Need volunteers for an Event?
Click here to get started!

Click here to start

Volunteer

⌂ Home › Volunteer

Add New Event

Create you own form right here.

PROVIDE NEW ACTIVITY DETAILS

Image/PDF – Input your flyer for your event with all the details.
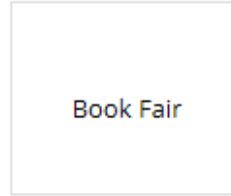
Book Fair

Insert a fun picture

Change   Change

Name

Book Fair Week

Name of your Event
Start & End date & time

Start Date

01/20/2020

☐ All Day

Start Time

🕐 8:30 AM

End Date

01/24/2020

End Time

🕐 4:00 PM

Describe your event
Add any details you'd like.

Description

Book Fair this week
January 20th - 24th open at 7:30am-8:15am
Then during your class time
Then after school from 2:30 - 4pm.
Check out the Volunteer sheet below

Add the lead contact email.
All volunteers will be sent to this email.

Email (Notify Me)

testemail@yahoo.com

Describe your Event

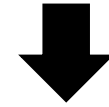Item Name: Enter what needs to be done or brought and how many people or items. Once that amount volunteers or items is full the box grays out

Click Add New Item

Add New Item

Enter the email of the lead. This way he/she can see who is volunteering

Item Name
I can volunteer during my class time

Users
10

Item Name
Monday 7:30am-8:15am

Users
2

Item Name
Monday 2:30-4pm

Users
2

Item Name
Tuesday 7:30am-8:15am

Users
2

Hit Save

Item Name
Tuesday 2:30-4pm

Users

Send multiple push notification before the event and during the event.

☑ Schedule Push Notification

Click the blue + to add a push note. ➕

Send Notification On

| 01/19/2020 📅 | 🕐 5:30 PM | ❌ |

Heading

Tomorrow starts our Book Fair Week

Description

Tomorrow starts our Book Fair this week
Check out our volunteer tab and see where you can help

Verbiage can be specific.
⬅

Send a push notification to your parents

Send Notification On

| 01/23/2020 📅 | 🕐 10:30 AM | ❌ |

Heading

Tonight is Family Night

Description

Tonight is Family Night
5pm-8pm

☑ Send push about this event

Click save
➡ Save   Back