



SAFETY. STRENGTH. STABILITY.

Loss Control Survey for Hodgenville
Law Enforcement

James Richardson Chief of Police
Jim Phelps Mayor

This report includes the results from the recent Loss Control survey conducted for your city or agency. This Law Enforcement survey was conducted on 01/25/2024. The information provided in this report will assist you in your risk control efforts.

Report Prepared By: [John Clark](#)

Based upon the new minimum guidelines adopted by the KLC Insurance Program, the results of this Loss Control survey are as follows:

Law Enforcement: 91.78%

These results, along with your loss history, will determine if your city or agency will receive a credit during your insurance renewal. This new credit system will be implemented at your next policy renewal. The following are the levels at which your organization will be affected:

| Range | Credit |
|----------|--------|
| 0%-39% | 0% |
| 40%-59% | 3% |
| 60%-79% | 6% |
| 80%-100% | 12% |

| Question | Answer | Points | Comments |
|--|--------|---------|--|
| Vehicle Operations | | | |
| 1 Vehicle Pursuit Policy (KLC Insurance Services Model Policy) | yes | 10 / 10 | Pursuits restricted as set forth in model policy |
| 2 Vehicle Pursuit Reporting and Evaluation | yes | 6 / 6 | Pursuits documented and reviewed by Sergeant and Chief |
| 3 Vehicle Pursuit Policy Receipt and Training Documentation | yes | 8 / 8 | Bridge |
| 4 Vehicle Pursuit Policy Annual Review | yes | 8 / 8 | Reviewed by Chief and Sergeants |
| 5 Vehicle Operations (KLC Insurance Services Model Policy) | yes | 3 / 3 | Has KLC model policy |
| 6 Vehicle Maintenance / Inspections | yes | 3 / 3 | |
| 7 Driving Training | no | 0 / 3 | Up to date on required HB 298 training, but they are not conducting annual cones course. |
| 8 Mandatory Seat Belt Usage (KLC Insurance Services Model Policy) | yes | 3 / 3 | |
| Firearms / Response to Resistance | | | |
| 9 Firearms Qualification (KLC Insurance Services Model Policy) | no | 0 / 3 | Qualify one time per year (twice when able), combat course, but no moving target system. |
| 10 Response to Resistance Simulator Training | yes | 5 / 5 | TI Simulator at Elizabethtown PD. |
| 11 Mandatory Ballistic Vest Policy (KLC Insurance Services Model Policy) | yes | 3 / 3 | |
| SWAT / Special Response Teams | | | |
| 12 SWAT (KLC Insurance Services Model Policy) | yes | 3 / 3 | Utilize Elizabethtown PD and/or KSP by policy. |
| Bridge / Online Training and Documentation | | | |
| 13 Online Training Documentation System (Bridge, etc.) | yes | 5 / 5 | |
| Leadership | | | |
| 14 Accreditation | no | 0 / 5 | |
| 15 Hiring of Officers / Untrained Recruits (KLC Insurance Services Model Policy) | yes | 3 / 3 | Completes background investigation and contacts former employers. |
| 16 Supervisor Training | yes | 5 / 5 | DOCJT Leadership classes including PECC and CLIME. |
| 17 Law Enforcement Safety Committee | yes | 5 / 5 | Chief and both Sergeants. |
| 18 Health Care Management (Any of the below) | no | 0 / 1 | |
| 19 Formalized FTO/PTO Program | yes | 2 / 2 | PTO program trained at SPI. |

