

New Customer Transaction Form

Is there a contract in place? yes or no (circle ) if no please fill out the information below;

Would you like us to have our attorney prepare one starting at \$100.00 ? yes or no (circle)

Seller: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Buyer: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property: \_\_\_\_\_

Sales Price: \_\_\_\_\_

Requested Closing Date: \_\_\_\_\_

EMD: \_\$ \_\_\_\_\_ Who will be holding the deposit?: \_\_\_\_\_

Realtors: yes or no (circle) if yes please fil out in the information below;

- Selling Agent: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_
- Listing Agent: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Loan : yes or no (circle) if yes fill out the information below;

Lender: \_\_\_\_\_

Loan Amount: \_\_\_\_\_

Lender contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Will the buyer/ seller be using a different title company? yes or no (circle)

If yes please fill out the information below:

Title Company/ Attorney: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**How did you hear about us** \_\_\_\_\_

Terms of Contract ; \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_