:51pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, August 21, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Patrick Rizzs-Smith (President), Vicki Campbell (Vice President), Karissa Gerber (Treasurer) via zoom, Miho Motoyama (Secretary), Brian Bolz (Member at Large), Jaime Poole (Member at Large), Jaime Pakinas (Member at Large) via zoom, Anna Hall (Competition Co-Chair), Cinnamon Jinotti (Skating Coach), and Melissa Rizzs (Club Member)

The meeting was called to order at 5:48pm.

Coach Report

(Per Cinnamon)

- 1) Cinnamon was approached to be a designated club SafeSport Compliance Chair, and she wanted to find out more about it in detail.
- 2) Brian has explained what it is and offered some guidelines of what/how things need to be done at sanctioned events such as Apple Ice Classic competition and the annual holiday show.

President Report

(Per Patrick)

- 1) Pam (President of PNIC/Wenatchee FSC member) has approached Patrick about considering to make AIC competition a US Figure Skating National Qualifying Series event to host in 2026.
- 2) The board needs to vote on it in order for Pam to put in a bid for the 2026-2027 season.
- 3) Melissa (Ryan's mom) had general questions about NQS events, and Brian explained the overview of how NQS events have become what it is today and how they have changed before and after covid.
- 4) Hosting a NQS event will certainly attract more skaters to Wenatchee, however, Anna was concerned that the club may not have enough volunteers to cover all the necessary sections (Ice monitor, medical, and etc.) for a bigger event as NQS which is expected to go extended days. Brian then mentioned that if we host a NQS event, our club should be able to get more volunteer assistance from other local clubs in Washington state such as Everett FSC and Seattle SC.
- 5) Melissa had some suggestions as to how the club members can get more involved in helping club related events. (Making a club handbook for

skaters/parents, and it clearly states that volunteering would be one of requirements as a club member. If they are not able to do that, they are given “a buyout “ option by paying certain fees to the club)

- 6) Cinnamon also suggested that the club may organize a fun event to socialize, especially for those new skaters and families so that they get to know more about the club and what we do. A mentoring system could be another good idea that a new skater/family would become more familiar with the club functions, and the more they know, the easier it is to start getting involved and helping.
- 7) Brian and Patrick moved the motion to approve to host the AIC/NQS event, and Vicki seconded the motion. All remaining board members voted in favor.
- 8) Patrick will let Pam know and she will put in a bid for next year’s NQS competition.

In-Person Club Testing Session

(Per Miho)

- 1) Everything went really well with the test session on Friday, August 15. 29 various tests were taken by a total of 12 club skaters this year, and Miho was pleased to report that all the skaters passed their tests, adding that it has been several years since the club last achieved a 100% passing rate in an in-person test session, which she described as a significant achievement.
- 2) Ashley, Lily, Caleb, Alexis (rink manager), and parent volunteers all worked together to help this year’s test session be another success.
- 3) **Addendum:** Miho has spoken with Alexis (rink manager) and Michael Cole (TTC accounting department) on August 20 to ensure that the \$1,265 credit from the ice usage regarding the virtual test filming session back in March will be applied to the test session/AIC ice time invoice. Michael confirmed he will process the credit, and Anna (co-competition chair) is also aware that it will be reflected in the final AIC profit/loss report.

Apple Ice Classic Competition 2025 (Review)

(Per Anna)

- 1) AIC this year had 14 more skaters and 39 more starts than last year.
- 2) Although Anna is still waiting from a few places to give her financial information, so far she is expecting that this year’s AIC will have a revenue between \$6,000 to \$7,000 which is substantially better than last year (\$4,000)
- 3) Both competitors and judges/officials had positive experiences.
- 4) The only drawback was that it took a long time (1~2 hours) for the results of IJS events to come out. It was similar last year and a slow wifi system was added to the problem, however, the wifi system in a TTC building was working effectively this year.

- 5) One of suggestions to improve the above situation was to discuss with Mike Otis (a chief referee) to seek guidance, and the other option was possibly to find another accounting team to invite to AIC next year.