| Equipment | | | | |
|-----------------|---|-----|-------|--|
| 20 | Mobile Video Recorder / Body Worn Camera (KLC Insurance Services Model Policy) | yes | 3 / 3 | Axon body cameras. |
| 21 | Safety Equipment | yes | 1 / 1 | OSHA required equipment in the vehicle that was inspected. |
| Facility | | | | |
| 22 | Facility Security | yes | 2 / 2 | Controlled access to enter building and camera system. |
| 23 | Holding Cells | na | n/a | |
| Training | | | | |
| 24 | Training Safety Officer Program (KLC Insurance Services Video) | yes | 1 / 1 | |
| 25 | Detectives/Investigative Positions | na | n/a | |
| 26 | Dealing with Persons of Diminished Capacity (KLC Insurance Services Model Policy and Video) | yes | 3 / 3 | |
| 27 | Handcuffing (KLC Insurance Services Video) | yes | 2 / 2 | Bridge training system. |
| 28 | Less-Lethal Weapons (KLC Insurance Services Model Policy) | yes | 3 / 3 | Taser 7, ASP, and some officers carry OC spray. |
| 29 | Slip and Fall Training (KLC Insurance Services Video) | yes | 3 / 3 | Bridge |
| 30 | First Aid Training | yes | 1 / 1 | EMS assists PD with training. American Heart Association for CPR. |
| 31 | Off-Duty Action (KLC Insurance Services Model Policy and Video) | yes | 2 / 2 | Bridge |
| 32 | Fire Extinguisher Training | yes | 1 / 1 | Bridge. |
| Policy | | | | |
| 33 | Response to Resistance (KLC Insurance Services Model Policy) | yes | 5 / 5 | Written reporting on all RTR cases. Review process all the way to the Chief. |
| 34 | Prisoner Transports (KLC Insurance Services Model Policy) | yes | 2 / 2 | |
| 35 | Ethics (KLC Insurance Services Model Policy) | yes | 1 / 1 | |
| 36 | Warrant Service (KLC Insurance Services Model Form) | yes | 2 / 2 | Uses risk matrix and operation plan. |
| 37 | Critical Incident Investigation (KLC Insurance Services Model Policy) | yes | 3 / 3 | Updated with new required language. |
| Search | | | | |
| 38 | Stop and Arrest & Search of Persons (KLC Insurance Services Model Policy) | yes | 2 / 2 | |
| 39 | Search and Seizure of Residence (KLC Insurance Services Model Policy) | yes | 2 / 2 | Up to date with latest required language. |
| 40 | Motor Vehicle Stops/Searches (KLC Insurance Services Model Policy) | yes | 2 / 2 | |
| Officer Conduct | | | | |
| 41 | Internal Affairs/Citizen Complaints (KLC Insurance Services Model Policy) | yes | 1 / 1 | |
| 42 | State Mandated Policies (KLC Insurance Services Model Policy) | yes | 2 / 2 | |
| 43 | Property and Evidence | yes | 1 / 1 | Evidence system has been completely overhauled. |
| Investigations | | | | |
| 44 | Juvenile Operations (KLC Insurance Services Model Policy) | yes | 1 / 1 | |
| 45 | Suspect Identification Procedures (KLC Insurance Services Model Policy) | yes | 1 / 1 | |
| 46 | Confidential Informants (KLC Insurance Services Model Policy) | na | n/a | |
| Departmental | | | | |
| 47 | Agency Jurisdictional Statement (KLC Insurance Services Model Policy) | yes | 1 / 1 | County wide jurisdiction, but mostly patrol city limits unless an emergency. |
| 48 | Secondary Employment (KLC Insurance Services Model Policy) | yes | 2 / 2 | Paid directly to officer |
| 49 | Ride-Along (KLC Insurance Services Model Policy) | yes | 1 / 1 | Must be 18 years-old. |
| 50 | Duty to Intervene (KLC Insurance Services Model Policy) | yes | 2 / 2 | |
| 51 | Use of K-9 | yes | 2 / 2 | One canine. Narcotics only. |
| 52 | Social Networking (KLC Insurance Services Model Policy) | yes | 1 / 1 | |
| 53 | Limited English Proficiency (KLC Insurance Services Model Policy) | yes | 1 / 1 | Language line. |
| 54 | Early Intervention System (KLC Insurance Services Model Policy) | yes | 3 / 3 | Chief and two Sergeants. |
| 55 | Community Engagement (KLC Insurance Services Model Policy) | yes | 2 / 2 | |

