

WYLAM ROCKETS SUBSCRIPTIONS POLICY

A season subscription to Wylam Rockets for each player is £180. The season is from September through to the following May.

Subscriptions will be collected from you by direct debit at £20 a month for 9 months September through to the following May on the 7th of each month.

This subscription covers all costs including pitch maintenance and hire, playing strips, footballs, equipment, league fees, referees fees, entry to tournaments, training for coaches etc, so represents excellent value for money.

Please also note that all officials in the club including the coaching staff offer their services on a voluntary basis so all subscriptions are used to benefit of the players.

Direct Debit is our preferred means of payment for subs, if you wish to pay a one-off subscription then please contact the Subs Officer and suitable arrangements can be made. If for any reason payments present a difficulty, please contact either the Subs Officer, the Treasurer or your Coach who will deal with any such issues in a confidential manner.

Subs Officer - Wylam Rockets Football Club

E-mail: rocketssubs@gmail.com

SETTING UP YOUR DIRECT DEBIT

All families are asked to set up a Direct Debit with Wylam Rockets by using the following link to GoCardless which includes the Wylam Rockets reference: <https://pay.gocardless.com/AL00039XW7R3A3>

Please complete the form using the first and last name of the bank account holder that the payment is to be taken from, we will add the player's name later on.

This will result in an email to the Subs Officer. No payments will be taken from your account until we have allocated you to your squad's payment plan.

Your first payment will be taken on the 7th day of the following month, and every 7th day following for the season.

You will not be notified that a payment is to be taken. You will see 'GoCardless - WYLAMROCKETS' as the reference on your Bank Statement.

PLAYERS LEAVING MID-SEASON

If players wish to leave mid-season and this is **before the end of January** a minimum of 5 days' notice is required to cancel a future direct debit payment. Subs are to be taken on the 7th of the month, then cancellation must be requested and agreed by the end of the previous month. Please inform your coach and/or Subs Officer with a request to stop payments

- The Subs Officer will confirm your request with the relevant coach/admin if necessary
- The Subs Officer will inform you when the last payment will be taken

If players wish to leave mid-season and this is **after the beginning of February**, it is requested that subs are continued to be paid until the end of the season. If a player wishes to pay the full remaining amount of their subscription in a one-off payment please contact the Subs Officer.

ONE-OFF PAYMENT REQUESTS

These will occur for the following reasons and will only relate to a small sub-set of families. They will be for a single payment to be taken in the following month and families will be informed of the amount and the date in advance:

Contribution to an event such as a tournament or Subs arrears

The screenshot shows a web form titled 'Wylam Rockets' with the subtitle 'Set up a Direct Debit with Wylam Rockets'. The form contains several input fields: 'First name' and 'Last name' (each with a text box), 'Email' (a single-line text box), 'Your sort code' (a text box with the example 'e.g. 10-20-30'), and 'Your account number' (a text box with the example 'e.g. 12345678'). There are two links: 'Click here to use a company name' and 'Click here to enter IBAN'. Below these is a 'Post code' field with a text box containing the placeholder 'Start typing your post code and choose from the list', and another link 'Click here to enter your address manually'. At the bottom, there is a checkbox labeled 'More than one person is required to authorise Direct Debits'. A large green button at the bottom right says 'Set up Direct Debit'.

GDPR NOTES

By signing up to the Wylam Rockets Direct Debit scheme families agree to:

Name, email and address details being available to the Wylam Rockets GoCardless administrators (Subs Officer and Treasurer)

Name, email and address details being held in the Wylam Rockets Subs email account (rocketssubs@gmail.com, accessed by the Subs Officer and Treasurer only)

Wylam Rockets will not have access to your bank account details

GoCardless has its own Direct Debit and GDPR regulations, please see www.gocardless.com for more information