Holiday Ice Show 2025

(Per Vicki)

- 1) Group practice has tentatively been added on the club calendar to start in mid-September. Vicki will finalize it to officially announce it to all club members soon.
- 2) The club may need to raise the registration fee this year due to the increased cost of ice time and the potential raise for coaches.
- 3) Instead of one person being in charge of a holiday show task (costume, art design, props, advertising, bake sale, and etc.) which can be overwhelming, Vicki strongly recommends 2~4 volunteers can team up to co-lead each task. This will help prevent burnout from one person taking on too much, and also ensure that if one volunteer is unavailable, the rest of the team can still complete the task.
- 4) Each family is expected to contribute volunteer time, however, Vicki will also propose a buyout option for parents who are unable to volunteer their time before, during, or after the holiday show.
- 5) Before the holiday ice show, the club's two storages need to be cleaned and organized, as they are currently filled with old costumes and holiday show related props and items from years back. Melissa (Ryan's mom) has volunteered to help with the storage organization.

Secretary Report

- 1) A motion was made by Miho to approve the July board meeting minutes. The motion was seconded by Vicki and carried.

The meeting was called to adjourn at 7:40pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, September 18, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Patrick Rizzs-Smith (President), Vicki Campbell (Vice President), Karissa Gerber (Treasurer) via zoom, Miho Motoyama (Secretary), Jaime Poole (Member at Large)

The meeting was called to order at 5:56pm. .

Secretary Report

- 1) The minutes of the August board meeting were reviewed. A motion to approve the minutes was made by Miho and seconded by Patrick. The motion was carried, and the minutes were approved.

President Report

- 1) NQS/Apple Ice Classic 2026
 - a) Pam Dawson (president of PNIC) brought up the possibility of hosting an NQS (National Qualifying Series) event along with Apple Ice Classic. She hopes that Wenatchee FSC and PNIC will co-host the event here in Wenatchee for the 2026-2027 skating season. In order to host this big event, the club would need to submit a bid to US Figure Skating Association.
 - b) Pam suggested moving the competition weekend from the third weekend of August to the first weekend of September. After discussion, the board voted that it would be better to keep the competition on the same weekend (third weekend of August). Vicki made a motion and Jamie Poole seconded it.
 - c) Patrick has communicated the above decision with Pam, and Pam verified that she can still put in a bid to host the NQS series with the original August date.

2) Apple Ice Classic 2025

- a) According to Patrick, Anna, the AIC co-competition chair, mentioned that she is still waiting for all vendors and service providers to send their invoices to the club in order to complete the final Profit and Loss Report.

- b) Vicki noted that the club must submit a written proof of the usage of \$5,000 in funding received from the Chelan County Lodging Tax Funding, stating that the funding was spent on Apple Ice Classic related expenses such as judges' hotel accommodations.

Skating Director Report

- 1) Per Vicki, Ashley reported that the CD player at the community rink has not been working and asked the board to consider replacing it by purchasing new equipment so that skaters have an opportunity to skate with their music again. Vicki suggested that the board could either purchase the equipment directly or research feasible equipment options and estimated costs in order to potentially share the expense with the community rink. Since the equipment would be located at the community rink, it could also be used for other events such as public skating.

Holiday Ice Show 2025

- 1) The board discussed plans for this year's holiday ice show. Teka will serve as the show director, and Vicki will help produce the show. Ashley and Lily will choreograph all show numbers. Teka will volunteer her time to assist during Sunday large rehearsals and also help choreograph the Learn to Skate numbers.

- 2) Since Teka will be dedicating a significant amount of time on the ice for the club, Vicki made a motion to waive her children's registration fees for the ice show, and Miho seconded the motion. The motion was carried.

- 3) The ticket prices will remain the same as last year: \$20 for general admission, \$15 for seniors (65 and over), \$15 for children 12 and under, and children 2 and under are free.