Non Scored Criteria

| | | | | |
|----|--------------------------|------------------|--------|---|
| 56 | Taser | yes | 0 / 0 | Taser 7 with two cartridge recert annually. |
| 57 | Rifles | yes | 0 / 0 | .223's |
| 58 | Shotguns | yes | 0 / 0 | One Remington 870 that can be checked out from PD. |
| 59 | Take Home Vehicles | yes | 0 / 0 | |
| 60 | School Resource Officers | yes | 0 / 0 | One SRO covering the four schools in the city limits. |
| 62 | City-Owned range | no | 0 / 0 | |
| | | Points: | 134 | |
| | | Possible: | 146 | |
| | | Score: | 91.78% | |

Loss Ratio: Three year loss ratio - 70.50%

WC Exp Mod: 0.8

Notes:

Hodgenville is a city in central Kentucky located in Larue County. Hodgenville has a population of 3,338 residents according to the 2021 US Census.

The Hodgenville Police Department has seven sworn officers who all have assigned take home vehicles. Chief James Richardson has been serving as the executive officer of the agency for four years and has 24 years of law enforcement experience. He previously served with the Elizabethtown Police Department for eight years. He has executive leadership education from DOCJT and all leaders at HPD attend PECC or CLIME in-service courses. Hodgenville PD was responsible for 461 physical arrests in 2023 and were involved in six vehicle pursuits.

Chief Richardson and I met to go over the KLC Safety and Liability Review. KLC was provided all relevant policies and were assisted throughout the review process. The department's policies appear to be based on KLC's Model Policies. The department is receptive to KLC and any assistance we can provide. The Chief was given a review of the KLC Law Enforcement webpage and the resources available there. HPD is currently using the Bridge online training Program.

KLC Recommendations:

(The number before each comment represents the corresponding question from the list of survey questions above.)

- 7 Annual drivers training. Classroom and track instruction.
- 9 Firearms. Qualifications at least two times annually and should include moving targets courses of fire.
- 14 KACP accreditation is recommended as budget allows.
- 18 A healthcare management program. Recommend annual physicals, annual bio-metric screenings, and/or annual POPS testing.

Thank you for your continued support of KLC and our Loss Control services! As the recommendations outlined in this report are implemented, please contact KLC and a new safety and liability review will be conducted. Please contact me with any questions or if you need further information.

DISCLAIMER:

This information is intended to serve as a guide to assist in reducing the possibility of loss. It is not intended to imply that all hazards and/or conditions were identified or evaluated at the time of this survey and should not be relied upon or used in any way as a substitute for legal advice or the advice of an independent inspector, industrial hygienist, contractor or other professional. The Kentucky League of Cities, Inc. (KLC), the Kentucky League of Cities Insurance Services Association (KLCIS), their affiliated entities, employees, agents, officers and directors make no representations or warranties regarding the information contained in any survey, loss control report or other information provided. Any responsibility for problems, losses, liability or errors that result from reliance on any information provided is specifically disclaimed. It is the sole responsibility of the recipient to ascertain local regulations, laws or codes applicable or related to any safety requirements necessary for the recipient's operations.

The Loss Control Surveys will be mandatory for all members that have 11 or more full time employees and combined Workers Compensation and Liability premiums of at least \$30,000. The Law Enforcement portion will be mandatory for all members regardless of size.

The Loss Control Survey reviews 61 best practice recommendations to reduce liability and improve officer safety. We have provided Expanded Guidelines for the 61 recommendations in Attachment 1 of this letter as a reference for our police departments.

We request your response to the recommendations that you did not meet and received a 'NO' for that item on your Loss Control Survey. 'YES' items do not require a response. The Expanded Guidelines are in the same order as the Loss Control Survey and are numbered accordingly for your ease of use.

We have provided these recommendations to support and enhance KLC members in their risk management efforts.

If you have any questions about this process or any other issues, please do not hesitate to contact John Clark

[Attachment - Law Enforcement Safety Liability Guidelines](#)