

# The Buttonhole Consignment      Consignor Contract

Print Date: \_\_\_\_\_

**180 Curry Hollow Road**

**Pittsburgh, PA 15236**

**Ph: (412) 668-3003**

**Consignor:**

**No:**

**Contract Starts:**

**Contract Ends:**

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Terms of Contract:

1. The Consignor is the owner of all goods consigned to The Buttonhole Women's and Furniture Consignment, LLC (hereafter referred to as The Buttonhole) and has the legal right to enter into this Consignment Agreement; and the goods are saleable and /or free & clear of liens or other claims.
2. The Buttonhole retains the right to accept or decline any item for consignment at their sole discretion and retains the right to display items for sale as they see fit.
3. Consignors agree to present hard goods clean, complete and free of defects. Consignors agree to bring brand name clothing in ready-to-wear condition; clean, in season, free of defects and less than 3 years old.
4. Consignors should wait for The Buttonhole staff to perform an initial screening of their consignment to return readily apparent No Thank You (NTY) items. Due to space and business demands, your items will not be returned to you at the end of the consignment period. If items don't sell, they will be donated to the Washington City Mission, a local church in Hazelwood, or the Salvation Army. Verbal agreements will not void out this rule. Items found having flaws/stains/broken will be automatically donated without notice. If the Consignor chooses not to wait, the consignment will be treated as a Drop/Run and any NTY items will be donated to charity without notice. Once an account has been established with The Buttonhole, consignors may use the Drop/Run method to add up to 20 items twice a month, per account.
5. There is a one-time \$20 consignment fee. The Consignment period is for 60 days with markdowns as follows; first 30 days price as marked, 31 - 44 days marked down 25% and 45 - 60 days marked down 50%. All items are subject to special sales and events at any time. Consignors will receive 50% of the selling price, 7 days after the item sells to allow time for checks/charges to clear. Monies not collected within one year of activity are forfeited to The Buttonhole and inactive accounts closed.
6. The Buttonhole will price all items at 1/2 to 1/3 of current retail prices using online pricing and lowest advertised prices as our base, the demand for the item and its condition.
7. It is the Consignor's responsibility to periodically check your account by contacting The Buttonhole at (412) 668-3003. The Buttonhole does not mail checks. The Consignor is responsible for retrieving payment for items sold. Checks will be mailed to Consignors who have moved further than twenty-five (25) miles from our store's location upon request.
8. The Buttonhole does not guarantee your items will sell whether expressed or implied.
9. The Buttonhole may change these consignment terms without notice to Consignor.
10. The Buttonhole shall not be responsible for lost or stolen merchandise.

**Store Hours**

Mon thru Sat - 10-5

Sunday - 12-3

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Store Representative: \_\_\_\_\_

Consignor: \_\_\_\_\_

Date: \_\_\_\_\_