U5 & U6 Safeguarding Risk Assessment

Ottershaw Junior Football Club

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1. Activity Overview

Age Groups: U5 & U6
Location(s): Jubilee High school and Ottershaw memorial park.
Session Lead: Lead Coach
Supporting Adults: Minimum of 2 FA-DBS-checked adults
Review Frequency: Termly or when circumstances change

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2. Risk Assessment Summary

A. Facilities & Environment

Hazards: Unsafe surfaces, weather, unauthorised access, toilet access.
Controls: Pre-session inspection, weather monitoring, defined boundaries, parents informed to toilet children before session and if children need to go mid-session they are to be accompanied by their parent, indoor space meets 2.3m^2 per child.
Residual Risk: Low–Medium

B. Welcome, Registration & Departure

Hazards: Unsupervised arrival, incorrect collection, busy transitions.
Controls: Parents must attend with children, clear welcome routine, continuous headcount.
Residual Risk: Low

C. Supervision & Ratios

Hazards: Insufficient supervision, U18 helpers misused, unvetted parent helpers.
Controls: Minimum 2 DBS-checked adults, U18s supervised, parents only assist informally unless DBS-checked, ratios informed by risk assessment.
Residual Risk: Low

D. Personal & Intimate Care

Hazards: Toilet accidents, toileting support, hygiene issues.
Controls: Parents supervise all intimate care, children toilet before arrival, change of

clothes required, PPE available, emergency contacts accessible.
Residual Risk: Low

E. Medical Needs, Illness & Injury

Hazards: Undisclosed conditions, illness, incorrect medication handling.
Controls: Collect medical info, parents administer medication, illness procedure in place, first aid kit available, coach trained in first aid.
Residual Risk: Medium

F. Missing Child Protocol

Hazards: Child wandering off, leaving with unauthorised adult.
Controls: Follow FA Missing Child Protocol, maintain headcount, clear boundaries, immediate search procedure, police contacted after 20 minutes.
Residual Risk: Low

G. Parent/Carer Responsibilities

Hazards: Unprepared children, unclear expectations, lack of communication.
Controls: Provide clear parent information, reinforce supervision expectations, authorised collector details required, children arrive ready to play.
Residual Risk: Low

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3. Overall Risk Rating

Low–Medium, with strong controls in place and fully compliant with FA Play Phase safeguarding requirements.