- 4) Jeff Lancaster was hired to videotape the entire holiday show. Each skater will be charged \$15 for the video (the fee is included in a registration fee) and will receive their copy at the end of the show.
- 5) A parent meeting will be held at the Crunch Pack on Sunday, September 21st, during which Vicki will provide an overview of this year's holiday show.
- 6) All families, except those who buy out their volunteer hours, will be required to contribute time to assist with both planning and executing the show.
- 7) Teka suggested focusing on obtaining more corporate sponsors and provided the board with sample letters and tips on promoting the show.
- 8) The Chuck-a-Puck event will be held on Sunday, December 14th, prior to the Wilds game. Club skaters and their families are encouraged to volunteer selling pucks for fundraising and to advertise the holiday show, which occurs a week later
- 9) During intermission at the Wild's game on Friday, November 28th, the Wenatchee Figure Skating Club will perform to promote the holiday show. The specific group performing at the show will be decided by the coaches and communicated at a later date.

The meeting was adjourned at 6:41pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, October 16, 2025

Location: Conference room (2nd floor) at TTC

Attendees: Patrick Rizzs-Smith (President), Vicki Campbell (Vice President), Miho Motoyama (Secretary), Brian Bolz (Member at Large), and Jaime Pakinas (Member at Large)

The meeting was called to order at 5:54 p.m.

Secretary Report

- 1) A motion to approve the September board meeting minutes was made by Miho and seconded by Brian. The motion was carried, and the minutes were approved.

President Report

- 1) Holiday Ice Show Contract

Patrick reported that he and Vicki are reviewing the contract with TTC Management for the club's holiday ice show. Once the agreement is confirmed satisfactory, Patrick will sign the contract.

- 2) Sound System at the Community Rink

Patrick stated that work is ongoing to ensure the sound system at the community rink supports both CD player and Bluetooth connectivity. This will allow skaters and coaches to use music for competition programs as well as the holiday ice show practice. Brian will help facilitate the process.

Skating Director Report

- 1) Grant Opportunities

Ashley proposed that the board looks into the Community Art Support Grant Program by the City of Wenatchee, which funds events scheduled between February 23, 2026 and December 7, 2026. The board is considering submitting

an application so that funds may be allocated toward an event such as Apple Ice Classic 2026.

- 2) Brian also added that the club should consider applying for both the Chelan County Lodging Tax Grant and the City of Wenatchee Lodging Tax Fund.

Treasurer Report

Karissa reported the following via email on 10/16/25:

- 1) The current club bank balance is \$75,318.69. This increase from last month is primarily reflecting the registration fees from club skaters and Learn-to-Skate skaters for the holiday ice show.
- 2) The monthly rental fee for the two storage rooms has increased from \$190 to \$274 (a total of two units) this year.
- 3) The club received the annual \$1,000 donation from Bob and Barbara Alexander. The treasurer customarily sends a thank you note with four holiday ice show tickets to them. Vicki will provide Karissa with a club thank you note template.

Holiday Ice Show 2025

Vicki reported the following:

- 1) This year's holiday ice show will have a total of 65 participants (33 club skaters, 30 Learn-to-Skate skaters, and 2 adult volunteers). This is the largest LTS group the club has had compared to previous years.
- 2) Teka divided LTS participants into three separate group numbers: one boys' number and two girls' numbers based on level and age.
- 3) The club has received approximately \$7,500 in registration fees.
- 4) A \$250 donation has been received from H.R. Spinner Company.
- 5) Holiday ice show group photo sessions will take place this weekend (10/19/25) along with a parent meeting for Learn-to-Skate skaters. Their first practice will also be held this Sunday.

- 6) Teka and the costume crew will conduct the first group costume fittings next weekend (10/26/25).
- 7) Vicki has coordinated with coaches and ordered several new costumes for the show. With minimized expenses for props, there is a budget available for new costumes this year.
- 8) Vicki plans to organize volunteers for advertising and fundraising to begin planning show promotion soon.
- 9) Teka is working on arranging group practice times. Larger groups with coaches and skaters will have designated Sunday practice times.
- 10) There will be two sections managed at the front of the house during the holiday ice show:
 - A bake sale led by Jamie Poole
 - A greeting gift section led by Emi England, where guests can purchase a note card with a small gift (candy) to write messages to skaters as part of the club's fundraising.

