Leisure Knoll at Manchester Association
4 Buckingham Drive North, Manchester, NJ 08759
Phone: 732-657-6661 Fax: 732-657-7433

BOARD OF TRUSTEES
OPEN MEETING
FEBRUARY 10, 2021

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. GUEST(s)
1. Dan Keane – Allied Security

V. REVIEW/APPROVAL OF MINUTES
1. December 9, 2020 (Rev)
2. January 13, 2021

VI. TREASURER'S REPORT
1. Statement of Cash Flow 2/10/21

VII. PRESIDENT'S REPORT

VIII. MANAGERS' REPORT

IX. MOTIONS
1. Proposal from Allied Fire & Safety for 5 Year Fire Suppression System Inspection
2. Proposal from Oswald Enterprises for Cleaning/ Scoping Storm Sewer Pipe

X. COMMITTEE REPORTS

XI. OLD BUSINESS

XII. NEW BUSINESS

XIII. ADJOURNMENT

XIV. OPEN FORUM

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STATEMENT OF CASH FLOW

FEBRUARY 10, 2021

BILLS PRESENTED FOR PAYMENT ARE:

Operating	$	279,060.24	* Included in Total
			Insur Pckge 3 of 9 $ 10,506.00
			Jan-Feb Cable $ 58,495.95
			Feb Rsve Contrib $ 68,292.00
			Feb Lawn/Snow $ 63,309.00
			Feb Waste Rmvl $ 13,681.14
Reserves	$	1,308.50	* Included in Total
Lawn & Snow	$	- 0 -	* Included in Total

BALANCES AS OF Feb 5, 2021

Operating	$	670,313.62
Reserves	$	1,422,396.51
Lawn & Snow	$	815,477.66

CD's - RESERVES

$ 150,000.00	.100 %	2/21
$ 100,000.00	.20 %	2/21
$ 150,000.00	.05 %	3/21
$ 200,000.00	.05 %	6/21

*Invoices of $ 10,000. 00 or more

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MOTION DETAILS

1. Proposal from Allied Fire & Safety for 5 Year Fire Suppression System Inspection

The fire suppression system in Timberland Hall must be inspected at least every five (5) years. The system consists of piping and sprinkler heads which also require periodic maintenance and occasional repairs. This agreement establishes what the service calls will cost as well as what is included and what is not.

The pricing is on a time, material and service visit basis as follows:

Response Hour	*Based on when they are called and excludes regularly scheduled services – normal working hours ranging through Sundays & Holidays: $ 126.00 - $ 252.00*
Service Calls	*Based on type of service and excluding regularly scheduled services: $ 90.00 - $ 225.00*

These prices are at a 10% discount because of the service agreement.

The source of these funds is the Operating Budget.

2. Proposal from Oswald Enterprises for Cleaning/Scoping Storm Sewer Pipe

This is for Buckingham Drive from the front gate to Banbury in preparation for paving on this street. The purpose is to identify and repair, if necessary, any issues with the underground storm sewer pipes so that problems won't arise after the street is newly paved.

The cost for this is $ 3,800. per eight (8) hour day and usually takes 1 to 2 days to complete. Also included in the price is a DVD with video of the actual scoping as well as a report outlining findings, if any, as well as a proposal to repair.

The source of these funds is the Reserves Budget.