

East Central Illinois Mobile Law Enforcement Training Team

MTU #13

651 Jackson St., Rm327

Charleston, Il. 61920

Telephone 217-345-3344

Email: boyer092@gmail.com



Course Announcement

Seven Habits of Highly Effective Law Enforcement Officers

February 3rd, 2020

0830-1630 Hrs

MTU 13 Training Facility

3121 Dewitt Ave.

Mattoon, Il. 61938

Submit enrollment to:

Registration form at

www.mtu13.com,

boyer092@gmail.com

Or call 217-345-3344

Based on Stephen Covey's New York Times best-seller since 1989, The 7 Habits of Highly Effective People. This is one of the best books I have ever read. This course walks law enforcement officers through Covey's 7 Habits, tying them to law enforcement supervision and Command mission and accountability. The class targets internal commitment to personal self-management skills, proactive problem-solving, the skills of anticipation and action plans, and conflict resolve that leads to development. The course focuses on common professional and interpersonal relationships and duties.

Personally, I have said before that Covey's Seven Habits book should be mandatory reading for becoming a sergeant. Truthfully, it should be mandatory reading period. It is a powerful book. The course is interactive to help attendees integrate the 7 Habits into their daily lives.

Who Will Benefit From This Class?

The better question is who won't benefit from this class. Patrol, Corrections, First, Middle and Upper Command Staff. Administration, Detectives, Training Staff, Parking Enforcement, Auxiliaries, who have I missed here?

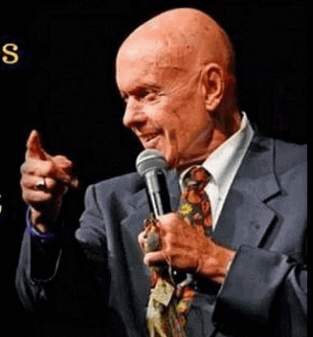
Everyone will get something out of this! Please do not miss the valuable opportunity.

Observed Mandates Include:

Procedural Justice

"Always treat your employees exactly as you want them to treat your best customers."

- Stephen R. Covey



Instructor: Jan Mirikitani teaches leadership principles for organizational communication competencies with realistic applications from Stephen Covey, John C. Maxwell, and Price Pritchett. She has trained for numerous federal agencies, county and municipal governments, corporations, small businesses, and civic groups. Jan has been a contractor trainer and consultant for the Justice Department since 2000.

Jan began training law enforcement programs in 1989, and has trained command staff, supervisors, field trainers, line officers, recruits, and telecommunicators. She has been training at the St. Louis County & Municipal Police Academy for eighteen years, at the St. Louis Metropolitan Police Department for 7 years, and for the Southwestern Illinois Law Enforcement Commission since 2000. Jan wrote and teaches four trainer-the-trainer schools. She has been a conference speaker for U.S. Probation, U.S. Bankruptcy Court, the Department of the Interior, the American Society of Industrial Security, IL Sheriffs Conference, D.A.R.E. America, LETSAC, MO Juvenile Case Workers, Division of Family Services, the University

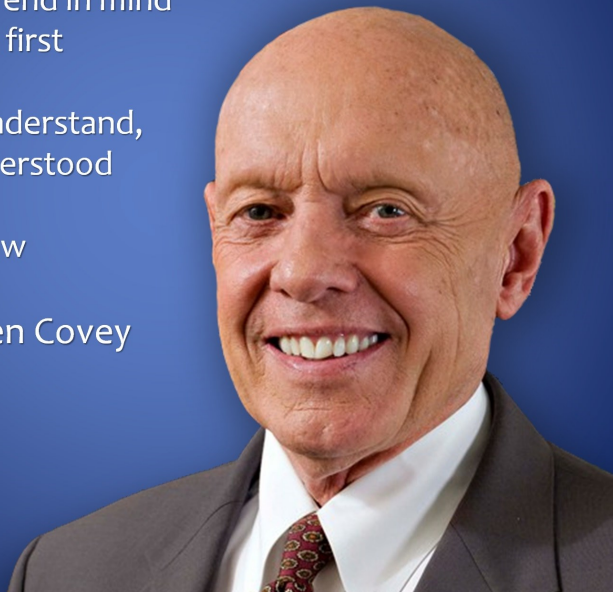
of MO and University of Wisconsin Extension Centers, to name a few.



The 7 Habits Of Highly Effective People

- 1 Be proactive
- 2 Begin with the end in mind
- 3 Put first things first
- 4 Think win/win
- 5 Seek first to understand, then to be understood
- 6 Synergize
- 7 Sharpen the saw

–Dr. Stephen Covey



This course is funded by the Illinois Law Enforcement Training and Standards Board.