Miscellaneous

1) U.S. Figure Skating Event Requirements

Brian stated that U.S. Figure Skating is necessitating three sheets of ice for national-level competitions such as National Showcase and National Championships. However, some competitions as National Qualifying Series (NQS) events do not require three sheets of ice. This may allow the club to consider bidding on such events.

The meeting was adjourned at 6:46pm.

Wenatchee Figure Skating Club Board Meeting Minutes

Date: Thursday, November 20, 2025

Location: Conference Room (2nd floor) at TTC

Attendees: Patrick Rizzs-Smith (President), Vicki Campbell via zoom (Vice President), Karissa Gerber (Treasurer), Miho Motoyama (Secretary), Brian Bolz (Member at Large), Jaime Poole (Member at Large), and Ashley Tike (Skating Director)

The meeting was called to order at 5:53pm.

Secretary Report

1. Miho made a motion to approve the October board meeting minutes. The motion was seconded by Brian. The motion was carried, and the minutes were approved.

President Report

1. Sound System for Music Playback

Patrick reported that both the Community Rink and Event Ice need a reliable sound-playback option for skaters—especially younger skaters without cell phones—to practice competition and Holiday Ice Show programs.

After discussion among Board Members, the Board agreed that the club will pursue obtaining a laptop or notebook-style device with adequate storage to house skaters' music. The device will be secured in a lockbox, with keys provided to all coaches and the rink office.

Skating Director Report

1. Monday Morning Freestyle Schedule

Ashley communicated with Alexis at the rink office regarding the Monday morning freestyle session. In response to increased interest and growing participation, the rink is considering adjusting the session from 7:00–9:00 a.m. to 6:00–9:00 a.m., pending final approval.

2. Promotion of Upcoming Town Toyota Center Events

Brian stated that The Wizard of Oz on Ice will be held in April of 2026 at the Town Toyota Center, followed by Stars on Ice in May.

Ashley encourages all club skaters to promote these events to support continued ice-related entertainment at the arena. She will also coordinate group ticket options so club families may sit together.

3. Learn to Skate Coaches Jackets & Sponsorship Outreach

Ashley reported that she has contacted Go USA to order additional Learn to Skate coaches jackets. She also inquired about the company becoming a club sponsor. Go USA responded positively and expressed possible interest in sponsoring future club activities.

Ashley recommended that the club continue reaching out to additional corporate companies for sponsorship opportunities. Many businesses may be open to contributing donations or sponsoring future events, and such outreach could provide significant support for the club.

Holiday Ice Show 2025 Updates

1. Vicki reported that costume preparation is progressing well. Most skaters have completed fittings for the opening and large group numbers.
2. Dave and Teka will work on lighting for the production as well as public-relations announcements for the event.
3. Ticket Sales - A total of 27 tickets have been sold online as of this date. Vicki noted that this is early in the sales cycle and that ticket numbers are expected to increase substantially as the event approaches, consistent with last year's trend.
4. Ashley proposed preparing skater biographies for display on the concourse during the Holiday Ice Show and she will coordinate the creation and posting of these materials.
5. Wild Game Promotional Performance – November 28

Club skaters will perform the show's opening number during the first intermission of the Wenatchee Wild game on Friday, November 28.

Teka will coordinate event arrangements including skater arrival and pick-up procedures.

Teka will also oversee the sale of the Holiday Ice Show tickets at the designated table. TTC will provide a booth for the club, and skaters who wish to arrive early to help promote the show are welcome and encouraged to do so.

Treasurer Report

1. Karissa reported that an Amazon Business Account has been created for future club purchases. She asked whether the club should purchase an Amazon Prime membership.
 - Based on her experience managing club purchases, Vicki advised that a Prime subscription—costing over \$100 annually—would likely not be necessary, as there are more cost-effective alternatives.
2. Karissa is working on establishing a club Venmo account to simplify financial transactions.
3. Karissa noted that Rick Larsen, one of AIC judges, has not yet cashed his reimbursement check for AIC 2025. Miho will follow up with Rick by email.

Miscellaneous

1. Patrick reported that Melissa spent several days organizing and cleaning the club storage rooms, resulting in improved functionality and organization.

The meeting was adjourned at 7:20 p.m.