Terry Riley
Chief

SGT Kevin Bennett
SRO Section

CPL Steven Grant
Patrol

HODGENVILLE POLICE

1250 OLD ELIZABETHTOWN RD, HODGENVILLE. KENTUCKY 42748 PHONE (270) 491-5357

POLICE OFFICER EMPLOYMENT APPLICATION

APPLICANT INFORMATION

Position Applying For: _____
Date of Application: _____
Full Legal Name: _____
Other Names Used (Maiden, Alias, Nickname): _____
Date of Birth: _____
Social Security Number: _____
Driver's License Number & State: _____
Home Address: _____
City: _____ State: _____ Zip: _____
Mailing Address (if different): _____
Phone Number: _____
Email Address: _____ **Selective Service Number:** _____

MINIMUM QUALIFICATIONS

Please initial each item confirming you meet the Kentucky POPS minimum standards:

_____ I am at least 21 years of age prior to academy graduation.
_____ I am a citizen of the United States.
_____ I possess a valid driver's license.
_____ I have obtained a high school diploma or GED.
_____ I have never been convicted of a felony offense.
_____ I am not prohibited by state or federal law from possessing a firearm.
_____ I am willing to submit to fingerprinting and a criminal background investigation.
_____ I am willing to complete a medical examination, drug screening, psychological evaluation, and polygraph examination.
_____ I understand I must meet Kentucky Law Enforcement Council (KLEC) Peace Officer Professional Standards (POPS).

EDUCATION HISTORY

High School / GED

School Name: _____

City/State: _____

Graduation Date: _____ Diploma / GED Received: YES / NO

College / Technical School / Military Training / Institution n / Certification Attended

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EMPLOYMENT HISTORY

List all employment for the past 10 years beginning with the most recent.

Employer #1

Employer: _____

Address: _____

Supervisor: _____ Phone: _____

Position Held: _____

Dates Employed: _____ to _____

Reason for Leaving: _____

May We Contact This Employer? YES / NO **Duties Performed:**

Employer #2

Employer: _____

Address: _____

Supervisor: _____ Phone: _____

Position Held: _____

Dates Employed: _____ to _____

Reason for Leaving: _____

May We Contact This Employer? YES / NO **Duties Performed:**

Employer #3

Employer: _____

Address: _____

Supervisor: _____ Phone: _____

Position Held: _____

Dates Employed: _____ to _____

Reason for Leaving: _____
May We Contact This Employer? YES / NO **Duties Performed:**

MILITARY SERVICE

Have you served in the United States Armed Forces? YES / NO
Branch of Service: _____
Dates of Service: _____ Type of Discharge: _____ Attach DD-214 if applicable.

CRIMINAL HISTORY

1. Have you ever been convicted of a felony? YES / NO If yes, explain:
2. Have you ever been convicted of domestic violence? YES / NO If yes, explain:
3. Have you ever been arrested, charged, cited, or detained by law enforcement? YES / NO If yes, provide details including dates and locations:

DRUG USE HISTORY

1. Have you illegally used controlled substances within the past 36 months? YES / NO
2. Have you ever illegally possessed or distributed narcotics or controlled substances? YES / NO If yes, explain:

DRIVING HISTORY

Have you ever had your driver's license suspended or revoked? YES / NO If yes, explain:

List all moving violations or traffic citations within the last 5 years:

REFERENCES

List three professional references not related to you.

1.

2.

3.

KENTUCKY POPS PHYSICAL FITNESS REQUIREMENTS

Applicants must successfully complete the Kentucky POPS Physical Agility Test which includes:

- Sit-Ups
- Push-Ups
- 300 Meter Run
- 1.5 Mile Run

Applicants acknowledge they may be required to participate in all physical fitness testing as required by KLEC and the employing agency. (justice.ky.gov) Applicant Initials: _____

BACKGROUND INVESTIGATION AUTHORIZATION

I hereby authorize the release of any and all information concerning my employment, education, military service, criminal history, financial history, and personal background for the purpose of determining my suitability for employment as a Kentucky Peace Officer. I understand that any false statement, omission, or misrepresentation may result in disqualification from employment consideration or termination.

Applicant Signature: _____

Date: _____

Witness Signature: _____

Date: _____

APPLICANT CERTIFICATION

I certify that all information provided in this application is true and complete to the best of my knowledge. I understand that this application becomes the property of the agency and may be used during the employment process.

Applicant Signature: _____

Date: _____

REQUIRED DOCUMENTS CHECKLIST Please attach the following documents:

- Copy of Driver's License
- Birth Certificate or Proof of Citizenship
- High School Diploma / GED
- College Transcripts (if applicable)
- DD-214 (if applicable)
- Resume

- Certifications and Training Records
- Kentucky POPS Forms (if required)

Kentucky POPS / KLEC Hiring Process Overview

1. Application Submission
2. Background Investigation
3. Physical Agility Test
4. Suitability Screening
5. Conditional Offer of Employment
6. Polygraph Examination
7. Drug Screen
8. Medical Examination
9. Psychological Evaluation
10. Academy Enrollment / Certification

Kentucky POPS / KLEC Hiring Process Overview

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19. Psychological Evaluation
20. Academy Enrollment / Certification

FOR AGENCY USE ONLY

Date Application Received: _____
Application Reviewed By: _____
Background Investigation Completed: YES / NO
Drug Screen Passed: YES / NO
Medical Examination Passed: YES / NO
Psychological Examination Passed: YES / NO
Polygraph Completed: YES / NO
Physical Agility Test Passed: YES / NO
Interview Date: _____
Final Hiring Decision: _____
Authorized Signature: _____
Date: _____

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This application template is designed to align with Kentucky Peace Officer Professional Standards (POPS) and Kentucky Law Enforcement Council (KLEC) hiring guidelines. (justice.ky.gov)